

Note: Per C.G.S. 10 – 218, Board of Education meeting minutes are provided in a draft format within 48 hours of the date the meeting was held. With the exception of motions and votes recorded, these minutes are unofficial until they have been read and approved by a majority vote of the Board. Should edits be necessary, they will be made at the next regularly scheduled meeting, noted in the meeting minutes, and voted upon.

**SCOTLAND BOARD OF EDUCATION**  
**Scotland, Connecticut**  
**Meeting Minutes**  
**June 6, 2023**

Chair Cassidy Martin called the meeting to order at 7:01 PM. Board members present were Brittany Santiago, Beth Troeger, Gracie Martin, Rod Perry and Lisa LaBelle. Administrators present were Superintendent Valerie Bruneau, Special Ed Director Susan Costa (online) and Finance Coordinator Tim Smith (online). Absent were Board member Clark Stearns and Principal Ann Knowles.

The Board recited the Pledge of Allegiance.

**2. COMMENTS FROM THE PUBLIC:** None

**3. COMMUNICATIONS TO THE BOARD:** None

**4. APPROVAL OF MINUTES**

- **Regular Meeting of May 2, 2023:**

*#1-22/23 Motion to approve the May 2, 2023 regular meeting minutes, made by Gracie Martin, seconded by Lisa LaBelle and carried with one abstention by Gracie Martin.*

**5. OPPORTUNITY TO ADD OR DELETE AGENDA ITEMS:** None

**6. CELEBRATIONS:**

- Friday is the last day of school.
- SBAC testing is finished with 100% participation (full report will be available in July or August).
- Field Day was very successful with lots of parents present (thanks to Ann for filling in for the gym teacher).

**7. REPORTS**

**A. Chairperson's Oral Report:**

Attended Budget Hearing with Beth Troeger, Valerie Bruneau, Ann Knowles (there were no questions on the BOE budget). The Annual Town Meeting will be held on June 15<sup>th</sup> at the Firehouse at 7pm.

**B. Superintendent's Report:**

- Wrapping up the end of the school year.
- New signs are up in the hallway along with lots of work done in the building.
- The gaga pit is setup thanks to the PTO (the kids like it).
- The playground was not able to be finished (in the process of removing the old black mulch). There are new little tables and a sandbox for the kids to enjoy.

**C. Principal's Report:**

Valerie Bruneau presented Principal's Report for Ann Knowles who could not attend tonight's meeting.

- Current enrollment is 94 students (may be more with some PreK and K children not yet enrolled). Projected enrollment for PreK is 18 students with one more slot available.
- Looking at programming opportunities for next year to attract STEM students (including integrating iPads and Invention Convention).

- Lunch Program average is 57% and Breakfast is 33%.
- Early Bird has about of 12 students.
- CT SEDS is going very well (thanks to experts Sue and Deb).
- There were many topics for teachers to choose from for PD.
- There were many Field Trips the last couple of weeks (some through grants). The goal for next year is to have 2 fundraisers to help with funding.

**D. Special Education Report:**

- CT SEDS implementation was successful with all students in the system and staff doing a great job in training (thanks to an amazing job by Deb Wright).
- IDEA Grant funding will supplement Special Ed costs for next year.
- Working on schedule for Extended School year that will be held from July 10-28<sup>th</sup> (10 students).

**E. Financial Report and Contract updates:**

All funds have been expended for several grants that expire June 30<sup>th</sup>. Rod Perry asked about Repairs & Maintenance being significantly overbudget (replacing exterior doors - \$32,000, AC for 2 rooms – \$176,500, Installing new water fountain so students able to fill up their water bottles - \$4,000, new carpet for administrative office - \$400) and asked how the budget looks overall (will be close with projected surplus of about \$21,000).

***#2-22/23 Motion to approve Financial Report dated May 27, 2023, made by Rod Perry, seconded by Gracie Martin and carried unanimously.***

**F. PTO:**

Brittany Santiago presented the PTO Report. The Gaga Pit was built. Bingo Night went very well with many people attending. Popsicles were handed out on Field Day. Will be at the end-of-year celebration serving ice-cream or watermelon and helping Mr. Musser setting up cornhole. Participated in the Spring Fling at Parish Hill.

**G. Shared Services updates:** No Report

**H. Liaison Reports including Readiness Council:** No Report

**8. BOARD BUSINESS**

**A. Items for Executive Session Anticipated**

- 1) Item: Safety & Security
- 2) Item: Personnel Matter
- 3) Item: Discussion of Candidates for Rose Khourie Scholarship

***#3-22/23 Motion to enter into Executive Session (7:30 PM) for the purpose of discussing Safety & Security, Personnel Matter, Discussion of Candidates for Rose Khourie Scholarship and invite the Superintendent to attend, made by Gracie Martin, seconded by Beth Troeger and carried unanimously.***

The Board came out of Executive Session at 9 PM.

**B. Item: Budget Transfers – Finance (Discussion & Action):**

Tim Smith presented Budget Transfers.

***#4-22/23 Motion to approve Budget Transfers and authorize the Superintendent to make all additional transfers through the fiscal year ending June 30<sup>th</sup>, made by Gracie Martin, seconded by Cassidy Martin and carried unanimously.***

**C. Item: Rose Khourie Scholarship (Vote to Select Candidate):**

***#5-22/23 Motion to award the Rose Khourie Scholarship to Alec Guarneri, made by Rod Perry, seconded by Gracie Martin and carried unanimously.***

**Old Business Updates:** None

**9. COMMENTS FROM THE PUBLIC ON AGENDA ITEMS:** None

**10. OTHER ACTION ITEMS:** None

**11. UPCOMING MEETINGS**

- **Regular Board Meeting July 11, 2023 (2<sup>nd</sup> Tuesday)**
- **Items for Next Meeting and Assignments:**
  1. Policies (2<sup>nd</sup> read) 9121, 9122, 9123, 9125, 9131, 9134, 9210, 9230, 9260 & 9300 (Tabled from May)
  2. Finance and end of year closeout report
  3. ESY & grants
  4. Capital Plan, Curriculum Plan & Technology Plan discussion/updates

**12. ADJOURNMENT:**

***#6-22/23 Motion to adjourn (9:07 PM) made by Lisa LaBelle, seconded by Brittany Santiago and carried unanimously.***

***Respectfully submitted by Kathleen Scott  
Recording Clerk***