

**TOWN OF THOMASTON  
ECONOMIC DEVELOPMENT COMMISSION  
REGULAR MEETING MINUTES-APRIL 14, 2025**

**PRESENT:** Lissa Jennings, Chair; Sue Holway, Secretary; Alissa Monteleone, Mike Sweeney, Mike Madow, Matt Stancavage, Amanda Burch, Jeff Dunn

**ALSO PRESENT:** Tony Adili, Land Use Administrator; Sara Walker, Recording Secretary; Mary Lacillia

**CALL TO ORDER:** 7:02PM

**APPROVAL OF MINUTES**

February 10, 2025, Regular Meeting:

**MOTION made by M. Madow, Seconded by A. Burch CHANGE the spelling of (Allisa Monteleone to ALISSA Monteleone) on the February 10, 2025, Regular Meeting Minutes and to ACCEPT February 10, 2025, Regular Meeting Minutes as AMENDED. Motion passed with 2 Abstentions (M. Sweeney, M. Stancavage)**

**MOTION made by M. Sweeney, Seconded by S. Holway to CHANGE the spelling of (Allisa Monteleone to ALISSA Monteleone) on the March 10, 2025, Regular Meeting Minutes and to ACCEPT March 10, 2025, Regular Meeting Minutes as AMENDED. Motion passed with 3 Abstentions (J. Dunn, A. Burch, M. Stancavage)**

**OLD BUSINESS**

- A. Lunch & Learn for Town Website: To be discussed under business relations
- B. Review of Available Property: Nothing New
- C. Review of Tax Incentive Applications: None Discussion ensued
- D. EDC Budget Review: Per suggestion from Tracy Decker the Commission discussed and moved on the Meetings and Functions line items. M. Sweeney further requested clarifying that all costs will come out of individual line items. A. Monteleone requested an up-to-date Budget for review at the next meeting.

**MOTION made by M. Madow, Seconded by M. Sweeney to MOVE THE BALANCE of EDC Budget Line item #001-60-6104-570-820 Meeting and Functions to a Capitol Account called (EDC EVENT) for next year's Business Recognition Event. Motion passed unanimously.**

**NEW BUSINESS**

- A. Quarterly EDC Newsletter: Discussion of Formatting, Content, and method of Distribution.
- B. Sustainable CT: Summer Mitchell sent a packet of suggested items to work on in the New Application. Discussion ensued. L. Jennings said she will bring the packet to discuss with the POCD. A. Burch suggested compiling a list of what qualifies and sending it out to town Boards, Commissions and other Associations so they can submit their various events etc.
- A. Monteleone suggested sending Summer Mitchell of Sustainable CT a Thank You note for all her time and effort spent in aiding the EDC and Thomaston. L. Jennings said she would send a note out.

**STAFF REPORTS**

A. EDC Liaison Report

- New England Economic Development Course (NEEDC) Training

T. Adili and L. Jennings Completed National Course.

(1) Discussion of possible vacant business marketing (Mirroring Putnam) utilizing a slide show on website to highlight space available.

B. Grant Opportunities: Nothing New

C. Chamber Updates:

- Chamber Annual Dinner-Wednesday June 4, 2025, 5-9 PM, Registration is open on Chamber of Commerce Website. Thomaston EDC chosen to receive one of the “Outstanding Community Business Awards”
- Business After Hours: Wednesday April 23, 2025, 5-7PM. Bristol Adult Resource Center, 225 North Main Street, Bristol
- Pickleball Tournament: Saturday April 26, 2025, 12-5PM at Camp Pickleball.
- Chamber Tune-Up: Tuesday April 29, 2025, 8:30-9:30AM at The Executive Suites

Listed Event Registration available at Central Connecticut Chambers of Commerce website: [centralctchambers.org](http://centralctchambers.org)

- Ribbon Cutting at Eros Archery LLC, 135 S. Main Street Suite 14 Thursday April 17th at 3 PM.
- Chamber Ribbon Cutting: TBD

D. CT Main Street

- Accelerator- Community Presentation Wednesday April 16, 2025, now called the Times Coalition” unveiling of Brackets and Presentation at Town Hall.
- CMSC Summit **10 Years of TOD and the Road Ahead:** EDC invited to reception at the Capital, May 28, 2025, from 9-11AM. L. Jennings, M Lacillia attending.
- Spotlight On Main (Thomaston) tentatively scheduled for September 4, 2025, 3-7PM.

## SUBCOMMITTEE REPORTS

- A. Business Relation: Sample Business Recognition Nomination form was passed around and discussed.

M. Sweeney brought up his surprise the number of out-of-town families utilizing the Play and Learn Preschool. Making it a draw for people coming into town.

- B. Downtown Development & Parking: nothing new

- C. Marketing and Promotions: L. Jennings requests Commission members review EDC web page and submit final comments.

- D. By-Laws: Nothing new

## ADVISORY COMMITTEE REPORT

- A. Thomaston Greenway Committee: A. Burch reports no movement on RAISE Funds. She also reports Greenway T-shirts have been ordered.

Greenway/Town Cleanup 4/26 10-12

- B. 150<sup>th</sup> Anniversary Committee:

T-Shirts on sale in Land Use Office.

Battle of the Bands May 17<sup>th</sup> on the Green

Seeking Food Trucks and Parade Participants for June 28<sup>th</sup>

**PUBLIC COMMENT:** None

## **ADJOURNMENT**

**MOTION made by A. Burch Seconded by M. Madow to ADJOURN the meeting at 9:01PM.  
Motion passed unanimously.**

Respectfully Submitted  
Sara Walker  
Recording Secretary