

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

SCOTLAND BOARD OF EDUCATION
Scotland, Connecticut
Meeting Minutes
June 1, 2021

Chairperson Brynn Lipstreu called the meeting to order at 7:03 PM. Present were Board members Sherry Smardon, Steven Kurcinik, Cassidy Martin, Scott Sears, Rod Perry and Bill Trudelle. Administrators present were Principal Dr. Catherine Pinsonneault and Finance Coordinator Tim Smith. Unable to attend was Superintendent Dr. Francis Baran.

2. **REVIEW OF ROSE KHOURIE SCHOLARSHIP APPLICATIONS:** One application was received.
3. **PLEDGE OF ALLEGIANCE:** The Board recited the Pledge of Allegiance.
4. **CELEBRATIONS/RECOGNITION:**
 - Upcoming celebrations - Kindergarten Graduation on June 14th and 6th Grade Graduation on June 16th.
 - Brynn Lipstreu celebrated new beginnings by recognizing all the contributions made by Dr. Baran (could not attend tonight's meeting) and Dr. Pinsonneault to Scotland Elementary. Dr. Pinsonneault was commended for her many years of service and wished the best of luck with the next adventure. A Covid Style celebration will be held after the meeting with a cupcake for everyone to take home.
5. **WRITTEN COMMUNICATIONS:** None
6. **COMMUNICATION WITH THE AUDIENCE:** None
7. **ADDITIONS TO AGENDA – ADDITIONAL BUSINESS MAY BE CONSIDERED AT A REGULAR MEETING UPON 2/3 VOTE OF THOSE MEMBERS OF THE BOARD PRESENT AND VOTING, PER STATE STATUTE:**
#1-20/21 Motion to add to agenda Citizen's Advisory Group/Survey Results as Item #14B, was made by Sherry Smardon, seconded by Cassidy Martin and carried unanimously.
8. **APPROVAL OF MINUTES:**
#2-20/21 Motion to approve the regular meeting minutes from May 4, 2021, was made by Sherry Smardon, seconded by Scott Sears and carried with one abstention by Steve Kurcinik.

#3-20/21 Motion to approve the special meeting minutes from May 19, 2021, was made by Sherry Smardon, seconded by Steve Kurcinik and carried with one abstention by Rod Perry.
9. **FINANCE COORDINATOR REPORT:**
 - A. **Financial Report:**

The Financial Reports were reviewed. There is a projected budget surplus of \$50,000 with some outstanding bills still anticipated including propane. IT Equipment (ordered) and next year's supplies (working on) will be purchased with this year's budget. The water problem from last week has cleared up.

B. Approval of Financial Statement:

#4-20/21 Motion to approve the Financial Statement dated May 27, 2021, was made by Sherry Smardon, seconded by Steve Kurcinik and carried unanimously.

10. SUPERINTENDENT REPORT:

Any questions about the Superintendent's Report should be emailed to Dr. Baran.

A. 2020-21 Calendar Update: Brynn Lipstreu reported no changes to the Calendar for this year.

B. Solar Panel Update: No Report

C. Lunch Program Update: No Report

D. Update on Afterschool Grant:

Dr. Pinsonneault reported that the state would not accept return of grant funds. They were used to purchase family passes to parks and museums with some locally from Scotland Orchards. Tim Smith reported that the entire amount of funds received have been spent.

E. Teacher Evaluation (TEVAL) Update:

Dr. Pinsonneault reported that her TEVAL's are set for the year and she will submit the state report.

F. COVID-19 Expense Update:

Tim Smith reported that there are still expenses for Bus Monitors, Nursing Services and Professional Development for Covid for the Special Ed Administrator. The ESSERR III Grant funding (\$134,000) will be carried out to June 2024 and will be worked on with the new administration.

G. COVID-19 Learning Environment Survey: None

H. Bus Propane Usage: None

I. Other: None

11. PRINCIPAL REPORT:

A. Professional Development Opportunities:

Two staff members attended refresher PMT Training (required to do every year).

B. Current Enrollment:

There is no change to enrollment with 1 remote student. PreK looks healthy and will be full for the next school year.

C. Other: Field Day will be held on Monday with 94 degrees expected (will use sprinklers).

12. FRIENDS OF SES REPORT: No Report

13. NEW BUSINESS:

A. Rose Khourie Scholarship choice:

Sherry Smardon will present the Rose Khourie Scholarship at Parish Hill Graduation.

#5-20/21 Motion to award the Rose Khourie Scholarship to Kyle Jaybenito, was made by Sherry Sardon, seconded by Cassidy Martin and carried unanimously.

B. BOE Meetings Summer Schedule: The Board will continue their meetings through the summer.

C. Non-tenure Teacher recommendation:

The Board recommends to reinstate the Non-Tenured Teachers as the budget was passed.

#6-20/21 Motion to reinstate the Non-Tenured Teachers, was made by Scott Sears, seconded by Sherry Sardon and carried unanimously.

D. Wish List:

Dr. Pinsonneault presented wish list for technology. The first request is for new Chromebooks for Kindergarten and 4th Graders (stays with the student for 3 years). The cost for 23 Chromebooks with licenses for next year (K-10, Grade 4 – 13) is \$7,582. The second request is to update the 24 desktops in the Computer Lab and push the old desktops out to the desks of the teachers, Principal, other staff members and each classroom K-6. The old desktops would need a memory boost for a cost of \$819. The 24 new desktops would cost \$21,599.

#7-20/21 Motion to approve \$30,003 if there are any excess funds from the budget to purchase new desktops for the Computer Lab, memory boost for old desktops and Chromebooks with licenses, was made by Bill Trudelle, seconded by Sherry Sardon and carried unanimously.

E. Tech Plan Update: Covered already.

F. Authorization for Superintendent to make budget transfers to close out FY20-21:

Sherry Sardon asked for a copy of the list of budget transfers to close out FY20-21.

#8-20/21 Motion to authorize the Superintendent to make budget transfers as necessary to close out FY20-21, was made by Scott Sears, seconded by Steve Kurcinik and carried unanimously.

14. OLD BUSINESS:

A. Sixth Grade Graduation Gifts:

Dr. Pinsonneault reported that the Chromebooks 6th Graders have had for 3 years will no longer have Google Support as of October 2021 but can still use at home. She suggested gifting the Chromebooks instead of Barnes and Noble Gift Cards to the 6th grade at Graduation for this year and recommends doing every year. Savage Systems can clean up the Chromebooks, wipe out the license and take out anything connected to Scotland Elementary (takes 15 minutes per computer).

#9-20/21 Motion to gift Chromebooks to the 6th Grade at Graduation in lieu of Gift Cards, was made by Scott Sears, seconded by Sherry Sardon and carried unanimously.

B. Citizen's Advisory Group/Survey Results:

The Citizen's Advisory Committee was commended for the great job on the survey. Lisa LaBelle reported that the response was higher than expected (40%) with many giving their opinion on Distance Learning and Snow Days (inconvenient with pickup and drop off of equipment). The survey results will be shared with the new administration who will come up with a plan for the recommendations. Sherry Sardon suggested having a meet and greet with the Board, new administration and the Committee.

15. COMMITTEE REPORTS:

A. Tri-Town BOE meeting update:

Sherry Smardon asked for an update on the Hampton/Scotland Group. Brynn Lipstreu reported that a member of the Essex School District will speak at the next meeting to be held on June 10th at 5pm via Zoom. Cassidy Martin will attend for Brynn Lipstreu.

B. CABE/EASTCONN: Nothing new

C. Readiness Council Report: No meeting held in May

D. Policies Committee: No Report

E. Personnel Committee: No Report

F. Technology Committee: No Report

16. SECOND AUDIENCE FOR CITIZENS:

- Dr. Pinsonneault responded to Wendy Sears regarding applying for the Afterschool Grant for next year that the Grant will be applied for when the paperwork is received.
- Brynn Lipstreu responded to Lisa LaBelle regarding timeline for meet and greet and distribution of Survey Results. The meet and greet will be held with the new administration before school starts. The Survey Results can be given to parents/guardians and will be posted on the website.

17. NEXT STEP HOMEWORK ASSIGNMENTS:

- Cassidy Martin will attend the Hampton/Scotland Group meeting on June 10th.
- Brynn Lipstreu will have Dr. Baran email list of budget transfers to the Board.

18. NEXT MEETING AGENDA ITEMS:

- Welcome New Administration
- Financial Report
- Summer Meeting Schedule

19. ADJOURNMENT:

#10-20/21 Motion to adjourn (7:56 PM) was made by Sherry Smardon, seconded by Cassidy Martin and carried unanimously.

***Respectfully submitted by Kathleen Scott
Recording Clerk***