



TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING
Regular Meeting Agenda
May 04, 2026-7:00PM

Streamed live on YouTube and Channel 194

1. **CALL TO ORDER** (Turn your cell phones off)

RECEIVED
TOWN CLERK'S OFFICE

2. **PLEDGE OF ALLEGIANCE**

APR 30 2026

3. **AGENDA REVIEW**

TOWN OF WINCHESTER, CT

4. **APPROVAL OF MINUTES**

- A) Minutes of the Regular Meeting on April 06, 2026
- B) Minutes of the Special Meeting-Budget Workshop on April 13, 2020
- C) Minutes of the Special Meeting-Budget Workshop on April 15, 2020
- D) Minutes of the Special Meeting-Budget Workshop on April 20, 2020
- E) Minutes of the Regular Meeting on April 20, 2020

5. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.

6. **TOWN MANAGER'S REPORT**

7. **CORRESPONDENCE**

- A) Planning & Zoning Commission 824 referral for 32 Hubbard Street, 82-84 Rockwell Street, 17 Birdsall Street, 132 Florence Street
- B) Planning & Zoning Commission 824 referral for 281 Walnut Street

8. **BOARDS AND COMMISSIONS**

9. **UNFINISHED BUSINESS**

10. **NEW BUSINESS**

- A) Historic Commission updates (Historian Hamish Lutris)
- B) 26-01 Resolution Supporting the Acceptance of the NW CT Community Foundation Building Healthier Communities Grant (Town Manager Harrington)
- C) 26-19 Consider and possibly act on the appointment of a moderator for the Annual Town Meeting to be held on Monday, May 11, 2026 (Town Manager Harrington)
- D) 26-20 Consider and possibly act on a Bid Waiver for Aniline Guidebook System.(Town Manager Harrington)
- E) 26-21 Proposed Line-Item Transfers by the Director of Finance (Town Manager Harrington)
- F) 26-22 Proposed Line-Item Transfers by the Director of Finance (Town Manager Harrington)
- G) 26-23 Proposed Line-Item Transfers by the Director of Finance (Town Manager Harrington)
- H) 26-24 Refunds as Recommended by the Collector of Revenue (Town Manager Harrington)
- I) Discussion/possible action on the Pearson School Roof Project Building Committee Applications

11. **EXECUTIVE SESSION**

A) Discussion regarding sale of Town Owned Properties, 32 Hubbard Street, 82-84 Rockwell Street, 17 Birdsall Street, 132 Florence Street, 99 Hubbard Street, 124 Rockwell Street and 281 Walnut Street

12. **NEW BUSINESS**

A) Discussion and possible action regarding sale of Town Owned Properties, 32 Hubbard Street, 82-84 Rockwell Street, 17 Birdsall Street, 132 Florence Street, 99 Hubbard Street, 124 Rockwell Street and 281 Walnut Street

13. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.

14. **SELECTMEN'S COMMENTS AND REPORTS**

15. **ADJOURNMENT**

Town of Winchester

Board of Selectmen - Regular Meeting

Monday April 6, 2026

Winchester Town Hall - Hicks Room

Noticed in Town Clerks Office and on Towns Website

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7pm

Attending Members	Todd Arcelaschi (Mayor)	William Pozzo (Selectman)
	William Hester (Selectman)	Kevin Bishop (Selectman)
	Troy Lamere (Selectman)	Cheryl Heffernan McGlynn (Selectwoman)
Absent Excused	Paul Marino (Selectman)	
Staff Members	Paul Harrington (Town Manager)	
	Glenn Albanesius (Town Clerk)	

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** - No Changes

Item 4 **Approval of Minutes**

* Minutes of Regular Meeting on March 16, 2026

Motion - Sel. Hester/ Sel. Lamere

Vote to approve - Unanimous (6 - 0)

* Minutes of Special Meeting on March 17, 2026

Motion - Sel. Lamere / Sel. Hester

Vote to approve - Yes (4) - Abstain (2) Sel. Heffernan McGlynn & Sel. Bishop

Item 5 **Citizens Comments** - The following people addressed the Board

* Terry Tanner - Thanked the Town for their efforts to rehome all the Smolak dogs in stable environments

* Christine Rylander - Read by Sel. Heffernan McGlynn supporting the Bd of Ed proposed budget

Item 6 **Town Manager's Report** - Town Manager Paul Harrington reported on the following topics.

* All 11 dogs associated with the Sara Smolek case are officially adopted. Special thanks went out to "LUCKY DOG REFUGE" in Stamford for their extraordinary efforts to find safe and loving homes for each of the dogs involved. Our own Detective Crean won recognition for helping to transport 2 of the dogs to their new residences.

* The FY2027 Budget has moved to Board of Selectmen review. Efforts to uncover additional savings are ongoing. Several Budget Workshop meetings will be scheduled. These will give the Selectmen opportunities to ask questions, evaluate data and make any changes they see fit. Extra effort is planned this year to communicate the Budget Process in hopes of improving community engagement and voter turnout.

* The new "**Safe Streets for All**" survey is posted on the Town's website. The data gathered will play a key role in funding road and infrastructure improvements. It is critical that as many residents as possible share their thoughts and participate in this initiative.

* JH Architects submitted their feasibility study of 44 Elm Street as a potential Police Department Headquarters. The cost is estimated at \$12.8 million dollars.

* The Town closed its RFP for an upgraded payroll system. A new vendor will be chosen soon.

Item 7 **Correspondence** - None

Item 8 **Boards and Commissions** - The following action was taken

- 1) Deb Jablonski (U) is submitted for Re-appointment to a Member seat on the Cultural District Commission with a term to expire April 2028.
Motion - Sel. Bishop / Second - Sel. Lamere
Vote to approve - Unanimous (6 - 0)
- 2) A Letter of Resignation was received and accepted from the following volunteer.
Ben Davis (Resident) from the Winchester Housing Authority
Ben's time and service to the Town is acknowledged with gratitude.
- 3) Annie Trepanier (U) is submitted for Nomination and Appointment to the Cultural District Commission with a term to expire April 2028.
Motion - Sel. Bishop / Second - Sel. Lamere
Vote to approve - Unanimous (6 - 0)
- 4) Steven Larson (U) is submitted for Nomination and Appointment to the Cultural District Commission with a term to expire April 2028.
Motion - Sel. Bishop / Second - Sel. Lamere
Vote to approve - Unanimous (6 - 0)
- 5) Lara Green-Kazlauskas (D) is submitted for Nomination and Appointment to the Cultural District Commission with a term to expire April 2029.
Motion - Sel. Bishop / Second - Sel. Lamere
Vote to approve - Unanimous (6 - 0)
- 6) John Noone (D) is submitted for Nomination and Appointment to the Cultural District Commission with a term to expire April 2029.
Motion - Sel. Bishop / Second - Sel. Lamere
Vote to approve - Unanimous (6 - 0)
Note - Selectman Bishop asked the Board if he could act as the Liaison to the Cultural District Commission. No objections were registered.

Item 9 **Unfinished Business** - None

Item 10 **New Business** -

A) *Pearson Roof Project, Building Committee, Resolutions*

Town Manager Harrington introduced Roger LaFleur from PM Resources as the hired consultant to help guide and manage the State Reimbursement process for the Referendum approved Pearson Roof replacement project. Roger explained that 5 separate Resolutions were required to begin the process. The Board read the following Resolutions and voted as follows.

"Resolved, The Board of Selectmen authorizes the Winchester Board of Education to apply to the Commissioner of Education and to accept or reject a grant for the Roof Project at the Isabelle M. Pearson School."

Motion - Sel. Hester / Second - Sel. Pozzo Vote to Approve - Unanimous (6 - 0)

"Resolved, The Board of Selectmen authorizes the establishment of a Building Committee for the Roof Project at the Isabelle M. Pearson School."

Motion - Sel. Lamere / Second - Sel. Heffernan McGlynn Vote to Approve - Unanimous (6 - 0)

"Resolved, The Board of Selectmen hereby authorizes at least the preparation of schematic drawings and outline specifications for the Roof Project at the Isabelle M. Pearson School."

Motion - Sel. Lamere / Second - Sel. Pozzo Vote to Approve - Unanimous (6 - 0)

"Resolved, The Winchester Board of Selectmen hereby authorizes the expenditure of 100% of the project revenues or \$2,898,670.00 to complete the Isabelle M. Pearson School Project."

Motion - Sel. Lamere / Second - Sel. Pozzo Vote to Approve - Unanimous (6 - 0)

"Resolved, The Winchester Board of Selectmen hereby authorizes the financing of the local share of \$807,569.00 of the Isabelle M. Pearson School Project Roof Project."

Motion - Sel. Lamere / Second - Sel. Pozzo Vote to Approve - Unanimous (6 - 0)

B) Board of Selectmen - Public Hearing FY2026-2027 Town Budget

After the Town Manager went thru a very detailed Power Point presentation of his recommended Budget the floor was opened up for Public Comment. The following people spoke.

* David Woodward

* Frank Oliveri

* Candy Perez

* Nora MocarSKI

C) Board of Selectmen - Discussion of FY2026-2027 Town Budget

Each attending Selectman shared their thoughts and concerns regarding the critical elements the Budget needed to address and the challenges of finding an acceptable affordability balance for the taxpayers.

D) Budget Workshop dates

The Board agreed to schedule 3 Budget Workshop dates to review and fine tune the Budget by April 24th.

Monday April 13th at 7pm

Wednesday April 15th at 7 pm

Monday April 20th at 7pm

E) 26-11 Proposed Line Item Transfers

Motion Statement - "By recommendation of the Town Manager, I move that the Board of Selectmen approve Action Step 26-11, a budget transfer totaling \$20,000.00."

Motion - Sel. Hester / Second - Sel. Lamere

Vote to approve - Unanimous (6 - 0)

F) 26-12 Proposed Line Item Transfers

Motion Statement - "By recommendation of the Town Manager, I move that the Board of Selectmen approve Action Step 26-12, a budget transfer totaling \$5,500.00."

Motion - Sel. Lamere / Second - Sel. Pozzo

Vote to approve - Unanimous (6 - 0)

G) 26-13 Proposed Line Item Transfers

Motion Statement - "By recommendation of the Town Manager, I move that the Board of Selectmen approve Action Step 26-13, a budget transfer totaling \$1000.00."

Motion - Sel. Lamere / Second - Sel. Hester

Vote to approve - Unanimous (6 - 0)

H) 26-14 Proposed Line Item Transfers

Motion Statement - "By recommendation of the Town Manager, I move that the Board of Selectmen approve Action Step 26-14, a budget transfer totaling \$5000.00."

Motion - Sel. Lamere / Second - Sel. Hester

Vote to approve - Unanimous (6 - 0)

Item 11 **Citizens Comments** - The following people addressed the Board

* Jim Rollins spoke about the SS4A Initiative

Item 12

Executive Session

A) Discussion, Strategy and Negotiations regarding Emergency Services pursuant to CT General Statute § 1-200 (6)

Motion to enter Executive Session taking the Town Manager Paul Harrington at 8:54pm

Motion - Sel. Hester / Second - Sel. Lamere

Vote to approve - Unanimous (6 - 0)

A motion to come out of Executive Session at 9:08pm with NO ACTION TAKEN was offered.

Motion - Sel. Heffernan McGlynn / Second - Sel. Lamere

Vote to approve - Unanimous (6 - 0)

Item13

New Business - None

Item14

Selectmen's Comments - None

Item 15

Adjournment

To adjourn the meeting at 9:09pm

Motion - Sel. Heffernan McGlynn / Second - Sel. Bishop

Vote to approve - Unanimous (6 - 0)

ATTEST:

Glenn Albanesi, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.

Town of Winchester

Board of Selectmen - Special Meeting (Budget Workshop)

Monday April 13, 2026

Winchester Town Hall - Hicks Room

Noticed in Town Clerks Office and on Towns Website

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7pm

Attending Members	Todd Arcelaschi (Mayor)	William Pozzo (Selectman)
	Paul Marino (Selectman)	Kevin Bishop (Selectman)
	William Hester (Selectman)	Cheryl Heffernan McGlynn (Selectwoman)
	Troy Lamere (Selectman)	
Staff Members	Paul Harrington (Town Manager)	
	Glenn Albanesius (Town Clerk)	

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Note - Sel. Heffernan McGlynn asked for an Agenda Review that would allow for Public Comment and Correspondence. Mayor Arcelaschi explained that FOIA rules for Special Meetings do not allow for these changes.

Item 3 **Consider and Possibly Act on Town Managers Proposed FY2027 Budget**

* Town Manager Harrington opened discussion noting that April 22nd was the last day that the Board would have to complete their negotiations, finalize a Budget and meet Charter requirements for Legal Notice posting in the newspaper.

* A motion was offered to capture the following Budget revisions explained and requested by the Town Manager.

- 1) Salary total for the Purchasing position from \$44,563 to \$51,778. This adjustment dictated by the newly approved Collective Bargaining Contract.
- 2) Adjustment of \$242,058 to \$237,533 for the Recreation General Labor account. This correction driven by Non-Union (At will) wages already in Unnegotiated Settlements
- 3) Adjustment of \$32,460 to \$31,668 for the Labor, Skilled and Professional account. This correction driven by Non-Union (At will) wages already in Unnegotiated Settlements
- 4) Adjustment of \$30,344 to \$29,647 for the Secretarial / Support Staff account. This correction driven by Non-Union (At will) wages already in Unnegotiated Settlements
- 5) Adjustment of \$1,122,000 to \$1,145,000 for the Health Insurance account. This correction driven by a change in the level of coverage after the March 13 Budget submission.
- 6) Adjustment of \$60,000 to \$76,200 for the Retiree Health Insurance account. This correction driven by a change in State Plan Actuals.

Motion - Sel. Lamere / Second - Sel. Heffernan McGlynn

Note - On the suggestion of Town Manager Harrington the Finance Department notes related to the above motion are to be added to the Minutes.

*** Note sheet is attached***

Vote to approve - Unanimous (7 -0)

- 7) To accept a revised Winchester Ambulance Association Proposal for Service (to include a WAAA Chief) resulting in the following budget changes.
Adjustment of \$420,000 to \$235,000 for a Transfer to Outside Agency
Reduction of \$5000 to \$0.00 for (Pension Contribution)
Addition of \$85,000 (Administrative Salary)
Adjustment of \$492,000 to \$498,503 for (FICA)
Adjustment of \$1,145,000 to \$1,172,820 for (Health Insurance)
Motion - Sel. Marino / Second - Sel. Hester
Vote to approve - Unanimous (7 -0)
- 8) To eliminate the proposed Deputy Police Chief position and associated benefits
Adjustment of \$245,161 to 125,000 for (Administrative Salary)
Adjustment of \$655,000 to \$625,032 for (Retirement Police CMERS Plan)
Adjustment of \$498,503 to \$489,310 for (FICA)
Adjustment of \$1,172,820 to \$1,139,018 for (Health Insurance)
Motion - Sel. Lamere / Second - Sel. Marino
Motion amended to include \$55,000 funding for an Accreditation Consultant
Vote to approve - Unanimous (7 -0)
- 9) To add \$821,000 to "Restore the Standalone Roadway Surfaces of the following projects"
*Old New Hartford Road (\$400,000)
*Intersection Aprons (\$41,000)
*Winchester Avenue (\$105,000)
*Ledge Drive (\$81,000)
*Gaylord Road (\$96,000)
*Orchard Street (\$68,000)
*Cornelio Avenue (30,000)
Motion - Sel. Heffernan / Second - Sel. Lamere
Vote to approve - Yes (4) / No (3) Sel. Hester / Sel. Bishop / Sel. Pozzo

Item 4 **Adjournment**

To adjourn the meeting at 8:55pm
Motion - Sel. Lamere / Second - Sel. Pozzo
Vote to approve - Unanimous (7-0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.

**Town of Winchester
Board of Selectmen
April 15th, 2026, 7:00PM
P. Francis Hicks Room
Special Meeting (Budget Workshop)
MINUTES**

1. Call to Order

The meeting is called to order at 7:00PM by Mayor Todd Arcelaschi. Board members in attendance include William Pozzo (Selectman), Cheryl Heffernan McGlynn (Selectwoman), Kevin Bishop (Selectman), William Hester (Selectman), Troy Lamere (Selectman), and Paul Marino (Selectman). Staff in attendance include Paul Harrington (Town Manager), Tom Heuschkel (Budget Analyst/Grants Manager) and Lauren Jones Dombrowski (Asst. Town Clerk).

2. Pledge of Allegiance

Recited by all.

3. Consider and possibly act on Town Manager's Proposed FY2027 Budget

Discussion amongst board members about repercussions moving forward, with or without cuts to Town Manager Paul Harrington's proposed FY2027 Budget. Discussion with Superintendent Julie Luby on BOE proposed budget and implications for potential cuts and what this will look like for our students. Suggestions created, No Motion/No Action taken during this meeting.

*Short Recess taken at 7:45PM – 7:50PM and again at 8:26PM-8:36PM.

4. Adjournment

Motion to adjourn at 10:09PM, Troy Lamere, seconded by Bill Hester and unanimously approved.

Respectfully submitted,
Lauren Jones Dombrowski

Town of Winchester

Board of Selectmen - Special Meeting (Budget Workshop)

Monday April 20, 2026 - 6PM

Winchester Town Hall - Hicks Room

Noticed in Town Clerks Office and on Towns Website

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 6:00pm

Attending Members	Todd Arcelaschi (Mayor)	William Pozzo (Selectman)
	Paul Marino (Selectman)	Kevin Bishop (Selectman)
	William Hester (Selectman)	Cheryl Heffernan McGlynn (Selectwoman)
	Troy Lamere (Selectman)	
Staff Members	Paul Harrington (Town Manager)	
	Glenn Albanesius (Town Clerk)	
	Ann Marie Rheault (Finance Director)	
	Tom Heuschkel (Budget Analyst)	

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Citizens Comments** The following people addressed the Board

* Barbara Silverio	* Tyler Asbury	* Todd Brodeur	* Matt Smith
* Blaine O'Meara	* Jennifer Mitchell	* Jeannette Brodeur	* Candy Perez
* Tim Strahan	* Marsha Sterling	* Mary Pollack	(Read for Mary Ann Marino)
* Karoline Johnson	* John Pollack	* Kym Higgins	

Item 4 **Consider and Possibly Act on Town Managers Proposed FY2027 Budget**

No discussion or Action taken

Item 5 **Adjournment**

To adjourn the meeting at 6:57pm

Motion - Sel. Hester / Second - Sel. Heffernan McGlynn

Vote to approve - Unanimous (7-0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.

Number	Department Name	Department Number	Account Description	Account Number	TW Proposed Budget	BOS Proposed Budget	Dollar Change	Explanation and/or Implication
Formula	N/A - Formula	N/A	Grand List - BAA Adjustment	N/A	(1,000,000)	(862,203)	137,797	Increased total grand list value which reduced the mill rate by .01 to reflect final BAA adjustments.
Formula Total							137,797	
Revenues								
R1	Revenues	999						
Revenues Total								
Expenditures								
E1	Purchasing	145	Administrative Salaries	1-145-190-0000-0000	44,563	51,778	7,215	Adjustment for appropriate step level and new CBA.
E2	Recreation	812	General Labor	1-812-194-0000-0000	242,058	237,553	(4,525)	Adjustment for accounting for non-union, at-will wage adjustments already in unnegotiated settlements.
E3	Senior Services	813	Labor, Skilled, and Professional Secretarial/Support Staff	1-813-193-0000-0000	32,460	31,668	(792)	Adjustment for accounting for non-union, at-will wage adjustments already in unnegotiated settlements.
E4	Senior Services	813	Employee Benefits	1-813-800-0002-0000	30,344	29,647	(697)	Adjustment for accounting for non-union, at-will wage adjustments already in unnegotiated settlements.
E5	Employee Benefits	918	Health Insurance	1-918-800-0002-0000	1,122,000	1,145,000	23,000	Adjustment to reflect a change in level of coverage since March 13 budget submission.
E6	Employee Benefits	918	Retiree Health Insurance	1-918-800-0003-0000	60,000	76,200	16,200	Adjustment to account for state plan actuals.
E7	Ambulance	215	Transfer to Outside Agency	1-215-900-0005-0000	470,000	235,000	(185,000)	WAAA has submitted an updated three-year proposal for services, including a WAAA Chief.
E8	Ambulance	215	Pension Contribution	1-215-900-0005-0000	5,000	-	(5,000)	WAAA has submitted an updated three-year proposal for services, including a WAAA Chief.
E9	Ambulance	215	Administrative Salaries	1-215-190-0000-0000	-	85,000	85,000	WAAA has submitted an updated three-year proposal for services, including a WAAA Chief.
E10	Employee Benefits	918	FICA	1-918-800-0001-0000	492,000	498,503	6,503	WAAA has submitted an updated three-year proposal for services, including a WAAA Chief.
E11	Employee Benefits	918	Health Insurance	1-918-800-0002-0000	1,345,000	1,172,820	(172,180)	WAAA has submitted an updated three-year proposal for services, including a WAAA Chief.
E12	Police	210	Administrative Salaries	1-210-190-0000-0000	245,161	125,000	(120,161)	Elimination of the proposed Deputy Chief position and associated benefits.
E13	Employee Benefits	918	Retirement - Police CMERS Plan	1-918-330-0001-0000	655,000	625,092	(29,968)	Elimination of the proposed Deputy Chief position and associated benefits.
E14	Employee Benefits	918	FICA	1-918-300-0001-0000	498,503	489,310	(9,192)	Elimination of the proposed Deputy Chief position and associated benefits.
E15	Employee Benefits	918	Health Insurance	1-918-300-0002-0000	1,172,820	1,139,018	(33,802)	Elimination of the proposed Deputy Chief position and associated benefits.
Expenditures Total							(233,400)	
Capital Improvement Plan								
C1			Accreditation Consultant	N/A	-	55,000	55,000	Outside work needed with elimination of the proposed Deputy Chief position. Project originally submitted as "Policy and Practices Development Consultant" by the Chief of Police.
C2			Old New Hartford Road Reclaim and Pave Intersection Aprons	N/A	-	400,000	400,000	Restore the stand-alone roadway surface improvement project as requested by the Director of Public Works.
C3			Winchester Avenue Peel and Pave	N/A	-	41,000	41,000	Restore this stand-alone roadway surface improvement project as requested by the Director of Public Works.
C4	Capital Improvement Plan (CIP)	N/A	Ledge Drive Peel and Pave	N/A	-	105,000	105,000	Restore this stand-alone roadway surface improvement project as requested by the Director of Public Works.
C5			Gaylords Road Reclaim and Pave	N/A	-	81,000	81,000	Restore this stand-alone roadway surface improvement project as requested by the Director of Public Works.
C6			Orchard Street Mill and Pave	N/A	-	96,000	96,000	Restore this stand-alone roadway surface improvement project as requested by the Director of Public Works.
C7			Concord Avenue Mill and Pave	N/A	-	68,000	68,000	Restore this stand-alone roadway surface improvement project as requested by the Director of Public Works.
C8				N/A	-	30,000	30,000	Restore this stand-alone roadway surface improvement project as requested by the Director of Public Works.
Capital Improvement Plan Total							876,000	

Town of Winchester

Board of Selectmen - Regular Meeting

Monday April 20, 2026 - 7pm

Winchester Town Hall - Hicks Room

Noticed in Town Clerks Office and on Towns Website

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:06pm

Attending Members

Todd Arcelaschi (Mayor)
Paul Marino (Selectman)
William Hester (Selectman)
Troy Lamere (Selectman)

William Pozzo (Selectman)
Kevin Bishop (Selectman)
Cheryl Heffernan McGlynn (Selectwoman)

Staff Members

Paul Harrington (Town Manager)
Glenn Albanesius (Town Clerk)
Ann Marie (Finance Director)
Tom Heuschkel (Budget Analyst)

Item 2 **Pledge of Allegiance**

The Pledge was recited by all

Item 3 **Citizens Comments**

The following people addressed the Board

* Kurt Werner	* Payton Call	* Kurt Werner	* Frank Oliveri
* Peggy Halloran	* Lucy Gable	* Debra Jablonski	* Nora Mocarski
* John Pollack	* Renee Waldron	* Jaye Markwell	* Cheryl Heffernan McGlynn (Read for Melissa Bird)
* Christine Rylander	* Rachel Gagnon	* Kelly Hicks	* Tim Strahan
* Matt Smith	* Candy Perez	* Christine Rylander	
* Rachel Maxwell	* Jennifer Mitchell	(Read for Kelly Hicks)	

Item 4 **New Business**

A) Discuss and Possibly Act on the FY2026-2027 Budget

* Sel. Marino opened discussion by suggesting reduction of the April 13, 2026 amended Budget by eliminating the following Capital road paving projects. These reductions totaled \$821,000.

The following actions were each Motioned by Sel. Marino and seconded by Sel. Lamere

- 1) Old New Hartford Road Reclaim and Pave from \$400,000 to \$0.
- 2) Intersection Aprons from \$41,000 to \$0.
- 3) Winchester Avenue Peel and Pave from \$105,000 to \$0.
- 4) Ledge Drive Peel and Pave from \$81,000 to \$0.
- 5) Gaylord Road Reclaim and Pave from \$96,000 to \$0.
- 6) Orchard Street from \$68,000 to \$0.
- 7) Cornelio Avenue from \$30,000 to \$0.

Vote to individually approve - Unanimous (7-0)

* Motion Statement - I move that the Board of Selectmen increase the "Fund Balance Injection for Capitals" by \$421,000 and reduce the Transfer to Capital - General Fund" expenditure line from \$784,333 to \$363,333.

Motion - Sel. Heffernan McGlynn / Second - Sel. Hester

Vote to approve - Unanimous (7-0)

- * "I move that the Board of Selectmen increase the "Property Taxes - Past Due" revenue line by \$200,000 from \$350,000 to \$550,000."
Motion - Sel. Marino / Second - Sel. Pozzo
Vote to approve - Unanimous (7-0)
- * "I move that the Board of Selectmen increase the General Roadway Repair "State/Federal Aid" funding by \$75,768; from \$85,000 to \$160,768, for total project funding of \$560,768."
Motion - Sel. Lamere / Second - Sel. Hester
Vote to approve - Unanimous (7-0)
- * "I make a motion to accept the budget as is right now and to send it to referendum."
Motion - Sel. Heffernan McGlynn / Second - Sel. Bishop
Vote to approve - Yes (2) / No (5) Sel. Lamere / Marino / Hester / Pozzo / Mayor Arcelaschi
Sel. Hester motioned for a brief recess at 9:01pm. This was seconded by Sel. Lamere and approved by a unanimous (7-0) vote. The Board resumed the meeting at 9:16pm
- * "I move that the Board of Selectmen reduce the Board of Education Expenditures line by \$1,000,000; from \$26,050,562 to \$25,050,562."
Motion - Sel. Lamere / Second - Sel. Marino
Vote to approve - Yes (5) / No (2) Sel. Heffernan McGlynn / Sel. Bishop
- B) Possibly set Public Hearing for Budget Referendum
"I move that the Board of Selectmen approve a budget of \$42,290,600 and an appropriation of \$1,296,000 from the Town's fund balance for one-time Capital Improvement Projects to the Annual Town Budget Meeting on May 11, 2026 at 7pm."
Motion - Sel. Hester / Second - Sel. Lamere
Vote to approve - Yes (5) / No (2) Sel. Heffernan McGlynn / Sel. Bishop
- C) 26-15 Proposed Line Item Transfers
Motion Statement - "By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step 26-15 budget transfer 2026-09 totaling \$78,186.00."
Motion - Sel. Hester / Second - Sel. Marino
Vote to approve - Unanimous (7-0)
- D) 26-16 Proposed Line Item Transfers
Motion Statement - "By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step 26-16 budget transfer 2026-10 totaling \$504.00."
Motion - Sel. Hester / Second - Sel. Marino
Vote to approve - Unanimous (7-0)
- E) 26-17 Proposed Line Item Transfers
Motion Statement - "By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step 26-17 budget transfer 2026-11 totaling \$5,000.00"
Motion - Sel. Hester / Second - Sel. Marino
Vote to approve - Unanimous (7-0)
- F) 26-18 Proposed Line Item Transfers
Motion Statement - "By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step 26-18 budget transfer 2026-12 totaling \$600.00"
Motion - Sel. Hester / Second - Sel. Marino
Vote to approve - Unanimous (7-0)

Item 5 **Citizens Comments** The following people addressed the Board

* Candy Perez

* Tyler Asbury

* Note - Unread E mail correspondence related to the Budget will be attached to these minutes

Item 6 **Selectmen's Comments and Reports**

* Sel Bishop - Expressed hope that Gilbert and WPS would work together to mitigate any cuts that may be approved at referendum.

Item 7 **Adjournment**

To adjourn the meeting at 9:57pm

Motion - Sel. Hester / Second - Sel. Lamere

Vote to approve - Unanimous (7-0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.



I support our schools

From Kenny Feder <harpofeder@icloud.com>

Date Mon 4/20/2026 11:46 AM

To Paul Harrington <pharrington@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; julie.luby <julie.luby@winchesterschools.org>; Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>

To the Board of Selectmen:

Something can be a cliché and manifestly true at the same time. Like this: expenditures for education represent an investment in the future. If we further cut the Winchester school budget we are endangering that future. I say this as a taxpaying citizen with an enormous real estate bill. I also say this as a father with two children in the Winchester public school system. (And in the spirit of full disclosure, my wife is an assistant teacher at Hinsdale.)

Anyone who has spent any time in our local schools realizes that our teachers, assistant teachers, special education teachers, paraprofessionals, social workers, security personnel, and other staff do a difficult job astonishingly well. Anyone with a child and, maybe especially, anyone with multiple kids at home recognizes the challenge of keeping them engaged and happy. Now imagine having sixteen kindergartners in a single room five days a week, teaching them, dealing with their fears, needs, and tears without another adult in the room in the form of a dedicated teaching assistant. Now imagine the number of kids in each class increasing because the number of teachers has been cut. Further imagine doing that job without enough para-educators helping those students who need and deserve additional help so that they might reach their full potential.

I recognize that for many of us, teaching assistants and paraprofessionals weren't part of our school experience, and we turned out fine. Okay but, whether you like it or not, it's a different town, a different state, a different country, and a different world today. We have kids for whom English is a second language. We have kids with personal histories that we can scarcely imagine. We have kids with special challenges and with special needs that deserve attention.

We can cut the school budget, sure. But at what cost to our kids?

The Winchester school budget is already cut to the bone. Any further cutting will slice into the marrow. Please keep the budget at current levels. Our kids, all of them, deserve nothing less.

Respectfully submitted,

 Outlook

Budget- Needs first, then funding

From Tim Strahan <strahantim@gmail.com>

Date Sun 4/12/2026 2:10 PM

To Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>; julie.luby <julie.luby@winchesterschools.org>

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

Our esteemed Board of Selectmen,

At its core, budgeting should start with a simple question: what does the town actually need?

Only after that should we determine how to fund it.

Too often, the process feels reversed — we look first at what seems affordable, and then shape needs around that number. In the short term, that can feel responsible. In the long term, it is usually more expensive.

This proposed budget reflects a significant increase. For residents, that is a real and immediate impact. At that level, the expectation is not just balance, but clarity — that what is being funded reflects actual needs, not simply what fits within a number.

On education, the reality is fairly clear. The majority of costs are structural — contractual obligations, transportation, and special education. There is very little discretionary spending. Reductions here don't trim excess; they reduce capacity and shift costs elsewhere, often at a higher price later.

That makes this less a question of "can we afford it" and more a question of whether we are investing in a way that reduces long-term pressure — particularly around in-district capacity and out-of-district reliance.

On infrastructure, the contrast stands out. Roads and Public Works are seeing only minimal increases, despite rising costs. Infrastructure is one of the clearest examples where underfunding today does not save money — it simply defers it at a higher cost.

If we begin with needs, both of these areas are not optional — they are foundational.

If residents are being asked to absorb a near 10% increase, it is reasonable to expect that the budget reflects disciplined prioritization — not just what we can afford in the moment, but what the town actually requires to function well and avoid larger costs later.



Budget Goals

From Olympia Thomson <olympiathomson@gmail.com>

Date Tue 4/14/2026 12:53 PM

To Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>; julie.luby <julie.luby@winchesterschools.org>

Members of the Board of Selectmen,

Our household will not be in physical attendance during your upcoming budget workshop sessions, however we would like to be counted amongst supporters of a strong and fully intact education budget and a wider town budget that meets the foundational needs of a thriving, revitalized, and restored Winsted.

Thank you for your time and consideration during the budget development process.

Sincerely,

Michael and Olympia Thomson



MWGA

From Olympia Thomson <olympiathomson@gmail.com>

Date Wed 4/15/2026 6:56 PM

To Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>; julie.luby <julie.luby@winchesterschools.org>

Members of the Board of Selectmen,

You have a really good thing right in front of you: a totally revitalized school district full of lots of excited townspeople. The district model is now undergoing a survey to become EVEN BETTER.

What you have sitting in your lap is an incredible PR opportunity for Winsted. You could use the positive momentum from the schools to transform public opinion of Winsted. You could use your leadership positions to educate residents on the broader economic significance of building up strong public schools. You could use the stellar WPS Climate Survey results to woo investors. The list goes on and on.

There is so much good news you could spread about this town, within it and outside of it, that could rest entirely on the positive truths about our schools.

Winsted needs YOU, our town leaders, to speak unrelenting positive truths about our schools (and, ipso facto, our entire town). What Winsted does not need is for our town leaders to suggest that the education budget is sucking the life out of the Winsted. It's utterly untrue, and worse, totally counterproductive.

I urge you to think like our President. He has harnessed American pride for the betterment of our country.

You can do this in Winsted. Harness our pride in our schools for the promotion and enrichment of our town.

That's the trick.

Yours truly,

Olympia Thomson



Outlook

Winchester Budget

From Erica M <rickic84@gmail.com>

Date Mon 4/13/2026 11:01 AM

To Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

Good morning Selectmen,

I urge you to go forward with the current proposed budget, as is.

Our town needs to be able to grow and prosper. With the continued cuts that have been occurring we are damaging our town and driving taxpayers away. In the past 24 hours I have been told two separate families are looking to move out of town because of these issues. You will not help the town by reducing funding.

Continue proper funding for our schools, library, and services and you'll see even more (positive) town engagement and spending. Any improvement in our town will draw in more taxpayers which is a win-win.

Please keep our proposed budget as is. Let Winsted thrive!

Erica Monroe

 Outlook

Education Budget

From C Perez <perezcandywinsted@gmail.com>

Date Wed 4/15/2026 2:11 AM

To Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; Cheryl Heffernan <cheryleheffernan@gmail.com>; Troy Lamere <tlamere@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>

Cc julie.luby <julie.luby@winchesterschools.org>; Paul Harrington <pharrington@townofwinchester.org>

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

Good Morning ,

I am away on a trip and wanted to share these questions with you.
I would ask these questions of the education budget.

As you know during last year's budget discussions, there were a lot of questions for PreK-6 and 18-21 but there were no questions asked of 7-12.

This year, The Gilbert School has asked for one of their largest increases ...almost a mill of new taxes from the community.

Last summer, the BOE signed a contract naming The Gilbert School as a designated school. 10-34 a state statute also gives them the right to set the tuition. The public was told once there was an agreement there would be more money from the state. Could you please tell us the amount of that increase of money in the operating budget?

To be clear, The Gilbert tuition rate is for regular education. Transportation, nurses, and special education 7-12 is paid for in the Winchester BOE budget. When added together what is actual amount per student in grade 7-12? What is the regular education increase for PreK-6? What is the increase in special education costs for the district preK-21? Transportation?

When The Gilbert School ends the year in a surplus can you identify where the money goes. Winsted BOE sends theirs back to the general fund of the town unless they ask special permission. Were there remaining funds at the end of 2024-2025 7-12 regular education budget? How did this offset the current ask?

At a time when our Town Manager cut department asks 3%, The Gilbert School ask remains the largest.

Is the Gilbert School still endowed? If so, how much of the school's endowment is applied to the school's operating budget each year? We know the taxpayers provide 96.5% of the operating budget.

We know the trust is generous with scholarships.



Huge Taxes for Little Services - Please Vote NO

From Alison Pierce <alisonpierce11@yahoo.com>

Date Wed 4/15/2026 11:35 AM

To Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

Hello Board of Selectmen,

I do not envy the position you are in as you work to balance the town budget while maintaining services for residents. That said, I am writing to express my growing frustration with the level of services I have experienced and what feels like a very low return on my tax dollars.

My family and I moved to Winchester in 2012 because we valued its small-town charm, natural landscape, and strong sense of community. Over time, however, it had become increasingly clear that both the schools and the town's infrastructure have fallen short of reasonable expectations.

In 2020, I began reporting ongoing illegal activity at a landlocked property behind my home. I provided extensive documentation—including photos, videos, and written communication—demonstrating large-scale tree removal along the mountain off Smith Hill Road (over two million board feet). This activity caused significant downstream damage to neighboring properties, including my own, as well as to Ledge Drive. I worked closely with the former Town Manager, Public Works Director, and Land Use Office, and I understand the Town ultimately pursued legal action that stopped the work. However, the damage to surrounding properties was never addressed.

At the same time, residents like myself continue to pay substantial taxes while receiving limited municipal services—no trash pickup, no leaf or bulk pickup, inconsistent road maintenance, and delayed snow removal. When services are provided, they should be delivered equitably across all areas of town. It is frustrating to see noticeable disparities between outlying areas and Winsted center.

As a former Town employee in the Finance Department and a former Board of Education member, I understand the financial pressures the Town faces, particularly in education. However, accountability and efficiency must remain a priority. At present, it feels as though residents are being asked to contribute more without seeing meaningful improvements—particularly in road maintenance.

My road, in particular, has been consistently overlooked and appears to receive only leftover attention. Neighbors who have lived here for over 30 years report requesting paving annually for decades, only to be told each year that our road is not included in the project.



Urgent Opposition to Proposed \$1,000,000 Education Budget Reduction

From Jade Avlasevicius Oliveira <onlyjade@gmail.com>

Date Mon 4/20/2026 2:34 PM

To Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>; julie.luby <julie.luby@winchesterschools.org>

Dear Members of the Board of Selectmen,

I am writing to express my strong opposition to the proposed \$1,000,000 reduction to Winchester's education budget. This cut would eliminate approximately 26 positions, 17% of our school staff, and the consequences for our children and community would be severe and long-lasting.

The positions slated for elimination are not administrative luxuries, they are the backbone of our schools. Cutting 4 Kindergarten Assistants means 20 five-year-olds per class with only one adult. Eliminating 4 Classroom Teachers pushes grades 2–5 class sizes into the high 20s. Removing 2 Special Education Teachers risks potential lawsuits for failure to meet students' legally required IEPs. Reducing Pre-K spots by half eliminates 32 seats for preschool children. Having a single nurse travel between two buildings is not a safety plan, it is a liability.

These are not numbers on a spreadsheet. These are children who depend on interventionists to catch up, social workers to feel safe, and coaches to support their teachers. Stripping away this support does not save money in the long run; it shifts costs to special education referrals, legal fees, and remediation down the road.

I urge the Board to find alternative solutions that protect our schools, our students, and our community's future. Please do not balance the budget on the backs of Winchester's children.

Thank you for your time and service to our town. **I respectfully ask that you vote against this reduction.**

Best,

Jade Avlasevicius Oliveira, town resident



Outlook

I support our schools

From Eric Swenson <duffterall@gmail.com>

Date Mon 4/20/2026 8:22 AM

To Paul Harrington <pharrington@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; julie.luby <julie.luby@winchesterschools.org>; Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>

This is my third try at writing this email without turning into an angry rant.

Established people with houses that have done nothing but increase in value for decades have plenty of options if they feel life in Connecticut has gotten too expensive.

I don't.

If we are going to say that we care about families and the future, this town has to be willing to spend money on those things. It sucks that everything got expensive. It happens.

Please fund the school.

Eric Swenson
24 Cherry Street
Winsted

 Outlook

I support our schools

From Mollie Deegan <deegan.m19@gmail.com>

Date Mon 4/20/2026 12:21 PM

To Paul Harrington <pharrington@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; julie.luby <julie.luby@winchesterschools.org>; Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

Good Afternoon,

I am unable to attend the budget workshop this evening, but I felt it was important to express my strong support for our schools and the Board of Education budget.

I have followed the entire budget process on both the BOE and Board of Selectmen sides, and as both a resident and a parent in town, I have found the process disheartening. Our town and most importantly, the children and students of Winsted, deserve the very best.

I understand that creating a budget that both improves the town and remains fair to taxpayers is an incredibly difficult task. Many residents recognize the challenge you face. However, there is also a shared belief that our children should not bear the burden of budget cuts. They are far more than a line item, and I hope that perspective remains central in your decisions.

Investing in our town means investing in our children and their education. The proposed budget cuts would be detrimental to both schools and students. Proper staffing, including teachers and specialists, is essential to maintaining safe and effective learning environments. Increasing class sizes while reducing staff is not a responsible path forward, especially when our schools are already in need of greater support. As a parent, I urge you to prioritize what is best for the children of Winsted.

Lastly, I hope we can all remember that Winsted is a strong community with dedicated families. It should not be defined by divisions such as Gilbert vs. BOE or BOE vs. BOS, nor should it ever come down to a choice between students and paved roads. I remain hopeful that a more sustainable solution for our schools can be found in the future, so that this annual conflict can be avoided.

For now, please know that many families, including mine, fully support the education budget without cuts.

Thank you for your time and consideration.

Sincerely,
Mollie Deegan



I Support Our Schools

From Kaitlin Layton <kaitlin.layton@winchesterschools.org>

Date Mon 4/20/2026 1:45 PM

To Paul Harrington <pharrington@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; julie.luby <julie.luby@winchesterschools.org>; Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

Dear Members of the Board of Selectmen,

I strongly oppose any cuts to our school budget. Reducing funding at this level will lead to larger class sizes, less student support, and more unmanaged behaviors. It will also make it difficult to meet IEP requirements, likely resulting in increased out-of-district placements.

These conditions will place significant strain on staff and may lead to the loss of experienced educators. As both a teacher and a parent, I cannot support cuts that will ultimately harm our students and school community. I would rather dodge potholes all day long on our roads than lose the education we have for our students.

Sincerely,

Mrs. Kaitlin Layton

Pre-K Teacher & Special Education Teacher

Mary P. Hinsdale School



Concerns Regarding School Budget and Long-Term Impact

JM

Jennifer Mitchell <mrsmitchell1114@gmail.com>



To: Todd Arcelaschi; William Hester; Troy Lamere; Paul Marino; Mon 4/20/2026 12:09 AM

Some content in this message has been blocked because the sender isn't in your Safe senders list. [Trust sender](#) [Show blocked content](#)

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

I'm writing as both a parent and a long-time member of this community.

Recent discussions around potential school budget cuts have raised serious concerns for my family. I grew up here and made the intentional decision to raise my children here, in part because Connecticut is known for strong public schools. At the moment, I am questioning what that will look like for my children moving forward.

My concerns are not theoretical — they are practical:

- Will students continue to receive necessary services?
- Will class sizes increase?
- Will we see further strain on already limited resources?

This town has faced ongoing challenges with school funding for many years. However, what is particularly concerning now is the growing disconnect between public perception and the realities of running a modern school system. The needs of today's students — academically, behaviorally, and developmentally — are significantly different than they were decades ago, and funding must reflect that reality.

Strong schools are not just a benefit to families — they are critical to the long-term stability and economic health of the community as a whole.

I care deeply about this town. My family, my home, and my work are all rooted here. I want to be part of a solution, but it is becoming increasingly difficult to feel confident in the direction we are heading.

I would appreciate any clarity on how the proposed budget will support students and what steps are being taken to ensure the long-term strength of our schools.

Thank you for your time and consideration.

Jennifer Mitchell Realtor®
520-906-2253

Licensed Real Estate Salesperson in Connecticut
RES.0831511

Northwest CT Realty
98 Main St, Winsted, CT 06098
Broker: David L. Sartirana
www.nwctrealty.com



I support our schools

From Jacqueline Hall <jackiecovillhall@gmail.com>

Date Mon 4/20/2026 8:30 AM

To Paul Harrington <pharrington@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; julie.luby <julie.luby@winchesterschools.org>; Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

Good morning. I am aware of the proposed budget cuts for the schools, and aware that there is a meeting tonight. I unfortunately can not attend because I work 12 hour overnight shifts. I would however, like to express my concern for school funding and or position cuts. As a tax payer, I understand that it may cost more in taxes or other places, in order to maintain the school support we have now. I am willing to invest in our children, our school system and our community. I hope that the community and our leaders understand that the cost of everything has gone up, and the school support is no different. Cuts to the education of our children, our future, should be the last place we make cuts. Thank you for listening to our concerns.

Jackie Covill

 Outlook

I support our schools

From kirstinds <kirstinds@yahoo.com>

Date Mon 4/20/2026 9:11 AM

To Paul Harrington <pharrington@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; julie.luby <julie.luby@winchesterschools.org>; Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

Good morning,

I regret that I am unable to attend this evening's meeting, but I wanted to take a moment to express my concerns regarding the proposed school budget cuts.

As a parent of a child with special needs, I find these potential reductions particularly concerning. My son has Apert syndrome and relies on essential support services at school, including a dedicated paraprofessional, as well as physical and occupational therapy. These services are critical to his development, learning, and overall well-being.

Any reduction in funding could directly impact his ability to access the support he needs to succeed. I respectfully urge you to carefully consider the consequences these cuts may have on students who depend on these vital resources.

Thank you for your time and consideration.

Sincerely,
Kirstin DeGregorio



I support our Schools

From Kelly Hicks <kellyhicks85@yahoo.com>

Date Mon 4/20/2026 11:16 AM

To Kevin Bishop <kbishop@townofwinchester.org>; Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; William Pozzo <wpozso@townofwinchester.org>

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

Dear Winchester Board of Selectmen,

My name is Kelly Hicks and I live at 80 Hurlbut St. in Winsted. I have 5 children. One is a Senior at Explorations, one is a freshman at Explorations, I have a 6th grader at Pearson, a kindergartener at Hinsdale, and an infant who is a future Winchester Public Schools student. We moved to this community in 2012 and survived the receivership, many administrators, and were actively involved in the process of school improvement that led us to where we are today.

Some of the factors that were identified as critical needs for improvement during the receivership were:

- The complicated relationship between The Gilbert School and Winchester Public Schools (which has not changed)
- Frequent overturn in administration causing constant transitions (now we have a dedicated superintendent who even bought a home in our town)
- Rebuilding trust within the community (which is still in the process and requires support and a positive attitude from our elected officials)
- Underfunding the district and maintaining the MBR year over year (which you're looking to go back to)

Public Schools? The simple answer is that we can't. It will only create larger gaps between the schools.

Lastly, we are not the only community facing these issues in education. There is guaranteed to be movement within families seeking educational opportunities elsewhere.

Lets not lose the families we have, and let's let our beautiful, charming town of Winchester be the place they seek. Let them see that during challenging times, we still chose schools and they SHOULD invest here.

Please do not cut any further funding to our education budget and let Winchester continue moving onward and upward.

Kelly Hicks

Sent from Yahoo Mail for iPhone Sent from Yahoo Mail for iPhone



Cheryl Heffernan <ceh@farverandheffernan.com>

Fwd: Winchester Board of Education budget

1 message

Cheryl Heffernan <cheryleheffernan@gmail.com>
 To: ceh@farverandheffernan.com

Mon, Apr 20, 2026 at 2:14 PM

Cheryl McGlynn
 Winsted, CT

Begin forwarded message:

From: Lara Green-Kazlauskas <larakaz69@gmail.com>
Date: April 20, 2026 at 1:01:36 PM EDT
To: Cheryl Heffernan <cheryleheffernan@gmail.com>
Subject: Fwd: Winchester Board of Education budget

I keep getting your email wrong for some reason. Got a message from Kevin Bishop re: BOE budget

----- Forwarded message -----

From: Lara Green-Kazlauskas <larakaz69@gmail.com>
Date: Mon, Apr 20, 2026 at 12:57 PM
Subject: Winchester Board of Education budget
To: <tarcelaschi@townofwinchester.org>, <whester@townofwinchester.org>, <tlamere@townofwinchester.org>, <pmarino@townofwinchester.org>, <cheffernan@townofwinchester.org>, <wpozzo@townofwinchester.org>, <wpozzo@townofwinchester.org>, <pharrington@townofwinchester.org>, <kbishop@townofwinchester.org>

Good Afternoon, I am writing in support of the Board of Education proposed budget. I am not in favor of the outrageous cuts being considered, to the services provided to the children of Winsted.

My daughter is 24, but she went through the educational system when she was little. I was always involved and did a lot of volunteer work. As time went on, and after she was finished- I watched the educational system get better.

Cutting any educational system does nothing more than negatively impact children- the future- as well as decrease the value of your home. Who wants to move to a town with their children, OR move to a town to start a family when they know their children are going to be treated as "a line item"???

Kids are NOT a "line item".

Do what's right. Find cuts elsewhere or increase the Mil. Anyone who considers children "a line item" has NO PLACE in town government. Period.

Just because you do not have a child in the educational system does not mean the cuts will not affect you. They will.

If you disagree, I will find statistics to prove you wrong.

Thank you,

Lara Green-Kazlauskas
 55 Crescent Street



I support the budget

From Annie Trepanier <atrepanier@gmail.com>

Date Mon 4/20/2026 1:52 PM

To Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester <whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>; Paul Marino <pmarino@townofwinchester.org>; Cheryl Heffernan McGlynn <cheffernanmcglynn@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Kevin Bishop <kbishop@townofwinchester.org>; Paul Harrington <pharrington@townofwinchester.org>

EXTERNAL EMAIL - This email was sent by a person from outside your organization.

Hello,

My name is Annie Trepanier. I am writing to let you know that I support education and will vote to support the budget.

Thank you,

Annie Trepanier
www.violinviolaect.com
www.cuatropuntos.org
860-379-3190

Hi Todd – I did some research on this question.

I would like to begin with; I have no details on what comprise Dr. Luby's \$28,088 per student number so I cannot speak to that. The Gilbert School per student tuition for 2026-2027 is \$24, 226.

It should be noted that the schools that are listed in the question are all K-12 schools. It is typically less expensive to run elementary schools than a high school due to having:

- (1) specialized teachers (by subject),
- (2) more expensive facilities & equipment such as science labs, technical/vocational spaces (science lab, woodshop, etc.),
- (3) athletics and extracurricular activities
- (4) Guidance and counseling department
- (5) Course variety – AP classes, tech classes, etc.

I pulled up the budgets for each of the towns mentioned and found the following:

- Putnam 2026-2027 total budget is \$23,734,750 and they have 1,049 students. This comes out to \$22,626 per student (K-12)
- Torrington 2026-2027 total budget is \$82,728,744 and they have 3,821 students. This comes out to \$21,651 per student (K-12)
- Plainfield 2026 -2027 total budget is \$22,668.52 and they have 1,795 students. This comes out to \$22,668.52 per student (K-12)

It is important to note that these three districts all have over 1,000 students and Gilbert has 420. This is comparing apples and oranges, because all of the overhead costs to open the building are being spread across fewer students in our budget.

A comparison of 7-12 schools would be more reasonable. I looked at NW Region #7 budget for 2026-2027. Total budget is \$23,021,681 and they have 771 students. This comes out to \$29,859 per student. In comparison to Dr. Luby's per student number we are almost \$2,000 less per student.

I also found the attached chart in Region #7s budget presentation that shows the per student cost across schools in the Berkshire League and includes the CT state average. The source of this data is noted to be from the CT State Department of Education. The state average is \$24,251 and Gilbert is slightly below this.

Lastly, I know there was mention that Gilbert has over \$2M in Capital and it was from leftover tuition funds. The source of the majority of this money is from the Employee Retention Tax Credit (ERTC) that we received last year, which we were eligible for due to our Independent School status. At the June 18, 2025, Gilbert School Corporation meeting, the Board voted to put the ERTC money into capital reserves, to be used specifically for a capital project or project from the 5-year plan. The motion was unanimously approved with all nine board members present. This money may go to support the cost of fixing the bus

loop, therefore excluding this large expense from being included in future budgets (tuition numbers).

One additional reminder is that Gilbert took \$250,000 from our Capital Reserve Fund to offset this year's budget. This was included in the budget that Mr. Susi presented to the Board and the Board approved. This is not an insignificant amount.

Holly Cassaday

Dear Members of the Board of Selectmen,

I am writing as a parent in this community to express serious concern regarding the proposed budget cuts, particularly as they relate to our schools and the students who rely on them every day.

As a parent of a child with an IEP receiving special education services, I understand that certain federally mandated services and supports cannot simply be reduced or eliminated. However, that does not mean cuts can occur without consequence. When funding is tightened, districts are forced to stretch already limited resources, and the impact is felt directly by students. We are already seeing this happen, special education staff and interventionists, who are responsible for delivering required services, are being pulled to cover absences and serve as substitutes. This disrupts consistency and compromises the quality of support students are legally entitled to receive.

I would respectfully ask for greater transparency regarding how our tax dollars are currently being allocated. Since such large reductions to the education budget are being considered, the community deserves a clear understanding of where funding is going and whether all areas are being evaluated thoughtfully and equitably.

Our children are the future of this town. Investing in their education is both a moral responsibility and a long-term investment in the strength and sustainability of our community. Continued cuts, especially in an already strained system, risk compounding existing issues and placing additional pressure on staff, students, and families.

I also believe it is reasonable to take a broader look at how our school system is structured to ensure we are operating as efficiently as possible. For example, given that the vast majority of Gilbert's student population is made up of Winsted students, it may be worth evaluating whether the current model remains the most effective and fiscally responsible approach for the town. This is not about tradition, but about making sure resources are being used in ways that best support students. Tradition alone should not be the deciding factor if it is no longer aligned with the needs of our students or the financial realities of our community.

I urge the Board to carefully consider the real-world impact of these decisions, prioritize transparency, and ensure that our students, especially those requiring additional support, are not placed at further disadvantage.

Thank you for your time and consideration.

Respectfully,
Ashley Crance

-----Original Message-----

From: Gayle Parks <ggayleparks@live.com>

Sent: Monday, April 20, 2026 4:26 PM

To: Todd Arcelaschi <tarcelaschi@townofwinchester.org>; William Hester

<whester@townofwinchester.org>; Troy Lamere <tlamere@townofwinchester.org>; Paul Marino

<pmarino@townofwinchester.org>; Cheryl Heffernan McGlynn

<cheffernanmcglynn@townofwinchester.org>; William Pozzo <wpozzo@townofwinchester.org>; Kevin

Bishop <kbishop@townofwinchester.org>; Paul Harrington <pharrington@townofwinchester.org>

Subject: Education Budget

Hello Selectman,

I am unable make the meeting tonight, but want to share my thoughts about potential cuts to Education here in Winsted.

As a life long resident of Winsted, except for Active duty time, and raising four children here, one with special needs, I personally do not support a cut of any amount to our education system. The children of this community matter! They may be the next selectman or even better next President. Please let's support our children!!!

Thank you for listening!

Gayle Parks

Sent from my iPad

Hello,

My name is Steve Larson and I live on Wheeler St. in Winsted.

I want to encourage all of you to support our town by supporting our school students, families, teachers and staff. Please do not make any further budget cuts. I will vote to pass the budget without additional cuts.

Thanks for all of your work.

Steve

Steve Larson

www.violinviolaetc.com

cell (860)523-8931

Senior Artist Teacher, The Hartt School, CT

Principal Viola, Wintergreen Music Festival

& LEAD Cooperative, VA

Hello,

My name is Steve Larson and I live on Wheeler St. in Winsted.

I want to encourage all of you to support our town by supporting our school students, families, teachers and staff. Please do not make any further budget cuts. I will vote to pass the budget without additional cuts.

Thanks for all of your work.

Steve

Steve Larson

www.violinviolaetc.com

cell (860)523-8931

Senior Artist Teacher, The Hartt School, CT

Principal Viola, Wintergreen Music Festival

& LEAD Cooperative, VA

Dear Board Members,

I am writing to share my family's experience since recently moving to Winsted. While we are enjoying living here, I have noticed a significant gap in educational needs and activities compared to the previous towns we have lived in. With two children currently at Pearson and one at Gilbert, my family has observed several areas where we feel improvements are necessary.

It appears to me that there is an overall lack of morale among both students and staff. Some staff members seem burnt out, and my children have noticed that the excitement and fun that should be present in a school environment is missing. Additionally, communication from teachers is less frequent than what we experienced at our previous schools. I believe increased communication is essential for parent engagement, as it is difficult for parents to be involved if they aren't fully informed about what is happening in the classroom, especially at Pearson.

My children have described the environment as very strict and lacking in fun, which makes it difficult for them to stay engaged. We have also encountered issues with bullying, which I believe may stem from staff being overwhelmed. Furthermore, my student at Gilbert has noted a lack of necessary supplies, and my child with a special education plan has expressed that the experience here is quite different and less supportive than at their previous schools.

I am writing to advocate for an increase in the school budget to address these concerns. I believe additional funding could help by:

- Providing more engaging activities related to the curriculum.
- Hiring extra staff to reduce the load on current teachers and hiring qualified personnel to improve morale.
- Offering raises to retain high-performing employees.
- Ensuring classrooms are properly equipped with necessary supplies.
- Maintaining a safe and positive environment for all children.

In this day and age, I do not believe it is possible to cut or maintain a budget and expect better results. The budget needs to be spent where it is needed most to foster positivity and improve the educational experience for our children.

Thank you for your time and for the work you do for our schools. I trust that you will make the right choices for the community.

Best regards,
Winstead taxpayer

Nicole Simpson



**Town of Winchester
PLANNING AND ZONING COMMISSION**

Town of Winchester Town Hall
338 Main Street – 2nd Floor – P. Francis Hicks Room

April 16, 2026

At the March 23, 2026, Regular Meeting of the Planning and Zoning Commission a positive unanimous vote was taken regarding the 8-24 referral for the sale of the following municipally owned properties. 3

32 Hubbard Street
82-84 Rockwell Street
17 Birdsall Street
132 Florence Street

Where possible, the Planning and Zoning Commission would prefer these lots to be sold for the construction of new housing in accordance with the Town's Plan of Conservation and Development, and that any required Municipal Easements related to drainage or other public infrastructure be recorded on the land records prior to sale.

Sincerely,

Geoffrey M. Green
Director of Land Use and Development



**Town of Winchester
PLANNING AND ZONING COMMISSION**

Town of Winchester Town Hall
338 Main Street – 2nd Floor – P. Francis Hicks Room

April 28, 2026

At the April 27, 2026, Regular Meeting of the Planning and Zoning Commission a positive unanimous vote was taken regarding the 8-24 referral for the sale of the following municipally owned properties.

281 Walnut Street

Where possible, the Planning and Zoning Commission would prefer these lots to be sold for the construction of new housing in accordance with the Town's Plan of Conservation and Development, and that any required Municipal Easements related to drainage or other public infrastructure be recorded on the land records prior to sale.

Furthermore, the Planning and Zoning Commission supports the intent to divide the parcel in two, selling the street frontage portion of the property which will be approximately .5 Acres, while retaining the rear portion of approximately 5 Acres which could be incorporated into the Town owned Tatro Pond Park facility.

Sincerely,

Geoffrey M. Green
Director of Land Use and Development

TOWN OF WINCHESTER - BOARDS & COMMISSIONS

Action Report to Board of Selectmen

Monday, May 4, 2026

APPOINTMENT BY "OTHER" APPOINTING AUTHORITIES

(The Board of Selectmen to vote on the appointment of the following volunteer)

Date	Name	Board / Commission / Other	Party	Seat Type - Member / Alternate	Term End Date

RE-APPOINTMENT

(The Board of Selectmen to vote tonight on continued service by the following volunteers)

Date	Applicant Name	Board or Commission	Party	Seat Type - Member / Alternate	Term End Date
4/8/2026	Alan Colavecchio	Economic Development	R	Member	4/2031
4/19/2026	Beth Whitney	Recreation	R	Member	4/2032

RESIGNATIONS

(The Board of Selectmen accept the resignations of the following Volunteers)

Date	Name	Board or Commission	Party	Seat Type - Member / Alternate
4/22/2026	Ellie Gunn	Zoning Bd of Appeals	D	Member

Nominations / Appointments - Step 2 (Final)

(The Board of Selectmen will cast a separate vote on each of the following Nominated volunteers)

Date of App.	Applicant Name	Board or Commission	Party	Seat Type - Member / Alternate	Term End Date
4/9/2026	Candy Perez	Winchester Housing Authority	D	Member	4/2031

Current Vacancies - As of this date

(Announce at each Meeting)

Board or Commission	Position	Openings	Meets On	Appointing Authority
Ad Hoc Water Level Committee	Member	1 Member	As Needed	Board of Selectmen
Architectural Review Committee	Mem / Alt	2 Members / 2 Alternates	As Needed	Planning & Zoning Commission
Conservation Commission	Mem / Alt	2 Alternates	Monthly - 2nd Thur	Board of Selectmen
Cultural District Commission	Member		To Be Determined	Board of Selectmen
Economic Development Commission	Alternate	1 Member	First / Third Tue	Town Manager
Ethics Commission	Member	2 Members	As Needed	
Historic Commission	Member	1 Member	Monthly - 1st Thur	Board of Selectmen
Housing Authority	Member	1 Resident Member	Monthly - 4th Mon.	Board of Selectmen
Laurel City Commission	Member	Multiple Openings	TBD January - June	Board of Selectmen
Recreation Board	Member	1 Member	Monthly - 1st Wed	Board of Selectmen
Zoning Board of Appeals	Member	1 Member / 1 Alternate	Monthly - 1st Wed	Board of Selectmen

Town of Winchester – City of Winsted

Winchester Town Hall
338 Main Street
Winchester, CT 06098



Phone 860-379-2713
Fax 860-738-7053
www.townofwinchester.org

Board of Selectmen

Resolution 26-01 - Supporting the Acceptance of Northwest Connecticut Community Foundation Building Healthier Communities Grant Funding

WHEREAS, the Northwest Connecticut Community Foundation has awarded the Town of Winchester a Building Healthier Communities Grant in the amount of Seventeen Thousand Four Hundred Fifty Dollars (\$17,450.00) for the acquisition of a professionally developed Guidebook system for the Winsted Fire Department; and

WHEREAS, the grant does not require an explicit local match as a condition of acceptance; and

WHEREAS, any expenditures exceeding the grant award, if required, may be funded through the Winsted Fire Department's special revenue fund(s) or operating budget, in accordance with Town financial policies and approvals; and

THEREFORE BE IT RESOLVED, that Town Manager Paul Harrington be, and hereby is, authorized to accept on behalf of the Town of Winchester a Northwest Connecticut Community Foundation Building Healthier Communities Grant in the amount of Seventeen Thousand Four Hundred Fifty Dollars (\$17,450.00) for the acquisition of a professionally developed Guidebook system Winsted Fire Department; and

FURTHER RESOLVED, that Town Manager Paul Harrington is hereby authorized to enter into and execute any and all agreements, contracts, and documents necessary to obtain said Northwest Connecticut Community Foundation Building Healthier Communities Grant,

AND I DO FURTHER CERTIFY that the above resolution has in no way been altered, amended or revoked, and is in full force and effect.

YES:

NO:

ABSENT:

Glenn Albanesius
Town Clerk, Town of Winchester



Date

BOARD OF SELECTMEN ACTION REQUEST

No.: 26-19

Date: May 04, 2026

Topic: New Business (C) – Appointment of a Moderator for the Annual Town Meeting

From: Paul Harrington, Town Manager

Background: The Town's Annual Town Meeting, as required by the Charter, is set to be held at 7:00 PM on Monday, May 11, 2026, at the Gilbert School auditorium. A Moderator must be appointed by the Board of Selectmen to preside over this meeting; according to Section 313 of the Charter, "at any town meeting, the Mayor shall preside unless a moderator is designated by a majority vote of the Board." There is no mention of a Moderator under Section 1102 of the Charter, which outlines items related to the Annual Budget Meeting.

If the Board of Selectmen wishes to designate an individual to serve as Moderator, now is the time to do so. Nominations/suggestions can be made from the floor.

Requested Action: I ask that the Board of Selectmen vote to appoint a Moderator for the Annual Town Meeting.

Fiscal Implications: None.

Recommended Motion: "I move that the Board of Selectmen appoint Dennis Dressel to serve as moderator at the Annual Town Budget meeting to be held at 7:00 PM on Monday, May 11, 2026, at the Gilbert School Auditorium."

Attachments: None.

BOARD OF SELECTMEN ACTION REQUEST

No.: 26-20

Date: May 4, 2026

Topic: New Business (D) - Bid Waiver for Aniline Guidebook

System From: Paul Harrington, Town Manager

Background: The Town of Winchester applied for and was awarded a \$17,450 grant from the Northwest Connecticut Community Foundation to fund the development and maintenance of guidebooks for the Winsted Fire Department. A guidebook system provides a layer of operational redundancy where digital systems may fail or be inaccessible, responders must have immediate access to reliable, standardized reference materials.

As part of the grant application, the Town included a proposal from Aniline, a firm specializing in the development of fire service guidebook systems. The grant award was based on the submitted proposal, which identified Aniline as the proposed service provider and supported the requested funding amount. Substituting another vendor would materially alter the scope and basis upon which the funding was approved.

Requested Action: I ask that the Board of Selectmen waive the bid process and give the Town Manager the authority to enter into a service agreement with Aniline.

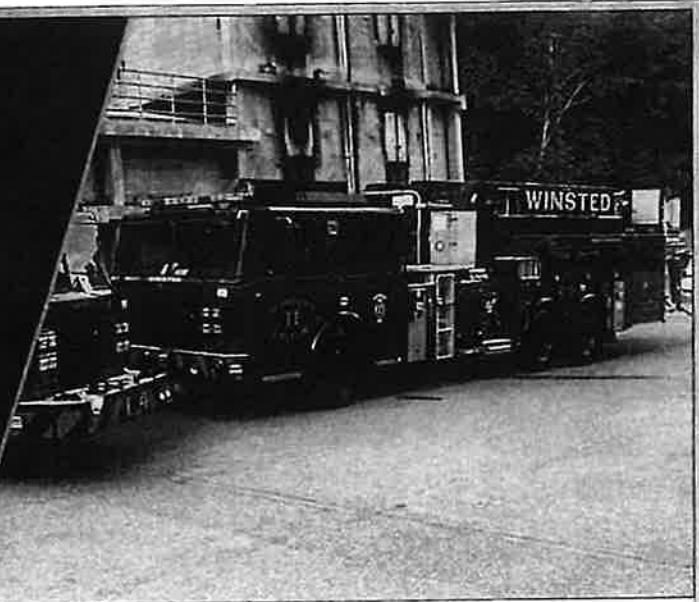
Fiscal Implications: The project is anticipated to be funded at approximately 99.8% (\$17,450 grant of \$17,487.42 estimate) through the awarded grant. As such, there is no ongoing impact to the Town's operating or capital budgets. Any costs exceeding the grant amount may be covered through the Winsted Fire Department's available grant or special revenue balances, or through its operating budget.

Manager's Recommendation: I recommend that the Board of Selectmen authorize a bid waiver for the service agreement with Aniline.

Recommended Motion: *"I move that the Board of Selectmen waive the Town's standard bidding and procurement requirements in the best interest of the Town and authorize the Town Manager to execute a contract with Aniline."*

Attachments: Aniline Guidebook Proposal

WINSTED FIRE



**WINSTED FIRE DEPARTMENT
OF LITCHFIELD COUNTY, CT
2026 GUIDEBOOK PROJECT PROPOSAL**

PREPARED FOR

Chief Field
Captain LaMere

PREPARED BY

Nicholas A. Irhin



ANILINE

EMERGENCY RESPONSE RESOURCES

FIRE COMPANY ID#	CT LC - 101
PROJECT ID #:	037_1
DATE INITIATED:	08/05/2025

VERSION 1.1 - PUBLISHED 09/12/2025



ANILINE

EMERGENCY RESPONSE RESOURCES

2026 GUIDEBOOK PROJECT PROPOSAL

FIRE COMPANY ID: CT LC - 101

PROJECT ID #: 037_1

PAGE 3
EXECUTIVE SUMMARY

PAGE 4
GUIDEBOOK OVERVIEW

PAGE 7
FINANCIAL



FIRE COMPANY ID:	CT LC - 101
PROJECT ID #:	037_1

Executive Summary

Summer 2025

For over five years, our team has been working 1-on-1 with fire department leadership in the innovation of fire service mapping and pre-incident planning, connecting them with property management in the development of custom pre-plans for high-hazard properties and offline mapping.

As of 2025, we have completed over 42 million square feet of commercial pre-plans accessible to responding apparatus and incident command for 28 fire departments. These resources provide incident command and operating personnel the necessary information to assist in the preservation of life and property, as well as facilitate the education and training for responders- before, during, and after an incident. Our team is also facilitating yearly updates to ensure accuracy and up-to-date information. In 2024, we saw some of our largest projects such as the Nemours Hopsital, Crozer Hopsital, Taylor Hopsital, Longwood Gardens, and several 300,000+ square foot warehouses. We also conducted over 184 hours of training for our partnered fire departments and their mutual aid, including training for all career shifts of four partnered departments.

All published projects are available to you and your mutual aid on our website in a PDF format, allowing for ease of use and integration into any application that allows for uploads. Our team has been providing classroom and field training for all of our partnered departments and their mutual aid, ensuring your responders are familiar with the utilization of content.

Our dedication for every project is to push the limits of pre-incident planning plans in the fire service, creating a safer fireground and more beneficial insurance opportunities and ISO ratings. We have recently expanded our team and resources to develop more detailed and accurate emergency response materials for your department and those you protect. Ultimately, our goal is to connect you with your jurisdiction and bridge the gap between the bay door and the address of fire.

Nicholas A. Irhin
Owner/Lead Developer

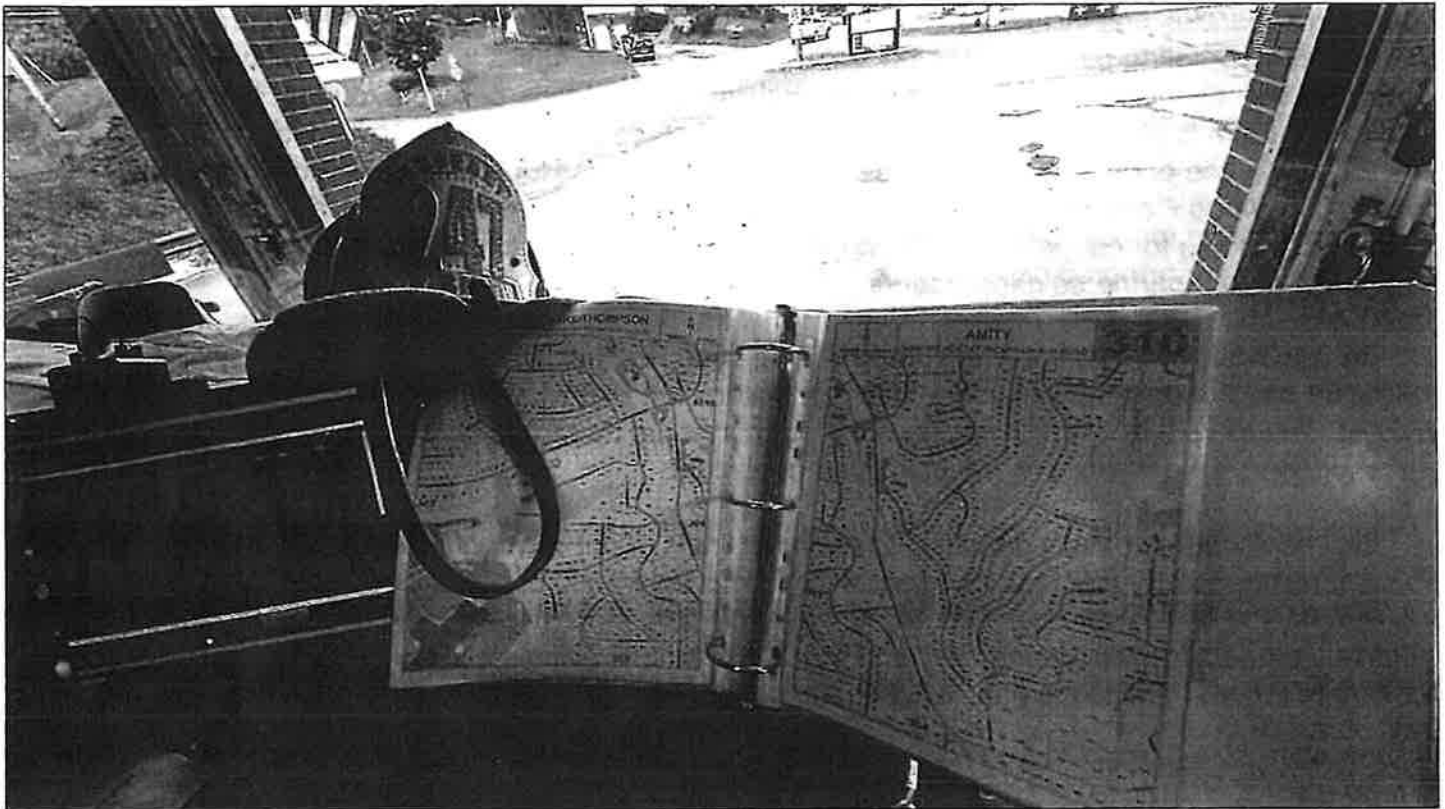


FIRE COMPANY ID: CT LC - 101

PROJECT ID #: 037_1

GUIDEBOOK OVERVIEW

Guidebooks are a fresh take on traditional fire service map books, manually hand drawn and generated as an efficient means of offline district mapping. Firefighter education is reinforced through review of the Guidebook, allowing for leadership and members to review the district using mapping designed for firefighters, by firefighters.



179 square miles of Guidebooks developed for use by over 50 fire companies, providing firefighters with a custom tool for the location of water supplies and addresses.



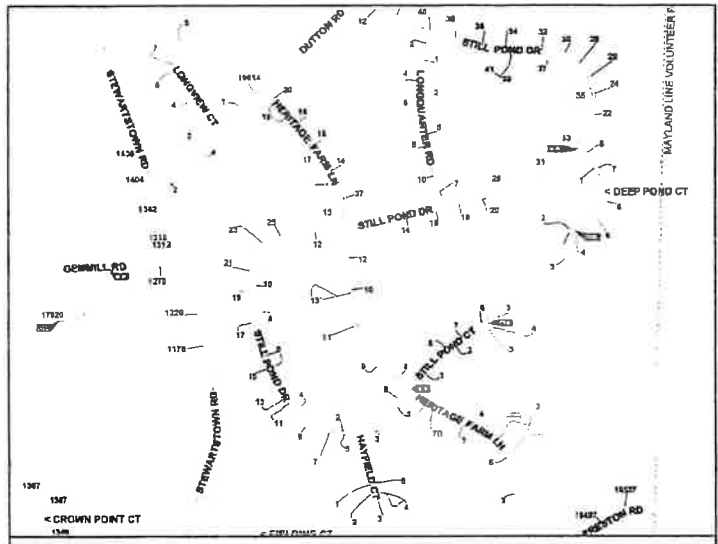
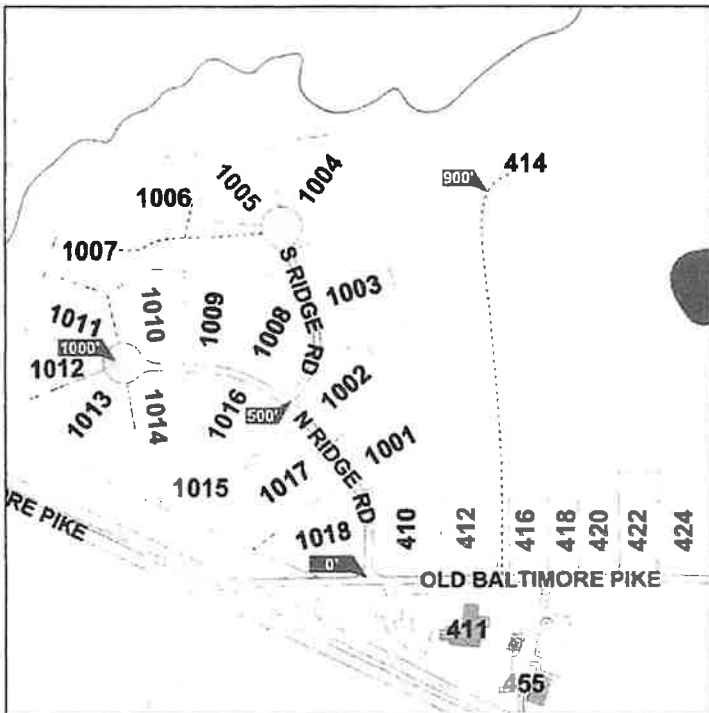
Our 6th year design has been refined and utilized by 25 fire companies, providing your members and mutual aid with a tried and tested design.



FIRE COMPANY ID: CT LC - 101

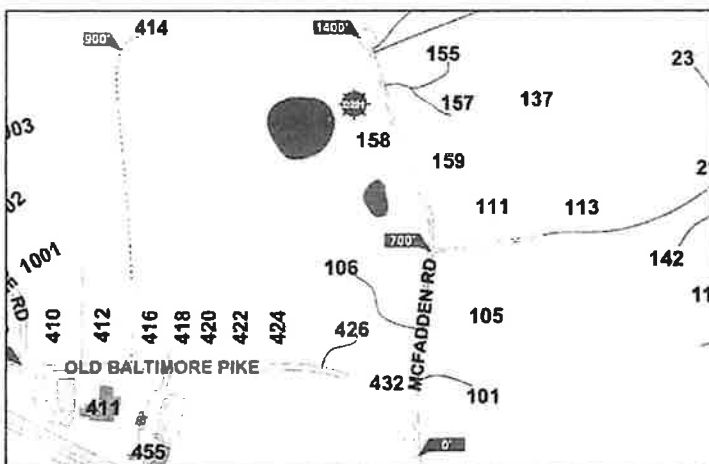
PROJECT ID #: 037_1

RURUAL WATER SUPPLY SOLUTIONS

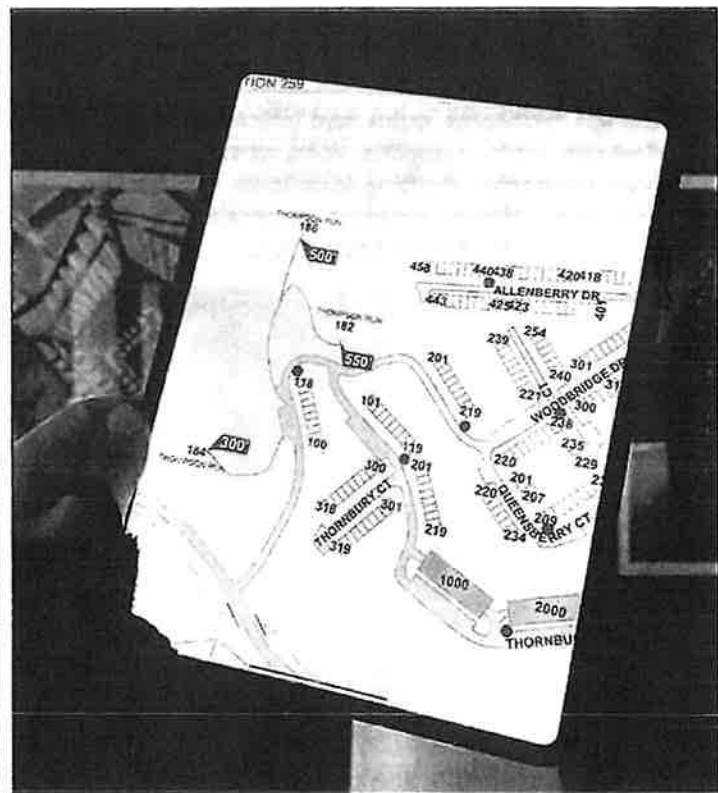


Driveways, typically hidden on satellite imagery, are outlined and defined.

Rural water solutions provide responders with pre-determined supply line lays and driveway lengths, supporting operations in rural areas. The more determined before the alarm, the greater chance of fireground success.



Drafting locations, dry hydrants, and cisterns identified to support water supply operations, matching up with the distance markers.



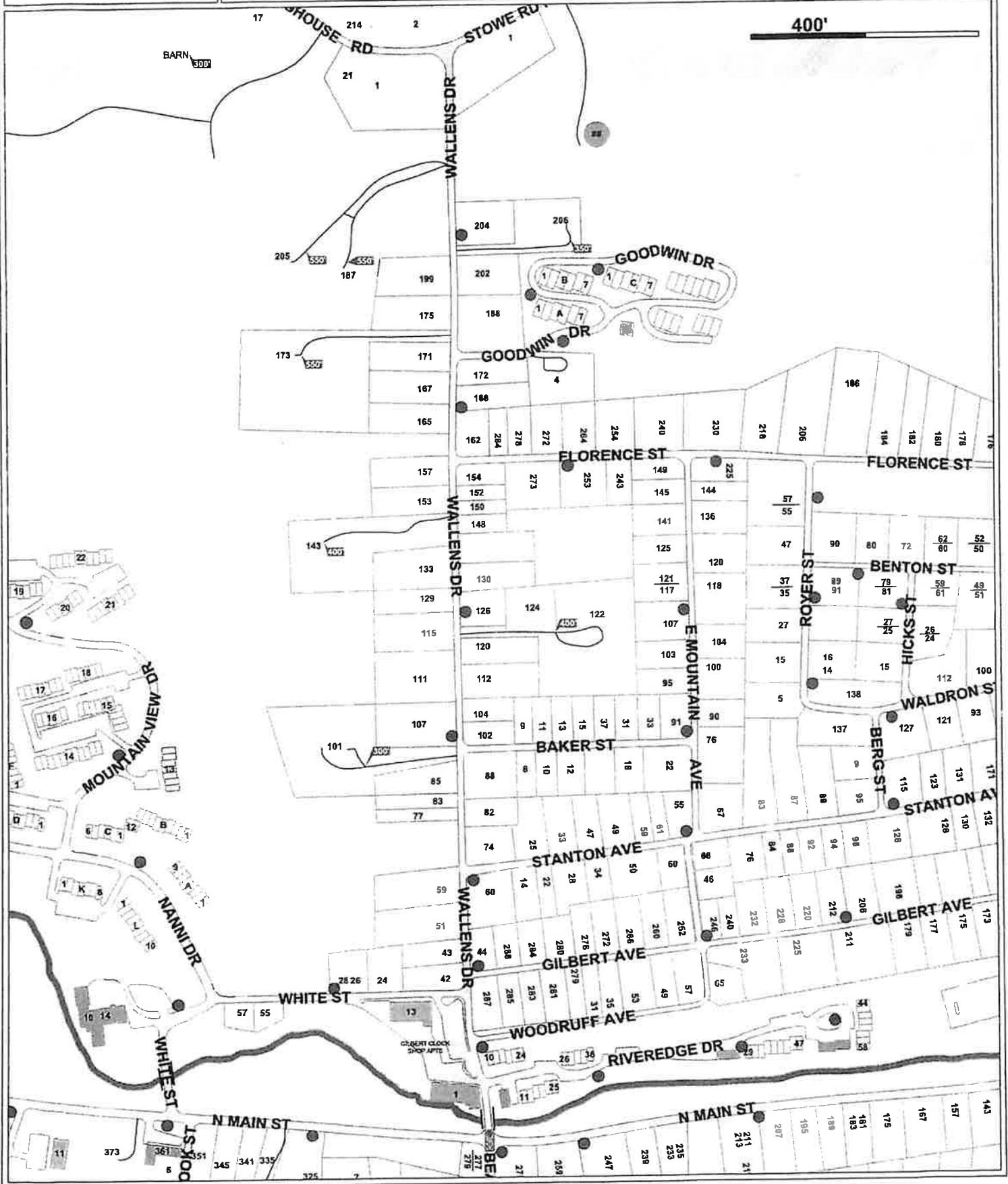
Utilization in a reliable and traditional paper format, or modern digital tablet/MDT format.

109

WALLENS STREET NORTH MAIN ST TO WALLENS ST



VERSION 1.0





FIRE COMPANY ID:	CT LC - 101
PROJECT ID #:	037_1

FINANCIAL - COST OF SERVICES

GENERAL INFORMATION

Order #:	037_1	Date:	09/12/2025				
Organization:	Winsted Fire Department	FCID #:	CT LC - 003				
Address:	27 Elm Street	City:	Winsted	State:	CT	Zip Code:	06098
Details:	Guidebook requested by Captain LeMere on July 31st 2025, covering the entire 33.9 square mile Winsted Fire Jurisdiction.						

OVERVIEW OF SERVICES

Year 1	Year 2	Year 3
- Production of the WFD 2026 Guidebook	- Maintenance of the WFD 2026 Guidebook	- Maintenance of the WFD 2026 Guidebook

GUIDEBOOK PRODUCTION

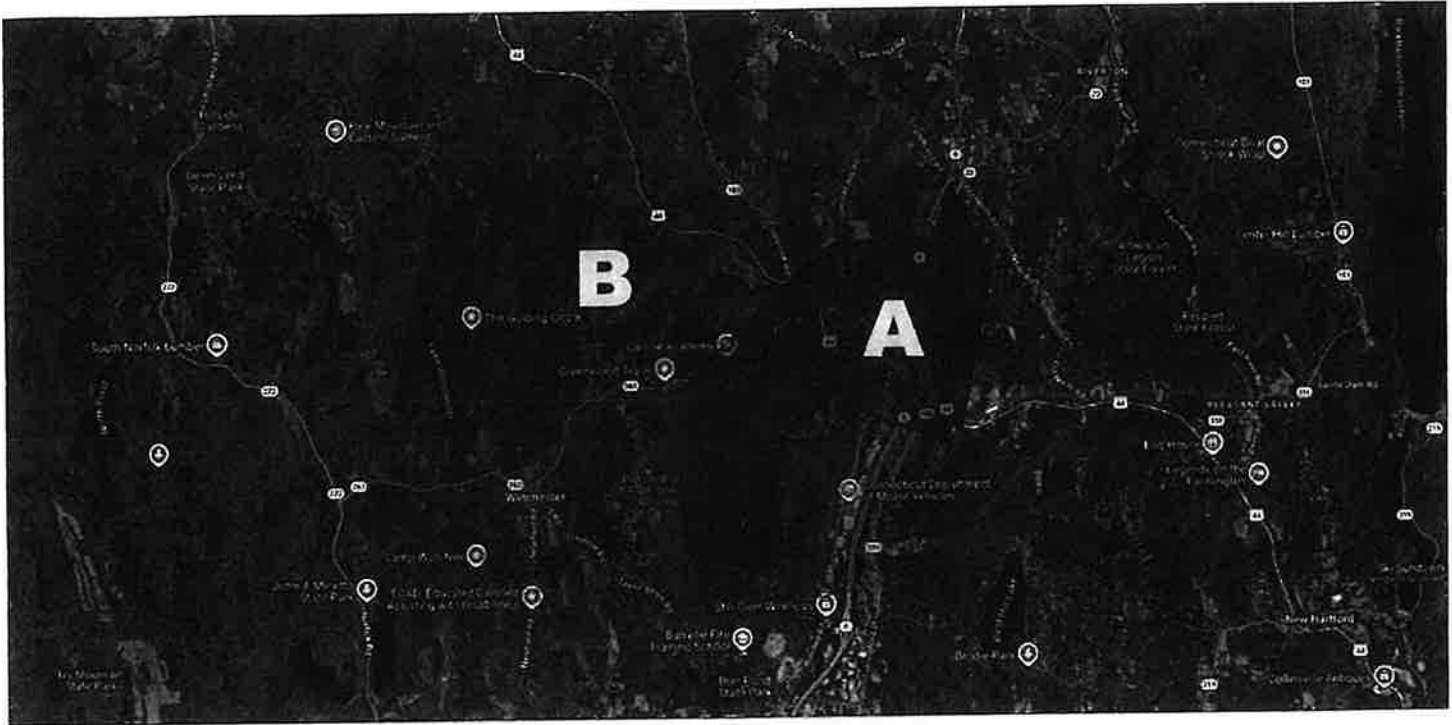
District size:	33.9 square miles				
Estimated Timeline:	60 days	TO	90 days	Markers Given:	Yes- GIS hyd data supplied
High-hazards:	N/A			Outstanding Features:	N/A

Features include:

Fire Hydrants/FDCs	Rural water supply/ and drafting sites	Dry hydrants
Highway milemarkers	Private bridges	Driveway lengths 300+
Access roads and trails	Intuitive supply line lengths	Commercial fences and gates
High tension lines	Rivers, ponds, lakes, and streams	Large garages and Barns

2026 GUIDEBOOK PROJECT PROPOSAL

FIRE COMPANY ID:	CT LC - 101
PROJECT ID #:	037_1



	Density	Rate	Quantity	Line total
Per Square Mile - Grid A:	.30	\$1,480.00	6.17	\$9,131.60
Per Square Mile - Grid B:	.10	\$480.00	27.73	\$13,310.40
Per Square Mile - Water Features:	N/A	Avg. of Grids	1.12	-\$1,320.11

Printing - Per Book	-	\$34.00	x8	\$272.00
Area Survey - Per Hour	-	N/A	N/A	N/A
Edits* - 2027/2028	-	\$561.05	x2	\$1,122.11
Guide Supports**	-	\$840.00	x1	\$840.00
Outstanding Features***	-	N/A	N/A	N/A

Guidebook Total:	\$23,356.00
-------------------------	--------------------

*2.5% of the production cost. Edits include any updates to the Guidebook, as well as corrections.
 **Guide Supports Materials include the introduction, map index, directory, and street guides.
 ***High hazards are more complex than normal development and contacted due to security and/or access issues.

2026 GUIDEBOOK PROJECT PROPOSAL

FIRE COMPANY ID: CT LC - 003

PROJECT ID #: 037_1

FINANCIAL - 3 YEAR OUTLINE

GUIDEBOOK PRODUCTION, PRINTING, AND EDITS

1	Guidebook Total	\$23,356.00	Total from previous page
----------	------------------------	--------------------	--------------------------

DISCOUNTS

2	Total for Row 1	\$23,356.00	
3	First in the State 30% Discount	-\$7,006.80	Applies to the first partnered fire company we sign with in a state we have yet to complete work in. Guidebook only.
4	First in the Region 20% Discount	N/A	Applies to the first partnered fire company we sign with in a region we have yet to complete work in.
5	First in the County 10% Discount	N/A	Applies to the first partnered fire company we sign with in a county we have yet to complete work in.
6	Total After Discount	\$16,349.20	

TRAINING

7	2025 - 1 Training	\$0.00	
8	2026	\$0.00	
9	2027	\$0.00	
10	2028	\$0.00	
11	Training Total	\$0.00	

LOGISTICS

12	Travel \$1.67 per mile	\$778.22	Travel 1 way to complete district survey and training class for WFD and mutual aid (free of charge)
13	Lodging \$180.00 per night	\$360.00	To limit cost, intention for fire company to complete Guidebook review and survey, avoiding lodging costs. Can be added to this proposal at request of FD.

TOTAL PER YEAR, FOR 3 YEARS

14	Total for Rows Rows 6 + 11 + 12 + 13	\$17,487.42
15	Total per year, for 2 years: Option 1 (Preferred)	\$8,743.71
16	Total per year, for 3 years: Option 2	\$5,829.14

PROJECT PROPOSAL APPROVAL

<div style="border: 1px solid black; height: 40px; width: 100%;"></div>	
Chief Field - Winsted Fire Department	Date
<div style="border: 1px solid black; padding: 5px; display: inline-block;">Submit Approval</div>	
or email to nirhin@aniline-err.com - a contract will follow	

Town of Winchester General Fund Budget Transfer Request

FY2026-13

BoS Action Step Number: 26-21 **Fiscal Year (FY):** FY 2026 **Date Prepared:** 4/22/2026

Requested By: Fire **Total Transfer Request Amount:** \$ 450

Intra-departmental and/or **Inter-departmental**
Anytime of Year (per TC § 914) *Only After April 1 (per TC § 915)*

Transfer <u>From:</u>	Account Name	Account Number	Amount
Fire	Medical Exams & Physicals	1-211-204-0000-0000	100
Fire	Contracted Labor	1-211-832-0000-0000	350
Total			\$ 450

Transfer <u>To:</u>	Account Name	Account Number	Amount
Fire	Contracted Services	1-211-831-0000-0000	100
Fire	Maintenance of Office Equipment	1-211-809-0000-0000	350
Total			\$ 450

Reason for Request and Confirmation of Sufficient Funding Source:

Transfer of funds is necessary to ensure we maintain sufficient fund to pay recurring cost for the remaining two months of FY 2026. The balance of the "transfer from" accounts is not expected to be utilized by end the of FY 2026.

Requesting Department Head (or designee) Approval:



Signature

4/22/2026

Date

Director of Finance (or designee) Verification of Sufficient Funds:

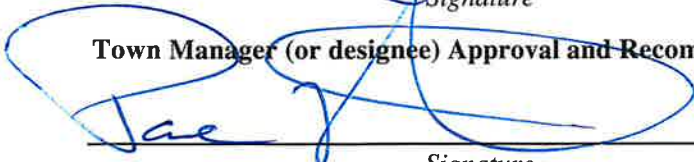


Signature

4/28/2026

Date

Town Manager (or designee) Approval and Recommendation of Transfer:



Signature

4/28/26

Date

Town Manager (or designee) Recommended Action to the Board of Selectmen:

"By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step 26-21 , budget transfer 2026-13 totaling \$450 "

Date Submitted to the Board of Selectmen

Date Approved by the Board of Selectmen

Town of Winchester General Fund Budget Transfer Request

FY2026-14

Action Step Number:	26-22	Fiscal Year (FY):	FY 2026	Date Prepared:	4/24/2026
Requested By:	Land Use	Total Transfer Request Amount:		\$	1,000
<input checked="" type="checkbox"/>	Intra-departmental <i>Anytime of Year (per TC § 914)</i>	and/or	<input type="checkbox"/>	Inter-departmental <i>Only After April 1 (per TC § 915)</i>	

Transferred From:	Account Name	Account Number	Amount
Land Use	Training and Education	1-148-811-0000-0000	1,000
Total			\$ 1,000

Transferred To:	Account Name	Account Number	Amount
Land Use	Maintenance of Vehicles	1-148-821-0000-0000	1,000
Total			\$ 1,000

Reason for Request and Confirmation of Sufficient Funding Source:

These funds are needed to address necessary vehicle maintenance, including brake repairs for the Impala and routine oil changes for three additional vehicles - the two EcoSports and "Booger" the Jeep. Available funds exist in Training & Education, and the account is not expected to be fully expended by June 30.


Requesting Department Head (or designee) Approval:

 Signature	4/28/26 Date
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Director of Finance (or designee) Verification of Sufficient Funds:

 Signature	4/28/2026 Date
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Town Manager (or designee) Approval and Recommendation of Transfer:

 Signature	4/28/26 Date
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Town Manager (or designee) Recommended Action to the Board of Selectmen:

"By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step 26-22 , budget transfer 2026-14 totaling \$1,000 ."

Date Submitted to the Board of Selectmen	Date Approved by the Board of Selectmen
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Town of Winchester General Fund Budget Transfer Request

FY2026-15

BoS Action Step Number: 26-23 **Fiscal Year (FY):** FY 2026 **Date Prepared:** 4/27/2026
Requested By: Highways **Total Transfer Request Amount:** \$ 22,000

Intra-departmental
Anytime of Year (per TC § 914) and/or **Inter-departmental**
Only After April 1 (per TC § 915)

Transferred <u>From</u> :	Account Name	Account Number	Amount
Cemeteries	General Labor	1-313-194-0000-0000	22,000
Total			\$ 22,000

Transferred <u>To</u> :	Account Name	Account Number	Amount
Highways	Maintenance of Equipment	1-311-826-0000-0000	20,000
Highways	Engineering Services	1-311-851-0000-0000	2,000
Total			\$ 22,000

Reason for Request and Confirmation of Sufficient Funding Source:

Our Cemetery Maintainer position has been vacant for several months, so there is a surplus of funds available in that line through June 30. \$20,000 will be used to purchase parts for our equipment while funds are available in the current year budget. \$2,000 in engineering work will be used for the Newfield Road bridge to update the inspection work and determine funding eligibility under the Federal Local Bridge Program.

Requesting Department Head (or designee) Approval:

 _____
Signature
4/27/2026
Date

Director of Finance (or designee) Verification of Sufficient Funds:

 _____
Signature
4/28/2026
Date

Town Manager (or designee) Approval and Recommendation of Transfer:

 _____
Signature
4/28/26
Date

Town Manager (or designee) Recommended Action to the Board of Selectmen:

*"By recommendation of the Town Manager, I move that the Board of Selectmen approve the above
 Action Step 26-23, budget transfer 2026-15 totaling \$22,000"*

_____ *Date Submitted to the Board of Selectmen*

_____ *Date Approved by the Board of Selectmen*

BOARD OF SELECTMEN ACTION REQUEST

No.: 26-24

Date: May 4, 2026

Topic: New Business (H)- Refunds as Recommended by the Collector of Revenue (with attachments)

From: Paul Harrington, Town Manager

Background: The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

Requested Action: The Board of Selectmen should authorize the Town Manager to approve the described refunds.

Fiscal Implications: The described refunds total \$4,387.78.

Manager's Recommendation: I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

Recommended Motion: *I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$4,387.78.*

Attachment:

Grand List 2023 Refunds

Grand List 2024 Refunds



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
20339	2024 MV	NISSAN NORTH PO BOX 22059 NASHVILLE, TN 37202	\$441.75 COC
56904	2023 MV	NISSAN NORTH PO BOX 22059 NASHVILLE, TN 37202	\$356.19 COC
56907	2023 MV	NISSAN NORTH PO BOX 22059 NASHVILLE, TN 37202	\$295.23 COC
56910	2023 MV	NISSAN NORTH PO BOX 22059 NASHVILLE, TN 37202	\$373.68 COC
56911	2023 MV	NISSAN NORTH PO BOX 22059 NASHVILLE, TN 37202	\$253.55 COC
56918	2023 MV	NISSAN NORTH PO BOX 22059 NASHVILLE, TN 37202	\$367.96 COC
56920	2023 MV	NISSAN NORTH PO BOX 22059 NASHVILLE, TN 37202	\$315.57 COC
12771	2024 MV	TYLER 147 BELEVEDERE AVE WINSTED, CT 06098	\$178.81 OVERPAYMENT
57303	2023 MV	TYLER 147 BELVEDERE AVE. WINSTED, CT 06098	\$99.86 OVERPAYMENT
11311	2024 MV	TOYOTA LEASE 525 FELLOWSHIP RD. SUITE 330 MT. LAUREL, NJ 08054	\$283.83 COC
13630	2024 MV	TOYOTA LEASE 525 FELLOWSHIP RD. SUITE 330 MY. LAUREL, NJ 08054	\$567.65 COC

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

4/27/2026

Date of Report

Ashley Kelsey

Ashley Kelsey, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
17976	2024 MV	LOCKBOX 830238	\$184.64
	TOYOTA LEASE	525 FELLOWSHIP RD. SUITE 330 MT. LAUREL, NJ 08054	COC
20492	2024 MV	LOCKBOX 830238	\$436.90
	TOYOTA LEASE	525 FELLOWSHIP RD. SUITE 330 MT. LAUREL, NJ 08054	COC
MV TOTAL REFUNDS BY TYPE			\$4,155.62
80937	2024 MVS	JOAN	\$42.03
	JESPERSE N	132 MILLBROOK RD COLEBROOK, CT 06021	COC
80223	2023 MVS	TYLER	\$190.13
	PATTERSON	147 BELEVEDERE AVE WINSTED, CT 06098	OVERPAYMENT
MVS TOTAL REFUNDS BY TYPE			\$232.16
NUMBER OF REFUNDS	15	TOTAL REFUNDS	\$4,387.78

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

4/27/2026

Date of Report

Ashley Kelsey
Ashley Kelsey, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue



**Town of Winchester
City of Winsted
Office of the Fire Marshal
338 Main Street
Winsted, CT 06098
Tel. (860) 379-8771**

**Fire Marshal Report
March 2026**

April 17, 2026

Fire Marshal Fire Code Inspections:

24 Fire code inspections

Apartment building 5 Elm Street 20 apartments four businesses

Housing Inspections:

7 Housing inspections

Follow Up Inspections:

5 Follow up inspections

Complaints:

4 Housing code complaints

1 Fire code complaint

After Hours Call In

3 Fires

Sincerely

James Lagassie
James Lagassie
Fire Marshal