

*Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.*

**SCOTLAND BOARD OF EDUCATION**  
**Scotland, Connecticut**  
**Meeting Minutes**  
**August 11, 2020**

**Vice-Chairperson Scott Sears called the meeting to order at 7:03 PM. Present were Board members Steven Kurcinik, Cassidy Martin, Rod Perry and Bill Trudelle. Administrators present were Superintendent Dr. Francis Baran and Finance Coordinator Tim Smith. Others present was First Selectman Gary Greenberg. Unable to attend was Chairperson Brynn Lipstreu, Board member Sherry Smardon and Principal Dr. Catherine Pinsonneault.**

**2. APPROVAL OF MINUTES:**

***#1-20/21 Motion to approve the remote regular meeting minutes from July 7, 2020, was made by Bill Trudelle, seconded by Steve Kurcinik and carried unanimously.***

**3. FINANCE COORDINATOR REPORT:**

**A. Financial Report:**

The Financial Reports were reviewed. Bill Trudelle asked if some of the remaining funds from the budget that are returned to the town could be used towards Covid 19 expenses and asked for the balance of the Capital Non-Recurring Fund. Dr. Baran reported that the audit needs to be completed first and that the balance of the Capital Non-Recurring Fund is approximately \$48,000 (before the 2019-20 audit).

**B. Approval of Financial Statement:**

***#2-20/21 Motion to approve the Financial Statement dated July 30, 2020, was made by Rod Perry, seconded by Cassidy Martin and carried unanimously.***

**4. NEW BUSINESS:**

**A. Modifications to 2020-21 School Calendar:**

The State Board of Education and Commissioner has waived 3 days from the required number of 180 school days for the 2020-21 school year to accommodate Covid 19 related issues. Scotland Elementary budgets for 182 days and the Board is asked to approve the 3-day waiver from student days by changing August 26, 27, 28 to Professional Development days to review protocols to accommodate Covid 19 for reopening school. The Board is also asked to approve an additional change to the calendar to change the first day of school to August 31<sup>st</sup> with the first week of school (August 31 – September 4) to be half-day.

***#3-20/21 Motion to shorten the school year by three days (August 26, 27, and 28) to allow staff to review Covid 19 protocols for school reopening and delay the first day of school to August 31<sup>st</sup> with the first week of school (August 31 – September 4<sup>th</sup>) to be half-day, was made by Steve Kurcinik, seconded by Rod Perry and carried unanimously.***

**5. OLD BUSINESS:**

**A. School Reentry Plan:**

Discussion was held regarding the School Reentry Plan that included: transporting Scotland students to Parish Hill, mandatory plexiglass dividers for the desks, how to deliver the specials, not allowing singing during Music class, going outside for physical education when weather permits, exhaust fans and opening windows and doors for ventilation, temperatures will be taken upon entering the building, and class schedules. Dr. Baran reported there were concerns with the plan not being posted on the website which were due to no internet service with the power outage and the numerous changes made to the plan from requirements of the State Health Department, the CDC and our own Health Department. Dr. Baran plans to send the plan and new calendar out to families right away for review and will hold 6 small group meetings with family members (approximately 69 families) to discuss the plan and address any questions or concerns. Parents will be asked if they are sending their children to school or not. 18% of parents responded no from a previous survey. First Selectman Gary Greenberg recommended obtaining current update on Covid 19 statistics to see how it is trending.

**6. ADJOURNMENT:**

***#4-20/21 Motion to adjourn (7:29 PM) was made Steve Kurcinik, seconded by Cassidy Martin and carried unanimously.***

***Respectfully submitted by Kathleen Scott  
Recording Clerk***