

TOWN OF SHERMAN
SCHOOL BUILDING COMMITTEE

MINUTES

REGULAR MEETING
MONDAY, AUGUST 18, 2025
12:00 PM
VIA ZOOM

Presentation Link: <https://youtu.be/D9w0dnOVvF4>

CALL TO ORDER AND ROLL CALL

The school building committee (SBC) meeting was called to order by committee chair Kerry Merkel at 12:02 PM.

⇒ **PRESENT**

For the committee:	Kerry Merkel (Chair), Bob Gamper (Vice Chair), Jim Best, Dave Febbraio, Tim Laughlin (BOE member),
BOS & Treasurer:	Don Lowe (First Selectman), Bob Ostrosky (Selectman)
SHERMAN SCHOOL:	Dr. Pat Consentino (Superintendent), Lauren Yansick (Educational Technology/Library Media Specialist)
Antinozzi Assoc.:	Michael LoSasso (Principal)
CSG LLC:	Sam D'Agostino (Project Manager)
Newfield:	Mike D'Angelo (Project Executive), John Flis (Project Executive)

⇒ **ADDITIONS & MODIFICATIONS TO THE AGENDA**

None at this time.

⇒ **PUBLIC COMMENT**

None at this time.

⇒ **APPROVAL OF MINUTES**

K. Merkel advised the following distributed minutes needed to be approved by the committee:

June 2, 2025
June 30, 2025 Joint Special Meeting
July 24, 2025
August 1, 2025

D. Lowe **made a motion** to approve the aforementioned minutes.

Seconded by: B. Gamper

Vote For: All in Favor

⇒ **APPROVAL OF CURRENT BILLS**

⇒ Current Bill Summary

The first invoice is for the owner's project manager, CSG, in the total amount of \$5362.50. The breakout for the Sherman School portion is \$5,330.33 while the Central Administration portion is \$32.18. Per K. Merkel this work is now billed hourly and the services for this invoice primarily include billing, invoicing, coordinating with Meyer, and the updated change to the contract.

D. Lowe **made a motion** to approve the invoice for CSG.

Seconded by: J. Best

Vote For: All in Favor

The second invoice is for Antinozzi Associates with a total amount of \$30,902.50. The Sherman School portion of the total invoice is \$30,769.62 while the Central Administration portion is \$132.88. This is for revisions and updates to the construction documents and for ongoing post-bid work.

J. Best **made a motion** to approve the invoice for Antinozzi Associates.

Seconded by: T. Laughlin

Vote For: All in Favor

The last set of four invoices is for the move management company Meyer. The total for all four invoices is \$7,483.63. These invoices are dated between June and July for the monthly storage rate and moving services.

T. Laughlin **made a motion** to approve the invoices for Meyer.

Seconded by: B. Gamper

Vote For: All in Favor

⇒ **NEW BUSINESS**

⇒ **CONSTRUCTION PROGRESS UPDATE**

M. D'Angelo advised that on-site work is currently going as scheduled. The goal is to complete abatement next week prior to September 2nd. They are finding some areas of potential hazmat material which was called out but has not actually been discovered. M. D'Angelo stated this is a potential efficiency and deductive change order. Site fencing will

begin tomorrow and will be substantially finished before September 2nd prior to the return of staff and students. In addition, select demolition is ongoing and will continue for some time. If they can finish abatement a little earlier then they will move into full demolition in an attempt to get as much accomplished as possible prior to students arriving at the school. K. Merkel verified that temporary walls would be in place by that point, which J. Flis confirmed.

⇒ **DISCUSSION OF REGULAR MEETING SCHEDULE**

K. Merkel stated that the current schedule of meetings is to meet bi-weekly. Given the stage of the project the idea has been proposed to amend the schedule to meet once a month for the regular meeting. Additional meetings may be called as necessary as special meetings. K. Merkel invited the committee to comment/provide their perspective.

D. Lowe said he is strongly in favor of this change as he believes it will organize it a little better and more meetings can always be added as special meetings with a specific agenda. He also pointed out that if additional items come up in between they can be added to the agenda of the regular meeting. The regular schedule of meetings was approved by the School Building Committee in December of 2024 T. Laughlin confirmed the revised schedule as follows:

- ⇒ Monday, September 22nd at noon
- ⇒ Monday, October 20th at noon
- ⇒ Monday, November 17th at noon
- ⇒ Monday, December 15th at noon

T. Laughlin advised to send the Town Clerk notification of cancellation of the other previously scheduled meetings. K. Merkel will handle.

⇒ **DISCUSSION OF OWNER'S PROJECT MANAGEMENT SERVICES**

D. Lowe advised this item will be taken up at the Board of Selectmen's meeting on August 28th. He emphasized that the BOS heard the public about investigating and looking into if they want to go back to a model of having an owner's rep being on-site. B. Ostrosky agreed that this will be discussed at the next BOS meeting and then brought back to the next committee meeting.

COMMITTEE COMMENTS

None at this time.

⇒ **FUTURE MEETINGS**

Monday September 22, 2025 at noon via Zoom.

ADJOURNMENT

K. Merkel adjourned the meeting at 12:15 PM.

**Abbreviations used above:*

[CSG LLC](#) – Construction Solutions Group, LLC