

Sherman Senior Center Building Committee

Minutes March 12,2025

Sherman Senior Center 7:00PM

In attendance: Don Lowe, Rick Hudson, Tim Beatty, Carol Sperling, Karen Cardillo, Joan Laucius, Dave Seegers, Laura Jagodzinski

The meeting was called to order at 7:00 PM.

The meeting was held to discuss the RFP Draft initiated by Maura Newell Juan of 72 Architects.

First addressed was on Page 2, Section B, paragraph 10; "Lowest responsible bid". The committee agreed that the word "responsible" would satisfy the committees concern with lowest bid and not requiring the quality requested.

Second addressed was on Page 3, Section 3, Construction Phase, paragraph 3; add "risks to cost and schedule". Members addressed the communication necessary to avert any problems that would arise that would risk the cost and schedule of the building project.

Third item addressed also on page 3, Section 3, Post Construction Phase: add "status reports". The committee felt that final status report be required.

Fourth item addressed was on page 4 of the document, Section 4, Item F; Past Projects & References; LJ thought that it was too much information to evaluate however, the committee agreed with the language of "emphasis on similar project experiences" would suffice in narrowing down the information submitted.

All dates need to be updated and Signature & Date lines need to be added. KC will confirm that Maura will publish the RFP, once the draft is updated, in trade journals and Don will publish the RFP in the Town Tribune, Sentinel and on the Town Website.

KC will ask Maura to confirm which floor plan would be the subject of this RFP.

Our next meeting will be scheduled when RFP responses are received.

Meeting adjourned at 7:30 PM.

Respectfully submitted,

Karen Cardillo

