

Thomaston Opera House Building Committee  
Regular Meeting Minutes  
Monday, March 30, 2026, 6:00 PM  
Selectman's Conference Room

RECEIVED  
APR 07 2026  
By Sandra Salas  
9:45 a

In attendance: Mike Burr, Jeff Dunn, Gary Kingsbury, Joe Ouellette, Matt Stancavage, Scott Theriault, Frank Treglia

Also present: Justin Giampaolo and Mike Flaherty from Burlington Construction.

Call to Order at 6:00 PM

Minutes Approval – Minutes of March 30, 2026 meeting S. Theriault motioned to accept. 2<sup>nd</sup> by M. Stancavage passed unanimously

Old Business

- Budget Update M. Burr reported no changes to the budget since the previous meeting.
- Phase 1 Update - Substantial Completion/CO- all were received and submitted
- Punchlist Progress – M. Burr reported that there are only a few small items left on the punch list for Phase 1 completion. J. Ouellette reported the elevator was worked on and a circuit board was replaced. There have been no incidents since.
- Phase 2 Update – M. Burr reported he met with Gary and the 1<sup>st</sup> Selectman to review needed paperwork. The work is in progress. The CIF grant requires \$100K from the town beyond the granted amount. The money would likely come from the Friends Funds or Restoration account. These funds reflected in the grant budget needs to be moved out of the contingency line item.

New Business

- BCC Phase 2 CM Proposal – Justin Giampaolo and Mike Flaherty gave a brief description of what a Construction Management agreement would look like for Phase 2 and how it might be different from how they participated in Phase 1. They agreed to send a written outline for the committee to review.
- Site walk

Next Meeting Date – April 27, 2026 6:00 PM

Adjournment S. Theriault motioned to adjourn. M. Stancavage 2<sup>nd</sup> passed unanimously.