



**TOWN OF WINCHESTER  
BOARD OF SELECTMEN MEETING  
Regular Meeting Agenda  
May 18, 2025-7:00PM**

RECEIVED  
TOWN CLERK'S OFFICE

MAY 15 2026

TOWN OF WINCHESTER, CT

1. **CALL TO ORDER** (Turn your cell phones off)
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA REVIEW**
4. **APPROVAL OF MINUTES**
  - A) Minutes of Regular meeting on May 04, 2026
5. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
6. **TOWN MANAGER'S REPORT**
7. **FINANCE DIRECTOR'S REPORT**
8. **CORRESPONDENCE**
9. **BOARDS AND COMMISSIONS**
10. **UNFINISHED BUSINESS**
11. **NEW BUSINESS**
  - A) 26-25 Line-Item Transfers (Town Manager Harrington)
  - B) Waste Receptacle adoption program (Town Manager Harrington)
  - C) Pearson Building Committee Update (Town Manager Harrington)
12. **EXECUTIVE SESSION**
  - A) Discussion regarding sale of Town Owned Properties, 32 Hubbard Street, 82-84 Rockwell Street, 17 Birdsall Street, 132 Florence Street and 124 Rockwell Street
  - B) Discussion regarding MOU-Police
13. **NEW BUSINESS**
  - A) Discussion and possible action regarding sale of Town Owned Properties, 32 Hubbard Street, 82-84 Rockwell Street, 17 Birdsall Street, 132 Florence Street and 124 Rockwell Street
14. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
15. **SELECTMEN'S COMMENTS AND REPORTS**
16. **ADJOURNMENT**

# Town of Winchester

Board of Selectmen - Regular Meeting

Monday May 4, 2026

Winchester Town Hall - Hicks Room

Noticed in Town Clerks Office and on Towns Website

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7pm

Attending Members	Todd Arcelaschi (Mayor)	William Pozzo (Selectman)
	William Hester (Selectman)	Kevin Bishop (Selectman)
	Troy Lamere (Selectman)	Cheryl Heffernan McGlynn (Selectwoman)
Absent Excused	Paul Marino (Selectman)	
Staff Members	Paul Harrington (Town Manager)	
	Glenn Albanesi (Town Clerk)	

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** - The Town Manager requested the following changes to the Agenda

\* Delete Item's 11 and 12 ( Executive Session and Related New Business)

Motion - Sel. Hester/ Sel. Pozzo

Vote to approve - Unanimous (6 - 0)

\* Add Discussion/Possible Action related to Additional State Aid to FY2627 Budget

Motion - Sel. Hester/ Sel. Pozzo

Vote to approve - Unanimous (6 - 0)

\* Change to Item 10B (Historic Commission Update). Scheduled presenter Hamish Lutris unable to attend so Town Manager Harrington will take his place.

Item 4 **Approval of Minutes**

\* Minutes of Regular Meeting on April 6, 2026

Motion - Sel. Lamere/ Sel. Pozzo

Vote to approve - Unanimous (6 - 0)

\* Minutes of Special Meeting - Budget Workshop on April 13, 2026

Motion - Sel. Lamere/ Sel. Pozzo

Vote to approve - Unanimous (6 - 0)

\* Minutes of Special Meeting - Budget Workshop on April 15, 2026

Motion - Sel. Lamere/ Sel. Pozzo

Vote to approve - Unanimous (6 - 0)

\* Minutes of Special Meeting - Budget Workshop on April 20, 2026

Motion - Sel. Lamere/ Sel. Pozzo

Vote to approve - Unanimous (6 - 0)

\* Minutes of Regular Meeting on April 20, 2026

Motion - Sel. Lamere/ Sel. Pozzo

Vote to approve - Unanimous (6 - 0)

Item 5 **Citizens Comments** - The following people addressed the Board

- 1) Steve Robinson
- 2) Aubrey English
- 3) Blaine O'Meara

Item 6 **Town Manager's Report** - Town Manager Paul Harrington reported on the following topics.

- \* A recent resident inquiry about sidewalk replacement around the schools yielded the following update. The contractor who won the bid for the work has stopped corresponding with the Town so the decision has been made to rebid the project and hope that contractors will respond.
- \* The Town has been awarded \$17,450 in the form of a Building Healthier Communities Grant from Northwest Connecticut Community Foundation. The funds will support development and maintenance of guidebooks for the Winsted Fire Department.
- \* Winchester is poised to receive \$457,054 in additional State aid funding. The Town will get \$136,056 in supplemental Pequot Mohegan Grant monies while the Board of Ed will get \$320,998 in supplemental Education Aid.
- \* The Annual Town Budget Meeting will be held on Monday May 11, 2026. The start time is 7pm and will be held at the Gilbert School auditorium.
- \* A reminder for everyone who hasn't taken the time to complete the Safe Streets 4 All Survey to please take a couple minutes and share their feedback. This exercise is critical to secure future Federal Funds to ensure our streets and roads are safe for travel.
- \* A request has been submitted to the Charter Revision Commission requesting consideration for a revised Town Budget timeline that would allow for twice as many referendums before the start of the new fiscal year.
- \* The Town will host its first Main Street Momentum Workshop on May 27th. This project is intended to encourage collaboration between, residents, business owners, commercial property owners and community leaders to strengthen and revitalize our downtown space.
- \* The Town is actively winding down any unfinished ARPA Funded projects. Making certain we meet reporting timelines will ensure that we avoid any post initiative audit penalties.
- \* A "May the 4th be with you" salutation was offered in memory of the famous Star War's series.

Item 7 **Correspondence** -

- A) Planning and Zoning Commission 8-24 referral for 32 Hubbard Street, 82-84 Rockwell Street, 17 Birdsall Street, 132 Florence Street
- \* A formal letter was received by the Board of Selectmen documenting a unanimous vote by the Planning and Zoning Commission in favor of selling the aforementioned Town Owned Properties.
- B) Planning and Zoning Commission 8-24 referral for 281 Walnut Street
- \* A formal letter was received by the Board of Selectmen documenting a unanimous vote by the Planning and Zoning Commission in favor of selling the aforementioned Town Owned Properties. Town Manager Harrington asked the Board if they would consider an offer by Habitat for Humanity to purchase part of the property and construct one of their homes. The Board agreed to have this opportunity added to a future Agenda for review and discussion.

Item 8 **Boards and Commissions** - The following actions were taken

- 1) Alan Colavecchio (R) is submitted for Re-appointment to a Member seat on the Economic Development Commission with a term to expire April 2031.  
Motion - Sel. Bishop / Second - Sel. Lamere  
Vote to approve - Unanimous (6 - 0)

2) Beth Whitney (R) is submitted for Re-appointment to a Member seat on the Recreation Board with a term to expire April 2032.

Motion - Sel. Bishop / Second - Sel. Lamere

Vote to approve - Unanimous (6 - 0)

3) A Letter of Resignation was received and accepted from the following volunteer.

Ellie Gunn from the Zoning Board of Appeals

Ellie's time and service to the Town is acknowledged with gratitude.

4) Candy Perez (D) is submitted for Nomination and Appointment to the Winchester Housing Authority with a term to expire April 2031.

Motion - Sel. Bishop / Second - Sel. Heffernan McGlynn

Vote to approve - Yes (4) / No (1) Sel. Lamere / Abstain (1) Sel. Hester

Item 9 **Unfinished Business** - None

Item 10 **New Business** -

A) Discussion/Possible Action related to Additional State Aid to FY2627 Budget

Town Manager Harrington shared a spreadsheet with the Board illustrating a recommendation to receive \$136,056 in additional State Aid Revenue and take action to reduce the proposed Budget Mill Rate change to 2.85%.

Motion Statement - "I move that the Board of Selectmen increase the Pequot-Mohegan Grant revenue line by \$136,056; from \$49,474 to \$185,530; in accordance with SB-01 as of May 4, 2026, and that the total FY2027 Budget Appropriation of \$42,290,600 remain unchanged from the April 20, 2026 proposed Budget for presentation at the May 11, Annual Town Budget Meeting in accordance with the Town Charter."

Motion - Sel. Lamere / Second - Sel. Pozzo

Vote to approve - Unanimous (6 - 0)

General discussion about the \$320,998 Education Aid funds was had with no formal action taken.

B) Historic Commission updates (Given by Town Manager Harrington in Mr. Lutris's absence)

A memorial service will be held on Saturday May 23rd at 11am to noon at the First Church of Winsted. This in honor of all those who served and sacrificed for our Nation and will include a performance by the Litchfield County Choral Union.

C) 26-01 Resolution Supporting the Acceptance of the NW CT Community Foundation Building Healthier Communities Grant

Motion Statement - " I make a motion to adopt Resolution 26-01."

Motion - Sel. Hester / Second - Sel. Lamere

Vote to approve - Unanimous (6 - 0)

D) 26-19 Consider and Possibly Act on the Appointment of a Moderator for the Annual Town Meeting to be held on Monday May 11, 2026

Motion Statement - " I move that the Board of Selectmen appoint Dennis Dressel to serve as Moderator at the Annual Town Budget Meeting to be held at 7pm on Monday May 11, 2026 at the Gilbert School auditorium."

Motion - Sel. Hester / Second - Sel. Lamere

Vote to approve - Unanimous (6 - 0)

- E) 26-20 Consider and Possibly Act on a Bid Waiver for Aniline Guidebook System  
 Motion Statement - "I move that the Board of Selectmen waive the Town's standard bidding and procurement requirements in the best interest of the Town and authorize the Town Manager to execute a contract with Aniline."  
 Motion - Sel. Hester / Second - Sel. Lamere  
 Vote to approve - Unanimous (6 - 0)
- F) 26-21 Proposed Line Item Transfers  
 Motion Statement - "By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step 26-21 budget transfer 2026-13 totaling \$450.00"  
 Motion - Sel. Hester / Second - Sel. Lamere  
 Vote to approve - Unanimous (6 - 0)
- G) 26-22 Proposed Line Item Transfers  
 Motion Statement - "By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step 26-22 budget transfer 2026-14 totaling \$1,000.00"  
 Motion - Sel. Hester / Second - Sel. Lamere  
 Vote to approve - Unanimous (6 - 0)
- H) 26-23 Proposed Line Item Transfers  
 Motion Statement - "By recommendation of the Town Manager, I move that the Board of Selectmen approve the above Action Step 26-23 budget transfer 2026-15 totaling \$22,000.00"  
 Motion - Sel. Hester / Second - Sel. Lamere  
 Vote to approve - Unanimous (6 - 0)
- I) 26-24 Refunds as Recommended by the Collector of Revenue  
 Motion Statement - "I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$4,387.78."  
 Motion - Sel. Bishop / Second - Sel. Hester  
 Vote to approve - Unanimous (6 - 0)
- J) Discussion / Possible Action on the Pearson School Roof Project Building Committee  
 The Board agreed that all six applicants met the basic criteria to serve on the new committee. They also agreed that membership would have likely been capped between 5 and 7 so that approving each applicant would make the establishment of the Pearson School Roof Building Committee an easy task. A motion was offered to seat the following applicants.
- |                |                  |                |
|----------------|------------------|----------------|
| 1) Rob Asselin | 3) William Pozzo | 5) Troy Lamere |
| 2) Rich Mazzei | 4) Dave Cruden   | 6) Jason Kent  |
- Motion - Sel. Hester / Second - Sel. Bishop  
 Vote to approve - Yes (4) / Abstain (2) Sel. Pozzo / Sel. Lamere

Item 11

**Executive Session**

This Item removed from Agenda

- A) Discussion regarding Sale of Town Owned Properties, 32 Hubbard Street, 82-84 Rockwell Street 17 Birdsall Street, 132 Florence Street, 99 Hubbard Street, 124 Rockwell Street and 281 Walnut Street.  
 Motion to enter Executive Session taking the Town Manager Paul Harrington at \_\_\_\_\_pm  
 Motion - Sel. \_\_\_\_\_ / Second - Sel. \_\_\_\_\_  
 Vote to approve - Unanimous  
 A motion to come out of Executive Session at \_\_\_\_\_pm  
 Motion - Sel. \_\_\_\_\_ / Second - Sel. \_\_\_\_\_  
 Vote to approve - Unanimous

Item12

**New Business**

This Item removed from Agenda

A) Discussion and Possible Action regarding Sale of Town Owned Properties, 32 Hubbard Street, 82-84 Rockwell Street, 17 Birdsall Street, 132 Florence Street, 99 Hubbard Street, 124 Rockwell Street and 281 Walnut Street.

Item 13

**Citizens Comments** - None

Item14

**Selectmen's Comments -**

Sel. Lamere -

Promised that Memorial Day Flags would be hung in time

Sel. Bishop -

Spoke in support of the reenergized Cultural District Commission

Mayor Arcelaschi -

Attended the Elks Club Youth Month Celebration / Reminded everyone that the Pet Parade is scheduled for May 16th and the Annual Town Budget Meeting is May 11th.

Sel. Hester -

Attended the FOMS Cleanup event, The Beauty and the Beast play and the America 250 Story Telling at American Mural Project.

Item 15

**Adjournment**

To adjourn the meeting at 8:15pm

Motion - Sel. Lamere / Second - Sel. Pozzo

Vote to approve - Unanimous (6 - 0)

ATTEST:

Glenn Albanesi, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.



Winchester Town Hall  
338 Main Street  
Winchester, CT 06098



Phone 860-379-2713  
Fax 860-738-7053  
[www.townofwinchester.org](http://www.townofwinchester.org)

Office of the Town Manager

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# Town of Winchester, Connecticut

## Main Street Waste Receptacle Program

Board of Selectmen Briefing | May 2026

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### Program Overview

The Town of Winchester is proposing a Main Street Waste Receptacle Program to improve downtown cleanliness, appearance, and visitor experience through the installation of durable public trash receptacles along Main Street.

The program is designed as a partnership between the Town and local businesses. Businesses may voluntarily adopt a nearby receptacle by helping monitor and empty it regularly, while the Town provides oversight, maintenance support, and coordination.

### Program Goals

- Improve downtown cleanliness and appearance
  - Reduce litter accumulation on Main Street
  - Encourage business participation and community pride
  - Improve the experience for residents and visitors
- 

### Equipment Standard

The proposed standard receptacle is the **Alpine Industries 55-Gallon Commercial Trash Can** or comparable equivalent.

### Key Features

- Heavy-duty galvanized steel construction

- Weather-resistant for year-round outdoor use
- Lockable and animal-resistant design
- Durable commercial-grade performance
- Professional appearance suitable for downtown streetscapes
- Expected lifespan of 10–15+ years

These receptacles are designed to withstand Connecticut weather conditions while maintaining a clean and attractive appearance throughout the downtown corridor.

## Program Cost & Funding

### Estimated Investment

Item	Estimated Cost
Cost Per Unit	\$900–\$1,050
Estimated Units	15–25 receptacles
Pilot Program	Start with purchase of 5
Total Program Cost	\$16,500–\$31,000

### Funding Strategy

The Town intends to pursue:

- State of Connecticut NIPPER funding
- Minimal local contribution, if required
- No direct cost to participating businesses except liners and time

The long service life of the receptacles makes the investment cost-effective over time while improving the overall downtown environment.

## Adoption & Operations Model

Participating businesses may voluntarily adopt nearby receptacles and assist with:

- Monitoring overflow
- Routine emptying
- Reporting maintenance needs

The Town will continue to provide:

- Program coordination
- Maintenance and repair support
- Replacement planning as needed

This shared-responsibility model promotes business engagement while helping maintain a cleaner downtown area.

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## **Community Benefits**

Implementation of the program is expected to provide several long-term benefits:

### **Downtown Appearance**

- Cleaner sidewalks and streets
- Reduced litter accumulation
- More attractive business district

### **Operational Benefits**

- Reduced demand on DPW cleanup resources
- Better waste containment
- More efficient maintenance operations

### **Economic & Community Benefits**

- Improved visitor and customer experience
  - Stronger partnership between businesses and the Town
  - Enhanced community pride and downtown image
- 

## **Recommendation**

It is recommended that the Board of Selectmen:

1. Approve the proposed funding allocation
  2. Authorize launch of the Main Street Waste Receptacle Program
  3. Direct staff to proceed with implementation and business outreach
-



**TOWN OF WINCHESTER**  
**MAIN STREET**  
**WASTE RECEPTACLE**  
*Adoption Program*

**WORKING TOGETHER FOR A CLEANER, BEAUTIFUL DOWNTOWN.**

The Town of Winchester is inviting local businesses to adopt a downtown trash receptacle and help keep Main Street clean, welcoming, and beautiful for everyone.



**MAKE AN IMPACT**  
 Help keep our downtown clean and litter-free.



**SHOW YOUR PRIDE**  
 Demonstrate your commitment to our community.



**BE RECOGNIZED**  
 Your business will be recognized on the receptacle and by the Town.



**BUILD COMMUNITY**  
 Together, we create a stronger, more vibrant downtown for all.



**ADOPT A RECEPTACLE TODAY!**

Together, we can make Main Street a place we're all proud of.

**HOW IT WORKS**

1



**YOU ADOPT**

Choose a receptacle near your business.

2



**YOU MAINTAIN**

Empty the receptacle as needed and replace the liner.

3



**WE RECOGNIZE**

We'll place a plaque on the receptacle and promote your business.

4



**WE ALL BENEFIT**

A cleaner Main Street means a stronger community for everyone.



**BE PART OF SOMETHING GREAT.**

ADOPT. MAINTAIN. MAKE A DIFFERENCE.



**INTERESTED IN ADOPTING?**

Contact the Town of Winchester to learn more or sign up today!



[townofwinchester.org](http://townofwinchester.org)



(860) 379-2713

**THANK YOU FOR HELPING KEEP WINCHESTER BEAUTIFUL! ❤️**



Proudly Maintained By  
**LOCAL BUSINESSES**

COMMERCIAL GRADE

**55-GALLON ALL-WEATHER TRASH RECEPTACLE**

- ✓ Heavy-duty steel construction
- ✓ Weather-resistant and built to last
- ✓ Lockable door for secure servicing
- ✓ Ideal for year-round outdoor use
- ✓ 55-gallon capacity for high-volume use

# WINCHESTER POLICE DEPARTMENT

*Chief of Police · Christopher C. Ciuci*

Date: May 14, 2026  
To: Town Manager Paul Harrington  
From: Chief Christopher C. Ciuci  
Subject: Town Manager's Report – April 2026

## Staffing:

- The FY26 budget was approved with twenty-one sworn police officer positions. As of today, we are fully staffed, but it feels like we are down four. Two officers are attending the police academy, one officer is in field training, and one officer remains out on workers compensation since January 24<sup>th</sup> and has a surgery scheduled for May 18<sup>th</sup>.

## Employee Recognition:

- In April Officer Jessica Luzefski was selected and recognized as our employee of the quarter for the 1<sup>st</sup> Quarter of 2026. The press release is attached.
- On April 9<sup>th</sup> we held a promotional ceremony for Adam Burwin who was promoted to the rank of sergeant.
- On April 24<sup>th</sup> Officer Brandon Garcia made a self-initiated DUI arrest while conducting traffic enforcement. It was an excellent job taking a dangerous driver off the streets.

## Community Engagement:

- On April 19<sup>th</sup> a number of officers donated their time for our Tip-a-Cop event at the Little Red Barn Brewery. Their efforts resulted in over \$1200 in donations for Connecticut Special Olympics and dozens of positive interactions with our community members and LRB's staff. Sergeant Joy Hubbard coordinated and worked the event, along with Officer Branden Garcia, Officer Christopher Tieman, Officer Jess Luzefski, & Sergeant Pete DeLouis.

## Officer Safety, health, & wellness:

- Officer Austin Stoeke attended a Mental Health First Aid course at the police academy.

Updates:

- Police Facility – Jacunski Humes Architects completed their work for us on a space needs assessment, schematic design, and cost estimate for the renovation and addition to the Bank of America building, #44 Elm Street. The construction cost came in at just under 10 million. The 15% recommended contingency added 1.4 million, and the soft costs (equipment, furniture, IT & phone, moving expenses, etc..) was 1.6 million. The total project cost was \$12,789,229 with an assumed construction schedule to begin in the Spring of 2027. If the start of construction is delayed beyond the Spring of 2027, costs should be increased 4-5% / year to accommodate for cost escalation due to inflation.
- Fleet – We are currently down three vehicles: 1 Patrol, 1 Reserve, & 1 Administrative. To operate effectively we need seventeen vehicles in our fleet. The breakdown is as follows:

Fleet	Need	Actual	Notes
Patrol	8	7	Fully outfitted marked main line patrol vehicles. One of these vehicles has 100,000 miles on it and should be replaced.
Reserve	5	4	Five semi-outfitted marked reserve patrol vehicles. These are typically older patrol vehicles with high mileage that have been stripped of most equipment and are used for outside detail work, special events, & in emergencies. All four of these vehicles have between 65,000 and 130,000 miles on them.
Administrative	4	3	Unmarked vehicles used by command staff, detectives, officers on light duty, & officers attending training. Two have 97,000+ miles.
Total:	17	14	

- Marine Patrol – Marine Patrol will start on May 15, 2026. On June 7<sup>th</sup> Officer Chris Tieman will be attending a NASBLA Inland Boat Operator & Marine Patrol Fundamentals Train the Trainer course. Upon completion he will be an instructor and able to teach the course to our team members. The majority of the team took the Inland Boat Operator & Marine Patrol Fundamentals course last year.
- RMS (NEXGEN) upgrade – Training will take place in May & June. Our go-live week is scheduled to begin on Monday June 15<sup>th</sup> through Friday June 19<sup>th</sup>.
- Major Crime / Investigations – Detective Crean investigated four new sexual assault cases last month and two child abuse / neglect cases. He was also assigned one death investigation and assisted Lucky Animal Rescue retrieve two dogs associated with the Smolak arrest.

- Traffic – Our ATESD plan was approved by the Office of the State Traffic Administration (OSTA) on 05/04/2026. Sitestream is working to get the system on-line within ninety days.

April 2026	#
Motor Vehicle Stops	34
Motor Vehicle Crashes	18
Driving Under Influence	1
Traffic Complaints	19
Parking Complaints	11

- Impound Area – The new impound area is essentially complete. Punchlist items include installation of privacy slats and additional grading by Public Works to shore up a security issue at the entrance gate.
- Accreditation – **\*\* No progress, no change.\*\*** Due to our current staffing levels and organizational structure, we will not be in compliance with the law § 7-294ee. CALEA advanced must be achieved by the end of 2026.



Christopher C. Ciuci  
Chief of Police

Attachments: (1)

# WINCHESTER POLICE DEPARTMENT

Chief of Police · Christopher C. Ciuci

**Date:**

April 30, 2026

**Official Press Release:**

Employee of the Quarter - 1Q 2026

**Contact(s):**

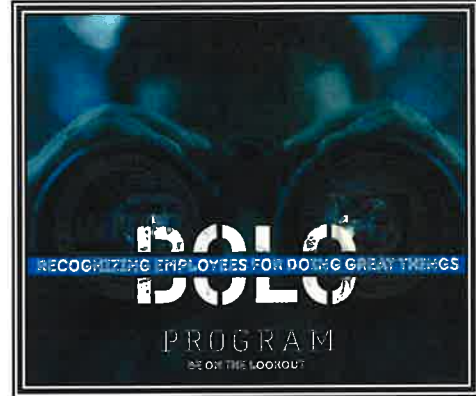
Chief of Police Chris Ciuci

**Email:**

[policechief@townofwinchester.org](mailto:policechief@townofwinchester.org)

**Phone number:**

(860) 379-2721 - Winchester Police Department



The BOLO program (Be On the Look Ot) began in January of 2026. It is an employee recognition program based on a peer submission process. The goals of the program are to increase the recognition our employees receive for their outstanding work and accomplishments, to reward employees who demonstrate leadership, and to highlight all the great work being done by our employees.



We are proud to announce that Officer Jessica Luzefski has been selected as the BOLO program's "Employee of the Quarter" for the first quarter of 2026.

Officer Luzefski has been a member of the Winchester Police Department for 11 ½ years and is assigned to our Operations Division. Officer Luzefski is a Field Training Officer (F.T.O.) where she consistently goes above and beyond in mentoring new recruits, ensuring they uphold the highest standards of professionalism, safety, and community engagement.

Throughout the first quarter of 2026, Officer Luzefski was nominated multiple times by her peers and recognized for her hard work. Her efforts included cleaning, organizing, and making functional improvements to our work spaces at police headquarters. She is one of our BOLO program managers and met with multiple businesses in town to create partnerships, grow the program, and strengthen our relationships in the community. Her compassion and kindness was observed and reported on a call for service with a resident who was going through a difficult time. Our program tagline is "Recognizing employees for doing great things," and Officer Luzefski made it easy to do so last quarter.

Congratulations and thank you Officer Jessica Luzefski!

# Social Services for Older Adults

From: Jennifer Kelley, Winsted Senior Center Director & Municipal Agent

Listed below you will find Social Services provided for Older Adults living in our community during March and April. If you have any questions, please email me at [jkelly@townofwinchester.org](mailto:jkelly@townofwinchester.org).

## March 2026

- Supplied a lady with tax forms because so she can do them herself even after offering her our free tax prep service.
- Spoke with a dear member who we hadn't seen for a few months. She shared that she hadn't been driving and also she had her 101<sup>st</sup> birthday.  
The following week she came to the center and participated in our "Strong and Stretched" fitness class and has been coming every Tuesday and Thursday since.
- Spoke with the lady who needed a ride to Farmington last month for a doctor's appointment (which NW Transit was not able to supply) and she said everything went well and they stopped for coffee on the way home.  
Volunteer called and offered to help out again.
- Spoke with a daughter, who lives out of State, about her parents. They live in their family home and her mother is caring for father with dementia and daughter is seeing her mother's health declining. While sitting at her computer, I directed her to WCAAA's website and the description and application for the Respite Care Program.

## April 2026

- On the 13 of the month, spoke with a lady who shared she was out of money. I asked her to bring back her bank statement, social security statement and any bills she pays regularly.  
The next day we reviewed the paperwork and she is already on the Medicare Savings program (which pays her Part B premium). We found that between her expenses; rent, car payment, car

insurance and charges from a past ambulance service, and her income; social security and a pension; she only has \$124 left. We completed the Town's Barclay Fund application to pay her next month's rent, car, car insurance and pay off the ambulance fee and submitted it. We talked about selling her car and using the public transportation and friends and she is agreeable. We looked into the price she could get from selling the car and learned she would still owe over \$4000. We talked about applying for elderly subsidized housing and she was agreeable.

Barclay funding was approved, and I confirmed with her apartment site manager that the rent payment had been made for next month.

- Spoke with a member who we hadn't seen for awhile and she shared that she has a bad rash and doesn't feel comfortable being in public. We talked about the importance of being with people. She said she is hoping her new treatment will help and she would be coming again.
- Spoke with a brother, age 84, who he and his daughter, niece, have been caring for his sister, age 96. With their busy lives, being available for her needs, is very hard, so I shared the Western CT Area Agency on Aging's National Family Caregiver Program application with them and explained the services that are available. This program is meant to take responsibilities off of family members shoulders so they can be family members again. Neice completed application and I submitted it by email to WCAAA.
- Spoke to a daughter about her mom, age 96 with alzheimers, who is living with her and mom has been put on hospice. Because her mom needs 24/7 care, daughter asked for funding to hire someone to provide care so could continue to work part-time. We completed the Town's Barclay Fund application to pay for a caregiver. Caregiver received a check from the Barclay fund and daughter is able to work.
- Spoke with a gentleman who shared he had recently bounced checks including his payment to reimburse his reverse mortgage owner for past unpayment of taxes. I asked to him to bring in his bank statement and we reviewed it and talked about ways to reduce his expenses including cable service, landline and payments for 2 home repair warrantee companies. Together we were able to get his Frontier landline charges reduce after explaining his situation. He spoke with Spectrum to reduce the number of channels and reduced his cable bill. He shared that he signed up for the home repair warrantee companies in

hopes of getting a new hot water heater. He shared that their hot water came out rusty, so they have not used hot water for a while, and that they boiled water to wash dishes and bathing and bring their laundry to the laundry mat. We called both companies and ask about getting his hot water heater replaced. They asked how old it was. Later he brought me the serial number of his water heater and they both said it was too old to be covered, so we cancelled them.

Made arrangement to get an estimate to install a new hot water heater

We completed the Town's Barclay Fund application to pay for it.

- Barclay funding was approved, and it will be installed soon.

Respectfully,



Jennifer Kelley