

Winchester Board Education

Type of Meeting: Committee Meetings (Curriculum, Policy & Finance) Minutes

Date: Tuesday, January 25, 2022 @ 6:30-8:30 pm

Location: Join Zoom Meeting

<https://us02web.zoom.us/j/7966671341?pwd=OGh4c1haZkkvcGJ2UHVtZXo4M0VDdz09>

Phone: 929-205-6099

Meeting ID: 796 667 1341

Passcode: 12345

**Curriculum Committee Meeting Facilitator: Nora Mocarski**

Committee Members: Jeannette Brodeur, Renata Waldron, Nora Mocarski, and Sondra Strubhar

Invitees: Doug Pfenninger, Richard Dutton, Salvatore Lovetere, Cheryl McGlynn, Kristin Peterson, and Melony Brady-Shanley

Quorum: 4

I. Call to Order 6:30 pm

II. Roll Call

Quorum (Needed 4): Nora Mocarski, Melony Brady-Shanley, Doug Pfenninger, Renata Waldron, Jeannette Brodeur, and Sondra Strubhar

III. Agenda Review

a) Review of Curriculum Committee Agenda – January 25, 2022

IV. Approval of Minutes

a) Minutes of Curriculum Committee Minutes – December 14, 2021

MOTION to accept the minutes from the last Curriculum Committee meeting.  
First, Jeannette Brodeur, Second: Renata Waldron: U

V. New Business

a) Review <https://www.winchesterschools.org/curriculum-instruction>

Click on the link for review

Melony Brady-Shanley reviewed the Curriculum and Instruction Tab on the Winchester Public Schools Website

- Curriculum Instruction Assessment
- Gifted and Talented
- Inquiry-Based Instruction

Question: The Pre-K program has two levels of learning readiness. How is that impacting the curriculum?

We have advanced students and some first-time learners, and they are grouped together accordingly.

- Guiding reading groups.
- Letter identification.

- Reading fluency.

Ed Connections: How much ELA work have we done?

- Constantly changing.
- We are in the process of identifying the unit.
- We do have a couple that have to be further defined.
- We subscribe to Columbia as our model.

Question: Do we foresee a connection between the standards with social studies and English?

It's that critical thinking. Look at different perspectives. Supported by research.

Question: Are the students being serviced there? Does this group get recognized at Gilbert?

Gilbert does not run the gifted and talented program. They have Honors and AP programs. Students have IEP, and they go through the process and identify, but they are not required to.

Question: What would the benefit between the 3 main programs at EdAdvance placement be?

- Gifted and talented at the high school level.
- College-bound curriculum. Afford them college credit.
- Students are able to go into advanced and higher level classes.

Question: How is it beneficial for the students to continue with the talented and gifted program?

- AP art classes are offered.
- Independent studies are offered.
- Classes are more structured and high level.

It was suggested that the Gilbert School Board give an outline of the curriculum.

- b) Update on January Dibels performance
- c) Update on January NWEA Reading performance
- d) Update on January NWEA Math performance

MOTION to adjourn meeting. First: Sondra Strubhar, Second: Jeannette Brodeur, U

Adjourn: 7:10pm

**Policy & Bylaws Committee Meeting Facilitator: Cheryl McGlynn**

Committee Members: Cheryl McGlynn, Renata Waldron, Richard Dutton, Jeannette Brodeur, and Sondra Strubhar

Invitees: Doug Pfenninger, Jeannette Brodeur, Salvatore Lovetere, Nora Mocarski, Kristin Peterson, Sondra Strubhar, and Melony Brady-Shanley

Quorum: 3

I. Call to Order 7:14 pm

II. Roll Call

Quorum (Needed 3): Cheryl McGlynn, Renata Waldron, and Sondra Strubhar

III. Agenda Review

a) Review the Policy/Bylaws Committee Agenda – January 25, 2022

IV. Approval of Minutes

a) Minutes of Policy/Bylaws Committee Minutes – December 14, 2022

V. Open Issues

a) Policy 4118.11(a) – 4218.11 Personnel – Non Discrimination

Melony Brady-Shanley read the Personnel - Certified/Non-Certified Nondiscrimination

New: “Race”

MOTION to move to the next board meeting, first read. First: Cheryl McGlynn,  
Second: Jeannette Brodeur. U

b) Policy 4135.141(a) – 4235.141 – Personnel – Union Access to District Employees

MOTION to move to the next board meeting, first read. First: Nora Mocarski,  
Second: Renata Waldron, U

c) Policy 5141(a) – Students – Students Health Services

Question: Who is our district doctor/medical provider?

Dr. Ann Melone, CCMS. She has been a resource and a consultant that we have  
regarding ongoing issues related to health.

We pay a flat annual fee of \$3,500 for the year.

Melony Brady-Shanley clarified that policy is a law for us. The law we have to  
follow. Regulation is how we implement the policy. It's the way the policy is implemented.

Tuberculin Testing for students from other countries. Remove the section under  
alternate language.

MOTION to submit these policies with regulation to the next board meeting for the  
first read.

First: Jeannette Brodeur, Second: Nora Mocarski, U

Does the Board want to require tuberculin testing or exclude it?

MOTION to exclude. First: Nora Mocarski, Second: Jeannette Brodeur, U

U MOTION to adjourn the meeting. First: Nora Mocarski, Second: Doug Pfenninger,

Adjourn: 7:45pm

**Budget & Finance Committee Meeting Facilitator: Doug Pfenninger**

Committee Members: Cheryl McGlynn, Renata Waldron, Jeannette Brodeur, Salvatore Lovetere, Nora Mocarski, Kristin Peterson, Sondra Strubhar, and Richard Dutton

Invitees: Melony Brady-Shanley, Nancy O'Dea-Wyrick (Excused) Fran Delaney

Quorum: 5

- I. Call to order at 7:50 pm
- II. Roll call

Quorum (Needed 5): Doug Pfenninger, Sondra Strubhar, Cheryl McGlynn, Kristin Peterson, Nora Mocarski, Melony Brady-Shanley, Salvatore Lovetere

- III. Agenda Review
  - a) Review of Finance Committee Agenda – January 25, 2022
- IV. Approval of Minutes
  - a) Minutes of Finance Committee Meeting – December 14, 2021

MOTION to approve minutes from the last Finance Committee meeting.

First: Nora Mocarski, Second: Cheryl McGlynn, U

- V. New Business
  - a) Pearson A/C Review with Fran Delaney of West State Mechanical

Fran Delaney gave an overview of his company.

Incorporated in Torrington, CT, in 1982, West State Mechanical, Inc. is a mechanical contracting company to furnish, install and service plumbing, heating, ventilation, air conditioning, process systems, and temperature control systems in the industrial and commercial fields. Our current work in progress, as well as completed projects, are available for your review.

West State Mechanical has a history of commercial and industrial plumbing and HVAC projects encompassing manufacturing and industrial facilities, schools, and commercial buildings. They perform many functions for our manufacturing and industrial companies, from service and installation work on HVAC systems, boilers, chillers, and other mechanical equipment to piping and installing virtually all types of process-related systems.

We offer a distinctive competency in a variety of specialized industrial process applications. These include design and installation of systems serving vapor degreasers, stills,

carbon absorbers, and modifications for NESHAP compliance, as well as alternative systems such as aqueous washers. Other processes in which we are proficient include acids, caustics, chilled water, process and HVAC refrigerant systems, high and low-pressure steam, and energy recovery.

Rough Estimation Example:

- 7,700 per ton, budget for 8,000 per ton.
- 3 tons per classroom, 1 ton for offices

Question: Will ESSER funds to be used on this system would have the same ability that we discussed earlier?

Alternative system air handling units with filtration a much more difficult task, more expensive to provide direct control in each room provide comfort.

Question: Could we put window units in the classrooms?

It could be done and cheaper but the electrical cost would go up considerably.

Question: Is the ductless system noisy?

System is relatively silent.

Question: What is the reasoning for all classrooms to have air conditioning?

For May, June, August, and September, the second and third floors become extremely warm. They have gotten up to 99 to 100 degrees. In cases like this, we have to dismiss the students early. The primary focus would be the classrooms.

Question: How many classrooms?

Including all three floors, there are approximately 28 classrooms. Prioritizing will depend on what funding will allow. We will then work our way down.

Question: Are all the floor units attached to the roof?

We would have to see how it would work and how we could set up the piping.

Question: Are the roof units protected from the weather (snow, ice, etc)

Units are designed to be outside.

Question. How difficult would it be to take the units down for repairs?

Repair the roof and then do the air conditioning units. It's not imperative.

Question: What condition are the boilers in at Pearson School. Has work been done on them?

The boilers are completely different. Two different systems. Boilers are in good condition.

Question: Can the electrical on site handle the new air conditioning system?.

It is more than adequate and can support the new system.

Question: Were there previous issues with the system?

Nothing to do with the capacity of the electrical system.

Question: Are we hiring our electricians for this project?

West State Mechanical has their own electricians.

Question: Are there any material shortages?

Yes, there are problems with getting supplies and delays with shipments.

Question: Would you be able to complete the project within the timeline?

The project will be completed within the upcoming year.

b) BOE Budget Review

- 1) Total Budget
- 2) Subsection/Object Review
- 3) Capital Improvement Review

Mel reviewed her 2022-2023 Proposed Appropriated Budget with the group.

Question: How many buses are used?

Gilbert uses the same number of buses.

Question: Are we getting rid of PD?

We can support this amount in grants. We can shift the workshops to grants. We're not paying out of the budget.

Question: Are the school moves using this budget?

Yes, current budget.

Question: Where will Summer school be held?

Summer school will be held at Pearson Middle School.

Melony Brady-Shanley reviewed Facilities Maintenance and Repairs Summary.

Question: What is the ETA on the ductless system?

The system will not be running this Summer installation for next Winter.

Question: Do we have enough space on the first floor for Summer school?

We are not running Summer school in July. It will be consecutive to the end of the school year. Summer school will start June 13 through June 30. It will be a half-day program. Kindergarten-Grade 3 will be on the first floor. The library and office spaces can be used as well. Smaller groups can be accommodated.

Question: Are the Winchester staff teaching summer school?

Summer school is separate. Teachers and paras have to apply for the positions.

Melony Brady-Shanly proposed bringing Fran Delaney to Pearson School and having him identify the spaces and write up a proposal.

Question: How much ESSER funds do we have to spend?

Melony Brady-Shanley will send the Board an email with the information.

Question: Does Fran Delaney think he has the job?

No, it has not been confirmed that he has the job.

Melony Brady-Shanley will formalize the proposal in February.

The Board would like Melony Brady-Shanley to continue communication with the town manager

VI. Adjourn

MOTION to adjourn at 9:04 pm

First: Doug Pfenninger, Second: Sondra Strubhar, U