TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING
Regular Meeting Agenda
September 21, 2026-7:00PM

1. **CALL TO ORDER** (Turn your cell phones off)
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA REVIEW**
4. **APPROVAL OF MINUTES**
   A) Minutes of Regular meeting on September 08, 2026
5. **CITIZENS' COMMENTS:** Comments are limited to three (3) minutes per speaker. Speakers are asked to state their name and address for the record, direct comments to the Board of Selectmen as a whole, and remain respectful. Public Comment is not intended as a question-and-answer session or debate. The Chair will enforce the three-minute limit. Written comments may also be submitted to the Board for consideration.
6. **SELECTMEN'S COMMENTS**
7. **TOWN MANAGER'S REPORT**
8. **FINANCE DIRECTOR'S REPORT**
9. **CORRESPONDENCE**
10. **BOARDS AND COMMISSIONS**
11. **NEW BUSINESS**
    A) Discussion Habitat for Humanity Proposal (Town Manager Harrington & Lyman Whelan)
    B) 26-46 Proposed FY26 Year End Line-Item Transfers by the Director of Finance Rheault (Town Manager Harrington)
    C) 26-47 Proposed FY27 Line-Item Transfers by the Director of Finance (Town Manager Harrington)
    D) 26-48 Proposed FY27 Line-Item Transfers by the Director of Finance (Town Manager Harrington)
    E) Discussion regarding Town Hall Elevator replacement (Town Manager Harrington)
12. **CITIZENS' COMMENTS :** Comments are limited to three (3) minutes per speaker. Speakers are asked to state their name and address for the record, direct comments to the Board of Selectmen as a whole, and remain respectful. Public Comment is not intended as a question-and-answer session or debate. The Chair will enforce the three-minute limit. Written comments may also be submitted to the Board for consideration.
13. **EXCUTIVE SESSION**
    A) DPW Personnel Contract
    B) Wallens Hill and 508 Main Street negotiations update
    C) Discussion regarding sale of Town Owned Properties, 32 Hubbard Street & 19 Hill Street

TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING
Regular Meeting Agenda
September 21, 2026-7:00PM

14. **NEW BUSINESS**
    - **A)** Discussion possible action on DPW Contract
    - **B)** Discussion regarding sale of Town Owned Properties

15. **SELECTMEN'S REPORTS**

16. **ADJOURNMENT**

Town of Winchester

Board of Selectmen - Regular Meeting
Tuesday September 8, 2026
Winchester Town Hall - Hicks Room
Noticed in Town Clerks Office and on Towns Website

Item 1 ***Call to Order***

Meeting called to order by Mayor Todd Arcelaschi at 7pm

Attending Members	Todd Arcelaschi (Mayor) William Hester (Selectman) Troy Lamere (Selectman)	Paul Marino (Selectman) Kevin Bishop (Selectman) William Pozzo (Selectman)
Absent Excused	Cheryl Heffernan McGlynn (Selectwoman)	
Town Staff Members	Paul Harrington (Town Manager) Glenn Albanesius (Town Clerk)	

Item 2 ***Pledge of Allegiance*** The Pledge was recited

Item 3 ***Agenda Review*** - No changes

Item 4 ***Approval of Minutes***

* Minutes of Special Meeting on August 11, 2026
  Motion - Sel. Lamere / Sel. Hester
  Vote to approve - Yes (5) / Abstained (1) Sel. Marino
* Minutes of Regular Meeting on August 17, 2026
  Motion - Sel. Hester / Sel. Lamere
  Vote to approve - Unanimous (6 - 0)
* Minutes of Special Town Meeting on August 20, 2026
  Motion - Sel. Hester / Sel. Bishop
  Vote to approve - Yes (5) / Abstained (1) Sel. Marino

Item 5 ***Citizens Comments*** - The following people addressed the Board

* Candy Perez * Maryann Marino * Michael Connole

Item 6 ***Town Manager's Report*** - Town Manager Paul Harrington reported on the following topics.

* After many months of planning and coordination with the State of CT, Winchester's new ATE Speed Camera's are being installed. The system is expected to be functional by the end of next week. Once operational, there will be 30 day warning period after which time infractions will result in citations being mailed out.
* There will be 5 Charter Revision questions on this November's ballot. The questions were reviewed by the Town Attorney, then submitted and accepted by the Secretary of State's office.
* The Rotary Club has informed the Town that they do not wish to consider a name change for the bandshell at East End Park.
* The Gaylord Tiffany Foundation recently donated a new Gazebo to the Town. Located at the Rowley Street Recreation Playscape the building is a terrific addition for residents and visitors to enjoy.
* Several new "RFP's" have been issued. Projects include - Maintenance of the Main Street Riverbank, Concrete Water Tank Inspection and a Fire Department Feasibility Study.

* Town voters approved $1,565,000 to be spent on a State required "Phase 2 Lead Service Line Inventory project.
* Winchester recently partnered with NHCOG to assess contamination at 41 Meadow Street and the Town owned 3 Meadow Street parking lot. Test results have come back along with a formal Remediation Action Plan. We will submit a BOS approved Resolution supporting the project and seeking $750,000 in Brownfield Round 24 funds to put it in motion.
* Our SS4A (Safe Streets for All) facilitator - Tighe & Bond is working to finalize it's final Safety Analysis Report. An October meeting is planned to review and discuss their findings. The goal is to develop a town-wide, comprehensive, roadway safety plan.
* Monies from our Community Challenge Grant have been used to commission 16 National Park style Educational Signs. These highlight local Winchester history and points of interest around town. Once finalized, these will move into the installation phase of the project.

Item 7 ***Correspondence*** - Mayor Arcelaschi read a letter submitted by a passer thru who was short on funds to buy a coffee but was graciously donated money by a sympathetic Town employee.

Item 8 ***Boards and Commissions*** -

* A Letter of Resignation was received and accepted from the following volunteer.

Brad Burcoff from the Recreation Board

Brad's time and service to the Town is acknowledged with gratitude.

1) Reagan Horvay (U) is submitted for Appointment to a member seat on the Laurel Commission with a term to expire in September 2031.
Motion - Sel. Bishop / Second - Sel. Pozzo
Vote to approve - Unanimous (6 - 0)
1) Chris Sanford (U) is submitted for Appointment to an Alternate seat on the Planning & Zoning Commission with a term to expire in October 2030.
Motion - Sel. Bishop / Second - Sel. Lamere
Vote to approve - Unanimous (6 - 0)
1) Mimi Madden is submitted for Appointment to a member seat on the Cultural Commission with a term to expire in September 2029.
Motion - Sel. Bishop / Second - Sel. Hester
Vote to approve - Unanimous (6 - 0)

Item 9 ***Unfinished Business*** - None

Item 10 ***New Business -***

A) Discussion regarding Agenda Format

Mayor Arcelaschi offered a suggestion to move SELECTMAN'S COMMENTS to an Agenda position just after Citizen's Comments. Much discussion finally yielded a motion to mirror that of the BOE and strengthen the opening statement capping speaking time at 3 minutes and an explanation that no dialogue with Board members should be expected or requested.

Motion - Sel. Marino / Second - Sel. Bishop

Vote to approve - Unanimous (6 - 0)

B) 26-41 Refunds as Recommended by the Collector of Revenue

Motion Statement - "I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of $2389.01."

Motion - Sel. Lamere / Second - Sel. Hester

Vote to approve - Unanimous (6 - 0)

C) 26-06 Resolution for Brownfield Round 24 Grant Application with Letter of Support & Maps

A motion to approve this Resolution was offered.
Motion - Sel. Hester / Second - Sel. Bishop
Vote to approve - Unanimous (6 - 0)
A motion authorizing the Mayor to send a Letter of Support was offered.
Motion - Sel. Hester / Second - Sel. Lamere
Vote to approve - Unanimous (6 - 0)

Item 11 ***Citizens Comments*** - None

Item 12 ***Executive Session***

A) Discussion regarding Sale of Town Owned Properties, 32 Hubbard Street

Motion to enter Executive Session taking the Town Manager Paul Harrington at 8:18pm
Motion - Sel. Hester / Second - Sel. Lamere
Vote to approve - Unanimous (6 - 0)
The Board returned from Executive Session at 8:23pm

Item14 ***Selectmen's Comments -***

Sel. Lamere	Asked the Town Manager to locate more Town Owned properties to consider for sale
Sel. Bishop	Thanked the Police Department for increased Marine Patrols on Highland Lake
Mayor Arcelaschi -	Thanked the PD for increased traffic stops and reminded everyone that this Friday marks the 25th anniversary of the 911 tragedy. It will be marked as a day of remembrance here in Winsted.
Sel. Hester	Thanked the Historic Commission for their efforts regarding the Wayside Signs

Item 15 ***Adjournment***

To adjourn the meeting at 8:31pm
Motion - Sel. Lamere / Second - Sel. Pozzo
Vote to approve - Unanimous (6 - 0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.

TOWN OF WINCHESTER

BOARD OF SELECTMEN

PUBLIC COMMENT GUIDELINES

The Board of Selectmen welcomes and values public participation at its meetings. To provide all members of the public with a fair opportunity to be heard and to help ensure the orderly conduct of Town business, the following guidelines apply during the Public Comment portion of the meeting:

- Public comments are limited to three (3) minutes per speaker.
- Speakers are asked to state their name and address for the record before beginning their comments.
- Please direct comments to the Board of Selectmen as a whole.
- Speakers are asked to be respectful
- The Public Comment period is intended to provide members of the public an opportunity to address the Board. It is not intended to be a question-and-answer session or debate.
- The Chair may remind a speaker when the three-minute time limit has been reached and ask that the speaker conclude their remarks.
- Written comments may also be submitted to the Board for consideration.

These guidelines are intended to provide an orderly and equitable opportunity for members of the public to address the Board.

Thank you for your cooperation and participation in Town government.

Town of Winchester Board of Selectmen

Town of Winchester
Board of Selectman Report
September 17, 2026

FY 2027 General Fund Results

August 31, 2026 — **17%** of the fiscal year

Thank you to our residents for paying your tax bills on time.

Revenues	Current YTD		Prior Year		
- Current Property Taxes	16,179,536	53.55%	15,902,647	54.48%	
-MV Supplemental	-	0.00%	-	0.00%	billed in January 2027
- Past Due Taxes	57,153	10.39%	116,244	33.21%	
- Total Revenues	16,661,755	39.40%	16,576,528	40.41%	
Total Expenditures with Encumbrances	7,780,945	18.40%	8,040,809	19.60%	

Municipal Aid Received

Early Voting Grant	5,455
Hinsdale School Final Reimbursement	1,276,324

Cash Flow - June $ 29,369,509 in GF at August 31

20,470,997 invested

Northwest Community Bank Sweep	461,247
STIF (State Investment Fund)	2,679,673
Northwest Comm Bank Money Market	17,330,077

CIP Report

July & August 2026 Capital expenditures

15,332	Annual LOCIP Funded Road Repairs	
4,254	Annual Roadway Maintenance	
10,050	Western Spillway Walking Bridge Replacement	
12,750	South Road	BOND

TOWN OF WINCHESTER
REVENUE SUMMARY

Date Range:
7/01/2026
8/31/2026

001 GENERAL FUND

Description	Amended Budget	Month to Date Revenue	Year to Date Revenue	YTD Pct	To Be Collected
0999-700-0000-0000 PROPERTY TAXES - CURRENT	30,216,296.00	1,719,411.71	16,179,535.74	53.55	14,036,760.26
0999-700-0001-0000 PROPERTY TAXES - PAST DUE	550,000.00	27,379.97	57,153.23	10.39	492,846.77
0999-700-0003-0000 MV SUPPLEMENTAL	310,000.00				310,000.00
0999-701-0000-0000 INTEREST AND LIEN FEES	180,000.00	28,713.80	33,845.16	18.80	146,154.84
0999-701-0001-0000 SUSPENSE INTEREST	1,000.00				1,000.00
0999-710-0004-0000 DISTRESSED MUNICIPALITIES GRANT	3,000.00				3,000.00
0999-710-0007-0000 TAX RELIEF-THE ELDERLY & DISABLED	3,000.00				3,000.00
0999-710-0010-0000 TOWN AID - IMPROVED ROADS	394,081.00				394,081.00
0999-710-0012-0000 PILOT	215,420.00				215,420.00
0999-710-0013-0000 PEQUOT-MOHEGAN GRANT	185,530.00				185,530.00
0999-710-0019-0000 MUNICIPAL REVENUE SHARING	105,432.00				105,432.00
0999-710-0024-0000 TELECOMMUNICATIONS PROPERTY TAX	36,000.00				36,000.00
0999-710-0125-0000 JUDICIAL PAYMENTS	10,000.00	500.00	2,273.00	22.73	7,727.00
0999-710-0179-0000 STATE OF CT EMERGENCY PLANNING	6,000.00				6,000.00
0999-710-0199-0000 GRANTS FOR MUNICIPAL PROJECTS	306,204.00				306,204.00
0999-720-0007-0000 EDUCATION COST SHARING (ECS)	7,823,991.00				7,823,991.00
0999-740-0000-0000 ROAD OPENING PERMIT FEE	1,000.00				1,000.00
0999-741-0000-0000 DRIVEWAY PERMIT FEE	500.00	175.00	300.00	60.00	200.00
0999-742-0000-0000 POLICE PERMITS	10,000.00	1,221.30	4,208.29	42.08	5,791.71
0999-745-0000-0000 PARKING FINES	1,150.00	50.00	50.00	4.35	1,100.00
0999-746-0000-0000 BUILDING PERMITS	295,000.00	16,356.26	36,800.76	12.47	258,199.24
0999-746-0001-0000 HOUSING INSPECTION FEES-RENTALS	4,000.00		120.00	3.00	3,880.00
0999-746-0002-0000 PLANNING AND ZONING FEES	10,000.00	1,265.00	2,300.00	23.00	7,700.00
0999-746-0003-0000 ZONING BOARD OF APPEALS FEES	4,500.00		425.00	9.44	4,075.00
0999-746-0004-0000 INLAND WETLANDS APPLICATION FEES	5,000.00	-1,700.00	-940.00	-18.80	5,940.00
0999-746-0007-0000 PLANNING OFFICE REVENUE	2,000.00	1,740.00	3,020.00	151.00	-1,020.00
0999-746-0009-0000 BUILDING DEPARTMENT COPIES	500.00		100.00	20.00	400.00
0999-748-0000-0000 INCOME ON INVESTMENTS	425,000.00	62,912.28	117,408.05	27.63	307,591.95
0999-749-0000-0000 CEMETERIES	10,000.00	1,100.00	1,100.00	11.00	8,900.00
0999-749-0002-0000 CEMETERY FOUNDATION INSPECTION FEE	250.00	100.00	200.00	80.00	50.00
0999-750-0000-0000 GRAVE OPENINGS	20,000.00	1,575.00	3,150.00	15.75	16,850.00
0999-751-0000-0000 TOWN CLERK REVENUE	250,000.00	35,027.25	65,698.50	26.28	184,301.50
0999-753-0000-0000 MISCELLANEOUS REVENUE - TOWN	90,000.00	6,014.35	12,264.35	13.63	77,735.65
0999-754-0000-0000 SALE OF LAND AND EQUIPMENT		66,500.00	66,500.00		-66,500.00
0999-755-0000-0000 RECREATION REVENUE	40,000.00				40,000.00
0999-768-0000-0000 AMBULANCE REVENUE	90,000.00		20,402.43	22.67	69,597.57
0999-783-0000-0000 WINCHESTER HOUSING IN LIEU OF TAX	39,000.00				39,000.00
0999-796-0000-0000 SEWER-WATER ADMINISTRATION	335,000.00	27,916.00	55,840.00	16.67	279,160.00
0999-799-0001-0000 TRANSFERS IN - ECONOMIC STABILIZAT	250,000.00				250,000.00
0999-799-0002-0000 TRANSFERS IN - OPIOID SETTLEMENT	49,531.00				49,531.00
0999-799-0004-0000 TRANSFERS IN - BLIGHT - FUND 50	12,215.00				12,215.00
REVENUES - TOWN GENERAL FUND 999	42,290,600.00	1,996,257.92	16,661,754.51	39.40	25,628,845.49

TOWN OF WINCHESTER
REVENUE SUMMARY

Date Range:
7/01/2026
8/31/2026

001 GENERAL FUND

Description	Amended Budget	Month to Date Revenue	Year to Date Revenue	YTD Pct	To Be Collected
REVENUE TOTAL	42,290,600.00	1,996,257.92	16,661,754.51	39.40	25,628,845.49

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0110-190-0000-0000 ADMINISTRATIVE SALARIES	7,500.00	624.98	1,249.96	16.67		6,250.04	6,250.04
0110-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	17,921.00		15,943.20	88.96		1,977.80	1,977.80
0110-835-0000-0000 CONTINGENCY	7,500.00					7,500.00	7,500.00
0110-898-0000-0000 SOFTWARE/LICENSING	500.00					500.00	500.00
BOARD OF SELECTMEN 110	33,421.00	624.98	17,193.16	51.44		16,227.84	16,227.84
0111-190-0000-0000 ADMINISTRATIVE SALARIES	143,170.00	14,346.16	30,670.40	21.42		112,499.60	112,499.60
0111-193-0000-0000 SECRETARIAL/SUPPORT STAFF	77,175.00	5,936.54	12,721.39	16.48		64,453.61	64,453.61
0111-385-0000-0000 ANNUAL REPORT AND BUDGET	500.00					500.00	500.00
0111-806-0000-0000 OFFICE SUPPLIES	750.00	151.82	151.82	20.24		598.18	598.18
0111-807-0000-0000 TELEPHONE	504.00	38.24	38.24	7.59		465.76	465.76
0111-811-0000-0000 TRAINING & EDUCATION	8,164.00					8,164.00	8,164.00
0111-814-0000-0000 MEMBERSHIP,DUES & SUBSCRIPTIONS	1,300.00	34.00	34.00	2.62		1,266.00	1,266.00
0111-831-0005-0000 PUBLIC COMMUNICATIONS	2,000.00					2,000.00	2,000.00
0111-835-0011-0000 MISCELLANEOUS/OTHER	2,000.00					2,000.00	2,000.00
TOWN MANAGER 111	235,563.00	20,506.76	43,615.85	18.52		191,947.15	191,947.15
0112-804-0000-0000 TRANSFER TO DISTRICT FOR EXPENSES	12,254.00					12,254.00	12,254.00
PROBATE COURT 112	12,254.00					12,254.00	12,254.00
0113-190-0000-0000 ADMINISTRATIVE SALARIES	36,675.00	2,130.66	4,729.16	12.89		31,945.84	31,945.84
0113-806-0000-0000 OFFICE SUPPLIES	559.00					559.00	559.00
0113-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	2,450.00					2,450.00	2,450.00
0113-811-0000-0000 TRAINING & EDUCATION	7,242.00		269.10	13.66	720.00	6,252.90	6,972.90
0113-837-0000-0000 ELECTIONS & REFERENDUMS	62,349.00	10,704.34	11,918.28	20.10	611.00	49,819.72	50,430.72
0113-838-0000-0000 VOTER CANVASSERS	7,335.00		447.85	6.11		6,887.15	6,887.15
REGISTRARS 113	116,610.00	12,835.00	17,364.39	16.03	1,331.00	97,914.61	99,245.61
0114-190-0000-0000 ADMINSTRATIVE SALARIES	126,000.00	10,128.46	25,164.92	19.97		100,835.08	100,835.08
0114-191-0000-0000 ADMINISTRATIVE ASSISTANTS	133,732.00	10,388.15	22,145.23	16.56		111,586.77	111,586.77
0114-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	89,250.00	7,923.08	16,977.95	19.02		72,272.05	72,272.05
0114-197-0000-0000 OVERTIME	1,000.00					1,000.00	1,000.00
0114-384-0000-0000 AUDIT FEE	40,795.00	10,200.00	10,200.00	25.00		30,595.00	30,595.00
0114-800-0009-0000 BANK FEES	750.00					750.00	750.00
0114-806-0000-0000 OFFICE SUPPLIES	2,300.00			8.48	195.00	2,105.00	2,300.00
0114-808-0000-0000 POSTAGE			71.80			-71.80	-71.80
0114-809-0000-0000 MAINTENANCE OFFICE EQUIPMENT	300.00					300.00	300.00
0114-811-0000-0000 TRAINING & EDUCATION	5,250.00					5,250.00	5,250.00
0114-814-0000-0000 MEMBERSHIP,DUES & SUBSCRIPTIONS	1,175.00		200.00	17.02		975.00	975.00
0114-814-0001-0000 BANK COURIER FEES	9,750.00	1,500.16	1,500.16	100.00	8,249.71	0.13	8,249.84
0114-831-0000-0000 OUTSIDE SERVICES - ACTUARY	41,000.00					41,000.00	41,000.00
ACCOUNTING 114	451,302.00	40,139.85	76,260.06	18.77	8,444.71	366,597.23	375,041.94
0115-190-0000-0000 ADMINISTRATIVE SALARIES	136,702.00	9,736.72	20,382.57	14.91		116,319.43	116,319.43
0115-197-0000-0000 OVERTIME	1,250.00					1,250.00	1,250.00

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0115-806-0000-0000 OFFICE SUPPLIES	1,374.00					1,374.00	1,374.00
0115-811-0000-0000 TRAINING & EDUCATION	1,450.00					1,450.00	1,450.00
0115-814-0000-0000 MEMBERSHIPS,DUES & SUBSCRIPTIONS	2,090.00		250.00	11.96		1,840.00	1,840.00
0115-817-0000-0000 CONTRACTED PRINTING	2,250.00					2,250.00	2,250.00
0115-819-0000-0000 VEHICLE ALLOWANCE	100.00					100.00	100.00
ASSESSOR 115	145,216.00	9,736.72	20,632.57	14.21		124,583.43	124,583.43
0116-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	2,500.00					2,500.00	2,500.00
0116-193-0000-0000 SECRETARIAL/SUPPORT STAFF	300.00					300.00	300.00
BOARD OF ASSESSMENT APPEAL 116	2,800.00					2,800.00	2,800.00
0117-190-0000-0000 ADMINISTRATIVE SALARIES	82,389.00	6,337.64	13,580.60	16.48		68,808.40	68,808.40
0117-191-0000-0000 ADMINISTRATIVE ASSISTANT	66,866.00	5,143.56	11,021.60	16.48		55,844.40	55,844.40
0117-197-0000-0000 OVERTIME	500.00					500.00	500.00
0117-806-0000-0000 OFFICE SUPPLIES	2,000.00					2,000.00	2,000.00
0117-808-0000-0000 POSTAGE	6,765.00					6,765.00	6,765.00
0117-811-0000-0000 TRAINING & EDUCATION	1,430.00					1,430.00	1,430.00
0117-812-0000-0000 DMV MUNICIPAL ACCESS PROGRAM	250.00		250.00	100.00			
0117-814-0000-0000 MEMBERSHIPS,DUES & SUBSCRIPTIONS	175.00					175.00	175.00
0117-817-0000-0000 CONTRACTED PRINTING	11,480.00	4,771.35	4,771.35	41.56		6,708.65	6,708.65
0117-819-0000-0000 VEHICLE ALLOWANCE	100.00					100.00	100.00
TAX COLLECTOR 117	171,955.00	16,252.55	29,623.55	17.23		142,331.45	142,331.45
0118-190-0000-0000 ADMINISTRATIVE SALARIES	48,039.00	4,133.35	8,266.70	17.21		39,772.30	39,772.30
TREASURER 118	48,039.00	4,133.35	8,266.70	17.21		39,772.30	39,772.30
0119-815-0000-0000 LEGAL ADS & NOTICES	12,000.00	940.11	940.11	7.83		11,059.89	11,059.89
0119-845-0000-0000 LEGAL FEES - TOWN ATTORNEY	50,000.00	4,387.75	4,387.75	8.78		45,612.25	45,612.25
0119-845-0001-0000 LEGAL FEES - OUTSIDE LEGAL COUNSEL	6,000.00					6,000.00	6,000.00
0119-845-0002-0000 LEGAL FEES - LABOR COUNSEL	20,000.00					20,000.00	20,000.00
LEGAL FEES 119	88,000.00	5,327.86	5,327.86	6.05		82,672.14	82,672.14
0120-190-0000-0000 TOWN CLERK	74,486.00	5,562.84	11,943.94	16.04		62,542.06	62,542.06
0120-191-0000-0000 ASSISTANT TOWN CLERK	74,395.00	5,803.11	11,891.88	15.98		62,503.12	62,503.12
0120-197-0000-0000 COMPENSATORY TIME			180.91			-180.91	-180.91
0120-806-0000-0000 OFFICE SUPPLIES	2,195.00	1,060.45	1,060.45	50.45	46.95	1,087.60	1,134.55
0120-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	500.00					500.00	500.00
0120-809-0001-0000 MAINTENANCE OF BOOKS AND MAPS	200.00					200.00	200.00
0120-809-0002-0000 RESTORATION OF RECORDS	770.00					770.00	770.00
0120-811-0000-0000 TRAINING & EDUCATION	1,433.00	250.00	250.00	17.45		1,183.00	1,183.00
0120-814-0000-0000 MEMBERSHIPS/DUES/SUBSCRIPTIONS	200.00					200.00	200.00
0120-825-0000-0000 SUPPLIES & MATERIALS	310.00					310.00	310.00
0120-828-0002-0000 INDEXING SYSTEM	27,230.00	4,442.41	4,442.41	90.86	20,300.00	2,487.59	22,787.59
0120-837-0000-0000 ELECTIONS PRINTING	369.00	33.75	33.75	9.15		335.25	335.25
0120-839-0000-0000 VITAL STATISTICS	450.00	95.00	95.00	21.11		355.00	355.00

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
TOWN CLERK 120	182,538.00	17,247.56	29,898.34	27.53	20,346.95	132,292.71	152,639.66
0122-193-0000-0000 SECRETARY SALARY/SUPPORT STAFF	1,632.00	160.00	230.00	14.09		1,402.00	1,402.00
0122-811-0000-0000 TRAINING AND EDUCATION	400.00					400.00	400.00
PLANNING & ZONING COMMISSION 122	2,032.00	160.00	230.00	11.32		1,802.00	1,802.00
0123-193-0000-0000 SECRETARIAL/SUPPORT STAFF	714.00	70.00	70.00	9.80		644.00	644.00
0123-811-0000-0000 TRAINING AND EDUCATION	350.00					350.00	350.00
ZONING BOARD OF APPEALS 123	1,064.00	70.00	70.00	6.58		994.00	994.00
0125-831-0000-0000 CONTRACTED SERVICES	4,300.00					4,300.00	4,300.00
0125-831-0005-0000 MARKETING	4,950.00	4,950.00	4,950.00	100.00			
ECONOMIC DEVELOPMENT COMMISSION 125	9,250.00	4,950.00	4,950.00	53.51		4,300.00	4,300.00
0126-194-0000-0000 GENERAL LABOR	10,164.00					10,164.00	10,164.00
0126-825-0000-0000 SUPPLIES AND MATERIALS	81.00	24.80	49.60	61.23		31.40	31.40
0126-851-0004-0000 HIGHLAND - HERBICIDE TREATMENT	46,272.00	5,657.50	5,657.50	51.86	18,338.50	22,276.00	40,614.50
0126-851-0007-0000 HIGHLAND - WATER SAMPLING	15,850.00			80.79	12,806.00	3,044.00	15,850.00
0126-852-0004-0000 PARK POND - HERBICIDE TREATMENT	14,650.00					14,650.00	14,650.00
MAINTENANCE OF LAKES/PONDS 126	87,017.00	5,682.30	5,707.10	42.35	31,144.50	50,165.40	81,309.90
0127-194-0000-0000 GENERAL LABOR	113,848.00	3,978.32	8,237.96	7.24		105,610.04	105,610.04
0127-197-0000-0000 OVERTIME	3,600.00	194.42	609.54	16.93		2,990.46	2,990.46
0127-807-0000-0000 TELEPHONE/INTERNET	458.00	38.24	38.24	8.35		419.76	419.76
0127-822-0000-0000 ELECTRICITY	70,000.00		4,802.99	106.86	70,000.00	-4,802.99	65,197.01
0127-823-0000-0000 HEATING FUEL	12,000.00			100.00	12,000.00		12,000.00
0127-824-0000-0000 WATER AND SEWER USAGE	5,200.00	1,304.83	1,304.83	25.09		3,895.17	3,895.17
0127-825-0000-0000 SUPPLIES & MATERIALS	6,850.00					6,850.00	6,850.00
0127-827-0000-0000 MAINTENANCE OF STRUCTURES	9,500.00	106.10	106.10	9.32	779.00	8,614.90	9,393.90
0127-831-0000-0000 CONTRACTED LABOR	27,480.00	5,128.24	5,676.47	62.69	11,552.05	10,251.48	21,803.53
TOWN HALL BUILDING 127	248,936.00	10,750.15	20,776.13	46.24	94,331.05	133,828.82	228,159.87
0129-806-0000-0000 OFFICE SUPPLIES	250.00					250.00	250.00
0129-822-0001-0000 ELECTRICITY	700.00	50.36	50.36	100.00	649.64		649.64
0129-827-0000-0000 MAINTENANCE OF STRUCTURES	1,850.00					1,850.00	1,850.00
0129-827-0001-0000 EVENTS AND FUNDRAISING	4,700.00	800.00	800.00	17.02		3,900.00	3,900.00
SOLDIERS MONUMENT COMMISSION 129	7,500.00	850.36	850.36	20.00	649.64	6,000.00	6,649.64
0136-193-0000-0000 SECRETARY/SUPPORT STAFF	1,632.00					1,632.00	1,632.00
0136-811-0000-0000 TRAINING AND EDUCATION	450.00					450.00	450.00
INLANDS WETLANDS COMMISSION 136	2,082.00					2,082.00	2,082.00
0145-190-0000-0000 ADMINISTRATIVE SALARY	51,778.00	3,520.48	7,568.80	14.62		44,209.20	44,209.20
0145-806-0000-0000 OFFICE SUPPLIES	300.00					300.00	300.00
PURCHASING 145	52,078.00	3,520.48	7,568.80	14.53		44,509.20	44,509.20
0147-806-0000-0000 OFFICE SUPPLIES	250.00					250.00	250.00
0147-829-0001-0000 EVENTS AND FUNDRAISING	1,250.00	350.00	350.00	28.00		900.00	900.00

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
HISTORIC COMMISSION 147	1,500.00	350.00	350.00	23.33		1,150.00	1,150.00
0148-190-0000-0000 ADMINISTRATIVE SALARIES	85,000.00	6,538.44	14,011.10	16.48		70,988.90	70,988.90
0148-190-0001-0000 BUILDING OFFICIAL	73,014.00	5,535.56	11,532.79	15.80		61,481.21	61,481.21
0148-190-0005-0000 FIRE MARSHAL - FULL TIME POSITION	89,863.00	7,132.52	15,301.70	17.03		74,561.30	74,561.30
0148-191-0000-0000 ADMIN ASSISTANT	66,755.00	5,143.56	11,021.60	16.51		55,733.40	55,733.40
0148-197-0000-0000 OVERTIME	2,917.00	388.83	583.24	19.99		2,333.76	2,333.76
0148-806-0000-0000 OFFICE SUPPLIES	2,000.00					2,000.00	2,000.00
0148-807-0000-0000 TELEPHONE/INTERNET	2,124.00	174.78	174.78	8.23		1,949.22	1,949.22
0148-811-0000-0000 TRAINING AND EDUCATION	3,586.00	238.00	238.00	6.64		3,348.00	3,348.00
0148-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	4,490.00	1,650.00	1,650.00	76.73	1,795.00	1,045.00	2,840.00
0148-818-0000-0000 CLOTHING ALLOWANCE	600.00					600.00	600.00
0148-820-0000-0000 GAS AND DIESEL	1,619.00	132.67	347.11	21.44		1,271.89	1,271.89
0148-821-0000-0000 MAINTENANCE OF VEHICLES	2,800.00			4.29	120.00	2,680.00	2,800.00
0148-825-0000-0000 SUPPLIES AND MATERIALS	100.00					100.00	100.00
0148-830-0000-0000 OUTSIDE SERVICES	50,400.00	4,200.00	4,200.00	8.33		46,200.00	46,200.00
0148-830-0002-0000 RELOCATION COSTS	1,000.00					1,000.00	1,000.00
LAND USE 148	386,268.00	31,134.36	59,060.32	15.79	1,915.00	325,292.68	327,207.68
0150-205-0003-0000 DRUG/ALCOHOL TESTING & PHYSICAL	9,660.00	386.00	386.00	4.00		9,274.00	9,274.00
0150-806-0000-0000 OFFICE SUPPLIES	500.00					500.00	500.00
0150-832-0000-0000 CONTRACT LABOR - CHIEF EXAMINER	4,500.00					4,500.00	4,500.00
HUMAN RESOURCES 150	14,660.00	386.00	386.00	2.63		14,274.00	14,274.00
0152-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	9,000.00		9,000.00	100.00			
FRIENDS OF MAIN STREET 152	9,000.00		9,000.00	100.00			
0210-190-0000-0000 ADMINISTRATIVE SALARIES	125,000.00	9,927.80	21,345.15	17.08		103,654.85	103,654.85
0210-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	1,742,787.00	133,708.24	250,461.55	14.37		1,492,325.45	1,492,325.45
0210-192-0009-0000 SHIFT PREMIUM	30,000.00	2,321.89	922.25	3.07		29,077.75	29,077.75
0210-192-0010-0000 HOLIDAY PAY	100,000.00	2,758.56	14,431.76	14.43		85,568.24	85,568.24
0210-192-0014-0000 EDUCATION/TUITION INCENTIVE	5,000.00					5,000.00	5,000.00
0210-193-0000-0000 SECRETARIAL/SUPPORT STAFF	127,847.00	9,782.98	20,288.05	15.87		107,558.95	107,558.95
0210-193-0002-0000 EVIDENCE CLERK			310.52			-310.52	-310.52
0210-197-0000-0000 OVERTIME	280,000.00	36,906.51	71,166.54	25.42		208,833.46	208,833.46
0210-204-0003-0000 SELECTION AND RECRUITMENT	5,000.00					5,000.00	5,000.00
0210-806-0000-0000 OFFICE SUPPLIES	3,500.00	158.29	158.29	16.25	410.36	2,931.35	3,341.71
0210-807-0000-0000 TELEPHONE/INTERNET	12,000.00	979.37	1,126.69	9.39		10,873.31	10,873.31
0210-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	500.00					500.00	500.00
0210-811-0000-0000 TRAINING AND EDUCATION	27,680.00	3,266.80	6,986.80	27.14	525.00	20,168.20	20,693.20
0210-811-0001-0000 ARMORER & RANGE	5,000.00					5,000.00	5,000.00
0210-811-0002-0000 FIRING RANGE REPAIRS	1,000.00					1,000.00	1,000.00
0210-814-0000-0000 MEMBERSHIP,DUES & SUBSCRIPTIONS	4,140.00	1,875.00	2,875.00	69.44		1,265.00	1,265.00
0210-814-0001-0000 ACCREDITATION	3,500.00			83.89	2,936.00	564.00	3,500.00
0210-818-0000-0000 CLOTHING ALLOWANCE	32,350.00	545.83	545.83	2.77	350.00	31,454.17	31,804.17

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0210-820-0000-0000 GAS AND DIESEL	39,500.00	3,747.64	7,237.99	18.61	112.77	32,149.24	32,262.01
0210-821-0000-0000 MAINTENANCE OF VEHICLES	20,000.00	2,965.00	2,965.00	15.81	197.11	16,837.89	17,035.00
0210-825-0000-0000 SUPPLIES AND MATERIALS	5,000.00	391.07	391.07	9.92	104.71	4,504.22	4,608.93
0210-825-0006-0000 COMMUNICATION EQUIPMENT	5,000.00	503.05	503.05	10.06		4,496.95	4,496.95
0210-825-0007-0000 OFFICER SAFETY EQUIPMENT	7,000.00	354.94	354.94	5.07		6,645.06	6,645.06
0210-826-0000-0000 MAINTENANCE OF EQUIPMENT	7,000.00					7,000.00	7,000.00
0210-829-0000-0000 MAINTENANCE OF UNIFORMS	6,420.00			100.00	6,420.00		6,420.00
0210-831-0000-0000 CONTRACTED SERVICES	95,817.00	27,780.00	83,026.20	86.65		12,790.80	12,790.80
0210-831-0001-0000 CONTRACTED SERVICES - LCD	268,859.00		134,429.36	100.00	134,429.36	0.28	134,429.64
0210-834-0000-0000 PRISONER FOOD,EXTRAD.EXP.,P.CASH	500.00			23.38	116.88	383.12	500.00
0210-843-0001-0000 BOAT REPAIRS & EQUIPMENT	4,000.00					4,000.00	4,000.00
0210-844-0000-0000 NCIC TERMINAL	500.00					500.00	500.00
0210-846-0000-0000 TIRES	5,000.00	520.00	520.00	30.72	1,016.00	3,464.00	4,480.00
0210-898-0000-0000 SOFTWARE/LICENSING	20,180.00	6,723.04	6,843.03	33.91		13,336.97	13,336.97
0210-909-0000-0000 FITNESS PROGRAM	9,840.00	831.92	1,016.92	10.33		8,823.08	8,823.08
POLICE 210	2,999,920.00	246,047.93	627,905.99	25.82	146,618.19	2,225,395.82	2,372,014.01
0211-190-0000-0000 ADMINISTRATIVE SALARIES	90,000.00	6,923.08	14,884.70	16.54		75,115.30	75,115.30
0211-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	70,464.00	5,272.80	10,017.82	14.22		60,446.18	60,446.18
0211-197-0000-0000 OVERTIME	3,000.00	37.08	407.83	13.59		2,592.17	2,592.17
0211-204-0000-0000 MEDICAL EXAMS & PHYSICALS	25,000.00			60.00	15,000.00	10,000.00	25,000.00
0211-204-0001-0000 PHYSICAL FITNESS PROGRAM	500.00	324.99	324.99	65.00		175.01	175.01
0211-806-0000-0000 OFFICE SUPPLIES	200.00			52.50	105.00	95.00	200.00
0211-807-0000-0000 TELEPHONE/INTERNET	6,500.00	661.99	1,011.60	15.56		5,488.40	5,488.40
0211-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	3,460.00					3,460.00	3,460.00
0211-811-0000-0000 TRAINING AND EDUCATION	20,000.00	740.00	740.00	73.76	14,011.85	5,248.15	19,260.00
0211-811-0001-0000 FIRE SAFETY & PREVENTION	1,300.00			53.01	689.09	610.91	1,300.00
0211-814-0000-0000 MEMBERSHIP,DUES & SUBSCRIPTIONS	1,075.00			4.65	50.00	1,025.00	1,075.00
0211-820-0000-0000 GAS AND DIESEL	13,000.00	1,730.82	2,823.60	21.72		10,176.40	10,176.40
0211-821-0000-0000 MAINTENANCE OF VEHICLES	3,000.00					3,000.00	3,000.00
0211-822-0000-0000 ELECTRICITY	14,000.00	161.99	161.99	100.00	13,838.01		13,838.01
0211-823-0000-0000 HEATING FUEL	23,500.00			100.00	23,500.00		23,500.00
0211-824-0000-0000 WATER AND SEWER USAGE	4,500.00	1,139.32	1,139.32	25.32		3,360.68	3,360.68
0211-825-0000-0000 SUPPLIES AND MATERIALS	2,300.00	183.93	183.93	10.39	55.00	2,061.07	2,116.07
0211-825-0002-0000 FIREFIGHTING EQUIPMENT	32,000.00	9,890.66	9,890.66	71.14	12,872.89	9,236.45	22,109.34
0211-826-0000-0000 MAINTENANCE OF EQUIPMENT	55,000.00	18.80	18.80	50.09	27,530.03	27,451.17	54,981.20
0211-827-0000-0000 MAINTENANCE OF STRUCTURES	15,000.00	142.32	239.88	22.67	3,161.19	11,598.93	14,760.12
0211-829-0000-0000 MAINTENANCE OF UNIFORMS	6,000.00			1.72	102.94	5,897.06	6,000.00
0211-831-0000-0000 CONTRACTED SERVICES	5,000.00	170.78	341.56	18.51	584.00	4,074.44	4,658.44
0211-832-0000-0000 CONTRACTED LABOR	1,000.00					1,000.00	1,000.00
0211-846-0000-0000 TIRES	7,500.00			11.47	860.00	6,640.00	7,500.00
0211-898-0000-0000 SOFTWARE/LICENSING	17,000.00		12,935.63	76.09		4,064.37	4,064.37
0211-900-0006-0000 PAY PER CALL	25,000.00					25,000.00	25,000.00

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
FIRE 211	445,299.00	27,398.56	55,122.31	37.61	112,360.00	277,816.69	390,176.69
0214-190-0000-0000 ADMINISTRATIVE SALARIES	5,000.00	400.00	800.00	16.00		4,200.00	4,200.00
0214-807-0000-0000 TELEPHONE/INTERNET	1,020.00	123.26	178.26	17.48		841.74	841.74
0214-822-0000-0000 ELECTRICITY	1,100.00	75.49	75.49	100.00	1,024.51		1,024.51
0214-823-0000-0000 HEATING FUEL	2,000.00			100.00	2,000.00		2,000.00
0214-824-0000-0000 WATER AND SEWER USAGE	720.00	199.38	199.38	27.69		520.62	520.62
0214-826-0000-0000 MAINTENANCE OF EQUIPMENT	100.00					100.00	100.00
0214-826-0002-0000 COMMUNICATIONS EQUIPMENT	1,000.00		-23.43	-2.34		1,023.43	1,023.43
0214-827-0000-0000 MAINTENANCE OF STRUCTURES	1,000.00					1,000.00	1,000.00
EMERGENCY MANAGEMENT 214	11,940.00	798.13	1,229.70	35.63	3,024.51	7,685.79	10,710.30
0215-190-0000-0000 ADMINISTRATIVE SALARIES	85,000.00					85,000.00	85,000.00
0215-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	235,000.00			76.60	180,000.00	55,000.00	235,000.00
0215-805-0001-0000 PARAMEDIC COST	185,888.00	180,408.90	180,408.90	100.00	5,479.10		5,479.10
0215-820-0000-0000 GAS AND DIESEL		1,345.61	2,730.29			-2,730.29	-2,730.29
AMBULANCE 215	505,888.00	181,754.51	183,139.19	72.87	185,479.10	137,269.71	322,748.81
0216-831-0000-0000 CONTRACTED SERVICES	22,000.00		22,000.00	100.00			
0216-854-0000-0000 RENT	10,200.00		10,200.00	100.00			
ANIMAL CONTROL 216	32,200.00		32,200.00	100.00			
0219-848-0000-0000 WINCHESTER FIRE DEPT - REGULAR	10,000.00			100.00	10,000.00		10,000.00
0219-848-0001-0000 WINCHESTER FIRE DEPT - CONTRACT	25,000.00			100.00	25,000.00		25,000.00
0219-848-0004-0000 TURNOUT GEAR	5,000.00					5,000.00	5,000.00
0219-848-0009-0000 ANNUAL EQUIP TESTING/CERTIFICATION	6,000.00	73.24	137.84	40.46	2,290.00	3,572.16	5,862.16
0219-900-0006-0000 PAY PER CALL	2,500.00					2,500.00	2,500.00
WINCHESTER FIRE DEPARTMENT 219	48,500.00	73.24	137.84	77.17	37,290.00	11,072.16	48,362.16
0311-190-0000-0000 ADMINISTRATIVE SALARIES	111,395.00	8,847.32	19,021.83	17.08		92,373.17	92,373.17
0311-192-0001-0000 ENGINEER	112,664.00	8,900.46	19,136.25	16.99		93,527.75	93,527.75
0311-193-0000-0000 SECRETARIAL/SUPPORT STAFF	77,183.00	5,878.36	12,638.90	16.38		64,544.10	64,544.10
0311-193-0001-0000 INTERN/TEMP HELP	2.00					2.00	2.00
0311-194-0000-0000 GENERAL LABOR	923,727.00	54,882.72	106,464.51	11.53		817,262.49	817,262.49
0311-194-0001-0000 W&S SNOW REMOVAL	4,000.00					4,000.00	4,000.00
0311-197-0000-0000 OVERTIME	134,958.00	2,285.31	6,467.84	4.79		128,490.16	128,490.16
0311-400-0000-0000 ON CALL STIPEND	3,120.00	220.00	440.00	14.10		2,680.00	2,680.00
0311-806-0000-0000 OFFICE SUPPLIES	2,700.00	244.52	244.52	11.13	56.08	2,399.40	2,455.48
0311-807-0000-0000 TELEPHONE/INTERNET	5,200.00	362.11	517.93	9.96		4,682.07	4,682.07
0311-811-0000-0000 TRAINING AND EDUCATION	7,850.00	2,625.00	2,625.00	44.59	875.00	4,350.00	5,225.00
0311-820-0000-0000 GAS AND DIESEL	52,000.00	6,548.58	-5,217.21	241.72	130,913.02	-73,695.81	57,217.21
0311-822-0000-0000 ELECTRICITY	14,000.00		1,182.27	108.44	14,000.00	-1,182.27	12,817.73
0311-823-0000-0000 HEATING FUEL	19,803.00			75.70	14,990.00	4,813.00	19,803.00
0311-825-0000-0000 SUPPLIES AND MATERIALS	35,999.00	2,143.23	2,143.23	10.10	1,492.47	32,363.30	33,855.77
0311-826-0000-0000 MAINTENANCE OF EQUIPMENT	148,000.00	28,699.46	28,699.46	48.17	42,598.10	76,702.44	119,300.54

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0311-826-0001-0000 FLEET REPAIRS	39,375.00	-357.00	-357.00	31.13	12,616.00	27,116.00	39,732.00
0311-827-0000-0000 MAINTENANCE OF STRUCTURES	14,350.00	545.00	545.00	23.34	2,805.00	11,000.00	13,805.00
0311-829-0000-0000 UNIFORMS & SAFETY CLOTHING	14,478.00	651.76	2,560.22	112.64	13,748.24	-1,830.46	11,917.78
0311-830-0000-0000 CONTRACTED EQUIPMENT	16,238.00			19.71	3,200.00	13,038.00	16,238.00
0311-831-0000-0000 CONTRACTED SERVICES	66,010.00	2,670.74	3,218.98	7.83	1,947.00	60,844.02	62,791.02
0311-846-0000-0000 TIRES	20,520.00					20,520.00	20,520.00
0311-851-0000-0000 ENGINEERING SERVICES	30,000.00					30,000.00	30,000.00
0311-853-0000-0000 STREET & TRAFFIC SIGNS	16,645.00	768.00	768.00	21.03	2,732.00	13,145.00	15,877.00
0311-859-0000-0000 SALT	190,000.00					190,000.00	190,000.00
0311-860-0000-0000 SAND FOR ICE CONTROL	30,250.00			46.58	14,090.00	16,160.00	30,250.00
0311-865-0000-0000 PIPE & MANHOLES	23,400.00	1,170.93	1,170.93	26.07	4,929.07	17,300.00	22,229.07
0311-866-0000-0000 AGGREGATE MATERIALS	23,500.00			29.79	7,000.00	16,500.00	23,500.00
0311-898-0000-0000 SOFTWARE/LICENSING	31,545.00	28,276.50	28,276.50	89.73	29.44	3,239.06	3,268.50
HIGHWAYS 311	2,168,912.00	155,363.00	230,547.16	22.99	268,021.42	1,670,343.42	1,938,364.84
0313-194-0000-0000 GENERAL LABOR	32,561.00	1,367.24	1,624.00	4.99		30,937.00	30,937.00
0313-197-0000-0000 OVERTIME	4,150.00		509.75	12.28		3,640.25	3,640.25
0313-822-0000-0000 ELECTRICITY	700.00	44.18	44.18	100.00	655.82		655.82
0313-823-0000-0000 HEATING FUEL	2,250.00			88.89	2,000.00	250.00	2,250.00
0313-825-0000-0000 SUPPLIES AND MATERIALS	4,192.00					4,192.00	4,192.00
0313-827-0000-0000 MAINTENANCE OF STRUCTURES	2,783.00					2,783.00	2,783.00
0313-831-0000-0000 CONTRACTED SERVICES	61,100.00	6,900.00	6,900.00	40.92	18,100.00	36,100.00	54,200.00
CEMETERIES 313	107,736.00	8,311.42	9,077.93	27.69	20,755.82	77,902.25	98,658.07
0314-805-0000-0000 TRANSFER TO OUTSIDE AGENCY(REGULA)	253,272.00					253,272.00	253,272.00
WASTE DISPOSAL AND RECYCLING 314	253,272.00					253,272.00	253,272.00
0320-822-0000-0000 ELECTRICITY	150,000.00	1,030.94	13,075.36	108.03	148,969.06	-12,044.42	136,924.64
STREET LIGHTING 320	150,000.00	1,030.94	13,075.36	108.03	148,969.06	-12,044.42	136,924.64
0325-822-0000-0000 ELECTRICITY	1,800.00	173.54	173.54	100.00	1,626.46		1,626.46
0325-823-0000-0000 HEATING FUEL	500.00					500.00	500.00
0325-824-0000-0000 WATER & SEWER USAGE	500.00					500.00	500.00
0325-827-0000-0000 MAINTENANCE OF GROUNDS	750.00					750.00	750.00
0325-831-0000-0000 CONTRACTED SERVICES	14,090.00	4,380.00	4,735.80	61.57	3,940.00	5,414.20	9,354.20
0325-844-0000-0000 MAIN STREET MAINTENANCE	23,500.00	4,600.00	4,600.00	51.06	7,400.00	11,500.00	18,900.00
OTHER TOWN PROPERTIES 325	41,140.00	9,153.54	9,509.34	54.63	12,966.46	18,664.20	31,630.66
0410-870-0000-0000 FOOTHILLS VISITING NURSES	34,000.00		34,000.00	100.00			
0410-873-0000-0000 YOUTH SERVICE BUREAU	32,407.00			100.00	32,407.00		32,407.00
0410-876-0000-0000 TORRINGTON AREA HEALTH DISTRICT	56,493.00	56,493.32	56,493.32	100.00		-0.32	-0.32
0410-877-0000-0000 SUSAN B.ANTHONY PROJECT	2,500.00			100.00	2,500.00		2,500.00
0410-879-0000-0000 N/W ELDERLY NUTRITION PROGRAM	13,763.00		13,763.00	100.00			
0410-883-0000-0000 HELPING HANDS HOME CARE	8,000.00		8,000.00	100.00			
0410-887-0000-0000 GREENWOODS COUNSELLING REFERRALS	38,638.00	2,179.52	9,679.52	100.00	28,958.48		28,958.48

TOWN OF WINCHESTER
APPROPRIATION SUMMARY

Date Range:
7/01/2026
8/31/2026

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0410-888-0000-0000 FISH	1,000.00			100.00	1,000.00		1,000.00
HEALTH 410	186,801.00	58,672.84	121,935.84	100.00	64,865.48	-0.32	64,865.16
0510-830-0000-0000 EVICTIONS	1,000.00					1,000.00	1,000.00
SOCIAL SERVICES 510	1,000.00					1,000.00	1,000.00
0710-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	255,666.00		255,666.00	100.00			
LIBRARIES 710	255,666.00		255,666.00	100.00			
0810-825-0000-0000 SUPPLIES & MATERIALS	3,981.00					3,981.00	3,981.00
0810-827-0000-0000 MAINTENANCE OF STRUCTURES	3,950.00					3,950.00	3,950.00
0810-827-0001-0000 MAINTENANCE OF GROUNDS	25,801.00					25,801.00	25,801.00
0810-830-0000-0000 CONTRACTED SERVICES	33,320.00	9,135.00	9,135.00	58.34	10,305.00	13,880.00	24,185.00
PARKS 810	67,052.00	9,135.00	9,135.00	28.99	10,305.00	47,612.00	57,917.00
0811-596-0000-0000 HOLIDAY DISPLAYS-INSTALL/REMOVAL	2,000.00					2,000.00	2,000.00
0811-596-0001-0000 REPLACEMENT DISPLAYS	10,000.00					10,000.00	10,000.00
0811-800-0000-0000 LAUREL CITY COMMISSION	15,000.00					15,000.00	15,000.00
PUBLIC CELEBRATIONS 811	27,000.00					27,000.00	27,000.00
0812-190-0000-0000 ADMINISTRATIVE SALARIES	43,657.00	3,413.43	6,506.74	14.90		37,150.26	37,150.26
0812-194-0000-0000 GENERAL LABOR	237,533.00	48,116.60	96,320.19	40.55		141,212.81	141,212.81
0812-194-0001-0000 HOLIDAY PAY	1,310.00		1,281.57	97.83		28.43	28.43
0812-197-0000-0000 OVERTIME	1,325.00	187.57	1,039.35	78.44		285.65	285.65
0812-806-0000-0000 OFFICE SUPPLIES	400.00					400.00	400.00
0812-807-0000-0000 TELEPHONE/INTERNET	2,820.00	234.72	234.72	8.32		2,585.28	2,585.28
0812-811-0000-0000 TRAINING AND EDUCATION	660.00					660.00	660.00
0812-814-0000-0000 MEMBERSHIP,DUES & SUBSCRIPTIONS	3,965.00		120.00	3.03		3,845.00	3,845.00
0812-818-0000-0000 CLOTHING ALLOWANCE	705.00		360.00	51.06		345.00	345.00
0812-820-0000-0000 GAS AND DIESEL	3,500.00	479.14	895.64	25.59		2,604.36	2,604.36
0812-821-0000-0000 MAINTENANCE OF VEHICLES	2,650.00					2,650.00	2,650.00
0812-822-0000-0000 ELECTRICITY	17,000.00	1,081.72	1,081.72	100.00	15,918.28		15,918.28
0812-823-0000-0000 HEATING FUEL	2,700.00			100.00	2,700.00		2,700.00
0812-824-0000-0000 WATER AND SEWER USAGE	20,000.00	2,644.18	2,644.18	13.22		17,355.82	17,355.82
0812-825-0000-0000 SUPPLIES AND MATERIALS	2,515.00	220.44	220.44	8.77		2,294.56	2,294.56
0812-826-0000-0000 MAINTENANCE OF EQUIPMENT	13,112.00	179.14	179.14	3.83	322.84	12,610.02	12,932.86
0812-827-0000-0000 MAINTENANCE OF GROUNDS	26,850.00	490.99	490.99	32.04	8,112.68	18,246.33	26,359.01
0812-831-0000-0000 CONTRACTED SERVICES	12,870.00	1,261.71	1,967.60	30.35	1,939.03	8,963.37	10,902.40
0812-832-0000-0000 CONTRACTED LABOR	14,200.00	1,139.61	1,139.61	24.06	2,277.00	10,783.39	13,060.39
0812-841-0000-0000 RECREATION CELEBRATIONS	3,300.00					3,300.00	3,300.00
0812-841-0001-0000 RECREATION ASSISTED PROGRAMS	200.00					200.00	200.00
RECREATION 812	411,272.00	59,449.25	114,481.89	35.44	31,269.83	265,520.28	296,790.11
0813-190-0000-0000 ADMINISTRATIVE SALARIES	91,909.00	7,821.14	15,020.38	16.34		76,888.62	76,888.62
0813-192-0000-0000 LABOR,SKILLED AND PROFESSIONAL	31,668.00	2,077.17	4,278.48	13.51		27,389.52	27,389.52
0813-193-0000-0000 SECRETARIAL/SUPPORT STAFF	29,647.00	2,312.82	4,192.03	14.14		25,454.97	25,454.97

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0813-800-0001-0000 HEALTHY AGING PROGRAMS	10,000.00	170.00	170.00	1.70		9,830.00	9,830.00
0813-806-0000-0000 OFFICE SUPPLIES	2,500.00					2,500.00	2,500.00
0813-807-0000-0000 TELEPHONE/INTERNET	1,260.00	143.24	143.24	11.37		1,116.76	1,116.76
0813-808-0000-0000 POSTAGE	584.00					584.00	584.00
0813-814-0000-0000 MEMBERSHIP,DUES & SUBSCRIPTIONS	225.00					225.00	225.00
0813-820-0000-0000 GAS AND DIESEL	2,300.00	225.79	514.83	22.38		1,785.17	1,785.17
0813-821-0000-0000 MAINTENANCE OF VEHICLES	3,950.00	84.75	84.75	29.49	1,080.00	2,785.25	3,865.25
0813-822-0000-0000 ELECTRICITY	12,000.00	973.93	973.93	100.00	11,026.07		11,026.07
0813-823-0000-0000 HEATING FUEL	8,500.00			70.59	6,000.00	2,500.00	8,500.00
0813-824-0000-0000 WATER AND SEWER USAGE	2,400.00	510.45	510.45	21.27		1,889.55	1,889.55
0813-827-0000-0000 MAINTENANCE OF STRUCTURES	7,500.00		44.63	8.60	600.00	6,855.37	7,455.37
0813-832-0000-0000 CONTRACTED LABOR	15,863.00	1,806.91	2,295.23	63.81	7,827.41	5,740.36	13,567.77
0813-841-0000-0000 CELEBRATIONS	1,000.00					1,000.00	1,000.00
0813-846-0000-0000 TIRES	500.00					500.00	500.00
SENIOR SERVICES 813	221,806.00	16,126.20	28,227.95	24.69	26,533.48	167,044.57	193,578.05
0814-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	72,759.00		72,675.00	99.88		84.00	84.00
NORTHWEST CT TRANSIT DISTRICT 814	72,759.00		72,675.00	99.88		84.00	84.00
0910-806-0000-0000 OFFICE SUPPLIES	1,000.00					1,000.00	1,000.00
0910-807-0000-0000 TELEPHONE	47,341.00	3,447.88	5,731.45	12.11		41,609.55	41,609.55
0910-808-0000-0000 POSTAGE	22,000.00			100.00	22,000.00		22,000.00
0910-810-0000-0000 SERVICE CONTRACTS	36,840.00			87.95	32,400.00	4,440.00	36,840.00
0910-812-0001-0000 WEB SITE	5,950.00					5,950.00	5,950.00
0910-814-0000-0000 MEMBERSHIP,DUES & SUBSCRIPTIONS	1,299.00					1,299.00	1,299.00
0910-826-0002-0000 CHARTER TOWER RENTAL	30,324.00					30,324.00	30,324.00
0910-831-0000-0000 CONTRACTED SERVICES	102,876.00	17,310.04	17,375.08	100.22	85,725.00	-224.08	85,500.92
0910-832-0000-0000 CONTRACTED LABOR	18,250.00			100.00	18,250.00		18,250.00
0910-877-0000-0000 OTHER EXPENDITURES			3.47			-3.47	-3.47
0910-898-0000-0000 SOFTWARE/LICENSING	237,230.00	19,985.06	67,090.24	52.85	58,276.98	111,862.78	170,139.76
OTHER SHARED COSTS 910	503,110.00	40,742.98	90,200.24	60.99	216,651.98	196,257.78	412,909.76
0912-192-0000-0000 LABOR - CROSSING GUARDS	48,787.00		0.12	0.00		48,786.88	48,786.88
0912-804-0001-0000 TOWN SUPPORT FOR EDUCATION	697,272.00	36,314.31	36,426.51	5.22		660,845.49	660,845.49
EDUCATION INDIRECT COSTS 912	746,059.00	36,314.31	36,426.63	4.88		709,632.37	709,632.37
0913-301-0009-0000 PRINCIPAL-2022 INFRASTUCTURE BOND	370,000.00					370,000.00	370,000.00
0913-301-0009-0001 PRIN - 2022 INFRASTRUCTURE BOND #2	400,000.00		400,000.00	100.00			
0913-301-0015-0000 PRINCIPAL - HINSDALE SCHOOL	205,000.00					205,000.00	205,000.00
0913-302-0009-0000 INTEREST- 2022 INFRASTRUCTURE BOND	270,100.00					270,100.00	270,100.00
0913-302-0009-0001 INT - 2022 INFRASTRUCTURE BOND #2	344,500.00		177,250.00	51.45		167,250.00	167,250.00
0913-302-0015-0000 INTEREST - HINSDALE SCHOOL	149,650.00					149,650.00	149,650.00
DEBT ADMINISTRATION 913	1,739,250.00		577,250.00	33.19		1,162,000.00	1,162,000.00
0918-202-0000-0000 COMPENSATED ABSENCES - RETIRE	105,000.00					105,000.00	105,000.00

TOWN OF WINCHESTER
APPROPRIATION SUMMARY

Date Range:
7/01/2026
8/31/2026

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0918-205-0000-0000 HEART & HYPERTENSION - EXISTING	74,893.00	5,520.88	12,421.98	16.59		62,471.02	62,471.02
0918-230-0000-0000 DEFINED BENEFIT PENSION CONTRIB	295,000.00	-8,637.88	-16,339.11	-5.54		311,339.11	311,339.11
0918-230-0001-0000 RETIREMENT - POLICE CMERS PLAN	625,032.00	56,600.81	143,228.15	22.92		481,803.85	481,803.85
0918-230-0004-0000 DEFINED CONTRIBUTION - TOWN MATCH	160,000.00	11,501.25	24,194.68	15.12		135,805.32	135,805.32
0918-250-0000-0000 UNEMPLOYMENT COMPENSATION	20,000.00		323.00	1.62		19,677.00	19,677.00
0918-388-0000-0000 UNNEGOTIATED SETTLEMENTS	181,586.00					181,586.00	181,586.00
0918-900-0001-0000 FICA	489,309.00	35,081.49	71,824.19	14.68		417,484.81	417,484.81
0918-900-0002-0000 HEALTH INSURANCE	1,139,018.00	-18,069.41	70,087.44	6.15		1,068,930.56	1,068,930.56
0918-900-0003-0000 RETIREE HEALTH INSURANCE	76,200.00	81.04	6,431.43	8.44		69,768.57	69,768.57
EMPLOYEE BENEFITS 918	3,166,038.00	82,078.18	312,171.76	9.86		2,853,866.24	2,853,866.24
0919-381-0000-0000 MUNICIPAL INSURANCE	275,000.00		228,620.92	83.13		46,379.08	46,379.08
0919-381-0001-0000 WORKERS COMPENSATION	130,000.00		118,220.36	90.94		11,779.64	11,779.64
MUNICIPAL INSURANCE 919	405,000.00		346,841.28	85.64		58,158.72	58,158.72
1000-100-1000-0000 BOARD OF EDUCATION EXPENDITURES	25,050,562.00	1,418,649.25	2,793,031.54	11.15		22,257,530.46	22,257,530.46
BOARD OF EDUCATION EXPENDITURES 1000	25,050,562.00	1,418,649.25	2,793,031.54	11.15		22,257,530.46	22,257,530.46
1001-179-0000-0000 TRANSFER TO CAPITAL - GENERAL FUND	363,333.00	30,278.00	60,553.00	16.67		302,780.00	302,780.00
OPERATING TRANSFERS OUT 1001	363,333.00	30,278.00	60,553.00	16.67		302,780.00	302,780.00
3100-910-0000-0000 INSURANCE CLAIM CLEARING ACCOUNT					-383.90	2,963.89	2,579.99
ACCOUNTS PAYABLE & ACCRUED EXP'S. 3100					-383.90	2,963.89	2,579.99
APPROPRIATION TOTAL	42,290,600.00	2,566,035.56	6,337,672.14	18.39	1,442,889.28	34,512,618.57	35,955,507.85

MONTHLY BUDGET VS. ACTUAL SUMMARY
8/31/2026

8/31/2026 2 MONTHS 17%	FY 2027 Amended Budget	Month to Date Expenditures	YTD Actual	Outstand. Encumbr.	YTD w/Encumbr.	YTD % w/Encumbr	YTD Remain. Balance	FY 2026 Amended Budget	YTD Actual	YTD %	FY2027 vs FY2026 $ Difference
Revenues by Source											
Current Property Taxes	30,216,296	1,719,412	16,179,536		16,179,536	53.55%	14,036,760	29,189,861	15,902,656	54.48%	276,880
Past Due Property taxes	550,000	27,380	57,153		57,153	10.39%	492,847	350,000	116,244	33.21%	(59,090)
Current MV Supplemental Taxes	310,000	-	-		-	0.00%	310,000	350,000	-	0.00%	-
Interest and Liens	181,000	28,714	33,845		33,845	18.70%	147,155	171,000	44,114	25.80%	(10,269)
State Grants/PILOT/Intergovernmental	9,088,658	500	2,273		2,273	0.03%	9,086,385	8,851,228	200,456	2.26%	(198,183)
Charges for Services	528,900	19,968	67,816		67,816	12.82%	461,084	482,950	92,195	19.09%	(24,379)
Licenses, Fees and Permits	252,000	35,202	66,099		66,099	26.23%	185,902	242,000	54,822	22.65%	11,277
Income on Investments	425,000	62,912	117,408		117,408	27.63%	307,592	300,000	101,505	33.84%	15,903
Other Revenue	92,000	74,254	81,784		81,784	88.90%	10,216	467,000	10,385	2.22%	71,399
Sewer and Water Administration - Transfers In	335,000	27,916	55,840		55,840	16.67%	279,160	325,000	54,160	16.66%	1,680
Appropriation of Fund Balance	-	-	-		-		-	-	-		-
Transfers In	311,746	-	-		-	0.00%	311,746	288,100	-	0.00%	-
Fund Balance - BOE Non Lapsing	-	-	-		-		-	-	-		-
REVENUES - TOWN GENERAL FUND 999	**42,290,600**	**1,996,258**	**16,661,755**	-	**16,661,755**	**39.40%**	**25,628,845**	**41,017,139**	**16,576,537**	**40.41%**	85,218
REVENUE TOTAL per Report GL216	**42,290,600**	**1,996,258**	**16,661,755**		**16,661,755**	**39.40%**	**25,628,845**	**41,017,139**	**16,576,528**	**40.41%**	**85,227**
Expenditures by Department											
Board of Selectmen 110	33,421	625	17,193	-	17,193	51.44%	16,228	37,421	8,946	23.91%	8,247
Town Manager 111	235,563	20,507	43,616	-	43,616	18.52%	191,947	225,718	39,640	17.56%	3,976
Probate Court 112	12,254	-	-	-	-	0.00%	12,254	11,897	-	0.00%	-
Registrars 113	116,610	12,835	17,364	1,331	18,695	16.03%	97,915	98,722	10,347	10.48%	8,348
Accounting 114	451,302	40,140	76,260	8,445	84,705	18.77%	366,597	393,450	78,196	19.87%	6,509
Assessor 115	145,216	9,737	20,633	-	20,633	14.21%	124,583	151,601	20,959	13.83%	(326)
Board Of Assessment Appeal 116	2,800	-	-	-	-	0.00%	2,800	3,000	-	0.00%	-
Tax Collector 117	171,955	16,253	29,624	-	29,624	17.23%	142,331	176,234	36,158	20.52%	(6,535)
Treasurer 118	48,039	4,133	8,267	-	8,267	17.21%	39,772	48,039	8,007	16.67%	260
Legal Fees 119	88,000	5,328	5,328	-	5,328	6.05%	82,672	88,000	11,476	13.04%	(6,148)
Town Clerk 120	182,538	17,248	29,898	20,347	50,245	27.53%	132,293	184,812	41,001	22.19%	9,244
Planning & Zoning Commission 122	2,032	160	230	-	230	11.32%	1,802	2,540	135	5.31%	95
Zoning Board Of Appeals 123	1,064	70	70	-	70	6.58%	994	1,600	0	0.03%	70
Economic Development 125	9,250	4,950	4,950	-	4,950	53.51%	4,300	9,550	570	5.97%	4,380
Maintenance of Lakes/Ponds 126	87,017	5,682	5,707	31,145	36,852	42.35%	50,165	90,445	27,621	30.54%	9,230
Town Hall Building 127	248,936	10,750	20,776	94,331	115,107	46.24%	133,829	244,823	100,492	41.05%	14,615
Soldiers Monument Commission 129	7,500	850	850	650	1,500	20.00%	6,000	7,500	700	9.33%	800
Inlands Wetlands Commission 136	2,082	-	-	-	-	0.00%	2,082	4,800	-	0.00%	-
Purchasing 145	52,078	3,520	7,569	-	7,569	14.53%	44,509	44,890	7,344	16.36%	225
Historic Commission 147	1,500	350	350	-	350	23.33%	1,150				
Land Use 148	386,268	31,134	59,060	1,915	60,975	15.79%	325,293	342,334	59,735	17.45%	1,240
Human Resources 150	14,660	386	386	-	386	2.63%	14,274	14,660	1,631	11.13%	(1,245)
Friends Of Main Street 152	9,000	-	9,000	-	9,000	100.00%	-	9,000	9,000	100.00%	-
Printing 800	-	-	-	-	-		-	-	-		-
Public Celebrations 811	27,000	-	-	-	-	0.00%	27,000	37,000	-	0.00%	-
Northwest CT Transit District 814	72,759	-	72,675	-	72,675	99.88%	84	77,182	77,182	100.00%	(4,507)
Employee Benefits 918	3,166,038	82,078	312,172	-	312,172	9.86%	2,853,866	2,956,500	464,653	15.72%	(152,481)
Municipal Insurance 919	405,000	-	346,841	-	346,841	85.64%	58,159	515,000	356,895	69.30%	(10,054)
Education Indirect Costs 912	746,059	36,314	36,427	-	36,427	4.88%	709,632	744,360	53,826	7.23%	(17,399)

MONTHLY BUDGET VS. ACTUAL SUMMARY
8/31/2026

8/31/2026 2 MONTHS 17%	FY 2027 Amended Budget	FY 2027 Month to Date Expenditures	FY 2027 YTD Actual	FY 2027 Outstand. Encumbr.	FY 2027 YTD w/Encumbr.	FY 2027 YTD % w/Encumbr	FY 2027 YTD Remain. Balance	FY 2026 Amended Budget	FY 2026 YTD Actual	FY 2026 YTD %	FY2027 vs FY2026 $ Difference
General Government	**6,725,941**	**303,051**	**1,125,246**	**158,163**	**1,283,409**	**19.08%**	**5,442,532**	**6,521,078**	**1,414,514**	21.69%	**(131,456)**
Police 210	2,999,920	246,048	627,906	146,618	774,524	25.82%	2,225,396	3,084,276	772,101	25.03%	2,423
Fire 211	445,299	27,399	55,122	112,360	167,482	37.61%	277,817	426,511	112,893	26.47%	54,590
Emergency Management 214	11,940	798	1,230	3,025	4,254	35.63%	7,686	12,340	4,089	33.14%	165
Ambulance 215	505,888	181,755	183,139	185,479	368,618	72.87%	137,270	606,410	609,361	100.49%	(240,743)
Animal Control 216	32,200	-	32,200	-	32,200	100.00%	-	12,200	22,200	181.97%	10,000
Winchester Fire Department 219	48,500	73	138	37,290	37,428	77.17%	11,072	49,000	38,009	77.57%	(581)
Public Safety Communications 231	-	-	-	-	-		-	-	-		-
Public Safety	**4,043,747**	**456,072**	**899,735**	**484,772**	**1,384,507**	**34.24%**	**2,659,240**	**4,190,737**	**1,558,653**	**37.19%**	**(174,146)**
Highways 311	2,168,912	155,363	230,547	268,021	498,569	22.99%	1,670,343	2,131,554	465,249	21.83%	33,320
Cemeteries 313	107,736	8,311	9,078	20,756	29,834	27.69%	77,902	111,285	30,816	27.69%	(982)
Other Town Properties 325	41,140	9,154	9,509	12,966	22,476	54.63%	18,664	52,421	25,319	48.30%	(2,843)
Street Lighting 320	150,000	1,031	13,075	148,969	162,044	108.03%	(12,044)	146,000	154,246	105.65%	7,798
Public Works	**2,467,788**	**173,859**	**262,210**	**450,713**	**712,923**	**28.89%**	**1,754,865**	**2,441,260**	**675,630**	**27.68%**	**37,293**
Waste Disposal And Recycling 314	253,272	-	-	-	-	0.00%	253,272	242,624	242,624	100.00%	(242,624)
Health 410	186,801	58,673	121,936	64,865	186,801	100.00%	(0)	152,793	152,793	100.00%	34,008
Senior Services 813	221,806	16,126	28,228	26,533	54,761	24.69%	167,045	215,782	56,728	26.29%	(1,967)
Social Services 510	1,000	-	-	-	-	0.00%	1,000	11,000	2,109	19.17%	(2,109)
Health	**409,607**	**74,799**	**150,164**	**91,399**	**241,563**	**58.97%**	**168,044**	**379,575**	**211,630**	**55.75%**	**29,933**
Libraries 710	255,666	-	255,666	-	255,666	100.00%	-	255,666	255,666	100.00%	-
Parks 810	67,052	9,135	9,135	10,305	19,440	28.99%	47,612	71,802	27,080	37.71%	(7,640)
Recreation 812	411,272	59,449	114,482	31,270	145,752	35.44%	265,520	399,155	141,178	35.37%	4,573
Parks and Recreation	**478,324**	**68,584**	**123,617**	**41,575**	**165,192**	**34.54%**	**313,132**	**470,957**	**168,258**	**35.73%**	**(3,067)**
Other Shared Costs 910	503,110	40,743	90,200	216,652	306,852	60.99%	196,258	425,179	305,183	71.78%	1,669
Debt Administration 913	1,739,250	-	577,250	-	577,250	33.19%	1,162,000	1,273,500	5,250	0.41%	572,000
Board Of Education Expenditures 1000	25,050,562	1,418,649	2,793,032		2,793,032	11.15%	22,257,530	23,993,865	3,064,444	12.77%	(271,413)
BOE Sinking Fund Expenditures	-	-	-		-		-	-	1,838		(1,838)
		-	-	-	-		-				-
Operating Transfers Out 1001	363,333	30,278	60,553	-	60,553	16.67%	302,780	822,698	137,118	16.67%	(76,565)
APPROPRIATION TOTAL	**42,290,600**	**2,566,036**	**6,337,672**	**1,443,273**	**7,780,945**	**18.40%**	**34,509,655**	**41,017,139**	**8,040,809**	19.60%	**(260,213)**
APPRORIATION TOTAL per report GL 216	**42,290,600**	**2,566,036**	**6,337,672**	**1,443,273**	**7,780,945**	**18.40%**	**34,509,655**	41,017,139	8,040,809	19.60%	(259,864)
	-		0				(0)	-	-		

MONTHLY BUDGET VS. ACTUAL SUMMARY
6/30/2026 - UNAUDITED

6/30/2026 - UNAUDITED 12 MONTHS 100%	FY 2026 Amended Budget	Month to Date Expenditures	YTD Actual	Outstand. Encumbr.	YTD w/Encumbr.	YTD % w/Encumbr	YTD Remain. Balance	FY 2025 Amended Budget	YTD Actual	YTD %	FY2026 vs FY2025 $ Difference
Revenues by Source											
Current Property Taxes	29,189,861	34,844	29,340,783		29,340,783	100.52%	(150,922)	27,347,790	27,556,410	100.76%	1,784,373
Past Due Property taxes	350,000	14,039	350,760		350,760	100.22%	(760)	600,000	412,106	68.68%	(61,346)
Current MV Supplemental Taxes	350,000	5,296	300,032		300,032	85.72%	49,968	225,000	305,207	135.65%	(5,175)
Interest and Liens	171,000	12,808	246,029		246,029	143.88%	(75,029)	165,000	296,160	179.49%	(50,132)
State Grants/PILOT/Intergovernmental	8,851,228	16,991	9,002,691		9,002,691	101.71%	(151,463)	8,821,966	8,848,509	100.30%	154,183
Charges for Services	482,950	85,952	860,590		860,590	178.19%	(377,640)	409,850	610,098	148.86%	250,492
Licenses, Fees and Permits	242,000	28,895	250,936		250,936	103.69%	(8,936)	202,000	242,649	120.12%	8,287
Income on Investments	300,000	57,361	740,510		740,510	246.84%	(440,510)	350,000	338,447	96.70%	402,064
Other Revenue	467,000	458,350	539,589		539,589	115.54%	(72,589)	62,000	289,838	467.48%	249,750
Sewer and Water Administration - Transfers In	325,000	27,084	325,000		325,000	100.00%	-	290,000	290,000	100.00%	35,000
Appropriation of Fund Balance	-	-	-		-		-	2,050,000	-	0.00%	-
Transfers In	288,100	-	288,100		288,100	100.00%	-	282,764	83,641	29.58%	204,459
Fund Balance - BOE Non Lapsing	-	-	-		-		-	-	-		-
REVENUES - TOWN GENERAL FUND 999	**41,017,139**	**741,621**	**42,245,020**	-	**42,245,020**	**102.99%**	**(1,227,881)**	**40,806,370**	**39,273,066**	**96.24%**	2,971,955
REVENUE TOTAL per Report GL216	**41,017,139**	**741,621**	**42,245,020**		**42,245,020**	**102.99%**	**(1,227,881)**	**40,806,370**	**39,273,066**	**96.24%**	**2,971,954**
Expenditures by Department											
Board of Selectmen 110	27,965	625	25,263	-	25,263	90.34%	2,702	41,120	33,163	80.65%	(7,900)
Town Manager 111	251,258	45,732	251,295	-	251,295	100.01%	(37)	230,845	222,326	96.31%	28,969
Probate Court 112	8,418	1,992	8,417	-	8,417	99.99%	1	11,550	10,544	91.29%	(2,127)
Registrars 113	98,722	15,807	94,972	-	94,972	96.20%	3,750	93,878	85,081	90.63%	9,891
Accounting 114	421,184	39,807	418,203	-	418,203	99.29%	2,981	394,510	403,312	102.23%	14,891
Assessor 115	147,927	17,774	144,773	-	144,773	97.87%	3,154	221,015	172,692	78.14%	(27,919)
Board Of Assessment Appeal 116	3,000	-	2,500	-	2,500	83.33%	500	3,250	2,764	85.04%	(264)
Tax Collector 117	182,961	22,579	180,558	-	180,558	98.69%	2,403	162,056	162,421	100.23%	18,136
Treasurer 118	48,039	4,003	48,039	-	48,039	100.00%	-	48,289	48,039	99.48%	-
Legal Fees 119	134,000	19,525	131,804	-	131,804	98.36%	2,196	111,000	121,668	109.61%	10,136
Town Clerk 120	175,615	16,956	172,903	-	172,903	98.46%	2,712	180,161	164,047	91.06%	8,856
Planning & Zoning Commission 122	2,036	165	1,460	-	1,460	71.71%	576	2,540	1,405	55.31%	55
Zoning Board Of Appeals 123	1,600	-	392	-	392	24.52%	1,208	1,200	564	47.02%	(172)
Economic Development 125	9,550	24	9,471	-	9,471	99.17%	79	10,000	10,001	100.01%	(529)
Maintenance of Lakes/Ponds 126	59,845	24,348	39,906	-	39,906	66.68%	19,939	75,309	59,210	78.62%	(19,304)
Town Hall Building 127	221,623	28,143	203,204	-	203,204	91.69%	18,419	237,168	244,789	103.21%	(41,585)
Soldiers Monument Commission 129	7,500	1,281	4,107	-	4,107	54.76%	3,393	7,500	6,405	85.41%	(2,298)
Inlands Wetlands Commission 136	800	-	-	-	-	0.00%	800	5,060	780	15.42%	(780)
Purchasing 145	46,062	4,876	45,635	-	45,635	99.07%	427	34,438	44,261	128.52%	1,374
Land Use 148	379,934	46,316	382,520	-	382,520	100.68%	(2,586)	370,325	343,889	92.86%	38,631
Human Resources 150	10,230	1,405	10,838	-	10,838	105.94%	(608)	20,260	18,004	88.87%	(7,167)
Friends Of Main Street 152	9,000	-	9,000	-	9,000	100.00%	-	9,000	9,000	100.00%	-
Printing 800	-	-	-	-	-		-	-	-		-
Public Celebrations 811	30,615	13,058	30,792	-	30,792	100.58%	(177)	20,000	12,479	62.39%	18,313
Northwest CT Transit District 814	77,182	-	77,182	-	77,182	100.00%	-	75,365	75,365	100.00%	1,817
Employee Benefits 918	2,832,317	243,757	2,680,839	-	2,680,839	94.65%	151,478	2,884,206	2,679,871	92.92%	967
Municipal Insurance 919	469,000	-	383,660	-	383,660	81.80%	85,340	475,000	493,127	103.82%	(109,467)
Education Indirect Costs 912	744,360	116,972	746,731	-	746,731	100.32%	(2,371)	742,459	741,280	99.84%	5,451
General Government	**6,400,743**	**665,146**	**6,104,463**	-	**6,104,463**	**95.37%**	**296,280**	**6,467,504**	**6,166,487**	95.35%	**(62,024)**

MONTHLY BUDGET VS. ACTUAL SUMMARY
6/30/2026 - UNAUDITED

6/30/2026 - UNAUDITED 12 MONTHS 100%	FY 2026 Amended Budget	Month to Date Expenditures	YTD Actual	Outstand. Encumbr.	YTD w/Encumbr.	YTD % w/Encumbr	YTD Remain. Balance	FY 2025 Amended Budget	YTD Actual	YTD %	FY2026 vs FY2025 $ Difference
Police 210	3,133,531	337,825	3,105,251	-	3,105,251	99.10%	28,280	3,060,899	3,094,229	101.09%	11,022
Fire 211	443,154	59,831	441,917	-	441,917	99.72%	1,237	432,539	390,661	90.32%	51,256
Emergency Management 214	12,340	1,285	10,192	-	10,192	82.59%	2,148	14,133	8,931	63.20%	1,260
Ambulance 215	606,410	-	606,409	-	606,409	100.00%	1	608,410	558,064	91.73%	48,345
Animal Control 216	22,200	-	22,200	-	22,200	100.00%	-	13,500	22,200	164.44%	-
Winchester Fire Department 219	49,000	537	48,209	-	48,209	98.39%	791	45,120	44,370	98.34%	3,839
Public Safety Communications 231	-	-	-	-	-		-	-	-		-
Public Safety	**4,266,635**	**399,479**	**4,234,178**	-	**4,234,178**	**99.24%**	**32,457**	**4,174,601**	**4,118,456**	**98.66%**	**115,722**
Highways 311	2,188,429	279,007	2,181,792	-	2,181,792	99.70%	6,637	2,032,639	1,951,099	95.99%	230,693
Cemeteries 313	89,285	22,552	73,899	-	73,899	82.77%	15,386	105,044	93,312	88.83%	(19,414)
Other Town Properties 325	65,621	5,423	63,414	-	63,414	96.64%	2,207	69,460	56,493	81.33%	6,921
Street Lighting 320	146,000	17,400	133,244	-	133,244	91.26%	12,756	131,000	149,788	114.34%	(16,543)
Public Works	**2,489,335**	**324,383**	**2,452,349**	-	**2,452,349**	**98.51%**	**36,986**	**2,338,143**	**2,250,692**	**96.26%**	**201,657**
Waste Disposal And Recycling 314	242,624	60,267	241,068	-	241,068	99.36%	1,556	235,557	235,557	100.00%	5,511
Health 410	152,794	-	152,793	-	152,793	100.00%	1	157,683	154,683	98.10%	(1,890)
Senior Services 813	216,540	25,639	204,900	-	204,900	94.62%	11,640	220,440	188,532	85.53%	16,368
Social Services 510	12,300	1,297	12,246	-	12,246	99.56%	54	39,343	35,163	89.38%	(22,917)
Health	**381,634**	**26,935**	**369,939**	-	**369,939**	**96.94%**	**11,695**	**417,466**	**378,379**	**90.64%**	**(8,439)**
Libraries 710	255,666	-	255,666	-	255,666	100.00%	-	255,666	255,666	100.00%	-
Parks 810	64,987	18,545	52,704	-	52,704	81.10%	12,283	55,302	51,017	92.25%	1,687
Recreation 812	400,273	68,142	377,446	-	377,446	94.30%	22,827	399,579	358,707	89.77%	18,739
Parks and Recreation	**465,260**	**86,688**	**430,151**	-	**430,151**	**92.45%**	**35,109**	**454,881**	**409,724**	**90.07%**	**20,427**
Other Shared Costs 910	481,455	33,494	461,823	-	461,823	95.92%	19,632	429,891	402,833	93.71%	58,990
Debt Administration 913	1,217,224	-	1,200,092	-	1,200,092	98.59%	17,132	1,447,250	1,091,500	75.42%	108,592
Board Of Education Expenditures 1000	23,993,865	2,764,464	23,993,865		23,993,865	100.00%	0	22,449,465	22,405,317	99.80%	1,588,548
BOE Sinking Fund Expenditures	-	-	-		-		-	-	-		-
		-	-	-	-		-				-
Operating Transfers Out 1001	822,698	128,975	1,547,698	-	1,547,698	188.12%	(725,000)	2,135,946	2,565,386	120.11%	(1,017,688)
APPROPRIATION TOTAL	**41,017,139**	**4,489,831**	**41,291,290**	-	**41,291,290**	**100.67%**	**(274,151)**	**40,806,370**	**40,279,996**	98.71%	**1,011,295**
APPRORIATION TOTAL per report GL 216	**41,017,139**	**4,489,831**	**41,018,916**	-	**41,018,916**	**100.00%**	**(1,777)**	40,806,370	40,279,996	98.71%	738,921
	-		272,374				(272,374)	-	-		

YTD Net Income/(Loss)	953,730	w/encumbrances	953,730

6/30/2026 - UNAUDITED
12 MONTHS
100%

MONTHLY BUDGET VS. ACTUAL SUMMARY
6/30/2026 - UNAUDITED

FY 2026							FY 2025			FY2026 vs FY2025
Amended Budget	Month to Date Expenditures	YTD Actual	Outstand. Encumbr.	YTD w/Encumbr.	YTD % w/Encumbr	YTD Remain. Balance	Amended Budget	YTD Actual	YTD %	$ Difference

	Budget	Actual	Diff	
Operating Revenue	41,017,139	42,245,020	1,227,881	2026 Estimated Revenue Surplus
Fund Balance Allocation	-			
Total Revenue	**41,017,139**	**42,245,020**		
		103.0%	**% of Revenue Collected (Overcollected by 3%)**	
Operating Expenditures	(41,017,139)	(40,566,290)		
Remaining Encumbrances		-		
Less Est Encumbrances to Close			-	
Total Expenditures	**(41,017,139)**	**(40,566,290)**	450,849	2026 Estimated Expenditure Surplus
		98.9%		
			1,678,730	Total FY 2026 Operating Surplus
			(725,000)	Use of Fund Balance - Capitals
			953,730	Total FY 2026 Remaining Surplus

TOWN OF WINCHESTER - BOARDS & COMMISSIONS

Action Report to Board of Selectmen

Monday, September 21, 2026

APPOINTMENT BY "OTHER" APPOINTING AUTHORITIES

(The Board of Selectmen to vote on the appointment of the following volunteer)

Date	Name	Board / Commission / Other	Party	Seat Type - Member / Alternate	Term End Date
9/14/2026	Lori Jones	Winchester Housing Authority	N/A	Tenant Commissioner	

RE-APPOINTMENT

(The Board of Selectmen to vote tonight on continued service by the following volunteers)

Date	Applicant Name	Board or Commission	Party	Seat Type - Member / Alternate	Term End Date

RESIGNATIONS

(The Board of Selectmen accept the resignations of the following Volunteers)

Date	Name	Board or Commission	Party	Seat Type - Member / Alternate

Nominations / Appointments - Step 2 (Final)

(The Board of Selectmen will cast a separate vote on each of the following Nominated volunteers)

Date of App.	Applicant Name	Board or Commission	Party	Seat Type - Member / Alternate	Term End Date
9/11/2026	Daniel Ditz	Recreation Board	U	Member	4/2028
				(Dan will complete Brad Burcroff's term)	

Current Vacancies - As of this date

(Announce at each Meeting)

Board or Commission	Position	Openings	Meets On	Appointing Authority
Ad Hoc Water Level Committee	Member	1 Member	As Needed	Board of Selectmen
Architectual Review Committee	Mem / Alt	2 Members / 2 Alternates	As Needed	Planning & Zoning Commission
Conservation Commission	Mem / Alt	1 Member / 2 Alternates	Monthly - 2nd Thur	Board of Selectmen
Cultural District Commission	Member	3 Members	To Be Determined	Board of Selectmen
Economic Development Commission	Alternate	2 Alternates	First / Third Tue	Town Manager
Ethics Commission	Member	2 Members	As Needed	
Historic Commission	Member	2 Members	Monthly - 1st Thur	Board of Selectmen
Housing Authority	Member	1 Resident Member	Monthly - 4th Mon.	Board of Selectmen
Laurel City Commission	Member	Multiple Openings	TBD January - June	Board of Selectmen
Recreation Board	Member	3 Members	Monthly - 1st Wed	Board of Selectmen
Zoning Board of Appeals	Member	2 Members / 1 Alternate	Monthly - 1st Wed	Board of Selectmen

Town of Winchester
PLANNING AND ZONING COMMISSION

Town of Winchester Town Hall
338 Main Street – 2nd Floor – P. Francis Hicks Room

April 28, 2026

At the April 27, 2026, Regular Meeting of the Planning and Zoning Commission a positive unanimous vote was taken regarding the 8-24 referral for the sale of the following municipally owned properties.

281 Walnut Street

Where possible, the Planning and Zoning Commission would prefer these lots to be sold for the construction of new housing in accordance with the Town's Plan of Conservation and Development, and that any required Municipal Easements related to drainage or other public infrastructure be recorded on the land records prior to sale.

Furthermore, the Planning and Zoning Commission supports the intent to divide the parcel in two, selling the street frontage portion of the property which will be approximately .5 Acres, while retaining the rear portion of approximately 5 Acres which could be incorporated into the Town owned Tatro Pond Park facility.

Sincerely,

Geoffrey M. Green

Geoffrey M. Green
Director of Land Use and Development

Geoffrey Green

From: Jim Rollins
Sent: Monday, April 27, 2026 12:44 PM
To: Geoffrey Green
Subject: 281 Walnut Street

Geoff,
Per our conversation earlier today regarding 281 Walnut Street, see my comments below.

1. DPW demolished a house and garage on this site several years ago.
2. The house foundation was removed but I don't know about the garage foundation.
3. The lot is pretty nice, and I've done a couple projects for Habitat for Humanity over the years, and they've all been good experiences.
4. NOTE! At the rear of the property, jus past the flat area, down the steep slope, there are still some big concrete structures remaining.

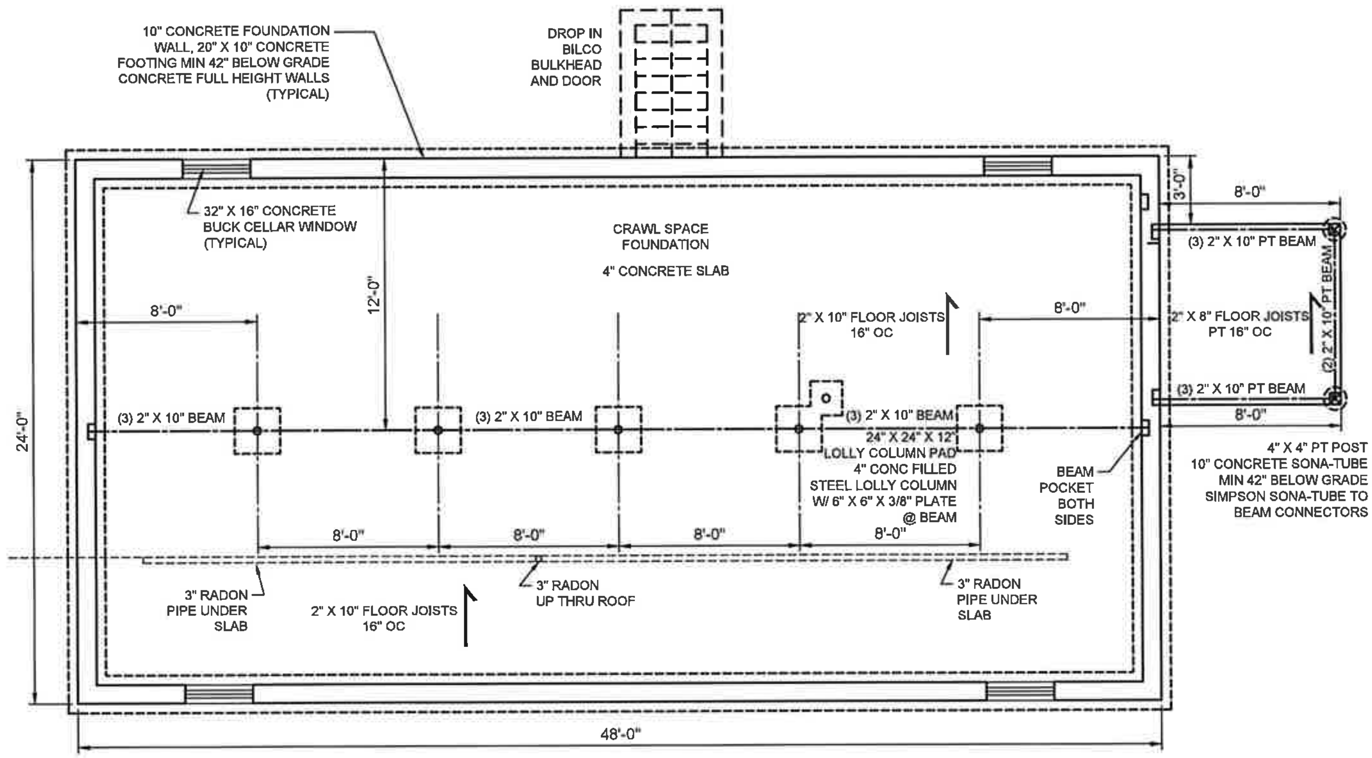
We ran out of resources during demolition, so we left them as is. They should be removed. I think the best way would be to hire a big excavator (probably a 50,000 pound class or bigger) to tear them out, load them up and dispose of the concrete. They could be removed from below (access through the Tatro's Pond area) but a lot of trees would need to be removed, and if you came from below, you'd get fairly close to wetlands. Therefore I recommend that the work be done from above.

5. While the excavator is on site there should be a few test holes dug just to be sure there are no surprises buried over the bank at the back of the property.

JIM

NOTES:

1. THE FLOOR SYSTEM WAS REVIEWED WITH THE UNDERSTANDING THAT THE ROOF WILL BE FRAMED WITH CLEAR SPAN ROOF TRUSSES.



NO.	DATE	ISSUE
1	May 12, 2026	PERMIT

01	**FOUNDATION PLAN** 3/16" = 1'-0" SCALE	HABITAT FOR HUMANITY OF NORTHWEST CONNECTICUT, INC. 281 Walnut Street, Winsted, Connecticut	ANDREW FERENTINOS, ARCHITECT © Copyright 2023 917-856-6628 AF@ANDREWFERENTINOS.COM	May 12, 2026	A-100

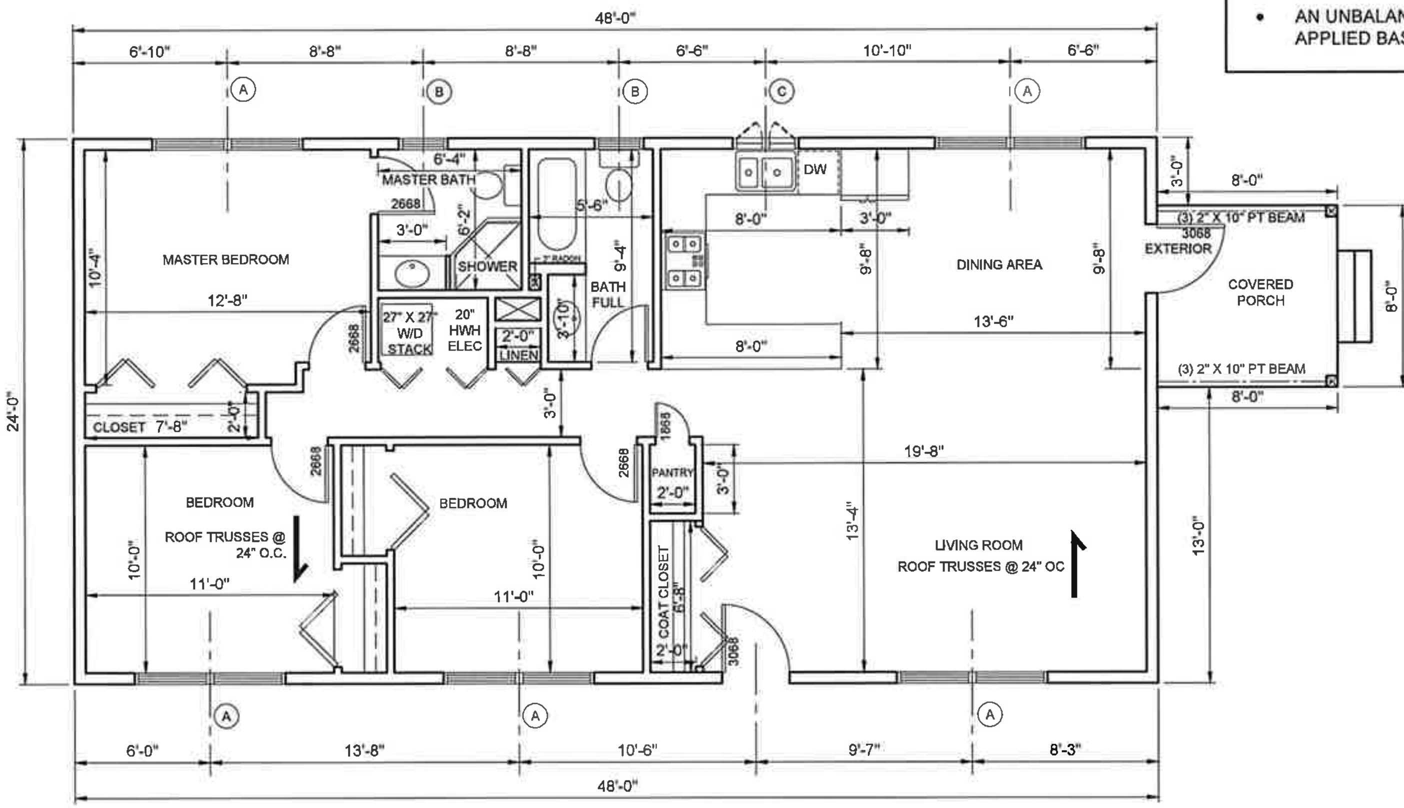
NOTES:

1. WALLS ARE FRAMED WITH 2X6 WOOD STUDS AT 24" O.C.
2. THE ROOF WILL BE FRAMED WITH CLEAR SPAN ENGINEERED ROOF TRUSSES AT 24" O.C.
3. ALIGN WALL STUDS AND ROOF TRUSSES.

ROOF TRUSS DESIGN LOADS:

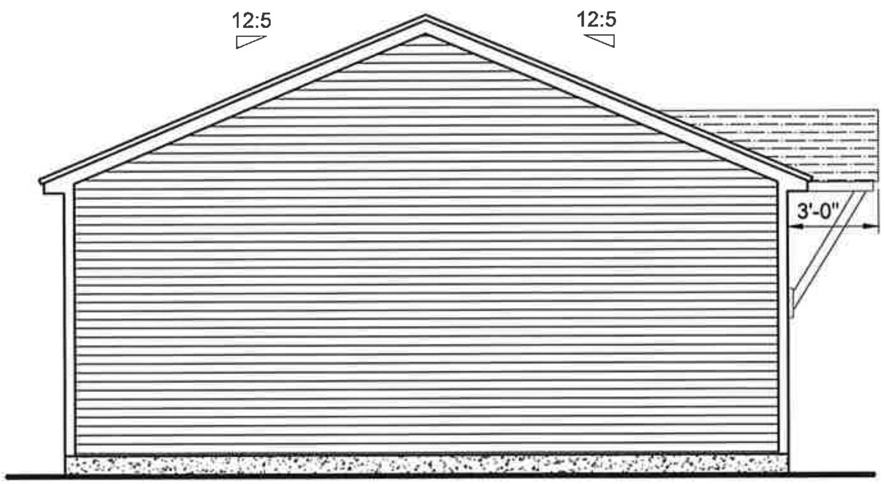
- TOP CHORD SNOW LOAD = 40PSF
- TOP CHORD DEAD LOAD = 10PSF
- BOTTOM CHORD LIVE LOAD = 20PSF
- BOTTOM CHORD DEAD LOAD = 20PSF

- AN UNBALANCED SNOW LOAD IS TO BE APPLIED BASED ON THE CURRENT CODE.



NO.	DATE	ISSUE
1	May 12, 2026	PERMIT

01	**GROUND FLOOR PLAN** 3/16" = 1'-0" SCALE	PROPOSED NEW RESIDENCE FOR: **HABITAT FOR HUMANITY OF NORTHWEST CONNECTICUT, INC.** 281 Walnut Street, Winsted, Connecticut	ANDREW FERENTINOS, ARCHITECT © Copyright 2023 917-856-6628 AF@ANDREWFERENTINOS.COM	**May 12, 2026**	**A-101**



1 - LEFT ELEVATION

2 - RIGHT ELEVATION

NO.	DATE	ISSUE
1	May 12, 2026	PERMIT

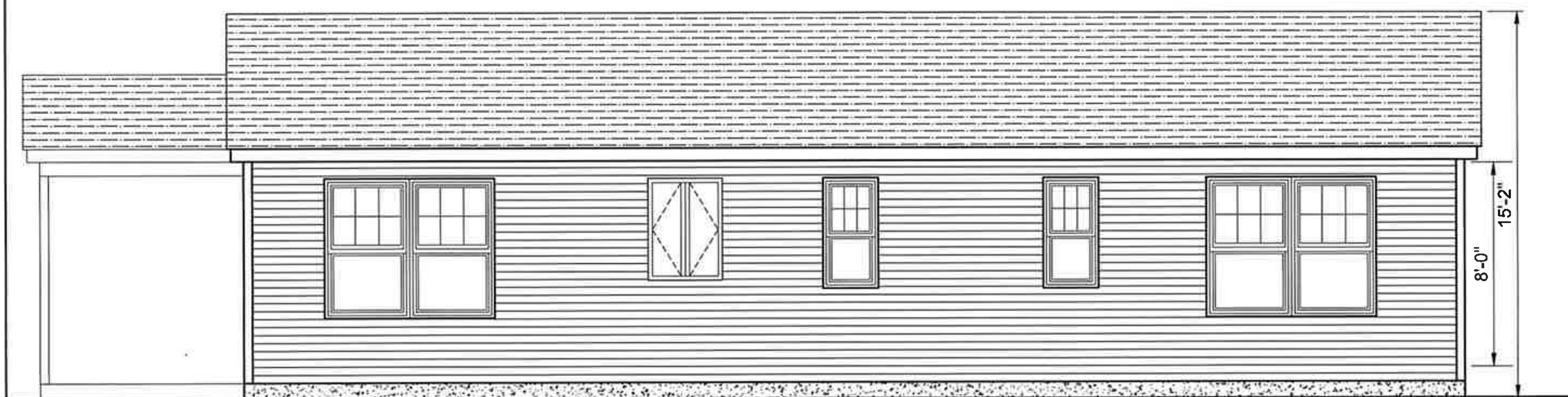
ELEVATIONS
$\frac{1}{4}$" = 1 FT

PROPOSED NEW RESIDENCE FOR: **HABITAT FOR HUMANITY OF NORTHWEST CONNECTICUT, INC.**
281 Walnut Street, Winsted, Connecticut

ANDREW FERENTINOS, ARCHITECT
917-856-6628
AF@ANDREWFERENTINOS.COM

May 12, 2026

A-201



2 - BACK ELEVATION

1 - FRONT ELEVATION

NO.	DATE	ISSUE
1	May 12, 2026	PERMIT

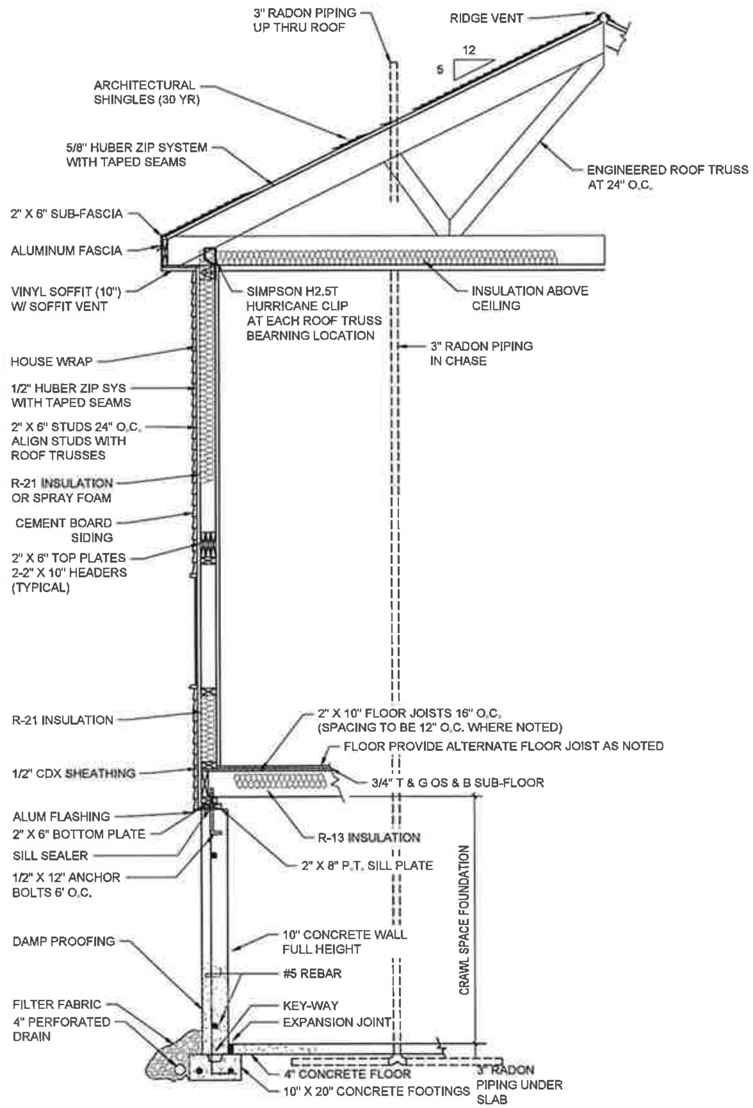
ELEVATIONS
$\frac{1}{4}$" = 1 FT

PROPOSED NEW RESIDENCE FOR: **HABITAT FOR HUMANITY OF NORTHWEST CONNECTICUT, INC.**
281 Walnut Street, Winsted, Connecticut

ANDREW FERENTINOS, ARCHITECT © Copyright 2021
917-856-6628
AF@ANDREWFERENTINOS.COM

May 12, 2026

A-202



NOTES:

1. WALLS ARE FRAMED WITH 2X6 WOOD STUDS AT 24" O.C.
2. THE ROOF WILL BE FRAMED WITH CLEAR SPAN ENGINEERED ROOF TRUSSES AT 24" O.C.
3. ALIGN WALL STUDS AND ROOF TRUSSES.

ROOF TRUSS DESIGN LOADS:

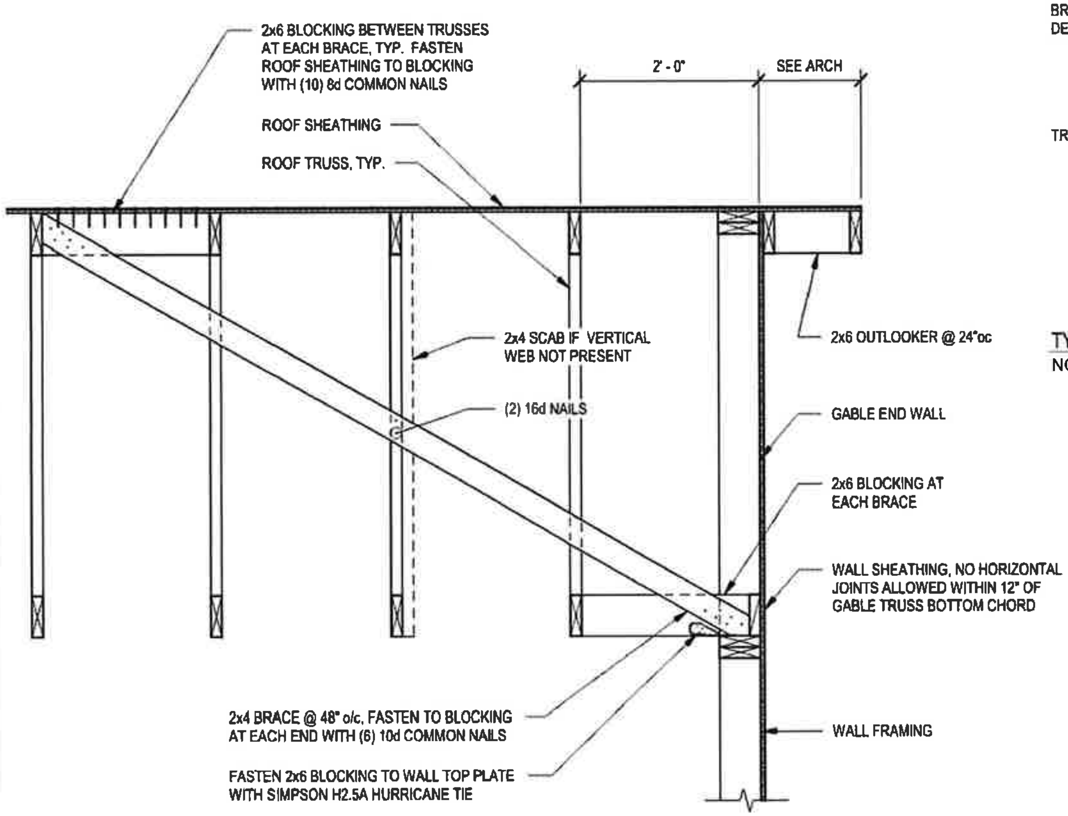
- TOP CHORD SNOW LOAD = 40PSF
- TOP CHORD DEAD LOAD = 10PSF
- BOTTOM CHORD LIVE LOAD = 20PSF
- BOTTOM CHORD DEAD LOAD = 20PSF

- AN UNBALANCED SNOW LOAD IS TO BE APPLIED BASED ON THE CURRENT CODE.

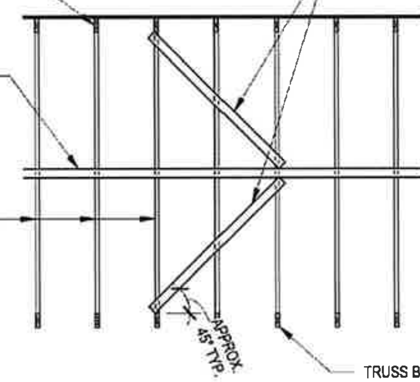
STATE OF CONNECTICUT ANDREW FERENTINOS NO. 13700 LICENSED ARCHITECT

NO.	DATE	
1	May 12, 2026	PERMIT ISSUE

01	**WALL SECTION** NOT TO SCALE	PROPOSED NEW RESIDENCE FOR: **HABITAT FOR HUMANITY OF NORTHWEST CONNECTICUT, INC.** 281 Walnut Street, Winsted, Connecticut	ANDREW FERENTINOS, ARCHITECT 917-856-6628 AF@ANDREWFERENTINOS.COM	**May 12, 2026**	**A-350**



TYPICAL GABLE WALL BRACING
3/4" = 1'-0" SCALE



TYPICAL WEB BRACING WHERE LATERAL BRACING IS SPECIFIED BY THE TRUSS DESIGNER
NOT TO SCALE

NO.	DATE	ISSUE
1	May 12, 2026	PERMIT

FRAMING DETAILS

PROPOSED NEW RESIDENCE FOR: **HABITAT FOR HUMANITY OF NORTHWEST CONNECTICUT, INC.**
281 Walnut Street, Winsted, Connecticut

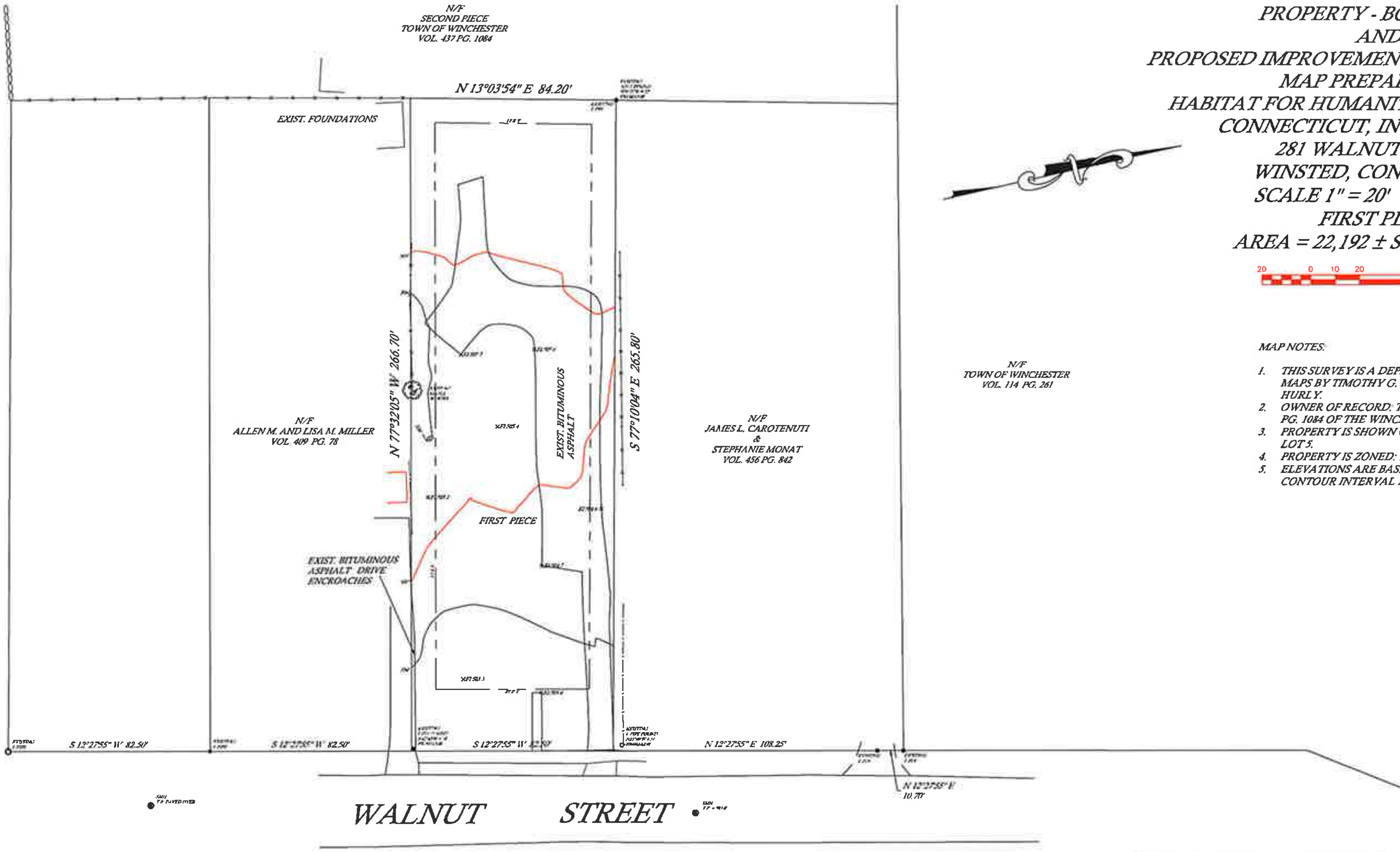
ANDREW FERENTINOS, ARCHITECT
917-856-6628
AF@ANDREWFERENTINOS.COM

May 12, 2026

A-351

PROPERTY - BOUNDARY
AND
PROPOSED IMPROVEMENT LOCATION SURVEY
MAP PREPARED FOR
HABITAT FOR HUMANITY OF NORTHWEST CONNECTICUT, INCORPORATED

281 WALNUT STREET
WINSTED, CONNECTICUT
SCALE 1" = 20' JULY, 2026
FIRST PIECE
AREA = 22,192 ± S.F, 0.501 ± AC.



20 0 10 20 40 80

MAP NOTES:

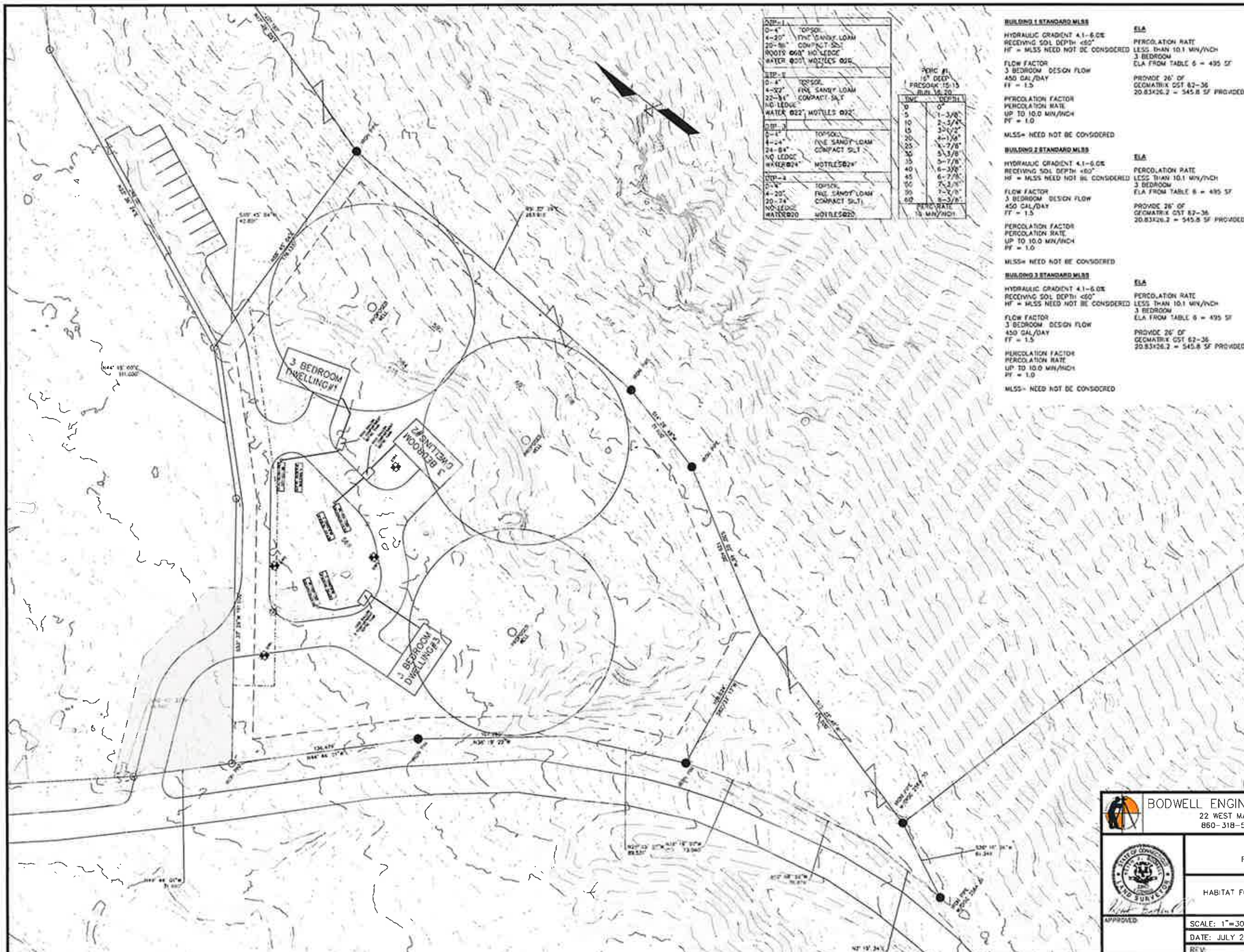
1. THIS SURVEY IS A DEPENDENT RESURVEY, REFER TO MAPS BY TIMOTHY G. WYLLIE, JR. AND CHARRLE P. HURLY.
2. OWNER OF RECORD: TOWN OF WINCHESTER, VOL. 437 PG. 1084 OF THE WINCHESTER LAND RECORDS.
3. PROPERTY IS SHOWN ON ASSESSORS MAP 103 BLOCK 37 LOT 5.
4. PROPERTY IS ZONED: TOWN SINGLE FAMILY.
5. ELEVATIONS ARE BASED ON AN ASSUMED DATUM, CONTOUR INTERVAL 1'.

THIS SURVEY AND MAP HAS BEEN PREPARED IN ACCORDANCE WITH SECTIONS 20-300B-1 THRU 20-300B-20 OF THE CONNECTICUT STATE AGENCIES "MINIMUM STANDARDS FOR SURVEYS AND MAPS IN THE STATE OF CONNECTICUT" AS ENDORSED BY THE CONNECTICUT ASSOCIATION OF LAND SURVEYORS, INC. I CERTIFY TO THE HORIZONTAL ACCURACY OF CLASS A-2.

J. W. WHYNOTT LAND SURVEYOR, LLC

JOSEPH W. WHYNOTT L. S. # 70196
10 LAUREL STREET
WINSTED, CT
PHONE: 860-307-9450
EMAIL: jwwhynottsurveying@gmail.com

NOT VALID WITHOUT LIVE SIGNATURE, EMBOSSED OR INKED SEAL.



DTP-1	
0-4"	TOPSOIL
4-20"	FINE SANDY LOAM
20-56"	COMPACT SILT
ROOTS @60"	NO LEDGE
WATER @20"	MOTTLES @20"
DTP-2	
0-4"	TOPSOIL
4-22"	FINE SANDY LOAM
22-84"	COMPACT SILT
NO LEDGE	
WATER @22"	MOTTLES @22"
DTP-3	
0-4"	TOPSOIL
4-24"	FINE SANDY LOAM
24-84"	COMPACT SILT
NO LEDGE	
WATER@24"	MOTTLES@24"
DTP-4	
0-4"	TOPSOIL
4-20"	FINE SANDY LOAM
20-74"	COMPACT SILT
NO LEDGE	
WATER@20	MOTTLES@20

PERC #1
18" DEEP
PRESOAK 15:15
RUN 16:20

TIME	DEPTH
0	0"
5	1-3/8"
10	2-3/4"
15	3-1/2"
20	4-1/8"
25	4-7/8"
30	5-3/8"
35	5-7/8"
40	6-3/8"
45	6-7/8"
50	7-3/8"
55	7-7/8"
60	8-3/8"
PERC RATE 18 MIN/INCH	

BUILDING 1 STANDARD MLSS

HYDRAULIC GRADIENT 4.1-6.0%
RECEIVING SOIL DEPTH <60"
HF = MLSS NEED NOT BE CONSIDERED

FLOW FACTOR
3 BEDROOM DESIGN FLOW
450 GAL/DAY
FF = 1.5

PERCOLATION FACTOR
PERCOLATION RATE
UP TO 10.0 MIN/INCH
PF = 1.0

MLSS= NEED NOT BE CONSIDERED

ELA

PERCOLATION RATE
LESS THAN 10.1 MIN/INCH
3 BEDROOM
ELA FROM TABLE 6 = 495 SF

PROVIDE 26' OF
GEOMATRIX GST 62-36
20.83X26.2 = 545.8 SF PROVIDED

BUILDING 2 STANDARD MLSS

HYDRAULIC GRADIENT 4.1-6.0%
RECEIVING SOIL DEPTH <60"
HF = MLSS NEED NOT BE CONSIDERED

FLOW FACTOR
3 BEDROOM DESIGN FLOW
450 GAL/DAY
FF = 1.5

PERCOLATION FACTOR
PERCOLATION RATE
UP TO 10.0 MIN/INCH
PF = 1.0

MLSS= NEED NOT BE CONSIDERED

ELA

PERCOLATION RATE
LESS THAN 10.1 MIN/INCH
3 BEDROOM
ELA FROM TABLE 6 = 495 SF

PROVIDE 26' OF
GEOMATRIX GST 62-36
20.83X26.2 = 545.8 SF PROVIDED

BUILDING 3 STANDARD MLSS

HYDRAULIC GRADIENT 4.1-6.0%
RECEIVING SOIL DEPTH <60"
HF = MLSS NEED NOT BE CONSIDERED

FLOW FACTOR
3 BEDROOM DESIGN FLOW
450 GAL/DAY
FF = 1.5

PERCOLATION FACTOR
PERCOLATION RATE
UP TO 10.0 MIN/INCH
PF = 1.0

MLSS= NEED NOT BE CONSIDERED

ELA

PERCOLATION RATE
LESS THAN 10.1 MIN/INCH
3 BEDROOM
ELA FROM TABLE 6 = 495 SF

PROVIDE 26' OF
GEOMATRIX GST 62-36
20.83X26.2 = 545.8 SF PROVIDED

SEPTIC SYSTEM NOTES TO CONTRACTORS

1. This plan should be checked against the permit plan for any revisions or notes.
2. Contractor to verify adequacy of soil depths prior to installation of system.
3. Contractor must follow all requirements of the State and Local health Codes.
4. As of January 1, 1990, all septic tanks must contain two compartments.
5. The Engineer and the Local Health Department will make a final inspection of the system installation. All leaching areas, piping and structures must be open for the inspection. Give the Engineer and the Local Health Department at least 48 hours notice for the final inspection.
6. All construction elevations and grades will be checked by transit. You are expected to install the system essentially as shown, using a contractor's level throughout. No variation from the design dimensions and elevations will be allowed unless written approval is given by the Engineer and the Local Health Department. Variations, unless previously approved by the design engineer, will require correction.
7. The septic system is to be staked and a benchmark set by a Licensed Professional Engineer or Land Surveyor prior to work in the septic system area. An as-built plan is to be completed by a Licensed Professional Engineer or Land Surveyor. Copies are to go to the Local Health Department.
8. Unsuitable soil and vegetation must be removed from the system area prior to fill placement. Be sure that all of the topsoil has been removed and that the subsoil is exposed everywhere within the work area. Leaching area is to be scarified after stripping. Give the Engineer and the Local Health Department at least 48 hours notice prior to stripping and scarifying.
9. The fill is to be top grade bank run gravel, course sharp sand or, if allowed by the design engineer, washed sand. The fill should contain no more then 5% fines. Fines are clay and silt sized particles that pass the no. 200 sieve. Before placing the fill, both the design engineer and the Local Health Department must be given sieve analysis of the material to be used, and must approve the fill. After the fill have been approved, this fill must be used unless a new sieve analysis is approved. Dead sand, sandy loam and other such materials, are not acceptable as fill. Give the Engineer and the Local Health Department at least 48 hours notice prior to placing of select fill.
10. Spread the fill over the proper area in 12 inch lifts, compacting it by machine to a point where it is firm. Fill to be placed in such a manner that it will pass a 90% compaction test.
11. A percolation test performed by The Professional Engineer in the select fill will be required by the Local Health Department.
12. During the site preparation and filling operations, keep the design engineers and the Local Health Department informed by phone about the progress of the work. The design engineers and the Local Health Department reserve the right to inspect the completed fill area before the work proceeds. Give both about 48 hours notice as to when the filling will be completed.
13. All completed piping should be carefully protected during construction and final grading to avoid crushing or displacing the PVC. Any pipe which is disturbed should be replaced.
14. All distribution boxes to be placed on concrete pads or compacted gravel.
15. Loam (6" min.), seed and hay all disturbed areas as soon as practical. finish grade over septic system to shed water.

GENERAL NOTES:

1) NO WELLS ON ADJACENT PROPERTIES ARE LOCATED WITHIN 100 FEET OF THE PROPOSED SEPTIC SYSTEM
2) NO SEPTIC SYSTEMS ON ADJACENT PROPERTIES ARE LOCATED WITHIN 100 FEET OF THE PROPOSED WELL

BODWELL ENGINEERING AND SURVEYING LLC
22 WEST MAIN STREET - SHARON, CT 06069
860-318-5300 - BODWELLENGINEERING.COM

SITE PLAN

RIVER ROAD - FALLS VILLAGE, CT
Map 1 Lots 3-6 & 25-1

PREPARED FOR:
HABITAT FOR HUMANITY OF NORTHWEST CONNECTICUT
P.O. BOX 1
SALISBURY, CT 06068

APPROVED

SCALE: 1"=30'
DATE: JULY 2026
REV:

PROJECT#: 2024-69
SHEET# 1 OF 1

Town of Winchester, CT

6/1/2026, 10:03:45 AM

Override 1 | Parcel
Override 1 | Address Number
Override 1 | Winchester Boundary
Winsted Boundary
Ortho 2023
Red: Band_1
Green: Band_2
Blue: Band_3

1:2,614

0 | 0.01 | 0.03 | 0.06 mi
0 | 0.03 | 0.05 | 0.1 km

Property Location **281 WALNUT ST**
Vision ID 2583
Account # 003360
Map ID 103/ 037/ 5+7/ /
Bldg # 1
Bldg Name
Sec # 1 of 1
Card # 1 of 1
State Use 9030
Print Date 6/1/2026 10:11:11 AM

6162
WINSTED, CT
VISION

CURRENT OWNER

WINCHESTER TOWN OF
338 MAIN ST
WINSTED CT 06098

TOPO	UTILITIES	STRT / ROAD	LOCATION
1 Level	1 All Public	1 Paved	
5 Steep			

SUPPLEMENTAL DATA

Alt Prcl ID 103-037- 005&7
Data Maile
Old Zoning R-3
LISTED 9/ 2
Call Back X
GIS ID
Assoc Pid#

CURRENT ASSESSMENT

Description	Code	Appraised	Assessed
EX COM LD	21	49,000	34,300
	Total	49,000	34,300

RECORD OF OWNERSHIP

Owner	BK-VOL/PAGE		SALE DATE	Q/U	V/I	SALE PRICE	VC
WINCHESTER TOWN OF	437	1084	03-09-2018	U	I	0	25
JOHNSON ERIC W	381	928	02-19-2008	Q	I	200,000	00
MISURACA DIANNE	237	849	10-15-1992	U	V	0	

PREVIOUS ASSESSMENTS (HISTORY)

Year	Code	Assessed	Year	Code	Assessed	Year	Code	Assessed
2025	21	34,300	2024	21	34,300	2023	21	34,300
	Total	34,300		Total	34,300		Total	34,300

This signature acknowledges a visit by a Data Collector or Assessor

EXEMPTIONS

Year	Code	Description	Amount
		Total	0.00

OTHER ASSESSMENTS

Code	Description	Number	Amount	Comm Int

TAX ROLL

Tracing

APPRAISED VALUE SUMMARY

Appraised Bldg. Value (Card)	0
Appraised Xf (B) Value (Bldg)	0
Appraised Ob (B) Value (Bldg)	0
Appraised Land Value (Bldg)	49,000
Special Land Value	0
Total Appraised Parcel Value	49,000
Total Appraised Parcel Value	49,000

NOTES

INCLUDES LOT 7

BUILDING PERMIT RECORD

Permit Id	Issue Date	Type	Description	Amount	Insp Date	% Comp	Date Comp	Comments
19-25716	04-17-2019	DE		17,000	04-17-2019	100	04-17-2019	DEMOLISH HOME & OUT BUI

VISIT / CHANGE HISTORY

Date	Id	Type	Is	Cd	Purpost/Result

LAND LINE VALUATION SECTION

B	Use Code	Description	Zone	Land Type	Land Units		Unit Price	Size Adj.	Site Index	Cond.	Nbhd.	Nbhd. Adj	Notes	Location Adjustment	Adj Unit Pric	Land Value
1	9030	Municipal MDL-	TSF		0.260	AC	58,650.00	3.07692	5	1.00		1.000		1.0000		46,900
1	9030	Municipal MDL-	TSF		5.240	AC	4,000.00	1.00000	0	0.10		1.000	TOPO/STEEP/LEDGE	1.0000		2,100

Total Card Land Units 5.50 AC
Parcel Total Land Area: 5.50
Total Land Value 49,000

Property Location 281 WALNUT ST | Map ID 103/ 037/ 5+7/ / | Bldg Name | State Use 9030
Vision ID 2583 | Account # 003360 | Bldg # 1 | Sec # 1 of 1 | Card # 1 of 1 | Print Date 6/1/2026 10:11:12 AM

CONSTRUCTION DETAIL

Element	Cd	Description
Style:	99	Vacant Land
Model	00	Vacant
Grade:		
Stories:		
Occupancy		
Exterior Wall 1		
Exterior Wall 2		
Roof Structure:		
Roof Cover		
Interior Wall 1		
Interior Wall 2		
Interior Flr 1		
Interior Flr 2		
Heat Fuel		
Heat Type:		
AC Type:		
Total Bedrooms		
Total Bthrms:		
Total Half Baths		
Total Xtra Fixtrs		
Total Rooms:		
Bath Style:		
Kitchen Style:		

CONSTRUCTION DETAIL (CONTINUED)

Element	Cd	Description

MIXED USE

Code	Description	Percentage
9030	Municipal MDL-00	100
		0
		0

COST / MARKET VALUATION

RCN	
Year Built	
Effective Year Built	
Depreciation Code	
Remodel Rating	
Year Remodeled	
Depreciation %	
Functional Obsol	
Economic Obsol	
Trend Factor	1
Condition	
Condition %	
Percent Good	
RCNLD	
Dep % Ovr	
Dep Ovr Comment	
Misc Imp Ovr	
Misc Imp Ovr Comment	
Cost to Cure Ovr	
Cost to Cure Ovr Comment	

No Sketch

OB - OUTBUILDING & YARD ITEMS(L) / XF - BUILDING EXTRA FEATURES(B)

Code	Description	L/B	Units	Unit Price	Yr Blt	Cond. Cd	% Gd	Grade	Grade Adj.	Appr. Value

BUILDING SUB-AREA SUMMARY SECTION

Code	Description	Living Area	Floor Area	Eff Area	Unit Cost	Undeprec Value
	Ttl Gross Liv / Lease Area	0	0	0		

Town of Winchester General Fund Budget Transfer Request

FY2026-28

BoS Action Step Number: 26-46 **Fiscal Year (FY):** FY 2026 **Date Prepared:** 9/17/2026

Requested By: Director of Finance **Total Transfer Request Amount:** $ 20,985

☐ **Intra-departmental** *Anytime of Year (per TC § 914)* and/or ☑ **Inter-departmental** *Only After April 1 (per TC § 915)*

Transferred From:

	Account Name	Account Number	Amount
See attached schedule detailing year-end transfers.		Multiple	20,985
		Total	**$ 20,985**

Transferred To:

	Account Name	Account Number	Amount
See attached schedule detailing year-end transfers.		Multiple	20,985
		Total	**$ 20,985**

Reason for Request and Confirmation of Sufficient Funding Source:

The proposed line item transfer will balance all departments whose total appropriation is overexpended as of June 30, 2026. This is an inter-departmental transfer.

Requesting Department Head (or designee) Approval:

Signature 9/17/2026 *Date*

Director of Finance (or designee) Verification of Sufficient Funds:

Signature 9/17/2026 *Date*

Town Manager (or designee) Approval and Recommendation of Transfer:

Signature 9/17/26 *Date*

Town Manager (or designee) Recommended Action to the Board of Selectmen:

"By recommendation of the Town Manager, I move that the Board of Selectmen approve the above ***Action Step 26-46****, budget transfer 2026-28 totaling* ***$20,985****"*

Date Submitted to the Board of Selectmen *Date Approved by the Board of Selectmen*

This form serves as the official action item to be included in the Board of Selectmen meeting agenda.

Town of Winchester

June 30, 2026 Line Item Budget Transfers for Departments Over Budget as of 9/17/26

Transfer FROM:				Transfer TO:			
Department	**Account Number**	**Line Item Name**	**Amount**	**Amount**	**Department**	**Account Number**	**Line Item Name**
Board of Selectmen	1-110-835-0000-0000	Contingency	(50)	50	Town Manager	1-111-806-0000-0000	Office Supplies
			(50)	50			
Town Hall Building	1-127-194-0000-0000	General Labor	(2,600)	2,600	Land Use	1-148-190-0001-0000	Building Official
			(2,600)	2,600			
Cemeteries	1-313-831-0000-0000	Contracted Services	(650)	650	Human Resources	1-150-205-0003-0000	Drug/Alcohol Testing & Physicals
			(650)	650			
Parks	1-810-827-0000-0000	Maintenance of Structures	(285)	285	Public Celebrations	1-811-596-0001-0000	Replacement Displays
			(285)	285			
Maintenance of Lakes/Ponds	1-126-194-0000-0000	General Labor	(2,400)	2,400	Education Indirect Costs	1-912-192-0000-0000	Labor - Crossing Guards
			(2,400)	2,400			
Police	1-210-192-0000-0000	Labor, Skilled & Professional	(15,000)	15,000	Employee Benefits	1-918-202-0000-0000	Compensated Absences - Retire
			(15,000)	15,000			
			(20,985)	20,985			

Town of Winchester General Fund Budget Transfer Request   27-01

Action Step Number: 26-47 **Fiscal Year (FY):** FY 2027 **Date Prepared:** 9/9/2026

Requested By: Fire **Total Transfer Request Amount:** $ 5,000

☑ **Intra-departmental** *Anytime of Year (per TC § 914)* and/or ☐ **Inter-departmental** *Only After April 1 (per TC § 915)*

Transferred From:

	Account Name	Account Number	Amount
Fire	Medical Exams/Physicals	1-211-204-0000-0000	5,000
		Total	**$ 5,000**

Transferred To:

	Account Name	Account Number	Amount
Fire	Software/Licensing	1-211-898-0000-0000	5,000
		Total	**$ 5,000**

Reason for Request and Confirmation of Sufficient Funding Source:

Software/licensing funds are needed for training management software that was omitted from the current fiscal year account. The Medical Exams/Physicals account has sufficient funding available to cover anticipated firefighter physicals further into the fiscal year.

Requesting Department Head (or designee) Approval:

Signature 9/9/2026 *Date*

Director of Finance (or designee) Verification of Sufficient Funds:

Signature 9/17/2026 *Date*

Town Manager (or designee) Approval and Recommendation of Transfer:

Signature 9-17-26 *Date*

Town Manager (or designee) Recommended Action to the Board of Selectmen:

"I move that the Board of Selectmen approve the above ***Action Step 26-47;*** *budget transfer 27-01 totaling* ***$5,000****."*

Date Submitted to the Board of Selectmen

Date Approved by the Board of Selectmen

This form serves as the official action item to be included in the Board of Selectmen meeting agenda.

Town of Winchester General Fund Budget Transfer Request

27-02

Action Step Number:	26-48	**Fiscal Year (FY):**	FY 2027	**Date Prepared:**	9/15/2026
Requested By:	Senior Services			**Total Transfer Request Amount:**	$ 8,046

☑ **Intra-departmental** *Anytime of Year (per TC § 914)* and/or ☐ **Inter-departmental** *Only After April 1 (per TC § 915)*

Transferred From:	**Account Name**	**Account Number**	**Amount**
Senior Services	Maintenance of Structures	1-813-827-0000-0000	4,046
Senior Services	Contracted Labor	1-813-832-0000-0000	4,000
		Total	**$ 8,046**

Transferred To:	**Account Name**	**Account Number**	**Amount**
Senior Services	Secretarial/Support Staff	1-813-193-0000-0000	8,046
		Total	**$ 8,046**

Reason for Request and Confirmation of Sufficient Funding Source:

Senior Services is requesting a transfer to fund an afternoon office assistant position following the loss of a volunteer who covered afternoons and the end of outside funding that supported afternoon coverage three days per week. The transfer is supported by operating savings resulting from reductions and changes in contracted services. $572 of this amount must be transferred to the FICA line in the Employee Benefits after April 1 as an interdepartmental transfer, per charter.

Requesting Department Head (or designee) Approval:

Jennifer Kelley — 9-16-26

Signature — *Date*

Director of Finance (or designee) Verification of Sufficient Funds:

9/17/2026

Signature — *Date*

Town Manager (or designee) Approval and Recommendation of Transfer:

9-17-26

Signature — *Date*

Town Manager (or designee) Recommended Action to the Board of Selectmen:

"I move that the Board of Selectmen approve the above ***Action Step 26-48****, budget transfer 27-02 totaling* ***$8,046****."*

Date Submitted to the Board of Selectmen — *Date Approved by the Board of Selectmen*

This form serves as the official action item to be included in the Board of Selectmen meeting agenda.

Town of Winchester
Senior Services 9/21/26 Budget Transfer Detail

October 1 to December 31	
# of Weeks	12
Hours per Week	12
Current Min. Wage Rate	16.94
Total Wages	2,439.36
FICA	186.61
Total Oct-Dec	**2,625.97**

January 1 to June 30	
# of Weeks	24
Hours per Week	12
New Min. Wage Rate	17.48
Total Wages	5,034.24
FICA	385.12
Total Jan-Jun	**5,419.36**

		Rounded
Total Wages	**7,473.60**	**7,474**
Total FICA	**571.73**	**572**
Total Transfer Needed	**8,045.33**	**8,046**

OTIS ELEVATOR COMPANY
11760 US 1N, STE W103
NORTH PALM BEACH, FL 33408

TOWN OF WINCHESTER
CITY OF WINSTED
338 MAIN ST
WINSTED CT, 06098-1640

452

1.5

OTIS

11760 U.S. Hwy 1
West Tower, Suite 103
Palm Beach Gardens, FL 33408

RECEIVED
SEP 1 4 2026
By

INVOICE

CUSTOMER NO.	DATE	INVOICE NO.
573477	08/31/26	NKX21294200

AMOUNT DUE
11,080.00

PAYMENT DUE UPON RECEIPT

MAIL PAYMENT TO:
OTIS ELEVATOR COMPANY
P.O. BOX 13716

NEWARK NJ
071880716

TOWN OF WINCHESTER
CITY OF WINSTED
338 MAIN STREET
WINSTED CT
06098

TO PAY YOUR INVOICES ONLINE, OR TO SET UP RECURRING PAYMENTS, PLEASE VISIT OUR PAYMENT PORTAL AT:
HTTPS://OTIS.PAYINVOICEDIRECT.COM/

ENCLOSE THIS COUPON WITH YOUR PAYMENT.
MAKE CHECK PAYABLE TO: OTIS ELEVATOR COMPANY

INVOICE DETACH RETURN DOCUMENT ALONG PERFORATION

OTIS ELEVATOR COMPANY
** INVOICE CHARGES **

BUILDING REFERENCE	CUSTOMER NO.	DATE	INVOICE NO.
WINSTED TOWN HALL 338 MAIN ST	573477	08/31/26	NKX21294200

WINSTED CT
06098

DATE OF SERVICE: 08/17/26

MACHINE #:F10718
BILLING RATES:
8 HRS @ $1385.00/HR TEAM REG TIME = 11080.00
***
TEAM TROUBLESHOOTING 4-8HRS WATER DAMAGE
PER PROPOSAL # QTE-002507619

Approved for Payment
By:
PO #: Partial:
Acct #:
Acct #:

SUBTOTAL	11,080.00
TAX	.00
FREIGHT	.00
TOTAL AMOUNT DUE	11,080.00

ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT OTIS AT: (844-636-6847)
CT LIC# 00475043

WE CERTIFY THAT GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.
OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE OF THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS. A PROCESSING FEE WILL BE APPLIED TO CREDIT CARD PAYMENTS.

 USNCB

OTIS

11760 U.S. Hwy 1
West Tower, Suite 103
Palm Beach Gardens, FL 33408

CUSTOMER NO.	DATE	INVOICE NO.
573477	08/03/26	NKX21275200

INVOICE

AMOUNT DUE
2,301.00

PAYMENT DUE UPON RECEIPT

MAIL PAYMENT TO:
OTIS ELEVATOR COMPANY
P.O. BOX 13716

NEWARK NJ
071880716

TOWN OF WINCHESTER
CITY OF WINSTED
338 MAIN STREET
WINSTED CT
06098

TO PAY YOUR INVOICES ONLINE, OR TO SET UP RECURRING PAYMENTS, PLEASE VISIT OUR PAYMENT PORTAL AT:
HTTPS://OTIS.PAYINVOICEDIRECT.COM/

ENCLOSE THIS COUPON WITH YOUR PAYMENT.
MAKE CHECK PAYABLE TO: OTIS ELEVATOR COMPANY

INVOICE

DETACH RETURN DOCUMENT ALONG PERFORATION

OTIS ELEVATOR COMPANY
** INVOICE CHARGES **

BUILDING REFERENCE	CUSTOMER NO.	DATE	INVOICE NO.
WINSTED TOWN HALL 338 MAIN ST WINSTED CT 06098	573477	08/03/26	NKX21275200

DATE OF SERVICE: 07/31/26

CALLER NAME: TERRY HALL
PROBLEM DESCRIPTION: REGULAR TIME THURS ONLY
ELEVATOR OUT OF SERVICE FLOOR 1ST, DOORS CLS NO
TRAP PASSENGER ISSUES WITH WATER & MOTOR, DOOR
CHAIN SNAPPED OFF ON 4TH FLOOR
WORK PERFORMED: TROUBLESHOOT
CAR DOOR - DOOR CONTROL BOX
TECH DESCRIPTION: MISUSE..WATER DAMAGE / DOORS
KNOCKED OFF TRACK , 2 MAN REPAIR
MACHINE#: F10718

CONTINUED ON NEXT PAGE

ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT OTIS AT: (844-636-6847)
CT LIC# 00475043

OTIS ELEVATOR COMPANY
11760 US 1N, STE W103
NORTH PALM BEACH, FL 33408

TOWN OF WINCHESTER
CITY OF WINSTED
338 MAIN ST
WINSTED CT, 06098-1640

30

1

OTIS

11760 U.S. Hwy 1
West Tower, Suite 103
Palm Beach Gardens, FL 33408

RECEIVED
AUG 24 2026
By

INVOICE

CUSTOMER NO.	DATE	INVOICE NO.
573477	08/03/26	NKX21275200

AMOUNT DUE
2,301.00

PAYMENT DUE UPON RECEIPT

MAIL PAYMENT TO:
OTIS ELEVATOR COMPANY
P.O. BOX 13716

NEWARK NJ
071880716

TOWN OF WINCHESTER
CITY OF WINSTED
338 MAIN STREET
WINSTED CT
06098

TO PAY YOUR INVOICES ONLINE, OR TO SET UP RECURRING PAYMENTS, PLEASE VISIT OUR PAYMENT PORTAL AT:
HTTPS://OTIS.PAYINVOICEDIRECT.COM/

ENCLOSE THIS COUPON WITH YOUR PAYMENT.
MAKE CHECK PAYABLE TO: OTIS ELEVATOR COMPANY

INVOICE DETACH RETURN DOCUMENT ALONG PERFORATION

OTIS ELEVATOR COMPANY
** INVOICE CHARGES **

BUILDING REFERENCE	CUSTOMER NO.	DATE	INVOICE NO.
WINSTED TOWN HALL 338 MAIN ST	573477	08/03/26	NKX21275200

WINSTED CT
06098

DATE OF SERVICE: 07/31/26

CALLER NAME: TERRY HALL
PROBLEM DESCRIPTION: REGULAR TIME THURS ONLY
ELEVATOR OUT OF SERVICE FLOOR 1ST, DOORS CLS NO
TRAP PASSENGER ISSUES WITH WATER & MOTOR, DOOR
CHAIN SNAPPED OFF ON 4TH FLOOR
WORK PERFORMED: TROUBLESHOOT
CAR DOOR - DOOR CONTROL BOX
TECH DESCRIPTION: MISUSE..WATER DAMAGE / DOORS
KNOCKED OFF TRACK , 2 MAN REPAIR
MACHINE#: F10718

Approved for Payment
By: [signature]
PO #: Partial:
Acct #:
Acct #: 1-127-827-0000-000

ACCOUNTS
SEP 03 2026
PAYABLE

CONTINUED ON NEXT PAGE

$2301.00

ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT OTIS AT: (844-636-6847)
CT LIC# 00475043

WE CERTIFY THAT GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.
OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE OF THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS. A PROCESSING FEE WILL BE APPLIED TO CREDIT CARD PAYMENTS.

DETACH RETURN DOCUMENT ALONG PERFORATION

OTIS ELEVATOR COMPANY

** INVOICE CHARGES **

BUILDING REFERENCE	CUSTOMER NO.	DATE	INVOICE NO.
	573477	08/03/26	NKX21275200

VEHICLE AND FUEL SURCHARGE : 225
STANDARD RATE :
3 HRS @ $692/HR MECHANIC REG TIME (1.0) = 2076

SUBTOTAL	2,301.00
TAX	.00
FREIGHT	.00
TOTAL AMOUNT DUE	2,301.00

ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT OTIS AT: (844-636-6847)
CT LIC# 00475043

Otis Elevator Company
11760 US Hwy 1 Suite W103
Palm Beach Gardens FL, 33408

OTIS

Date: 08/19/26

TOWN OF WINCHESTER
CITY OF WINSTED
338 MAIN STREET
WINSTED, CT 06098

RE: First Reminder,WINSTED TOWN HALL, Customer Number573477
Building Reference:

Thank you for your continued partnership.

Our records indicate that the following invoice(s) on your account are currently past due:

Customer Number	Invoice Number	Invoice Date	Due Date	Open Amount	Currency	Days Past Due
573477	NKX21275 200	08/03/26	08/03/26	2,301.00	USD	16

Please be advised, there are additional invoices which are shared via account statement 1st week of every month.

Please remit payment to the below address:

Otis Elevator Company
PO Box 13716
Newark, NJ 07188-3716

Disputed invoices are not included and are under investigation. If you believe an invoice may be incorrect, or need assistance with any other inquiry, please contact us at 844-636-6847 or NAARTEAM@otis.com .

Thank you in advance for your prompt attention to this matter.

For seamless payment processing, visit our new e-Payment Portal https://otis.highradius.com/RRDMSProject/dms/Home.do. Manage direct debit, access invoices, update contact information and billing preferences all in one place. Automated Clearing House (ACH) payments are no charge; however, credit card payments will incur a nominal fee.

OTIS

HydroFit™ MOD

OTIS

Otis HydroFit™ MOD Hydraulic Control System

9/14/2026

CUSTOMER NAME
WINSTED TOWN HALL

Otis Elevator Company
1 Enterprise Drive
Shelton, Connecticut, 06484

PROJECT LOCATION
338 MAIN ST
Winsted, Connecticut, 06098-1697

PROPOSAL NUMBER
F7SE6210/01

We propose to furnish labor and material to provide a microprocessor based HydroFit MOD control system. It is a digital closed-loop microprocessor-based control system specifically designed to meet the particular needs of modernizing hydraulic elevators.

Section 1

UNITS

DUTY

The present capacity and speed of the elevators will be retained as follows:

Group 1

MACHINE #	CAPACITY (Pounds)	SPEED (Feet per Minute)
Unit 1	2000	125

TRAVEL, STOPS & OPENINGS

The present travel, stops and openings of the elevators will be retained as follows:

Group 1

Unit 1

LANDINGS	OPENINGS		Distance Between Floors
	Front	Rear	
4	No	Yes	0 ft 0 in 0
3	Yes	No	12 ft 0 in 0
2	Yes	No	12 ft 0 in 0
1	Yes	No	12 ft 0 in 0

Section 2

OPERATION

NEW AUTOMATIC SELF-LEVELING
The elevator shall be provided with automatic self-leveling that shall typically bring the elevator car level with the floor landings + ¼" regardless of direction of travel. The automatic self-leveling shall correct for over travel or under travel and rope stretch.

NEW SPECIAL EMERGENCY SERVICE
Special Emergency Service operation shall be provided in compliance with the latest applicable revision of the ASME/ANSI A17.1 Code.

Special Emergency Service Phase I to return the elevator(s) non-stop to a designated floor shall be initiated by an elevator smoke detector system or a keyswitch provided in a lobby fixture.

The smoke detector system, if required, is to be furnished by others. The elevator contractor shall provide contacts on the elevator controller to receive signals from the smoke detector system.

A keyswitch in the car shall be provided for in-car control of each elevator when on Phase II of Special Emergency Service.

If an elevator is on independent service when the elevators are recalled on Phase I operation, a buzzer shall sound in the car and a jewel shall be illuminated, subject to applicable codes.

NEW INDEPENDENT SERVICE
When the Independent Service switch in the car operating panel is actuated; it shall cancel previously registered car calls, disconnect the elevator from the hall buttons, and allow operation from the car buttons only. Door operation shall occur only after actuation of the "DOOR CLOSE" button.

NEW INSPECTION OPERATION
For inspection purposes, an enabling keyswitch shall be provided in the car operating panel to permit operation of the elevator from on top of the car and to make car and hall buttons inoperative.

HOISTWAY ACCESS SWITCHES
An enabling keyswitch shall be provided in the car operating panel to render all car and hall buttons inoperative and to permit operation of the elevator by means of an access keyswitch adjacent to the hoistway entrance at the access landing.

OTIS ONE PLATFORM
Otis ONE is an internet of things (IoT) platform that enables advanced monitoring, big data analytics, and predictive maintenance to address potential issues before they occur, increasing elevator uptime and reducing service disruptions. Activation of these features is subject to execution of a separate Otis ONE

license and subscription agreement and additional monthly subscription fee of $70, which is not included in this Contract. Further, the Otis One hardware / equipment shall remain the property of Otis.

Optional Otis ONE Subscription

Otis ONE Prime Subscription Features

- IoT connection with continuous elevator data collection
- Monitoring by mechanics and OTISLINE
- Automated performance diagnostics and data analytics
- Over-the-air IoT software updates
- Otis Customer Portal access
- Real-time elevator status
- Performance & usage dashboards
- Service activity detail

Section 3

MACHINE ROOM EQUIPMENT

POWER SUPPLY
The power supply of 208V_60HZ, alternating current will be retained with the new equipment arranged for this power supply.

NEW CONTROLLER
A microprocessor based HydroFit MOD control system shall be provided to perform all the functions of safe elevator motion and elevator door control. This shall include all the hardware required to connect, transfer and interrupt power, and protect the motor against overloading. The system shall also perform group operational control.

NEW SOFT STARTER
A new solid-state starter will be provided.

NEW PUMP MOTOR
The existing motor will be replaced.

POWER UNIT

NEW SUBMERSIBLE
The existing power unit will be replaced with a new power unit. The new power unit consists of a positive displacement pump, motor, integral 4-coil control valve, oil tank and muffler. The pump and motor are submerged and are mounted to the tank with rubber isolators to reduce vibration and noise.

NEW VALVE
A new integral 4-coil control valve will be installed to replace the existing valve. The valve consists of up, up leveling, down and down leveling controls along with manual lowering and a pressure relief valve.

Section 4

DOOR EQUIPMENT

NEW CLOSED LOOP DOOR OPERATOR

Install a new closed loop door operator. Car and hoist way doors shall be power operated by means of a closed loop door operator mounted on top of the car designed to give consistent door performance with changes in temperature, wind or minor obstruction in the door track. The system continually monitors door speed and position and adjusts it accordingly to match the pre-determined profile.

NEW DOOR-PROTECTION DEVICE

Install a new solid state, infrared passenger protection device on the car door. Elevator doors shall be provided with a reopening device that will stop and reopen the car door(s) and hoistway door(s) automatically should the door(s) become obstructed by an object or person.

NEW INTERLOCKS

New interlocks will be installed. The interlocks shall prevent operation of the elevator unless all doors for that elevator are closed and shall maintain the doors in their closed position while the elevator is away from the landing.

RETAIN CAR DOOR TRACKS AND HANGERS

The present car door tracks and hangers shall be retained and inspected for proper alignment. Any adjustment required will be accomplished.

RETAIN HOISTWAY ENTRANCES

The present hoistway entrances will be retained.

RETAIN HOISTWAY DOOR TRACKS AND HANGERS

The present hoistway door tracks and hangers shall be retained.

NEW HOISTWAY DOOR RESTRICTORS

Folding hoistway door restrictors shall be installed.

Section 5

HOISTWAY EQUIPMENT

RETAIN HOISTWAY OPERATING DEVICES
The existing hoistway operating devices shall be retained.

NEW CAR GUIDES
New polyurethane slide guide liner inserts shall be installed on the top and bottom of the car frame to engage the guide rails.

RETAIN CAR INTERIOR
The present car interior shall be retained.

RETAIN FLOORING
The present flooring will be retained.

NEW PIT SWITCH
An emergency stop switch shall be located in the pit accessible from the pit access door.

RETAIN SPRING BUFFERS
The existing spring buffers shall be retained.

NEW ACCESS ALERT HOISTWAY SAFETY DEVICE
We will furnish and install all the necessary components, circuitry and wiring for a new Access Alert system, which will operate on the elevator car top and pit.

Access Alert will be installed so the elevator can be controlled in a safe manner when an authorized person accesses the elevator hoistway. The Access Alert system meets all applicable safety codes.

This groundbreaking new product, Access Alert, is specifically designed to:

- Prevent work on top of the elevator without the top of car inspection station engaged properly.
- Prevents moving the elevator on inspection while personnel are in a potentially unsafe position.
- Prevent working in the elevator pit, while the pit stop switch is not engaged properly.
- Meet applicable building and elevator codes.

Similar to the seatbelt alarm in your car, Access Alert provides a constant, noticeable reminder to anyone accessing the hoistway that they need to engage the stop switch before starting work. We believe the simplicity, ease of installation, and cost-effectiveness of this product will be an important way for you to invest in improving safety inside your facility.

Section 6

CAR FIXTURES

NEW APPLIED CAR OPERATING PANEL
An applied car operating panel shall be furnished. The panel shall contain a bank of mechanical illuminated buttons marked to correspond with the landings served, an emergency call button, emergency stop button, door open and door close buttons and a light switch. All buttons, when applicable, to be long life LED illumination. This panel shall be equipped with a button that shall initiate two-way communication between the car and a location inside the building, switching over to another location if call is unanswered. Otis will provide our standard, code compliant, applied fixtures in a brushed stainless-steel finish. If a specific fixture design or configuration is requested, you agree to notify Otis upon execution of this agreement. Design modifications may lead to additional costs based on final selection.

NEW EMERGENCY CAR LIGHTING
An emergency power unit employing a 6-volt sealed rechargeable battery and totally static circuit shall be provided. The power unit shall illuminate the elevator car and provide current to the alarm bell in the event of normal power failure. The equipment shall comply with the requirements of the latest applicable revision of the ASME/ANSI A17.1 Code.

NEW CAR POSITION INDICATOR
A car position indicator shall be installed. The position of the car in the hoistway shall be shown by illumination of the indication corresponding to the landing at which the car is stopped or passing.

NEW AUDIBLE SIGNAL (INDICATES PASSING OR STOPPING AT A LANDING)
An audible signal shall sound in the car to tell passengers that the car is either stopping or passing a landing served by the elevator.

Section 7

HALL FIXTURES

NEW HALL BUTTONS

New hall buttons shall be installed at each landing. An up button and a down button at each intermediate landing and a single button at each terminal landing shall be installed. All buttons, when applicable, shall be long-life LED illumination. Otis will provide our standard, code compliant, applied fixtures in a brushed stainless-steel finish. If a specific fixture design or configuration is requested, you agree to notify Otis upon execution of this agreement. Design modifications may lead to additional costs based on final selection.

NEW COMBINATION HALL LANTERN/POSITION INDICATOR

Combination hall lantern/position indicators shall be installed at: Lobby landing(s).

Section 8

HEALTH PRODUCTS

No Health Products Specified

Section 9

WORK BY OTHERS – NOT IN CONTRACT

The following items must be performed by others and you agree to provide this work in accordance with the applicable codes and enforcing authorities:

WORK BY OTHERS SCHEDULING

All "Work by Others" must either be completed prior to our manning the job or be properly scheduled as to not obstruct the progress of the project.

AIR CONDITIONING

Provide suitable ventilation and cooling equipment, if required, to maintain the machine-room temperature between 60°F and 100°F. The relative humidity should not exceed 95 percent non-condensing.

BUILDING POWER

Provide electrical power for light, tools, hoists, etc. during installation as well as electric current for starting, testing, and adjusting the elevator. Power of permanent characteristics to be provided to properly operate all the elevators concurrently scheduled to be modernized. Power must be a 3-phase 4 wire system with ground and bonded disconnects. Grounded leg delta systems are not acceptable.

SMOKE AND HEAT SYSTEM

Provide elevator lobby, machine room and hoistway smoke detecting devices located as required and wired from the fire control center to a controller in the machine room. Hoistway devices are required to be made accessible from outside the elevator hoistway. Coordinate signal connections and necessary testing with the Elevator Contractor. Provide the following zones and locate signal circuits in a properly labeled junction box in the machine room:

Main Floor Recall: Provide one set of normally closed contacts that will open when any smoke sensor related to the elevators at the designated main landing senses smoke. This excludes other devices located in the machine room, hoistway or main egress floor.

Alternate Floor Recall: Provide one set of normally closed contacts that will open when the smoke sensor at the main egress floor senses smoke.

Machine Room/Hoistway Recall: Provide one set of normally closed contacts that will open when any smoke sensor located in the machine room or hoistway/pit senses smoke.

SPRINKLERS

Provide code compliant sprinkler system, as required, in the hoistway, pit and machine room. If sprinklers are being installed or altered in the hoistway(s), pit or the machine rooms, a means must be provided to disconnect three-phase power before water is applied. This is usually accomplished with a shunt trip breaker that must be located outside the elevator machine room. The shunt trip breaker may be activated by heat detectors located within 24" of the sprinkler heads and arranged to trip at a lower temperature than the sprinkler heads. A heat detector is not required in the pit if the sprinkler head is within 24" of the pit floor. Heat and smoke devices in elevator hoistways must be installed with UL rated and lockable panels that are accessible for servicing from outside the hoistway. The panel interiors are to be guarded using a minimum 13 gauge metal with a pattern of maximum ¾ inch holes.

CUTTING AND PATCHING

Do any cutting, (including cutouts to accommodate hall signal fixtures, entrances and/or machine room access) patching and painting of walls, floors or partitions.

MAIN DISCONNECT

Provide a fused lockable disconnect switch or circuit breaker for each elevator per the National Electrical Code with feeder or branch wiring to the transformer. Size to suit elevator contractor. Provide a SHUNT TRIP disconnect, as required, if sprinklers are being provided. Provide suitable connections from the main disconnect to the elevator control equipment.

Electrical Feeder system to limit available short circuit to not more than 10k amps at the load side of the elevator main line disconnect.

GROUND WIRE
Provide a properly sized ground wire from the elevator controller(s) to the primary building ground.

EMERGENCY COMMUNICATIONS – Phone Only
Provide a continuously monitored phone line terminating at Otis controller.

EMERGENCY COMMUNICATIONS – Intercom
Provide a 120VAC 15A single phase power supply with fused disconnect switch (or circuit breaker) with GFCI outlet in machine room located as required for communications system.

ELEVATOR MANAGEMENT SYSTEM (EMS)
Provide a 120VAC 15A single phase power supply with two duplex GFCI outlet and fused disconnect switch (or circuit breaker) located in areas containing EMS equipment (typically machine room, fire command center, and/or building security station). Where Web based EMS supplied, provide CAT-5 cable from elevator machine room to EMS terminal locations.

TEMPORARY CROSS DISPATCHING (CDT)
For each group provide a 120VAC 15A single phase power supply with fused disconnect switch (or circuit breaker) with GFCI outlet located in elevator machine room.

COMPASS
For each group provide a 120 volt AC, 15 amp, single-phase power with GFCI outlet in the machine room with fused disconnect switch (or circuit breaker) capable of being locked in the open (off) position.

GFCI OUTLETS
Provide 120volt GFCI type convenience outlets in the machine room and in each pit. . Provide additional non-GFCI outlet in each pit for use by sump pump. Pits subject to sprinklers shall have NEMA 4 rated fixtures if located below 48" above pit floor.

CAR LIGHT POWER SUPPLY AND DISCONNECT
For each car provide a 120 volt AC, 15 amp, single-phase power supply with fused disconnect switch (or circuit breaker) capable of being locked in the open (off) position with feeder wiring to each controller located in the machine room.

VIDEO DISPLAY POWER SUPPLY AND DISCONNECT
For each car provide a 120 volt AC, 15 amp, single-phase power supply with fused disconnect switch (or circuit breaker) capable of being locked in the open (off) position and with GFCI outlet located in the machine room.

REMOTE PANELS
Provide required conduit, with adequate pull boxes and ells from the elevator hoistway(s) to the location or locations required to facilitate the installation of Lobby Panels, Fire Control Room Panels or Elevator Monitoring Systems. Size and number as specified by Otis. Leave a measured pull tape in the conduit. Otis to furnish and pull required conductors.

EMERGENCY (STANDBY) POWER
If emergency power is available, verify and provide the following:

a. Power that meets the load characteristic requirements of the new control system. Power that is capable of operating and providing sufficient power to non-linear elevator loads and that is capable of absorbing regenerated power resulting from running elevators with overhauling loads.

b. Two conductors to the machine room from a normally closed auxiliary contact on the Owner's EP transfer switch. Contacts to open when power transfers to the emergency source.

c. Two additional conductors to the machine room from an adjustable timed relay on the Owner's EP transfer switch to indicate "request to transfer" from standby to normal power.

d. Power for 115VAC circuits that supply elevator cab lights, cab fan, communication means, EMS, Lobby Panels, and Compass dispatching systems (if applicable).

e. Power for machine room lighting, ventilation and cooling means.

ROOF LIGHTING

Lighting is required to illuminate machine room access paths on the roof.

LIGHTING

Provide sufficient lighting in the buildings common areas to facilitate a safe working environment. Provide new or modify machine room lighting to provide a minimum of 19 ft. candles of illumination and new pit lighting to provide a minimum of 10ft. candles of illumination. The machine room light switch shall be located within 18" of the lock-set side of the entry door. Pit light switches shall be adjacent to the pit ladder and a minimum of 24" above the threshold level. Lighting must have code compliant guards of either grounded metal, plastic or comparable. Pits subject to sprinklers shall have NEMA 4 rated fixtures.

PROJECT BEING "DRIED-IN"

Work, as required, to keep the elevator lobbies, hoistway, machine room and storage area "dried-in" for the entire length of the project.

MACHINE ROOM ACCESS

Provide a self-locking and self-closing door for the elevator machine room. Access door to be adequately sized to accept our equipment. Modify machine room access, as required, to comply with code and facilitate safe egress of all equipment.

FIRE EXTINGUISHER

Provide fire extinguisher in elevator machine room.

NON-ELEVATOR MATERIAL IN HOISTWAY

Remove or encapsulate, as required, any non-elevator related pipes or wiring located in the elevator machine room or hoistway.

HOISTWAY VENTILATION

Provide code compliant hoistway ventilation. Code requires a means to prevent the accumulation of hot air and gasses at the top of the hoistway. Pressurizing the hoistways, or providing vents from the top of the hoistway to the outside of the building usually accomplishes this. Vents shall not be less than 3 1/2% of the area of the hoistway nor less than 3 sq. ft. for each elevator car, whichever is greater. You may not vent the hoistway to the machine room. If the hoistway vents must run through the machine room, they must be enclosed in a fire rated structure and not violate clearances around our equipment.

HOISTWAY LEDGES

Provide a 75o angle constructed of a non-combustible material on all ledges that are 2" greater in the hoistway, excluding multi-hatch divider beams.

SUMP HOLE GRATING

Provide a flush grating over the sump hole located in the elevator pit.

STORAGE

Provide dry, protected and secure storage space adjacent to the hoistway(s). Otis shall be compensated for material delivered that is stolen or removed from the jobsite.

DISPOSAL

The disposal of removed elevator components; machines, controllers, ropes, hydraulic fluid, oils, buffers and packing materials from the new equipment and any and all related materials shall be the sole responsibility of the Customer or owner. If a dumpster is provided on site, we will deposit waste materials in the dumpster or at an agreed upon on-site location for removal by the Customer or owner.

PIT LADDERS

Provide a pit ladder, as required, in each pit that does not have walk-in access doors. Ladder shall extend 48" above first landing access door.

OPERATING ELEVATORS FOR OTHER TRADES

If we are required to operate an elevator to facilitate the work of other trades (e.g., sprinklers, smoke sensors, ledges, etc.) then we shall be compensated for this lost time and the project schedule shall also be modified.

ADDITIONAL STOPS/OPENINGS

Extend the existing hoistways and add additional landing(s) and new machine room. Hoistway and machine room shall be constructed in accordance with applicable building codes and ANSI A17.1.

- Ledges over 2" wide shall have a 75° bevel on top. (Except separator beams) Hoistway shall be fire rated and may require patching of holes. No other pipes or electrical conduit not associated with the elevator equipment are allowed in the hoistway. Power feeders may not run up the hoistway, except by special permission of the governing authority, and shall not contain splices or junction boxes in the hoistway.
- Provide crane to bring new material and removal of the machine room equipment to new machine room.
- Provide temporary roof as required to provide continuously dry hoistways and machine rooms.
- Perform all demolition of old machine room slab and structure. Protect existing elevator cars and equipment from demolition damage, dust and debris.
- Supply new machine beams and beam supports per reactions supplied by Otis.
- Provide new machine room slab to suit reactions. Remove any construction forms, scaffold or decking from hoistway not placed by Otis. Cut and patch hoistways as required to provide a legal hoistway.

- Provide, maintain and remove any temporary barricades per OSHA or local authority requirements and furnish barricades to protect the public from access to construction areas.
- Supply and install adequate support for guide rail fastening, including separator beams where required.
- Provide adequate fastening for hoistway entrances and sills.
- Provide finished floor elevation reference height at time of installation of new entrance sills.
- Provide legal access to new machine room (and temporary access per OSHA requirements during construction).
- Grout or finish blocking of new entrances to provide a fire rated enclosure.
- Provide hoist beams over each elevator hoistway in machine room rated to hoist elevator machines.
- Finish painting of new hoistway entrances shall be by others, if prime entrances are selected.

EMERGENCY RETURN UNIT (ERU)

If an ERU battery-operated lowering device is being provided with your hydraulic elevator modernization than others are to provide an auxiliary contact in either the existing lockable disconnect (if currently code compliant) or in a new code compliant lockable disconnect.

ASBESTOS

Should any asbestos be found to be present in the building which is related to any of our work, it shall be the responsibility of others to monitor, abate, contain or prepare the workplace as safe for our employees to work within or about. Otis will not be responsible for working with asbestos which may be disturbed or uncontained. Otis will not be responsible for any costs associated with delay of the job should asbestos be detected or require addressing by others for us to proceed. This includes but is not limited to re-mobilization charges which may be applied.

HAZARDOUS MATERIALS

You agree to notify Otis if you are aware or become aware prior to the completion of the work of the existence of asbestos or other hazardous material in any elevator hoistway, machine room, hallway or other place in the building where Otis' personnel are or may be required to perform their work. In the event it should become necessary to abate, encapsulate or remove asbestos or other hazardous material from the building, you agree to be responsible for such abatement, encapsulation or removal, and any governmental reporting, and in such event Otis shall be entitled to (i) delay its work until it is determined to Otis' satisfaction that no hazard exists and (ii) compensation for delays encountered.

MATERIAL RESPONSIBILITY

Otis maintains no responsibility for material delivered to the jobsite. The Customer is financially responsible for all cost to replace any damaged, stolen or missing material or equipment. Otis will not be responsible for deductibles on "Builder's Risk" insurance policies. Otis will provide a change order, police report and affidavits as needed to substantiate the claim. Otis will not procure replacement equipment until a signed change order is received.

LOCKOUT TAG OUT

In furtherance of OSHA's directive contained in 29 C.F.R. § 1910.147(f)(2)(i), which requires that a service provider (an "outside employer") and its customer (an "on-site employer") must inform each other of their respective lock out/tag out ("LOTO") procedures whenever outside servicing personnel are to be engaged in control of hazardous energy activities on the customer's site, Otis incorporates by reference its mechanical LOTO procedures and its electrical LOTO procedures. These procedures can be obtained at www.otis.com by (1) clicking on "The Americas" tab on the left side of the website; (2) choosing "US/English" to take you to the "USA" web page; (3) clicking on the "Otis Safety" link on the left side of the page; and (4) downloading the "Lockout Tagout Policy Otis 6.0" and "Mechanical Energy Policy Otis 7.0,", or the then most current version, both of which are in .pdf format on the right side of the website page. Customer agrees that it will disseminate these procedures throughout its organization to the appropriate personnel who may interact with Otis personnel while Otis personnel are working on site at Customer's facility.

CONFINED SPACES

The machine room, hoistway, pit and mezzanine ("Elevator Spaces") may be considered Permit- Required Confined Spaces as defined by the Occupational Safety and Health Organization ("OSHA"), 29 C.F.R. § 1910.146(b) and § 1926 Subpart AA. Otis has a documented process to control or eliminate hazards and classify such Elevator Spaces as non-permit required confined spaces. In the event that the Customer, others, or unique site conditions or hazards (such as chemical manufacturing sites) require Otis to handle such Elevator Spaces as Permit-Required Confined Spaces, the Customer or owner will be responsible for supplying, at its expense, all resources, including monitoring, permitting, attendants and rescue planning associated with handling such Elevator Spaces as Permit-Required Confined Spaces. The Customer or owner is required to inform Otis of all known or potential hazards related to Elevator Spaces that Otis may be required to access prior to Otis performing any work in such spaces. Further, the Customer or owner is required to communicate any changes in the conditions associated with such Elevator Spaces or activities in or around such spaces that could introduce a hazard into such spaces.

Section 10

GENERAL REQUIREMENTS

EXAMINATION OF EQUIPMENT

Except insofar as your equipment may be covered by an Otis maintenance or service contract, it is agreed that we will make no examination of your equipment other than that necessary to do the work described in this Contract and assume no responsibility for any part of your equipment except that upon which work has been done under this contract.

RE-MOBILIZATION

You agree to pursue and schedule the work by other trades in a timely manner so as to not interrupt our work. Should our crew(s) have to suspend work on the job to await the conclusion of work by others not party to this contract, we shall be entitled to a re-mobilization charge of **five thousand ($5,000) dollars**. We shall also extend the stated durations to the extent that we are delayed.

INSURANCE

OTIS

Otis agrees to maintain General Liability coverage in the amount of $1,000,000 per occurrence and $2,000,000 in the aggregate, Automobile Liability in the amount of $1,000,000 Combined Single Limit for Bodily Injury and Property Damage, Worker's Compensation in statutory limits. Employer's Liability in the amount of $1,000,000 for Each Accident, Each Employee – Disease. We shall maintain worker's compensation and employers' liability insurance covering our liability for injury or death sustained by our employees, and comprehensive general liability insurance.

CUSTOMER

You shall insure that all risk insurance upon the full value of the Work and material delivered to the job site is maintained at no cost to us.

CERTIFICATES

If either party so requires, in writing, the other party shall furnish a copy of the certificates of insurance evidencing the above insurance coverages.

PRE-EXISTING CONDITIONS HYDRAULIC

We have not included for any additional costs associated with identifying or correcting car weights previously increased or decreased more than the ASME code allowance of 5% of original design.

PAYMENT AND SCHEDULE OF VALUES

You agree to be bound and pay in accordance with the supplied schedule of values. We shall be paid for our material delivery invoice prior to starting installation work. We shall be paid in full for all change orders and the base Contract amount **(no less than 95%)** prior to scheduling an inspection and/or turnover of the elevators to you for use. Otis reserves the right at its absolute discretion to discontinue work or not turn over elevators unless payments are current.

- Our quoted price is based on the "Initial Payment" equaling **fifty percent (50%)** of Contract award. This amount PLUS a fully executed subcontract must be received prior to releasing equipment for manufacturing or scheduling any other work. Refer to the "Schedule of Values" below.
- Otis will mobilize after the "Material Delivery Payment" is received. See "Schedule of Values" below.
- If Otis is directed by you to furnish any labor, service, or material that is outside of the mutually agreed upon scope of work of this Contract("Out of Scope Work"), Otis may agree to perform such Out of Scope Work (1) subject to receipt of a written notice to proceed prior to commencement of any such Out of Scope Work; and (2) contingent upon receipt of a mutually agreed upon and executed change order within thirty (30) calendar days of such written notice to proceed. If the parties are unable to agree to terms that lead to the issuance of a mutually agreed upon and executed change order within such thirty (30) day period, Otis may suspend the Out of Scope Work. Notwithstanding any other provision, language, term or condition to the contrary, Otis shall not be liable for any project delays and/or damages, including but not limited to liquidated damages, associated with a delay in the issuance of a mutually agreed upon and executed change order.

SUBSTANTIAL COMPLETION/"LABOR PROGRESS PAYMENTS"

- This payment is due upon substantial completion of each modernized elevator. The "Labor Progress Payment" amount shown on the SOV is divided by the total number of elevators being modernized as a part of this Contract. Substantial completion is defined as a functional elevator that is acceptable by the authority having jurisdiction as useable for temporary or general use. Any agreed upon punch-list items will be corrected within a mutually agreeable timeframe. This payment, however, is still due upon substantial completion of each elevator.
- Final retention payment shall be due within thirty (30) days after acceptance of each elevator installation. Otherwise, warranties shall be suspended or terminated at Otis' absolute discretion.
- All change orders must be executed and paid prior to scheduling a final inspection and turnover of each elevator to customer.
- Otis will not agree to any language referencing or implying "pay when paid." This Contract is between Otis Elevator and referenced entity. The attached payment schedule ("Schedule of Values") is not contingent upon said entity's ability to be paid by others or any other factor or event not described above.
- A processing fee will be applied to credit card payments.

SCHEDULE OF VALUES:

SCHEDULE OF VALUES			
Base Contract Amount: **$165,000**			
DUE DATE	**DESCRIPTION**	**%**	**VALUE**
Due within 30 days from date of invoice or prior to release of factory orders, whichever occurs first.	Engineering/Drawings/Mobilization "Initial Payment"	**50%**	**$82,500**
Due within 30 days from date of invoice or prior to installation, whichever occurs first. Installation will not commence until this material payment is made.	Materials for project "Material Delivery Payment"	**25%**	**$41,250**
Due within 30 Days from substantial completion of each elevator.	Installation labor "Labor Progress Payments"	**25%**	**$41,250**

DOWN PAYMENT (OPTION)

☐ **DISCOUNT SCHEDULE**

- **Pre-Payment Discount** - Otis will offer the below discount schedule for larger pre-payment amounts:
  - **75% Pre-Payment** 1% discount off base bid
  - **90% Pre-Payment** 2% discount off base bid

LEAD TIME AND DURATION

We anticipate approximately 20-24 weeks manufacturing time from receipt of approvals and down payment.

Thereafter, we expect the modernization to take approximately 5-6 weeks per car. All work will be performed during our regular working hours of our regular working days, 6am-2:30pm Monday-Friday.

SCHEDULE

Our proposal is based on a delivery date of January 31st, 2026. If the delivery date is delayed 90 calendar days or greater, customer agrees to pay applicable factory material price increases. A fully executed change order and full payment of the price increase, in addition to full payment of the required down payment by Customer is required prior to the factory material being ordered and released. Additionally, if your project schedule changes and extends installation or completion of labor into a future year or year(s), Customer agrees to pay applicable labor escalation price increases. A fully executed change order regarding the labor escalation price increase must be executed prior to mobilization and the start of any work.

Due to current market conditions the availability of elevator installation labor is limited. If this proposal is not accepted within 30 days, prior to acceptance of any award Otis reserves the unilateral right to decline the award based on a review of the project schedule and our labor availability/commitments.

CODE CLARIFICATIONS

ASME A17.1 / CSA B44 (2016 or earlier): It is our understanding the International Building Code (IBC), 2018 Edition is NOT applicable to this project. Otis has included an emergency communication system that conforms to ASME A17.1 / CSA B44 (2016 or earlier), Requirement 2.27.1.1. It should be noted that at the present time there is a potential conflict concerning the emergency communication system requirements between IBC 2018 and ASME A17.1 / CSA B44 (Safety Code for Elevators and Escalators) and you agree to to hold Otis harmless for any claim, loss, cost, or damage in connection with any such conflict.

Work By Others

Customer or owner will provide one (1) dedicated outside telephone line to the elevator machine room as described in the "Work by Others" section.

Section 11

ALTERNATES

ADD ALTERNATE #1- NEW CAR INTERIOR

A new elevator car interior shall be provided. An allowance of $20,000 per car is included with this add alternate price. The allowance does not include labor to remove the old car interior or install the new one.

ADD: Thirty-Five Thousand and 00/100 Dollars ($35,000)

Please indicate your intention to choose this option by initialing here: ____________

OTIS

The extent of the work to be performed is either described above or in the attached specification which is incorporated into and made a part of this document.

BASE PRICE $165,000 Plus Applicable Sales Tax

One Hundred Sixty-Five Thousand Dollars

This price is based on a **fifty percent (50%)** downpayment in the amount of $82,500

This proposal, including the provisions printed on the pages following, shall be a binding contract between you, or the party identified below for whom you are authorized to contract, and us when accepted by you and our authorized representative through execution of this proposal; or by your authorizing us to perform work for the project and our commencing such work. The purchase price in the Contract is subject to increase caused by any reason beyond Otis' reasonable control including but not limited to commodity, fuel, tariff, and/or shipping transportation cost increases. This quotation is valid for thirty (30) days from the date of submission unless changed by us prior to a fully executed contract.

Accepted in Duplicated

Submitted by: ______________________
Orlando Medina

CUSTOMER

Approved by Authorized Representative

Date: ______________________

Signed: X______________________

Print Name: ______________________

Title: ______________________

Name of Company: ______________________

OTIS ELEVATOR COMPANY

Approved by Authorized Representative

Date: ______________________

Signed: X______________________

Print Name: ______________________

Title: ______________________

OTIS

TERMS AND CONDITIONS

This Contract constitutes the entire understanding between the parties regarding the subject matter hereof and may not be modified by any terms on your order form or any other document and supersedes any prior written or oral communication relating to the same subject. Any amendment or modifications to this Contract shall not be binding upon either party unless agreed to in writing by an authorized representative of each party. Both parties agree that any form issued by you that contains any terms that are inconsistent with those contained herein shall not modify this Contract, nor shall it constitute an acceptance of any additional terms.

The work shall be performed for the agreed price plus any applicable sales, excise or similar taxes as required by law. In addition to the agreed price, you shall pay to us any future applicable tax imposed on us, our suppliers or you in connection with the performance of the work described.

This quotation is subject to change or withdrawal by us prior to written acceptance.

We warrant to you that the work performed by us hereunder shall be free from defects, not inherent in the quality required or permitted, in material and workmanship for one (1) year from the date of substantial completion. Our duty and your remedy under this warranty are limited to our correcting any such defect you report to us within the warranty period by, at our opinion, repair or replacement, provided all payments due under the terms of this Contract have been made in full. All parts used for repair or replacement under this warranty shall be good quality and furnished on an exchange basis. Printed circuit boards used for replacement parts under this warranty may be refurbished boards. Exchanged parts become our property. This warranty excludes any damage due to ordinary wear and tear and any damage due to any reason beyond our reasonable control including but not limited to vandalism, abuse, misuse, neglect, modifications not performed by us, or improper or insufficient maintenance by others. THE EXPRESS WARRANTIES SET FORTH IN THIS CONTRACT ARE THE EXCLUSIVE WARRANTIES GIVEN: WE MAKE NO OTHER WARRANTIES EXPRESS OR IMPLIED, AND SPECIFICALLY MAKE NO WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR ANY PARTICULAR PURPOSE; AND THE EXPRESS WARRANTIES SET FORTH IN THIS CONTRACT ARE IN LIEU OF ANY SUCH WARRANTIES AND ANY OTHER OBLIGATION OR LIABILITY ON OUR PART.

We shall perform the work during our regular working hours of our regular working days unless otherwise agreed in writing. You shall be responsible for providing suitable storage space at the site for our material.

You shall obtain title to the equipment furnished hereunder when final payment for such equipment is received by us. In addition, you shall be granted a license to use software incorporated into such equipment solely for operating such equipment and in accordance with the terms regarding licensing further below. Further, Customer shall not have the right to take title or possession of any of Otis' tools or machinery used by Otis in providing its services or work.

Any drawings, illustrations or descriptive matter furnished with the proposal are submitted only to show the general style, arrangement and dimensions of the equipment.

Payments shall be made pursuant to the payment schedule above and on the following terms: If the work is not completed within a thirty day period, monthly progress payments shall be made based on the value of any equipment ready or delivered, if any, and labor performed through the end of the month less the agreed upon retainage and the aggregate of previous payments. We shall be paid in full for all change orders and no less than the percentage base contract amount stated above prior to scheduling an inspection and/or turnover of the elevators to you for use. The retainage shall be paid when the work is completed. We reserve the right to discontinue our work at any time until payments shall have been made as agreed and we have assurance satisfactory to us that subsequent payments will be made when due. Payments not received within thirty (30) days of the date of invoice shall be subject to interest accrued at the rate of eighteen percent (18%) per annum or at the maximum rate allowed by applicable law, whichever is less. We shall also be entitled to reimbursement from you of the expenses, including attorney's fees, incurred in collecting any overdue payments.

Any material removed by us in the performance of the work shall become our property.

Our performance is conditioned upon your securing any required governmental approvals for the installation of any equipment provided hereunder and your providing our workmen with adequate electrical power at no cost to us with a safe place in which to work, and we reserve the right to discontinue our work in the building whenever in our opinion working conditions are unsafe. If overtime work is mutually agreed upon and performed, an additional charge thereof, at our usual rates for such work, shall be added to the Contract price. The performance of our work hereunder is conditioned on your performing the preparatory work and supplying the necessary data specified on the front of this proposal or in the attached specification, if any. Should we be required to make an unscheduled return to your site to begin or complete the work due to your request, acts or omissions, then such return visits shall be subject to additional charges at our current labor rates. We disclaim any responsibility for claims or damages associated with elevator service interruptions caused by or resulting from work performed by you or others retained by you to perform work.

We shall retain a security interest in all material furnished hereunder and not paid for in full. You agree that a copy of this Contract may be used by us as a financing statement for the purpose of placing upon public record our interest in any material furnished hereunder, and you agree to execute a UCC-1 form or any other document reasonably requested by us for that purpose.

Except insofar as your equipment may be covered by an Otis maintenance or service contract, it is agreed that we will make no examination of your equipment other than that necessary to do the work described in this Contract and assume no responsibility for any part of your equipment except that upon which work has been done under this Contract.

We do not agree under our warranty to bear the cost of repairs or replacements due to vandalism, abuse, misuse, neglect, normal wear and tear, modifications not performed by us, improper or insufficient maintenance by others, or any cause beyond our control.

We shall conduct, at our own expense, the defense of any claim, suit or action alleging that, without further combination, the use by you of any equipment provided hereunder directly infringes any patent, but only on the conditions that (a) we receive prompt written notice of such claim, suit or action and full opportunity to assume the sole defense thereof, including settlement and appeals, and all information available to you for such defense; (b) said equipment is made according to a specification or design furnished by us; and (c) the claim, suit or action is brought against you. Provided all of the foregoing conditions have been met, we shall, at our own expense, either settle said claim, suit or action or shall pay all damages excluding consequential damages and costs awarded by the court therein and, if the use or resale of such equipment is finally enjoined, we shall at our option, (i) procure for you the right use of the equipment, (ii) replace the equipment with equivalent noninfringing equipment, (iii) modify the equipment so it becomes noninfringing but equivalent, or (iv) remove the equipment and refund the purchase price (if any) less a reasonable allowance for use, damage or obsolescence.

Under no circumstances shall either party be liable for special, indirect, liquidated, or consequential damages or losses of any kind including, but not limited to, loss of revenues, loss of profits, loss of rents, loss of good will, loss to business opportunity, or harm to business reputation, in contract, tort, including negligence, warranty or otherwise, notwithstanding any indemnity provision to the contrary. We will use commercially reasonable efforts to complete the work set forth herein with minimal disruption to elevator service for you and your tenants (as applicable). Notwithstanding the foregoing, the parties acknowledge that delays and disruptions in service are a normal result of the type of work described herein, and notwithstanding any other representations, warranties or indemnity obligations hereunder, we will have no liability for any direct or indirect damages resulting from interruptions in elevator service during the performance of our obligations. Neither party's liability to the other for any reason arising from this Contract shall exceed the value of the Contract

Otis shall not be liable for any loss, damage, or delay nor be found to be in default or breach due to any cause beyond it's reasonable control including, but not limited to acts of God or nature: fire: explosion; theft; floods; water; weather; traffic conditions; epidemic, pandemic, quarantine or other local, state, or federal government action in response thereto; sabotage; national emergency; act of terrorism; earthquake; riot; civil commotion; war; vandalism; national or local labor strikes, lockouts, other labor disputes; misuse, abuse, neglect, mischief, or work by others (collectively "Causes Beyond Otis' Reasonable Control"). Otis shall be allowed a reasonable amount of additional time for the performance of the Work due to Causes Beyond Otis' Reasonable Control. Otis' ability to maintain scheduled job progress is further conditioned upon the timely furnishing to Otis by Customer of completed and code compliant hoistway(s) (wellway) and machine rooms, necessary approvals and power of proper characteristics for Otis' uninterrupted use.

The products and/or services being provided may result in the collection of Personal Information. The Parties will comply with applicable Data Privacy Laws as they pertain to personal information processed in connection with activity under this Contract. "Personal Information" shall mean information and data exchanged under this Contract related to an identifiable natural person. "Processing" of Personal Information shall mean the operation or set of operations whether automated or not, performed on Personal Information such as collecting, recording, organizing, structuring, storing, adapting, altering, retrieving, consulting, using, disclosing, sharing or erasing. "Controller" shall mean the party that determines the purposes and means of processing Personal Information. With respect to any Personal Information provided by you to Otis, you shall be the Controller and you warrant that you have the legal right to share such Personal Information with Otis and you shall be responsible for all obligations relating to that data, including without limitation providing notice or obtaining consent as may be required by law. Once you have lawfully provided Personal Information to Otis, you and Otis shall become co-Controllers. Otis may share such Personal Information internally, across borders and with service providers in accordance with applicable Data Privacy Laws. Otis transfers information subject to the corporate rules of its parent company. Otis may store Personal Information provided by you on servers located and accessible globally by Otis and its parent and their services providers. The parties agree to cooperate and to take reasonable commercial and legal steps to protect Personal Information against undue disclosure. In this regard each party shall notify the other in the event of a data breach, which shall include the actual or unauthorized access to or possession of, or the loss or destruction of, Personal Information, whether intentional or accidental. The party whose system was compromised in the data breach incident shall be responsible for any notifications and associated costs. Should either party receive in any form, (i) a complaint or allegation indicating a violation of applicable data privacy law, (ii) a request seeking access to correct or delete Personal Information or (iii) an inquiry or complaint related to the processing of personal information, said party shall take reasonable commercial steps to immediately notify the other party.

Your remedies set forth herein are exclusive and our liability with respect to any contract, or anything done in connection therewith such as performance or breach thereof, or from the manufacture, sale, delivery, installation, repair or use of any equipment furnished under this contract, whether in contract, in tort, in warranty or otherwise, shall not exceed the price for the equipment or services rendered.

It is agreed that after completion of our work, you shall be responsible for ensuring that the operation of any equipment furnished hereunder is periodically inspected.

By accepting delivery of parts incorporating software you agree that the transaction is not a sale of such software but merely a license to use such software solely for operating the unit(s) for which the part was provided, not to copy or let others copy such software for any purpose whatsoever, to keep such software in confidence as a trade secret, and not to transfer possession of such part to others except as a part of a transfer of ownership of the equipment in which such part is installed, provided that you inform us in writing about such ownership transfer and the transferee agrees in writing to abide by the above license terms prior to any such transfer.

Our work shall not include the identification, detection, abatement, encapsulation or removal of asbestos, polychlorinated biphenyl (PCB), or products or materials containing asbestos, PCB's or other hazardous substances. In the event we encounter any such product or materials in the course of performing work, we shall have the right to discontinue our work and remove our employees from the project until you have taken the appropriate action to abate, encapsulate or remove such products or materials, and any hazards connected therewith, or until it is determined that no hazard exists (as the case may require). We shall receive an extension of time to complete the work hereunder and compensation for delays encountered as a result of such situation.

This Contract constitutes the entire understanding between the parties regarding the subject matter hereof and may not be modified by any terms on your order form or any other document and supersedes any prior written or oral communication relating to the same subject. Any amendment or modifications to this Contract shall not be binding upon either party unless agreed to in writing by an authorized representative of each party. Both parties agree that any form issued by you that contains any terms that are inconsistent with those contained herein shall not modify this Contract, nor shall it constitute an acceptance of any additional terms.

8. Hand counted absentee ballots from auxiliary bin and v
9. Hand counted Election Day Registration ballots from au
10. Total each row

POLLING PLACE WITH ABSENT					
CANDIDATE NAME OR OFFICE QUESTION	BALLOT POSITION	POLLING PLACE BALLOTS TABULATOR	WRITE-INS	HAND COUNT	ABSENTEE BA TABULATOR
John Doe	REP	1	4	7	2
Jane Smith	DEM				
Harry Chapan	WFP				
Deborah Jackson	WRITE IN				

Keep a separate tally sheet for each district.
Tally sheets from each district are to be turned in to the Head M

Cross Endorsed Candidates

Connecticut Statutes permit a candidate who is nominated by a m office to appear on the ballot more than once for the same office. (vote for such a candidate under more than one party designation. these votes as over votes and will accept the ballot recording only without assigning a party designation for that vote.

These votes shall now be given the designation "unassigned" The head moderator, using a formula provided by the statute vote to the proper endorsing party.

The Head Moderator Section of the Election Management Syste calculates the correct party allocation of unassigned votes. This al a party designation on the Head Moderator return