TOWN OF SHERMAN

BOARD OF **E**DUCATION & **S**CHOOL **B**UILDING **C**OMMITTEE

MINUTES

JOINT SPECIAL MEETING
WEDNESDAY, OCTOBER 28, 2026
6:30 PM
VIA ZOOM

Presentation Link: https://youtu.be/zi1UZSk3GVM

The school building committee (SBC) meeting was called to order by Matt Vogt at 6:34 P.M.

⇒ **PRESENT**

Board of Education:	Matt Vogt* (Chair), Kate Frey (Vice Chair), Maryann Febbraio, Kristin Grasseler, Tim Laughlin*
For the committee:	Kerry Merkel (Chair), Bob Gamper (Vice Chair), Christian Dacunha, Dave Febbraio
BOS & Treasurer:	Don Lowe* (First Selectman), Bob Ostrosky* (Selectman), Andrea Maloney* (Treasurer)
Sherman School:	Dr. Pat Consentino (Superintendent), Lauren Yansick (Library Media Teacher)
Antinozzi Associates:	Michael LoSasso (Principal Architect)
CSG LLC:	Jim Guiliano (President), Hunter Naizby (Project Manager)
Newfield:	John Flis (Project Executive), Benjamin Chasse (Assistant Project Manager)

**also members of the School Building Committee (SBC)*

⇒ **PUBLIC COMMENT**

None at this time.

⇒ **DISCUSSION & ACTION ITEMS**

⇒ Review Schedule Milestones & Next Steps

B. Chasse advised the primary focus at this time is site activities: paving the parking lot and adding binder courses, curbing, sidewalks, etc. For the exterior envelope they are pushing to complete the fiber cement. In addition, the brick work was substantially completed a few weeks prior with the staining being finalized. Work continues with acoustic panels as well as window installation and glazing.

[A. Maloney joined the meeting at 6:38 PM]

⇒ Review Budget, Reimbursement Status, and Requests for Additional State Assistance

Per H. Naizby. CSG has reviewed the budget to ensure everything ties into source material. They have also simplified some reporting aspects for clearer presentation and accuracy. K. Merkel requested a walk-through of the owner's and construction management contingency status. H. Naizby presented the contingency and allowance summary alongside proposed change orders (PCOs) as well as their impact to contingency budgets.

B. Ostrosky asked, and received clarification, that with respect to the overall budget everything else is in line with what was planned with the exception of the upcoming agenda discussion about PCOs. He also sought clarification that there are no other known overages beyond the current list for review. T. Laughlin confirmed that is correct, however, there have been changes as it regards move management services scope. Those costs will need final confirmation, but could constitute a reduction. He added that bid pricing for the furniture, fixtures, and equipment (FF&E) and technology packages was confirmed. On package two, there was a slight reduction in one space at the lower level. T. Laughlin went on to highlight that there are unanticipated bonding costs related to credit ratings and services that will need to be discussed with the Board of Selectmen (BOS) acting as the Board of Finance.

T. Laughlin next provided an update on the status of state reimbursement. Two reimbursement payment requests that will be submitted to the state have been completed and are under final review. Post review, they will be sent to the superintendent for signature per state statute. This represents a 30% base reimbursement. The 1049-R submission will seek additional reimbursement bonuses.

⇒ Discussion and Possible Action to Approve Bid Package 3 – Technology

M. Vogt indicated that this is a Board of Education (BoE) member approval item. T. Laughlin briefly explained the bids for the various components of the technology bid package.

M. Vogt **made a motion** to approve Bid Package 3 for technology for the Sherman School Renovation project, state project number 127-0009, and the Sherman School Central Administration project, state project number 127-0010, to vendors listed on the FF&E bid awards document reviewed on October 28, 2026.

Carrie (?) asked if the items in the bid package are from the original plan or if items have been changed. Per T. Laughlin this was the originally specified package.

Seconded by: K. Frey

Vote for: All in favor

⇒ Discussion and Possible Action to Approve 1049R Submission

M. Vogt advised that this agenda item would be broken into two separate approvals – one from the Board of Education and one from the School Building Committee. T. Laughlin explained that the 1049-R is necessary due to the change in the total financial amount appropriated for the project subsequent to submission of initial grant applications. The 1049-R submission will allow the town to seek additional reimbursement from the state. As part of this 1049-R there is also a request for statutory bonus reimbursements based on educational specifications outlined in the original application. The 1049-R goes to the Department of Administrative Services (DAS) and then to the legislature for approval.

M. Vogt **made a motion** for the Sherman Board of Education to approve and submit to the Department of Administrative Services form DAS-1049R for the Sherman School Renovation project, state project number 127-0009, and the Sherman School Central Administration project, state project number 127-0010.

Seconded by: K. Grasseler

Vote for: All in favor

M. Vogt **made a motion** for the School Building Committee to approve and submit to the Department of Administrative Services form DAS-1049R for the Sherman School Renovation project, state project number 127-0009, and the Sherman School Central Administration project, state project number 127-0010.

Seconded by: D. Lowe

Vote for: All in favor

⇒ Discussion and Possible Action to Approve Current Bills and Change Orders

M. Vogt informed BoE members that they were not required to remain for the remainder of the agenda. [BoE members left the meeting at 6:59 PM].

⇒ Current Bill Summary

The first invoice is for Construction Solutions Group (CSG). M. Vogt **made a motion** to approve invoice #23010-028.

Seconded by: K. Merkel

Vote For: All in favor

The next set of invoices is for Antinozzi Associates. M. Vogt **made a motion** to approve invoice #971845874 and invoice #971845875.

Seconded by: K. Merkel

Vote For: All in favor

The third invoice is for Newfield Construction for a progress payment dated 09/30/26 - Application #14. M. Vogt made a motion to approve Newfield Construction payout #14.

Seconded by: C. Dacunha

Vote For: All in favor

The next invoice is for Meyer for move management for monthly storage services. M. Vogt **made a motion** to approve Meyer's invoice #220-077485 and invoice #220-079992.

Seconded by: D. Lowe

Vote for: All in Favor

The next invoice is for material testing company STL. M. Vogt **made a motion** to approve STL invoice #40437 and invoice #40565.

Seconded by: K. Merkel

Vote for: All in favor

The final invoice is for the commissioning agent van Zelm. M. Vogt **made a motion** to approve van Zelm invoice number 55293.

Seconded by: D. Lowe

Vote for: All in favor

⇒ Current Change Order Summary

M. Vogt stated that the next order of business is to approve the current change orders list on the Sherman PCO log date 10/22/26 in an amount not to exceed $209,487.50.

B. Chasse walked the committee through the PCOs on the log, providing additional details per PCO. In addition, M. LoSasso addressed committee questions, offering context to explain the rationale for larger PCO changes. Primary discussion and questions centered on owner's contingency PCO #85R2, PCO #112, PCO #115 and PCO #118. A. Maloney inquired if the remaining contingency after approving the current log of PCOs would be sufficient to cover unanticipated 'unknowns' that arise during the rest of the project. M. LoSasso and B. Chasse described their respective plans for how this will be managed moving forward.

M. Vogt **made a motion** to approve the following uses and amounts from CM contingency including $19,207 for existing gym window supports, $7,062 on overtime work on exterior envelope, and $1,586 for fireproofing patches.

Seconded by: D. Febbraio

Vote For: All in favor

M. Vogt **made a motion** to approve the current change orders listed on Sherman PCO log dated 10/22/26 in the amount not to exceed $209,487.50.

Seconded by: K. Merkel

Vote for: All in favor

ADJOURNMENT

M. Vogt adjourned the meeting at 7:44 P.M.

Respectfully submitted by Christine D. Aruza, clerk for the School Building Committee, on November 4, 2026.