

# WINCHESTER PUBLIC SCHOOLS

We enter to LEARN, then to LEAD and ACHIEVE  
388 Main Street, P.O. Box 648, Winchester, CT 06098

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## Finance Committee

AGENDA Special Meeting

Tuesday, May 30, 2017

Town Hall, Probate meeting room, 7:00 p.m.

### MINUTES

Call to Order 7:00pm

a) Establish quorum Established.

b) Roll Call

- Present (Alphabetical Order): Melony Brady Slaney, Freeman Burr, Michelle Hintz, Nora Mocarski, Nancy O'Dea-Wyrick, Liz O'Dowd, Doug Pfenninger, Alexandria Propfe, Christine Royer, Dr. Ellen Stoltz.
- Absent: John Pollock, Theresa Starzyk, Robert Vogt

c) Pledge

Approval of Minutes

Motion: Christine Royer, Seconded: Liz O'Dowd → Unanimous

Correspondence - None

Reports

a) Update - YTD 2017 Financial Year End Projections [Handout]

○ **While we are in the black \$7350, we have issues:**

■ Special Education Out of District Tuition costs are up: -\$891,909

- To prevent unexpected costs in the future, Nancy O'Dea Wyrick reported that there will be "cross-walk" at a monthly meeting between Pupil Personnel finance individuals and the Business Manager to control and adjust encumbered costs in light of changes in special education populations.

○ Four accounts to be set up by Nancy to catch issues:

■ Tuition, services, paraprofessionals, transportation

- Discussion: Every year, Special Education reports out on student costs (tuition and transportation) to the State of Connecticut three different times: December, March, and finally in August. In between these reports, students' services fluctuate. As of this Finance Meeting today, these unexpected cost included, 3 paraprofessionals that were excluded from the report, 2 summer school students excluded, and transportation costs changed.

■ Professional Technical Services are up: -\$49,623

- Discussion over why the Food Service program is in the red.

- Discussion included information to the board about the “satellite program” with St. Anthony’s.
  - We prepare approximately 60 lunches a day and send them over to St. Anthony’s. They pay for the lunch. It was not known if transportation costs were included in this price. We are not required to feed St. Anthony’s students by law, but we have done so for many years. The history and the rationale was unknown at the table at this time. It was proposed that WBOE enter into discussions with St. Anthony’s about this service and its cost.
- Discussion over the possibility of exploring other providers to reduce costs. Contract ends with Ed Advance (formally Education Connection) on June 30, 2017.
- **Reminder that the Receivership is in place because of issues with the lunch program. We believe we have to pay back the state \$70,000 over 40 months, but final details are being worked out with the State. There is communication, but no final agreement has been made.**
- Alliance School Buildings Account. Original amount: \$250,500, of which, -\$19,500 was spent on the district’s phone system.
  - The remaining \$231,000 expires on June 30, 2017.
  - Discussion:
    - This money was put “on hold” by the First Receiver. This was then put “on hold” by the Second Receiver.
    - Hinsdale and Batcheller need new roofs
    - Batcheller canopy, while not a danger, is in need of repair.
    - It is hoped the State will forgive \$129,000 owed on Hinsdale.
  - The creation of a “Joint Building Committee” was discussed. This would include members of the BOS and BOE to conduct an internal and external report of both Batcheller and Hinsdale.
    - Reminder to any building committee going forward: There is an older report already in existence called, **“Castagnia Winchester Final Report, 2012”**

#### 1) Update – Excess Cost

- **ECS was cut. Less 242,000. We had to figure out why the reduction and we found out why.**
- b) Food Service Operations
  - See above notes.
- c) Collective Bargaining Negotiations Update
  - Secretary and custodial contract is still in arbitration
  - There is a tentative agreement with with the Secretaries. Will know more on 5/31/17
  - There is a tentative agreement with the Paraeducators. They could ratify on 5/31/17
  - Custodians are still negotiating. At arbitration. 6 custodians and 1 maintenance person

Adjourn

MOTION: Alexandria Propfe, SECOND: Christine Royer. → UNANIMOUS at 8:40pm.