

**CHAPLIN, HAMPTON, SCOTLAND AND  
REGIONAL DISTRICT ELEVEN  
BOARD OF EDUCATION  
CHAPLIN, CONNECTICUT 06235  
MEETING MINUTES  
Tuesday, January 17, 2023 7:00 PM  
PARISH HILL MIDDLE/HIGH SCHOOL LIBRARY**

- 1. Call to Order and Pledge of Allegiance** – Chairman Dennis LaBelle called meeting to order at 7:00 PM.
  - Members Present: Chairman Dennis LaBelle, Superintendent Kenneth Henrici, Joan Fox, Michael Smardon, Therese Smith, Kathy Freed, Sally Ireland, Cassidy Martin, and Susan Lovegreen.
  - Not Present: Vice Chairman Stacy Foster.
- 2. Audience for Citizens**
  - *Special Education Teacher, Kelli McGillivray* – Stated to Board that next year's calendar should be evaluated (most importantly the month of November) so that there are not as many days off because the teachers need to interact with students who are struggling on a daily basis. She also stated that if the calendar does not align with other districts, it can have negative effects on how many students attend Parish Hill currently and in the future.
  - *Teacher, Prentice Tracy* – Wanted an update on the request to livestream the Board of Education meetings. Dennis LaBelle stated there is no update at this time.
- 3. Written Communications to the Board** – None.
- 4. Presentation of CAPSS Student-Leader Awards – Grade 8 – Taylor Lawrence, Kylie Greenless, Grade 12 – Angela Bojarski, Owen Beaulieu**
  - Kenneth Henrici and Dennis LaBelle presented CAPSS Student Leader Awards to Angela Bojarski and Kylie Greenless. Kenneth Henrici acknowledged the other two students who were not present.
- 5. Report on FY 2022 Audit – Darin Offerdahl – Offerdahl & Emerson LLC**
  - Auditor, Darin Offerdahl, presented his report to the Board on FY 2022 Audit.
- 6. Approval of November 15, 2022 Minutes**

- Dennis LaBelle pointed out a mistake that was made with who officially made the motions.
  - i. Kathy Freed made motion to approve the November minutes as amended / Susan Lovegreen seconded. *Motion unanimously passed.*

#### **7. Approval of Financial Statements – November 2022 and December 2022**

- Kathy Freed made motion to approve the November Financial Statements / Cassidy Martin seconded. *Motion unanimously passed.*
- Kathy Freed made motion to approve the December 2022 Financial Statements / Sally Ireland seconded. *Motion unanimously passed.*

#### **8. Administrative Reports/Administrative Requests for Board Action**

- **Principal** – Kenneth Henrici read Principal Brian Tedeschi's report (as he could not attend) which discussed Midterm Exams being finished, upcoming Professional Development Day, update on winter sports teams, and the workshop the PHACT/PTSA is sponsoring.
- **Superintendent** – Kenneth Henrici gave his report which discussed a staffing update for Math and Art, Region 11 Audit, Preliminary FY 23-23 Budget, Excess Cost Legislation, other proposed Legislative Bills, MDG review of Health Insurance bids, Three Superintendents Meetings, and Board of Education review of School Year 23-24 Calendar.

#### **9. Old Business/New Business**

- **Report by PHACT/PTSA** – Kathy Freed presented to Board an update on upcoming events.
- **Report on Social Studies Curriculum – Brian Evans** – Brian Evans reviewed the Social Studies Curriculum by grade level and teacher. Board members asked multiple questions that Brian Evans answered for them.
- **Forecast on 22-23 Budget – Jobina Miller** – Jobina Miller reviewed concerns about the Forecast on 22-23 Budget with the Board that was discussed in the prior Fiscal & Plant Meeting.

#### **10. Committee Reports/Requests for Board Action**

- **Fiscal & Plant** – Dennis LaBelle and Kenneth Henrici discussed with Board what was talked about at that meeting as they just met prior to this meeting.

i. Joan Fox inquired about and suggested looking into Heat Pumps to the Fiscal & Plant Committee.

- **Educational and Board Policies** – Not met.
- **Central Office** – Met last week and went through The Handbook and Budget.
- **Technology/Website** – Not met.
- **Personnel and Supervision** – Not met.
- **Newsletter** – Newsletter was sent out and was very successful.
- **CABE/EASTCONN** – All members discussed CABE. Kathy Freed gave brief update on EASTCONN.

#### **11. Second Audience for Citizens**

- *Kelli McGillivray* – made comment about what she has a Special Education student doing that is beneficial for him and stated that it could also be beneficial for other students as well.
- *Kathy Donahue* – Reminded the Board that the Board of Finance needs their 2021-2022 Annual Report.

#### **12. Agenda Items for Next Meeting**

- Preliminary FY 23-24 Budget, update on Computer Science Program, and School Year 23-24 Calendar.

#### **13. Adjournment**

- Kathy Freed made motion to adjourn at 8:06 PM / Cassidy Martin seconded.  
*Motion unanimously passed. Adjourned at 8:06 PM.*

Respectfully Submitted,  
Cassie Haddad