



TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING
Regular Meeting Agenda (REVISED)
September 15, 2025-7:00PM

FILED
CLERK'S OFFICE

SEP 11 2025

TOWN CLERK OF WINCHESTER
WINSTED, CT

1. **CALL TO ORDER** (Turn your cell phones off)
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA REVIEW**
4. **APPROVAL OF MINUTES**
A) Minutes of Regular meeting on September 02, 2025
5. **CITIZENS' COMMENTS**
The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
6. **TOWN MANAGER'S REPORT**
7. **FINANCE DIRECTOR'S REPORT**
8. **CORRESPONDENCE**
9. **BOARDS AND COMMISSIONS**
10. **UNFINSHIED BUSINESS**
11. **NEW BUSINESS**
A) 25-04 Resolution regarding appointment of Acting Tax Collector per State Statue CGP-12-137 (Town Manager Harrington)
B) 25-31 Refunds as recommended by the Collector of Revenues (Town Manager Harrington)
A) 25-32 Proposed 2024-2025 Year End Line-Item Transfers by the Director of Finance Rheault (Town Manager Harrington)
C) Discussion on proposed new Line-Item transfers form (Director of Finance, Rheault & Town Manager Harrington)
12. **CITIZENS' COMMENTS**
The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
13. **EXECUTIVE SESSION**
A) Discussion regarding selection of a site, or the lease sale or purchase of real estate (CGA § 1-200 (6)(D), 52 White Street and 19 Hill Street
14. **NEW BUSINESS**
A) Possible Action on Executive Session matters (Town Manager Harrington)
15. **SELECTMEN'S COMMENTS AND REPORTS**
16. **ADJOURNMENT**

Town of Winchester

Board of Selectmen - Regular Meeting

Tuesday September 2, 2025

Winchester Town Hall - Hicks Room

Noticed in Town Clerks Office and on Towns Website

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:00pm

Attending Members	Todd Arcelaschi (Mayor)	William Hester (Selectman)
	Troy Lamere (Selectman)	William Pozzo (Selectman)
	Paul Marino (Selectmen)	Linda Groppo (Selectwoman)
	Candy Perez (Selectwoman)	

Staff Members	Paul Harrington (Town Manager)
	Glenn Albanesius (Town Clerk)

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** - No Changes

Item 4 **Approval of Minutes**

* Minutes of Regular Meeting on August 18, 2025

Motion - Sel. Lamere / Second - Sel. Pozzo

Vote to approve - Unanimous (7 - 0)

Item 5 **Citizens Comments** - None

Item 6 **Town Manager's Report** - Town Manager Paul Harrington reported on the following topics.

- * All Highland Lake swim advisories have been cancelled. Test results are pending but swimming alerts have been lifted.
- * EDC's new Winchester promotional video was debuted this afternoon. A formal showing will be scheduled for the next BOS meeting.
- * Eversource's Gas Line Project is progressing as planned. With only about 700 feet yet to finish, reconnections will begin at the end of this week. Final wrap up is expected in October
- * Eversource did award "Friends of Main Street" a \$2500 Grant to help replace two trees that were recently removed on Main Street.
- * On September 11th, an informational meeting has been scheduled to review and discuss the Bridge Street Intersection Redesign project. Resident attendance, feedback and input is greatly encouraged.
- * The "Safe Streets for All" initiative is actively looking for volunteers to join the group. The goal is to draft a vision plan for improving street safety.
- * The Town has posted 3 Bids and RFP's for the following.
(Municipal IT Services / Town Owned Equipment Auction / Sue Grossman Trail Engineering)
- * Winchester has applied to SOCT DEEP for \$42,000 of "Trees for Communities Grant Funding to start combating the invasive spread of Japanese Knotweed. This Grant requires no local match.
- * We are working on an application for monies to bolster our Residents Assistance Fund.
This Fund helps residents with housing items not covered by State or Federal programs.
- * Marshall's is scheduled to open mid to end of October.
- * Town Manager Harrington urged everyone to exercise extra caution and patience with students and transportation services as they head back to school.

Item 7 **Correspondence** - None

Item 8 **Boards and Commissions** - No action to be taken

Item 9 **Unfinished Business** - None

Item 10 **New Business** -

A) Winsted Health Center - Tax Abatement

Representatives from the Winsted Health Center repurposing venture gave a summary of the projects background and vision. Kevin Gremes from Grow America provided a concise report of the financial component; focusing on the network of investment commitments tethered to the project. He stressed that approving the Tax abatement request would greatly help prove the Town was in support of their plan. Board members asked pointed questions related to both the housing and Maker Space elements. Concerns were voiced regarding the housing application process, potential impact on local services, schools and lost tax revenue. Assuaged doubts led to the following motion.

Motion Statement - "I'll move that we move forward with the abatement for 30 years as described in the project." Town Manager Harrington articulated the steps necessary to create the formal Abatement Agreement which Sel. Marino agreed to with a "so moved" remark.

Motion - Sel. Lamere / Second - Sel. Pozzo

Vote to approve - Yes (5) - Abstain (2) Sel. Hester and Sel. Perez

B) Speed Camera Bid Review

The Board was given a spreadsheet comparing 4 firms that offer automated speed tracking and citation generation services. Discussion led to a request that the Town Manager choose 2 options that exposed the Town to the least financial liability and prepare a more detailed analysis. The Selectmen did request this second comparison be done as quickly as possible.

Item 11 **Citizens Comments** - None

Item 12 **Executive Session**

A) Discussion regarding 508 Main Street and 48 Bridge Street Sale of Real Estate

Motion to enter Executive Session at 9:43pm taking the Town Manager, Paul Harrington.

Motion - Sel. Hester / Second - Sel. Lamere

Vote to approve - Unanimous (7 - 0)

The Board returned at 10:03pm

Item 13 **New Business**

A) Discussion and possible action on 508 Main Street and 48 Bridge Street

No formal action was taken.

Item 14 **Selectmen's Comments** - None

Item 15 **Adjournment**

Motion - Sel. Lamere / Second - Sel. Pozzo

To adjourn the meeting at 10:03pm

Vote to approve - Unanimous (7 - 0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.

MONTHLY BUDGET VS. ACTUAL SUMMARY
8/31/2025

8/31/2025 2 MONTHS 17%	FY 2026						FY 2025		FY2026 vs FY2025 \$ Difference
	Amended Budget	Month to Date Expenditures	YTD Actual	Outstand. Encumbr.	YTD w/Encumbr.	YTD % w/Encumbr	Amended Budget	YTD Actual	YTD %
Revenues by Source									
Current Property Taxes	29,189,861	1,207,058	15,902,647		15,902,647	54.48%	27,347,790	10,514,182	38.45%
Past Due Property Taxes	350,000	32,944	116,244		116,244	33.21%	600,000	72,692	12.12%
Current MV Supplemental Taxes	350,000	-	-		-	0.00%	225,000	0	0.00%
Interest and Liens	171,000	29,473	44,114		44,114	25.80%	165,000	17,161	10.40%
State Grants/PILOT/Intergovernmental	8,851,228	199,956	200,456		200,456	2.26%	8,821,966	150,978	1.71%
Charges for Services	482,950	39,566	92,195		92,195	19.09%	409,850	60,361	14.73%
Licenses, Fees and Permits	242,000	24,735	54,822		54,822	22.65%	202,000	38,047	18.84%
Income on Investments	300,000	59,036	101,505		101,505	33.84%	350,000	73,594	21.03%
Other Revenue	467,000	5,250	10,385		10,385	2.22%	62,000	11,600	18.71%
Sewer and Water Administration - Transfers In	325,000	27,084	54,160		54,160	16.66%	290,000	66,060	22.78%
Appropriation of Fund Balance	-	-	-		-	0.00%	2,050,000	-	0.00%
Transfers In	288,100	-	-		-	0.00%	282,764	-	0.00%
Fund Balance - BOE Non Lapsing	-	-	-		-	-	-	-	-
REVENUES - TOWN GENERAL FUND 999	41,017,139	1,625,101	16,576,528	-	16,576,528	40.41%	40,806,370	11,004,676	26.97%
REVENUE TOTAL per Report GL216	41,017,139	1,625,101	16,576,528	-	16,576,528	40.41%	40,806,370	11,004,676	26.97%
Expenditures by Department									
Board of Selectmen 110	37,421	625	8,946	-	8,946	23.91%	41,120	8,904	21.65%
Town Manager 111	225,718	27,160	39,640	-	39,640	17.56%	230,845	36,522	15.82%
Probate Court 112	11,897	-	-	-	-	0.00%	11,550	-	0.00%
Registrars 113	98,722	8,421	9,547	800	10,347	10.48%	93,878	20,235	21.55%
Accounting 114	393,450	51,355	70,424	7,772	78,196	19.87%	394,510	62,360	15.81%
Assessor 115	151,601	15,593	20,959	-	20,959	13.83%	221,015	33,815	15.30%
Board Of Assessment Appeal 116	3,000	-	-	-	-	0.00%	3,250	-	0.00%
Tax Collector 117	176,234	28,193	35,775	384	36,158	20.52%	162,056	28,554	17.62%
Treasurer 118	48,039	4,003	8,007	-	8,007	16.67%	48,289	7,830	16.22%
Legal Fees 119	88,000	11,492	11,476	-	11,476	13.04%	111,000	6,296	5.67%
Town Clerk 120	184,812	16,871	26,231	14,770	41,001	22.19%	180,161	50,199	27.86%
Planning & Zoning Commission 122	2,540	90	135	-	135	5.31%	2,540	70	2.76%
Zoning Board Of Appeals 123	1,600	-	0	-	0	0.03%	1,200	70	5.83%
Economic Development 125	9,550	-	-	570	570	5.97%	10,000	661	6.61%
Maintenance of Lakes/Ponds 126	90,445	59	572	27,049	27,621	30.54%	76,309	863	1.15%
Town Hall Building 127	244,823	20,215	28,110	71,382	100,492	41.05%	237,168	49,432	20.84%
Soldiers Monument Commission 129	7,500	47	47	663	700	9.33%	7,500	52	0.69%
Inlands Wetlands Commission 136	4,800	-	-	-	-	0.00%	5,060	120	2.37%
Purchasing 145	44,890	5,007	7,344	-	7,344	16.36%	34,438	7,510	21.81%
Land Use 148	342,334	39,019	54,495	5,240	59,735	17.45%	363,225	55,513	15.28%
Human Resources 150	14,660	931	1,631	-	1,631	11.13%	20,260	698	3.45%
Friends Of Main Street 152	9,000	9,000	9,000	-	9,000	100.00%	9,000	-	0.00%
Printing 800	-	-	-	-	-	-	-	-	-
Public Celebrations 811	37,000	-	-	-	-	0.00%	20,000	31	0.15%
Northwest C1 Transit District 814	77,182	-	-	77,182	77,182	100.00%	75,365	-	0.00%
Employee Benefits 918	2,956,500	115,669	464,653	-	464,653	15.72%	2,891,306	1,541,498	53.31%
Municipal Insurance 919	515,000	277,997	356,895	-	356,895	69.30%	475,000	480,154	96.87%
Education Indirect Costs 912	744,360	35,848	53,826	-	53,826	7.23%	742,459	151,137	20.36%
General Government	5,521,078	667,594	1,208,713	205,801	1,414,514	21.69%	6,467,504	2,622,623	39.00%
Police 210	3,084,276	423,086	636,382	135,719	772,101	25.03%	3,060,899	646,114	21.11%
Fire 211	426,511	27,735	45,902	66,990	112,893	26.47%	428,659	62,587	14.60%

MONTHLY BUDGET VS. ACTUAL SUMMARY
8/31/2025

8/31/2025 2 MONTHS 17%	FY 2026							FY 2025		FY 2025 vs FY 2025 \$ Difference
	Amended Budget	Month to Date Expenditures	YTD Actual	Outstand. Encumbr.	YTD w/Encumbr.	YTD % w/Encumbr.	YTD Remain. Balance	Amended Budget	YTD Actual	YTD %
Emergency Management 214	12,340	764	1,164	2,925	4,089	33.14%	8,251	14,133	1,830	12.95%
Ambulance 215	606,410	292,769	294,361	315,000	609,361	100.49%	(2,951)	608,410	46,828	7.70%
Animal Control 216	12,200	22,200	22,200	-	22,200	181.97%	(10,000)	13,500	22,200	164.44%
Winchester Fire Department 219	49,000	38,009	38,009	-	38,009	77.57%	10,991	49,000	2,846	5.81%
Public Safety Communications 231	-	-	-	-	-	-	-	-	8,800	-
Public Safety	4,190,737	804,573	1,038,019	520,634	1,558,653	37.19%	2,632,084	4,174,601	791,206	18.95%
Highways 311	2,131,552	178,478	241,529	223,718	465,246	21.83%	1,666,303	2,032,639	392,200	19.30%
Cemeteries 313	111,285	9,900	11,210	19,606	30,816	27.69%	80,469	105,044	37,672	35.86%
Other Town Properties 325	52,421	3,136	6,386	18,933	25,319	48.30%	27,102	69,460	13,609	19.59%
Street Lighting 320	146,000	12,906	21,124	133,122	154,246	105.65%	(8,246)	131,000	12,274	9.37%
Public Works	2,441,258	204,421	280,249	395,390	675,630	27.68%	1,765,628	2,338,143	455,755	19.49%
Waste Disposal And Recycling 314	242,624	60,267	60,267	182,357	242,624	100.00%	-	235,557	-	0.00%
Health 410	152,793	95,521	95,521	57,272	152,793	100.00%	(0)	154,683	43,508	28.13%
Senior Services 813	215,782	29,411	35,926	20,802	56,728	26.29%	159,054	220,440	23,804	10.80%
Social Services 510	11,000	1,246	2,109	-	2,109	19.17%	8,891	42,343	9,807	23.16%
Health	379,575	126,179	133,556	78,074	211,630	55.75%	167,945	417,466	77,119	18.47%
Libraries 710	255,666	42,611	42,611	213,055	255,666	100.00%	-	255,666	42,611	16.67%
Parks 810	71,802	5,480	5,480	21,600	27,080	37.71%	44,722	55,302	18,600	33.63%
Recreation 812	399,155	81,431	108,833	32,345	141,178	35.37%	257,977	399,579	136,657	34.20%
Parks and Recreation	470,957	86,911	114,313	53,945	188,258	35.73%	302,699	454,881	166,267	34.13%
Other Shared Costs 910	425,179	70,014	161,373	143,810	305,183	71.78%	119,996	429,891	285,410	66.39%
Debt Administration 913	1,273,500	5,250	5,250	-	5,250	0.41%	1,268,250	1,447,250	17,720	1.22%
Board Of Education Expenditures	23,993,865	1,457,079	3,064,444	-	3,064,444	12.77%	20,929,421	22,449,465	2,951,211	13.15%
BOE Sinking Fund Expenditures	-	-	1,838	-	1,838	-	(1,838)	-	-	-
Operating Transfers Out 1001	822,698	58,558	137,118	-	137,118	16.67%	685,580	2,135,946	355,991	16.67%
APPROPRIATION TOTAL	41,017,137	3,593,457	6,247,753	1,793,056	8,040,809	19.60%	32,976,328	40,806,370	7,654,802	18.76%
APPROPRIATION TOTAL per report GL 216	41,017,139	3,593,456	6,247,753	1,793,056	8,040,809	19.60%	32,976,330	40,806,370	7,654,802	18.76%

TOWN OF WINCHESTER
REVENUE SUMMARY

Date Range:
7/01/2025
8/31/2025

001 GENERAL FUND

Description	Amended Budget	Month to Date Revenue	Year to Date Revenue	YTD Pct	To Be Collected
0999-700-0000-0000 PROPERTY TAXES - CURRENT	29,189,861.00	1,207,058.29	15,902,647.18	54.48	13,287,213.82
0999-700-0001-0000 PROPERTY TAXES - PAST DUE	350,000.00	32,944.38	116,243.72	33.21	233,756.28
0999-700-0003-0000 MV SUPPLEMENTAL	350,000.00				350,000.00
0999-701-0000-0000 INTEREST AND LIEN FEES	170,000.00	29,472.63	44,113.88	25.95	125,886.12
0999-701-0001-0000 SUSPENSE INTEREST	1,000.00				1,000.00
0999-710-0004-0000 DISTRESSED MUNICIPALITIES GRANT	3,000.00				3,000.00
0999-710-0007-0000 TAX RELIEF-THE ELDERLY & DISABLED	3,000.00	600.00	600.00	20.00	2,400.00
0999-710-0010-0000 TOWN AID - IMPROVED ROADS	295,707.00	197,040.64	197,040.64	66.63	98,666.36
0999-710-0012-0000 PILOT	215,420.00				215,420.00
0999-710-0013-0000 PEQUOT-MOHEGAN GRANT	49,474.00				49,474.00
0999-710-0019-0000 MUNICIPAL REVENUE SHARING	105,432.00				105,432.00
0999-710-0024-0000 TELECOMMUNICATIONS PROPERTY TAX	35,000.00				35,000.00
0999-710-0125-0000 JUDICIAL PAYMENTS	8,000.00	2,315.00	2,815.00	35.19	5,185.00
0999-710-0178-0000 STATE OF CT EMERGENCY PLANNING	6,000.00				6,000.00
0999-710-0199-0000 GRANTS FOR MUNICIPAL PROJECTS	306,204.00				306,204.00
0999-720-0007-0000 EDUCATION COST SHARING (ECS)	7,823,991.00				7,823,991.00
0999-740-0000-0000 ROAD OPENING PERMIT FEE	1,000.00				1,000.00
0999-741-0000-0000 DRIVEWAY PERMIT FEE	500.00	100.00	225.00	45.00	275.00
0999-742-0000-0000 POLICE PERMITS	11,000.00		1,500.85	13.64	9,499.15
0999-745-0000-0000 PARKING FINES	1,150.00				1,150.00
0999-746-0000-0000 BUILDING PERMITS	285,000.00	27,630.75	48,783.75	17.12	236,216.25
0999-746-0001-0000 HOUSING INSPECTION FEES-RENTALS	2,000.00		1,380.00	69.00	620.00
0999-746-0002-0000 PLANNING AND ZONING FEES	10,000.00	1,020.00	2,040.00	20.40	7,960.00
0999-746-0003-0000 ZONING BOARD OF APPEALS FEES	5,000.00	425.00	1,700.00	34.00	3,300.00
0999-746-0004-0000 INLAND WETLANDS APPLICATION FEES	4,000.00	8,340.00	9,265.00	231.63	-5,265.00
0999-746-0007-0000 PLANNING OFFICE REVENUE	2,000.00	250.00	385.00	19.25	1,615.00
0999-746-0009-0000 BUILDING DEPARTMENT COPIES	500.00	14.50	124.50	24.90	375.50
0999-748-0000-0000 INCOME ON INVESTMENTS	300,000.00	59,035.52	101,505.16	33.84	198,494.84
0999-749-0000-0000 CEMETERIES	20,000.00				20,000.00
0999-749-0002-0000 CEMETERY FOUNDATION INSPECTION FEE		50.00	250.00		-250.00
0999-750-0000-0000 GRAVE OPENINGS	20,000.00	2,100.00	5,100.00	25.50	14,900.00
0999-751-0000-0000 TOWN CLERK REVENUE	240,000.00	24,620.75	54,472.50	22.70	185,527.50
0999-753-0000-0000 MISCELLANEOUS REVENUE - TOWN	465,000.00	5,000.00	10,000.00	2.15	455,000.00
0999-753-0034-0000 BURNING PERMITS-FIRE DEPARTMENT	200.00				200.00
0999-755-0000-0000 RECREATION REVENUE	35,000.00				35,000.00
0999-758-0000-0000 FIRE MARSHAL REVENUE	500.00				500.00
0999-764-0000-0000 ANIMAL CONTROL REVENUE	100.00				100.00
0999-768-0000-0000 AMBULANCE REVENUE	50,000.00		22,175.61	44.35	27,824.39
0999-783-0000-0000 WINCHESTER HOUSING IN LIEU OF TAX	39,000.00				39,000.00
0999-786-0000-0000 SEWER-WATER ADMINISTRATION	325,000.00	27,084.00	54,160.00	16.66	270,840.00
0999-799-0001-0000 TRANSFERS IN - ECONOMIC STABILIZAT	250,000.00				250,000.00
0999-799-0002-0000 TRANSFERS IN - OPIOID SETTLEMENT	27,500.00				27,500.00

TOWN OF WINCHESTER
REVENUE SUMMARY

Date Range:
7/01/2025
8/31/2025

Description	Amended Budget	Month to Date Revenue	Year to Date Revenue	YTD Pct	To Be Collected
001 GENERAL FUND					
0999-799-0004-0000 TRANSFERS IN - BLIGHT - FUND 50	10,600.00				10,600.00
REVENUES - TOWN GENERAL FUND 999	41,017,139.00	1,625,101.46	16,576,527.79	40.41	24,440,611.21
REVENUE TOTAL	41,017,139.00	1,625,101.46	16,576,527.79	40.41	24,440,611.21

**TOWN OF WINCHESTER
APPROPRIATION SUMMARY**

Date Range:
7/01/2025
8/31/2025

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0110-190-0000-0000 ADMINISTRATIVE SALARIES	7,500.00	624.98	1,249.96	16.67		6,250.04	6,250.04
0110-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	18,421.00		7,696.00	41.78		10,725.00	10,725.00
0110-835-0000-0000 CONTINGENCY	10,000.00					10,000.00	10,000.00
0110-898-0000-0000 SOFTWARE AGREEMENT/SUPPORT	1,500.00					1,500.00	1,500.00
BOARD OF SELECTMEN 110	37,421.00	624.98	8,945.96	23.91		28,475.04	28,475.04
0111-190-0000-0000 ADMINISTRATIVE SALARIES	139,000.00	17,019.62	25,350.09	18.24		113,649.91	113,649.91
0111-193-0000-0000 SECRETARIAL/SUPPORT STAFF	73,500.00	8,480.76	12,417.88	16.90		61,082.12	61,082.12
0111-385-0000-0000 ANNUAL REPORT AND BUDGET	500.00					500.00	500.00
0111-806-0000-0000 OFFICE SUPPLIES	750.00	53.69	53.69	7.16		696.31	696.31
0111-807-0000-0000 TELEPHONE	504.00	38.11	79.28	15.73		424.72	424.72
0111-811-0000-0000 TRAINING & EDUCATION	8,164.00					8,164.00	8,164.00
0111-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	1,300.00		171.60	13.20		1,128.40	1,128.40
0111-831-0005-0000 PUBLIC COMMUNICATIONS		1,567.79	1,567.79			-1,567.79	-1,567.79
0111-835-0011-0000 MISCELLANEOUS/OTHER	2,000.00					2,000.00	2,000.00
TOWN MANAGER 111	225,718.00	27,159.97	39,640.33	17.56		186,077.67	186,077.67
0112-804-0000-0000 TRANSFER TO DISTRICT FOR EXPENSES	11,897.00					11,897.00	11,897.00
PROBATE COURT 112	11,897.00					11,897.00	11,897.00
0113-190-0000-0000 ADMINISTRATIVE SALARIES	35,605.00	4,369.00	5,244.56	14.73		30,360.44	30,360.44
0113-806-0000-0000 OFFICE SUPPLIES	600.00					600.00	600.00
0113-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	900.00					900.00	900.00
0113-811-0000-0000 TRAINING & EDUCATION	7,305.00	1,058.10	1,058.06	25.44	800.00	5,446.94	6,246.94
0113-837-0000-0000 ELECTIONS & REFERENDUMS	47,191.00	1,704.79	1,704.79	3.61		45,486.21	45,486.21
0113-838-0000-0000 VOTER CANVASSERS	7,121.00	1,288.61	1,539.65	21.62		5,581.35	5,581.35
REGISTRARS 113	98,722.00	8,420.50	9,547.06	10.48	800.00	88,374.94	89,174.94
0114-190-0000-0000 ADMINISTRATIVE SALARIES	126,000.00	14,538.45	21,288.48	16.90		104,711.52	104,711.52
0114-191-0000-0000 ADMINISTRATIVE ASSISTANTS	87,455.00	13,819.77	20,680.67	23.65		66,774.33	66,774.33
0114-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	89,250.00	10,298.07	15,079.21	16.90		74,170.79	74,170.79
0114-193-0001-0000 INTERN & TEMP HELP	500.00					500.00	500.00
0114-197-0000-0000 OVERTIME	1,000.00	220.53	220.62	22.06		779.38	779.38
0114-384-0000-0000 AUDIT FEE	38,850.00	11,650.00	11,650.00	29.99		27,200.00	27,200.00
0114-800-0009-0000 BANK FEES	1,000.00					1,000.00	1,000.00
0114-806-0000-0000 OFFICE SUPPLIES	2,200.00	79.99	79.99	12.23	189.00	1,931.01	2,120.01
0114-809-0000-0000 MAINTENANCE OFFICE EQUIPMENT	320.00					320.00	320.00
0114-811-0000-0000 TRAINING & EDUCATION	5,125.00					5,125.00	5,125.00
0114-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	1,150.00					1,150.00	1,150.00
0114-814-0001-0000 TRANSPORT FEES	8,500.00	717.39	1,393.89	105.60	7,582.53	-476.42	7,106.11
0114-819-0000-0000 VEHICLE ALLOWANCE	100.00					100.00	100.00
0114-831-0000-0000 OUTSIDE SERVICES - ACTUARY	32,000.00	31.25	31.25	0.10		31,968.75	31,968.75
ACCOUNTING 114	393,450.00	51,355.45	70,424.11	19.87	7,771.53	315,254.36	323,025.89
0115-190-0000-0000 ADMINISTRATIVE SALARIES	133,008.00	15,347.01	20,463.35	15.39		112,544.65	112,544.65

**TOWN OF WINCHESTER
APPROPRIATION SUMMARY**

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001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0115-197-0000-0000 OVERTIME	1,250.00	245.63	245.63	19.65		1,004.37	1,004.37
0115-384-0000-0000 PERSONAL PROPERTY AUDITS	10,000.00					10,000.00	10,000.00
0115-806-0000-0000 OFFICE SUPPLIES	1,608.00					1,608.00	1,608.00
0115-811-0000-0000 TRAINING & EDUCATION	1,450.00					1,450.00	1,450.00
0115-814-0000-0000 MEMBERSHIPS, DUES & SUBSCRIPTIONS	1,765.00		250.00	14.16		1,515.00	1,515.00
0115-817-0000-0000 CONTRACTED PRINTING	2,320.00					2,320.00	2,320.00
0115-819-0000-0000 VEHICLE ALLOWANCE	200.00					200.00	200.00
ASSESSOR 115	151,601.00	15,592.64	20,958.98	13.83		130,642.02	130,642.02
0116-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	2,500.00					2,500.00	2,500.00
0116-193-0000-0000 SECRETARIAL/SUPPORT STAFF	250.00					250.00	250.00
0116-811-0000-0000 TRAINING & EDUCATION	250.00					250.00	250.00
BOARD OF ASSESSMENT APPEAL 116	3,000.00					3,000.00	3,000.00
0117-190-0000-0000 ADMINISTRATIVE SALARIES	78,114.00	9,227.77	13,412.55	17.17		64,701.45	64,701.45
0117-191-0000-0000 ADMINISTRATIVE ASSISTANT	63,397.00	7,314.99	10,711.65	16.90		52,685.35	52,685.35
0117-197-0000-0000 OVERTIME	2,000.00	96.57	96.57	4.83	383.59	1,903.43	1,903.43
0117-806-0000-0000 OFFICE SUPPLIES	2,030.00			18.90		1,646.41	2,030.00
0117-808-0000-0000 POSTAGE	13,705.00	5,707.21	5,707.21	41.64		7,997.79	7,997.79
0117-811-0000-0000 TRAINING & EDUCATION	1,430.00					1,430.00	1,430.00
0117-812-0000-0000 DMV MUNICIPAL ACCESS PROGRAM	250.00	250.00	250.00	100.00			
0117-814-0000-0000 MEMBERSHIPS, DUES & SUBSCRIPTIONS	175.00					175.00	175.00
0117-817-0000-0000 CONTRACTED PRINTING	15,033.00	5,596.58	5,596.58	37.23		9,436.42	9,436.42
0117-819-0000-0000 VEHICLE ALLOWANCE	100.00					100.00	100.00
TAX COLLECTOR 117	176,234.00	28,193.12	35,774.56	20.52	383.59	140,075.85	140,459.44
0118-190-0000-0000 ADMINISTRATIVE SALARIES	48,039.00	4,003.25	8,006.50	16.67		40,032.50	40,032.50
TREASURER 118	48,039.00	4,003.25	8,006.50	16.67		40,032.50	40,032.50
0119-815-0000-0000 LEGAL ADS & NOTICES	12,000.00	2,310.29	2,294.54	19.12		9,705.46	9,705.46
0119-845-0000-0000 LEGAL FEES - TOWN ATTORNEY	50,000.00	6,264.00	6,264.00	12.53		43,736.00	43,736.00
0119-845-0001-0000 LEGAL FEES - OUTSIDE LEGAL COUNSEL	6,000.00	780.00	780.00	13.00		5,220.00	5,220.00
0119-845-0002-0000 LEGAL FEES - LABOR COUNSEL	20,000.00	2,137.50	2,137.50	10.69		17,862.50	17,862.50
LEGAL FEES 119	88,000.00	11,491.79	11,476.04	13.04		76,523.96	76,523.96
0120-190-0000-0000 TOWN CLERK	72,317.00	8,344.26	12,217.91	16.89		60,099.09	60,099.09
0120-191-0000-0000 ASSISTANT TOWN CLERK	79,247.00	7,792.07	11,285.75	14.24		67,961.25	67,961.25
0120-806-0000-0000 OFFICE SUPPLIES	2,344.00	19.99	52.99	2.26		2,291.01	2,291.01
0120-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	1,000.00	26.32	26.32	2.63		973.68	973.68
0120-809-0001-0000 MAINTENANCE OF BOOKS AND MAPS	400.00					400.00	400.00
0120-809-0002-0000 RESTORATION OF RECORDS	730.00					730.00	730.00
0120-811-0000-0000 TRAINING & EDUCATION	1,060.00	225.00	225.00	21.23		835.00	835.00
0120-814-0000-0000 MEMBERSHIPS, DUES & SUBSCRIPTIONS	235.00					235.00	235.00
0120-825-0000-0000 SUPPLIES & MATERIALS	324.00					324.00	324.00
0120-828-0002-0000 INDEXING SYSTEM	26,530.00	462.90	2,422.90	64.81	14,770.10	9,337.00	24,107.10

**TOWN OF WINCHESTER
APPROPRIATION SUMMARY**

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001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0120-837-0000-0000 ELECTIONS PRINTING	175.00					175.00	175.00
0120-839-0000-0000 VITAL STATISTICS	450.00					450.00	450.00
TOWN CLERK 120	184,812.00	16,870.54	26,230.87	22.19	14,770.10	143,811.03	158,581.13
0122-193-0000-0000 SECRETARY SALARY/SUPPORT STAFF	2,040.00	90.00	135.00	6.62		1,905.00	1,905.00
0122-811-0000-0000 TRAINING AND EDUCATION	500.00					500.00	500.00
PLANNING & ZONING COMMISSION 122	2,540.00	90.00	135.00	5.31		2,405.00	2,405.00
0123-193-0000-0000 SECRETARIAL/SUPPORT STAFF	1,200.00		0.43	0.04		1,199.57	1,199.57
0123-811-0000-0000 TRAINING AND EDUCATION	400.00					400.00	400.00
ZONING BOARD OF APPEALS 123	1,600.00		0.43	0.03		1,599.57	1,599.57
0125-811-0000-0000 TRAINING AND EDUCATION	300.00					300.00	300.00
0125-814-0000-0000 MEMBERSHIPS DUES & SUBSCRIPTIONS	750.00					750.00	750.00
0125-831-0000-0000 OUTSIDE SERVICES	4,500.00					4,500.00	4,500.00
0125-831-0005-0000 MARKETING	4,000.00			14.25	570.00	3,430.00	4,000.00
ECONOMIC DEVELOPMENT COMMISSION 125	9,550.00			5.97	570.00	8,980.00	9,550.00
0126-194-0000-0000 GENERAL LABOR	13,080.00					13,080.00	13,080.00
0126-825-0000-0000 SUPPLIES AND MATERIALS	80.00	59.35	59.35	74.19		20.65	20.65
0126-851-0004-0000 HIGHLAND - HERBICIDE TREATMENT	43,838.00			34.36	15,063.00	28,775.00	43,838.00
0126-851-0007-0000 HIGHLAND - WATER SAMPLING	18,447.00		513.00	67.76	11,986.00	5,948.00	17,934.00
0126-852-0004-0000 PARK POND - HERBICIDE TREATMENT	15,000.00					15,000.00	15,000.00
MAINTENANCE OF LAKES/PONDS 126	90,445.00	59.35	572.35	30.54	27,049.00	62,823.65	89,872.65
0127-194-0000-0000 GENERAL LABOR	113,848.00	7,036.50	9,830.17	8.63		104,017.83	104,017.83
0127-197-0000-0000 OVERTIME	4,000.00		14.47	0.36		3,985.53	3,985.53
0127-806-0000-0000 OFFICE SUPPLIES	100.00					100.00	100.00
0127-807-0000-0000 MOBILE TELEPHONE/INTERNET	493.00	38.11	79.28	16.08		413.72	413.72
0127-822-0000-0000 ELECTRICITY	57,000.00	7,737.09	11,014.15	100.02	45,997.04	-11.19	45,985.85
0127-823-0000-0000 HEATING FUEL	14,000.00	398.54	398.54	100.00	13,601.46		13,601.46
0127-824-0000-0000 WATER AND SEWER USAGE	5,000.00	4,112.12	4,112.12	82.24		887.88	887.88
0127-825-0000-0000 SUPPLIES & MATERIALS	7,150.00	773.72	773.72	17.81	500.00	5,876.28	6,376.28
0127-827-0000-0000 MAINTENANCE OF STRUCTURES	11,450.00		72.82	0.64		11,377.18	11,377.18
0127-831-0000-0000 CONTRACTED LABOR	31,782.00	118.72	2,814.76	44.36	11,283.59	17,683.65	28,967.24
TOWN HALL BUILDING 127	244,823.00	20,214.80	29,110.03	41.05	71,382.09	144,330.88	215,712.97
0129-806-0000-0000 OFFICE SUPPLIES	250.00					250.00	250.00
0129-822-0001-0000 ELECTRICITY	700.00	47.47	47.47	100.00	652.53		652.53
0129-827-0000-0000 MAINTENANCE OF STRUCTURES	1,850.00					1,850.00	1,850.00
0129-827-0001-0000 EVENTS AND FUND RAISING	4,700.00					4,700.00	4,700.00
SOLDIERS MONUMENT COMMISSION 129	7,500.00	47.47	47.47	9.33	652.53	6,800.00	7,452.53
0136-193-0000-0000 SECRETARY/SUPPORT STAFF	4,000.00					4,000.00	4,000.00
0136-811-0000-0000 TRAINING AND EDUCATION	800.00					800.00	800.00
INLANDS WETLANDS COMMISSION 136	4,800.00					4,800.00	4,800.00

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001 GENERAL FUND

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0145-190-0000-0000 ADMINISTRATIVE SALARY	43,391.00	5,006.70	7,343.50	16.92		36,047.50	36,047.50
0145-197-0000-0000 OVERTIME	500.00					500.00	500.00
0145-806-0000-0000 OFFICE SUPPLIES	499.00					499.00	499.00
0145-814-0000-0000 MEMBERSHIP DUES & SUBSCRIPTIONS	500.00					500.00	500.00
PURCHASING 145	44,890.00	5,006.70	7,343.50	16.36		37,546.50	37,546.50
0148-190-0000-0000 ASST TOWN PLANNER/ENFORCEMENT OFC	69,846.00	8,918.70	13,059.50	18.70		56,786.50	56,786.50
0148-190-0001-0000 BUILDING OFFICIAL	56,231.00	7,052.34	9,465.73	16.83		46,765.27	46,765.27
0148-190-0005-0000 FIRE MARSHAL - FULL TIME POSITION	85,197.00	10,130.40	13,530.00	15.88		71,667.00	71,667.00
0148-191-0000-0000 ADMIN ASSISTANT	55,525.00	7,314.30	10,710.50	19.29		44,814.50	44,814.50
0148-197-0000-0000 OVERTIME	3,000.00	368.64	491.52	16.38		2,508.48	2,508.48
0148-806-0000-0000 OFFICE SUPPLIES	2,500.00	45.00	45.00	1.80		2,455.00	2,455.00
0148-807-0000-0000 TELEPHONE/INTERNET	2,520.00	133.66	329.68	13.08		2,190.32	2,190.32
0148-811-0000-0000 TRAINING AND EDUCATION	4,270.00				5,240.00	4,270.00	4,270.00
0148-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	2,200.00		1,650.00	313.18		-4,690.00	550.00
0148-818-0000-0000 CLOTHING ALLOWANCE	650.00					650.00	650.00
0148-820-0000-0000 GAS AND DIESEL	800.00	132.63	290.39	36.30		509.61	509.61
0148-821-0000-0000 MAINTENANCE OF VEHICLES	2,000.00	723.16	723.16	36.16		1,276.84	1,276.84
0148-825-0000-0000 SUPPLIES AND MATERIALS	395.00					395.00	395.00
0148-830-0000-0000 OUTSIDE SERVICES	55,200.00	4,200.00	4,200.00	7.61		51,000.00	51,000.00
0148-830-0002-0000 RELOCATION COSTS	2,000.00					2,000.00	2,000.00
LAND USE 148	342,334.00	39,018.83	54,495.48	17.45	5,240.00	282,598.52	287,838.52
0150-205-0003-0000 DRUG/ALCOHOL TESTING & PHYSICAL	9,660.00	497.50	1,197.50	12.40		8,462.50	8,462.50
0150-806-0000-0000 OFFICE SUPPLIES	500.00	433.49	433.49	86.70		66.51	66.51
0150-832-0000-0000 CHIEF EXAMINER/OUTSOURCE SERVICES	4,500.00					4,500.00	4,500.00
HUMAN RESOURCES 150	14,660.00	930.99	1,630.99	11.13		13,029.01	13,029.01
0152-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	9,000.00	9,000.00	9,000.00	100.00			
FRIENDS OF MAIN STREET 152	9,000.00	9,000.00	9,000.00	100.00			
0210-190-0000-0000 ADMINISTRATIVE SALARIES	125,000.00	14,423.06	21,154.06	16.92		103,845.94	103,845.94
0210-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	1,764,983.00	190,542.11	244,206.19	13.84		1,520,776.81	1,520,776.81
0210-192-0009-0000 SHIFT PREMIUM - OFFICERS	30,000.00	3,171.39	-1,622.96	-5.41		31,622.96	31,622.96
0210-192-0010-0000 HOLIDAY PAY	150,000.00	3,110.76	12,770.36	8.51		137,229.64	137,229.64
0210-192-0014-0000 TRAINING ACTIVITIES	5,000.00					5,000.00	5,000.00
0210-193-0000-0000 SECRETARIAL/SUPPORT STAFF	120,580.00	13,913.03	19,508.90	16.18		101,071.10	101,071.10
0210-193-0002-0000 EVIDENCE- PROP CLERK-COURT LIAISON	29,944.00	4,071.82	5,647.80	18.86		24,296.20	24,296.20
0210-197-0000-0000 OVERTIME	250,000.00	47,169.36	62,038.55	24.82		187,961.45	187,961.45
0210-204-0003-0000 SELECTION AND RECRUITMENT	5,000.00		875.00	17.50		4,125.00	4,125.00
0210-806-0000-0000 OFFICE SUPPLIES	3,500.00		120.00	3.43		3,380.00	3,380.00
0210-807-0000-0000 TELEPHONE/INTERNET	15,000.00	1,053.22	2,058.21	13.72		12,941.79	12,941.79
0210-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	500.00	512.10	512.10	102.42		-12.10	-12.10
0210-811-0000-0000 TRAINING AND EDUCATION	28,200.00	1,631.00	5,416.96	19.92	200.00	22,583.04	22,783.04
ARMORER & RANGE	5,000.00		1,799.80	36.00		3,200.20	3,200.20

**TOWN OF WINCHESTER
APPROPRIATION SUMMARY**

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001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0210-811-0002-0000 FIRING RANGE REPAIRS	1,000.00					1,000.00	1,000.00
0210-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	4,110.00					1,235.00	1,235.00
0210-818-0000-0000 CLOTHING ALLOWANCE & EQUIPMENT	32,400.00	96.99	2,875.00	69.95		23,777.35	24,007.35
0210-820-0000-0000 GAS AND DIESEL	38,400.00	5,044.16	8,392.65	26.61	230.00	28,605.01	28,682.11
0210-821-0000-0000 MAINTENANCE OF VEHICLES	21,000.00	2,547.49	9,717.89	25.51	77.10	16,263.76	17,335.21
0210-825-0000-0000 SUPPLIES AND MATERIALS	9,500.00	751.31	3,664.79	22.55	1,071.45	7,411.12	8,377.29
0210-825-0003-0000 TRAFFIC EQUIPMENT	1,900.00		1,122.71	21.99	966.17	1,900.00	1,900.00
0210-825-0006-0000 COMMUNICATION EQUIPMENT	10,000.00			9.00	900.00	9,100.00	10,000.00
0210-825-0007-0000 OFFICER SAFETY EQUIPMENT	7,000.00	255.05	521.15	8.89	101.01	6,377.84	6,478.85
0210-826-0000-0000 MAINTENANCE OF EQUIPMENT	7,000.00					7,000.00	7,000.00
0210-826-0002-0000 CHARTER TOWER RENTAL	14,440.00	9,375.93	9,375.93	64.93		5,064.07	5,064.07
0210-829-0000-0000 MAINTENANCE OF UNIFORMS	6,360.00	1,050.00	1,050.00	100.00	5,310.00	23,905.00	5,310.00
0210-831-0000-0000 CONTRACTED SERVICES	93,600.00		69,695.00	74.46			23,905.00
0210-831-0001-0000 CONTRACTED SERVICES - LCD	247,814.00	123,906.78	123,906.78	100.00	123,907.22		123,907.22
0210-834-0000-0000 PRISONER FOOD, EXTRAD, EXP., P.CASH	500.00					500.00	500.00
0210-843-0001-0000 BOAT REPAIRS & EQUIPMENT	2,000.00	34.96	34.96	1.75		1,965.04	1,965.04
0210-844-0000-0000 NCIC TERMINAL	2,000.00					2,000.00	2,000.00
0210-846-0000-0000 TIRES	6,000.00		505.00	16.02	456.00	5,039.00	5,495.00
0210-898-0000-0000 SOFTWARE/LICENSING	36,705.00	250.00	29,561.23	87.35	2,500.00	4,643.77	7,143.77
0210-909-0000-0000 PHYSICAL FITNESS PROGRAM-YMCA	9,840.00	185.00	1,474.00	14.98		8,366.00	8,366.00
POLICE 210	3,084,276.00	423,095.52	636,382.06	25.03	135,718.95	2,312,174.99	2,447,893.94
0211-190-0000-0000 ADMINISTRATIVE SALARIES	90,000.00	9,807.66	14,384.10	15.98		75,615.90	75,615.90
0211-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	61,547.00	7,101.54	9,231.90	15.00		52,315.10	52,315.10
0211-197-0000-0000 OVERTIME	3,000.00	221.92	222.25	7.41		2,777.75	2,777.75
0211-204-0000-0000 MEDICAL EXAMS & PHYSICALS	23,800.00					23,800.00	23,800.00
0211-204-0001-0000 PHYSICAL FITNESS PROGRAM	100.00					100.00	100.00
0211-806-0000-0000 OFFICE SUPPLIES	200.00	175.36	175.36	87.68		24.64	24.64
0211-807-0000-0000 TELEPHONE/INTERNET	6,061.00	445.21	1,089.27	17.97		4,971.73	4,971.73
0211-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	3,460.00					3,460.00	3,460.00
0211-811-0000-0000 TRAINING AND EDUCATION	19,050.00	1,020.00	2,020.00	44.72	6,500.00	10,530.00	17,030.00
0211-811-0001-0000 FIRE SAFETY & PREVENTION	1,300.00		100.00	26.81	270.00	1,300.00	1,300.00
0211-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	1,380.00		2,079.96	31.45		1,010.00	1,280.00
0211-820-0000-0000 GAS AND DIESEL	6,613.00	1,133.00				4,533.04	4,533.04
0211-821-0000-0000 MAINTENANCE OF VEHICLES	675.00					675.00	675.00
0211-822-0000-0000 ELECTRICITY	11,000.00	1,283.36	1,283.36	100.00	9,716.64		9,716.64
0211-823-0000-0000 HEATING FUEL	21,000.00	503.41	503.41	99.85	20,465.99	30.60	20,496.59
0211-824-0000-0000 WATER AND SEWER USAGE	4,000.00	1,076.83	1,076.83	26.92	2,923.17		2,923.17
0211-825-0000-0000 SUPPLIES AND MATERIALS	2,300.00			43.48	1,000.00	1,300.00	2,300.00
0211-825-0002-0000 FIREFIGHTING EQUIPMENT	40,205.00			8.42	3,384.00	36,821.00	40,205.00
0211-826-0000-0000 MAINTENANCE OF EQUIPMENT	52,770.00	2,097.02	5,771.51	25.35	7,604.01	39,394.48	46,998.49
0211-827-0000-0000 MAINTENANCE OF STRUCTURES	12,300.00	1,692.36	2,455.98	63.43	5,346.10	4,497.92	9,844.02
0211-829-0000-0000 MAINTENANCE OF UNIFORMS	5,790.00	357.00	3,932.95	74.43	376.40	1,480.65	1,857.05

TOWN OF WINCHESTER APPROPRIATION SUMMARY

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001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0211-831-0000-0000 CONTRACTED SERVICES	5,610.00	170.78	925.56	16.50		4,684.44	4,684.44
0211-832-0000-0000 CONTRACTED LABOR	1,000.00	650.00	650.00	65.00		350.00	350.00
0211-846-0000-0000 TIRES	11,130.00					11,130.00	11,130.00
0211-849-0000-0000 MAINTENANCE OF FIRE ALARMS	250.00					250.00	250.00
0211-898-0000-0000 SOFTWARE/LICENSING	14,970.00				12,327.00	2,643.00	14,970.00
0211-900-0006-0000 PAY PER CALL	27,000.00					27,000.00	27,000.00
FIRE 211	426,511.00	27,735.45	45,902.44	26.47	66,990.14	313,618.42	380,608.56
0214-190-0000-0000 ADMINISTRATIVE SALARIES	5,000.00	400.00	800.00	16.00		4,200.00	4,200.00
0214-807-0000-0000 TELEPHONE/INTERNET	1,020.00					1,020.00	1,020.00
0214-822-0000-0000 ELECTRICITY	1,100.00	92.48	92.48	100.00	1,007.52		1,007.52
0214-823-0000-0000 HEATING FUEL	2,000.00	82.57	82.57	100.00	1,917.43		1,917.43
0214-824-0000-0000 WATER AND SEWER USAGE	720.00	189.00	189.00	26.25		531.00	531.00
0214-826-0002-0000 COMMUNICATIONS EQUIPMENT	1,000.00					1,000.00	1,000.00
0214-827-0000-0000 MAINTENANCE OF STRUCTURES	1,500.00					1,500.00	1,500.00
EMERGENCY MANAGEMENT 214	12,340.00	764.05	1,164.05	33.14	2,924.95	8,251.00	11,175.95
0215-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	420,000.00	105,000.00	105,000.00	100.00	315,000.00		315,000.00
0215-805-0001-0000 PARAMEDIC COST	180,410.00	180,408.90	180,408.90	100.00		1.10	1.10
0215-820-0000-0000 GAS AND DIESEL		1,360.00	2,952.56			-2,952.56	-2,952.56
0215-900-0005-0000 PENSION CONTRIBUTION	6,000.00	6,000.00	6,000.00	100.00			
AMBULANCE 215	606,410.00	292,768.90	294,361.46	100.49	315,000.00	-2,951.46	312,048.54
0216-831-0000-0000 CONTRACTED SERVICES	12,000.00	22,000.00	22,000.00	183.33		-10,000.00	-10,000.00
0216-854-0000-0000 RENT	200.00	200.00	200.00	100.00			
ANIMAL CONTROL 216	12,200.00	22,200.00	22,200.00	181.97		-10,000.00	-10,000.00
0219-848-0000-0000 WINCHESTER FIRE DEPT - REGULAR	10,000.00	10,000.00	10,000.00	100.00			
0219-848-0001-0000 WINCHESTER FIRE DEPT - CONTRACT	25,000.00	25,000.00	25,000.00	100.00			
0219-848-0004-0000 TUNOUT GEAR	5,000.00						
0219-848-0009-0000 ANNUAL EQUIP TESTING/CERTIFICATION	6,000.00	3,008.95	3,008.95	50.15		5,000.00	5,000.00
0219-900-0006-0000 PAY PER CALL	3,000.00					2,991.05	2,991.05
WINCHESTER FIRE DEPARTMENT 219	49,000.00	38,008.95	38,008.95	77.57		3,000.00	3,000.00
0311-190-0000-0000 ADMINISTRATIVE SALARIES	111,395.00	12,853.26	18,851.43	16.92		10,991.05	10,991.05
0311-192-0001-0000 ENGINEER	109,383.00	12,999.69	19,066.42	17.43		92,543.57	92,543.57
0311-193-0000-0000 SECRETARIAL/SUPPORT STAFF	72,453.00	8,359.98	12,130.83	16.74		90,316.58	90,316.58
0311-193-0001-0000 INTERN/TEMP HELP	2.00	3,458.03	4,766.03	3,301.50		60,322.17	60,322.17
0311-194-0000-0000 GENERAL LABOR	853,827.00	89,788.69	120,615.74	14.13		-4,764.03	-4,764.03
0311-194-0001-0000 W&S SNOW REMOVAL	4,000.00					733,211.26	733,211.26
0311-197-0000-0000 OVERTIME	137,512.00	8,104.56	9,569.26	6.96		4,000.00	4,000.00
0311-400-0000-0000 ON CALL STIPEND	2,600.00	292.86	392.86	15.11		127,942.74	127,942.74
0311-806-0000-0000 OFFICE SUPPLIES	2,662.00	104.70	104.70	3.93		2,207.14	2,207.14
0311-807-0000-0000 TELEPHONE/INTERNET	6,766.00	264.33	885.03	13.08		2,557.30	2,557.30
0311-811-0000-0000 TRAINING AND EDUCATION	6,900.00			52.17	3,600.00	5,880.97	5,880.97

**TOWN OF WINCHESTER
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Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0311-820-0000-0000 GAS AND DIESEL	51,805.00	9,938.68	-2,630.56	199.10	105,774.00	-51,338.44	54,435.56
0311-822-0000-0000 ELECTRICITY	11,000.00	993.29	1,799.95	100.03	9,202.81	-2.76	9,200.05
0311-823-0000-0000 HEATING FUEL	19,803.00			68.51	13,567.70	6,235.30	19,803.00
0311-825-0000-0000 SUPPLIES AND MATERIALS	36,814.00	229.73	229.73	8.73	2,982.93	33,601.34	36,584.27
0311-826-0000-0000 MAINTENANCE OF EQUIPMENT	144,866.00	15,150.36	20,764.34	30.55	23,498.39	100,603.27	124,101.66
0311-826-0001-0000 FLEET REPAIRS	44,500.00	1,103.00	1,454.90	10.57	3,250.00	39,795.10	43,045.10
0311-827-0000-0000 MAINTENANCE OF STRUCTURES	14,050.00	215.95	440.95	24.31	2,975.00	10,634.05	13,609.05
0311-829-0000-0000 UNIFORMS & SAFETY CLOTHING	14,578.00	577.38	3,807.38	46.87	3,025.62	7,745.00	10,770.62
0311-830-0000-0000 CONTRACTED EQUIPMENT	28,538.00			7.84	2,238.00	26,300.00	28,538.00
0311-831-0000-0000 CONTRACTED SERVICES	92,420.00	10,031.59	14,002.35	31.88	15,462.90	62,954.75	78,417.65
0311-832-0000-0000 CONTRACT LABOR	500.00					500.00	500.00
0311-846-0000-0000 TIRES	20,640.00	103.70	103.70	8.46	1,641.59	18,894.71	20,536.30
0311-851-0000-0000 ENGINEERING SERVICES	31,150.00			30.68	9,556.30	21,593.70	31,150.00
0311-853-0000-0000 STREET & TRAFFIC SIGNS	10,495.00	640.00	640.00	42.88	3,860.00	5,995.00	9,855.00
0311-859-0000-0000 SALT	190,000.00					190,000.00	190,000.00
0311-860-0000-0000 SAND FOR ICE CONTROL	30,250.00					30,250.00	30,250.00
0311-865-0000-0000 PIPE & MANHOLES	23,400.00	2,511.24	2,511.24	33.44	5,313.76	15,575.00	20,888.76
0311-866-0000-0000 AGGREGATE MATERIALS	23,500.00	757.40	757.40	78.84	17,770.10	4,972.50	22,742.60
0311-898-0000-0000 SOFTWARE/LICENSING	35,745.00		11,265.80	31.52	24,479.20	24,479.20	24,479.20
HIGHWAYS 311	2,131,554.00	178,478.42	241,529.48	21.83	223,719.10	1,666,305.42	1,890,024.52
0313-194-0000-0000 GENERAL LABOR	32,561.00		1,309.59	4.02		31,251.41	31,251.41
0313-197-0000-0000 OVERTIME	4,650.00	144.65	145.10	3.12		4,504.90	4,504.90
0313-822-0000-0000 ELECTRICITY	700.00	44.42	44.42	100.00	655.58		655.58
0313-823-0000-0000 HEATING FUEL	2,250.00			88.89	2,000.00	250.00	2,250.00
0313-825-0000-0000 SUPPLIES AND MATERIALS	4,664.00	608.95	608.95	26.99	650.00	3,405.05	4,055.05
0313-827-0000-0000 MAINTENANCE OF STRUCTURES	3,900.00					3,900.00	3,900.00
0313-831-0000-0000 CONTRACTED SERVICES	62,560.00	9,102.38	9,102.38	40.60	16,300.00	37,157.62	53,457.62
CEMETERIES 313	111,285.00	9,900.40	11,210.44	27.69	19,605.58	80,468.98	100,074.56
0314-805-0000-0000 TRANSFER TO OUTSIDE AGENCY (REGULA)	242,624.00	60,267.00	60,267.00	100.00	182,357.00		182,357.00
WASTE DISPOSAL AND RECYCLING 314	242,624.00	60,267.00	60,267.00	100.00	182,357.00		182,357.00
0320-383-0000-0000 STREET LIGHTING EXPENDITURES		8,245.94	16,463.78			-16,463.78	-16,463.78
0320-822-0000-0000 ELECTRICITY	146,000.00	4,659.92	4,659.92	94.37	133,122.24	8,217.84	141,340.08
STREET LIGHTING 320	146,000.00	12,905.86	21,123.70	105.65	133,122.24	-8,245.94	124,876.30
0325-822-0000-0000 ELECTRICITY	5,500.00	486.57	486.57	100.00	5,013.43		5,013.43
0325-823-0000-0000 HEATING FUEL	1,210.00				1,210.00		1,210.00
0325-824-0000-0000 WATER & SEWER USAGE	1,931.00				1,931.00		1,931.00
0325-827-0000-0000 MAINTENANCE OF GROUNDS	1,200.00				1,200.00		1,200.00
0325-831-0000-0000 CONTRACTED SERVICES	15,330.00	2,000.00	2,349.61	46.77	4,820.00	8,160.39	12,980.39
0325-844-0000-0000 MAIN STREET MAINTENANCE	27,250.00	649.50	3,549.50	46.42	9,100.00	14,600.50	23,700.50
OTHER TOWN PROPERTIES 325	52,421.00	3,136.07	6,385.68	48.30	18,933.43	27,101.89	46,035.32

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0410-870-0000-0000 FOOTHILLS VISITING NURSES	34,000.00	8,500.00	8,500.00	100.00	25,500.00		25,500.00
0410-873-0000-0000 YOUTH SERVICE BUREAU	31,772.00			100.00	31,772.00		31,772.00
0410-876-0000-0000 TORRINGTON AREA HEALTH DISTRICT	56,093.28	56,093.28	56,093.28	100.00		-0.28	-0.28
0410-877-0000-0000 SUSAN B. ANTHONY PROJECT	2,500.00	2,500.00	2,500.00	100.00			
0410-878-0000-0000 N.W. ELDERLY NUTRITION PROGRAM	14,928.00	14,928.00	14,928.00	100.00			
0410-883-0000-0000 HELPING HANDS HOME CARE	5,000.00	5,000.00	5,000.00	100.00			
0410-887-0000-0000 GREENWOODS COUNSELLING REFERRALS	7,500.00	7,500.00	7,500.00	100.00			
0410-888-0000-0000 FISH	1,000.00	1,000.00	1,000.00	100.00			
HEALTH 410	152,793.00	95,521.28	95,521.28	100.00	57,272.00	-0.28	57,271.72
0510-194-0000-0000 GENERAL LABOR	10,000.00	1,256.82	1,675.70	16.76		8,324.30	8,324.30
0510-807-0000-0000 TELEPHONE		-10.72	33.05			-33.05	-33.05
0510-830-0000-0000 EVICTIONS	1,000.00		400.00	40.00		600.00	600.00
SOCIAL SERVICES 510	11,000.00	1,246.10	2,108.75	19.17		8,891.25	8,891.25
0710-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	255,666.00	42,611.00	42,611.00	100.00	213,055.00		213,055.00
LIBRARIES 710	255,666.00	42,611.00	42,611.00	100.00	213,055.00		213,055.00
0810-825-0000-0000 SUPPLIES & MATERIALS	3,981.00					3,981.00	3,981.00
0810-827-0000-0000 MAINTENANCE OF STRUCTURES	3,000.00					3,000.00	3,000.00
0810-827-0001-0000 MAINTENANCE OF GROUNDS	25,801.00			8.37	2,160.00	23,641.00	25,801.00
0810-830-0000-0000 CONTRACTED SERVICES	39,020.00	5,480.00	5,480.00	63.86	19,440.00	14,100.00	33,540.00
PARKS 810	71,802.00	5,480.00	5,480.00	37.71	21,600.00	44,722.00	66,322.00
0811-596-0000-0000 HOLIDAY DISPLAYS-INSTALL/REMOVAL	2,000.00					2,000.00	2,000.00
0811-596-0001-0000 REPLACEMENT DISPLAYS	20,000.00					20,000.00	20,000.00
0811-800-0000-0000 LAUREL CITY COMMISSION	15,000.00					15,000.00	15,000.00
PUBLIC CELEBRATIONS 811	37,000.00					37,000.00	37,000.00
0812-190-0000-0000 ADMINISTRATIVE SALARIES	41,391.00	6,974.92	8,525.34	20.60		32,865.66	32,865.66
0812-193-0001-0000 INTERN/TEMP HELP	5,741.00					5,741.00	5,741.00
0812-194-0000-0000 GENERAL LABOR	215,594.00	60,660.97	82,570.31	38.30		133,023.69	133,023.69
0812-194-0001-0000 HOLIDAY PAY	1,300.00		1,050.17	80.78		249.83	249.83
0812-197-0000-0000 OVERTIME	1,300.00	170.94	449.58	34.58		850.42	850.42
0812-806-0000-0000 OFFICE SUPPLIES	400.00					400.00	400.00
0812-807-0000-0000 TELEPHONE/INTERNET	2,938.00	133.84	462.50	15.74		2,475.50	2,475.50
0812-811-0000-0000 TRAINING AND EDUCATION	1,000.00					1,000.00	1,000.00
0812-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	3,800.00	120.00	120.00	3.16		3,680.00	3,680.00
0812-818-0000-0000 CLOTHING ALLOWANCE	705.00				315.00	390.00	705.00
0812-820-0000-0000 GAS AND DIESEL	4,501.00	501.20	960.87	21.35		3,540.13	3,540.13
0812-821-0000-0000 MAINTENANCE OF VEHICLES	1,450.00			6.17	89.45	1,360.55	1,450.00
0812-822-0000-0000 ELECTRICITY	16,500.00	1,286.92	1,286.92	100.00	15,213.08		15,213.08
0812-823-0000-0000 HEATING FUEL	3,500.00			75.14	2,629.73		3,500.00
0812-824-0000-0000 WATER AND SEWER USAGE	23,000.00	2,547.28	2,547.28	11.08		870.27	20,452.72
0812-825-0000-0000 SUPPLIES AND MATERIALS	2,515.00					2,515.00	2,515.00

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0812-828-0000-0000 MAINTENANCE OF EQUIPMENT	13,100.00	663.98	670.13	56.60	6,743.85	5,686.02	12,429.87
0812-827-0000-0000 MAINTENANCE OF GROUNDS	27,900.00	6,182.18	6,182.18	40.67	5,163.94	16,553.88	21,717.82
0812-830-0000-0000 CONTRACTED EQUIPMENT	350.00			21.43	75.00	275.00	350.00
0812-831-0000-0000 CONTRACTED SERVICES	12,570.00	770.74	2,589.48	35.17	1,832.00	8,148.52	9,980.52
0812-832-0000-0000 CONTRACTED LABOR	14,200.00	1,300.00	1,300.00	10.65	213.00	12,687.00	12,900.00
0812-841-0000-0000 RECREATION CELEBRATIONS	3,800.00	118.42	118.42	4.96	70.01	3,611.57	3,681.58
0812-841-0001-0000 RECREATION ASSISTED PROGRAMS	1,600.00					1,600.00	1,600.00
RECREATION 812	399,155.00	81,431.39	108,833.18	35.37	32,345.06	257,976.76	290,321.82
0813-190-0000-0000 ADMINISTRATIVE SALARIES	76,247.00	8,797.77	13,049.95	17.12		63,197.05	63,197.05
0813-192-0000-0000 LABOR, SKILLED AND PROFESSIONAL	30,296.00	2,331.00	2,872.84	9.48		27,423.16	27,423.16
0813-193-0000-0000 SECRETARIAL/SUPPORT STAFF	28,155.00	3,544.96	4,653.52	16.53		23,501.48	23,501.48
0813-193-0001-0000 NEW SECRETARIAL/SUPPORT STAFF		725.00	725.00			-725.00	-725.00
0813-197-0000-0000 OVERTIME	2,000.00					2,000.00	2,000.00
0813-800-0001-0000 HEALTHY AGING PROGRAMS	10,000.00	1,725.00	1,635.00	16.35		8,365.00	8,365.00
0813-806-0000-0000 OFFICE SUPPLIES	2,905.00	391.97	391.97	13.49		2,513.03	2,513.03
0813-806-0001-0000 TYPEWRITER	400.00					400.00	400.00
0813-807-0000-0000 TELEPHONE/INTERNET	1,440.00	38.11	289.28	20.09		1,150.72	1,150.72
0813-808-0000-0000 POSTAGE	584.00					584.00	584.00
0813-811-0000-0000 TRAINING AND EDUCATION	100.00					100.00	100.00
0813-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	425.00	130.60	130.60	30.73		294.40	294.40
0813-819-0000-0000 VEHICLE ALLOWANCE	100.00					100.00	100.00
0813-820-0000-0000 GAS AND DIESEL	2,460.00	151.29	356.46	14.49		2,103.54	2,103.54
0813-821-0000-0000 MAINTENANCE OF VEHICLES	5,450.00			5.50	300.00	5,150.00	5,450.00
0813-822-0000-0000 ELECTRICITY	11,000.00	2,320.50	2,320.50	100.00	8,679.50		8,679.50
0813-823-0000-0000 HEATING FUEL	10,500.00					10,500.00	10,500.00
0813-824-0000-0000 WATER AND SEWER USAGE	1,650.00	470.14	470.14	128.49	1,650.00	-470.14	1,179.86
0813-827-0000-0000 MAINTENANCE OF STRUCTURES	10,000.00					10,000.00	10,000.00
0813-832-0000-0000 CONTRACTED LABOR	17,870.00	5,785.05	6,030.93	90.67	10,172.38	1,666.69	11,839.07
0813-840-0000-0000 SENIOR BUS TRIPS	3,000.00	3,000.00	3,000.00	100.00			
0813-841-0000-0000 CELEBRATIONS	1,200.00					1,200.00	1,200.00
SENIOR SERVICES 813	215,782.00	29,411.39	35,926.19	26.29	20,801.88	159,053.93	179,855.81
0814-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	77,182.00			100.00	77,182.00		77,182.00
NORTHWEST CT TRANSIT DISTRICT 814	77,182.00			100.00	77,182.00		77,182.00
0910-800-0009-0000 BANK FEES			-100.00			100.00	100.00
0910-806-0000-0000 OFFICE SUPPLIES	1,000.00					1,000.00	1,000.00
0910-807-0000-0000 TELEPHONE	22,330.00	2,692.96	6,456.57	28.91		15,873.43	15,873.43
0910-808-0000-0000 POSTAGE	22,000.00		1,921.91	99.98	20,073.73	4.36	20,078.09
0910-810-0000-0000 SERVICE CONTRACTS	36,700.00	3,005.28	5,472.67	92.11	28,330.87	2,896.46	31,227.33
0910-812-0001-0000 WEB SITE	5,400.00					5,400.00	5,400.00
0910-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	1,299.00	779.00	779.00	59.97		520.00	520.00
0910-831-0000-0000 CONTRACTED SERVICES	88,424.00	7,386.64	14,773.28	33.27	14,643.20	59,007.52	73,650.72

**TOWN OF WINCHESTER
APPROPRIATION SUMMARY**

Date Range:
7/01/2025
8/31/2025

001 GENERAL FUND		Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
Description								
0910-832-0000-0000 CONTRACTED LABOR		18,250.00					18,250.00	18,250.00
0910-898-0000-0000 SOFTWARE/LICENSING		229,776.00	56,149.75	132,070.00	92.63	80,761.80	16,944.20	97,706.00
OTHER SHARED COSTS 910		425,179.00	70,013.63	161,373.43	71.78	143,809.60	119,995.97	263,805.57
0912-192-0000-0000 LABOR - CROSSING GUARDS		47,088.00					47,088.00	47,088.00
0912-804-0001-0000 TOWN SUPPORT FOR EDUCATION		697,272.00	35,847.86	53,825.90	7.72		643,446.10	643,446.10
EDUCATION INDIRECT COSTS 912		744,360.00	35,847.86	53,825.90	7.23		690,534.10	690,534.10
0913-301-0009-0000 PRINCIPAL-2022 INFRASTRUCTURE BOND		370,000.00					370,000.00	370,000.00
0913-301-0015-0000 PRINCIPAL - HINSDALE SCHOOL		205,000.00					205,000.00	205,000.00
0913-302-0009-0000 INTEREST- 2022 INFRASTRUCTURE BOND		288,600.00					288,600.00	288,600.00
0913-302-0009-0001 INT - 2022 INFRASTRUCTURE BOND #2		250,000.00					250,000.00	250,000.00
0913-302-0015-0000 INTEREST - HINSDALE SCHOOL		159,900.00					159,900.00	159,900.00
0913-999-0000-0000 DEBT ISSUANCE COSTS			5,250.00	5,250.00			-5,250.00	-5,250.00
DEBT ADMINISTRATION 913		1,273,500.00	5,250.00	5,250.00	0.41		1,268,250.00	1,268,250.00
0918-202-0000-0000 COMPENSATED ABSENCES - RETIRE		110,000.00					110,000.00	110,000.00
0918-205-0000-0000 HEART & HYPERTENSION - EXISTING		70,000.00	5,222.20	11,749.95	16.79		58,250.05	58,250.05
0918-230-0000-0000 DEFINED BENEFIT PENSION CONTRIB		325,000.00		-3,762.82	-1.16		328,762.82	328,762.82
0918-230-0001-0000 RETIREMENT - POLICE CMERS PLAN		590,000.00	72,793.74	133,106.23	22.56		456,893.77	456,893.77
0918-230-0004-0000 DEFINED CONTRIBUTION - TOWN MATCH		160,000.00	15,963.73	22,625.71	14.14		137,374.29	137,374.29
0918-250-0000-0000 UNEMPLOYMENT COMPENSATION		7,500.00					7,500.00	7,500.00
0918-388-0000-0000 UNNEGOTIATED SETTLEMENTS		85,000.00	127.67	127.67	0.15		84,872.33	84,872.33
0918-900-0001-0000 FICA		470,000.00	49,320.31	68,275.90	14.53		401,724.10	401,724.10
0918-900-0002-0000 HEALTH INSURANCE		1,085,000.00	-27,758.37	223,410.42	20.59		861,589.58	861,589.58
0918-900-0003-0000 RETIREE HEALTH INSURANCE		54,000.00		9,119.94	16.89		44,880.06	44,880.06
EMPLOYEE BENEFITS 918		2,956,500.00	115,669.28	464,653.00	15.72		2,491,847.00	2,491,847.00
0919-381-0000-0000 MUNICIPAL INSURANCE		275,000.00	153,108.55	232,006.55	84.37		42,993.45	42,993.45
0919-381-0001-0000 WORKERS COMPENSATION		240,000.00	124,888.26	124,888.26	52.04		115,111.74	115,111.74
MUNICIPAL INSURANCE 919		515,000.00	277,996.81	356,894.81	69.30		158,105.19	158,105.19
1000-100-1000-0000 BOARD OF EDUCATION EXPENDITURES		23,993,865.00	1,457,078.86	3,064,444.36	12.77		20,929,420.64	20,929,420.64
1000-100-1100-0000 BOE NON LAPSING EXPENDITURES				1,838.16			-1,838.16	-1,838.16
BOARD OF EDUCATION EXPENDITURES 1000		23,993,865.00	1,457,078.86	3,066,282.52	12.78		20,927,582.48	20,927,582.48
1001-179-0000-0000 TRANSFER TO CAPITAL - GENERAL FUND		822,698.00	68,558.00	137,118.00	16.67		685,580.00	685,580.00
OPERATING TRANSFERS OUT 1001		822,698.00	68,558.00	137,118.00	16.67		685,580.00	685,580.00
APPROPRIATION TOTAL		41,017,139.00	3,593,456.60	6,247,752.98	19.60	1,793,055.77	32,976,330.25	34,769,386.02

TOWN OF WINCHESTER - BOARDS & COMMISSIONS

Action Report to Board of Selectmen

Monday, September 15, 2025

APPOINTMENT BY "OTHER" APPOINTING AUTHORITIES

(The Board of Selectmen to vote on the Housing Authority's appointment of the following volunteer)

Date	Name	Board / Commission / Other	Party	Seat Type - Member / Alternate	Term End Date
8/28/2025	Ben Davis	Winchester Housing Authority	D	Member - Resident Representative	4/2030

RE-APPOINTMENT

(The Board of Selectmen to vote tonight on continued service by the following volunteers)

Date	Applicant Name	Board or Commission	Party	Seat Type - Member / Alternate	Term End Date

RESIGNATIONS

(The Board of Selectmen accept the resignations of the following Volunteers)

Date	Name	Board or Commission	Party	Seat Type - Member / Alternate

CONSIDERATION - Step 1

(The Board of Selectmen recognizes their "Application For Consideration" from the following volunteers)

Application Date	Applicant Name	Board or Commission	Party	Seat Type - Member / Alternate
10/29/2024	Janet Perry	Planning and Zoning Commission	D	Alternate

Nominations / Appointments - Step 2 (Final)

(The Board of Selectmen will cast a separate vote on each of the following Nominated volunteers)

Date	Applicant Name	Board or Commission	Party	Seat Type - Member / Alternate	Term End Date

Current Vacancies - As of this date

(Announce at each Meeting)

Board or Commission	Position	Openings	Meets On	Appointing Authority
Architectural Review Committee	Member / Alternate	2 Members / 2 Alternates	As Needed	Planning & Zoning Commission
Conservation Commission	Member / Alternate	2 Alternates	Monthly - 2nd Thur	Board of Selectmen
Cultural District Commission	Member	6 Members	To Be Determined	Board of Selectmen
Historic Commission	Member	1 Member	Monthly - 1st Thur	Board of Selectmen
Inland Wetlands	Member	1 Member	Monthly - 3rd Wed	Board of Selectmen
Laurel City Commission	Member	Multiple Openings	TBD January - June	Board of Selectmen
Recreation Board	Member	1 Member	Monthly - 1st Wed	Board of Selectmen
Zoning Board of Appeals	Member	1 Member / 2 Alternates	Monthly - 1st Wed	Board of Selectmen

Winchester Housing Authority

80 Chestnut Street, Winsted CT 06098



Equal Housing Opportunity



Senior Housing (860) 379-4573

Fax (860) 379-0430

www.winchesterhousing.org

September 3, 2025

Town of Winchester
338 Main Street
Winsted, CT 06098

RE: Tenant Commissioner Election

Board of Selectman/Town Manager:

Please be informed that the tenant election was conducted on August 28, 2025 as per State Statute 8-41. We are asking you to please appoint Ben Davis, as the resident Housing Commission member to replace Betty Button whose term ended April 2025. Ben Davis's term will be for 5 years ending April 2030.

Please feel free to contact me with any questions at (860)307-0858.

Respectfully,

A handwritten signature in black ink, appearing to read "Peter Marchand", written over a printed name.

Peter Marchand

Chairman
Winchester Housing Authority

Sec. 8-41. Appointment. Qualifications and tenure of commissioners. Selection of tenant commissioners. Commissioners authorized to serve as justice of the peace or registrar of voters. (a) For purposes of this section, a "tenant of the authority" means a tenant who lives in housing owned or managed by a housing authority or who is receiving housing assistance in a housing program directly administered by such authority. When the governing body of a municipality other than a town adopts a resolution as described in section 8-40, it shall promptly notify the chief executive officer of such adoption. Upon receiving such notice, the chief executive officer shall appoint five persons who are residents of such municipality as commissioners of the authority, except that the chief executive officer may appoint two additional persons who are residents of the municipality if (1) the authority operates more than three thousand units, or (2) upon the appointment of a tenant commissioner pursuant to subsection (c) of this section, the additional appointments are necessary to achieve compliance with 24 CFR 964.415 or section 9-167a. If the governing body of a town adopts such a resolution, such body shall appoint five persons who are residents of such town as commissioners of the authority created for such town, except that such body may appoint two additional persons who are residents of the town if, upon the appointment of a tenant commissioner pursuant to subsection (c) of this section, the additional appointments are necessary to achieve compliance with 24 CFR 964.415 or section 9-167a. The commissioners who are first so appointed shall be designated to serve for a term of either one, two, three, four or five years, except that if the authority has five members, the terms of not more than one member shall expire in the same year. Terms shall commence on the first day of the month next succeeding the date of their appointment, and annually thereafter a commissioner shall be appointed to serve for five years except that any vacancy which may occur because of a change of residence by a commissioner, removal of a commissioner, resignation or death shall be filled for the unexpired portion of the term. If a governing body increases the membership of the authority on or after July 1, 1995, such governing body shall, by resolution, provide for a term of five years for each such additional member. The term of the chairman shall be three years. At least one of such commissioners of an authority having five members, and at least two of such commissioners of an authority having more than five members, shall be a tenant or tenants of the authority selected pursuant to subsection (c) of this section. If, on October 1, 1979, a municipality has adopted a resolution as described in section 8-40, but has no tenants serving as commissioners, the chief executive officer of a municipality other than a town or the governing body of a town shall appoint a tenant who meets the qualifications set out in this section as a commissioner of such authority when the next vacancy occurs. No commissioner of an authority may hold any public office in the municipality for which the authority is created. A commissioner shall hold office until such commissioner's successor is appointed and has qualified. Not later than January 1, 2024, each commissioner who is serving on said date and, thereafter, upon appointment, each newly appointed commissioner who is not a reappointed commissioner, shall participate in a training for housing authority commissioners provided by an industry-recognized training provider. A certificate of the appointment or reappointment of any commissioner shall be filed with the clerk and shall be conclusive evidence of the legal appointment of such commissioner, after said commissioner has taken an oath in the form

prescribed in the first paragraph of section 1-25. The powers of each authority shall be vested in the commissioners thereof. Three commissioners shall constitute a quorum if the authority consists of five commissioners. Four commissioners shall constitute a quorum if the authority consists of more than five commissioners. Action may be taken by the authority upon a vote of not less than a majority of the commissioners present unless the bylaws of the authority require a larger number. The chief executive officer, or, in the case of an authority for a town, the governing body of the town, shall designate which of the commissioners shall be the first chairman, but when the office of chairman of the authority becomes vacant, the authority shall select a chairman from among its commissioners. An authority shall select from among its commissioners a vice chairman, and it may employ a secretary, who shall be executive director, and technical experts and such other officers, agents and employees, permanent and temporary, as it requires, and shall determine their qualifications, duties and compensation, provided, in municipalities having a civil service law, all appointments and promotions, except the employment of the secretary, shall be based on examinations given and lists prepared under such law, and, except so far as may be inconsistent with the terms of this chapter, such civil service law and regulations adopted thereunder shall apply to such housing authority and its personnel. For such legal services as it requires, an authority may employ its own counsel and legal staff. An authority may delegate any of its powers and duties to one or more of its agents or employees. A commissioner, or any employee of the authority who handles its funds, shall be required to furnish an adequate bond. The commissioners shall serve without compensation, but shall be entitled to reimbursement for their actual and necessary expenses incurred in the performance of their official duties.

(b) The authority shall designate a tenant organization as the recognized jurisdiction-wide tenant organization only if (1) the members of the governing board of such tenant organization were elected through a jurisdiction-wide election, and (2) such tenant organization satisfies the requirements for elected jurisdiction-wide resident councils pursuant to regulations promulgated by the United States Department of Housing and Urban Development, except that a tenant of the authority shall be eligible to vote in any election for the governing board of such tenant organization and to serve on the governing board of such tenant organization without regard to whether such tenant receives or lives in housing that receives federal assistance. Any tenant organization that has been designated by the authority as the recognized jurisdiction-wide tenant organization may select tenants for appointment as tenant commissioner in accordance with subsection (c) of this section.

(c) (1) Not less than sixty days before the appointment of any tenant commissioner or the expiration of the term of any tenant commissioner, whichever is earlier, the housing authority shall notify all tenant organizations comprised of tenants residing within units owned or managed by such housing authority and all tenants of such authority of such pending appointment or expiration of term. The notice shall include information concerning procedures by which tenants may petition for an election pursuant to this subsection.

(2) The appointee as tenant commissioner shall be selected by a fair election of the tenants of the authority if, not more than thirty days after the authority notifies such tenants of a pending appointment or expiration of term pursuant to subdivision (1) of this subsection, ten per cent of the tenants of the authority or seventy-five tenants of the authority, whichever is less, petition the authority for an election.

(3) If the tenants of the authority have not petitioned for an election pursuant to subdivision (2) of this subsection, then the appointee as tenant commissioner shall be selected by the recognized jurisdiction-wide tenant organization, if any, by means provided for in the by-laws adopted by such tenant organization. Such means may include, without limitation, a fair election by the tenants of the authority or selection by the governing board of such tenant organization.

(4) If an appointee as tenant commissioner has not been selected by an election of the tenants of the authority or by other means pursuant to the by-laws adopted by the recognized jurisdiction-wide tenant organization by the date ninety days after the date the housing authority provides notice of a pending appointment or expiration of term pursuant to subdivision (1) of this subsection, then the appointing authority shall select the appointee. In making such selection, the appointing authority shall consider any tenant recommended by any tenant organization within its jurisdiction or the jurisdiction-wide tenant organization.

(5) The housing authority shall provide all tenants of the authority with written notice of any election conducted pursuant to this subsection or subsection (b) of this section not later than thirty days before the date of such election. For any election conducted pursuant to this subsection for an authority having more than five commissioners, the housing authority may establish qualifications for the second tenant commissioner as necessary to achieve compliance with 24 CFR 964.415 or section 9-167a.

(d) For any election conducted pursuant to subsection (c) of this section, the housing authority shall use its best efforts to secure an impartial entity to administer such election. To the extent practicable, such impartial entity shall be selected with the agreement of the recognized jurisdiction-wide tenant organization, if any. In the event of a dispute concerning the procedure for or results of such election, any person may petition the entity administering such election for a resolution of such dispute.

(e) Notwithstanding any provision of subsection (a) of this section or any other provision of the general statutes, a commissioner of an authority may serve as a justice of the peace or a registrar of voters.

(1949 Rev., S. 926; 1949, S. 438d; 1967, P.A. 124, S. 1; P.A. 75-415, S. 1; P.A. 78-326; P.A. 79-546; P.A. 90-245; P.A. 94-35, S. 1, 2; 94-156, S. 4, 5; P.A. 97-307, S. 3, 4; June Sp. Sess. P.A. 07-4, S. 108; June Sp. Sess. P.A. 07-5, S. 5; P.A. 11-203, S. 1; P.A. 23-207, S. 11.)

History: 1967 act specified conditions under which vacancies are to be filled; P.A. 75-415 limited tenant commissioners to one; P.A. 78-326 deleted former limitation on tenant commissioners and specifically allowed more than one tenant commissioner provided residence requirement met; P.A. 79-546 required at least one tenant commissioner and made provision for appointment and for restricting voting power in cases involving rents in housing owned or managed by authority; P.A. 90-245 amended Subsec. (a) by adding provision re appointment of members who are not residents where the authority operates more than 3,000 units and requiring that authorities with more than five members have at least two members who are residents in units operated by the authority; P.A. 94-35 amended Subsec. (a) to eliminate the requirement that additional members not be residents and that such members serve at the pleasure of the chief executive official, to add provision re term duration and to provide that five commissioners constitute a quorum if the authority has more than five members, effective July 1, 1994; P.A. 94-156 changed the effective date of P.A. 94-35 from July 1, 1994, to July 1, 1995, effective July 1, 1994; P.A. 97-307 added Subsec. (c), allowing commissioners to serve as justices of the peace or registrars of voters, effective July 8, 1997; June Sp. Sess. P.A. 07-4 amended Subsec. (a) to provide that commissioner who is a tenant may have previously resided in units operated by authority provided residence was for more than one year and tenant is receiving housing assistance in housing program administered by Department of Economic and Community Development, effective June 29, 2007; June Sp. Sess. P.A. 07-5 amended Subsec. (a) to substitute "such authority" for "the Department of Economic and Community Development", effective October 6, 2007; P.A. 11-203 amended Subsec. (a) by defining "tenant of the authority", by adding language re appointment of 2 additional commissioners if authority operates more than 3,000 units or if necessary to comply with state or federal law, and by deleting language requiring tenant commissioners to reside in housing for more than 1 year and prohibiting tenant commissioners from voting on establishment or revision of rents, added new Subsec. (b) re recognized jurisdiction-wide tenant organizations, deleted former Subsec. (b) re appointment of tenant commissioners, added new Subsecs. (c) and (d) re selection of tenant commissioners, redesignated existing Subsec. (c) as Subsec. (e), and made technical changes; P.A. 23-207 amended Subsec. (a) to require training for commissioners upon appointment and made technical changes

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713

www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for most Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING: _____

Planning & Zoning

NAME: Janet D. Perry

ADDRESS: 8 Woodland Ave Winsted CT 06098

HOME PHONE #: _____ **CELL PHONE #:** 413-281-6360 **E-MAIL:** jan@jan-perry.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER yes

WHAT IS YOUR PARTY AFFILIATION: Democrat

PRIOR CIVIC INVOLVEMENT: Community minded with volunteer work but have not served official.

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST: Retired Broker of my own real estate company and I am interested in zoning regulations and the impact on community and development.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? planning & zoning **Name:** George Closson

Signature: Jan Perry **Date:** 10/28/24

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Clerk, Town of Winchester
338 Main St.
Winsted CT 06098
townclerk@townofwinchester.org

FILED
CLERK'S OFFICE

OCT 29 2024

TOWN CLERK OF WINCHESTER
WINSTED, CT

TOWN OF WINCHESTER, CONNECTICUT

RESOLUTION TO APPOINT AN ACTING TAX COLLECTOR

Resolution No. 25-04

WHEREAS, the Town of Winchester is committed to ensuring the uninterrupted and lawful administration of its tax collection responsibilities; and

WHEREAS, the current Tax Collector, Ashley Kelsey, is [unable to perform their duties due to reason—e.g., medical leave, resignation, vacancy, etc.]; and

WHEREAS, in accordance with Sec. 12-137 of the Connecticut General Statutes, the Town has the authority to appoint an Acting Tax Collector to perform the duties of the office during such period of absence or vacancy; and

WHEREAS, it is necessary and appropriate to appoint a qualified individual to serve as Acting Tax Collector to ensure continuity in tax collection operations and compliance with statutory obligations;

NOW, THEREFORE, BE IT RESOLVED, by the **Board of Selectmen of the Town of Winchester** in a duly called meeting held on **September 15, 2025** that:

1. **Pamela Colombie** is hereby appointed to serve as **Temporary Acting Tax Collector** for the Town of Winchester, effective **first day of current Tax Collector, Ashley Kelsey's temporary leave in 2025**, with all the powers and responsibilities conferred upon the Tax Collector under Connecticut General Statutes and the Town Charter.
2. The Acting Tax Collector shall serve in this capacity until such time as the duly appointed or elected Tax Collector resumes their duties, or until a permanent replacement is appointed or elected, as provided by law.
3. The Acting Tax Collector shall be compensated in accordance with the policies and practices of the Town of Winchester.
4. A copy of this Resolution shall be filed with the **Town Clerk**, and notice of this appointment shall be provided to the **Office of Policy and Management – Intergovernmental Policy Division**, as required by the State of Connecticut.

ADOPTED this ____ day of _____, 2025, by the **Board of Selectmen of the Town of Winchester, Connecticut**.

Todd Arcelaschi, Mayor, Town of Winchester

ATTEST:

Glenn Albanesius, Town Clerk

Sec. 12-137. Appointment of acting tax collectors. When the tax collector of any town, city, borough, fire district or other municipality, by reason of illness or disability, becomes unable to discharge the duties of his office, the selectmen of the town, or a majority of them, or the governing body of any such municipality, may, by a writing signed by them or by the authorized officer of the governing body, as the case may be, appoint some suitable person as acting tax collector, who, upon being sworn and giving a bond satisfactory to the selectmen or such governing body, may thereupon exercise all the duties and perform all the functions of such tax collector until such time as such tax collector is found by such selectmen or such governing body to have become able to discharge the duties of his office or until his successor is elected or appointed and has qualified.

BOARD OF SELECTMEN ACTION REQUEST

No.: 25-31

Date: September 15, 2025

Topic: New Business (B)- Refunds as Recommended by the Collector of Revenue (with attachments)

From: Paul Harrington, Town Manager

Background: The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

Requested Action: The Board of Selectmen should authorize the Town Manager to approve the described refunds.

Fiscal Implications: The described refunds total \$3,649.67.

Manager's Recommendation: I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

Recommended Motion: *I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$3,649.67.*

Attachment:

Grand List 2024 Refunds



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
18067	2024 MV	DILLON	\$101.80
	ANDERSON	452 MAIN ST APT E WINSTED, CT 06098	COC
17708	2024 MV	RICHARD	\$47.67
	BARESI	35 BOYD ST WINSTED, CT 06098	COC
13202	2024 MV	STANLEY	\$21.44
	BRONSTEIN	150 RUGG BROOK RD WINSTED, CT 06098	COC
12829	2024 MV	LYNN	\$169.57
	CHOQUETTE	175 WEST RD WINSTED, CT 06098	COC
16467	2024 MV	JAMES	\$91.59
	CHOQUETTE	175 WEST RD WINSTED, CT 06098	COC
18734	2024 MV	JAMES	\$144.62
	CHOQUETTE	175 WEST RD WINSTED, CT 06098	COC
11602	2024 MV	ANNETTE	\$115.57
	GIANONIO	22 GLENDALE AVE WINSTED, CT 06098	COC
19243	2024 MV	SHANE	\$450.08
	GILBERT	52 RATLUM RD BARKHAMSTED, CT 06063	OVERPAYMENT
16740	2024 MV	NAIR	\$11.20
	GIONFRIDDO	170 GILBERT AVE WINSTED, CT 06098	COC
15456	2024 MV	JULIE	\$179.07
	HAYES	409 EAST 62ND ST SAVANNAH, GA 31405	COC
14895	2024 MV	SEAN	\$7.20
	HOLLAND	656 JEWEL RD WINSTED, CT 06098	COC

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.
9/9/2025

Date of Report

Paula G. Calhoun
Ashley Kelsey, Collector of Revenue
Pamela H. Calhoun

APPROVED FOR PAYMENT:

DATED:

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date:

Collector of Revenue



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
15226	2024 MV	AMANDA	\$9.30
	HOXIE	443 N MAIN ST	COC
		WINSTED, CT 06098	
19237	2024 MV	GLORIA	\$243.28
	HUBBELL- PIONTEK	12 HAMILL DR	COC
		WINSTED, CT 06098	
17470	2024 MV	MARY	\$20.21
	LAZAUSKI	127 SHORE DR	COC
		WINSTED, CT 06098	
54120	2023 MV	ADAM	\$683.87
	SAROSI	112 BIRDSALL ST	COC
		WINSTED, CT 06098	
19158	2024 MV	ANNEMARIE	\$115.51
	SNOW	76 E LAKE ST	COC
		WINSTED, CT 06098	
MV		TOTAL REFUNDS BY TYPE	\$2,411.98
914	2024 RE	JAMES	\$1,237.69
	BOBINSKI	80 MEENAHGA LN	OVERPAYMENT
		TORRINGTON, CT 06790	
RE		TOTAL REFUNDS BY TYPE	\$1,237.69
NUMBER OF REFUNDS		17	
TOTAL REFUNDS			\$3,649.67

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

9/9/2025

Date of Report

Ashley Kelsey
Ashley Kelsey, Collector of Revenue
Robert A. Calaf
Ronika H. Doube

APPROVED FOR PAYMENT:

DATED:

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date:

Collector of Revenue

BOARD OF SELECTMEN ACTION REQUEST

No.: 25 -32

Date: September 15, 2025

Topic: New Business (C)- Proposed Line-Item Transfers (with attachment)

From: Paul Harrington, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental & inter-departmental transfer of funds:

Section 914.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Section 915.

INTER-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance or portion thereof, from one department, commission, board or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed multiple line-item transfers.

In accordance with Section 914 & 915, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY25 year-end department balancing.

Fiscal Implications:

FROM: Multiple Lines (see attachment)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
	Total	158,751.00
TO: Multiple Lines(see attachment)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
	Total	\$158,751.00

Recommended Motion: I move that the Board of Selectmen approve the line-item transfers in the amount of \$158,751.00, from multiple lines(see attachment) to \$158,751.00 for multiple lines (see attachment) for department balancing transfer total of \$158,751.00.



In accordance with Section 914 & 915, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges year end department balancing.

Fiscal Implications: none

FUND TRANSFERS - TOWN OF WINCHESTER

Date prepared: 9/11/2025

1. DEPARTMENT REQUESTING TRANSFER

Director of Finance

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$158,751

FY 2025

ACCOUNT(S) TRANSFERRED FROM:

Fund:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

See attached schedule detailing the requested inter-departmental year end transfers.					\$158,751
				Total	\$158,751

ACCOUNT(S) TRANSFERRED TO:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

See attached schedule detailing the requested inter-departmental year end transfers.					\$158,751
				Total	\$158,751

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

The proposed line item transfer will balance all departments whose total appropriation is overexpended as of June 30, 2025.
This is both an intra- and inter-departmental transfer.

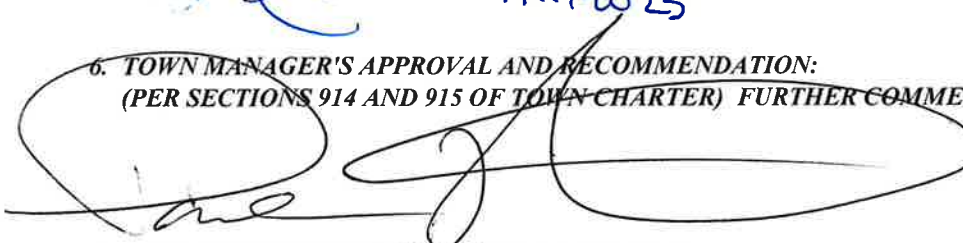
4. REQUESTING DEPARTMENT HEAD SIGNATURE:

 9/11/25

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY
TO FUND THIS REQUEST:

 9/11/2025

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

 9/11/25

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

Town of Winchester
June 30, 2025 Line Item Budget Transfers for Departments Over Budget as of 9/11/25

Transfer FROM:				Transfer TO:			
Department	Account Number	Line Item Name	Amount	Department	Account Number	Line Item Name	
Employee Benefits	1-918-388-0000-0000	Unnegotiated Settlements	(8,000) (8,000)		1-114-191-0000-0000	Administrative Assistants	
Town Manager	1-111-835-0011-0000	Public Communications	(1,700)		1-117-190-0000-0000	Administrative Salaries	
					1-117-191-0000-0000	Administrative Assistants	
					1-117-806-0000-0000	Office Supplies	
Employee Benefits	1-918-900-0002-0000	Health Insurance	(11,000) (11,000)		1-119-845-0000-0000	Legal Fees - Town Attorney	
					1-119-845-0001-0000	Legal Fees - Outside Legal Counsel	
Town Manager	1-111-835-0011-0000	Public Communications	(1) (1)		1-125-831-0005-0000	Outside Services	
Highways	1-311-820-0000-0000	Gas and Diesel	(7,200) (7,200)		1-127-822-0000-0000	Electricity	
Employee Benefits	1-918-388-0000-0000	Unnegotiated Settlements	(9,900) (9,900)		1-145-190-0000-0000	Administrative Salary	
Fire	1-211-190-0000-0000	Administrative Salaries	(23,000)		1-210-197-0000-0000	Overtime	
Fire	1-211-204-0000-0000	Medical Exams & Physicals	(12,000) (35,000)				
Fire	1-211-827-0000-0000	Maintenance of Structures	(1,500)		1-216-831-0000-0000	Contracted Services	
	1-211-829-0000-0000	Maintenance of Uniforms	(4,500)		1-216-854-0000-0000	Rent	
	1-211-898-0000-0000	Software/Licensing	(2,700) (8,700)				
Highways	1-311-820-0000-0000	Gas and Diesel	(19,000) (19,000)		1-320-383-0000-0000	Street Lighting Expenditures	
Debt Administration	1-913-302-0009-0001	Interest - 2022 Infrastructure Bond #2	(39,250) (39,250)		1-913-999-0000-0000	Debt Issuance Costs	
Employee Benefits	1-918-900-0002-0000	Health Insurance	(19,000) (19,000)		1-919-381-0000-0000	Municipal Insurance	
					1-919-381-0001-0000	Workers Compensation	
			(158,751) 158,751				

Town of Winchester General Fund Budget Transfer Request

Action Step Number:	Fiscal Year (FY): FY 2026	Date Prepared:
Requested By:		Total Transfer Request Amount: \$ -
☐ Intra-departmental <i>Anytime of Year (per TC § 914)</i>	and/or	☐ Inter-departmental <i>Only After April 1 (per TC § 915)</i>

Transferred <u>From</u> :	Account Name	Account Number	Amount
Total			\$ -

Transferred <u>To</u> :	Account Name	Account Number	Amount
Total			\$ -

Reason for Request and Confirmation of Sufficient Funding Source:

Requesting Department Head (or designee) Approval:

_____	_____
<i>Signature</i>	<i>Date</i>

Director of Finance (or designee) Verification of Sufficient Funds:

_____	_____
<i>Signature</i>	<i>Date</i>

Town Manager (or designee) Approval and Recommendation of Transfer:

_____	_____
<i>Signature</i>	<i>Date</i>

Town Manager (or designee) Recommended Action to the Board of Selectmen:

"By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step #-#, a budget transfer totaling \$[Dollar Amount]."

_____	_____
<i>Date Submitted to the Board of Selectmen</i>	<i>Date Approved by the Board of Selectmen</i>

WINCHESTER POLICE DEPARTMENT

Chief of Police • Christopher C. Ciuci

Date: September 11, 2025
To: Town Manager Paul Harrington
From: Chief Christopher C. Ciuci
Subject: Town Manager's Report – August 2025

Staffing:

- The FY26 budget was approved with twenty-one sworn police officer positions. As of today, we have no vacant positions, but it feels like we are down two. Officer Austin Stoeke was hired yesterday and begins the police academy on October 2nd. He is scheduled to graduate in the middle of April 2026. Officer Branden Garcia is still assigned to the field training program, but should be finished in the next couple of weeks. Neither are eligible to work a patrol shift right now.

Employee Recognition:

- Unbelievable job by Officer Conor Griffin on August 27th, when he performed two rounds of CPR on a 7-month-old child who was found unresponsive by his parents. After a prolonged stay at the hospital the child has returned home.
- On the midnight shift August 3rd, Sergeant Blass was patrolling in the area of the CVS parking lot and discovered an elderly individual was laying on the ground near the rear tire of a car that was running. Sergeant Blass was able to provide medical care for the person who was unable to get up. They had gotten out to inspect something on their vehicle, got light-headed and fell. Great timing and proactive police work by Sergeant Blass.
- Officer Scott Twombly is one of our firearm armorers and was recognized by his supervisors for getting two additional shotguns in working condition and into service for patrol use. Additionally, he serviced and cleaned all of our patrol shotguns and rifles and is working on a proposal to outfit all our patrol cars with the proper firearms equipment, including the acquisition of additional rifles and less than lethal shotguns. His supervisors, co-workers, and I appreciate his efforts.

Community Engagement:

- On August 6th Sergeant Joy Hubbard, Officer Chris Tieman, and myself attended our "Pack the Patrol Car," event at CVS, aimed at gathering school supplies for those in need. Mayor Arcelaschi stopped by with donations and many positive interactions took place with community members. Sergeant Joy Hubbard spearheaded this initiative and it was very successful.
- On August 17th we partnered with the Winsted Elks Club to host our school supply distribution & "Shop with a Cop" event. Sergeant Joy Hubbard, Sergeant Gerry

Hanson, Officer Chris Tieman, Officer Conor Griffin, Torrington Officer Alex Hubbard and I attended. I was able to witness firsthand the impact this had on our community and its success was a direct result of their hard work. Sergeant Hubbard went above and beyond identifying a community need and coming up with a creative program to address it. I appreciate all the time and effort she spent organizing and coordinating these events. As a result, we strengthened our relationships within the community and with partners like the Elks Club. Commendations were issued to the officers who worked on the initiative.



- On August 26th & 28th midnight shift officers went to the Gilbert School to welcome students back on their first day of school.

Officer Safety, health, & wellness:

- Due to recent events, our supervisors had discussions with staff about responding to and investigating traumatic calls for service that involve children. Policy discussion on our employee assistance program, peer support team program, and the use of our police chaplain took place. Last month our new police chaplain Chip Warner stopped in again and spoke with the evening shift officers.

Updates:

- Police Facility – I'm still putting together the equipment, personnel, and crime data that Brian Humes requested for the space needs assessment.
- Marine Patrol – It was the best season for the unit since I've been here. Significant progress was made this season. We increased the size of the team, provided additional training, and increased the number of patrol hours we spent on the Lake. The unit will continue to operate into September to afford our inexperienced operators additional training time on the boat. Arrangements have been made for boat winterization and dock/lift removal before the deep drawdown. A wireless MOB (ManOverboard) system was installed on the boat to increase officer safety. Officer Griffin completed the NASBLA Inland Boat Operations Marine Patrol Fundamentals course.
- RMS (NEXGEN) upgrade – NEXGEN reported that the data conversion for all agencies is complete. Bi-weekly update meetings have commenced and the next

one takes place on September 15th. NEXGEN advised that we are still on track for a Fall implementation.

- Town's bloodborne & airborne pathogen policies – **** No change.**** N95 mask fit testing is mostly complete. Sergeant Hanson is awaiting notification from the Town that those that needed to meet with a doctor have been cleared.
- Traffic – (ATESD) Contract was signed with Sitestream after the Board of Selectman reviewed proposals received for Automated Traffic Enforcement Safety Devices. We will be working with their team on next steps to move the project forward. No DUI arrests were made in the month of August. There were thirty motor vehicle crashes in August. Twelve of them occurred on Main Street, South Main Street, and North Main Street. Officers have continued their traffic enforcement efforts to reduce hazardous driving behaviors and crashes. They conducted 73 traffic stops last month, and the majority of them (43) were focused on Main Street, South Main Street, & North Main Street. One parking ticket was issued. The Rural Road Enforcement Grant is 100% reimbursable and is being used to supplement our enforcement efforts.
- Crime – On July 26th we investigated an assault that occurred behind the Gasman on Main Street where an individual was stabbed in the arm requiring treatment at the hospital. The victim was non cooperative. No arrest was made. Detective Crean was assigned to investigate circumstances surrounding an incident where a seven month old child was found unresponsive and required CPR. The child survived. DCF was notified and is also working with Detective Crean on the case.
- Impound Area – The decision was made to scrap the RFP process and utilize Atlas Companies, which has already competitively bid this type of work and is on state contract pricing. Can the pricing and work be arranged by Don Murelli or someone else from the Town? We don't have the personnel at the police department to coordinate this right now and it is an issue that has been lingering for two and a half years.
- Accreditation – This is a critical need that needs to be addressed. Our entire policy manual needs to be updated to meet accreditation standards and to ensure our officers are complying with best practices.

**** No progress, no change.**** CALEA Advanced must be achieved by the end of 2026 to comply with the Connecticut law § 7-294ee. If the Deputy Chief's position is not restored, we will be unable to meet the state's accreditation mandate outlined in the police accountability act. There is a tremendous amount of work involved in accreditation management and towns and cities are hiring full and part-time employees to manage it. Newtown for example recently hired a part-time employee for \$50,500. We cannot afford to delay this work in hopes that the state will push out the 2026 deadline. To protect the Town against liability these law enforcement best practices need to be incorporated into our policies and practices now.



Christopher C. Ciuci
Chief of Police