



Town of Winchester  
338 Main Street  
Assessors Office  
Winsted, CT 06098

## BOARD OF ASSESSMENT APPEALS Appeals Application

Appealing Grand List

Year \_\_\_\_\_

\_\_\_\_\_ REGULAR

\_\_\_\_\_ SUPPLEMENTAL

### Property Owner

Name:

Property Address:

### Mailing Address

Street / PO Box:

Town/City

State

Zip

Signature of Property Owner or Duly Appointed Agent

### Appellant (If other than owner)

Name:

Check One: \_\_\_\_\_ Agent \_\_\_\_\_ Relative \_\_\_\_\_ Power of Attorney

### Mailing Address

Street / PO Box:

Town/City

State

Zip

Print Name

Date

## OWNERS CERTIFICATION OF AGENT

Property Location:

Legal Owner's Name:

Authorized / Duly Appointed Agent Name:

*As the legal owner of the property noted above, I authorize the named Agent to act on my behalf in all matters related to this appeal before the Winchester Board of Assessment Appeal for the current Grand List year.*

Signature of Property Owner

Print Name

Date

## APPEAL DETAILS - One form per appeal / property

**Please Check and Fill out ONLY the section for the property type you wish to appeal**

\_\_\_\_\_ REAL ESTATE

Address and or Assessor's Map / Block / Lot / Unit Number

\_\_\_\_\_ MOTOR VEHICLE

Year

Make/Model

License Plate #

Mileage

\_\_\_\_\_ PERSONAL PROPERTY

DBA Name

Location

\$ \_\_\_\_\_

Appellant's Estimate of the MARKET VALUE of the PROPERTY

**Please briefly state the basis of your appeal and attach any supporting documents. Note - all assessments are based on market value as of the last revaluation date! All evidence should support the value as of that date!**



\*\*\*\*BAA Use Only\*\*\*\*

Town's Current Market Value	Town's Current Assessed Value	New Assessed Value @ 70% of Market \$

**"I hereby solemnly swear that the testimony I am about to give is true and accurate to the best of my knowledge and belief."**

Signature of Property Owner or Agent	Print Name	Date

**(Must be signed in presence of the BAA members)**

Motion Statement

Record of Voting BAA Members
Name: ____ (Y) ____ (N) ____ (Abstain)      Initials _____
Name: ____ (Y) ____ (N) ____ (Abstain)      Initials _____
Name: ____ (Y) ____ (N) ____ (Abstain)      Initials _____

**Winchester Board of Appeals - STATE STATUTE RULES**

**March Meeting** - According to Connecticut State Statute § 12-111, for an appeal to be considered, and in order to be heard by the Board of Assessment Appeals, at its March meeting, you **MUST** file a written appeal no later than February 20th to the Assessor's office, unless the Assessor's office has been granted an extension for the Grand List which pushes the appeal deadline back to March 20th then all meetings will be held in April. All applicants and owners (or appointed agent) will be notified of the date and time of the hearing. If you are submitting an appraisal or other similar evidence, you must submit a copy along with your application. Once you have made an application to the BAA, you will be notified where and when to appear for your hearing.

**APPEAL PROCEDURES & GUIDELINES**

- \* You **MUST** complete a separate form for each property you wish to appeal
- \* Appear at the time and place prescribed by the BAA (Please be punctual!!!!)
- \* If you cannot or do not wish to appear, have your Attorney or Agent appear as your representative (Written authorization is required)
- \* The BAA will not reschedule an appointment without good cause and only if another time slot is available
- \* **NOTE** - Unless you receive written confirmation of a rescheduled appointment, you or your agent must appear at the time and place first prescribed by the BAA
- \* **FAILURE TO APPEAR WILL RESULT IN A DENIAL & DISMISSAL OF YOUR APPEAL!**
- \* You will be sworn under oath to be truthful in answering questions concerning your property
- \* You will have the opportunity to present evidence (Appraisals, photographs, reports, etc)
- \* **Reminder** - It is **YOUR** responsibility to prove your appeal
- \* An appraisal by a qualified appraiser is not required, but is recommended
- \* You must pay your taxes as they come due or interest and penalties will be applied
- \* Consult with the Tax Collector for payment instructions while your appeal is pending
- \* Notice of the Board's decision will be mailed to the property owner unless otherwise requested in writing by appellant

**IMPORTANT NOTE - This form must be completed in it's entirety and returned to the WINCHESTER ASSESSORS' office before the close of business on March 20, 2025**

Completed form with original signatures must be sent to



**Town of Winchester - Board of Assessment Appeals**  
**C/O Assessors Office**  
**338 Main Street, Winsted CT 06098**