



TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING
Regular Meeting Agenda
November 03, 2025-7:00PM

Streamed live on YouTube and Channel 194

1. **CALL TO ORDER** (Turn your cell phones off)
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA REVIEW**
4. **APPROVAL OF MINUTES**
A) Minutes of the Special Meeting on October 20, 2025
5. **CITIZENS' COMMENTS**
The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
6. **TOWN MANAGER'S REPORT**
7. **CORRESPONDENCE**
8. **BOARDS AND COMMISSIONS**
9. **UNFINSHIED BUSINESS**
10. **NEW BUSINESS**
A) Discussion on use of Nipper and Opioid funds (Town Manager Harrington)
B) 25-39 Refunds as Recommended by the Collector of Revenue (Town Manager Harrington)
11. **CITIZENS' COMMENTS**
The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
12. **EXECUTIVE SESSION**
A) Discussion regarding Town Owned Properties, 52 White Street, 508 Main Street, 48 Bridge Street and 19 Hill Street
13. **NEW BUSINESS**
A) Possible action on Town Owned Properties, 52 White Street, 508 Main Street, 48 Bridge Street, and 19 Hill Street
14. **SELECTMEN'S COMMENTS AND REPORTS**
15. **ADJOURNMENT**

FILED
CLERK'S OFFICE

OCT 31 2025

TOWN CLERK OF WINCHESTER
WINSTED, CT

Town of Winchester

Board of Selectmen - Regular Meeting

Monday October 20, 2025

Winchester Town Hall - Hicks Room

Noticed in Town Clerks Office and on Towns Website

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:00pm

Attending Members	Todd Arcelaschi (Mayor)	William Hester (Selectman)
	Troy Lamere (Selectman)	William Pozzo (Selectman)
	Paul Marino (Selectmen)	Linda Groppo (Selectwoman)
	Candy Perez (Selectwoman)	
Staff Members	Paul Harrington (Town Manager)	
	Glenn Albanesius (Town Clerk)	

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** - No Changes

Item 4 **Approval of Minutes**

* Minutes of Regular Meeting on October 6, 2025

Motion - Sel. Pozzo / Second - Sel. Lamere

Sel. Groppo asked that the vote count for Item 10 be corrected to reflect 5 (Yes) not 6 as written.

Motion was revised to approve with correction.

Vote to approve - Unanimous (7 - 0)

Item 5 **Citizens Comments** - None

Item 6 **Town Manager's Report** - Town Manager Paul Harrington reported on the following topics.

- * The Eversource Gas Line project on Main Street is headed into the home stretch. Final road resurfacing will cap a successful major upgrade.
- * The "Manufacturing Tour" continues. Paul visited with Cadco and HO Products and gained a better understanding of their expertise and commitment to success here in Winsted.
- * The Little Red Barn hosted EDC's premiere of their new promotional video. Feedback was extremely positive and efforts to share and spread the message will be a priority.
- * The Town's "Bronze" Sustainable CT rating is up for renewal. This is a critical certification when Grant applications are reviewed. An effort to win "Silver" status is under consideration as the goal for the upcoming year.
- * Our Clerical Union has agreed in principle with the language and terms for a new contract. Bringing in a mediator proved to be a positive step towards compromise. The Supervisors contract will go into mediation on October 30th.
- * Interest and development proposals for the Wallens Hill property have begun to pour in. This has the potential to be a major revenue generating opportunity for the Town. An outside firm has been contracted to test the existing water and sewer infrastructure. The results of these tests will be reported shortly.
- * The Sue Grossman Greenway Committee now has a page on the Town's website. Progress continues as the team is currently focused on the necessary easements to bring the Trail into downtown Winsted.
- * Safe Streets for All (SS4A) is looking for a professional consultant to move this initiative forward.

Item 7 **Finance Director's Report** - Ann Marie Rheault's report is as follows.

Revenues	Current FY - (YTD)		Last FY	
	Amount	%	Amount	%
Current Property Taxes	\$16,176,677.00	55.42	\$14,273,990.00	52.19
Past Due Taxes	\$148,073.00	43.31	\$125,766.00	20.96
Total Revenues	\$17,309,665.00	42.2	\$15,181,618.00	37.2
Expenditures	\$11,552,403.00	28.16	\$11,773,190.00	28.85
Municipal Aid Received	\$1,463,833.00	Case Avenue Bridge Grant Reimbursement		
Bond Closing (7/8/2025)	\$197,041.00	Town Aid Road Grant		
Cash Flow (prior month)	\$26,483,232.00	GF as of September 30, 2025		
Investments	\$457,034.00	NWCB SWEEP		
	\$2,587,615.00	STIF (State Investment Fund)		
	\$17,748,859.00	NWCB Money Market		
	\$20,793,508.00	Total		

Item 8 **Correspondence** - None

Item 9 **Boards and Commissions** - The following action was taken

* Thomas Cook is submitted for approval to an Alternate seat on the Zoning Board of Appeals with a term to expire May 2029.
Motion - Sel. Lamere / Second - Sel. Marino
Vote to approve - Unanimous (7 - 0)

Item 10 **Unfinished Business** - None

Item 11 **New Business** -

A) *Presentation by Registrars of Voters - Demo of New Voting Tabulators*

Debbie Jones and Barbara Braunstein gave the Board a detailed overview and live demonstration of the new Voting Tabulators. These will be in use for the November 4th Municipal election!

B) *25-06 (Resolution) Supporting the Use of Designated Grant Matching Capital Funds*

Motion Statement - "I move that we do the Resolution 25-06 supporting the use of designated Grant Matching Capital Funds."

Motion - Sel. Marino / Second - Sel. Hester

Vote to approve - Unanimous (7 - 0)

C) *25-37 Letter of Support for CT Recreational Trails Grant*

Motion Statement - "I move that the Board of Selectmen submit a letter of support for the Town of Winchester's Connecticut Recreational Trails Grant application on behalf of the Board of Selectmen and authorize the Mayor to sign the letter on behalf of the Board of Selectmen."

Motion - Sel. Pozzo / Second - Sel. Hester

Vote to approve - Unanimous (7 - 0)

D) 25-38 Refunds as Recommended by the Collector of Revenue

Motion Statement - "I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$647.66."

Motion - Sel. Lamere / Second - Sel. Pozzo

Vote to approve - Unanimous (7 - 0)

Item 12 **Citizens Comments** - None

Item 13 **Selectmen's Comments** -

Sel. Marino Thanked Sgt. Duvall of the Winsted PD for the opportunity to ride along with him.

Mayor Arcelaschi Reminded people of the upcoming fundraiser for Winsted Youth Service Bureau to be held Friday October 24th at Crystal Peak.

Sel. Pozzo Reminded folks of the upcoming Trunk or Treat event, and the ribbon cutting ceremonies for the new Domino's Restaurant and Marshall's department store.

Item 14 **Adjournment**

Motion - Sel. Lamere / Second - Sel. Hester

To adjourn the meeting at 7:50pm

Vote to approve - Unanimous (7 - 0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.

BOARD OF SELECTMEN ACTION REQUEST

No.: 25-39

Date: November 03, 2025

Topic: New Business (B) – Refunds as Recommended by the Collector of Revenues
(with Attachments)

From: Paul Harrington, Town Manager

Background: The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

Requested Action: I ask that the Board of Selectmen authorize the Town Manager to approve the described refunds.

Fiscal Implications: The refunds described total \$2,727.74.

Manager's Recommendation: I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

Recommended Motion: *"I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$2,727.74."*

Attachments: Grand List 2023 Refunds
Grand List 2024 Refunds



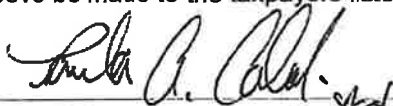
The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
19350	2024 MV		\$921.21
	ACAR LEASING	PO BOX 1990 FORT WORTH, TX 76101	COC
19578	2024 MV	LINDA	\$53.82
	BARBERET	107 HUNTINGTON RD WINSTED, CT 06098	COC
13398	2024 MV		\$268.02
	ENTERPRIS E FM	2281 BALL DR ST. LOUIS, MO 63146	COC
17341	2024 MV	JOSE	\$66.36
	SUQUILAN DA-	24 WHITE ST WINSTED, CT 06098	COC
MV		TOTAL REFUNDS BY TYPE	\$1,309.41
4809	2023 RE	BETTY	\$1,418.33
	VAN DEBOGART	201 ROCKWELL ST WINSTED, CT 06098	OVERPAYMENT
RE		TOTAL REFUNDS BY TYPE	\$1,418.33
NUMBER OF REFUNDS		5	TOTAL REFUNDS
			\$2,727.74

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

10/29/2025

Date of Report


Ashley Kelsey, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue

W I N S T E D
Active Aging
S E N I O R C E N T E R

80 Holabird Avenue, Winsted, CT 06098, 860-379-4252

To: Board of Selectmen
From: Jennifer Kelley, Director & Municipal Agent
Subject: Director's Report

September 2025

Listed below you will find a list of program and services that were provided by the Winsted Active Aging Senior Center during September 2025. If you have any questions, please email me at jkelly@townofwinchester.org.

Finances:

<u>Budget:</u>	\$215,782
<u>YTD Expended:</u>	\$48,450
<u>Percentage Spent:</u>	31.2%

Celebrations: 88 members attended our 59th Anniversary luncheon at Greenwoods Country Club and enj.
Craft Class: 8 members socialized and created stamped tote bags.
Fall Fun Brain Games: 5 members attended the class.
Fitness Classes: 432 people members participated in 48 classes.
Friday BINGO: 69 people attended our weekly games on 4 afternoons.
Friendly Hands Food Bags: 70 bags were distributed to the 6 elderly housing sites, the Y shelter and Winsted Senior Center.
Get the Most From Your Medicare Class: 11 members attended
HHC Neighborhood Health Clinic: 5 people received services.
Lunches Served: 489 lunches on 20 days.
Renters Rebate Applications: 231 applications have been submitted for the year for income eligible older adults, age 65+ and disabled renters for the State funded program.
Senior Center Van: 202 rides were provided on 19 days.
State of CT Farmer's Market Cards: 98 cards were distributed to purchase CT grown fruits, vegetables, eggs, fresh cut herbs (not plants) and honey only from certified Dept. of Agriculture farm markets.
Tent-tember: 2 people donated sleeping bags to help our neighbors in need.
Tips For Managing Weight Class: 11 people attended.
Trips: 8 travelers enjoyed a special lunch at Outback Steak House and stopped at Sunnymount Farm for some local fall goodies.
Director: Attended Fit Together board meeting, zoom Agewell Collaborative training, zoom Aging & Disability Services training, Helping Hands board meeting, Quinipiac Future of Retirement training, CHH Community Conversation meeting, .

2017 Van: Because of the high estimated value of the van, the CT DOT 5310 van has denied us the release to sell it because it still retains federal value. Future plans for the van must include service for Winsted/Winchester older adults and people with disabilities.

Building: Installation of security cameras completed. Minutemen Plumbing & Heating began heating system replacement.

Respectfully,



Jennifer Kelley