

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**CHAPLIN, HAMPTON, SCOTLAND AND REGIONAL DISTRICT ELEVEN BOARD OF EDUCATION
CHAPLIN, CONNECTICUT 06235
MEETING MINUTES
TUESDAY, NOVEMBER 16, 2021
7:00 PM
PARISH HILL MIDDLE/HIGH SCHOOL LIBRARY**

- 1. Call to Order and Pledge of Allegiance – Chairperson Dennis LaBelle called the meeting to order at 7:00 pm. Present were Board members Kathy Freed, Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Susan Lovegreen and Michael Smardon. Administrators present were Superintendent Ken Henrici and Principal Brian Tedeschi.**
- 2. Communication with the Audience – none**
- 3. Written Communications to the Board – none**
- 4. Presentation by Staff of Vocational Agriculture Schools –** Administrators and students from Killingly High School, Lyman Memorial High School in Lebanon and E.O. Smith High School in Mansfield gave presentations to the Board about their Vocational Agricultural programs. They spoke of their facilities, the number of students enrolled in their programs, the areas of studies and the success of their graduates moving on to further their studies in college and hold careers in the Vocational Agriculture.
- 5. Approval of October 19, 2021 Minutes –Sally Ireland moved to approve the October 19, 2021 minutes. Kathy Freed seconded and the motion passed with the following vote:
Yes: Kathy Freed, Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon**
- 6. Approval of Financial Statement – October 2021 – Kathy Freed moved to approve the October 2021 Financial Statement. Susan Lovegreen seconded and the motion passed with the following vote:
Yes: Kathy Freed, Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon**
- 7. Administrative Reports/Administrative Requests for Board Action**
 - A. Principal –** Principal Brian Tedeschi updated the Board on PD Day, the Helping Hands Food Drive, the Parent-Teacher Conferences taking place this Thursday, the Sports Teams accomplishments, the Fall Sports Award Ceremony, the Sayles School visit, the Veterans’ Day Luncheon, the on-line scare incident and the disruption caused to the start of the school day and the assembly scheduled for Juniors & Seniors regarding the “First Year College Experience” with Parish Hill alumni.
 - B. Superintendent –** Superintendent Ken Henrici spoke to the Board about the 8-hour long Mediation Session with the Teachers Negotiation Committee on October 27th which led to a tentative agreement, the COVID vaccination clinic scheduled for next Monday, November 22nd, the Sayles School visit, the Alumni First Year Experience, the in-person Parent-Teacher Conferences and an update on the establishment of the Rifle Team. He also gave a shout out to all who helped to make the Veterans’ Luncheon a great success. It was wonderful to see that a graduate of Parish Hill High School, John Bolduc, was honored at the event. John honorably served two overseas combat tours of duty during his military career.
- 8. Old Business/New Business**
 - A. Report by PHACT/PTSA –** Kathy Freed spoke about the Trunk or Treat event, the PHACT/PTSA meeting last night, Flannel Day, the Savers Fundraiser, the Reflections Program and the Membership Drive. To date, they have 53 members; the goal is to have 100.
 - B. Report on Upcoming Vaccine Clinics –** previously covered in the Superintendent’s report.

- C. Further Discussion of Possible Movement of Cafeteria Director Salary into Central Office General Fund** – there is nothing further to discuss for this fiscal year. Discussions on this matter will take place for the next fiscal year.
 - D. Marketing Parish Hill Events** – Superintendent Henrici has had a few meetings with Administrators and plans to hold future meetings. He invited Board members to come up with strategies and would love to see the community more involved so that they know what’s going on at Parish Hill. We need to do a better job marketing our school.
- 9. Committee Reports/Requests for Board Action**
- A. Fiscal & Plant** – Chairman Dennis LaBelle said the committee met this evening and reviewed the financials. The cafeteria fund is positive. Breakfasts are up from 676 in September to 1,000 in October.
 - B. Educational and Board Policies** – have not met.
 - C. Central Office** – The Superintendent’s evaluation and the budget were discussed at the last meeting.
 - D. Technology** – A meeting was held with Marshall Hudon and Alex Hill to discuss completed projects and the planning of future projects.
 - E. Personnel and Supervision** – previously covered in the Superintendent’s report.
 - F. Newsletter** – Kathy Freed would like to add a PHACT/PTSA membership form to the next newsletter. Sally Ireland said she liked the last newsletter and would like to see the Athletic schedule and Music events listed in future issues. Susan Lovegreen said she would like to see the newsletter focus more on the students. Joan Fox thought there should be information on the newsletter about how to contact Parish Hill High School.
 - G. CAFE/EASTCONN** – Joan Fox said she had not heard anything from CAFE, so she contacted them to update the contact information for herself and Susan Lovegreen. CAFE’s policies seem to be focusing on COVID protocols, diversity and tutoring. Kathy Freed said that EASTCONN has lots to offer on their website, including a statewide purchasing co-op, classes, etc.
- 10. Second Audience for Citizens** – Alan Cahill addressed the Board about various issues, including the status of the split system air conditioning proposal, the purpose of tonight’s VoAg presentations, the Responder/EMT Program and repairs to the driveway. He also asked that a snapshot of the vaccination clinic be sent to him so that he can get it on the Town’s website. Kathy Freed (as a citizen) asked if the rim around the driveway circle on the school side could be painted yellow so that it would be more visible. Kathy Donahue asked if a student would be able to finish their current VoAg program if another VoAg school is chosen. She also asked about Lyman’s Special Education fees.
- 11. Agenda Items for Next Meeting** – Long term Capital Improvement Plans, VoAg discussion and a report on the fire lane paint.
- 12. Adjournment** –Susan Lovegreen moved to adjourn at 8:48 PM. Sally Ireland seconded and the motion passed with the following vote:
Yes: Kathy Freed, Stacy Foster, Joan Fox, Stephanie Harrington, Sally Ireland, Dennis LaBelle, Susan Lovegreen and Michael Smardon

Respectfully Submitted,
Diane Ritchotte
Recording Secretary