

Special Meeting
Town Hall Renovation Building Committee
1 February 2024
3:45pm
Scotland Public Library Conference Room

MEETING MINUTES (unapproved)

- 1) Call To Order
 - a) Gary Greenberg called the meeting to order at 4:06pm.
 - i) *Present:* Gary Greenberg, Jim Troeger, Brynn Lipstreu, Michael Brandes, Terry Delaney, and Dana Barrow.
 - ii) *Absent:* John Aldrich, Ben Hubbard.

- 2) Discussion of Architect Bids-Executive Session Anticipated
 - a) **Motion by T. Delaney to enter Executive Session for discussion of contract award for architectural and engineering services at 4:08pm, seconded by B. Lipstreu. Motion carried unanimously.**
 - b) **Motion by T. Delaney to end Exec. session at 4:20pm, seconded by B. Lipstreu. Motion carried unanimously.**

- 3) Award of Architect Bid
 - a) **Motion by T. Delaney to award architect bid for Scotland Town Hall renovation project to Nelson Edwards Company (NEC) based on their prior experience with building and recent studies for renovation. Seconded by B. Lipstreu. Motion carried unanimously.**

- 4) Project Status Update
 - a) G. Greenberg provided a status update regarding the RFP for grant administrator, explaining there has been some interest, with bids being due to Town Hall by 7 February. Discussion on funding, financing, and town participation followed.

- 5) Set Meeting Dates
 - a) **Next meeting set for 8 February 2024 at 4:00PM in the Library meeting room. Following meeting will be held 7 March 2024 at 4:00pm in the Library meeting room.**

- 6) Adjournment
 - a) **Motion by T. Delaney to adjourn at 4:36pm, seconded by J. Troeger. Motion carried unanimously.**