

Scotland Public Library Board

Meeting Minutes

Tuesday, March 12, 2024

The meeting was called to order by Chairperson Joanne Todd at 7:00 PM sharp.

In attendance: Linda Segar, Leahbeth Scandura, Charlotte McLevy, Mary Geragotelis, Joanne Todd, Angela Maschka, Brenda Gagnon, and Jenna Aldrich.

AUDIENCE FOR CITIZENS: None

MINUTES OF PREVIOUS MEETING: Minutes from the previous meeting (January) were approved.

TREASURER'S REPORT: Financial reports for January and February were given by Angela Maschka. Fiber grant through the State Library came in (\$12K) and is in account; this will pay for upgrades to the existing fiber network. Bonds matured on March 7th and it was rolled back in. Town treasurer would like access to view electronic monthly statements of the Trust (this was previously done, but there is a new treasurer needing new permission). Motion to accept was made by Charlotte McLevy and seconded by Leahbeth Scandura. Motion carried.

LIBRARY DIRECTOR'S REPORT: Mary Geratoelis gave the director's report with circulation statistics for January and February and for attendance for events and programs for those months. Mary will be attending a library conference at the end of the month. Motion to accept made by Angela Maschka, seconded by Leahbeth Scandura. Motion carried.

OLD BUSINESS

Trust: Updates were given in the treasurer's report.

Mural: Discussed if lettering would have to be taken down to complete the mural. Marie will do some mock ups for the mural.

EV Charger update: Mary Geragotelis noted that Wendy O'Connor at the Town Hall said that the EV Charger will be available in a couple of weeks. It is being delayed by more paperwork and finalizing a payment plan to charge customers who charge their vehicles.

Review of conference room policy: Mary Geragotelis presented an updated Conference Room Policy. With the addition of a place for signatures for those using the conference / meeting room, it was motioned to accept the updated policy by Jenna Aldrich and seconded by Brenda Gagnon. Motion carried.

Exterior lighting: Town crew is waiting on fixtures and bucket truck/ladder for installation. Mary Geragotelis will follow up before the next meeting.

Update bylaws: Mary Geragotelis presented the Board with updated bylaws. With the change of replacing the language of “terminated” with “asked to resign”, motion to approve made by Angela Maschka, seconded by Charlotte McLevy. Motion carried.

NEW BUSINESS

Review/Approve Library Budget: Mary Geragotelis presented the Board with the fiscal 2025 budget. With the following changes: mileage will need to be added (\$200), janitorial supplies added (\$150), office supplies are only \$1000 not \$1300, library programs are \$250 not \$300, motion to approve \$61,569.64 for fiscal 2025 budget by Charlotte McLevy, seconded by Brenda Gagnon. Motion carried to approve and to submit to the Town.

Garden/Bridge maintenance and repairs: no new thoughts, remains on agenda.

Highland Festival: Joanne Todd notified the Board that the festival has been moved to the Brooklyn Fair Grounds, on Columbus Day weekend, Sunday October 13th 2024. There is still a need for an info booth, and the Highland Festival would like the Library Board to sell water and shortbread and offer information as we have historically done.

Seed Library project: Angela Maschka picked up seeds from the seed library at UCONN. The library will be putting seeds out soon for the free seed swap. There is a Master Gardener program with UCONN that offers workshops/programs. Angela Maschka will reach out for availability for presenting programs at the Library.

Poet Laureate: On May 24th there will be a poetry reading at the Library with Poet Laureate Dr. Powers and Parish Hill students.

April meeting agenda: The agenda was set for the April 2024 meeting.

The meeting was adjourned by Joanne Todd at 7:57pm.

Respectfully submitted, Jenna Aldrich