



TOWN OF SCOTLAND BOARD OF SELECTMEN

Scotland Town Hall 9 Devotion Road, P.O. Box 288 Scotland, CT 06264
(860) 456-7797 x 1

BOARD OF SELECTMEN REGULAR MEETING SEPTEMBER 23, 2020 7:00 PM

Meeting Audio Link:

<https://transcripts.gotomeeting.com/#/s/c4a9c43a193a2c3c28fd0917876e0121221c26e5c5a26d3ad80f647242964364>

Minutes

- I. Call to Order:
Gary Greenberg, First Selectman stated this is a virtual meeting of the Board of Selectmen. Present on screen is Selectman Wendy Sears, Selectman Rob Keator, Treasurer MaryAnn Fitzsimmons and Kate Lacasse, Administrative Assistant. And members of the public that will be able to join chat when it is Audience for Citizens. Gary called the meeting to order at 7:02pm.
- II. Additions to Agenda – None
- III. Approval of September 09, 2020 Meeting Minutes
 - MOTION: W. Sears made a motion, which was seconded by R. Keator to approve the September 09, 2020 Meeting Minutes. The motion passed unanimously.
- IV. Approval of September 10, 2020 Special Meeting Minutes.
 - MOTION: W. Sears made a motion, which was seconded by R. Keator to approve the September 10, 2020 Special Meeting Minutes. The motion passed unanimously.

V. Treasurers Update

- Treasurer M. Fitzsimmons stated auditing has begun and seems to be going smoothly. M. Fitzsimmons reviewed the account balances with the Board of Selectmen stating, the town is in good financial shape.
- M. Fitzsimmons stressed the importance of needing to fill the bookkeeper position.

VI. Appropriation of Non Recurring Funds for Town Hall Repair

- G. Greenberg stated, the town has four projects that are considered capital projects that he would like to present to the Board of Selectmen for approval.

1. Town Website Upgrade, \$2000.00.

- G. Greenberg stated the current town website isn't user friendly, for the public or the staff. The new software would give the town residents the capability to submit forms online. Remaining overtures would be returned to the Capitol Fund.
- MOTION: W. Sears made a motion, which was seconded by R. Keator to approve the \$2000.00 appropriation to upgrade the website. The motion passed unanimously.

2. Town Clerk's Office Work Station, \$2000.00.

- G. Greenberg stated the Clerk's office doesn't have sufficient space on the current work area for all of the necessary equipment. Overtures would be returned to the Capitol Fund.

- MOTION: W. Sears made a motion, which was seconded by R. Keator to approve the \$2000.00 appropriation to upgrade the Town Clerk's work station. The motion passed unanimously.

3. Town Hall Network Upgrade \$5000.00.

- G. Greenberg stated he has received three quotes to upgrade the IT system. Savage Systems located in Putnam, CT seems like the best fit for the Town.
- MOTION: W. Sears made a motion, which was seconded by R. Keator to approve the \$5000.00 appropriation to upgrade the Town Hall IT and IT services. The motion passed unanimously.

4. Town Hall Computer Upgrade, \$5000.00

- G. Greenberg stated the Town Hall computers and software is outdated, it no longer supported by Microsoft. The \$5000.00 should cover the cost to upgrade one of the servers.
- MOTION: W. Sears made a motion, which was seconded by R. Keator to approve the \$5000.00 appropriation to upgrade the Town Computers and software. The motion passed unanimously.

VII. Tax Refund – Milton Moffit Jr., \$14.97

- MOTION: W. Sears made a motion, which was seconded by R. Keator to approve the \$14.97 reimbursement to Milton Moffit Jr. The motion passed unanimously.

VIII. Report of Selectmen

- G. Greenberg gave a update on Dan Syme's medical condition. G. Greenberg stated Dan continues to make slow but steady progress. The Town has been working with the insurance company to insure Dan's entire medical and recovery expenses are covered.
- G. Greenberg stated the Town land records that are held in the Town Clerk's office will be digitized giving the public online access.

IX. Audience for Citizens - None

X. Adjournment

MOTION: W. Sears made a motion, which was seconded by R. Keator to adjourn the meeting at 7:59 P.M. The motion passed unanimously.

Respectfully submitted,

Kate Lacasse, Administrative Assistant