

*Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.*

## **SCOTLAND BOARD OF EDUCATION**

**Scotland, Connecticut**

### **Regular Meeting Minutes**

**June 3, 2025**

**Chair Cassidy Martin called meeting to order at 6:30 PM. Board members present: Brittany Santiago, Beth Troeger, Lisa LaBelle. Absent: Clark Stearns, Gracie Martin, Kaitlyn Shafer. Administrators present: Superintendent Valerie Bruneau, Principal Ann Knowles, Special Ed Director Dawn Davis (online).**

Board recited Pledge of Allegiance; Chair read Intro Statement.

**2. COMMENTS FROM THE PUBLIC:** None

**3. COMMUNICATIONS TO THE BOARD:** None

**4. APPROVAL OF MINUTES:**

- **Regular Meeting of May 6, 2025:**  
*#1-24/25 Motion to approve May 6, 2025 regular meeting minutes, made by Brittany Santiago, seconded by Lisa LaBelle and carried unanimously.*

**5. OPPORTUNITY TO ADD OR DELETE AGENDA ITEMS:**

*#2-24/25 Motion to Table #8C – 9000's Policies until July, made by Brittany Santiago, seconded by Lisa LaBelle and carried unanimously.*

**6. CELEBRATIONS:**

- 6 days left of this academic year (Field Day tomorrow - open to entire school and community, half day Tuesday for Step-up Graduation for 6<sup>th</sup> grade at 5:30pm).
- Great place to be in the building for kids and teachers during SBAC testing (Principal and staff very committed with amazing climate under Ann's leadership that carried over into afterschool program for fitness (about 70% passed test – students proud, happier and healthier).
- Congratulations to 6<sup>th</sup> grade teacher expecting baby in October.

**7. REPORTS**

**A. Chairperson's Oral Report:** No Report

**B. Superintendent's Report – grant & facilities update, enrollment projections & ESY update:**

- All grants for this year drawn down.
- Working on LGP paperwork for Early Start (replaced School Readiness) with EASTCONN the fiduciary.
- Small projects to be done: replace floors that couldn't be done during April break, fix AC leak outside library door, look at small roof patches, additional exterior lighting, 2 electrical outlets outside gym, fix damage outside from vandalism over the weekend (working with state police).

**C. Principal's Report – curriculum & instruction updates:**

- Did a lot of tours for out of towners from Plainfield, Canterbury, Sprague, Chaplin, Windham (excited new families coming in).
- Graduating largest 6<sup>th</sup> grade class of 17 in recent years (enrollment projected at 90 as of today).
- Joint PD held with Hampton for all educators well attended with great collaboration (included lunch).
- Afterschool events: Movie Day with "Lilo and Stitch" (attended by 48 students with many chaperones) and Charcuterie Boards with all the fixings to take home (will continue family events next year).

**D. Special Education Report:**

- ESY this year will include Scotland, Hampton, Chaplin, Eastford, Sprague (about 48 kids). Added Wellness and & Physical Activity component with extra Mental Health funding. Dawn Davis commended on amazing job visiting other schools, getting to know the kids and setting everything up (will be here 3 weeks for ESY, taking rest of the summer off). End of year meetings done.

**E. Financial Report:** 84% of budget spent to date.

***#3-24/25 Motion to approve June Financial Report, made by Lisa LaBelle, seconded by Brittany Santiago and carried unanimously.***

**F. Shared Services updates:** Covered already

**G. Liaison Reports:**

House Bill 5001 and SB1 passed this week for Special Ed cost and rate setting (doesn't affect Scotland right now, ECS funds (intact), SEED (another allotment of special ed funds to help with intervention to keep students in district - needs more research)).

**8. BOARD BUSINESS**

**A. Item: Budget Transfers FY 24/25 (Discussion & Possible Action):**

About \$41,000 in transfers needed for unexpected situations Board aware of (repairs and maintenance, purchase services, supplies - non instructional).

***#4-24/25 Motion to approve transfers made by the Finance Director to cover unexpected situations that arose during course of the year as recommended by the Superintendent, made by Brittany Santiago, seconded by Lisa LaBelle and carried unanimously.***

**B. Item: Rose Khourie Scholarship (Discussion & Possible Action):** Nothing new

**C. Item: 9000's Policies Continued (Discussion & Possible Action):** Tabled

**D. Item: Confirm August BOE meeting date (Discussion & Possible Action):**

August 5<sup>th</sup> (regularly scheduled meeting).

**9. OLD BUSINESS UPDATES:** One zip code for Scotland moving forward.

**10. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS:**

Special Ed Director Dawn Davis noted meetings held and kids ready for transition to Parish Hill.

**11. OTHER ACTION ITEMS:** None

**12. UPCOMING MEETINGS**

- Regular Board Meeting July 1, 2025 at 6:30pm (date on bottom of agenda incorrect)
- Items for Next Meeting and Assignments: 9000's Policies updates, Rose Khourie Scholarship

**13. ADJOURNMENT:**

***#5-24/25 Motion to adjourn (7:08 PM) made by Lisa LaBelle, seconded by Brittany Santiago and carried unanimously.***

***Respectfully submitted by Kathleen Scott  
Recording Clerk***