

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

SCOTLAND BOARD OF EDUCATION Scotland, Connecticut
Meeting Minutes - Special Meeting November 5, 2021

1. Chairperson Brynn Lipstreu called the meeting to order at 5:30 PM.

Present were BOE members Sherry Smardon , Steven Kurcinik, Cassidy Martin, Scott Sears, Rod Perry and Bill Trudelle.

Administrator present was Principal Ann Knowles

2. Reason for this meeting was to discuss COVID guidelines and procedures. Bill Trudelle initiated the discussion which covered the following issues related to the implementation of the SES COVID policy. A recent positive COVID result has caused a class to go on quarantine. This decision was based on recommendations from the Eastern Highland Health district. Concerns related to communication of this event to families were reviewed. Another concern was related to maintaining 6 foot spacing among students during lunch when they are not wearing masks which is required per COVID protocol.. Ann mentioned that lunches are consistently monitored but there are times when students may not be 6 feet apart. Current regulations allow for 3 foot spacing in the classrooms when masks are worn. SES COVID protocols need to be updated to include the 3 foot classroom spacing. Questions were raised concerning school bus quarantine protocol. Ann stated that due to assigned seating and mask wearing school bus quarantine is not a concern. The communication of the virtual learning schedule was a concern related to this recent class quarantine with a need to have it posted on the school website.

The following goals were targeted for improvement:

1. All school families should be notified of any positive COVID cases.
2. Strategies to better maintain 6 feet spacing during lunch will be developed.
3. SES Handbook will be updated and posted on the school website.
4. The COVID opening plan, updated, will be posted on the website.
5. Savage Systems will be contacted to upgrade the school website with pop up options for routine updates by administration.
6. Overall communication will be improved.
7. SES handbook will also be sent home with students.
8. Contact information for all families will be updated to assure correct contact information is on File.
9. Remote learning plans will be communicated to families.

3. Motion to adjourn made by Scott Sears. Seconded by Sherry Smardon
Meeting adjourned at 6:52 PM.

Respectfully Submitted, Rod Perry, BOE Secretary