



TOWN OF SCOTLAND

Scotland Town Hall 9 Devotion Road, P.O. Box 288 Scotland, CT 06264
Town Clerk: (860) 423-9634

Recreational Committee Regular Meeting 15 Jun 2019 at 9:00 am 27 Brook Rd Library Conference Room

Minutes

1. *Call to order: At 9:01 by Pete*

Present: Peter Martin, Monica Lindsay, Katie LeClair, Wendy Sears

Absent: Marie Beck

Citizens:

2. *Audience for Citizens*

3. *Acceptance of prior meeting minutes; Additions to planned agenda*

Motion to approve the minutes of 18 May meeting made by Katie, second by Monica. Minutes unanimously approved.

4. *Event Planning for 2019*

- *Paint Night – tbd*

- *Music on the Green – dates and bands:*

First Band will be Fuse on 29 Jun

Set up time for event is 5pm. Committee discussed the prep for the event and which activities would be done by whom. Need a minimum of 3 members to cover food prep and sales.

Shirts – Peter shared a shirt as example with list sponsors from donations on back. Action to look into cost for doing the same.

Food – agreed to review the weather for Sat night event by Friday am, if rain is forecasted food will be cancelled for the event. This will avoid purchase of food that will not be used.

Advertising – Wendy to reach out to Highland Herald and Neighbors, also boost Facebook notices

Next planned bands/ dates are:

Fiddlers - 9 July; Route 2 - 27 Jul; Hard Luck Aces – 10 Aug; Blackburns, 24 Aug

Charlie Zahm – cost and date to be determined

- *Scotland Scoot – 24 Nov 2019*

Planning team report out:

Price points for races have been confirm as: 10k is \$30, 4 mile is \$25, Scotland resident and Run 169 will have a \$5 discount; kids race(s) will be free

Rat Race timing – request for \$250 deposit check submitted to town hall

Potential add – DJ for after race, change up the awards / metals for all;

Open actions: Need to secure fire hall for day before race for set up, Wendy to raise Kids race at next Friends of SCS to see if there are any volunteers

Next planning meeting – 7pm on 6 July

- *Half Marathon – “Highland Half”
Tentative date for race is 3rd weekend of April 2020 on Sunday*
- *Other activities*
 - *Consideration of a “Do it” Race. Katie reached out to contact who organizes these types of events, more information to be shared a future meeting.*
 - *BBQ Competition –
No updates, a planning team needs to be established -*

5. Open Discussion - none

6. Budget Review – Monica has submitted invoices to the town for: Rat Race Timing deposit of \$250, Donation to Fire Department for \$100, Donation to Boy Scouts Troup 93 for \$250 and for the Band Fuse for \$500.

7. By-Laws Revision –

Monica asked for a review of the Recreation Committee Use of Property document dated November 2008. (appended to minutes) The document can be included in part of the Sustainable CT actions and asked the Committee to confirm the document is still current practice. Wendy made the motion and Katie second to review the document and approved without changes. Following committee review, document was unanimously approved without any updates required.

8. Next Committee Meeting: Jul 20 at 9AM, Location: Scotland Public Library

9. Meeting Adjournment: 11:00 am

USE OF PROPERTY

- (a) The Scotland Culture and Recreation Committee shall:
- Monitor the use and condition of all town property used, regularly or intermittently, for recreational or cultural purposes;
 - Make recommendations to the board of selectmen, from time to time, concerning the condition and use of such property; and
 - Act upon applications for use pursuant to and in accordance with this section.
- (b) Any person (including organization) desiring to use any of such property shall apply for a permit for such use to the Scotland Culture & Recreation Committee at least (4) weeks in advance. The application shall contain:
1. Name, address and telephone number of applicant;
 2. Date, place, time and anticipated duration of the proposed use;
 3. Anticipated size of the gathering;
 4. Whether music will be played;
 5. Whether a sound system will be used;
 6. Whether food or beverages or alcohol will be available on-site;
 7. A request for town or services necessitate by special needs;
 8. A signed commitment that the applicant will be responsible for the removal of any debris generated by the event and the repair of any damage to such property occurring during the event; and
 9. A request, if desired, for a formal hearing before the committee.
- (c) If the property is available at the time and place applied for, the recreation director shall forward the application to the committee chairman.
- (d) The SCRC shall act upon such application as follows:
1. The SCRC, based on the application and on other information it deems relevant, may condition its approval on the applicants, deposit of a sum sufficient to cover the cost of anticipated damage and debris removal. If such deposit is required, the board shall cause an accounting of the use thereof, with the unused portion, to be mailed to the applicant within two (2) weeks after the event.
 2. The SCRC shall condition its approval on the presentation of a liability insurance binder, covering the event and naming the town as an insured, in the amount sufficient for such purpose. In this regard, the SCR may consult with, and be guided by the advice of, the town's attorney;
 3. If special town services are requested, the SCR may condition its approval on a requirement that the cost of such services, as estimated by the town treasurer, be paid in advance;

4. The SCRC may deny the application because of its potential for off-site impact based on the size of the gathering, noise, timing and other relevant factors: and
 5. The SCRC shall approve the application, conditioned as set forth in subsection (2) and, if appropriate, subsections (1) and (3) above, unless it is denied pursuant to subsection (4) above.
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- (e) The SCRC may process any application informally; or either at the request of the applicant or by its own determination process the application formally, in which case the SCRC shall determine a date, time and place for a hearing and cause notice thereof to be given to the applicant and (to be) posted at the site of the proposed event and on the town clerk's notice board at least five (5) days before such hearing. The hearing shall be conducted with such formality as the board of directors requires and may include input from neighbors to the proposed site that might be affected by the event. Minutes of the hearing may be kept in lieu of a transcript.
 - (f) Notice of the SCRC's decision, in all cases, shall be mailed to the applicant within two (2) weeks of the date the application is filed with the recreation director.
 - (g) Notwithstanding the provisions of subsections (d) through (f) above, should any application require a special determination, the same shall be forwarded forthwith to the board of selectmen for action in accordance herewith. In such event, the SCR shall, pursuant to subsection (d) through (f) above, process and decide such application, except that, where a formal hearing is not requested, and the board must nonetheless conduct itself The following proposed events shall be deemed to require special determinations:
 - Carnivals'
 - Events which, in the opinion of the cultural & recreation director in consultation with the first selectman, have the potential for significant off-site impact;
 - Events which, in the opinion of the cultural & recreation director in consultation with the first selectman, involve partisan issues.

11-19-08