

**CHAPLIN, HAMPTON, SCOTLAND AND
REGIONAL DISTRICT ELEVEN
BOARD OF EDUCATION**

Parish Hill Middle/High School Library

Tuesday, September 16th, 2025 7:00 PM

MEETING MINUTES

1. **Call to Order and Pledge of Allegiance** – Chair Stacy Foster called the meeting to order at 7:07 PM.
 - a. Members Present: Chair Stacy Foster, Vice Chair Michael Smardon, Joy Becker, Hayley Tiller-Albert, and Susan Lovegreen. Also present, Superintendent Andrew Skarzynski and Principal Thomas McKenna.
 - b. Not Present: Cassidy Martin, Camden Kammer, Ellen Gillon, and Stephanie Bayne.
2. **Communication with the Audience** – Superintendent Andrew Skarzynski recognized the new Student Representative.
3. **Written Communications to the Board** – None received.
4. **Approval of August 26, 2025 Region 11 BOE Minutes**
 - a. Michael Smardon made a motion to approve / Joy Becker seconded. Michael Smardon abstained; *motion passed*.
5. **Approval of Financial Statements – August 2025**
 - a. Michael Smardon made motion to approve the Financial Statements / Hayley Tiller-Albert seconded. Michael Smardon abstained; *motion passed*.
6. **Administrative Reports/Administrative Requests for Board Action**
 - a. **Teacher** – No report currently.
 - b. **Principal** – Thomas McKenna gave his report which discussed the new student representative, first day of school, school picture day and upcoming events.
 - c. **Superintendent** – Andrew Skarzynski gave his report which discussed a staffing update, and new laws.
7. **Old Business/New Business.**
 - a. **Report by PHACT/PTSA**
 - i. Report was given by Joy Becker.
 - b. **Budget Forecast FY 25-26 – Jobina Miller**

i. Superintendent Andrew Skarzynski discussed with Board.

c. Receive Resignation - Kelsey Waters

i. Received with regret.

d. New Hires – Brooke Malone

i. Superintendent Andrew Skarzynski informed the Board about the new hire.

e. Tentative Approval of Board Policy 5145.44, 4000.1, and 4200.1

i. Michael Smardon made a motion for tentative approval / Susan Lovegreen seconded. *Motion unanimously passed.*

8. Committee Reports/Requests for Board Action

a. Fiscal & Plant – Not met.

b. Educational and Board Policies – Met.

c. Central Office – Not met.

d. Technology/Website – Not met.

e. Personnel and Supervision – Not met.

f. Newsletter – Not met.

g. CABE/EASTCONN – No report at this time.

9. Second Audience for Citizens

a. No one commented.

10. Agenda Items for Next Meeting

a. Final approval for board policies, tentative approval for board policies, Enrollment Report, and board approval for tuition rates.

11. Adjournment

a. Joy Becker made a motion to adjourn at 7:57 PM / Susan Lovegreen seconded. *Motion unanimously passed. Adjourned at 7:57 PM.*

Respectfully Submitted,
Cassie Haddad