

DRAFT

**THOMASTON BOARD OF SELECTMEN
REGULAR MEETING
VIA ZOOM MEETING
TUESDAY, APRIL 21, 2026**

Call to Order & Roll Call:

The meeting was called to order by First Selectman Sileo at 6:01 p.m. First Selectman Sileo, Selectman Burr and Selectman Campbell (virtual) were in attendance.

Pledge of Allegiance – by all in attendance.

Approval of Minutes:

Motion was made by Selectman Burr and seconded by Selectman Campbell to modify the agenda to include the minutes of a special meeting held on April 7, 2026 in addition to a regular meeting held on April 7, 2026 (total of 4 sets of minutes). With all in favor, motion carries unanimously.

Motion was made by Selectman Burr and seconded by First Selectman Sileo to approve the meeting minutes of the special meeting of April 7, 2026, the regular meeting on April 7, 2026, the special meeting on April 9, 2026 and a special meeting on April 14, 2026 as presented. With all in favor, motion carries unanimously.

Old Business/Discuss-Approve the Fund Policies:

Same item we reviewed at our last regular meeting. There were some questions related to this policy. One was to have a full list of capital and nonrecurring projects. Those lists were very long and change frequently. The better tact was to add on page 7 toward bottom, for a current list of capital or nonrecurring projects, contact the town's Finance Director, Tracy Decker @ tdecker@thomastonct.gov. These are available for review at any time.

We also made one other change whereby instead of including the fund balance guidance that is from the bonding folks or the State, we took all the thresholds out and refer to the fund policy we have. We have not updated in some time and First Selectman Sileo will bring up to the BOF for review and then to the BOS for review for approval of modifications.

Motion was made by Selectman Burr to approve the fund ***policy manual*** as presented. Discussion ensued. With all in favor, motion carries unanimously.

Old Business/Update re: Municipal Solid Waste RFP:

We have finalized the RFP for our municipal solid waste pickup and disposal. It has been reviewed by both legal counsel and by our insurance agents. We posted it yesterday in a few places like the town website and the State of Connecticut portal, CTSource. We have already fielded a few questions and will hold open office hours next Wednesday, April 29th at 11:00 a.m. if any of the potential bidders have any questions. Sealed bids will be delivered by May 7th at 10:00 a.m.

Motion was made by Selectman Burr and seconded by Selectman Sileo to add under Old Business/Update on School Feasibility Study-Final Report. With all in favor, motion carries unanimously.

Late on Friday, we had another version of the study, but still needs a few changes.

Asked working group members to review it and make any recommendations to DRA for close of business this Friday. Next step once the working group has accepted, it will go to the three boards and the BOE will be responsible for reviewing it with an eye towards applying our educational goals and making some suggestions as to what recommendations fit our educational objectives and which ones don't.

Selectman Burr asked that First Selectman Sileo present the selectmen with a copy of same as soon as possible for review.

Motion was made by Selectman Burr and seconded by First Selectman Sileo to add under Old Business/Update on the Organizational Realignment. With all in favor, motion carries unanimously.

First Selectman Sileo brought information to WPCA. He didn't ask for them for approval, but rather asked for basic guidance. WPCA felt this was worthy enough for the research to continue.

At our last meeting, Selectmen Burr was very concerned with the updated job duties of the WPCA Superintendent and one single person doing it all.

First Selectman Sileo said the newly-created job description for Public Services Superintendent shows highlighted essential functions which will now become the new responsibilities of the WPCA Superintendent. Those areas not highlighted are all other requirements which are included in the WPCA responsibilities. The newly-created job description for the Reporting Coordinator shows highlighted essential functions which are now responsibilities of the WPCA Superintendent which will move to the Reporting Coordinator in the proposed alignment.

Selectman Campbell asked when he is looking to have a final decision. First Selectman Sileo said he will not rush through as it has to go to town meeting and be worked into the budget. We will keep WPCA whole and pay same at least for next fiscal year. Any overage, the town side would have to pay for. Also, there is a union component as well.

First Selectman Sileo said other towns do this.

Selectman Burr asked Debbie about the job description he read into the minutes of the last meeting. Is the full job description made a part of those minutes as his copy of the minutes tonight did not have it. Debbie said they were made part of the original set of minutes.

New Business/Discuss-Approve re: Appointment of PKF O'Connor Davies as our Auditor:

We do on an annual basis. They are auditing the current year right now and will be starting shortly. We have used them for years.

Motion was made by Selectman Burr and seconded by Selectman Campbell to appoint PKF O'Connor Davies as our auditor for FY 2025/2026. With all in favor, motion carries unanimously.

New Business/Discuss-Approve Remaining Streetlight Repair:

We have an annual budget of \$20,000 in capital for repairing streetlights. We have used this fiscal year's \$20,000 and we have about 36 streetlights left. We received a quote from MJM Electric (our streetlight maintenance contractor) for \$7,200 to finish up the remaining replacement of 36 streetlights. He will bring up to the BOF to see if they want to do this fiscal year or wait until next fiscal year. No motion needed from us.

New Business/Discuss-Approve Waiving of Fireman's Carnival Adult Beverage Sale:

Each year, the firemen get a permit to sell beer at Sanford Avenue Field for the Fireman's Carnival. The permit is to be approved and signed by the First Selectman, the Recreation Director and the fire chairman of the Fire Commission. It is also signed by the Police Chief.

Motion was made by Selectman Burr and seconded by Selectman Campbell to approve the Field/Facility Permit and Agreement for the Fireman's Carnival. With all in favor, motion carries unanimously.

First Selectman asked for a motion to add Discuss/Approve Fire Department Stipends to the agenda under New Business.

Motion was made by Selectman Burr and seconded by Selectman Campbell to add to New Business/Discuss-Approve Fire Department Stipends. With all in favor, motion carries unanimously.

We currently pay stipends to the Fire Chief, Asst. Chief and the Deputy Chief out of our account to those people. We also send money to the Fire Department for calls and we do that semi-annually. We are proposing the same thing with the stipend money – make it easier with fewer transactions.

Motion was made by Selectman Burr and seconded by Selectman Campbell to approve the Fire Department stipends for the Fire Chief, Asst. Chief and the Deputy Chief as well as the Asst. Fire Marshal and Deputy Fire Marshal as recommended by our Finance Director. With all in favor, motion carries unanimously.

Motion was made by Selectman Campbell and seconded by Selectman Burr to add to New Business/Discuss-Approve Mechanic Job Description. With all in favor, motion carries unanimously.

First Selectman Sileo said it came to his attention that job descriptions are supposed to come before the Board of Selectmen. As you may know, we currently have an opening for a town mechanic. We have a group of people looking at the job description for any changes and those changes are in red. Not massive changes, but clarifications. First Selectman Sileo did speak with both the Chief of Police and WPCA Superintendent who have a stake in this position as well to make sure we are including what needs to be included. Selectman Burr asked about the automotive mechanical classes preferred under Education. First Selectman Sileo said if we called for certifications, we could not afford to have a mechanic for the Highway Department.

Motion was made by Selectman Burr and seconded by Selectman Campbell to approve the job description as presented for mechanic from the Highway Department. With all in favor, motion carries.

Board/Commission Appointments/Resignations – none.

Tax Refunds:

Motion was made by Selectman Burr and seconded by Selectman Campbell to approve a tax refund submitted by the Tax Collector in the amount of \$37.92 to the Margaret Savage E Revocable Trust, overpaid by taxpayer. With all in favor, motion carries unanimously.

Motion was made by Selectman Burr and seconded by Selectman Campbell to approve a tax refund submitted by the Tax Collector in the amount of \$214.86 to the Russo Family Revocable Trust, veteran's exemption. With all in favor, motion carries unanimously.

Motion was made by Selectman Burr and seconded by Selectman Campbell to approve a tax refund submitted by the Tax Collector in the amount of \$206.16 to the Russo Family Revocable Trust, veteran's exemption. With all in favor, motion carries unanimously.

Motion was made by Selectman Burr and seconded by Selectman Campbell to approve a tax refund submitted by the Tax Collector in the amount of \$214.86 to the Russo Family Revocable Trust, veteran's exemption. With all in favor, motion carries unanimously.

Motion was made by Selectman Burr and seconded by Selectman Campbell to approve a tax refund submitted by the Tax Collector in the amount of \$2,607.68 to Cotality Refund Department, 100% T&P disabled. With all in favor, motion carries unanimously.

Member Comment:

Selectman Burr commented that most material is being sent in bits and pieces. He would like to get everything at once before the meeting. First Selectman Sileo apologized for this, but stated that we have to now post agendas 48 hours in advance (we now have to post on Thursdays for a Tuesday) as these are now hybrid meetings. It happens that sometimes things crop up between Thursday and Tuesday that needs to be addressed.

Public Comment – none.

Motion was made by Selectman Burr and seconded by Selectman Campbell to adjourn the meeting at 6:55 p.m. With all in favor, motion carries unanimously.