

Winchester Board of Education

Type of Meeting: Regular BOE Meeting Minutes

Date: June 8, 2021 @ 7:00 p.m.

Location: In-Person - Town Hall - Hicks Room

Meeting Facilitator: Melony Brady-Shanley, Superintendent  
Doug Pfenninger, BOE Chairman

Members: Nora Mocarski, Kristin Peterson (7:09), Richard Dutton, Alexandria Propfe, Cheryl McGlynn, Michelle Hintz, Shana DeVaux, and Tara Sundie

I. Call to order: 7:03pm

II. Pledge of Allegiance

III. Roll call:

A. BOE Present: Doug Pfenninger, BOE Chair, Richard Dutton, Kristin Peterson, Alexandria Propfe, Michelle Hintz, Tara Sundie

B. BOE Absent: Nora Mocarski (excused), Cheryl McGlynn (excused), Shana DeVaux (unexcused)

C. Central Office: Superintendent Melony Brady-Shanley, Nancy O’Dea-Wyrick, Director of Business Services and Finance, Seamus Cullinan, Director of Student Services

D. Administration: Principal B. Silvero, Principal Rosanne Fields

IV. Agenda Review Discussion Possible Action:

a) Regular Board of Education Agenda: June 8, 2021

**MOTION** to move Item C under Board Action Items, Appointment of Cassandra Murphy - Assistant Director of Student Services - July 1, 2021

First: M. Hintz, Second: A. Propfe → U.

**MOTION** for Appointment

First: M. Hintz, Second R. Dutton →U.

V. Comments from the Chairman:

N. Mocarski, D. Pfenninger, K. Peterson, M. Hintz completed Superintendent Brady-Shanley’s annual evaluation. It was a standout year due to COVID-19, yet 80% of students remained in-person; this success was noted by the Governor and Commissioner.

VI. Presentations:

None.

VII. Public Hearing:

Five minutes allotted to each speaker per Board Policy #9325 No BOE employee, Students or community members should be defamed within a public comment.

None.

VIII. Special Public Hearing for Stakeholder input on the usage of the American Rescue Plan Funds.

There is currently an active survey. As of last night, 40 individuals participated. Survey can be accessed online, including through the “Neighbors Helping Neighbors” Facebook page and Winchester Public Schools Facebook page.

No public comment.

IX. Consent Agenda Items Discussion Possible Action:

- a) Minutes of Regular BOE Meeting – May 11, 2021

**MOTION** to approve the Minutes of the Regular BOE meeting from May 11, 2021.

First: R. Dutton, Second: K. Peterson → U.

X. Gilbert Report from Board of Education Representative:

Kristen Peterson reported.

- \*Senior Night, prom, graduation all still happening
- \*8th Grade promotion tomorrow
- \*Cafeteria still running at a deficit
- \*Roofing contract in place
- \*Discussion of how to use “COVID fund”
- \*Gilbert Administrators Association recognized and contract ratified
- \*School Corp members recognize lack of policy in regard to non-certified staff salary, include cafeteria staff
- \*Welcoming Mr. Shugrue, new Head of Schools 7/1/21
- \*Sue Sojka and Dr. Serio are slated to retire on 6/30/21

XI. Correspondence to the Board:

- a) CAFE Liaison Newsletter - June 2021  
b) Resignation of Melanie Pallotto - 1st Grade Teacher  
Board accepts resignation with regret.

XII. Superintendent’s Reports & Action Items Discussion Possible Action:

- a) Superintendent’s Report  
Page 8 was read into the record.
- b) School Enrollment  
531 as of June 1.
- c) Chronic Absences
- d) Gilbert Enrollment & Grade Level Enrollment  
445 total enrollment.
- e) Monthly Budget Summary  
Grant budget YTD amount on Page 15 is not legible/number was cut off -  
\$400,768
- f) Monthly Hinsdale Report

Hinsdale construction continues. No safety concerns noted. Playground demolition is completed. 1st and 2nd floor abatement is completed. Site demolition is completed. In regard to MEP (Mechanical, Electrical, Plumbing), crew is currently working on capping, electrical is working on tracing circuits, all in progress. Abatement in tunnels is in progress. Interior demolition is in progress. Removal of glass in the media center will be completed within the next two weeks, as will the oil tank removal. Foundation construction for the new section will be done in the last week in June. 1st and 2nd story demolition will be done the last week in June.

XIII. Board Action Items:

a) New Hires

Cassandra Murphy, Assistant Director of Student Services

Julia Cardillo, Operations Manager

Erica Moore, Services Coordinator & Parent Trainer

Katherine Stansfield, Building Substitute

b) St. Andrew's Parish - \$250.00 donation.

This will go to the Critical Needs Fund, to be used for winter attire for those in need, including new sneakers.

**MOTION** to Accept

First: D. Pfenninger, Second: K. Peterson → U.

c) Appointment of Cassandra Murphy - Assistant Director of Student Services - July 1, 2021 <*moved to beginning of meeting*>

d) Extension of Contract Melony M. Brady-Shanley to June 30, 2024.

**MOTION** to Accept

First: K. Peterson, Second: R. Dutton → U.

e) Memorandum of Understanding Agreement 7/1/2021 to 6/30/2022 with EdAdvance for Child Nutrition Program services. Annual increase is \$780 which is 1.5%.

**MOTION** to Accept

First: M. Hintz, Second: A. Propfe → U.

f) Contract 7/1/2021 to 6/30/2026 with All-Star Transportation for student transportation services. Annual increase is 3% each year.

**MOTION** to Accept

First: K. Peterson, Second: A. Propfe → U.

g) Award DAS Alliance Grant project for Pearson Fence Replacement to Landworks Fence, LLC for \$25,000.

**MOTION** to Approve

First: R. Dutton, Second: M. Hintz → U.

h) Pearson Door Replacement of both small front doors on Wetmore Ave. and the doors to the playground between the gym and cafeteria.

Estimates range from \$35,000 - \$62,000. This is still under review. Will require a special meeting, TBD.

XIV. New Business Discussion and Possible Action:

a) WBOE and Litchfield Public Schools Contract for Student Enrollment (max 10, 9th graders for the 21-22 school year)  
One year contract initially. Potential for extension. There are conversations around transportation opportunities.

**MOTION** to Proceed

First: M. Hintz, Second: R. Dutton → U.

b) Kindergarten Enrollment Numbers - Potential need for a 5th teacher.  
92 students definitely to be enrolled, 7 outliers.

**MOTION** to Approve

First: R. Dutton, Second: M. Hintz → U.

c) Date Selection for BOE Retreat.

To be determined by upcoming Doodle Poll.

d) BOE Meeting August 10, 2021

**MOTION** to Accept

First: M. Hintz, Second: R. Dutton → U.

Membership Fee

K. Peterson discussed the benefits of the membership including training of Board members. \$400 gives the entire board access to most of the programs offered by CABE, i.e. legislative updates, webinars on equity, etc. MBS supports this initiative and funding.

**MOTION** to approve \$400.00 for CABE Express District Membership for WPS

First: R. Dutton, Second: M. Hintz → U.

XV. Adjourn:

**MOTION** to Adjourn

First: A. Propfe, Second: M. Hintz, → U.