

## NORTH CANAAN EVENTS COMMITTEE

### Quarterly MEETING MINUTES

Town Hall Monday January 26, 2026

**Present:** Chair Jenn Crane, on zoom: Marilisa Camardi, Paul & Marcia Ramunni, Meaghan Bain

Chairperson Crane called the meeting to order at 7 pm, waited to make quorum

Paul made a motion to approve the agenda Marcia seconded the motion. Motion approved.

Chair Crane amended the minute's date to read October 27, 2025. Marilisa made a motion to approve the minutes as amended from the previous meeting. Paul seconded the motion. Motion approved.

#### **Old Business:**

- a) **Winter Fest-** \$680 raised from vendor fees given to NCES Student Activities, \$190 retained by NCEC, Santa cost \$125, inserts for the A frame signs were covered by the Canaan Foundation Grant, swag and donation box netted \$47. A successful event, the VFW partnered to help with the food which was well received.
- b) **Other Winter Events-** questions from the community less town spirit, why? It did get cold quickly and that might've been some of the reason for the lack of decorations. Only 50 Santa letters received,
- c) **Santa Chase-** well attended with 50 registered. The Committee has decided not to continue with the race series as a sub committee is really needed for those events. Another reason is that they were presented as a fundraiser which we did not see.

#### **Treasurer's report:**

Bank account balance as of December 31, 2025 \$38,665.32 (6 months into our fiscal year)

Oct/Nov/Dec	Expenses:	Income:
<u>Pumpkin Fest</u> (Refunds, lawn signs banners, advertising)	\$1171.25	\$430.00 Vendor fees
<u>Conquer the Valley</u>	\$569.25	\$0 (expenses covered by Sponsors)
<u>Road Race</u> (signs, portable toilet)		
<u>Winterfest @ NCES</u> (donation to Santa)	\$125.00	\$680.00 (given to NCES Student Activities Fund) \$217.00 (swag sales, donations, % of vendor fees)
<u>Letters to Santa</u> (stationery, stickers postage)	\$96.78	
<u>Santa Chase Road Race</u> (prizes, water, fruit)	\$137.11	\$0 (expenses covered by Sponsorship donations)

**Donations -** No new donations received this quarter

*Received for Record  
January 5, 2026  
J. Crane*

Upcoming Expenses: Printing and mailing of annual appeal letters

**New Business**

- a) **2026 Events:** these are the events that came out of the Round Table: **Jan 26-** Quarterly Mtg, **Feb 21st** supporting the Friends of the History Center for their George Washington Birthday Ball, tickets are on sale at Freunds, NBT in N Canaan, Douglas Library and the Accordion Museum, thank you to these businesses for supporting the event. **March** support the Rec Commission for their Egg Hunt, **April 25th-** town clean up day, 27th- Quarterly Mtg, **May 16-** Support the Library with their Plant Sale, May 31st- Spring Fest vendor market, **June 13/14** historical events, June 20/21 Town Wide Tag Sale, **July 15-18** Summer Nights of Canaan carnival, 18th is also the parade and fireworks. 27th Quarterly Mtg. **August Railroad Days 6-9.** 6th Community Dinner, 7th Night Market, 8th trains, bed race, movie, walking tour, 9th trains depart, walking tour, maybe another movie, move the antique cars to Sunday! **Sept 19th** w rain date of the 20th collaborate with NCES and their car show we will add a vendor market, **Oct 18th** Pumpkin Fest and Scare crow contest, 26th Quarterly Mtg, **Nov 29th** Winter Fest **Dec** will wrap up with Business window judging and letters to Santa.
- b) **Appeals Letter-** has been rewritten/updated and almost ready to send to Staples for printing. Marilisa is hoping to have it sent out by the end of February. She may need help with stuffing envelopes.

**Any other business to come before Committee:** Paul brought up volunteers for each event and how to track..... We will be utilizing the program - Sign Up Genius, using the free version to gather and track volunteers. It allows you to customize how many people you need for each task and elaborate on what each task is. We can send the link out to folks and they can look at it on their own time and sign up online. This will provide us with detailed volunteer commitments well in advance of the events.

**Next Quarterly Meeting:** Monday, April 27th @ 7pm at the Town Hall

**Closing Public Comment:** none

Paul motioned to adjourn, Marilisa 2nd

Meeting adjourned at 7:31 pm

Respectfully submitted,

Jenn Crane

Chairperson