



**TOWN OF WINCHESTER  
BOARD OF SELECTMEN MEETING  
Regular Meeting Agenda  
April 06, 2026-7:00PM**

**Streamed live on YouTube and Channel 194**

1. **CALL TO ORDER** (Turn your cell phones off)
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA REVIEW**
4. **APPROVAL OF MINUTES**
  - A) Minutes of the Regular meeting on March 16, 2026
  - B) Minutes of the Special meeting on March 17, 2026
5. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
6. **TOWN MANAGER'S REPORT**
7. **CORRESPONDENCE**
8. **BOARDS AND COMMISSIONS**
9. **UNFINSHIED BUSINESS**
10. **NEW BUSINESS**
  - A) Pearson roof project, building committee, resolutions (Town Manager Harrington and Roger LaFleur)
  - B) Board of Selectmen-PUBLIC HEARING FY2026/2027 Town Budget
  - C) Board of Selectmen Discussion of FY2026/2027 Town Budget (Town Manager Harrington)
  - D) Budget Workshop dates (Town Manager Harrington)
  - E) 26-11 Proposed Line-Item Transfers by the Director of Finance (Town Manager Harrington)
  - F) 26-12 Proposed Line-Item Transfers by the Director of Finance (Town Manager Harrington)
  - G) 26-13 Proposed Line-Item Transfers by the Director of Finance (Town Manager Harrington)
  - H) 26-14 Proposed Line-Item Transfers by the Director of Finance (Town Manager Harrington)
11. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
12. **EXECUTIVE SESSION**
  - A) Discussion, Strategy and Negotiations regarding Emergency Services pursuant to CT Gen Stat §1-200(6)
13. **NEW BUSINESS**
14. **SELECTMEN'S COMMENTS AND REPORTS**
15. **ADJOURNMENT**

FILED  
CLERK'S OFFICE

APR - 6 2026

TOWN CLERK OF WINCHESTER  
WINSTED, CT

# Town of Winchester

Board of Selectmen - Regular Meeting

Monday March 16, 2026

Winchester Town Hall - Hicks Room

Noticed in Town Clerks Office and on Towns Website

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:00pm

Attending Members	Todd Arcelaschi (Mayor)	Cheryl Heffernan McGlynn (Selectwoman)
	Paul Marino (Selectman)	William Pozzo (Selectman)
	Troy Lamere (Selectman)	William Hester (Selectman)
	Kevin Bishop (Selectman)	

Staff Members	Paul Harrington (Town Manager)
	Glenn Albanesi (Town Clerk)

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** - Sel. Heffernan McGlynn asked for details on Agenda Item 12A (Personnel Salary Negotiations). She counseled the Board that this was not allowed. A motion was offered to move 12A to 11C  
Motion - Sel. Marino / Second - Sel. Heffernan McGlynn  
Vote to approve - Unanimous (7 - 0)

Item 4 **Approval of Minutes**

\* Minutes of Regular Meeting on March 2 , 2026  
Motion - Sel. Lamere / Second - Sel. Hester  
Vote to approve - Unanimous (7 - 0))

Item 5 **Citizens Comments** - The following people addressed the Board

\* Frank Oliveri thanked Paul Harrington, Sel. Marino and Sel. Hester for helping to resolve a critical issue on East Wakefield Blvd last week.  
\* Mike Connole questioned the Town's Main Street snow clearing efforts during the most recent storm. He asked if the Town had any celebration plans for the Nations 250th Anniversary. Lastly questioned why it's taken so long to rename New Street.

Item 6 **Town Manager's Report** - Town Manager Paul Harrington reported on the following topics.

\* The FY2026-2027 Budget has been completed and submitted for review. He took time to thank the efforts of Tom Heuschkel, Ann Marie Rheault and Terry Hall to help produce a Budget book with over 700 pages of detail.  
\* Winsted's Restaurant Week turned out to be a monumental hit with 105 people registering to participate. The Town's EDC did a exemplary job organizing the event that supported local restaurants and businesses.  
\* Discussion and negotiations continue with Northwest Transit District in hopes of uncovering new operational efficiencies for Winchester specific services. If additional cost controls cannot be implemented existing travel routes may need to be altered or eliminated.  
\* "Habitat for Humanity" had several representatives visit Town last week. They met with staff to discuss potentially building a home in our community with the goal of supporting affordable home ownership and strengthening Winsted's neighborhoods.

- \* Paul participated in a First Grade Reading Exercise at Hinsdale School.
- \* An important Town Meeting will be held at Town Hall on Tuesday March 17th at 7pm. Voters will decide whether to sell Town Property at 48 Bridge Street and also hear details about the proposed replacement roof at Pearson School which will go to a referendum vote on March 24th from 8am to 8pm at Town Hall.
- \* A Revolutionary Trivia Night is planned at LRB on April 18th from 6 to 8pm. The Barkhamsted Historical Society and Winchester's Historic Commissions are joining forces to promote this event.
- \* On behalf of the Board of Education, the Town has submitted an application to Representative John Larson's office for \$2 million of funding to support Pearson School's Infrastructure Renewal.

Item 7 **Finance Director's Report** - Ann Marie Rheault's report is as follows.

Revenues	Current FY - (YTD)		Last FY	
	Amount	%	Amount	%
Current Property Taxes	\$228,730,296.00	98.43	\$26,951,425.00	98.55
MV Supplemental	\$243,990.00	69.71	\$265,849.00	118.16
Past Due Taxes	\$263,201.00	75.2	\$258,781.00	43.13
Total Revenues	\$35,592,349.00	86.77	\$33,136,652.00	81.2
Expenditures	\$27,272,680.00	66.49	\$26,430,412.00	64.77
Municipal Aid	\$919,724.00	Special Education Excess Cost to the BOE		
	\$197,040.00	Town Aid Roads		
Cash Flow	\$27,350,235.00	GF as of February 28, 2026		
Investments	\$458,928.00	NWCB SWEEP		
	\$2,629,943.00	STIF (State Investment Fund)		
	\$16,030,629.00	NWCB Money Market (9127)		
	\$19,919,500.00	Total		
Capital Expenses - Nov 25	\$9,973.00	Town Clerk Office Renovation - System Conv.		
	\$39,561.00	Fire Turnout Gear		
	\$107,674.00	Annual Roadway Maintenance		
	\$51,496.00	Senior Center Mechanical Repairs		

Item 8 **Correspondence** - None

Item 9 **Boards and Commissions** -

- 1) Kurt Williams (U) is submitted for Re-appointment to a member seat on Parks and Recreation Commission with a term to expire in April 2032  
Motion - Sel. Hester / Second - Sel. Marino  
Vote to approve - Unanimous (7 - 0)
- 2) Esther Dew (R) is submitted for approval to an Member seat on the Historic Commission with a term to expire December 2026.  
Motion - Sel. Hester / Second - Sel. Lamere  
Vote to approve - Unanimous (7 - 0)
- 3) A Letter of Resignation was received and accepted from the following volunteer.  
Stuart Pollens (Resident) from the Historic Commission  
Stewart's time and service to the Town is acknowledged with gratitude.

Item 10 **Unfinished Business** -

A) *Potential Tax Sale*

Motion Statement - "I move that the Board of Selectmen of the Town of Winchester, Connecticut pursuant to Connecticut General Statutes §12-157, authorize the Tax Collector to initiate the statutory tax sale process for any real property that meets the following criteria:

- 1) The property is delinquent in the payment of real estate for a period of two (2) years or more; and
- 2) The total amount of delinquent taxes, interest, lien fees, and other authorized charges owed to the Town equals or exceeds five thousand (\$5000)

I further move that the Board of Selectmen authorize the engagement of Attorney Adam Cohen to provide legal services necessary to carry out the tax sale process in accordance with Connecticut General Statutes §12-157 and related statutes, including preparation of notices, title work coordination, conduct of the sale, and all associated legal requirements.

This authorization shall remain in effect until 12/31/2026.

Motion - Sel. Lamere / Second - Sel. Heffernan McGlynn

Vote to approve - Yes (5) / No (2) Sel. Pozzo and Sel. Hester

Item 11 **New Business** -

A) Discussion regarding the Rotary Pet Parade

John Lavieri and Bill Harding explained to the Board that the Rotary Club was committing extra effort this year to rejuvenate their Annual Pet Parade. They requested the Board approve a proclamation making the 3rd Saturday in May "ROTARY PET PARADE DAY". Discussion by the Board offered unanimous support to help grow the event back to what it used be. The Mayor read a formal Proclamation and asked the Board for a motion to accept.

Motion - Mayor Arcelaschi / Second - Sel. Hester

Vote to approve - Unanimous (7 - 0)

B) *26-10 Refunds as Recommended by the Collector of Revenue*

Motion Statement - "I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$1855.41"

Motion - Sel. Marino / Second - Sel. Lamere

Vote to approve - Unanimous (7 - 0)

C) Personnel Salary Negotiations

*This item was moved from Item 12A*

Town Clerk, Glenn Albanesius offered an appeal to the Board for compensation realignment with statewide peers and Town Hall staff. He distributed the following handout sheets.

- \* Compensation Review Request
- \* Salary Comparison Sheet
- \* March 2026 Annual Report to Board of Selectmen
- \* Copy of 2023 Town Manager Employee Evaluation

Discussion directed the Town Manager to consult the Town Attorney to determine what the laws governing compensation for elected personnel will permit.

Item 12     **Executive Session**     *This item moved to New Business (Item C) in OPEN SESSION*  
B) Discussion regarding sale of Town Owned Properties - 32 Hubbard Street, 82-84 Rockwell Street  
17 Birdsall Street, 132 Florence Street and 124 Rockwell Street  
Motion to enter Executive Session bringing the Town Manager and Realtor David Sartirana at  
8:38pm.  
Motion - Sel. Marino / Second - Sel. Lamere  
Vote to approve - Unanimous (7 - 0)  
Selectman Pozzo left Executive Session at 8:55pm

Item 13     **New Business**  
B) Discussion and possible Action regarding sale of Town Owned Properties - 32 Hubbard Street  
82-84 Rockwell Street, 17 Birdsall Street, 132 Florence Street and 124 Rockwell Street.  
Board returned to open session at 8:58pm.  
A motion to reject an offer for 124 Rockwell Street was offered along with instructions to the  
Town Manager to reduce the selling asking price to \$24,900.00.  
Motion - Sel. Marino / Second - Sel. Lamere  
Vote to approve - Unanimous (6 - 0)  
A second motion was offered referring 32 Hubbard Street, 82-84 Rockwell Street, 17 Birdsall  
Street and 132 Florence Street to the Planning and Zoning Commission for consideration for sale.  
Motion - Sel. Marino / Second - Sel. Bishop  
Vote to approve - Unanimous (6 - 0)

Item 14     **Citizens Comments**     None

Item 15     **Selectman's Comments and Reports**  
\* Sel. Hester -             Reminded everyone about the last segment of the Soldiers Monument Winter  
Lecture Series about the "Radium Girls". This will be held at the Beardley  
Library at 10:30am.  
\* Mayor Arcelaschi -     Urged everyone to celebrate St. Patrick's Day responsibly.  
  
\* Town Manager Harrington - Announced that Eversource would be holding an informational event  
on April 6th to review their continued work replacing Gas lines on Main Street. He also reminded  
everyone that a Special Town Meeting was scheduled for March 17th to review the Pearson Roof  
project and vote on the sale of 48 Bridge Street. The Referendum to vote on the replacement  
Pearson roof will be held on Tuesday March 24th from 8am to 8pm at Town Hall.

Item 13     **Adjournment**  
Motion - Sel. Lamere / Second - Sel. Marino  
To adjourn the meeting at 9:02pm  
Vote to approve - Unanimous (6 - 0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions  
will be noted in the next Meeting Minutes.

# Town of Winchester

SPECIAL TOWN MEETING - 7:00pm (Hicks Room)

Tuesday, March 17, 2026

Item 1

## **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:00pm

Attending BOS Members    Todd Arcelaschi (Mayor)  
                                         Troy Lamere (Selectman)  
                                         William Hester (Selectman)  
                                         William Pozzo (Selectman)

Town Staff Members        Paul Harrington (Town Manager)  
                                         Rose Osborn (Registrar)  
                                         Deborah Jones (Registrar)

Item 2

## ***Reading of the Warning/Notice of Town Meeting***

Item 3

A) Consider and Possibly Act upon a Resolution authorizing the sale of Town owned land located at 48 Bridge Street, Winsted Connecticut, and to authorize the Town Manager to take all necessary actions to complete the sale.

\* Mayor Arcelaschi was designated as the Meeting Moderator

\* Mayor Arcelaschi turned the meeting over to Town Manager Harrington who presented an overview of the sale proceedings and a description of the property.

\* The accepted bid price for purchase price was \$27,000.00.

\* Resident Voter Candy Perez offered the following motion

"I make a motion to sell 48 Bridge Street to the Nash's".

Town Harrington requested an amendment to the motion stating the \$27,000 selling price as part of motion. Candy Perez agreed and added the amendment.

Motion - Candy Perez / Second - Sel. Lamere

Vote to accept motion - Unanimous

\* A vote on the Motion for the Town to accept the Bid offer of \$27,000 for the purchase of 48 Bridge Street from the Town of Winchester was unanimously approved and confirmed by the Registrar of Voters by a Paper Ballot count of 21 (Yes) votes.

B) Consider and act upon a Resolution to appropriate funds for replacement of the roof at Pearson School, with the question to be adjourned to a referendum in accordance with Connecticut General Statutes.

\* Town Manager Harrington explained that the full text of the Resolution was available but that the formal reading of the Resolution could be motioned for waiver.

\* A motion to waive reading the entire resolution was offered.

Motion - Sel. Lamere / Sel. Hester

Vote to Approve - Motion approved by Hand Count and verified by the Mayor

\* Two invited parties - Chris Fleming from the Garland Company and Roger LaFleur from PM Resources gave detailed explanations about the current condition of Pearsons roof and the proposed remedy. The need for urgent approval of this project's fund bonding was clearly established.

Item 3

**Adjournment**

\* A motion to adjourn this Special Town Meeting to Referendum on March 24, 2026 with a vote to be held at Town Hall from 8am to 8pm was offered.

Motion - Mayor Arcelaschi / Sel. Lamere

To adjourn the meeting at 7:31pm

Vote to approve - Unanimous

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.

**Town of Winchester – City of Winsted**

Winchester Town Hall  
338 Main Street  
Winchester, CT 06098



Phone 860-379-2713  
Fax 860-738-7053  
[www.townofwinchester.org](http://www.townofwinchester.org)

**Office of the Town Manager**

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**Resolved,** The Board of Selectmen authorizes the Winchester Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the Roof Project at the Isabelle M. Pearson School.

**Resolved,** The Board of Selectmen authorizes the establishment of a building committee for the Roof Project at the Isabelle M. Pearson School.

**Resolved,** The Board of Selectmen hereby authorizes at least the preparation of schematic drawings and outline specifications for the Roof Project at the Isabelle M. Pearson School

**Resolved,** The Winchester Board of Selectmen hereby authorizes the expenditure of 100% of the project revenues or \$2,898,670.00 to complete the Isabelle M. Pearson School Roof Project.

**Resolved,** The Winchester Board of Selectmen hereby authorizes the financing of the local share or \$807,569.00 of the Isabelle Pearson School Roof Project.

# TOWN OF WINCHESTER - BOARDS & COMMISSIONS

## Action Report to Board of Selectmen

Saturday, April 4, 2026

### APPOINTMENT BY "OTHER" APPOINTING AUTHORITIES

(The Board of Selectmen to vote on the appointment of the following volunteer)

Date	Name	Board / Commission / Other	Party	Seat Type - Member / Alternate	Term End Date

### RE-APPOINTMENT

(The Board of Selectmen to vote tonight on continued service by the following volunteers)

Date	Applicant Name	Board or Commission	Party	Seat Type - Member / Alternate	Term End Date
3/26/2026	Debra Jablonski	Cultural District Commission	U	Member	4/2028

### RESIGNATIONS

(The Board of Selectmen accept the resignations of the following Volunteers)

Date	Name	Board or Commission	Party	Seat Type - Member / Alternate
3/25/2026	Ben Davis	Winchester Housing Authority	Res	Member

### Nominations / Appointments - Step 2 (Final)

(The Board of Selectmen will cast a separate vote on each of the following Nominated volunteers)

Date of App.	Applicant Name	Board or Commission	Party	Seat Type - Member / Alternate	Term End Date
3/23/2026	Annie Trepanier	Cultural Commission	U	Member	4/2028
3/23/2026	Steven Larson	Cultural Commission	U	Member	4/2028
3/30/2026	Lara Green-Kazlauskas	Cultural Commission	D	Member	4/2029
3/31/2026	John Noone	Cultural Commission	U	Member	4/2029

### Current Vacancies - As of this date (Announce at each Meeting)

Board or Commission	Position	Openings	Meets On	Appointing Authority
Ad Hoc Water Level Committee	Member	1 Member	As Needed	Board of Selectmen
Architectural Review Committee	Mem / Alt	2 Members / 2 Alternates	As Needed	Planning & Zoning Commission
Conservation Commission	Mem / Alt	2 Alternates	Monthly - 2nd Thur	Board of Selectmen
Cultural District Commission	Member		To Be Determined	Board of Selectmen
Economic Development Commission	Alternate	1 Member	First / Third Tue	Town Manager
Ethics Commission	Member	2 Members	As Needed	
Historic Commission	Member	2 Member	Monthly - 1st Thur	Board of Selectmen
Housing Authority	Member	1 Resident Member	Monthly - 4th Mon.	Board of Selectmen
Laurel City Commission	Member	Multiple Openings	TBD January - June	Board of Selectmen
Recreation Board	Member	1 Member	Monthly - 1st Wed	Board of Selectmen
Zoning Board of Appeals	Member	1 Alternate	Monthly - 1st Wed	Board of Selectmen

# Town of Winchester General Fund Budget Transfer Request

FY2026-05

**BoS Action Step Number:** 26-11      **Fiscal Year (FY):** FY 2026      **Date Prepared:** 3/23/2026

**Requested By:** Highways      **Total Transfer Request Amount:** \$ 20,000

**Intra-departmental**      and/or       **Inter-departmental**  
*Anytime of Year (per TC § 914)*      *Only After April 1 (per TC § 915)*

Transferred From:	Account Name	Account Number	Amount
Highways	Sand for Ice Control	1-311-860-0000-0000	20,000
<b>Total</b>			<b>\$ 20,000</b>

Transferred To:	Account Name	Account Number	Amount
Highways	Maintenance of Equipment	1-311-826-0000-0000	20,000
<b>Total</b>			<b>\$ 20,000</b>

**Reason for Request and Confirmation of Sufficient Funding Source:**

We are over expended in the Street Dept. "Maintenance of Equipment" line. This is mostly due to \$32,000 worth of overdue repairs to the 2008 John Deere Grader. Fortunately, we were able to scavenge enough sand from our pile to get through this past winter without running out, so we are safe transferring \$20,000 from "Sand for Ice Control" to cover the overage.

**Requesting Department Head (or designee) Approval:**

  
 \_\_\_\_\_  
*Signature*

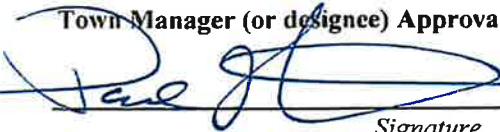
3/23/2026  
 \_\_\_\_\_  
*Date*

**Director of Finance (or designee) Verification of Sufficient Funds:**

  
 \_\_\_\_\_  
*Signature*

3/25/2026  
 \_\_\_\_\_  
*Date*

**Town Manager (or designee) Approval and Recommendation of Transfer:**

  
 \_\_\_\_\_  
*Signature*

3/25/2026  
 \_\_\_\_\_  
*Date*

**Town Manager (or designee) Recommended Action to the Board of Selectmen:**

*"By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step 26-11, budget transfer number 2026-05 totaling \$20,000"*

\_\_\_\_\_ *Date Submitted to the Board of Selectmen*

\_\_\_\_\_ *Date Approved by the Board of Selectmen*

# Town of Winchester General Fund Budget Transfer Request

FY2026-06

**BoS Action Step Number:** 26-12      **Fiscal Year (FY):** FY 2026      **Date Prepared:** 3/24/2026  
**Requested By:** Highways      **Total Transfer Request Amount:** \$ 5,500  
 **Intra-departmental**      and/or       **Inter-departmental**  
*Anytime of Year (per TC § 914)*      *Only After April 1 (per TC § 915)*

Transferred From:	Account Name	Account Number	Amount
Highways	Contracted Services	1-311-831-0000-0000	500
Highways	Contracted Labor	1-311-832-0000-0000	5,000
<b>Total</b>			<b>\$ 5,500</b>

Transferred To:	Account Name	Account Number	Amount
Highways	Engineering Services	1-311-851-0000-0000	5,500
<b>Total</b>			<b>\$ 5,500</b>

**Reason for Request and Confirmation of Sufficient Funding Source:**

To continue progress on the completion of the Sue Grossman Still River Greenway, the Town must retain soil science and environmental services to locate and flag soils and prepare a soils report for the project area before vegetation buds. Delaying this work until after the budding season would significantly increase both the time and cost required to complete it. Because the work must proceed immediately, it will occur before a grant agreement is executed and therefore will not be eligible for reimbursement. Cardinal Engineering estimates a cost of approximately \$10,000.

**Requesting Department Head (or designee) Approval:**

  
 \_\_\_\_\_  
*Signature*

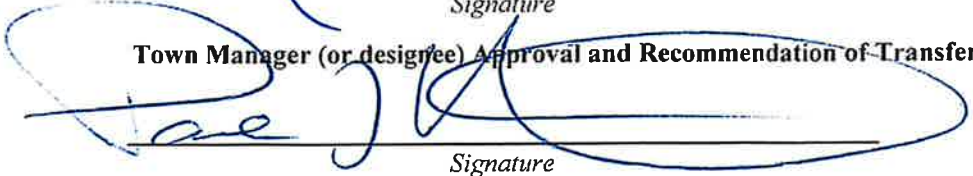
\_\_\_\_\_  
 3/23/2026  
*Date*

**Director of Finance (or designee) Verification of Sufficient Funds:**

  
 \_\_\_\_\_  
*Signature*

\_\_\_\_\_  
 3/25/2026  
*Date*

**Town Manager (or designee) Approval and Recommendation of Transfer:**

  
 \_\_\_\_\_  
*Signature*

\_\_\_\_\_  
 3/24/2026  
*Date*

**Town Manager (or designee) Recommended Action to the Board of Selectmen:**

*"By recommendation of the Town Manager, I move that the Board of Selectmen approve the above  
 Action Step 26-12, budget transfer number 2026-06 totaling \$5,500"*

\_\_\_\_\_ *Date Submitted to the Board of Selectmen*

\_\_\_\_\_ *Date Approved by the Board of Selectmen*

# Town of Winchester General Fund Budget Transfer Request

FY2026-07

**BoS Action Step Number:** 26-13      **Fiscal Year (FY):** FY 2026      **Date Prepared:** 4/1/2026  
**Requested By:** Economic Development Commission      **Total Transfer Request Amount:** \$ 1,000  
 **Intra-departmental**      and/or       **Inter-departmental**  
*Anytime of Year (per TC § 914)*      *Only After April 1 (per TC § 915)*

Transferred From:	Account Name	Account Number	Amount
Economic Development Commission	Outside Services	1-125-831-0000-0000	1,000
<b>Total</b>			<b>\$ 1,000</b>

Transferred To:	Account Name	Account Number	Amount
Economic Development Commission	Marketing	1-125-831-0005-0000	1,000
<b>Total</b>			<b>\$ 1,000</b>

**Reason for Request and Confirmation of Sufficient Funding Source:**

The EDC requests a budget transfer to support a digital marketing initiative focused on video and social media content for LinkedIn and CTV platforms. The marketing line currently has a remaining balance of approximately \$2,000, which is insufficient to cover the estimated \$3,000 cost of this initiative. At the same time, the EDC does not anticipate fully expending the outside services line by the end of the fiscal year. This reallocation will fully fund the work while maintaining the overall budget and efficiently using available resources prior to June 30.

**Requesting Department Head (or designee) Approval:**

\_\_\_\_\_ Signature Date

**Director of Finance (or designee) Verification of Sufficient Funds:**

 \_\_\_\_\_ Signature 4/1/2026  
Date

**Town Manager (or designee) Approval and Recommendation of Transfer:**

 \_\_\_\_\_ Signature Date

**Town Manager (or designee) Recommended Action to the Board of Selectmen:**

*"By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step 26-13, budget transfer 2026-07 totaling \$1,000"*

\_\_\_\_\_ Date Submitted to the Board of Selectmen Date Approved by the Board of Selectmen

# Town of Winchester General Fund Budget Transfer Request

FY2026-08

**BoS Action Step Number:** 26-14      **Fiscal Year (FY):** FY 2026      **Date Prepared:** 4/1/2026  
**Requested By:** Police      **Total Transfer Request Amount:** \$ 5,000  
 **Intra-departmental**      and/or       **Inter-departmental**  
*Anytime of Year (per TC § 914)*      *Only After April 1 (per TC § 915)*

Transferred <u>From:</u>	Account Name	Account Number	Amount
Police	Education/Tuition Incentive	1-210-192-0014-0000	5,000
<b>Total</b>			<b>\$ 5,000</b>

Transferred <u>To:</u>	Account Name	Account Number	Amount
Police	Training and Education	1-210-811-0000-0000	5,000
<b>Total</b>			<b>\$ 5,000</b>

**Reason for Request and Confirmation of Sufficient Funding Source:**

A third recruit at the police academy was cut during the FY 2026 budget process, but it was and still is necessary. Additional training is required for our young and inexperienced staff. We do not expect use the remaining funds in Education/Tuition Incentive by June 30.

**Requesting Department Head (or designee) Approval:**

  
 \_\_\_\_\_  
*Signature*

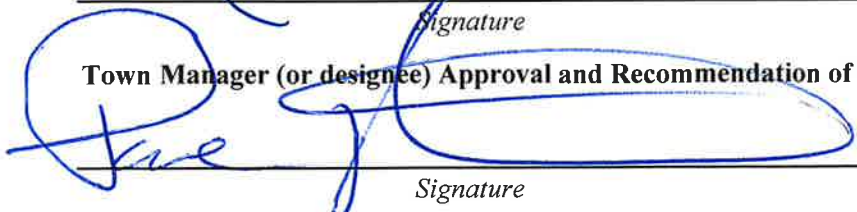
\_\_\_\_\_  
 4/1/2026  
 \_\_\_\_\_  
*Date*

**Director of Finance (or designee) Verification of Sufficient Funds:**

  
 \_\_\_\_\_  
*Signature*

\_\_\_\_\_  
 4/1/2026  
 \_\_\_\_\_  
*Date*

**Town Manager (or designee) Approval and Recommendation of Transfer:**

  
 \_\_\_\_\_  
*Signature*

\_\_\_\_\_  
 \_\_\_\_\_  
*Date*

**Town Manager (or designee) Recommended Action to the Board of Selectmen:**

*"By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step 26-14, budget transfer 2026-08 totaling \$5,000"*

\_\_\_\_\_ *Date Submitted to the Board of Selectmen*

\_\_\_\_\_ *Date Approved by the Board of Selectmen*



**Town of Winchester  
City of Winsted  
Office of the Fire Marshal**  
338 Main Street  
Winsted, CT 06098  
Tel. (860) 379-8771

## **Fire Marshal Report February 2026**

**March 12, 2026**

### **Fire Marshal Fire Code Inspections:**

9 Fire code inspections

Apartment buildings Litchfield Heights, 90 Units

Apartment buildings Litchfield Gardens, 120 units

Apartment buildings 13 Wallens Street, 72 units

### **Housing Inspections:**

4 Housing inspections

### **Follow Up Inspections:**

4 Follow up inspections

### **Complaints:**

2 Housing code complaint

### **After Hours Call In**

1 Fires

Sincerely

*James Lagassie*

James Lagassie

Fire Marshal

W I N S T E D  
**Active Aging**  
S E N I O R C E N T E R

80 Holabird Avenue, Winsted, CT 06098, 860-379-4252

To: Board of Selectmen  
From: Jennifer Kelley, Director & Municipal Agent  
Subject: Director's Report

## February 2026

Listed below you will find a list of program and services that were provided by the Winsted Active Aging Senior Center during February. If you have any questions, please email me at [jkelly@townofwinchester.org](mailto:jkelly@townofwinchester.org).

### Finances:

<u>Budget:</u>	\$215,782
<u>YTD Expended:</u>	\$125,521
<u>Percentage Spent:</u>	62.2%

**Benefitting From Benefits:** 6 members attended this "Savy Seniors" class and learned about benefits and services available to free up income, reduce expenses and grow your peace of mind.

**Fitness Classes:** 285 members participated in 29 classes.

**Friday BINGO:** 56 members attended our weekly games on 3 afternoons.

**Friendly Hands Food Bags:** 59 bags were distributed to the 6 elderly housing sites, the Y shelter and Winsted Senior Center.

**HHC Neighborhood Health Clinic:** 5 people received healthcare services.

**Income Tax Prep:** Once again, we are able to offer free income tax prep for income eligible older adults thanks to our 2 certified volunteers, United Way and the VITA program.

**Let Your Final Wishes be Known:** 12 members attended this "Savy Seniors" class and completed "5 Wishes" training that guides through making personal, emotional and spiritual wishes known for end of life.

**Lunches Served:** 402 lunches served on 21 days.

**Senior Center Van:** 190 rides were provided on 15 days.

**Trips:** 9 members traveled to Red Lobster Restaurant only to be told the restaurant had to close for the day because of a water main break so they eat lunch at Olive Garden instead.

**Valentines Lunch:** 50 members enjoys our "Hearty Party" luncheon including a delicious lunch, "How Many Hearts" raffle, and favorite country love songs afterward.

**Director:** Attended zoom FallsFree CT meeting, zoom Balance Screening program training, in-person CASCP Creative & Innovative Programs program, zoom Caring for the Caregiver training by CT Aging & Disability Services, zoom United Way grant funding info session.

**2024 Van Vandalized:** TASCA Ford, in Berlin let us know that the work that they are not able to do the work that is needed. By email, I contacted April, at CT DOT 5310, and Doug, at Matthews Bus, and they referred me to Turnpike Motors. They offered to contact TASCA and make arrangements to get the van driven to Newington.

Respectfully,



Jennifer Kelley