

Winchester Board of Education

Type of Meeting: Hinsdale Renovation Committee Meeting Minutes

Date: October 23, 2018 @ 6:00 p.m.

Location: Town Hall – Blue Room

Meeting Facilitator: Steven Frazier, Chair

Dave Carter, Vice Chair

Invitees: M. Bird, M. Shanley-Brady, D. Denning, R. Geiger, M. Hintz, N. Kelly, N. O’Dea, C. Perez, D. Pfenninger, M. Ruzbason, T. Sandonato, B. Stratford, and S. Vaill

- I. Call to order – 6:04 PM
- II. Roll Call - M. Bird, M. Shanley-Brady, R. Geiger, M. Hintz, N. Kelly, N. O’Dea, D. Pfenninger, T. Sandonato, B. Stratford, D. Carter, M. Ruzbason, D. Denning, and S. Vaill
- III. New Business
 - 1) Possible selection of pre-referendum selection of Architecture service.
 - 2) Michelle Hintz made a motion to rate the top firms – Tony Sandonato 2nd. Silver Petrucelli and Associates, and QA & M were the top two

Committee decided there was no need to consider a third firm.

QA and M	Silver Petrucelli
Critical Path	All services in-house. 47 Engineers
Could not meet current schedule	Proof of final costs come in between 2-7% of actual costs.
Relocation – Project Costs	They provided their average square foot cost.
Exclusions are a concern – HAZMAT Testing, Environmental, Geotechnical	Solution to address smaller square footage allowance for grants.
Concerned about square footage allowance and removing part of the building as a solution.	History of completing projects in town.
Student’s involvement in the process and decision-making.	Connection to town/presence in the community.
Within 10% of costs historically.	Addressed parking and traffic patterns.

<p>Addressed parking and traffic patterns.</p> <p>More focused on the program versus the scope of work.</p>	<p>Will work within the parameters of the project funds.</p> <p>Silver had a strong presentation.</p> <p>Strong track record, 30 projects of the state, 80% of the work in schools. High-performance grants experience.</p> <p>Cost focused presentation.</p>
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3) Motion made by David Carter to perform a vote for Silver Petrucelli and Associates for the Hinsdale Pre-Referendum Services. 2nd Motion Michelle Hintz

Yes – 8

No – 0

Abstain – 0

4. Friendly Amendment to the motion to confirm the scope and costs that our vote is contingent upon verification of scope and cost (\$38,500). Amendment was made by Michelle Hintz, 2nd David Carter – 8-0 approved. Melony Brady-Shanley following the meeting confirmed the price in the presence of Doug Pfenninger, Michelle Hintz, and Nancy O’Dea-Wyrick.

5. Next meeting date will be Monday, October 29, 2018, at 6:00 PM.

IV. Adjournment at 7:05 PM