

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION**  
**CHAPLIN, CONNECTICUT 06235**  
**MEETING MINUTES**  
**TUESDAY, JUNE 8, 2021**  
**7:00 PM**

- 1. Call to Order and Pledge of Allegiance – Chairman Dennis LaBelle called the meeting to order at 7:02 pm. Present were Board members Kate Donnelly, Stacy Foster, Joan Fox, Kathy Freed, Sally Ireland and Cassidy Martin. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi.**
- 2. Communication with the Audience – none**
- 3. Written Communications to the Board –** Two letters were received. The first was from Prentis Tracy of the RD #11 Education Association. He expressed his concerns regarding the ARP ESSER III funds to be received. He stated that educators and their unions should be involved in all discussions and plans to expend these funds effectively. Chairman LaBelle agreed and said that parents and the PTA should also be involved. The second letter received was from Technology Coordinator Megan Budd, thanking the Board and staff of Parish Hill for their support during her 9-year tenure. She offered to assist with the transition due to her resignation.
- 4. Recognition of Valedictorian, Salutatorian, Third, Fourth and Fifth Ranked Students of the Class of 2021-Nicholas Meister, Brent Freed, Kyle Benito, Kaylee Estremera and Savannah Shannon –** awards were handed out to each recipient by Superintendent Ken Henrici, Principal Brian Tedeschi and Board Chairman Dennis LaBelle.
- 5. CAFE Student Leader Awards – Savannah Shannon, Brent Freed, Julia Phouangphiarith and Anthony Tatulli –** awards were handed out to each recipient by Superintendent Ken Henrici, Principal Brian Tedeschi and Board Chairman Dennis LaBelle.
- 6. CAS Scholar Leader Awards – Hannah Becker and Brady Silva –** awards were handed out to each recipient by Superintendent Ken Henrici, Principal Brian Tedeschi and Board Chairman Dennis LaBelle.
- 7. CAS Fine Arts Awards – Coby Praytor and Margaret McElroy –** awards were handed out to each recipient by Superintendent Ken Henrici, Principal Brian Tedeschi and Board Chairman Dennis LaBelle.
- 8. CAS/CIAC Scholar Awards – Emma Anderson and Nicholas Meister –** awards were handed out to each recipient by Superintendent Ken Henrici, Principal Brian Tedeschi and Board Chairman Dennis LaBelle.
- 9. Persevering Pirate Student Award – Eli Shea –** award was handed out by Superintendent Ken Henrici, Principal Brian Tedeschi and Board Chairman Dennis LaBelle.
- 10. Recognition of the Girls’ Basketball Team Undefeated Season; Recognition of 1,000-point scorer – Kaysee Dupuis –** Recognition was expressed by Superintendent Ken Henrici, Principal Brian Tedeschi and Board Chairman Dennis LaBelle.
- 11. 2021 CT PTA Middle School Teacher of the Year Award – Nicole Lightner –** award was handed out by Superintendent Ken Henrici, Principal Brian Tedeschi and Board Chairman Dennis LaBelle.
- 12. 2021 Distinguished Friend of Education Award Recognition – Lisa LaBelle –** award was handed out by Superintendent Ken Henrici, Principal Brian Tedeschi and Board Chairman Dennis LaBelle.
- 13. Public Input on Federally Mandated *Safe Return to In-Person Instruction Plan* -** The State has issued a mandate to return to in-person learning for the 2021-2022 school year. Superintendent Henrici said our plan will be published to the website by the required date of June 23, 2021 and must be reviewed every six months.
- 14. Approval of May 18, 2021 Minutes – Stacy Foster moved to approve the May 18, 2021 minutes. Kathy Freed seconded and the motion passed with the following vote:**

**Yes: Kate Donnelly, Stacy Foster, Joan Fox, Kathy Freed, Sally Ireland, Dennis LaBelle and Cassidy Martin.**

**15. Approval of Financial Statement – May 2021 – Stacy Foster moved to approve the Financial Statement through May 2021. Kathy Freed seconded and the motion passed with the following vote:**

**Yes: Kate Donnelly, Stacy Foster, Joan Fox, Kathy Freed, Sally Ireland, Dennis LaBelle and Cassidy Martin.**

**16. Administrative Reports/Administrative Requests for Board Action**

- A. Principal** – Principal Brian Tedeschi spoke to the Board about Parent’s Night, the Boys’ & Girls’ Track teams taking first place, the Baseball team’s record, the Softball team’s record, the June 11<sup>th</sup> Graduation ceremony, the Junior/Senior Prom scheduled for June 16<sup>th</sup>. He thanked the Board for their support and asked that they make in-person learning a priority.
- B. Superintendent** – Superintendent Ken Henrici congratulated Stacy Foster and Michael Smardon for being nominated to 3-year terms at their annual Town meetings. He spoke about the Counsellor and Speech & Language vacancies, the Food Service deficit and plans to offset, the ARP ESSER III funds and his agreement to work with the teachers and bargaining units and follow the expenditure guidelines, the CAPS meeting and the 3 Superintendent meeting with Scotland & Hampton. He expressed how proud he is of the students who received awards this evening and praised the efforts of Nicole Lightner and Lisa Labelle.

**17. Old Business/New Business**

- A. Appointment of Business Manager Jobina Miller – Stacy Foster moved to approve the appointment of Jobina Miller as Business Manager for RD #11. Kathy Freed seconded and the motion passed with the following vote:**  
**Yes: Kate Donnelly, Stacy Foster, Joan Fox, Kathy Freed, Sally Ireland, Dennis LaBelle and Cassidy Martin.**
- B. Resignation of Technology Coordinator Megan Budd** – Stacy Foster moved to accept the resignation of Technology Coordinator Megan Budd. Kathy Freed seconded and the motion passed with the following vote:  
**Yes: Kate Donnelly, Stacy Foster, Joan Fox, Kathy Freed, Sally Ireland and Cassidy Martin.**  
**No: Dennis LaBelle**
- C. Report by PHACT/PTSA** – Lisa LaBelle spoke about the review of 3 school essays, the art project around the school, and the School of Excellence application being extended to June 15<sup>th</sup>. Results of the application will be revealed in the Fall.
- D. Discussion of June 2 Referendum Results** – Superintendent Henrici was very pleased to report that the referendum had passed.
- E. Approval of July 2021 to June 2022 Board Meeting Schedule – Stacy Foster moved to approve the July 2021 to June 2022 Board Meeting Schedule. Kathy Freed seconded and the motion passed with the following vote:**  
**Yes: Kate Donnelly, Stacy Foster, Joan Fox, Kathy Freed, Sally Ireland, Dennis LaBelle and Cassidy Martin.**
- F. Budget Forecast--FY 20-21** – Superintendent Henrici reported that they are tracking invoices and open POs and are projecting a surplus of \$250,000.00 to \$300,000.00. This projection could change with last minute invoices received.
- G. Discussion of 2020-2021 Commencement Ceremony** – Superintendent Henrici reported that he is very excited to hold the ceremony in-person and without masks. The Graduation will take place on June 11, 2021 with rain dates of June 12 & June 13.

**18. Committee Reports/Requests for Board Action**

- A. Fiscal & Plant** – Chairman Dennis LaBelle reported to the Board that the Committee met this evening and reviewed the budget, maintenance reports and the Capital Improvement Plan.
- B. Educational and Board Policies** – The committee met today.

- C. **Central Office** – there has been no meeting to date.
  - D. **Technology** – The committee has not met, but will try to get together on June 18<sup>th</sup>.
  - E. **Personnel and Supervision** – Superintendent Ken Henrici reported that there is a meeting June 14<sup>th</sup> at 4:00 PM.
  - F. **Newsletter** – Superintendent Ken Henrici said the newsletter came out prior to the last Referendum and they are working on the next one. He would like to have the committee meet sometime over the summer.
  - G. **CABE/EASTCONN** – Kate Donnelly said there will be a legislative event on June 15th. Kathy Freed said EASTCONN has revamped their website.
- 19. Second Audience for Citizens** – Kathy Donahue request a copy of the assessment adjustments. Dennis LaBelle said they are revamping the website to house all requested documents for ease of access. Kathy Donahue asked if the financials will be posted as well; Dennis LaBelle said financials will not be posted. Kathy then asked for the financials to be sent to the Board of Finance every month. She also thanked Lisa LaBelle and the Board of Education for their efforts throughout the year.
- 20. Executive Session—Discussion of EVA Award** – Stacy Foster motioned to move to Executive Session at 7:51 PM and invite Superintendent Ken Henrici to Discuss the EVA Award. Kathy Freed seconded and the motion passed with the following vote:  
**Yes: Kate Donnelly, Stacy Foster, Joan Fox, Kathy Freed, Sally Ireland, Dennis LaBelle and Cassidy Martin.**  
**The meeting resumed at 8:03 PM.**
- 21. Agenda Items for Next Meeting – Reorganization and requiring in-person instruction**
- 22. Adjournment** –Stacy Foster moved to adjourn at 8:15 PM. Sally Ireland seconded and the motion passed with the following vote:  
**Yes: Kate Donnelly, Stacy Foster, Joan Fox, Kathy Freed, Sally Ireland, Dennis LaBelle and Cassidy Martin.**

Respectfully Submitted,  
Diane Ritchotte  
Recording Secretary