

Winchester Board of Education
Summer Retreat
July 20, 2021 - MINUTES

Invitees: Alexandria Propfe, Cheryl Heffernan, Doug Pfenninger, Kristin Peterson, Melony Brady-Shanley, Michelle Hintz, Nora Mocarski, Richard Dutton, Alex Propfe, Tara Sundie, and Shana DeVaux,

Attendees: Cheryl Heffernan, Doug Pfenninger, Richard Dutton (9:05), Nora Mocarski, Melony Brady-Shanley, Alexandria Propfe, Kristin Peterson, and Tara Sundie

Absent Excused: M. Hintz (excused) and S. DeVaux (unexcused)

1. Roll call at 8:40 am.
 - a. Cheryl Heffernan, Doug Pfenninger, Richard Dutton (9:05), Nora Mocarski, Melony Brady-Shanley, Alexandria Propfe, Kristin Peterson, and Tara Sundie
2. Communication with parents and creation of an inclusive environment
 - a. Discussion of "reinventing" how to include parents in the partnership between school and home and in helping communicate to parents aware of "what is happening" in the classrooms, which has been made possible because of numerous changes under COVID.
 - i. Possible ideas - monthly newsletter, meet and greet August 24, Parent grade-level meetings (curriculum and expectations) instead of Open House, whole grade-level parent meeting, looking into a possible fourth half-day for parent-teacher conferences; the goal is to use data in these conversations, Hybrid options for parents (online meeting and in-person), Pick-a-time?; Once in fall and/or spring, allowing parents to observe a lesson "Open Instruction Day"; Fitness and Health night at Bachelor,
 - ii. MBS invites parents to sit down with her to brainstorm ideas - T. Sundie was invited to ask the parents she knows to brainstorm with her at a future meeting.
 - b. Note that parent-classroom volunteers must be fingerprinted (over \$100. per person) - proposed monies to be made available for defraying these costs via PTO. Chaperones are exempted.
3. Relationship with The Gilbert School Corporation and the Winchester Board of Education
 - a. Doug, Doc, Kris, T. Paden to attend the Gilbert School Corp meeting on Wednesday, July 21, 2021, to introduce themselves to the new school leader, Mr. Greg Shugru
 - i. Taking points for July 21, 2021: Positive conversation over hopes for a renewed relationship between the Gilbert School Corp and the Winchester Board of Education
4. Discussion of long-term district configuration
 - a. Movement to reconfiguration - Building spaces with regards to the growing population, was discussed
 - b. Survey for Interest - Possible Fall Parent survey for Winchester families
5. Share-out of Administrative Retreat from Friday, July 16, 2021
 - a. School Improvement Plan was discussed, including
 - i. Reestablishing TAG for Grades 4-6 at Pearson,
 - ii. PD focus on formative data analysis protocols and the establishment of a district-wide data team
 1. Social-Emotional training shall continue
 - iii. To expand Classroom Walk-Thrus to include teachers
 - iv. The development of the PreK-6 social studies curriculum, including discussion of how to include this into the school schedule

- v. Convocation @ Pearson on Monday, August 23, 2021 - Board members are encouraged to attend. D. Pfenninger to make a short speech.
6. Update of the BOE Goals (MBS to provide a copy)
- a. Assessment of goals. NOTE these pre-COVID goals
 - i. Instruction - "Pass" on a, c, and d. B was not allowed
 - ii. Community & Climate - "Pass" on a, b, and c
 - iii. Operational Goals - "Pass" on a, b, and c
 - b. Edits - Focus Areas
 - i. Instruction
 - 1. Keep a-c and drop d
 - 2. Add new "d" - "Investigate and select a social studies curriculum that will enhance the overall WPS academic program."
 - a. Assessment of Focus Area: "Selection of a PreK-6 curriculum for implementation in 2022-23."
 - ii. Community & Climate Focus Areas
 - 1. Keep a - d
 - 2. Add one, called "e" on the Gilbert School Corp: "Increase collaboration and continuity with The Gilbert School Corporation and The Gilbert School."
 - a. Assessment of Focus Area: Regular WBOE reports to the Gilbert School and routine administrative interaction (instructional, financial, and PD).
 - iii. Operational Focus Areas
 - 1. Keep a - c.
 - 2. Add a new "d" because of construction on Hinsdale: "Ensure the readiness of the Hinsdale School project for the opening in August of 2022 while investigating additional programmatic opportunities."
 - a. Assessment of Focus Area: Successful and timely opening of Hinsdale.
 - b. Assessment of Focus Area: Monthly progress report regarding the progress of Hinsdale
 - c. Assessment of Focus Area: Analysis of the needs for opportunities for any programmatic expansion.
 - 3. Add new "e" - ESSER and ARP (Rescue Plan): "Develop a strategic and methodical analysis of identifying capital and instructional projects that can be used by the ESSER and ARP Funds."
 - a. Assessment of Focus Area: "The approval of the grant and appropriate spending of funds aligned with the approved targets and goals."
7. Discussion of current issues related to curriculum (MBS to provide a statement from CAPSS)
- a. Statement from CAPSS was reviewed.
8. Adjournment
- a. **MOTION** to adjourn at 12:24 pm
 - i. First: K. Peterson, Second: T. Sundae → U.