



TOWN OF SCOTLAND BOARD OF SELECTMEN

Scotland Town Hall 9 Devotion Road, P.O. Box 288 Scotland, CT 06264
(860) 456-7797 x 1

BOARD OF SELECTMEN MEETING

Nov 14, 2018

7:00 PM

MINUTES

The meeting was called to order at 7:01 PM by First Selectman Dan Syme. Board members present were Clare D'Appollonio and Rod Perry. Also present was Treasurer Cheryl Miller, members of public, and Jennifer Nelson, Administrative Assistant.

II. Additions to the Agenda: Clare D'Appollonio moved to add tax refunds to the agenda under VI.c. Rod Perry seconded the motion and it passed unanimously.

III. Audience for Citizens: None

IV. Approval of Minutes: Rod Perry moved to approve the minutes of the Oct. 24, 2018 regular meeting. Clare D'Appollonio seconded the motion and it passed unanimously.

Clare D'Appollonio moved to approve the minutes of the Nov. 7, 2018 special meeting. Rod Perry seconded the motion and it passed with the following vote:

YES: D. Syme, R. Perry

ABSTAIN: C. D'Appollonio

V. Old Business: None

VI. New Business:

a) Treasurer's Report: Ms. Miller reported the town has received the first 25% of the ECS grant from the state, and the remaining grant is paid out in January and April. All expense accounts have been reviewed and are in appropriate account classifications. The PZC will approve the contract for zoning regulation rewrite, and that expense can be approved at the next selectmen's meeting. Part-time seasonal will go over budget because part-time staffing was used during the vacancy of one staff member. The school and auditor are finishing up with the ED001 report required for the completion of the town audit, and Ms. Miller is not aware of any issues with that report. The selectmen told Ms. Miller they will need to review auditing services for next year, and she will inquire for next year's services. They also discussed rewriting the outstanding bond obligation, and Ms. Miller will follow up with the appropriate banking and legal professionals.

b) 2019 Meeting schedule: Clare D'Appollonio moved to approve the attached meeting schedule for the Board of Selectmen 2019 Regular Meetings, and the 2019 town holiday schedule.

c) Tax Refunds: Rod Perry moved to approve a tax refund of \$37.73 for Jeffrey Sheridan for a sold vehicle. Clare D'Appollonio seconded the motion and it passed unanimously.

VII. First Selectman's Report: First Selectman Syme shared the following:

- The Economic Development Commission is holding a seminar on Tuesday, Nov. 27th at 6PM in the community room of the public safety complex. More information is available to residents on the town website. Carl Hyburg has resigned from the commission, leaving a vacancy;
- The solar panel installation at the elementary school is in its final stages, and the panels will be turned on shortly. Pete Martin will contact Green Bank to inquire about installation of panels at the Public Safety Complex;
- First Selectman Syme has met with representatives of DEEP regarding a parking area for Mohegan Forest on Hanover Road and a letter to the Bureau of Land Management was sent out for their approval of the project. Once that approval is received, First Selectman Syme will host a meeting with DEEP and the public to review the plan;
- The selectmen met with town IT personnel (Brian Hathaway-IT coordinator and Ray Pittman, website developer) to review the town's IT infrastructure, website, and capabilities. Quasar (website) will provide quotes for webpage upgrades and expansion—including access by various personnel, and Mr. Hathaway will address our hardware needs and provide accompanying expense, as well as secure hardwiring for upstairs financial offices. The town will need to address budgeting issues for technology;
- DPW has canceled paving of Waldo Road 2 times due to rain. It is hoped to be completed before winter arrives. All storm damage repairs are near completion, and the First Selectman is looking into ways to address the flooding on Kemp Road due to beaver dams. Road foreman Bill D'Appollonio has confirmed all snow removal equipment is ready for the season;
- There were 14 SVFD calls for October—2 Motor Vehicle Accidents, 3 Fire Calls, 7 EMS, and 2 service calls;
- First Selectman Syme will be attending the next Mid-Neroc meeting. Charges for recyclables are going up to \$40-\$50/ton as there is no global market anymore for the material.

VIII. Second Audience for Citizens: Bill Garrity asked if there was any return yet on the investment in the technology park in Putnam. Mr. Syme responded Putnam has finally put in place all the appropriate zoning changes in place as well as the necessary steps to prepare the land.

Jeff Jakubowski asked if town hall staff was held to advertised working hours. He has limited free time to get to published town hall hours, and needs staff to be available when the town hall is open so obligations can be met. First Selectman Syme will follow up.

Clare D'Appollonio moved to adjourn at 7:45 PM. Rod Perry seconded the motion and it passed unanimously.

Respectfully submitted,

Jennifer Nelson, Administrative Assistant