



**TOWN OF WINCHESTER**  
**BOARD OF SELECTMEN MEETING**  
Regular Meeting Agenda  
April 18, 2022-7:00PM

Streamed live on YouTube and Channel 194

1. CALL TO ORDER (Turn your cell phones off)

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

4. APPROVAL OF MINUTES

- A) Minutes of Regular Meeting on April 04, 2022
- B) Minutes of Special Meeting on April 11, 2022

5. CITIZENS' COMMENTS

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Call in number is 860-738-6958 Please give your name and address.

6. TOWN MANAGER'S REPORT

7. FINANCE DIRECTOR'S REPORT

8. CORRESPONDENCE

9. BOARDS AND COMMISSIONS

10. UNFINISHED BUSINESS

- A) Consider and possibly act on the proposed FY 2023 budget and establishing a date for the Annual Town Meeting.
- B) 22-19 To consider and act upon a proposed appropriation and borrowing authorization for costs related to capital improvement projects consisting of (1) repairs and improvements to various Town roadways, identified in the "Ten Year Pavement Management Plan" prepared by Lenard Engineering, Inc. and on file in the office of the Public Works Department, consisting of milling and removal of waste materials, paving and materials, installation of manholes and drainage risers, traffic protection, including signage and police and flag personnel, and related costs; (2) repairs and improvements to various sidewalks, consisting of demolition and removal of waste materials, installation of new materials, and related costs; (3) repairs and improvements to the drainage system along Highland Lake, consisting of demolition and removal of waste materials, acquisition and installation of piping, collection basins and other materials, traffic protection, including signage and police and flag personnel, and related costs; and, (4) acquisition and equipping of an aerial ladder truck or other apparatus for the Fire Department. As necessary and appropriate, the appropriation may be spent for design, demolition and construction costs, equipment, materials, utilities, site improvements, survey

FILED  
CLERK'S OFFICE

APR 14 2022

TOWN CLERK OF WINCHESTER  
WINSTED, CT

*Winchester 250th Anniversary 1771-2021*



**TOWN OF WINCHESTER  
BOARD OF SELECTMEN MEETING  
Regular Meeting Agenda  
April 18, 2022-7:00PM**

**Streamed live on YouTube and Channel 194**

costs, architects' fees, engineering fees, other consultants' fees, legal fees, net temporary interest and other financing costs, and other expenses related to the respective project; to call a Town Meeting and referendum to act on such appropriation and borrowing authorization; to refer the project to the Planning and Zoning Commission for a report; and to make various determinations in connection therewith.

- C) 21-81c Consider and possibly act on the positive 8-24 review conducted by the Planning & Zoning Commission on the proposal to sell +/- 1,200 acres of Conservation Easements around Crystal Lake and the Rugg Brook Reservoir.

11. **NEW BUSINESS**

- A) 22-16 Refunds as Recommended by Collector of Revenues (Town Manager Kelly)  
B) 22-17 Driveway permit variance for 680 E. Wakefield Blvd (Town Manager Kelly).  
C) 22-18 Proposed Line-Item Transfer (Town Manger Kelly)

12. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.

13. **EXECUTIVE SESSION**

- A) Annual Review of the Town Manager (Mayor Arcelaschi).

14. **SELECTMEN'S COMMENTS AND REPORTS**

15. **ADJOURNMENT**

*Winchester 250th Anniversary 1771-2021*

# Town of Winchester

Board of Selectmen  
Regular Meeting  
Monday, April 4, 2022

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:04pm

Attending Members	Todd Arcelaschi (Mayor)	Jonathan Morhardt (Selectman)
	Candy Perez (Selectman)	Linda Groppo (Selectman)
	Candace Bouchard (Selectman)	Jack Bourque (Selectman)
	Steve Sedlack (Selectman)	
Staff Members	Josh Kelly (Town Manager)	

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** - No Changes

Item 4 **Approval of Minutes**

\* Minutes of Regular Meeting on March 21, 2022

Motion - Sel. Perez / Second - Bouchard

Vote to accept minutes - Unanimous

\* Minutes of Special Meeting on March 28, 2022

Motion - Sel. Groppo / Second - Morhardt

Vote to accept minutes - Unanimous

Item 5 **Public Hearing - Town Manager 2022-2023 Budget Presentation**

\* Town Manager Josh Kelly detailed his 2022-2023 Budget Proposal using a prepared Power Point presentation. The presentation featured the following highlights.

\* Stated Town Goals including Efficiency, Modernization, Affordability, and Investment Focused

\* Flat Mill Rate of 33.54

\* Grand List Growth of 5.66%

\* Road Investment beyond the Infrastructure Bond Plan

\* Maintaining Town Services

\* Preservation of a healthy, undesignated Fund Balance

\* A robust 5 year Capital Improvement Plan with 20 projects funded for 2023

Item 6 **Citizens Comments** - None

Item 7

**Town Manager's Report** - Josh Kelly reported to the Board on the following topics. . .

- \* The decision to have the EV Charging Station transitioned to Pay per Use is moving forward. A credit card payment management system has been ordered and will be installed as soon as possible.
- \* 508 Main Street remains in limbo pending a formal report for the State DOT.
- \* July 1 brings the Town to the second half of its ARPA funding. Suggested spending will be planned and presented over the next several months.
- \* The Town is still waiting to hear results from its Communities Challenge Grant application.
- \* Planning and Zoning has reviewed and is recommending the BOS proceed with the sale of 1,200 acres of Conservation Easements around Rugg Brook Reservoir and Crystal Lake. Tim Abbot from HVA will be a guest of the next BOS meeting to discuss the sale process.
- \* Applications for The Façade Improvement and Business Start-Up Programs are beginning to be reviewed.
- \* A walk thru of the Hinsdale School renovation project was completed on March 31, 2022.
- \* TM Kelly and several Town staff members sat in on a Zoom meeting with Governor Lamont and Commissioner Mark Boughton to discuss the Infrastructure and Jobs Act adopted by the Federal government in 2021. The Town Manager will keep the Board posted with any opportunities that Winchester may be afforded.
- \* Details of The Infrastructure Investment Plan are posted on the Towns website and were the sole focus of the latest edition of the Winsted Wire newsletter.
- \* Officer James Crean was sworn in as a new Patrol Officer of the Winchester Police Department. Officer Crean brings 25 years of experience to our force.
- \* Multiple Department Heads participated in a Customer Service Training webinar provided by CCM

Item 8

**Correspondence** - None

Item 9

**Boards and Commissions** - Sel. Sedlack introduced the following actions

- 1) The following applicants were nominated to serve.
  - LeAnne Marvin (D) as a member of the Conservation Commission
  - Ellen Babcock (D) as a member of the ADHOC Water Level Committee
  - Claudia DeLaCruz as a member of the Recreation Board replacing Alesia Warner
- 2) Elizabeth Whitney (U) was submitted for Appointment as a member of the Recreation Board to replace Kim Huber with a term to expire on 4/2026
  - Motion - Sel. Sedlack / Second Sel. Morhardt
  - Vote to approve - Unanimous

Item 10

**Unfinished Business** - None

Item 11

**New Business**

- A) Consider and Possibly act on the FY2023 budget
  - \* Discussion yielded the following motion.
    - Table discussion to a future meeting meeting to be held prior to April 22, 2022
    - Motion made by Sel. Bouchard / Second - Sel. Perez
    - Vote to approve - Unanimous

B) Consider and possibly act on the Infrastructure Investment Plan bonding proposal

\* Discussion yielded the following motion.

Table discussion to a future meeting meeting to be held prior to April 22, 2022

Motion made by Mayor Arcelaschi / Second - Sel. Bouchard

Vote to approve - Unanimous

C) 22-15 Refunds as Recommended by Collector of Revenues

\*Motion Statement - I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$485.84

Motion - Sel. Perez / Second - Sel. Groppo

Vote to approve - Unanimous

D) Presentation by LeeAnn Marvin regarding Still & Mad River Initiative & Pledge

\* Motion made for the BOS to sign a Letter of Support

Motion - Sel. Bouchard / Second - Sel. Sedlack

Vote to approve - Unanimous

Item 12 **Citizens Comments**

\* Resident John Wiarda spoke and asked how many residents would support solar at Town owned property parking lots. Hoped to get feedback to this question.

Item 13 **Selectmen's Comments and Reports**

\* Sel. Bourchard reported on the upcoming FOMS Clean Up Initiative

\* Sel. Groppo reminded everyone that the 84th Annual Pet Parade was scheduled for May 21st at 2 pm and the 88th Annual Laurel Festival Crowning will be held on Saturday June 4th under the stars

\* Sel. Morhardt reported on the upcoming Board of Recreations Family Fun Day scheduled for June 5th

\* Sel. Perez thanked Sel. Morhardt for agreeing to research and gather the names of all past serving Board of Selectmen members.

\* Mayor Arcelaschi took a moment to alert residents and fans of the Towns new resident Moose to exercise caution and avoid live interaction with this 1000lb animal. It is believed to be a female who is likely to be giving birth sometime in the next several months.

Item 14 **Meeting Adjournment**

\* Motion - Sel. Sedlack / Second - Sel. Bouchard

To adjourn the meeting at 8:13pm

Vote to approve - Unanimous

ATTEST:

Glenn Albanesi, Town Clerk

# Town of Winchester

Board of Selectmen  
Special Meeting - Held at Town Hall (Blue Room)  
Monday, April 11, 2022

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 4:38pm

Attending Members	Todd Arcelaschi (Mayor)	Linda Groppo (Selectman)
	Candy Perez (Selectman)	Jonathan Morhardt (Selectman)
	Candace Bouchard (Selectman)	
	Steve Sedlack (Selectman)	
Staff Members	Josh Kelly (Town Manager)	
Absent Member	Jack Bourque (Selectman)	

Item 2 **Discussion/Possible action regarding Proposed 2022-2023 Town Budget**

\* Mayor Arcelaschi opened up the meeting for Board of Selectmen discussion

\* Town Manager Kelly confirmed that Winchester had been awarded a \$1.8 million Communities Challenge Grant from the State of Connecticut. In the context of Budget Discussion he made the Board aware that there was a \$200K town matching fund component specifically targeting sidewalk work.

\* Ensuing discussion resulted in the Board tasking Town Manager Kelly to judiciously find areas where Budget adjustments could be made and present the options at the April 18th Regular Board of Selectmen meeting.

Item 3 **Meeting Adjournment**

\* Motion - Sel. Sedlack / Second - Sel. Bouchard

To adjourn the meeting at 5.33pm

Vote to approve - Unanimous

ATTEST:

Glenn Albanesi, Town Clerk



## TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

TO: Board of Selectmen  
FROM: Josh Kelly, Town Manager  
SUBJECT: Manager's Report  
MEETING DATE: April 18, 2022

---

Below you will find a list of updates that highlight activities occurring around town since the Board last met. If you have any questions about these items or items that do not appear on this list, please email me at [townmanager@townofwinchester.org](mailto:townmanager@townofwinchester.org).

- **508 Main Street:** The Town's Local Traffic Authority has made an official determination that creating a parking lot at the site of 508 Main Street would be too dangerous for motorists on Route 44 and for individuals attempting to pull out of such a parking lot alike. We are still waiting to hear from the State's Department of Transportation to have that ruling corroborated. In the meantime, another firm is tentatively interested in acquiring the building to rehabilitate and make use of the space.
- **ARPA:** We are rapidly approaching July 1st, which is when the Town will receive the other 50% of its ARPA funding. In May, I will come to the Board with a proposal on how to spend the remaining ARPA funds.
- **Batcheller School:** The Director of Public Works, Jim Rollins, and I met with Nancy O'Dea-Wyrick from Winchester Public Schools to talk about the Town taking back possession of Batcheller School. That transition from School control to Town control is expected to take place with the change of the fiscal year. At that time, the school should be ready to sell. Jim and I are working to have a plan to you in May to get that building on the market.
- **Communities Challenge Grant:** I am so very excited to tell you, and the public, that Winchester was one of just a few communities around the State to win a Communities Challenge Grant award! \$1.8 million has been allocated to improvements along the Main Street corridor in Winsted, which includes \$800,000 for sidewalks, \$829,000 for the repaving and redesign of the Bridge Street intersection, and more. Countless hours and effort went into making this a reality, and I can't thank the staff enough for all their hard work.
- **Conservation Easements:** The Planning & Zoning Commission has completed its review, and it has recommended, through an 8-24 review, that the Board of Selectmen proceed with the sale of ~1,200 acres of conservation easements around

*Winchester 250th Anniversary 1771-2021*

Rugg Brook Reservoir and Crystal Lake. That item has returned to your attention at tonight's meeting, and the next step will be to refer the matter to Town Meeting to let the public vote on the subject.

- **Façade & Business Start-Up Programs:** The Town is no longer accepting Façade Improvement Program applications, but is still actively seeking Business Start-Up Program applications. Round 1 awards have been made under both programs, and Round 2 awards will be made in May and thereafter as Start-Up applications continue to come in.
- **Infrastructure:** We are at a point where, if the Board of Selectmen would like to see the proposed infrastructure improvement plan move forward, the matter will need to be referred to a Special Town Meeting. That item is on the agenda later tonight.

**Here are a few upcoming events to mark on your calendars:**

- Friday, April 22<sup>nd</sup>: Last day for Board of Selectmen decision on budget, 15 days prior to Town Meeting.
- Monday, May 9<sup>th</sup>: 7:00 PM projected date for Annual Town Meeting at the Gilbert School (200 Williams Ave).
- Saturday, May 21<sup>st</sup>: Lots of 250<sup>th</sup> anniversary related events! Check the Town's website for more information.
- Tuesday, May 24<sup>th</sup>: 7:00 PM projected date for a Special Town Meeting to vote on the bond authorization at Pearson School (2 Wetmore Avenue, Winsted).
- Saturday, May 28<sup>th</sup>: projected date for the Annual Budget (and Bonding) Referendum.

Respectfully submitted,



Joshua Steele Kelly  
Town Manager & CEO

CC: Terry Hall, Administrative Assistant

*Winchester 250th Anniversary 1771-2021*

TOWN OF WINCHESTER  
B U D G E T R E P O R T - R E V E N U E  
FROM 7/01/2018 TO 3/31/2022

FUND 179 000 CAPITAL IMPROVEMENT PROGRAM 05

DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE REVENUE	YEAR TO DATE REVENUE	YTD PERCENT	TO BE COLLECTED
0999	BOE PEARSON					
0999-100-1000-2001	HINSDALE RENOVATION REFERENDUM	820,000.00				820,000.00
0999-110-0000-2016	FY16 GF COMMIT BALANCE TRANSFER	186,000.00				186,000.00
0999-110-0000-2017	FY17 GF COMMIT BALANCE TRANSFER	250,000.00				250,000.00
0999-110-0000-2018	FY18 GF COMMIT BALANCE TRANSFER	81,000.00				81,000.00
0999-110-0000-2019	FY19 GF COMMIT BALANCE TRANSFER	183,012.00				183,012.00
0999-110-0000-2020	FY20 GF COMMIT BALANCE TRANSFER	800,000.00				800,000.00
0999-110-0000-2021	FY21 GF COMMIT BALANCE TRANSFER	516,601.00				516,601.00
0999-110-0000-2022	FY22 GF COMMIT BALANCE TRANSFER	623,581.00				623,581.00
	110 Head Teachers	2,640,194.00				2,640,194.00
		1,437,385.90		129,660.96	9.02	1,307,724.94
0999-148-0100-1702	SUE GROSSMAN GREENWAY GRANT	100,000.00		59,531.94	59.53	40,468.06
0999-148-0100-1901	BRIDGE ST INTERSECT ENGINEERING			6,900.00		6,900.00
0999-148-0100-1902	WHITING STREET REPAIRS					
0999-148-1901-0000	BRIDGE ST ENGINEERING - STATE GRANT	1,537,385.90		196,092.90	12.75	1,341,293.00
	148 PLANNING, COMMUNITY, AND DEVELOPMENT			601,966.02		601,966.02
0999-311-0100-1403	SUCKER BROOK RD BRIDGE (20%)			500,452.63		500,452.63
0999-311-0100-1907	LANSON DRIVE CULVERT					
0999-311-1901-0000	WHITING ST RENOVATE - STATE GRANT	500,000.00				500,000.00
0999-311-1910-0000	FY19 LOCIP FUNDED ROAD REPAIRS	103,640.00				103,640.00
0999-311-2006-0000	CASE AVE BRIDGE DOT 80%	232,700.00		17,780.10	7.64	214,919.90
0999-311-2017-0000	FY20 LOCIP FUNDED ROAD REPAIRS	100,000.00				100,000.00
0999-311-2111-0000	FY21 LOCIP FUNDED ROAD REPAIRS	87,442.00				87,442.00
0999-311-2112-0000	OLD NEW HARTFORD ROAD REPAVE			24,000.00		24,000.00
0999-311-2206-0000	FY22 LOCIP FUNDED ROAD REPAIRS	87,442.00				87,442.00
	311 HIGHWAYS	1,111,224.00		1,144,198.75	102.97	32,974.75
			132.12	35,659.28		35,659.28
0999-748-0000-0000	INCOME ON INVESTMENTS			338,979.29		338,979.29
0999-771-0000-0000	STATE OF CONNECTICUT					
0999-910-0804-2018	FY18 GF APPROPRIATION TRANSFER	135,080.00				135,080.00
0999-910-0804-2019	FY19 GF APPROPRIATION TRANSFER	1,394,000.00				1,394,000.00
0999-910-0804-2020	FY20 GF APPROPRIATION TRANSFER	1,150,000.00				1,150,000.00
0999-910-0804-2021	FY21 GF APPROPRIATION TRANSFER	1,250,000.00		1,462,000.00	127.13	312,000.00
0999-910-0804-2022	FY22 GF APPROPRIATION TRANSFER	1,075,000.00		1,250,000.00	75.00	1,485,839.00
	910 STATE OF CT	5,004,090.00		89,583.00	70.31	1,485,839.00
				3,518,251.00		184,883.00
0999-915-0148-0000	LOCIP			2,843,012.00		2,843,012.00
0999-915-0148-0001	OPERATING TRANSFER IN GF			3,027,895.00		3,027,895.00
	915 CAPITAL OUTLAY			8,261,076.22	74.34	2,851,817.68
0999	BOE PEARSON	11,112,893.90	89,715.12	8,261,076.22	74.34	2,851,817.68
	TOTAL REVENUE	11,112,893.90	89,715.12	8,261,076.22	74.34	2,851,817.68

FUND 179 000 CAPITAL IMPROVEMENT PROGRAM 05

DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0114	SOFTWARE	111,000.00		18,962.00	17.08		92,038.00	92,038.00
0114-100-1601-0000	SOFTWARE	400,000.00					400,000.00	400,000.00
0114-100-1901-0000	INFRASTRUCT FINANCING-NONBONDABLE	511,000.00		18,962.00	3.71		492,038.00	492,038.00
100 BOARD OF EDUCATION		511,000.00		18,962.00	3.71		492,038.00	492,038.00
0114	SOFTWARE	180,000.00					180,000.00	180,000.00
0115	GRAND LIST REVALUATION - OCT 2022							
0115-100-1801-0000	GRAND LIST REVALUATION - OCT 2022							
0127	TOWN HALL BOILERS	50,000.00		63,000.00	126.00		13,000.00-	13,000.00-
0127-100-2101-0000	TOWN HALL BOILERS	30,000.00				8,900.00	21,100.00	30,000.00
0127-100-2102-0000	TOWN HALL POLICE DEPT PLUMBING	20,000.00		19,995.85	99.98		4.15	4.15
0127-100-2103-0000	TOWN HALL SECURITY SYSTEM	20,000.00					20,000.00	20,000.00
0127-100-2104-0000	TH ROOF CUPOLA & ELEVATOR TOWER	120,000.00		82,995.85	69.16		8,900.00	37,004.15
100 BOARD OF EDUCATION		120,000.00		82,995.85	69.16		8,900.00	37,004.15
0127	TOWN HALL BOILERS	125,000.00					125,000.00	125,000.00
0129	SOLDIERS MONUMENT WINDOWS	125,000.00		83,491.84	66.79		41,507.99	41,508.16
0129-100-2001-0000	SOLDIERS MONUMENT WINDOWS							
0145	COMPUTER LEASE	75,000.00		2,925.00	69.68		22,742.92	22,742.92
0145-100-2101-0000	COMPUTER & SWITCH UPGRADES							
0148	PRINTER-PLOTTER	1,437,385.90		19,178.50	11.33		921.50	1,273,543.12
0148-100-1702-0000	SUE GROSSMAN GREENWAY GRANT	100,000.00		60,231.94	60.23		39,768.06	39,768.06
0148-100-1901-0000	BRIDGE ST INTERSECT ENGINEERING	1,537,385.90		19,178.50	14.52		921.50	1,313,311.18
100 BOARD OF EDUCATION		1,537,385.90		19,178.50	14.52		921.50	1,313,311.18
0148	PRINTER-PLOTTER	1,537,385.90		19,178.50	14.52		921.50	1,313,311.18
0210	POLICE CRUISERS 2 EXISTING 1 NEW	3,918.00-					3,918.00-	3,918.00-
0210-100-1601-0000	POLICE VEHICLE DODGE CHARGER	7,174.00		10,087.00	140.60		2,913.00-	2,913.00-
0210-100-1701-0000	POLICE SEDAN AWD AND EQUIP	15,931.00		14,465.82	90.80		1,465.18	1,465.18
0210-100-1702-0000	POLICE EXPEDITION 4 X 4 AND EQUIP	20,894.00					20,894.00	20,894.00
0210-100-1801-0000	DODGE CHARGER POLICE VEH W/EQUIP	40,000.00		35,992.00	89.98		4,008.00	4,008.00
0210-100-1901-0000	DODGE CHARGER POLICE VEH W EQUIP	81,000.00		80,237.66	99.06		762.34	762.34
0210-100-1902-0000	2 CHEVY TAHOE POLICE VEH W/EQUIP	45,000.00		45,022.39	100.05		22.39-	22.39-
0210-100-2101-0000	2020 CHEVY TAHOE POLICE VEHICLE	49,000.00					49,000.00	49,000.00
0210-100-2102-0000	RADIOS	5,000.00					5,000.00	5,000.00
0210-100-2103-0000	DISPATCH EDP RACK	90,000.00		10,348.67	97.91		1,878.54	1,878.54
0210-100-2201-0000	2 POLICE CRUISERS	350,081.00		10,371.57	78.25		76,154.67	76,154.67
100 BOARD OF EDUCATION		350,081.00		10,371.57	78.25		76,154.67	76,154.67
0210	POLICE CRUISERS 2 EXISTING 1 NEW	41,500.00		33,607.60	80.98		2,992.40	7,892.40
0211	FIRE EXTRACATION EQUIPMENT	55,590.00					55,590.00	55,590.00
0211-100-1608-0000	NEEDS SURVEY	300,000.00					300,000.00	300,000.00
0211-100-1609-0000	BUILDING IMPROVEMENTS TED	38,000.00		37,069.00	97.55		931.00	931.00
0211-100-1901-0000	FIRE TRUCK REPLACEMENT	435,090.00		70,676.60	16.24		359,513.40	364,413.40
0211-100-2101-0000	FIRE CHIEF PICKUP TRUCK	435,090.00		70,676.60	16.24		359,513.40	364,413.40
100 BOARD OF EDUCATION		435,090.00		70,676.60	16.24		359,513.40	364,413.40
0211	FIRE EXTRACATION EQUIPMENT	2,942.00-					2,942.00-	2,942.00-
0311	ROAD REPAIRS AND IMPROVEMENTS	894,873.80					894,873.80	894,873.80
0311-100-1402-0000	WEST ROAD BRIDGE ENGINEERING							
0311-100-1403-0000	SUCKER BROOK ROAD BRIDGE 204							

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2018 TO 3/31/2022

FUND 179 000 CAPITAL IMPROVEMENT PROGRAM 05

DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0311	ROAD REPAIRS AND IMPROVEMENTS							
0311-100-1601-0000	ROADSIDE MOWER	26,212.00		26,212.00				
0311-100-1602-0000	TWO PLOW TRUCKS	70,200.00		179,600.61	155.84	588,030.26	109,400.61-	1,202,722.47-
0311-100-1701-0000	ROAD MAINTENANCE 16-17		1,202,722.47				614,692.21-	1,202,722.47-
0311-100-1704-0000	FLORENCE ST RETAINING WALL	6,000.00-					6,000.00-	6,000.00-
0311-100-1801-0000	SALT SHED	2,942.00		296,363.74	173.55	378.63	293,800.37-	293,421.74-
0311-100-1802-0000	JCB 100C EXCAVATOR	103,804.00		103,803.75	100.00	.25	.25	.25
0311-100-1901-0000	WHITING STREET RENOVATION	800,000.00		125,762.99	15.72	9,367.50	664,869.51	674,237.01
0311-100-1902-0000	PLOW TRUCK #3	161,715.00		161,716.48	100.00	1.48-	1.48-	1.48-
0311-100-1903-0000	BACKHOE / BUCKET LOADER	114,246.00		114,246.90	100.00	.90-	.90-	.90-
0311-100-1904-0000	BRUSH CHIPPER	54,500.00		54,500.00		10,000.00	10,000.00-	10,000.00-
0311-100-1905-0000	BUILDING MAINTAINER PICKUP TRUCK	27,228.00		27,228.00				
0311-100-1906-0000	SIDEWALK MAINTAINER MACHINE	65,595.00		65,595.00				
0311-100-1907-0000	LANSOM DRIVE CULVERT	445,000.00		799,686.59	179.70	25,649.31	380,335.90-	354,686.59-
0311-100-1908-0000	ELM STREET RECONSTRUCTION	45,000.00		63,298.50	140.66	3,215.50	21,514.00-	18,298.50-
0311-100-1909-0000	STREET SIGNS	25,000.00		25,152.00	100.61		152.00-	152.00-
0311-100-1910-0000	FY19 LOCIP FUNDED ROAD REPAIRS	103,640.00		103,640.00			103,640.00	103,640.00
0311-100-1911-0000	FY19 SHIM CRACK CHIP SEAL	400,000.00		400,000.00			400,000.00	400,000.00
0311-100-2000-0000	FY20 SHIM CRACK CHIP SEAL	400,000.00		400,000.00			400,000.00	400,000.00
0311-100-2001-0000	FY20 ROAD MAINTENANCE	25,928.00-		305,900.19		154,951.05	486,779.24-	331,828.19-
0311-100-2002-0000	PLOW TRUCK #4	134,715.00		178,321.56	132.37		43,606.56-	43,606.56-
0311-100-2003-0000	PLOW TRUCK #5	113,873.00		149,809.00	131.56		35,936.00-	35,936.00-
0311-100-2004-0000	CATCHBASIN MAINT TRUCK	225,000.00		293,620.00	130.50		68,620.00-	68,620.00-
0311-100-2005-0000	SINGLE DRUM ROLLER	35,000.00		35,000.00				
0311-100-2006-0000	CASE AVE BRIDGE	328,700.00	12,041.25	143,991.68	43.81	151,822.07	32,886.25	184,708.32
0311-100-2007-0000	SMITH HILL ROAD CULVERT	22,000.00		11,300.00	51.36	12,800.00	2,100.00-	10,700.00-
0311-100-2008-0000	TAYLOR BROOK CULVERT - W WAKEFIELD	80,000.00		61,375.00	76.72	18,375.00	250.00	18,625.00
0311-100-2009-0000	SUCKER BROOK CULVERT - W WAKEFIELD	333,942.00		342,380.31	102.53	12,328.97	20,767.28-	8,438.31-
0311-100-2010-0000	MARSHALL STREET RENOVATION	75,000.00		5,710.03			5,710.03-	5,710.03-
0311-100-2011-0000	SCHUEMAN ROAD FY20 PROJECT	116,920.00		79,941.46	106.59	6,920.00	4,941.46-	4,941.46-
0311-100-2012-0000	REACHING HILL FY20 PROJECT	116,920.00		101,464.39	86.78		8,535.61	15,455.61
0311-100-2013-0000	STOWE RD 2	426,000.00		5,251.05			5,251.05-	5,251.05-
0311-100-2014-0000	OVERLOOK ROAD	100,000.00		445,062.96	104.47	13,044.62	32,107.58-	19,062.96-
0311-100-2015-0000	SUCKERBROOK RD PAVING	400,000.00	17,202.12	298,668.54	74.67	56,599.86	44,608.29-	42,920.99-
0311-100-2017-0000	FY20 LOCIP FUNDED ROAD REPAIRS	100,000.00		181,945.96	181.95		100,000.00	100,000.00
0311-100-2101-0000	FY21 ROAD MAINTENANCE	100,000.00		25,000.00	83.33		81,945.96-	101,331.46
0311-100-2102-0000	PLOW TRUCK #6	30,000.00		117,651.86	117.65	112,000.00	5,000.00	5,000.00
0311-100-2103-0000	PAVING BOX	100,000.00		117,651.86	117.65		129,651.86-	17,651.86-
0311-100-2104-0000	TWO P550 TRUCKS W PLOWS	300,000.00		6,706.15	2.24	23,118.85	270,175.00	293,293.85
0311-100-2105-0000	SOUTH ROAD ENGINEERING	30,000.00		40,534.00	135.11	46,542.61	57,076.61-	10,534.00-
0311-100-2106-0000	HIGHLAND LAKE WW STORM DRAINS	30,000.00		56,750.00	55.64	1,150.00	44,100.00	45,250.00
0311-100-2107-0000	PRATT ST CULVERT & SIDEWALK	102,000.00		24,959.93	23.11	2,169.00	80,871.07	83,040.07
0311-100-2108-0000	HOLABIRD AVE - COLONY TO FLORENCE	108,000.00		8,600.00	39.09	8,500.00	4,900.00	13,400.00
0311-100-2109-0000	ESOURCE-ALLM, GIBERT, LVLY, OAK, WETWOR	22,000.00		8,600.00	39.09			
0311-100-2110-0000	RYAN FIELD DRIVEWAY	500,000.00		184,040.98	36.81	272,873.22	43,085.80	315,959.02
0311-100-2111-0000	FY21 LOCIP FUNDED ROAD REPAIRS	30,000.00	375.00	32,247.00	107.49	24,696.20	26,943.20-	2,247.00-
0311-100-2201-0000	FY22 ANNUAL ROAD MAINTENANCE	30,000.00	25,303.80	5,516.50	18.39	1,250.00	23,233.50	24,483.50
0311-100-2202-0000	CASE AVE - MAIN ST TO GAY ST	30,000.00		5,516.50	18.39			
0311-100-2203-0000	UPLAND ROAD	30,000.00		29,966.00			34.00	30,000.00
0311-100-2204-0000	PW DIRECTOR PICKUP TRUCK	30,000.00		564.23	133.49		145,930.61-	145,930.61-
0311-100-2205-0000	PAYLOADER	62,500.00	55,486.40	7,533,862.98	113.36	604,714.25	1,492,715.23-	888,000.98-
	100 BOARD OF EDUCATION	6,645,862.00						

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
FUND 179 000	CAPITAL IMPROVEMENT PROGRAM 05								
0311	ROAD REPAIRS AND IMPROVEMENTS								
0311-200-1601-0000	ROAD IMPROVEMENTS 15-16								
0311	6,645,862.00	55,486.40	7,533,862.98	113.36	1,000.00	605,714.25	1,493,715.23-	888,000.98-	
0812	ZERO TURN MOWER								
0812-100-2101-0000	7,900.00	6,749.00	85.43	1,151.00	1,151.00			1,151.00	
0812-100-2201-0000	40,000.00	22,443.22	56.11	11,522.78	11,522.78			17,556.78	
100	47,900.00	29,192.22	60.94	12,673.78	12,673.78			18,707.78	
0812	47,900.00	29,192.22	60.94	12,673.78	12,673.78			18,707.78	
0813	PARKING LOT - CHESTNUT ST								
0813-100-2201-0000	12,000.00			12,000.00				12,000.00	
0915	BOE PEARSON PROJECT								
0915-148-0000-0000		10,397.11		10,397.11-				10,397.11-	
0915-311-0001-0000		4,844.16		4,844.16		15,000.00	10,155.84	4,844.16-	
0915		15,241.27		15,241.27		15,000.00	241.27-	15,241.27-	
1000	HINSDALE SCHOOL CAPITAL								
1000-100-1701-0000	100,000.00			100,000.00				100,000.00	
1000-100-1901-0000	153,575.00			153,575.00				153,575.00	
100	253,575.00			253,575.00				253,575.00	
1000-878-0000-0000	710,000.00			710,000.00				710,000.00	
1000-878-0001-0000	110,000.00			110,000.00				110,000.00	
878	820,000.00			820,000.00				820,000.00	
1000	1,073,575.00			1,073,575.00				1,073,575.00	
TOTAL EXPENDITURES			11,112,893.90	87,961.47	8,383,759.39	75.44	652,977.74	2,076,156.77	2,729,134.51



FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE REVENUE	YEAR TO DATE REVENUE	YTD PERCENT	TO BE COLLECTED
0999			REVENUES - TOWN GENERAL FUND					
0999-768-0000-0000			AMBULANCE REVENUE	55,000.00	77.59	38,102.64	69.28	16,897.36
0999-783-0000-0000			WINCHESTER HOUSING IN LIEU OF TAX	39,000.00				39,000.00
0999-790-0000-0000			FUND BALANCE - UNASSIGNED	229,000.00				229,000.00
0999-790-0003-0000			FUND BALANCE - BOE NONLAPSING	85,000.00				85,000.00
	790		REVENUES	314,000.00				314,000.00
0999-796-0000-0000			SEWER-WATER ADMINISTRATION	270,000.00	22,500.00	202,500.00	75.00	67,500.00
0999-796-0002-0000			SEWER DEBT SERVICE	226,552.00	3,217.66	63,335.44	27.96	163,216.56
0999-796-0003-0000			EMPLOYEE MEDICAL CONTRIBUTIONS	496,552.00	25,717.66	265,835.44	53.54	230,716.56
	796		SEWER-WATER REVENUES	34,890,658.00	520,980.00	30,503,393.19	87.43	4,387,264.81
0999			REVENUES - TOWN GENERAL FUND	34,890,658.00	520,980.00	30,503,393.19	87.43	4,387,264.81
			TOTAL REVENUE					

FUND 001 000	GENERAL FUND	AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNENCUMBERED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBRANCES	BALANCE	BALANCE
0110	BOARD OF SELECTMEN							
0110-190-0000-0000	ADMINISTRATIVE SALARIES	7,500.00	624.98	5,541.49	73.89		1,958.51	1,958.51
0110-193-0000-0000	SECRETARIAL/SUPPORT STAFF	5,000.00					5,000.00	5,000.00
0110-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	7,696.00		7,696.00				
0110-814-0001-0000	NW HILLS COUNCIL OF GOVT	8,483.00		8,483.20	100.00			
0110-814-0002-0000	NORTHWEST CT CHAMBER	225.00						
814	MEMBERSHIP DUES & SUBSCRIPTIONS	16,404.00		16,179.20	98.63		225.00	225.00
0110-835-0000-0000	CONTINGENCY	20,000.00	4,940.99	14,635.00	73.18	250.00	5,115.00	5,365.00
0110-841-0001-0000	WINCHESTER 250 COMMITTEE	15,795.00		738.95	4.68		15,056.05	15,056.05
0110-898-0000-0000	SOFTWARE AGREEMENT/SUPPORT	1,500.00					1,500.00	1,500.00
0110-900-0001-0000	FRINGE BENEFITS - FICA	956.00	47.84	424.18	44.37		531.82	531.82
0110	BOARD OF SELECTMEN	67,155.00	5,613.81	37,518.82	55.87	250.00	29,386.18	29,636.18
0111	TOWN MANAGER							
0111-190-0000-0000	ADMINISTRATIVE SALARIES	120,000.00	9,230.78	86,241.86	71.87		33,758.14	33,758.14
0111-193-0000-0000	SECRETARIAL/SUPPORT STAFF	58,691.00	4,943.08	45,659.47	77.80		13,031.53	13,031.53
0111-365-0000-0000	ANNUAL REPORT AND BUDGET	500.00					500.00	500.00
0111-806-0000-0000	OFFICE SUPPLIES	500.00	176.53	458.62	91.72		41.38	41.38
0111-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	1,600.00		1,459.98	91.25		140.02	140.02
0111-900-0001-0000	FRINGE BENEFITS - FICA	13,670.00	1,068.54	10,304.62	75.38		3,365.38	3,365.38
0111-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	24,839.00	4,839.40	4,630.98	18.64		20,208.02	20,208.02
900	FRINGE BENEFITS	38,509.00	1,964.94	14,935.60	38.78		23,573.40	23,573.40
0111	TOWN MANAGER	219,800.00	16,315.33	148,755.53	67.68		71,044.47	71,044.47
0112	PROBATE COURT							
0112-804-0000-0000	TRANSFER TO DISTRICT FOR EXPENSES	6,860.00					6,860.00	6,860.00
0113	REGISTRARS							
0113-190-0000-0000	ADMINISTRATIVE SALARIES	24,486.00	1,053.18	15,946.88	65.13		8,539.12	8,539.12
0113-806-0000-0000	OFFICE SUPPLIES	600.00		107.66	17.94	60.00	432.34	492.34
0113-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	675.00		675.00				
0113-811-0000-0000	TRAINING & EDUCATION	4,853.00		1,413.17	29.12	300.00	3,139.83	3,439.83
0113-819-0000-0000	VEHICLE ALLOWANCE	300.00		44.80	14.93		255.20	255.20
0113-837-0000-0000	ELECTIONS & REFERENDUMS	30,000.00		10,984.36	36.61	1,325.00	17,690.64	19,015.64
0113-838-0000-0000	VOTER CANVASSERS	6,119.00	300.44	3,479.10	55.86		2,639.90	2,639.90
0113-839-0000-0000	COVID19 ELECTION COSTS	2,000.00					2,000.00	2,000.00
0113-900-0001-0000	FRINGE BENEFITS - FICA	2,485.00	103.55	1,883.02	75.78		601.98	601.98
0113	REGISTRARS	71,518.00	1,457.17	34,533.99	48.29	1,685.00	35,299.01	36,984.01
0114	ACCOUNTING							
0114-190-0000-0000	ADMINISTRATIVE SALARIES	116,733.00	9,055.03	90,825.35	77.81		25,907.65	25,907.65
0114-191-0000-0000	ADMINISTRATIVE ASSISTANTS	118,327.00	8,879.32	82,958.22	70.11		35,368.78	35,368.78
0114-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	75,000.00		44,334.44	59.11		30,665.56	30,665.56
0114-193-0000-0000	SECRETARIAL/SUPPORT STAFF		1,154.50	1,154.50			1,154.50	1,154.50
0114-193-0001-0000	INTERN & TEMP HELP	5,000.00	1,940.20	1,940.20	38.80		3,059.80	3,059.80
193	SECRETARIAL	5,000.00	3,094.70	3,094.70	61.89		1,905.30	1,905.30
0114-197-0000-0000	OVERTIME		79.28	174.41			174.41	174.41
0114-384-0000-0000	AUDIT FEE	30,550.00		28,070.00	91.88		2,480.00	2,480.00
0114-806-0000-0000	OFFICE SUPPLIES	2,000.00	63.69	2,467.75	123.39	30.98	498.73	467.75
0114-806-0001-0000	PURCHASE/MAINT.OFFICE EQUIPMENT	2,500.00		423.35	16.93		2,076.65	2,076.65
806	OFFICE SUPPLIES	4,500.00	63.69	2,891.10	64.25	30.98	1,577.92	1,608.90
0114-809-0000-0000	MAINTENANCE OFFICE EQUIPMENT	1,000.00		150.47	15.05		849.53	849.53

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2021 TO 3/31/2022

FUND 001 000	GENERAL FUND	AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNENCUMBERED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBERANCES	BALANCE	BALANCE
0114	ACCOUNTING	2,100.00		220.00	10.48	600.00	1,280.00	1,880.00
0114-811-0000-0000	TRAINING & EDUCATION	500.00		150.00	30.00		350.00	350.00
0114-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	2,400.00		1,663.16	69.30		736.84	736.84
0114-814-0001-0000	TRANSPORT FEES	2,900.00		376.50	62.52		1,086.84	1,086.84
814	MEMBERSHIP DUES & SUBSCRIPTIONS	560.00		376.50			560.00	560.00
0114-819-0000-0000	VEHICLE ALLOWANCE	48,000.00		10,300.00	21.46		37,700.00	37,700.00
0114-831-0000-0000	OUTSIDE SERVICES - ACTUARY	1,000.00					1,000.00	1,000.00
0114-898-0000-0000	SOFTWARE AGREEMENT/SUPPORT	24,409.00		2,003.61	66.45		8,188.54	8,188.54
0114-900-0001-0000	FRINGE BENEFITS - FICA	63,643.00		49,574.75	77.90		14,068.25	14,068.25
0114-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	88,052.00		65,795.21	74.72		22,256.79	22,256.79
900	FRINGE BENEFITS	493,722.00		38,329.66	66.97	630.98	162,463.96	163,094.94
0114	ACCOUNTING	141,723.00		10,997.08	69.96		42,577.70	42,577.70
0115	ASSESSOR	2,500.00					2,500.00	2,500.00
0115-190-0000-0000	ADMINISTRATIVE SALARIES	5,000.00					5,000.00	5,000.00
0115-191-0000-0000	ADMINISTRATIVE ASSISTANT	3,958.00		1,082.96	41.32		2,322.42	2,322.42
0115-197-0000-0000	OVERTIME	1,650.00					1,650.00	1,650.00
0115-384-0000-0000	PERSONAL PROPERTY AUDITS	480.00		223.29	46.52		256.71	256.71
0115-806-0000-0000	OFFICE SUPPLIES	3,490.00		2,347.60	67.27		1,142.40	1,142.40
0115-811-0000-0000	TRAINING & EDUCATION	1,825.00		1,398.25	76.62		426.75	426.75
0115-812-0000-0000	DATA PROCESSING	500.00		61.04	12.21		438.96	438.96
0115-814-0000-0000	MEMBERSHIPS, DUES & SUBSCRIPTIONS	12,877.00		10,377.00	80.59		2,500.00	2,500.00
0115-817-0000-0000	CONTRACTED PRINTING	11,034.00		7,394.68	67.02		3,639.32	3,639.32
0115-819-0000-0000	VEHICLE ALLOWANCE	23,040.00		18,647.51	80.94		4,392.49	4,392.49
0115-898-0000-0000	SOFTWARE	34,074.00		2,555.27	76.43		8,031.81	8,031.81
0115-900-0001-0000	FRINGE BENEFITS - FICA	208,077.00		14,882.51	67.87		66,846.75	66,846.75
0115-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	2,500.00		1,125.23	73.48		663.12	663.12
900	FRINGE BENEFITS	150.00		83.52	70.90		150.00	150.00
0115	ASSESSOR	2,841.00		1,208.75	69.42		868.70	868.70
0116	BOARD OF ASSESSMENT APPEAL	72,536.00		51,108.42	70.46		21,427.58	21,427.58
0116-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	55,636.00		39,825.39	71.58		15,810.61	15,810.61
0116-819-0000-0000	VEHICLE ALLOWANCE	1,778.00		1,414.21	79.54		363.79	363.79
0116-900-0001-0000	FRINGE BENEFITS - FICA	2,273.00		1,622.01	45.46		1,239.70	1,239.70
0116	BOARD OF ASSESSMENT APPEAL	2,273.00		1,622.01			200.92	200.92
0117	TAX COLLECTOR	2,273.00		832.38	36.62		976.11	1,440.62
0117-190-0000-0000	ADMINISTRATIVE SALARIES	437.00		295.50	67.62		141.50	141.50
0117-191-0000-0000	ADMINISTRATIVE ASSISTANT	1,620.00		1,870.35	97.16		54.65	54.65
0117-197-0000-0000	OVERTIME	1,925.00		250.00	71.43		100.00	100.00
0117-811-0000-0000	TRAINING & EDUCATION	350.00		125.00	47.17		140.00	140.00
0117-812-0000-0000	DMV MUNICIPAL ACCESS PROGRAM	285.00		425.00	53.13		375.00	375.00
0117-814-0000-0000	MEMBERSHIPS, DUES & SUBSCRIPTIONS	800.00		350.22	22.25		1,223.78	1,223.78
0117-817-0000-0000	CONTRACTED PRINTING	1,574.00		688.06	66.99		3,281.76	3,281.76
0117-819-0000-0000	VEHICLE ALLOWANCE	9,941.00		6,659.24				
0117-900-0001-0000	FRINGE BENEFITS - FICA							

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2021 TO 3/31/2022

FUND 001 000	GENERAL FUND	AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNENCUMBERED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBRANCES	BALANCE	BALANCE
0117	TAX COLLECTOR							
0117-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	33,959.00	2,206.51	22,399.44	65.96		11,559.56	11,559.56
900	FRINGE BENEFITS	43,900.00	2,894.57	29,058.68	66.19		14,841.32	14,841.32
0117	TAX COLLECTOR	183,094.00	13,056.56	125,555.15	68.57	464.51	57,074.34	57,538.85
0118	TREASURER							
0118-190-0000-0000	ADMINISTRATIVE SALARIES	45,046.00	3,834.00	34,185.34	75.89		10,860.66	10,860.66
0118-811-0000-0000	TRAINING & EDUCATION	300.00					300.00	300.00
0118-819-0000-0000	VEHICLE ALLOWANCE	145.00					145.00	145.00
0118-900-0001-0000	FRINGE BENEFITS - FICA	3,446.00	293.27	2,615.00	75.89		831.00	831.00
0118	TREASURER	48,937.00	4,127.27	36,800.34	75.20		12,136.66	12,136.66
0119	LEGAL FEES							
0119-815-0000-0000	LEGAL ADS & NOTICES	20,000.00	624.08	11,504.11	57.52		8,495.89	8,495.89
0119-845-0000-0000	LEGAL FEES - TOWN ATTORNEY	60,000.00	3,920.00	41,162.77	68.60		18,837.23	18,837.23
0119-845-0001-0000	LEGAL FEES - OUTSIDE LEGAL COUNSEL	10,000.00		21,082.37	110.82		11,082.37	11,082.37
0119-845-0002-0000	LEGAL FEES - LABOR COUNSEL	30,000.00	643.75	8,443.75	28.15		21,556.25	21,556.25
0119-845-0003-0000	LEGAL FEES - ENVIRONMENTAL COUNSEL	5,000.00					5,000.00	5,000.00
845	LEGAL FEES	105,000.00	4,563.75	70,688.89	67.32		34,311.11	34,311.11
0119	LEGAL FEES	125,000.00	5,187.83	82,193.00	65.75		42,807.00	42,807.00
0120	TOWN CLERK							
0120-190-0000-0000	TOWN CLERK	63,579.00	6,202.90	46,562.93	73.24		17,016.07	17,016.07
0120-191-0000-0000	ASSISTANT TOWN CLERK	43,869.00	3,353.42	19,409.55	44.24		24,459.45	24,459.45
0120-192-0000-0000	CLERK, PART TIME * FLOATER	25,000.00	602.52	13,886.91	55.55		11,113.09	11,113.09
0120-806-0000-0000	OFFICE SUPPLIES	2,895.00	545.14	1,411.70	48.76	993.78	489.52	1,483.30
0120-806-0005-0000	COPIER PAPER	598.00	52.28	52.28	8.74		545.72	545.72
806	OFFICE SUPPLIES	3,493.00	597.42	1,463.98	41.91	993.78	1,035.24	2,029.02
0120-808-0000-0000	POSTAGE							
0120-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	1,575.00	150.12	150.12	9.53		1,424.88	1,424.88
0120-809-0001-0000	MAINTENANCE OF BOOKS AND MAPS	1,000.00	624.65	624.65	62.47		375.35	375.35
0120-809-0002-0000	RESTORATION OF RECORDS	3,000.00					3,000.00	3,000.00
809	MAINTENANCE OF OFFICE EQUIPMENT	5,575.00	774.77	774.77	13.90		4,800.23	4,800.23
0120-811-0000-0000	TRAINING & EDUCATION	2,170.00	334.00	1,174.00	54.10		996.00	996.00
0120-814-0000-0000	MEMBERSHIPS/DUES/SUBSCRIPTIONS	450.00		382.00	84.89		68.00	68.00
0120-819-0000-0000	VEHICLE ALLOWANCE	799.00					799.00	799.00
0120-825-0000-0000	SUPPLIES & MATERIALS	593.00		513.96	86.67		79.04	79.04
0120-828-0002-0000	INDEXING SYSTEM	25,304.00	2,046.16	19,897.28	78.63	5,413.24	6.52	5,406.72
0120-837-0000-0000	ELECTIONS PRINTING	1,350.00		193.40	14.33		1,156.60	1,156.60
0120-839-0000-0000	VITAL STATISTICS	655.00	9.72	127.70	19.50		527.30	527.30
0120-900-0001-0000	FRINGE BENEFITS - FICA	10,132.00	711.78	5,986.77	59.09		4,145.23	4,145.23
0120-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	40,563.00	107.44	20,117.95	49.60		20,445.05	20,445.05
900	FRINGE BENEFITS	50,695.00	604.34	26,104.72	51.49		24,590.28	24,590.28
0120	TOWN CLERK	223,532.00	14,525.25	130,491.20	58.38	6,407.02	86,633.78	93,040.80
0121	LAUREL CITY COMMISSION							
0121-800-0000-0000	OPERATING EXPENSES	15,000.00		2,742.60	18.28		12,257.40	12,257.40
0122	PLANNING & ZONING COMMISSION							
0122-193-0000-0000	SECRETARY SALARY/SUPPORT STAFF	6,213.00	309.19	2,283.25	36.75		3,929.75	3,929.75
0122-900-0001-0000	FRINGE BENEFITS - FICA	475.00	23.51	178.31	37.54		296.69	296.69
0122	PLANNING & ZONING COMMISSION	6,688.00	332.70	2,461.56	36.81		4,226.44	4,226.44

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2021 TO 3/31/2022

FUND	DEPT/OBJ/FROG	GENERAL FUND	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0122			PLANNING & ZONING COMMISSION							
0123			ZONING BOARD OF APPEALS	3,000.00	71.35	1,514.26	50.48		1,485.74	1,485.74
0123-193-0000-0000			SECRETARIAL/SUPPORT STAFF	230.00	5.43	135.53	58.93		94.47	94.47
0123-900-0001-0000			FRINGE BENEFITS - FICA	3,230.00	76.78	1,649.79	51.08		1,580.21	1,580.21
0123			ZONING BOARD OF APPEALS							
0125			ECONOMIC DEVELOPMENT COMMISSION							
0125-811-0000-0000			TRAINING AND EDUCATION	500.00					500.00	500.00
0125-831-0000-0000			OUTSIDE SERVICES	7,000.00					7,000.00	7,000.00
0125-831-0005-0000			MARKETING	1,000.00	100.00	798.31	79.83		201.69	201.69
831			MARKETING	8,000.00	100.00	798.31	9.98		7,201.69	7,201.69
0125			ECONOMIC DEVELOPMENT COMMISSION	8,500.00	100.00	798.31	9.39		7,701.69	7,701.69
0126			HIGHLAND LAKE							
0126-851-0004-0000			HERBICIDE TREATMENT	27,500.00		3,570.00	12.98	6,150.00	17,780.00	23,930.00
0126-851-0007-0000			WATER SAMPLING	16,658.00		4,782.00	28.71	5,689.00	6,187.00	11,876.00
851			ENGINEERING SERVICES	44,158.00		8,352.00	18.91	11,839.00	23,967.00	35,806.00
0126			HIGHLAND LAKE	44,158.00		8,352.00	18.91	11,839.00	23,967.00	35,806.00
0127			BUILDINGS - TOWN HALL							
0127-192-0000-0000			LABOR, SKILLED & PROFESSIONAL	56,286.00	4,350.96	40,739.75	72.38		15,546.25	15,546.25
0127-192-0001-0000			CUSTODIAN POSITION - PART TIME	20,000.00	3,212.80	17,665.38	88.33		2,334.62	2,334.62
192			LABOR SKILLED & PROFESSIONAL	76,286.00	7,563.76	58,405.13	76.56		17,880.87	17,880.87
0127-197-0000-0000			OVERTIME	3,744.00		2,431.20	64.94		1,312.80	1,312.80
0127-806-0000-0000			OFFICE SUPPLIES	100.00					100.00	100.00
0127-807-0000-0000			MOBILE TELEPHONE	1,224.00	41.02	382.28	31.23		841.72	841.72
0127-822-0000-0000			ELECTRICITY	47,916.00	6,857.07	40,078.23	83.64	7,837.77		7,837.77
0127-823-0000-0000			HEATING FUEL	11,942.00	1,688.92	8,751.62	73.28	3,190.38		3,190.38
0127-824-0000-0000			WATER AND SEWER RENT	4,787.00		3,521.03	73.55		1,265.97	1,265.97
0127-825-0000-0000			SUPPLIES & MATERIALS	7,621.00	888.40	3,045.02	39.96	1,328.31	3,247.67	4,575.98
0127-827-0000-0000			MAINTENANCE OF STRUCTURES	14,600.00	672.40	8,165.13	55.93	1,276.11	5,158.76	6,434.87
0127-831-0000-0000			CONTRACTED LABOR	27,040.00	311.34	11,241.89	41.58	3,686.37	12,111.74	15,798.11
0127-851-0000-0000			ENGINEERING SERVICES	4,593.00	548.37	4,488.39	97.72		104.61	104.61
0127-900-0001-0000			FRINGE BENEFITS - FICA	29,705.00	2,786.22	27,521.38	92.65		2,183.62	2,183.62
0127-900-0002-0000			FRINGE BENEFITS-MEDICAL BENEFITS	34,298.00	3,334.59	32,009.77	93.33		2,288.23	2,288.23
900			FRINGE BENEFITS	229,558.00	21,357.50	168,031.30	73.20	17,318.94	44,207.76	61,526.70
0127			BUILDINGS - TOWN HALL							
0129			SOLDIERS MONUMENT COMMISSION							
0129-806-0000-0000			OFFICE SUPPLIES	1,000.00	216.00	216.00	21.60	310.00	474.00	784.00
0129-822-0001-0000			ELECTRICITY	1,200.00	75.72	511.06	42.59	688.94		688.94
0129-827-0000-0000			MAINTENANCE OF STRUCTURES	3,000.00				3,000.00		3,000.00
0129-827-0001-0000			EVENTS AND FUND RAISING	1,500.00				800.00		1,500.00
827			MAINTENANCE OF STRUCTURES	4,500.00				800.00		4,500.00
0129			SOLDIERS MONUMENT COMMISSION	6,700.00	291.72	727.06	10.85	1,798.94	4,174.00	5,972.94
0130			NORTHWEST CONSERVATION DISTRICT							
0130-805-0000-0000			TRANSFER TO OUTSIDE AGENCY	1,840.00		1,840.00				
0136			INLANDS WETLANDS COMMISSION							
0136-193-0000-0000			SECRETARY/SUPPORT STAFF	3,400.00	253.70	4,530.84	133.26		1,130.84-	1,130.84-
0136-900-0001-0000			FRINGE BENEFITS - FICA	260.00	19.32	365.00	140.38		105.00-	105.00-
0136			INLANDS WETLANDS COMMISSION	3,660.00	273.02	4,895.84	133.77		1,235.84-	1,235.84-



TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2021 TO 3/31/2022

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0210	001 000	GENERAL FUND							
0210	193	SECRETARIAL	26,214.00	2,626.71	19,795.27	75.51		6,418.73	6,418.73
0210	197	OVERTIME	85,672.00	7,066.37	61,274.38	71.52		24,397.62	24,397.62
0210	197	OVERTIME-SPECIAL EVENTS-PARADES	200,000.00	13,325.88	228,504.89	114.25		28,504.89	28,504.89
0210	197	OVERTIME-DRUG INVESTIGATIONS	5,000.00		3,347.01	66.94		1,652.99	1,652.99
0210	197	HOLIDAY PAY	100,000.00	16,691.99	128,350.14	128.35		6,000.00	6,000.00
0210	806	OFFICE SUPPLIES	311,000.00	30,017.87	360,202.04	115.82		28,350.14	28,350.14
0210	807	TELEPHONE	3,000.00	409.89	1,771.86	59.06	173.78	1,228.14	1,228.14
0210	809	MAINTENANCE OF OFFICE EQUIPMENT	14,000.00	1,429.72	12,968.53	92.63	1,112.50	81.03	1,031.47
0210	811	TRAINING AND EDUCATION	1,000.00					1,000.00	1,000.00
0210	811	TRAINING AND EDUCATION	26,000.00	300.00	24,197.88	93.07		1,802.12	1,802.12
0210	811	ARMORER & RANGE	12,500.00	29.08	546.99	4.38	716.50	11,236.51	11,953.01
0210	811	FIRING RANGE REPAIRS	1,500.00		32.16	2.14		1,467.84	1,467.84
0210	811	EMERGENCY RESPONSE TEAM	2,500.00					2,500.00	2,500.00
0210	811	EMERGENCY RESPONSE TEAM	42,500.00	329.08	24,777.03	58.30	716.50	17,006.47	17,722.97
0210	814	MEMBERSHIP, DUES & SUBSCRIPTIONS	2,680.00	65.00	2,590.00	96.64		90.00	90.00
0210	818	CLOTHING ALLOWANCE & EQUIPMENT	16,500.00	745.70	10,472.78	63.47	3,590.65	2,436.57	6,027.22
0210	820	VEHICLE: GAS, OIL & GREASE	25,000.00	2,225.30	15,668.16	62.67		9,331.84	9,331.84
0210	821	MAINTENANCE OF VEHICLES	19,000.00	1,997.53	7,273.63	38.28	4,859.54	6,866.83	11,726.37
0210	825	SUPPLIES AND MATERIALS	9,000.00	249.75	4,858.58	53.98	644.73	3,496.69	4,141.42
0210	825	TASER SUPPLIES AND PURCHASE	4,800.00					4,800.00	4,800.00
0210	825	COMMUNICATION EQUIPMENT	8,000.00					8,000.00	8,000.00
0210	825	OFFICER SAFETY EQUIPMENT	7,200.00	3,800.00	4,075.00	56.60	1,980.00	1,145.00	3,125.00
0210	825	SUPPLIES & MATERIALS	29,000.00	4,049.75	8,933.58	30.81	2,624.73	17,441.69	20,066.42
0210	826	MAINTENANCE OF EQUIPMENT	3,000.00		2,083.23	69.44		916.77	916.77
0210	829	MAINTENANCE OF UNIFORMS	6,150.00	1,105.00	4,105.00	66.75		2,045.00	2,045.00
0210	830	CONTRACTED EQUIPMENT	23,500.00	841.90	16,220.38	69.02	2,611.42	4,668.20	7,279.62
0210	834	PRISONER FOOD, EXTRAD. EXP., P. CASH	1,000.00	217.47	673.26	67.33		326.74	326.74
0210	843	MARINE PATROL	5,500.00		3,664.89	66.63		1,835.11	1,835.11
0210	843	BOAT REPAIRS & EQUIPMENT	2,500.00		1,259.77	50.39		1,240.23	1,240.23
0210	844	NCIC TERMINAL	8,000.00		4,924.66	61.56		3,075.34	3,075.34
0210	846	TIRES	3,400.00	30.00	3,063.68	90.11		336.32	336.32
0210	898	SOFTWARE SUPPORT	27,000.00	687.50	19,771.50	73.23		7,228.50	7,228.50
0210	900	FRINGE BENEFITS - FICA	153,796.00	11,081.15	115,307.28	74.97		38,488.72	38,488.72
0210	900	FRINGE BENEFITS-MEDICAL BENEFITS	447,466.00	24,274.06	284,423.76	63.56		163,042.24	163,042.24
0210	900	PENSION CONTRIBUTION-MERFB(POLICE)	432,461.00	1,018.48	298,269.63	68.97		134,191.37	134,191.37
0210	909	PHYSICAL FITNESS PROGRAM-YMCA	1,033,723.00	34,336.73	698,000.67	67.52		335,722.33	335,722.33
0210	909	PHYSICAL FITNESS PROGRAM-YMCA	4,000.00		1,779.09	44.48		2,220.91	2,220.91
0210	909	PHYSICAL FITNESS PROGRAM-YMCA	3,276,667.00	204,833.68	2,335,435.29	71.27	15,689.12	925,542.59	941,231.71
0211	190	ADMINISTRATIVE SALARIES	76,500.00	5,884.60	55,021.01	71.92		21,478.99	21,478.99
0211	192	LABOR, SKILLED & PROFESSIONAL	57,603.00	4,310.10	37,785.06	65.60		19,817.94	19,817.94
0211	197	OVERTIME	2,400.00	40.41	795.03	33.13		1,604.97	1,604.97
0211	204	MEDICAL EXAMS & PHYSICALS	13,550.00	1,417.00	5,314.00	39.22		8,236.00	8,236.00
0211	204	PHYSICAL FITNESS PROGRAM	100.00					100.00	100.00
0211	806	OFFICE SUPPLIES	13,650.00	1,417.00	5,314.00	38.93		8,336.00	8,336.00
0211	806	OFFICE SUPPLIES	450.00		45.00	10.00		405.00	405.00
0211	807	TELEPHONE	7,880.00	488.72	6,601.13	83.77	2,368.56	1,089.69	1,278.87

TOWN OF WINCHESTER  
 B U D G E T - E X P E N D I T U R E S  
 FROM 7/01/2021 TO 3/31/2022

FUND 001 000	GENERAL FUND	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	PERCENT	YTD	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
DEPT/OBJ/PROG	DESCRIPTION								
0211	FIRE	100.00						100.00	100.00
0211-808-0000-0000	POSTAGE	2,650.00						2,650.00	2,650.00
0211-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	16,300.00		4,128.84	25.33		4,400.00	7,771.16	12,171.16
0211-811-0000-0000	TRAINING AND EDUCATION	1,500.00		1,268.61	84.57			231.39	231.39
0211-811-0001-0000	FIRE SAFETY & PREVENTION	17,800.00		5,397.45	30.32		4,400.00	8,002.55	12,402.55
811	TRAINING EDUCATION	12,100.00		7,878.22	65.11			4,221.78	4,221.78
0211-812-0000-0000	COMPUTER AND SOFTWARE*	530.00		125.00	23.58			405.00	405.00
0211-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	3,475.00	356.14	3,097.96	89.15		2,612.14	377.04	377.04
0211-820-0000-0000	VEHICLE: GAS, OIL & GREASE	11,000.00	1,178.71	8,387.86	76.25			2,612.14	2,612.14
0211-822-0000-0000	ELECTRICITY	17,050.00	3,570.53	17,089.09	100.23		3,870.31	1,098.75	1,098.75
0211-823-0000-0000	HEATING FUEL	3,500.00		2,401.25	68.61			1,226.83	1,226.83
0211-824-0000-0000	WATER AND SEWER RENT	2,125.00	82.50	898.17	42.27			1,098.75	1,098.75
0211-825-0000-0000	SUPPLIES AND MATERIALS	29,341.00	2,299.51	7,472.41	25.47		17,013.13	4,855.46	21,868.59
0211-825-0002-0000	FIREFIGHTING EQUIPMENT	31,466.00	2,382.01	8,370.58	26.60		17,013.13	6,082.29	23,095.42
825	SUPPLIES & MATERIALS	57,275.00	11,200.20	51,454.06	89.84		2,862.77	2,958.17	5,820.94
0211-826-0000-0000	MAINTENANCE OF EQUIPMENT	11,600.00	1,003.44	5,628.06	48.52		655.21	5,316.73	5,871.94
0211-827-0000-0000	MAINTENANCE OF STRUCTURES	3,180.00	372.00	403.63	12.69		150.00	2,626.37	2,776.37
0211-829-0000-0000	MAINTENANCE OF UNIFORMS	6,440.00	280.49	3,806.94	59.11		1,315.00	1,318.06	2,633.06
0211-831-0000-0000	CONTRACTED SERVICES	1,920.00						1,920.00	1,920.00
0211-832-0000-0000	CONTRACTED LABOR	2,800.00		2,263.34	80.83			536.66	536.66
0211-846-0000-0000	TIRES	100.00						100.00	100.00
0211-849-0000-0000	MAINTENANCE OF FIRE ALARMS	10,590.00	721.76	6,764.15	63.87			3,825.85	3,825.85
0211-900-0001-0000	FRINGE BENEFITS - FICA	48,497.00	3,057.33	38,858.06	80.12			9,638.94	9,638.94
0211-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	28,000.00		8,410.00	30.04			19,590.00	19,590.00
0211-900-0006-0000	PAY PER CALL	87,087.00	3,779.09	54,032.21	62.04			33,054.79	33,054.79
900	FRINGE BENEFITS	428,556.00	36,263.44	275,896.88	64.38		35,247.12	117,412.00	152,659.12
0211	FIRE								
0213	BUILDING DEPARTMENT								
0213-190-0001-0000	BUILDING OFFICIAL	74,960.00	5,653.06	52,815.73	70.46			22,144.27	22,144.27
0213-190-0005-0000	FIRE MARSHAL-FULL TIME POSITION	69,226.00	5,220.72	48,776.44	70.46			20,449.56	20,449.56
190	ADMINISTRATIVE SALARY	144,186.00	10,873.78	101,592.17	70.46			42,593.83	42,593.83
0213-193-0000-0000	SECRETARIAL/SUPPORT STAFF	40,800.00	3,020.54	28,290.91	69.34			12,509.09	12,509.09
0213-197-0000-0000	OVERTIME	6,000.00		1,030.67	17.18			4,969.33	4,969.33
0213-806-0000-0000	OFFICE SUPPLIES	2,000.00	355.76	824.71	41.24		540.00	635.29	1,175.29
0213-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	1,000.00						1,000.00	1,000.00
0213-811-0000-0000	TRAINING AND EDUCATION	2,000.00						2,000.00	2,000.00
0213-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	1,000.00	175.00	220.00	22.00			780.00	780.00
0213-818-0000-0000	CLOTHING ALLOWANCE	550.00						550.00	550.00
0213-819-0000-0000	VEHICLE ALLOWANCE	300.00						300.00	300.00
0213-820-0000-0000	VEHICLE: GAS, OIL & GREASE	1,200.00	62.18	417.39	34.78			782.61	782.61
0213-821-0000-0000	MAINTENANCE OF VEHICLES	1,500.00		16.08	1.07		100.00	1,383.92	1,483.92
0213-825-0000-0000	SUPPLIES AND MATERIALS	5,000.00	597.08	2,019.81	40.40		400.00	2,580.19	2,980.19
0213-830-0001-0000	DEMOLITION OF BUILDINGS	5,000.00						5,000.00	5,000.00
0213-830-0002-0000	RELOCATION COSTS	4,000.00						4,000.00	4,000.00
830	CONTRACTED EQUIPMENT	9,000.00						9,000.00	9,000.00
0213-900-0001-0000	FRINGE BENEFITS - FICA	14,610.00	1,001.58	9,752.40	66.75			4,857.60	4,857.60
0213-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	36,191.00	1,780.31	16,830.08	46.50			19,360.92	19,360.92
900	FRINGE BENEFITS	50,801.00	2,781.89	26,582.48	52.33			24,218.52	24,218.52
0213	BUILDING DEPARTMENT	265,337.00	17,866.23	160,994.22	60.68		1,040.00	103,302.78	104,342.78

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2021 TO 3/31/2022

FUND	DEPT/OBJ/PROG	GENERAL FUND DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0213		BUILDING DEPARTMENT							
0214		EMERGENCY MANAGEMENT							
0214-190-0000-0000		ADMINISTRATIVE SALARIES	4,800.00	400.00	3,600.00	75.00		1,200.00	1,200.00
0214-807-0000-0000		TELEPHONE	1,100.00	109.14	700.57	63.69	399.43		399.43
0214-822-0000-0000		ELECTRICITY	1,400.00	260.72	1,322.20	94.44	105.77	27.97	77.80
0214-824-0000-0000		WATER AND SEWER RENT	580.00		450.03	77.59		129.97	129.97
0214-826-0000-0000		MAINTENANCE OF EQUIPMENT	500.00		837.29	167.46	556.25	893.54	337.29
0214-826-0002-0000		COMMUNICATIONS EQUIPMENT	1,500.00					1,500.00	1,500.00
826		MAINTENANCE OF EQUIPMENT	2,000.00		837.29	41.86	556.25	606.46	1,162.71
0214-827-0000-0000		MAINTENANCE OF STRUCTURES	500.00					500.00	500.00
0214-900-0001-0000		FRINGE BENEFITS - FICA	367.00	30.60	275.40	75.04		91.60	91.60
0214		EMERGENCY MANAGEMENT	10,747.00	800.46	7,185.49	66.86	1,061.45	2,500.06	3,561.51
0215		AMBULANCE							
0215-805-0000-0000		TRANSFER TO OUTSIDE AGENCY	85,000.00		63,750.00	75.00		21,250.00	21,250.00
0215-900-0005-0000		PENSION CONTRIBUTION	6,000.00		4,500.00	75.00		1,500.00	1,500.00
0215		AMBULANCE	91,000.00		68,250.00	75.00		22,750.00	22,750.00
0216		DOG ACCOUNT							
0216-192-0000-0000		LABOR, SKILLED & PROFESSIONAL	24,890.00	2,086.63	18,873.32	75.83		6,016.68	6,016.68
0216-820-0000-0000		VEHICLE GAS, OIL & GREASE	500.00					500.00	500.00
0216-821-0000-0000		MAINTENANCE OF VEHICLES	1,000.00	240.00	240.00	24.00		760.00	760.00
0216-825-0000-0000		SUPPLIES AND MATERIALS	500.00		209.93	41.99		290.07	290.07
0216-825-0001-0000		VETERINARY FEES	1,500.00	1,895.52	3,395.52	126.37		1,895.52	1,895.52
825		SUPPLIES & MATERIALS	2,000.00	1,895.52	3,605.45	180.27		1,605.45	1,605.45
0216-846-0000-0000		TIRES	500.00					500.00	500.00
0216-854-0000-0000		RENT	11,000.00	850.00	7,650.00	69.55		3,350.00	3,350.00
0216-855-0000-0000		DOG DISPOSAL FEES	100.00		140.00	140.00		40.00	40.00
0216-900-0001-0000		F. I. C. A.	1,904.00	159.62	1,518.69	79.76		385.31	385.31
0216		DOG ACCOUNT	41,894.00	5,231.77	32,027.46	76.45		9,866.54	9,866.54
0219		WINCHESTER FIRE DEPARTMENT							
0219-848-0000-0000		WINCHESTER FIRE DEPT - REGULAR	10,000.00		10,624.40	106.24		624.40	624.40
0219-848-0001-0000		WINCHESTER FIRE DEPT - CONTRACT	25,000.00		25,000.00				
0219-848-0004-0000		TURNOUT GEAR	5,000.00				4,836.00	164.00	5,000.00
0219-848-0009-0000		ANNUAL EQUIP TESTING/CERTIFICATION	4,000.00		1,102.83	27.57		742.17	2,897.17
848		WINCHESTER FIRE DEPARTMENT	44,000.00		36,727.23	83.47	6,991.00	281.77	7,272.77
0219-900-0005-0000		PENSION CONTRIBUTION	4,000.00		3,750.00	93.75		250.00	250.00
0219		WINCHESTER FIRE DEPARTMENT	48,000.00		40,477.23	84.33	6,991.00	531.77	7,522.77
0231		PUBLIC SAFETY DISPATCH							
0231-192-0000-0000		LABOR SKILLED AND PROFESSIONAL	49,882.00	3,736.68	34,395.84	68.95		15,486.16	15,486.16
0231-192-0001-0000		SHIFT PREMIUM			.34	.34		.34	.34
0231-192-0002-0000		HOLIDAY PAY	2,494.00	196.30	2,159.30	86.58		334.70	334.70
192		LABOR SKILLED & PROFESSIONAL	52,376.00	3,932.98	36,555.48	69.79		15,820.52	15,820.52
0231-197-0000-0000		OVERTIME	2,518.00	294.45	1,785.10	70.89		732.90	732.90
0231-806-0000-0000		OFFICE SUPPLIES	500.00		435.92	87.18		64.08	64.08
0231-811-0000-0000		TRAINING AND EDUCATION	500.00					500.00	500.00
0231-825-0000-0000		SUPPLIES AND MATERIALS	500.00					500.00	500.00
0231-826-0000-0000		MAINT OF EQUIPMENT	500.00	217.96	71.56	14.31		571.56	571.56



TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2021 TO 3/31/2022

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0311	000	HIGHWAYS							
0313	194-0000-0000	GENERAL LABOR	29,505.00	684.07	9,691.71	32.85		19,813.29	19,813.29
0313	197-0000-0000	OVERTIME	3,820.00		1,043.49	27.32		2,776.51	2,776.51
0313	822-0000-0000	ELECTRICITY	600.00	102.22	469.79	78.30	130.21		130.21
0313	823-0000-0000	HEATING FUEL	1,725.00	750.72	2,171.26	125.87		446.26-	446.26-
0313	825-0000-0000	SUPPLIES AND MATERIALS	6,816.00	88.56	755.59	11.09	1,523.46	4,536.95	6,060.41
0313	826-0000-0000	MAINTENANCE OF EQUIPMENT							
0313	827-0000-0000	MAINTENANCE OF STRUCTURES	2,900.00	189.99	518.81	17.89		2,381.19	2,381.19
0313	831-0000-0000	CONTRACTED SERVICES	49,450.00		46,201.43	93.43		3,248.57	3,248.57
0313	851-0000-0000	ENGINEERING SERVICES	2,250.00					2,250.00	2,250.00
0313	900-0001-0000	FRINGE BENEFITS - FICA	2,549.00	52.09	852.68	33.45		1,696.32	1,696.32
0313		CEMETERIES	99,615.00	1,867.65	61,704.76	61.94	1,653.67	36,256.57	37,910.24
0314		WASTE DISPOSAL AND RECYCLING							
0314	805-0000-0000	TRANSFER TO OUTSIDE AGENCY (REGULA)	209,038.00		156,778.50	75.00		52,259.50	52,259.50
0320		STREET LIGHTING							
0320	383-0000-0000	STREET LIGHTING EXPENDITURES	140,000.00	12,600.22	89,875.52	64.20	61,456.38	11,331.90-	50,124.48
0325		OTHER TOWN PROPERTIES							
0325	822-0000-0000	ELECTRICITY	4,000.00	815.81	3,714.32	92.86	285.68		285.68
0325	823-0000-0000	HEATING FUEL	1,000.00				1,000.00		1,000.00
0325	824-0000-0000	WATER & SEWER RENT	1,500.00					2,172.68-	2,172.68-
0325	827-0000-0000	MAINTENANCE OF GROUNDS	1,000.00		3,672.68	144.85	300.00	700.00	1,000.00
0325	831-0000-0000	CONTRACTED SERVICES	15,000.00		13,399.38	89.33		1,600.62	1,600.62
0325		OTHER TOWN PROPERTIES	22,500.00	815.81	20,786.38	92.38	1,585.68	127.94	1,713.62
0410		HEALTH							
0410	870-0000-0000	FOOTHILLS VISITING NURSES	34,000.00		34,000.00				
0410	871-0000-0000	CAMP MOE	3,000.00		3,000.00				
0410	872-0000-0000	COMMUNITY MENTAL HEALTH AFFILIATES	4,500.00		4,500.00				
0410	873-0000-0000	YOUTH SERVICE BUREAU	29,940.00		22,455.00	75.00		7,485.00	7,485.00
0410	876-0000-0000	TORRINGTON AREA HEALTH DISTRICT	58,110.00		43,582.50	75.00		14,527.50	14,527.50
0410	877-0000-0000	SUSAN B. ANTHONY PROJECT	5,000.00		5,000.00				
0410	878-0000-0000	HVCASA	1,610.00		1,610.00				
0410	879-0000-0000	N/W ELDERLY NUTRITION PROGRAM	13,157.00		6,955.65	52.87		6,201.35	6,201.35
0410	881-0000-0000	PARAMEDIC COST	183,000.00		136,800.00	74.75		46,200.00	46,200.00
0410	883-0000-0000	HELPING HANDS HOME CARE	6,000.00		6,000.00				
0410	887-0000-0000	GREENWOODS COUNSELLING REFERRALS	5,000.00		5,000.00				
0410	888-0000-0000	FISH	1,000.00		1,000.00				
0410		HEALTH	344,317.00		269,903.15	78.39		74,413.85	74,413.85
0510		SOCIAL SERVICES							
0510	806-0000-0000	OFFICE SUPPLIES	200.00		30.99	15.50		169.01	169.01
0510	807-0000-0000	TELEPHONE	504.00	41.02	328.57	65.19		175.43	175.43
0510	811-0000-0000	TRAINING AND EDUCATION			325.00			325.00-	325.00-
0510	819-0000-0000	VEHICLE ALLOWANCE	296.00					296.00	296.00
0510	900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS		41.02	416.67			416.67-	416.67-
0510		SOCIAL SERVICES	1,000.00		1,101.23	110.12		101.23-	101.23-
0710		LIBRARIES							
0710	805-0000-0000	TRANSFER TO OUTSIDE AGENCY	233,971.00		175,478.22	75.00		58,492.78	58,492.78

FUND 001 000	GENERAL FUND	AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNENCUMBERED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBRANCES	BALANCE	BALANCE
0710	LIBRARIES							
0800	PRINTING							
0800-817-0000-0000	CONTRACTED PRINTING	5,000.00		4,722.44	94.45		277.56	277.56
0810	PARKS							
0810-825-0000-0000	SUPPLIES & MATERIALS	1,214.00					1,214.00	1,214.00
0810-827-0000-0000	MAINTENANCE OF STRUCTURES	1,000.00					1,000.00	1,000.00
0810-827-0001-0000	MAINTENANCE OF GROUNDS	1,920.00					1,920.00	1,920.00
827	MAINTENANCE OF STRUCTURES	2,920.00					2,920.00	2,920.00
0810-830-0000-0000	CONTRACTED SERVICES	19,120.00		12,050.00	63.02		7,070.00	7,070.00
0810	PARKS	23,254.00		12,050.00	51.82		11,204.00	11,204.00
0811	PUBLIC CELEBRATIONS							
0811-194-0000-0000	GENERAL LABOR	2,000.00	429.18	429.18	21.46		1,570.82	1,570.82
0811-596-0000-0000	HOLIDAY DISPLAYS-INSTALL/REMOVAL	1,500.00	1,170.82	1,500.00	100.00			
0811-596-0001-0000	REPLACEMENT DISPLAYS	1,500.00		1,647.27	109.82		147.27-	147.27-
596	GENERAL LABOR	3,000.00	1,170.82	3,147.27	104.91		147.27-	147.27-
0811	PUBLIC CELEBRATIONS	5,000.00	1,600.00	3,576.45	71.53		1,423.55	1,423.55
0812	RECREATION							
0812-190-0000-0000	ADMINISTRATIVE SALARIES	38,433.00	2,898.62	26,325.99	68.50		12,107.01	12,107.01
0812-194-0000-0000	GENERAL LABOR	151,810.00	2,660.63	89,038.04	58.65		62,771.96	62,771.96
0812-197-0000-0000	OVERTIME	2,788.00		1,589.46	57.01		1,198.54	1,198.54
0812-806-0000-0000	OFFICE SUPPLIES	380.00	13.28	312.52	82.24	73.45	5.97-	67.48
0812-807-0000-0000	TELEPHONE	2,382.00	81.03	1,162.85	48.82		1,219.15	1,219.15
0812-811-0000-0000	TRAINING AND EDUCATION	500.00		105.00	21.00		395.00	395.00
0812-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	105.00		105.00	100.00			
0812-818-0000-0000	CLOTHING ALLOWANCE	500.00	269.97	311.36	62.27	191.00	2.36-	188.64
0812-819-0000-0000	VEHICLE ALLOWANCE	196.00		125.00	63.78		71.00	71.00
0812-820-0000-0000	VEHICLE: GAS, OIL & GREASE	2,635.00	164.54	2,026.60	76.91	150.00	458.40	608.40
0812-822-0000-0000	ELECTRICITY	13,900.00	925.22	10,767.57	77.46	3,147.62	15.19-	3,132.43
0812-823-0000-0000	HEATING FUEL	4,150.00	970.31	2,622.62	63.20		1,527.38	1,527.38
0812-824-0000-0000	WATER AND SEWER RENT	20,900.00		12,400.02	59.33		8,499.98	8,499.98
0812-824-0001-0000	PROPERTY TAXES-WILLOW ST (CL&P)	900.00					900.00	900.00
824	HEATING FUEL	21,800.00		12,400.02	56.88		9,399.98	9,399.98
0812-825-0000-0000	SUPPLIES AND MATERIALS	5,400.00	16.01	3,974.22	73.60	1,065.50	360.28	1,425.78
0812-826-0000-0000	MAINTENANCE OF EQUIPMENT	9,950.00	60.43	7,436.89	74.74	686.00	1,827.11	2,513.11
0812-827-0000-0000	MAINTENANCE OF GROUNDS	40,750.00	5,918.18	25,572.63	62.75	12,675.53	2,501.84	15,177.37
0812-841-0000-0000	RECREATION CELEBRATIONS	2,800.00		2,675.68	95.56		124.32	124.32
0812-841-0001-0000	RECREATION ASSISTED PROGRAMS	3,000.00		1,000.00	33.33		2,000.00	2,000.00
841	SPECIAL PROGRAMS	5,800.00		3,675.68	63.37		2,124.32	2,124.32
0812-842-0000-0000	BACKGROUND CHECKS	350.00					350.00	350.00
0812-900-0001-0000	FRINGE BENEFITS - FICA	14,767.00	425.27	9,708.72	65.75		5,058.28	5,058.28
0812	RECREATION	316,596.00	14,403.49	197,155.17	62.27	17,989.10	101,451.73	119,440.83
0813	SENIOR CITIZENS/FAMILY SERVICES							
0813-190-0000-0000	ADMINISTRATIVE SALARIES	70,802.00	5,339.58	49,886.93	70.46		20,915.07	20,915.07
0813-192-0000-0000	LABOR, SKILLED AND PROFESSIONAL	31,200.00	1,481.03	14,972.77	47.99		16,227.23	16,227.23
0813-193-0000-0000	SECRETARIAL/SUPPORT STAFF	31,200.00	1,689.55	15,339.03	49.16		15,860.97	15,860.97
0813-197-0000-0000	OVERTIME	5,000.00		2,021.38	40.43		2,978.62	2,978.62
0813-800-0001-0000	HEALTHY AGING PROGRAMS	3,900.00	90.00	966.25	24.78		2,933.75	2,933.75
0813-806-0000-0000	OFFICE SUPPLIES	2,000.00		275.58	13.78		1,724.42	1,724.42

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2021 TO 3/31/2022

FUND/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	DATE	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0813	SENIOR CITIZENS/FAMILY SERVICES								
0813-806-0002-0000	COPIER	600.00						600.00	600.00
806	OFFICE SUPPLIES	2,600.00		275.58		10.60		2,324.42	2,324.42
0813-807-0000-0000	TELEPHONE	2,291.00	136.02	1,758.56		76.76	1,760.00	1,227.56	532.44
0813-808-0000-0000	POSTAGE	429.00						429.00	429.00
0813-811-0000-0000	TRAINING AND EDUCATION	100.00						100.00	100.00
0813-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	200.00						59.16	59.16
0813-819-0000-0000	VEHICLE ALLOWANCE	200.00	110.01	97.44		48.72		102.56	102.56
0813-820-0000-0000	VEHICLE: GAS, OIL & GREASE	4,000.00		1,003.48		25.09		2,996.52	2,996.52
0813-821-0000-0000	MAINTENANCE OF VEHICLES	5,000.00		211.26		4.23	40.01	4,748.73	4,788.74
0813-822-0000-0000	ELECTRICITY	8,415.00	733.42	6,167.95		73.30	2,247.05	2,247.05	2,247.05
0813-823-0000-0000	HEATING FUEL	8,415.00	1,135.12	5,462.75		64.92	2,952.25	2,952.25	2,952.25
0813-824-0000-0000	WATER AND SEWER RENT	2,750.00		1,287.59		46.82		1,462.41	1,462.41
0813-827-0000-0000	MAINTENANCE OF STRUCTURES	9,000.00	2,574.27	4,048.96		44.99	7,585.00	2,633.96	4,951.04
0813-832-0000-0000	CONTRACTED LABOR	17,531.00	1,373.56	9,537.54		54.40	3,474.34	4,519.12	7,993.46
0813-841-0000-0000	CELEBRATIONS	2,000.00		673.10		33.66		1,326.90	1,326.90
0813-846-0000-0000	TIRES	1,110.00						1,110.00	1,110.00
0813-900-0001-0000	FRINGE BENEFITS - FICA	10,573.00	651.03	6,496.97		61.45		4,076.03	4,076.03
0813-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	1,100.00	7.80	1,070.20		97.29		29.80	29.80
900	FRINGE BENEFITS	11,673.00	658.83	7,567.17		64.83		4,105.83	4,105.83
0813	SENIOR CITIZENS/FAMILY SERVICES	217,816.00	10,172.85	121,418.58		55.74	18,058.65	78,338.77	96,397.42
0814	RURAL TRANSIT AUTHORITY								
0814-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	2,397.00		2,397.00					
0910	MISCELLANEOUS								
0910-201-0001-0000	HEART & HYPERTEN-POLICE MED BENEFIT	6,168.00		5,808.35		94.17		359.65	359.65
0910-201-0005-0000	MEDICAL BENEFITS - FIREMEN	33,826.00	2,753.31	24,779.79		73.26		9,046.21	9,046.21
201	Blue Cross	39,994.00	2,753.31	30,588.14		76.48		9,405.86	9,405.86
0910-203-0000-0000	I.C.M.A. RETIREMENT CONTRIBUTION	65,364.00	6,283.55	49,011.69		74.98		16,352.31	16,352.31
0910-205-0000-0000	HEART & HYPERTENSION - EXISTING	4,000.00		131.00		3.28		3,869.00	3,869.00
0910-205-0002-0000	BLOOD/AIRBORNE PATHOGENS	4,000.00		1,687.00		101.35		54.00	54.00
0910-205-0003-0000	DRUG/ALCOHOL TESTING & PHYSICALS	4,000.00		7,970.55		72.51		20,167.31	20,167.31
205	POST RETIREMENT BENEFITS	73,364.00		53,196.69					
0910-250-0000-0000	UNEMPLOYMENT INSURANCE	64,523.00						64,523.00	64,523.00
0910-388-0000-0000	UNNEGOTIATED SETTLEMENTS								
0910-800-0000-0000	PROSPECT ST TAX FORECLOSURE	12,000.00	389.38	9,840.09		82.00		2,159.91	2,159.91
0910-800-0009-0000	BANK FEES	1,075,000.00	89,583.00	806,251.00		75.00		268,749.00	268,749.00
0910-804-0000-0000	TRANSFER OUT OTHER FUNDS	601,000.00	47,419.59	457,895.89		76.19		143,104.11	143,104.11
0910-804-0001-0000	TOWN SUPPORT FOR EDUCATION	1,676,000.00	137,002.59	1,264,146.89		75.43		411,853.11	411,853.11
804	TRANSFER TO OTHER FUNDS	28,930.00	2,865.99	34,359.95		118.77	1,464.95	6,894.90	5,429.95
0910-807-0000-0000	TELEPHONE	28,930.00							
0910-807-0001-0000	TELEPHONE MAINTENANCE ACCOUNT	28,930.00	2,865.99	34,359.95		118.77	1,464.95	6,894.90	5,429.95
807	TELEPHONE	21,000.00	2,051.39	14,814.55		70.55		6,185.45	6,185.45
0910-810-0000-0000	POSTAGE	25,000.00	2,656.06	20,767.82		83.07	248.40	3,983.78	4,232.18
0910-810-0000-0000	SERVICE CONTRACTS	8,000.00		8,000.00					
0910-831-0001-0000	FRIENDS OF PARK FOND	4,000.00		2,535.97		63.40		1,464.03	1,464.03
0910-877-0000-0000	OTHER EXPENDITURES	1,952,811.00	155,689.27	1,438,250.10		73.65	1,713.35	512,847.55	514,560.90
0910	MISCELLANEOUS								
0911	DEFERRED CHARGES								
0911-202-0000-0000	SICK AND VACATION PAY ACCRUAL	158,000.00	2,410.52	146,864.20		92.95		11,135.80	11,135.80

TOWN OF WINCHESTER  
 B U D G E T R E P O R T - E X P E N D I T U R E S  
 FROM 7/01/2021 TO 3/31/2022

FUND	DEPT/OBJ/PROG	GENERAL FUND DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0911		DEFERRED CHARGES							
0912		EDUCATION INDIRECT COSTS	56,160.00	3,991.00	30,839.25	54.91		25,320.75	25,320.75
0912-192-0000-0000		LABOR, SKILLED AND PROFESSIONAL	4,296.00	305.35	2,359.37	54.92		1,936.63	1,936.63
0912-220-0000-0000		F. I. C. A.	60,456.00	4,296.35	33,198.62	54.91		27,257.38	27,257.38
0912		EDUCATION INDIRECT COSTS							
0913		DEBT ADMINISTRATION							
0913-301-0000-0000		PRINCIPAL-BONDS JUNE 05 PROJECTS	392,000.00		392,000.00			1.20-	1.20-
0913-302-0000-0000		INTEREST-BONDS JUNE 05 PROJECTS	39,235.00		39,236.20	100.00		150,000.00	150,000.00
0913-304-0000-0000		SEWER REFUNDING PRINCIPAL	150,000.00					8,779.04	8,779.04
0913-304-0001-0000		CLEAN WATER PRINCIPAL	34,854.00	2,916.55	26,074.96	74.81		3,563.50	3,563.50
0913-304-0004-0000		SEWER REFUNDING INTEREST	7,126.00		3,562.50	49.99		874.02	874.02
0913-304-0006-0000		CLEAN WATER INTEREST	3,758.00	301.11	2,883.98	76.74			
0913-304-0008-0000		SEWER PLANT/PERCH ROCK PRINCIPAL	28,000.00		28,000.00			1.00	1.00
0913-304-0009-0000		SEWER PLANT/PERCH ROCK INTEREST	2,814.00		2,813.00	99.96		163,217.56	163,217.56
304		DEBT SMR-WTR	226,552.00	3,217.66	63,334.44	27.96		25,000.00	25,000.00
0913-305-0000-0000		GO BAN INTEREST - PW PROJECTS	25,000.00					188,216.36	188,216.36
0913		DEBT ADMINISTRATION	682,787.00	3,217.66	494,570.64	72.43			
0918		RETIREMENT & PENSION CONTRIBUTION							
0918-203-0000-0000		ANNUITY CONTRIBUTION-TOWN MGR	12,734.00	830.76	7,476.84	58.72		5,257.16	5,257.16
0918-203-0003-0000		ANNUITY FINANCE DIRECTOR	7,004.00		3,377.83	48.23		3,626.17	3,626.17
0918-203-0004-0000		ANNUITY - POLICE CHIEF	5,856.00	539.20	4,902.02	83.71		953.98	953.98
0918-203-0005-0000		ANNUITY PUBLIC WORKS DIRECTOR	5,565.00	428.04	3,852.36	69.22		1,712.64	1,712.64
0918-203-0006-0000		ANNUITY- ASST TOWN ENGINEER	5,359.00	416.28	3,746.52	69.91		1,612.48	1,612.48
0918-203-0009-0000		ANNUITY - FIRE CHIEF	4,590.00					4,590.00	4,590.00
203		Blue Shield	41,108.00	2,214.28	23,355.57	56.82		17,752.43	17,752.43
0918-230-0000-0000		DEFINED BENEFIT PENSION CONTRIB	335,000.00		165,000.00	49.25		170,000.00	170,000.00
0918-230-0004-0000		DEFINED CONTRIBUTION - TOWN MATCH	39,600.00		34,199.56	86.36		5,400.44	5,400.44
230		RETIREMENT	374,600.00	2,807.33	199,199.56	53.18		175,400.44	175,400.44
0918-900-0001-0000		ANNUITIES - ER FICA	3,144.00	385.59	12,996.07	113.36		9,852.07-	9,852.07-
0918-939-0000-0000		POLICE VEBA CONTRIBUTION	20,000.00					20,000.00	20,000.00
0918		RETIREMENT & PENSION CONTRIBUTION	438,852.00	5,407.20	235,551.20	53.67		203,300.80	203,300.80
0919		MUNICIPAL INSURANCE							
0919-381-0000-0000		MUNICIPAL INSURANCE	225,765.00	35,853.00	222,478.00	98.54		3,287.00	3,287.00
0919-381-0001-0000		WORKERS COMPENSATION	230,657.00		195,674.04	84.83		34,982.96	34,982.96
381		MUNICIPAL INSURANCE	456,422.00	35,853.00	418,152.04	91.62		38,269.96	38,269.96
0919		MUNICIPAL INSURANCE	456,422.00	35,853.00	418,152.04	91.62		38,269.96	38,269.96
0920		UNEMPLOYMENT COMPENSATION							
0920-250-0000-0000		UNEMPLOYMENT COMPENSATION EXPENSES	18,000.00		312.14-	1.73-		18,312.14	18,312.14
1000		BOARD OF EDUCATION EXPENDITURES							
1000-100-1000-0000		BOARD OF EDUCATION EXPENDITURES	20,261,686.00	1,782,588.90	14,725,789.61	72.68		5,535,896.39	5,535,896.39
1000-100-1100-0000		BOE SINKING FUND EXPENDITURES	85,000.00					85,000.00	85,000.00
100		BOARD OF EDUCATION	20,346,686.00	1,782,588.90	14,725,789.61	72.37		5,620,896.39	5,620,896.39
1000		BOARD OF EDUCATION EXPENDITURES	20,346,686.00	1,782,588.90	14,725,789.61	72.37		5,620,896.39	5,620,896.39
TOTAL		EXPENDITURES	34,890,658.00	2,749,279.26	24,943,662.89	71.49	267,314.50	9,679,680.61	9,946,995.11

## BOARD OF SELECTMEN AGENDA ITEM SUMMARY

No.: 22-19

Date: April 18, 2022

**Topic: Unfinished Business (B)- Consider and possibly act on the proposed infrastructure investment plan and associated authorization documents.**

**From: Josh Kelly, Town Manager**

---

**Background & Information:** The Town has been considering the adoption of an \$18.3 million infrastructure improvement plan which would cover \$15.3 million in Town money for roads, \$1 million for drainage work around highland lake, \$1.4 million for a ladder truck, and \$600,000 for sidewalk improvements. In addition to these Town funds, an additional \$6.4 in state and federal grant money is expected to be pursued for a total of \$24.7 million of work to be done. Please note that the bond authorization must list the total cost of the projects (\$24.7 million) and not just the expected Town's proportion of the cost of the projects (\$18.3 million).

**Fiscal Implications:** Permitting this project to move forward would allow for the public to have the opportunity to weigh in on the proposed \$18.3 million infrastructure project.

**Recommended Motion:** If the Board of Selectman would like to move this proposed infrastructure improvement plan forward, our Bond Counsel recommends that the entirety of the following motion be adopted:

“RESOLVED, that the Board of Selectmen of the Town of Winchester hereby adopts the resolution presented to this meeting approving an appropriation of \$24,700,000, for costs related to capital improvement projects consisting of (1) repairs and improvements to various Town roadways, identified in the “Ten Year Pavement Management Plan” prepared by Lenard Engineering, Inc. and on file in the office of the Public Works Department, consisting of milling and removal of waste materials, paving and materials, installation of manholes and drainage risers, traffic protection, including signage and police and flag personnel, and related costs; (2) repairs and improvements to various sidewalks, consisting of demolition and removal of waste materials, installation of new materials, and related costs; (3) repairs and improvements to the drainage system along Highland Lake, consisting of demolition and removal of waste materials, acquisition and installation of piping, collection basins and other materials, traffic protection, including signage and police and flag personnel, and related costs; and, (4) acquisition and equipping of an aerial ladder truck or other apparatus for the Fire Department. As necessary and appropriate, the appropriation may be spent for design, demolition and construction costs, equipment, materials, utilities, site improvements, survey costs, architects’ fees, engineering fees, other consultants’ fees, legal fees, net temporary interest and other financing costs, and other expenses related to the respective project, and approving the authorization of \$24,700,000 bonds and notes to finance the appropriation. A copy of the resolution shall be attached to the minutes of this meeting and made a part thereof.

“FURTHER RESOLVED, that the Board of Selectmen of the Town of Winchester hereby approves the setting of the dates for a Special Town Meeting and referendum to act on the appropriation and borrowing authorization approved above, as reflected in the notice of such Special Town Meeting and referendum presented to this meeting, which notice, to the extent of its

references to the aforesaid appropriation and borrowing authorization, is hereby approved. A copy of the notice shall be attached to the minutes of this meeting and made a part thereof.

“FURTHER RESOLVED, that said projects be referred to the Planning and Zoning Commission, as appropriate, for a report pursuant to Section 8-24 of the Connecticut General Statutes.

“FURTHER RESOLVED, that, in his discretion, the Town Clerk is authorized to prepare and distribute a concise explanatory text regarding the referendum question on the appropriation and borrowing authorization approved above, and that, in his discretion, the Town Manager is authorized to prepare and distribute additional explanatory materials regarding such question, such texts and explanatory material to be subject to the approval of the Town Attorney and to be prepared and distributed in accordance with Section 9-369b of the General Statutes of Connecticut, Revision of 1958, as amended.”

***Attachments:*** Bond Resolution  
Notice of Special Town Meeting/Referendum

**RESOLUTION APPROPRIATING \$24,700,000 FOR COSTS RELATED TO VARIOUS CAPITAL IMPROVEMENTS TO ROADWAYS, SIDEWALKS AND THE HIGHLAND LAKE DRAINAGE SYSTEM, AND THE ACQUISITION OF FIRE APPARATUS; AND AUTHORIZING THE ISSUE OF BONDS AND NOTES TO FINANCE THE PORTION OF THE APPROPRIATION NOT DEFRAID FROM GRANTS OR OTHER FUNDS**

RESOLVED,

1. That the Town of Winchester appropriate TWENTY-FOUR MILLION SEVEN HUNDRED THOUSAND DOLLARS (\$24,700,000), for costs related to capital improvement projects consisting of (1) repairs and improvements to various Town roadways, identified in the "Ten Year Pavement Management Plan" prepared by Lenard Engineering, Inc. and on file in the office of the Public Works Department, consisting of milling and removal of waste materials, paving and materials, installation of manholes and drainage risers, traffic protection, including signage and police and flag personnel, and related costs; (2) repairs and improvements to various sidewalks, consisting of demolition and removal of waste materials, installation of new materials, and related costs; (3) repairs and improvements to the drainage system along Highland Lake, consisting of demolition and removal of waste materials, acquisition and installation of piping, collection basins and other materials, traffic protection, including signage and police and flag personnel, and related costs; and, (4) acquisition and equipping of an aerial ladder truck or other apparatus for the Fire Department. As necessary and appropriate, the appropriation may be spent for design, demolition and construction costs, equipment, materials, utilities, site improvements, survey costs, architects' fees, engineering fees, other consultants' fees, legal fees, net temporary interest and other financing costs, and other expenses related to the respective project. The Mayor/First Selectman and the Town Manager, or either of them, are authorized to determine the scope and particulars of the projects, allocate funds between the projects, and may reduce or modify the scope of the projects, and the entire appropriation may be spent on the projects as so reduced or modified.

2. That the Town issue bonds or notes in an amount not to exceed TWENTY-FOUR MILLION SEVEN HUNDRED THOUSAND DOLLARS (\$24,700,000) to finance in part the appropriation for the project. The amount of bonds or notes authorized to be issued shall be reduced by the amount of grants received by the Town for the project to the extent that such grants are not separately appropriated to pay additional project costs. The bonds or notes shall be issued pursuant to Sections 7-369 and Chapter 102 of the General Statutes of Connecticut, Revision of 1958, as amended, and any other enabling acts. The bonds or notes shall be general obligations of the Town secured by the irrevocable pledge of the full faith and credit of the Town.

3. That the Town issue and renew temporary notes from time to time in anticipation of the receipt of the proceeds from the sale of the bonds or notes for the project or the receipt of grants for the project. The amount of the notes outstanding at any time shall not exceed TWENTY-FOUR MILLION SEVEN HUNDRED THOUSAND DOLLARS (\$24,700,000). The notes shall be issued pursuant to Section 7-378 of the General Statutes of Connecticut, Revision of 1958, as amended. The notes shall be general obligations of the Town and shall be secured by the irrevocable pledge of the full faith and credit of the Town. The Town shall comply with the provisions of Section 7-378a of the General Statutes with respect to any notes that do not mature within the time permitted by said Section 7-378.

4. That the Mayor/First Selectman and the Town Manager, or either of them, and the Director of Finance of the Town shall sign any bonds or notes by their manual or facsimile signatures. The law firm of Pullman & Comley, LLC is designated as bond counsel to approve the legality of the bonds or notes. The Mayor/First Selectman and the Town Manager, or either of them, and the Director of Finance are authorized to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; to designate one or more banks or trust companies to be certifying bank, registrar, transfer agent and paying agent for the bonds or notes; to provide for the keeping of a record of the bonds or notes; to designate a financial advisor to the Town in connection with the sale of the bonds or notes; to sell the bonds or notes at public or private sale; to deliver the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes. After the initial issuance of bonds, any additional bonds issued pursuant to this resolution shall be subject to approval by a vote of the Board of Selectmen.

5. That the Town hereby declares its official intent under Federal Income Tax Regulation Section 1.150-2 that project costs may be paid from temporary advances of available funds and that (except to the extent reimbursed from grant moneys) the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized above for the project. The Mayor/First Selectman and the Town Manager, or either of them, and the Director of Finance are authorized to amend such declaration of official intent as they deem necessary or advisable and to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years.

6. That the Mayor/First Selectman and the Town Manager, or either of them, and the Director of Finance are authorized to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes.

7. That the Mayor/First Selectman, the Town Manager, the Director of Finance and other proper officers and officials of the Town are authorized to take all other action which is necessary or desirable to complete the project, to issue bonds and notes and to obtain grants and other funds to finance the aforesaid appropriation.

**TOWN OF WINCHESTER**  
**NOTICE OF SPECIAL TOWN MEETING -- TUESDAY, MAY 24, 2022**  
**REFERENDUM -- SATURDAY, MAY 28, 2022**

A special town meeting of the electors and citizens qualified to vote in town meetings of the Town of Winchester, Connecticut, will be held at the Isabelle M. Pearson Middle School, 2 Wetmore Avenue, in Winsted, Connecticut, on Tuesday, May 24, 2022 at 7:00 P.M. for the following purposes:

1. To consider a resolution,

(a) to appropriate \$24,700,000, for costs related to capital improvement projects consisting of (1) repairs and improvements to various Town roadways, identified in the "Ten Year Pavement Management Plan" prepared by Lenard Engineering, Inc. and on file in the office of the Public Works Department, consisting of milling and removal of waste materials, paving and materials, installation of manholes and drainage risers, traffic protection, including signage and police and flag personnel, and related costs; (2) repairs and improvements to various sidewalks, consisting of demolition and removal of waste materials, installation of new materials, and related costs; (3) repairs and improvements to the drainage system along Highland Lake, consisting of demolition and removal of waste materials, acquisition and installation of piping, collection basins and other materials, traffic protection, including signage and police and flag personnel, and related costs; and, (4) acquisition and equipping of an aerial ladder truck or other apparatus for the Fire Department. As necessary and appropriate, the appropriation may be spent for design, demolition and construction costs, equipment, materials, utilities, site improvements, survey costs, architects' fees, engineering fees, other consultants' fees, legal fees, net temporary interest and other financing costs, and other expenses related to the respective project. The Mayor/First Selectman and the Town Manager, or either of them, are authorized to determine the scope and particulars of the projects, allocate funds between the projects, and may reduce or modify the scope of the projects, and the entire appropriation may be spent on the projects as so reduced or modified;

(b) to authorize the issue of bonds or notes of the Town in an amount not to exceed \$24,700,000 to finance in part the appropriation; to provide that the amount of bonds or notes authorized to be issued shall be reduced by any grants received for the project to the extent that such grants are not separately appropriated to pay additional project costs; and to authorize the issue of temporary notes of the Town in an amount not to exceed \$24,700,000 in anticipation of such bonds or notes and the receipt of grants; to authorize the Mayor/First Selectman and the Town Manager, or either of them, and the Director of Finance of the Town to determine the amounts, dates, interest rates, maturities, redemption provisions, form and other details of the bonds or notes; and to perform all other acts which are necessary or appropriate to issue the bonds or notes; to require any additional bonds, after the initial issuance of bonds, issued pursuant to this resolution to be subject to approval by a vote of the Board of Selectmen; to take such action to allow temporary advances of available funds which the Town reasonably expects will be reimbursed from the proceeds of borrowings; and to authorize a majority of the Selectmen and the Treasurer to bind the Town pursuant to such representations and covenants as they deem necessary or advisable in order to maintain the continued exemption from federal income taxation of interest on the bonds or notes authorized by the resolution if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years; and to authorize the Mayor/First Selectman and the Town Manager, or either of them, and the Director of Finance to make representations and enter into written agreements for the benefit of holders of the bonds or notes to provide secondary market disclosure information, which agreements

may include such terms as they deem advisable or appropriate in order to comply with applicable laws or rules pertaining to the sale or purchase of such bonds or notes; and

(c) to authorize the Mayor/First Selectman, the Town Manager, the Director of Finance and other proper officers and officials of the Town to take all other action which is necessary or desirable to complete the project, to issue bonds and notes and to obtain grants and other funds to finance the aforesaid appropriation..

2. Pursuant to Sections 305, 313, 916 and 1001 of the Town Charter, said town meeting shall be adjourned at its conclusion to submit the aforesaid resolution to be presented under item 1 of this notice to referendum vote between the hours of 8:00 A.M. and 8:00 P.M. on Saturday, May 28, 2021. Electors and persons qualified to vote in town meetings who are not electors shall vote at the following polling place:

Isabelle M. Pearson School  
2 Wetmore Avenue  
Winsted, Connecticut

The resolution will be placed on the ballots under the following heading:

“SHALL THE TOWN OF WINCHESTER APPROPRIATE \$24,700,000 FOR COSTS RELATED TO CAPITAL PROJECTS CONSISTING OF REPAIRS AND IMPROVEMENTS TO ROADWAYS, REPAIRS AND IMPROVEMENTS TO SIDEWALKS, REPAIRS AND IMPROVEMENTS TO THE HIGHLAND LAKE DRAINAGE SYSTEM, AND THE ACQUISITION OF A FIRE VEHICLE; AND AUTHORIZE THE ISSUE OF BONDS AND NOTES TO FINANCE THE APPROPRIATION?”

Voters approving the resolution will vote “Yes” and those opposing said resolution will vote “No.” Absentee ballots will be available from the Town Clerk’s office.

Dated at Winchester, Connecticut, this \_\_\_\_ day of April, 2022.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Selectmen

\_\_\_\_\_  
Town Clerk

## BOARD OF SELECTMEN ACTION REQUEST

No.: 21-81c

Date: April 18, 2022

**Topic:** Unfinished Business (C)- Consider and possibly act on the positive 8-24 review conducted by the Planning & Zoning commission on the proposal to sell +/- 1,200 acres of Conservation Easements around Crystal Lake and the Rugg Brook Reservoir.

**From:** Joshua Kelly, Town Manager

---

**Background:** Winchester's water supply comes from Crystal Lake (primary source) and the Rugg Brook Reservoir (secondary source). The Town owns 23 parcels of land in and around the Crystal Lake watershed, totaling an approximate 1,200 acres, excluding the land actively used by the water plant or land that may be used by the water plant in the future. These lands are totally comprised of Class 1, Class 2, and Class 3 water protection lands, as defined by the State of Connecticut. The Water & Sewer Commission is responsible for the maintenance and oversight of these parcels. Currently, it is the Town's policy to protect these lands from development to avoid the pollution of our drinking water, but there is nothing formal in place to preserve the land in question.

The State of Connecticut's Department of Energy & Environmental Protection (CT DEEP) is proposing to pay the Town of Winchester \$750,000 for the acquisition of conservation easements on each of the 23 parcels in question, with a 45.85-acre swath excluded around the current water treatment plant to allow for new water treatment-related construction activities to occur on that site. \$442,500 would be provided directly by the State, and the remaining \$307,500 would be provided by private fundraising efforts from the Housatonic Valley Association. The \$750,000 total would be used by the Water & Sewer Commission to help protect the watershed. After the sale of the conservation easements, this land would still be owned by the town, and passive recreation (e.g., hiking) would be permissible on the lots.

The parcels in question include Danbury Quarter Road (Map 020, Block 155, Lot 008D, 88 acres), 237 Old Waterbury Turnpike (42 acres), Danbury Quarter Road (Map 020, Block 155, Lot 008C, 40 acres), Danbury Quarter Road (Map 014, Block 155, Lot 006A, 27 acres), Danbury Quarter Road (Map 014, Block 155, Lot 006AA, 40 acres), Rugg Brook Road (Map 015, Block 153, Lot 014B15, 50 acres), Rugg Brook Road (Map 021, Block 153, Lot 016H, 80 acres), Rattle Brook Road (Map 021, Block 153, Lot 010A, 44.58 acres), 338 Winchester Road (244.96 acres), Rattle Valley Road (Map 026, Block 153A, Lot 217, 112.71 acres), Rattle Valley Road (Map 021, Block 153, Lot 017, 88.5 acres), 200 Old Waterbury Turnpike (40 acres), 211 Old Waterbury Turnpike (133 acres), 208 Old Danbury Quarter Road (34 acres), Preston Road (Map 025, Block 156, Lot 021, 2 acres), Grantville Road (Map 020, Block 156, Lot 022, 22 acres), 130.5 Danbury Quarter Road (4.89 acres), Danbury Quarter Road (Map 014, Block

155, Lot 00005B, 4 acres), 131 Danbury Quarter Road (1.51 acres), 135 Danbury Quarter Road (0.83 acres).

It should be noted that the Water & Sewer Commission has reviewed this proposal and has provided its full support to it.

In December 2021, the Board of Selectmen unanimously referred this matter to the Planning & Zoning Commission for an 8-24 review. That review was conducted in March, and the Commission unanimously referred it back to the Selectmen with a positive review.

In order to proceed with this, the matter must be sent to a Town Meeting for a vote by the public.

***Requested Action:*** I request that the Board of Selectmen add the matter of selling the referenced conservation easements to CT DEEP to the agenda of the Annual Town Meeting.

***Recommended Motion:*** I move that the Board of Selectmen refer the matter of selling conservation easements around Crystal Lake and the Rugg Brook Reservoir to the State of Connecticut Department of Energy & Environmental Protection to the Annual Town Meeting, to be held at 7:00 PM on Monday, May 9<sup>th</sup>, 2022, where the public will be permitted to vote on whether or not to execute this proposal.

***Attachments:***

- *Planning & Zoning Commission Minutes from March 14, 2022.*
- *Draft Q&A document on sale of conservation easements.*



**TOWN OF WINCHESTER  
PLANNING AND ZONING COMMISSION**  
Town of Winchester Town Hall 338 Main Street - 2nd Floor – P. Francis Hicks  
**March 14, 2022 – 7:00PM**  
**Regular Meeting Minutes**

**1. ROLL CALL:**

Chairman George Closson called the meeting to order at 7:08PM.

Mr. Closson noted that the following individuals were present: John Cooney, Peter Marchand, Willard Platt, Craig Sanden, and Alternate Troy LaMere. Charlene LaVoie and Feliks Viner were absent excused.

**2. PUBLIC COMMENT:**

None.

**3. AGENDA REVIEW:**

No changes were made to the agenda.

**4. OTHER BUSINESS:**

None.

**5. PUBLIC HEARINGS:**

None.

**6. OLD BUSINESS:**

**A. PZC#22-2 – C.G.S. §8-24 Referral Location: Various Properties on Danbury Quarter Road, Old Danbury Quarter Road, Rugg Brook Road, Old Waterbury Turnpike, Winchester Road, Preston Road, Rattle Valley Road Applicant/Owner: Town of Winchester Proposal: Conservation Easement of ±1200 Acres of Town-owned Land.**

Housatonic Valley Association (HVA) Strategic Land Protection Director Tim Abbott, accompanied by Department of Public Works Director Jim Rollins and Winchester Land Trust President Jen Perga, appeared before the commission regarding this application.

Mr. Closson questioned whether the details surrounding public access had been finalized with the State of Connecticut Department of Energy and Environmental Protection (DEEP). He also questioned whether the areas reserved for the Water Sewer Commission future use/ improvements had been identified. He noted that there had been some questions at the last meeting regarding how timber management would be handled following a transfer.

Mr. Rollins questioned whether the commission had received the updated map. They had not. Mr. Marchand reminded the commission that the map reviewed at the last meeting had included parcels owned by others. Mr. Abbott noted that several edits had been made, including taking those out and adding four other parcels north and west of what had been previously indicated. Mr. LaMere questioned how many acres are being considered. Mr. Abbott explained that until his group can have them surveyed, they are not sure on the exact number of acres being affected through the conservation easement as there is likely a fluctuation of a 50-to-75-acre difference in what the presumed holdings of the Town are.

Mr. Abbott noted that the offer was based on a per acre value. The purchase price is substantiated by their appraisal, according to Mr. Abbott. If the information they have a year from now should change, the transaction is based on the per acre price and that could go up if the market was to change, he noted. Mr. Closson reminded the commission that there had been discussion about the appraised value seeming low. However, he noted that Ms. Perga had pointed out that with the land being located around the watershed rendering its ability to be developed very low, that contributes to the valuation.

Mr. Abbott explained that the basis of the transaction is an appraisal and a purchase price to be funded through HVA paying half and the State paying half. The appraisal had to look for highest and best use of the property with the limitations it had, according to Mr. Abbott. He noted the vast majority of it was Class I and Class II Watershed. He explained that is why there is a small per acre value. Mr. Abbott noted that the appraisal value was established by first determining the value of 25 parcels in those categories and then see what it was worth in its current unrestricted form. Mr. Abbott confirmed the purchase price is an amount that is close to but not the full value of the easement, in part because of the funding strength of this. He reminded the commission that the State has a source of funding that pays for half the value of the easement and so for a slightly below fair market value transaction at \$750K, they are paying \$442,500. Mr. Abbot reported that he will make a good faith effort to raise \$307,500 to reach the purchase price of \$750K.

Mr. Rollins opined the highest and best use of the property was to protect the watershed thereby protecting the water that the Town relies upon. He questioned what role this commission had with this project. Mr. Closson explained that this commission was reviewing a referral pursuant to Connecticut General Statutes Section 8-24, and read aloud a portion of the legislation, "...*No municipal agency or legislative body shall (1) locate, accept, abandon, widen, narrow or extend any street, bridge, parkway or other public way, (2) locate, relocate, substantially improve, acquire land for, abandon, sell or lease any airport, park, playground, school or other municipally owned property or public building, (3) locate or extend any public housing, development, redevelopment or urban renewal project, or (4) locate or extend public utilities and terminals for water, sewerage, light, power, transit and other purposes, until the proposal to take such action has been referred to the commission for a report. Notwithstanding the provisions of this section, a municipality may take final action approving an appropriation for any proposal prior to the approval of the proposal by the commission pursuant to this section...*"

Mr. Closson explained that if the commission failed to weigh in on the matter within 35 days of receipt, it was an automatic positive referral.

Mr. Rollins noted that some of the details have yet to be determined. He noted that the location of the trail itself has not been established. Mr. Rollins reminded the commission that the State of Connecticut Department of Energy and Environmental Protection (DEEP) has required some form of public access. However, either the Water Sewer Commission or the Town can establish the limits of that public access, according to Mr. Rollins. He explained that public access is what the Water Sewer Commission or the Town determines it to be. Mr. Rollins indicated that while there may be some minimums set for that public access, there are also restrictions that can be imposed for things such as sensitive habitat areas. Mr. Rollins indicated that while hunting and fishing may be uses allowed by DEEP, he was not inclined to allow just anyone to fish in the Town's reservoir. Mr. Rollins noted that it is opened for only one day per year for the ice fishing derby, an event that raises money for the water system to fund a paid internship and a scholarship. He noted that a decision on hunting will be made based on the forest stewardship program. Mr. Rollins explained that there are a lot of beech trees that were growing because the deer were eating everything else so there may be some herd culling. Mr. Rollins did not anticipate mountain bikes being allowed on the trail.

The term *discrimination* in the proposed *Conservation Easement and Agreement* that was questioned at the last meeting was likely to bar any discrimination about who is allowed, not to be interpreted that certain areas cannot be established as off-limits.

Mr. Closson explained that this commission should review the proposal in general terms as the details remain to be worked out, but focus their consideration on the concept. Mr. Abbott explained that the key behind the easement language is to recognize that this property will continue as the town's public drinking water supply and will be managed for that. He suggested that questions such as in what ways is it appropriate for the public to experience this property must be measured against protecting the water quality, protecting the sensitive habitats, and not creating something that will impair the conservation values of the property.

Noting that dirt bikes and quads are already on these lands, Mr. Rollins was inclined to believe the amount of them would be reduced once people are out there.

Mr. Rollins shared a concern with the proposal on whether the value of this land might yield a higher price in the future. Mr. Abbott opined that there was more protection with the development rights of this property as federal funds were being utilized.

Mr. Closson polled the commission. Mr. Cooney noted his biggest concern was with the public access part. Mr. Sanden noted that his previous concern had been calmed on whether the State would be able to withdraw the protections. Mr. Platt questioned the use for the proceeds from the sale. Mr. Rollins reported that the agreement made with former Town Manager Bob Geiger was that they would be returned to the Water Sewer Commission for purposes of protecting the watershed, such as the dam project, routine and preventive maintenance, and forest stewardship plan. Mr. LaMere questioned the use for the proceeds from the timber harvest. Mr. Rollins indicated that historically those funds have been returned to the Water Sewer Commission.

Mr. Abbott confirmed that the easement allows for a forest management plan, requires protection of water quality, and requires the plan to recognize sensitive habitats. He reported the area having a federally recognized threatened species.

Mr. LaMere questioned whether the transfer still occurs if Mr. Abbott fails to raise the balance of the purchase price. Mr. Abbott explained that if there is not the full price of \$750K by January 21, 2024, the expiration date of the grant funds, then the deal would not occur. Ms. Perga suggested that there may be an opportunity to reconsider the purchase price if the fundraising efforts fall short however, Mr. Rollins indicated that the \$750K was the buy-in price of the Water and Sewer Commission. Mr. Abbott indicated the appraisal of the land would be recertified just prior to the closing, after the balance of the funds have been raised, and if prices have gone up, then he will have to seek the difference.

**MOTION:** Mr. Closson, Mr. Marchand second, that the Planning and Zoning Commission forward a positive referral in reference to a conservation easement on ±1200 acres of town-owned land, in accordance with Connecticut General Statutes §8-24 for various properties as contained on Exhibit A presented as part of application less the two properties noted (390 Winchester Road and State of Connecticut-owned Danbury Quarter Road 21.8 acre piece) and to include the four properties included on the map presented at this meeting; unanimously approved.

The properties includes on Exhibit A included the following:

	Address:	Map:	Block:	Lot:	Acreage
	Danbury Quarter Road	020	155	008D	88
237	Old Waterbury Turnpike	014	155	008B	42
	Danbury Quarter Road	020	155	008C	40
	Danbury Quarter Road	014	155	006A	27
	Danbury Quarter Road	014	155	006AA	40
	Rugg Brook Road	015	153	014B15	50
	Rugg Brook Road	021	153	016H	80
	Rattle Brook Road	021	153	010A	44.58
338	Winchester Road	026	153	002	244.96
	Rattle Valley Road	026	153A	217	112.71

	Rattle Valley Road	021	153	017	88.5
200	Old Waterbury Turnpike	020	153	016B	40
211	Old Waterbury Turnpike	025	156	002	133
208	Old Danbury Quarter Road	020	156	025	43
208	Old Waterbury Turnpike	025	156	120	34
	Preston Road	025	156	021	2
	Grantville Road	020	156	022	22
130.5	Danbury Quarter Road	014	155	005-1	4.89
	Danbury Quarter Road	014	155	00005B	4
131	Danbury Quarter Road	014	155	005B-1	1.51
135	Danbury Quarter Road	014	155	005B-2	.83

**7. NEW BUSINESS:**  
 None.

**8. APPROVAL OF MINUTES: February 28, 2022**

**MOTION:** Mr. Marchand, Mr. Sanden second, to approve the February 28, 2022 Minutes; unanimously approved.

**9. COMMUNICATIONS:**

Staff reported a meeting scheduled by Connecticut Association of Zoning Enforcement Officers (CAZEO) regarding retail cannabis via ZOOM on Wednesday, March 16<sup>th</sup>. Additionally, staff noted that CAZEO was sponsoring their training course for zoning enforcement officers at the end of this month.

**10. STAFF REPORT:**

Staff provided additional details regarding the enforcement of zoning violations within town. It was noted that the Danbury Quarter Road property appeared cleaned up. Staff noted that violations had been sent on 112 Standard Avenue, 257 Colebrook River Road, 308 East Wakefield Boulevard, 636 East Wakefield Boulevard, 193 Marshall Street, and 103-105 Elm Street. It was noted that a violation had been issued on 59 Grove Street in early 2021.

Staff reported that the back parcel behind 200 New Hartford Road (the Ledgebrook Plaza) is under contract with a planned national brand retail store going in there. The engineering was underway with the permitting being necessary before the transfer is completed, according to staff.

Staff reported the transfer of the former Wendy's building at 127 Main Street to a developer out of Foxboro, MA. He was currently seeking a tenant and had plans to spruce up the landscaping in that area. Both Building Official Marc Melanson and Fire Marshal Steve Williams had met with the developer and relayed to him what had been learned from a previous site meeting/field visit, according to staff.

Staff reported 496 Main Street likely being under contract by a local investor, with plans for it to remain a small diner. The sale of 898 Main Street and the current clean-up efforts at that site for the new bar, Tipi, was also noted by staff.

Finally, staff reported that the commission will likely soon be reviewing a text amendment application on the section of the Zoning Regulations related to steep slopes.

**11. OTHER BUSINESS:**

**A. Discussion on Proposed Zoning Regulation Change: Marijuana Dispensary Facility – Adding Retail Cannabis.**

Mr. Closson reported receipt of a response from the Board of Selectmen regarding adding retail cannabis as a zoning regulation change. He noted that the selectmen were generally in favor but for adding it as an approved use in the town center. He reminded the commission that while there had been discussion on sales, there ought to be due consideration on the growing and cultivation as a use, too.

It was noted that land use attorney Mark Branse could be consulted with for text for a regulation. Mr. Marchand noted that the State's website lists the 169 towns, reporting that most of them have not yet approved a retail cannabis use either because they have a moratorium or are pending with adopting it as a use. Mr. Marchand indicated Bridgeport, Hartford, East Hartford, Vernon, Windsor, and Suffield as having approved zoning regulations to add the use thus far. Mr. Closson reported that the Selectmen had requested a section of Main Street be excluded from allowing the use. Mr. Marchand noted that they had approved a motion to request regulations, with restrictions, in the established Main Street corridor extending from East End Park to Beardsley Library. Mr. Platt recalled the audio revealing their discussions including the section extending to the church. Mr. Closson noted that can be clarified.

Mr. Closson reminded the commission that the restrictions on the necessary distance from a facility to certain other uses was discussed. Mr. LaMere and Mr. Marchand recalled that distance being reduced to 200' from door to door. Additionally, the hours of operation were also discussed. Mr. Platt questioned whether processing was part of the growing. Mr. Marchand opined that the growing should be limited to indoor only so as to allow the means by which to control it. Mr. Platt shared his concern with greenhouses being installed on existing farmland and the utilization of hydroponics and what happens with the fertilized water and capturing the runoff. Mr. Marchand noted that if the use, growing/cultivation, is not added as allowed as a residential use, then that handles dresses that concern.

Mr. LaMere reported having learned that the legislation allowing retail cannabis had a sunset clause regarding the share of the revenue to the municipalities. Mr. LaMere shared his concerns with the limited uses of the revenue as well as the limited amount of time that the towns get to receive that revenue. The consensus of the commission was for staff to query Attorney Branse on the legislation.

**12. ADJOURNMENT.**

**MOTION:** Mr. Closson, Mr. Marchand second, to adjourn; unanimously approved. The Commission adjourned at 8:16PM.

**Respectfully submitted,  
Pamela A. Colombie, Recording Clerk**

**What is the opportunity for the Town of Winchester, re: “Conservation Easement of +/-1200 acres of Town-Owned Land”?**

Residents of the Town of Winchester, will have the opportunity to vote to permanently protect the land surrounding Winsted’s drinking water reservoirs, to ensure clean drinking water and the town will receive \$750,000 for doing so.

**Will the Town of Winchester still own the 1,200 acres of land?**

Yes, the Town will still own the land. It will still be able to operate the water utility and manage its forests responsibly.

**What is a conservation easement?**

In simple terms, a conservation easement means that the land cannot be developed with homes or other structures in the future, in order to protect its conservation values – such as clean drinking water and wildlife habitat. In this case, the State of Connecticut will hold the easement and ensure that the terms of the easement continue to apply to the property for this owner and any future owners of the land.

**Where does the \$750,000 come from?**

The Highlands Conservation Act Grant Program, a federal program, will fund \$442,500. Private funding raised by the Housatonic Valley Association will match the \$442K with an additional \$307,500. The purchase price was determined by an appraisal of the property with and without conservation easements in place. Because most of the land is either Class I or Class II water company land, it has very limited development potential.

*The Highlands Conservation Act of 2004 provides funding to protect drinking water supplies in Connecticut, New York, New Jersey and Pennsylvania.*

<https://lwcfcoalition.org/highlands>

**Where will the \$750,000 go?**

The Sewer & Water Commission will use the \$750,000 to help fund upcoming infrastructure costs, including dam repair, routine and preventive maintenance and a forest management plan. In essence, the grant money helps offset future rate costs for Sewer & Water users.

**Will the Town of Winchester and Sewer & Water Commission still be able to run the filtration plant, maintain reservoirs and other infrastructure?**

Yes, the Sewer & Water Commission will be able to maintain any and all equipment and infrastructure on the property. Additionally, 40 acres has been set aside near the water filtration plant to account for any future structures or expansions that may be needed.

**Will the easement allow the Sewer and Water Commission to manage its forests?**

Yes, subject to a forest stewardship plan prepared by a licensed forester that protects water quality and sensitive habitats.

**Do citizens have access to this land now? For hunting, fishing, hiking or other types of recreation?**

No, the land is not open to the public.

However, Crystal Lake is open on one day for an Ice Fishing Derby, during which funds are raised for a paid internship and scholarship in honor of James McCarthy, who worked for many years at the water filtration plant.

**Will the land be open to the public when a conservation easement is placed on the land?**

Yes and No. The majority of the land will still be off limits. In the western portion, however, the Sewer & Water Commission plans to create a walking trail on land already preserved by the State of Connecticut, Winchester Land Trust and one or two parcels of the 1200 acres. The trail would be sited to avoid impacting drinking water quality or sensitive habitat.

# Boards & Commissions

## CONSIDERATION

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Term Dates	Appointing Authority
------	------	------------------	-------------------	---------------------	------------	----------------------

## NOMINATIONS

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Term Dates	Appointing Authority
------	------	------------------	-------------------	---------------------	------------	----------------------

## APPOINTMENTS

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Term Dates	Appointing Authority
04/18/2022	Claudia DeLaCruz	Recreation Board		Member	04/2028	BOS
04/18/2022	Leeane Marvin	Conservation Commission	D	Member	5/2027	BOS
04/18/2022	Ellen Babcock	ADHOC Water Level Committee		Member	4/2024	BOS

## RE-APPOINTMENT

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Next Term Exp	Appointing Authority
04/18/2022	Sally Mangione	Housing Authority	R	Member	4/2027	BOS
4/18/2022	David Sartirana	Economic Development Commission	R	Alternate	4/2027	BOS

## RESIGNATION

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Next Term Exp	Appointing Authority

# APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION

## WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713  
[www.townofwinchester.org](http://www.townofwinchester.org)

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

### LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Recreation Board

NAME: Claudia De La Cruz

ADDRESS: 61 Spencer St

HOME PHONE #: \_\_\_\_\_ CELL PHONE #: 860.804.8758 E-MAIL: cldhnn@gmail.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: None

### SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I am a paraprofessional at the Gilbert School.

I came from Dominican Republic and will like to help my community to reach any goal they propose themselves to. I would like to be a voice in our town and express the interests of my Spanish community.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? Name: Shayne Deshamps

Signature:  Date: 03.11.2022

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:  
Town Manager  
338 Main St.  
Winsted CT 06098  
[townmanager@townofwinchester.org](mailto:townmanager@townofwinchester.org)

# APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION

## WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713  
[www.townofwinchester.org](http://www.townofwinchester.org)

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

### LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Conservation Commission of Winsted CT

NAME: Leeane Marvin

ADDRESS: 126 Walnut st. Winsted, CT

HOME PHONE #: \_\_\_\_\_ CELL PHONE #: 860-205-4402 E-MAIL: leeane.marvin@uconn.edu

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: IWWC, Winsted as of 11/2021

### SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I am very interested in this position because I would like to be actively involved in Winchester's sustainable impr

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? Yes Name: Pam Colombie

Signature: Leeane Marvin Date: 3/8/2022

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:  
Town Manager  
338 Main St.  
Winsted CT 06098  
[townmanager@townofwinchester.org](mailto:townmanager@townofwinchester.org)

Mailing Address: 267 Mountain Spring Road  
Farmington, CT 06032

Cell Phone: 860-751-9691

March 3, 2022

My Highland Lake Address: 554 West Wakefield Blvd.  
Winchester, CT 06098

Attention: Board of Selectmen Members  
Winchester Town Hall  
338 Main Street  
Winsted, CT 06098  
860-379-2713

To The Members of The Board of Selectmen:

I recently became aware of an open seat on the Water Level Committee in the town of Winchester that specifically focuses on Highland Lake.

I am an owner of property on beautiful Highland Lake and have both a personal interest and an ecological interest in preserving this town treasure. I would like to become a member of the Water Level Committee in order to participate in the process of preservation.

Please consider my request to approve/appoint me.

Sincerely,



Ellen D. Babcock

cc. Althea Candy Perez



TOWN OF WINCHESTER - CITY OF WINSTED

Town Hall - 338 Main Street  
WINSTED, CONNECTICUT 06098

March 21, 2022

Ms. Sally Mangione  
33 Wetmore Avenue  
Winsted, CT 06098

Re: Membership on the Housing Authority

Dear Ms. Mangione,

Your term on the Housing Authority Commission is expiring in April of this year.

If you are interested in being re-appointed to this commission, please notify my office at 738-6962 indicating your willingness to serve again.

Sincerely,

Josh S. Kelly  
Town Manager

c: Town Clerk  
Chairman

*Called 4/13/2022  
2:11 pm.  
would like to be  
re-appointed*

## Terry Hall

---

**From:** David Sartirana <dsart3@hotmail.com>  
**Sent:** Thursday, April 14, 2022 10:43 AM  
**To:** Terry Hall  
**Subject:** EDC term

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Good morning

Hope all is well!!! I received in the mail a letter from Josh regarding my term expiring this month on EDC. Can you please let him know that would would like to continue serving? If you need something different please let me know.

David

*David L. Sartirana* *RENE, C2EX*

Broker/Owner  
Northwest CT Realty  
98 Main St Winsted Ct 06098  
860-806-0225 (Voice/Text) 860-738-9540 (Fax)

Licensed in CT REB0756887

CT Notary Public \*\*

[www.nwctrealty.com](http://www.nwctrealty.com)

Recently featured in Top Agent Magazine  
2020 Litchfield County Board of Realtors Realtor of the Year  
Five Star Agent since 2016



CONFIDENTIALITY NOTICE: This communication with its contents may contain confidential and/or legally privileged information. It is solely for the use of the intended recipient(s). Unauthorized interception, review, use or disclosure is prohibited and may violate applicable laws including the Electronic Communications Privacy Act. If you are not the intended recipient, please contact the sender and destroy all copies of the communication.

## BOARD OF SELECTMEN ACTION REQUEST

No.: 22-16

Date: April 18, 2022

**Topic:** New Business (A)- Refunds as Recommended by the Collector of Revenue (with attachments)

**From:** Josh Kelly, Town Manager

---

**Background:** The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

**Requested Action:** The Board of Selectmen should authorize the Town Manager to approve the described refunds.

**Fiscal Implications:** The described refunds total \$5941.41

**Manager's Recommendation:** I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

**Recommended Motion:** *I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$5941.41.*

**Attachment:**

- Grand List 2018 Refunds
- Grand List 2019 Refunds
- Grand List 2020 Refunds



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
13202 2020	MV KOLEK	COLIN P O BOX 152 WINCHESTER CENTER, CT 06094	\$13.45 C OF C
160197 2019	MV NISSAN INFINITI	P O BOX 650214 DALLAS, TX 75265-9523	\$341.44 C OF C
15477 2020	MV SCHWARTZ	TAMMY OR SCOTT 109 WAHNEE RD TORRINGTON, CT 06790	\$458.52 C OF C
190084 2020	MV SILVERIO	DAVID OR BARBARA 219 WALNUT ST WINSTED, CT 06098	\$115.95 C OF C
<b>MV TOTAL REFUNDS BY TYPE</b>			<b>\$929.36</b>
402790 2020	PP MAROLDA	THEODORE 16 HINSDALE AVE WINSTED, CT 06098	\$473.45 DUPLICATE PAYMENT
403720 2019	PP WILLIAM	RYAN 10 HINSDALE AVE WINSTED, CT 06098	\$5.63 OVER PAYMENT
<b>PP TOTAL REFUNDS BY TYPE</b>			<b>\$479.08</b>
1902 2020	RE BOMAN	CRAIG OR SANDRA 141 EAST HILL RD CANTON, CT 06019	\$41.58 OVER PAYMENT
4118 2020	RE BRAY	BERNADETTE 265 REACHING HILL RD WINSTED, CT 06098	\$1,735.02 DUPLICATE PAYMENT
2543 2019	RE CONNELL	MICHAEL OR SHERRY 12 PRATT ST WINSTED, CT 06098	\$183.12 OVER PAYMENT
3169 2020	RE DEROSE	MICHAEL 71 PINERIDGE DR HARWINTON, CT 06791	\$68.09 OVER PAYMENT

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.  
4/11/2022

Date of Report

  
Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: \_\_\_\_\_

\_\_\_\_\_  
Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: \_\_\_\_\_

\_\_\_\_\_  
Collector of Revenue

The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.



LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
2439	2020 RE	ATT: CONTROL ROOM	\$1,496.72
	INFO PRO LENDER	1325 S MAIN ST FOND DU LAC, WI 54935	DUPLICATE PAYMENT
4665	2020 RE	KEITH	\$795.91
	LARKIN	63 HOMESTEAD AVE NAUGATUCK, CT 06770	DUPLICATE PAYMENT
804	2020 RE	ATT: DONNA HIGGINS LOAN SERVICING 245 L	\$58.70
	LIBERTY BANK	MIDDLETOWN, CT 06547	OVER PAYMENT
4262	2020 RE	BRIAN OR ALICE	\$120.00
	SOUCY	P O BOX 2031 TORRINGTON, CT 06790	OVER PAYMENT
3318	2018 RE	BRIAN	\$23.67
	SULLIVAN	276 GILBERT AVE WINSTED, CT 06098	OVER PAYMENT
<b>RE TOTAL REFUNDS BY TYPE</b>			<b>\$4,522.81</b>
190083	2020 S	MAGDALENA	\$10.16
	SILVER	543 W WAKEFIELD BLVD WINSTED, CT 06098	DUPLICATE PAYMENT
<b>S TOTAL REFUNDS BY TYPE</b>			<b>\$10.16</b>
<b>NUMBER OF REFUNDS</b>		<b>16</b>	<b>TOTAL REFUNDS</b>
			<b>\$5,941.41</b>

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

4/11/2022

Date of Report

Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: \_\_\_\_\_

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date:

Collector of Revenue

## BOARD OF SELECTMEN ACTION REQUEST

No.: 22-17

Date: April 18, 2022

**Topic:** New Business (B)- SEC.142-Driveway Ordinance-Variance Request-680 East Wakefield Blvd.

**From:** Joshua Kelly, Town Manager

---

**Background:** Mr. Paul Marino is planning to redo his driveway at 680 E. Wakefield Blvd, Winsted CT. He retained an engineer to redesign the grade of the front yard in order to reduce the current grade of the driveway. While this will improve the current grade, it will not meet the required grade of the town's driveway ordinance.

Mr. Marino met with Public Works Director Jim Rollins to review the plan. Mr. Rollins informed him that he will need to appear before the Board of Selectmen to obtain a variance of the driveway ordinance. Mr. Marino has put forth an application for the driveway variance. Mr. Rollins has formally recommended that the variance be granted.

**Requested Action:** *I request that the Board of Selectmen allow for a driveway variance at 680 East Wakefield Blvd.*

**Recommended Motion:** *I move that the Board of Selectmen grant a driveway variance to Mr. Marino for 680 East Wakefield Blvd.*

**Attachments:**

- SEC. 142 Driveway Ordinance
- Application .



Town of Winchester  
Public Works Department  
189 Rowley Street  
Winsted, CT 06098  
Phone: (860) 379-4101  
Fax: (860) 738-3509

---

## MEMORANDUM

Date: April 13, 2022

To: **Board of Selectmen**

338 Main St.

Winsted, CT 06098

From: Jim Rollins, Director of Public Works

Re: **678 East Wakefield Blvd., Driveway**

Dear Board of Selectmen,

I have been working on and off with Paul Marino, the owner of 678 E. Wakefield Blvd. and his engineer, Mike Sherman, for several months. Together we have been balancing the Driveway Ordinance requirements, existing topography, and site conditions with the proposed property improvements. In this time, they have addressed all the requirements of the ordinance to my satisfaction, with the exception of Sec. 142-4, Maximum slope may not exceed 14%. The proposed plans improve existing slope issues at the road and at the proposed garage but the middle section (roughly 35') stay the same at 16% overall with a 5' long section at 25%.

I am in favor of the Board granting the variance to allow the driveway to exceed 14% slope. My reasoning is that, the condition already exists and that improvements are being made in the right-of-way where it matters most to Public Works.

Jim Rollins

cc Paul Marino  
Pam Columbie



**PUBLIC WORKS DEPARTMENT  
TOWN OF WINCHESTER**

189 Rowley Street  
Winsted, CT 06098  
Phone (860) 379-4101 Fax: (860) 738-3509

**Permit No. 342**

**Driveway Permit**

Date: 3/31/2022

Paul Marino

Has permission to OPEN, OCCUPY AND OBSTRUCT a space in front of the premises of:

678 E Wakefield Blvd

For the purpose of DRIVEWAY INSTALLATION: Remove and replacing existing driveway

Date of sight inspection by Director of Public Works: 3/21/22

Signature: *[Signature]*  
*Jim Rollins, Director of Public Works*

This permit expires: 12/31/2022

Extended: \_\_\_\_\_

**COMMENTS:** The driveway must conform fully with Section 142 Driveway Ordinances. A Call Before You Dig ("CBYD") is required as a condition for approval of this permit. It is the contractor/applicant's responsibility to make the call.

<input type="checkbox"/> Approved	<input checked="" type="checkbox"/> Approved with Condition: <u>PENDING BOS VARIANCE FOR EXCEEDING MAXIMUM SLOPE LIMITS.</u>
<input type="checkbox"/> Denied	Reason: _____

Permit fee \$25.00

## SEC. 142 DRIVEWAY ORDINANCE

Be it ordained by the Board of Selectmen of the Town of Winchester, Connecticut:

1. No driveway shall be constructed connecting to a Town road prior to the issuance of a Driveway Permit by the Director of Public Works or his designated representative (Superintendent of Streets). No building permit will be issued until such time as applicant secures a Driveway Permit.
2. Every driveway shall meet the edge of the highway pavement at an angle of no less than 75 degrees and shall adhere to this angle to a distance of 40 feet, measured from the centerline of the highway.
3. Every driveway shall have an area extending from the edge of the highway pavement to a distance of 40 feet, measured from the centerline of the highway, that is not more than 4 percent grade.
4. No driveway shall contain any portion having a grade greater than 14 percent along its length.
5. No driveway shall contain any portion having a grade of more than 5 percent across its width.
6. No driveway shall be constructed or maintained so as to discharge water into any roadway, or gutterline of any roadway, except water which previously had drained thereon as a natural condition. Driveways entering Town roads may require a culvert, or more extensive drainage structures, depending on runoff conditions. The size, type and dimensions of culverts and drainage structures will be subject to review by the Public Works Director or his designated representative prior to the issuance of a Driveway Permit. All culverts required by the Public Works Director shall be a minimum of 18 feet in length or 2 feet wider than the driveway on each side.
7. No driveway shall be constructed or maintained so as to allow roadway water to enter the main portion of the driveway.
8. All driveways shall have a minimum width of at least 10 feet and shall be at least 14 feet across where joining any highway. A bituminous concrete apron at least 2 1/2 inches thick will be constructed from the edge of the adjoining Town road for a length of at least 12 feet.
9. No public or commercial driveway of over thirty (30) feet in width shall be permitted without special approval of the Planning and Zoning Commission.
10. Adequate site lines, as determined by the Public Works Director shall be established and maintained.
11. No driveway shall be located within 20 feet of an intersection or within 20 feet of a regularly constituted crosswalk.
12. All driveways entering State highways must conform to the current specifications as set forth by the Department of Transportation, and must be approved by the State Department of Transportation.
13. Every reasonable precaution shall be exercised by Owner throughout the construction of the driveway to prevent, control and abate siltation, sedimentation and pollution of all waters, underground water systems and inland wetlands. Unless a specific type of sedimentation control system is ordered by the Director of Public Works, the type of system will be at the contractors option. Hay bale systems will be allowed to remain in the

- toe-of-slope areas unless ordered removed by the Director of Public Works. The permittee will immediately remove any siltation accumulating in a Town road.
14. All earth slopes and areas of disturbed soil produced in the process of driveway construction shall be stabilized to the satisfaction of the Director of Public Works.
  15. Applicants for driveway permits shall pay a permit fee of \$25 to the Town of Winchester.
  16. This ordinance shall apply only to new construction of driveways and to substantial reconstruction of existing driveways. Substantial reconstruction, for the purposes of this section, shall mean any reconstruction of 50% or more of the length of a driveway.
  17. Variances. Determinations. The effect of this Ordinance may be determined and varied as follows:
    - a) The Board of Selectmen shall serve as the Board which may grant variances or determine the effect of this ordinance.
    - b) It shall be the duty of the Board of Selectmen to determine and vary the application of the Driveway Ordinance in harmony with its general purpose and intent and with due consideration for conserving the public health, safety, convenience, welfare and property values solely with respect to a parcel of land where, owing to conditions especially affecting such parcel but not affecting generally the district in which it is situated, a literal enforcement of such Driveway Ordinance would result in exceptional difficulty or unusual hardship so that substantial justice will be done and the public safety and welfare secured.
    - c) A simple majority vote is required to grant a variance or make a determination. No public hearings are required, although variances and determinations must be made at a public meeting. No notice or publication will be necessary beyond those required for regular commissions by the Freedom of Information Commission respecting posting of meetings and filing of minutes.
    - d) An application to vary this ordinance or to determine the effect of this ordinance shall be made in writing at least two weeks prior to a meeting of the Board of Selectmen; this requirement may be waived by the Board of Selectmen for good cause. The application must set forth the reasons for which a variance or a determination is sought, including any hardship resulting from a literal enforcement of this ordinance. The application shall provide the location of the property, the name of the owner, the name of the applicant and any other information which may be helpful to the Board of Selectmen. The application fee shall accompany the application.
    - e) The application fee shall be \$25.00.
  18. Any person who violates any of the terms thereof shall be subject to a fine of not more than one hundred (\$100) dollars and each day that a violation thereof continues shall constitute a separate offense. INITIAL ORDINANCE OPERATIVE FEBRUARY 26, 1986, AS AMENDED EFFECTIVE AUGUST 4, 1988 AND NOVEMBER 24, 1988.



**TOWN OF WINCHESTER  
ZONING BOARD OF APPEALS**

**Regular Meeting Agenda**

**Tuesday, April 26, 2022 - 7:00PM**

**Town Hall – 338 Main Street – 2<sup>nd</sup> Floor – P. Francis Hicks Room**

1. **Roll Call.**
2. **Explanation of Procedure.**
3. **Public Hearings – Variance Applications & Decisions; Appeals.**
  - A. ZBA #22-5296 – Variance  
Location: 954 Main Street  
Applicant: Ansim Ansari  
Owner: SAN, LLC  
Proposal: Front Yard Setback for Expanded Canopy Over Gas Pumps.
  - B. ZBA #22-5297 – Special Exception  
Location: 401 West Wakefield Boulevard  
Applicant: Randall M. Bauer  
Owner: Randall M. Bauer and Jennifer M. Bauer  
Proposal: Add Second Floor Addition Over Garage.
  - C. ZBA #22-5298 – Variance  
Location: 680 East Wakefield Boulevard  
Applicant/Owner: Paul J. Marino  
Proposal: Remove Existing Accessory Building and Construct 22'x26' Two-Car Garage with Second Floor Bonus Room.
4. **Approval of Minutes: February 22, 2022 Regular Meeting.**
5. **Correspondence.**
6. **Adjournment.**

## BOARD OF SELECTMEN ACTION REQUEST

No.: 22-18

Date: April 18, 2022

**Topic:** New Business (C)- Proposed Line-Item Transfers (with attachments)

**From:** Joshua Kelly, Town Manager

---

**Background:** The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

**Section 915.**

**INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS** Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

**Requested Action:** The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 915, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY22 year-end deficits.

**Fiscal Implications:**

<b>FROM: Senior Center (813)</b>		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
813-800-0001	Healthy Aging Program	\$2,500.00
813-806-0000	Office Supplies	\$1,000.00
813-820-0000	Vehicle: Gas, Oil & Grease	\$2,500.00
813-821-0000	Maintenance of Vehicles	\$4,500.00
813-846-0000	Tires	\$600.00
<b>TO: Senior Center (813)</b>		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
813-827-0000	Maintenance of Structures	\$11,100.00

*Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$2,500 from Healthy Aging Program (813-800-0001), \$1,000 from Office Supplies (813-806-0000), \$2,500 from Vehicles: Gas, Oil a& Grease (813-820-0000), \$4,500 form Maintenance of Vehicles (813-827-0000)and \$600 from Tires (813-846-0000) to Maintenance of Structures (813-827-0000) in the amount of \$11,100,*



In accordance with Section 915, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Maintenance of Equipment.

**Fiscal Implications:** none

# FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

813 - Senior Center

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$11,100

FY22

ACCOUNT(S) TRANSFERRED FROM: Fund: DEPT# OBJECT# OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED FROM:	Fund:	DEPT#	OBJECT#	OBJECT#	AMOUNTS
Healthy Aging Programs	1	813	800	0001	\$2,500
Office Supplies	1	813	806	0000	\$1,000
Vehicle: Gas, Oil & Grease	1	813	820	0000	\$2,500
Maintenance of Vehicles	1	813	821	0000	\$4,500
Tires	1	813	846	0000	\$600

ACCOUNT(S) TRANSFERRED TO Fund: DEPT# OBJECT# SUB-OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED TO	Fund:	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
Maintenance of Structures	1	813	827	0000	\$11,100

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:  
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Unanticipated repairs to the building this year, including a hot water heater. This transfer will cover all costs for the maintenance of the building through June 30, 2022.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:   
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:

 4/12/2022

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:  
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

\_\_\_\_\_

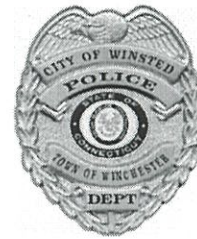
8. DATE APPROVED BY BOARD OF SELECTMEN

\_\_\_\_\_

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer



Town of Winchester~ City of Winsted  
**POLICE DEPARTMENT**  
338 Main St., Winsted Connecticut 06098



TO: Josh S. Kelly, Town Manager  
FROM: William T. Fitzgerald, Jr., Chief of Police  
DATE: April 12, 2022  
RE: Monthly Report – March 2022

I have the following are the monthly activities as to goals and accomplishment achieved by the police department:

**Department Special Considerations:**

- Vacation house check locations and updated weekly listing
- House checks directed patrols and walking patrols when time permits.
- Directed Patrols
- Walking Patrols
- GO 1.3.28 Body Cam Policy new issue
- Department wide mandatory training for all sworn personnel to be issued body cams. This will entail 3 hrs. of training and proficiency test.

**Special Considerations:**

Evening shift had a total of 250 calls for service.

There were 9 arrests: **4** from serving arrest warrants; **2** from suspicious circumstances; **1** from motor vehicle violation; **1** involving a juvenile; **1** Domestic Violence.

**Other Considerations:**

There were **57** Medical Emergencies / Ambulance Request / well-being check calls; **5** Emergency committal/Emotionally Disturbed Person; **14** General Inquiries; **2** Domestic Violence

/ Intimidation complaints; 6 Intrusion Alarms; 14 Suspicious calls; and 16 Disturbance/Loud Noise complaints.

**Medical Drop Off Box**

**Total since Implementation:**

- 985.5 lbs. Ave -Weekly 13.9 lbs.
- Total for Month 2022- 45.8 lbs.

**Overdose Calls**

Calendar Year	OD Calls	Fatal	Narcan Used	
2014	1	0	0	
2015	16	0	0	
2016	25	1	11	36%
2017	31	4	18	19%
2018	14	1	12	-121%
2019	16	2	11	13%
2020	28	5	19	43%
2021	23	4	17	-22%
2022	3	0	3	
	<b>157</b>	<b>17</b>	<b>91</b>	

2/7/2022

**Weekly Calls for Service- Pandemic- Last Month to Analyze**

Monthly	Calls for Service		All Shifts	
	2019	2020		
January	820	626		-24%
February	698	578		-17%
March	575	708		23%
April	673	709		5%
May	798	764		-4%
June	896	870		-3%
July	962	825		-14%
August	943	822		-13%
September	815	693		-15%
October	748	793		6%
November	739	728		-1%

December	658	776	18%
	<b>7928</b>	<b>7388</b>	<b>-7%</b>
	<b>2021</b>	<b>2022</b>	
January	626	716	14%
February	578	675	17%
March	708	711	0%
April			#DIV/0!
May			#DIV/0!
June			#DIV/0!
July			#DIV/0!
August			#DIV/0!
September			#DIV/0!
October			#DIV/0!
November			#DIV/0!
December			
	<b>1912</b>	<b>2102</b>	<b>10%</b>

### **Accomplishments:**

- Officers continue to show enthusiasm and diligent work ethic during calls for service and case work. Excellent professionalism, proficiency, dedication to duty, and teamwork.

### **Roll Call Training**

- Monthly policy review
- Monthly policy reviews completed as directed.
- - Officer Twombly attended shotgun armorer training
- - Officer Failla attended MRT training
- Kinahan- Human Trafficking; Seizure of Electronic Evidence: Protecting First/Fourth Amendment Rights; HB 6004 Training (Diagle Learning Center)
- Whiteley- N/A
- Human Trafficking online training

### **Training Unit**

**March 1, 2022** (& February 28): Sergeants, Patrol Officers and the Detective underwent 2 hours of scenario-based firearms training, including low light and firearms qualification (duty weapon) utilizing the Blue Line Corporation's Mobile Firearms Training Range. The range was trailered to police headquarters and left on site for 2 days. Torrington PD Firearms Instructor Sgt. James Delay assisted as the firearms Instructor. Sgt. Kim Boyne and Chief William Fitzgerald were absent.

**March 2, 2022:** Received word from CT Police Academy that we have two (2) confirmed seats in the 375<sup>th</sup> training class starting June 3, 2022.

**March 3, 2022:** A training notice was submitted to ACO Alicia Campbell informing her of the pending expiration of her current COLLECT/NCIC certification and that mandatory recertification training must be completed on-line no later than 3/25/22.

**March 3, 2022:** Marking cartridges were delivered to the CT. Police Academy for Recruit Abdullah Davranmakel to use for his simunitions firearms training. A duty weapon and ammunition were also dropped for Recruit Rudy David to use for his firearms training.

**March 3, 2022:** Chief William Fitzgerald completed two online trainings through Daigle Learning Center. One training was entitled "*Ct. Juvenile Law: Handling Juveniles*" and the second was entitled "*Rape Crisis/Sexual Assault*"

**March 5, 2022:** A training notice was sent to Act. Sgt. Mike Gagne and Ofc. Brandon Simmons regarding mandatory Emergency Medical Responder (EMR) training for recertification at Waterbury PD, April 11<sup>th</sup> - 13<sup>th</sup>, 2022.

**March 6, 2022:** Sgt. Mark Blanchette completed online training through Daigle Learning Center entitled "*CT Force Investigations for Supervisors*".

**March 7, 2022:** Registered the following personnel for Emergency Medical Responder (EMR) recertification training at Waterbury PD on the following dates: July 13<sup>th</sup>, 14<sup>th</sup>, 15<sup>th</sup> = Sgt. Jason Hermenau, Ofc. Scott Twombly, Ofc. Joshua Blass. August 22<sup>nd</sup>, 23<sup>rd</sup>, 24<sup>th</sup> = Sgt. Kim Boyne, Ofc. Tom Smith, Ofc. Justin Waltzer.

**March 11, 2022:** Recruited the assistance of Arne Meis, President of Winsted Ambulance, to help research Emergency Medical Responder (EMR) training for initial certification for newly hired POSTC certified Officer James Crean.

**March 14, 2022:** Received word from POSTC academy that Ofc. Waltzer did not get a seat in the Triple Instructor Training for handcuffing, Oleoresin Spray and Police Baton scheduled for March 28 - April 1. The class was full; however, another class will be held August 22-26, 2022 which I will register him for.

**March 17, 2022:** A training notice was disseminated to all Winchester PD POSCT certified personnel of the annual training requirements set by POSTC involving Human Trafficking. The training is web-based through Daigle Learning Center and is to be completed no later than April 1, 2022.

**March 17, 2022:** A rifle and shot gun were delivered to CT. Police Academy for recruit Abdullah Davranmakel's use as part of his firearms training.

**March 22, 2022:** Registered Ofc. Justin Waltzer for Breath Alcohol Instructor recertification training May 11<sup>th</sup>, 2022. Training will occur remotely through the DESPP - Division of Scientific Services.

**March 22, 2022:** Reached out to Naugatuck PD training division for assistance in training Ofc. Joy Mikulski and possibly several other personnel in Radar/Laser operation.

**March 27, 2022:** Arranged to have Dr. Mark Kirschner, PhD, ABPP, conduct Mental Health Wellness evaluations on six WPD officers, in order to keep in compliance with Section 16 of the Police Accountability Bill (HB6004). Evaluations to be completed April 1, 2022.

**March 28, 2022:** ACO Alicia Campbell completed COLLECT/NCIC recertification training on-line. Her new certification will expire March 28, 2024.

**March 28, 2022:** A training notice was sent to the following personnel regarding mandatory trainings they are required take in order to comply with POSTC standards for triennial Police Officer recertification. Those people effected are Chief William Fitzgerald, Sgt. Kevin Kinahan, Sgt. Peter Delouis, Acting Sergeant Mike Gagne, Ofc. Scott Twombly, Ofc. Tom Smith, Ofc. John Cummings. The training is web-based through Daigle Learning Center and will include the following topics:

- Human Trafficking (514A) - 1 hour
- Juvenile Law (404) - 2 hrs
- Bigotry and Bias Crimes, Procedural Justice (524, 416) - 3 hrs
- Domestic Violence (607) - 2 hrs
- Understanding Fair and Impartial Policing, Implicit Bias (413, 419) - 2 hrs
- Gangs and Gang Violence (624) - 2 hrs
- Rape Crisis (512) - 2 hrs
- Use of Force – De-escalation (209) - 3 hrs
- CT. House Bill 6004 What Officers Need to Know (201) - 2 hrs
- Social Media and First Amendment Implications (201) - 1.5 hrs
- Seizure of Electronics: Protecting First and Fourth Amendment Rights (208) - 1 hr

Other POSTC mandatory training, not yet available through Daigle, will be done by other means, and will include the following topics.

- Cultural Awareness (412) – 1 hour
- Citizens with Special Needs (410) – 1 hour
- Human Relations (400a) – 2 hours
- De-Escalation (312) – 2 hours
- Body Worn/Dashboard Cameras (502D) – 1 hour

**March 29, 2022:** Newly hired POSTC certified Officer James Crean (formerly from Torrington PD – Retired) was sworn in. He is scheduled to begin an abbreviated FTO program April 4, 2022, working the midnight shift with Sgt. Jason Hermenau.

**March 31, 2022:** Sgt. Kevin Kinahan completed web-based training class through Daigle Learning Center entitled: *“Seizure of Electronics: Protecting First and Fourth Amendment Rights.”*

**March 31, 2021:** Chief William Fitzgerald and Ofc. Scott Twombly completed web-based training through Daigle Learning Center entitled: *“Seizure of Electronics: Protecting First and Fourth Amendment Rights.”*

**March 31, 2021:** Chief William Fitzgerald and Sgt. Kevin Kinahan completed web-based training through Daigle Learning Center entitled: *“Connecticut Legal Update: House Bill 6004”.*

**NOTES:**

RE: Recruit Abdullah Davranmakel

Recruit Abdullah Davranmakel continues his studies at the CT. Police Academy as part of the 373<sup>rd</sup> POSTC basic training session and is expected to graduate April 5th, 2022.

RE: Recruit Rudy David

Recruit Rudy David continues his studies at the CT. Police Academy as part of the 374th POSTC basic training session. His anticipated graduation date is July 28<sup>th</sup>, 2022.

**Functions Assigned:**

Patrol Commander / Final Report Review: 875  
Fleet: 92

**Function Status Update:**

Patrol Commander: No significant information during reporting period.

FLEET: currently waiting for new MDT, bar coded, eticket for main fleet. Axon in Car Dash cameras installed in main and secondary fleet- not operational until MDT's arrive and programmed by Accucom.

**Functions Assigned:**

- (932)- Communications
- (932)- Scheduling
- Officer Cummings assigned to evening shift
- Officer Pietrafesa assigned to evening shift on an as needed basis.

**Function Status Update:**

(932)- Communications- -Continuing to improve relations between PD and LCD.  
Continuing to improve relations between PD and LCD.

**Functions Assigned:** 2nd shift patrol command / school functions and safety programs /DARE / Medical Coordination and training.

**Function Status Update:** Medical supplies restocked, bags gone through. for cars.

## CID

### Special Considerations:

Sgt. Kinahan in charge of evidence management while E/O Whiteley was on two weeks leave.

### Functions Assigned:

Sgt. Kinahan- Supervision, pre-employment background investigations, case management, case assignment; Internal Affairs investigations, policy/use of force review assist

SAO.

2<sup>nd</sup> Detective Position- Unfilled.

E/O Whiteley- Evidence, property management.

### New Cases Assigned:

Sexual assault -adult by adult

Sexual assault (past tense – 26 years ago); adult against child

### Function Status Update:

Sgt. Kinahan- Completed pre-employment background investigation on J. Crean; three (3) use of force evaluations (22-1491, 22-1799, 22-1817); meeting with POSTC on PO David; body camera policy; seize and review video evidence for 22-1491; three video/photo/telephone call evidence requests from SAO; close out two sexual assault cases due to lack of cooperating witnesses (22-1136, 22-1156); arrest made in child abuse investigation (22-287).

E/O Whiteley- Evidence returns, processing. Drug box clean out: 17.6 lbs.

## TRAFFIC

For the month of March 2022, the Winchester Police Department had a total of **61** motor vehicle stops. There were **4** misdemeanor summonses issued **8** infractions issued, **22** written warnings, and **24** verbal warnings issued.

There was a total of **27** motor vehicle crashes.

There were **6** parking tickets issued.

- Field notes of surveillance
- Confidential Informant documentation
- Daily financials in recorded buy money
- Search and Seizure warrant
- Execution Report
- Photo Report of Execution

**DARE/Crime Prevention-** Off. Pietrafesa instructor for all schools for DARE. Sgt Varasconi retirement. Will certify another officer when staffing levels are achieved.

**Juvenile Unit Liaison-** Nothing to report

**Animal Control**

Animal Complaints	14
Dog Bites	2
Quarantine Animals	2
Follow Up Investigations	5
Barking/Roaming Dogs Complaints	15
Wildlife Calls	8
Written Warning Issued	1
Verbal Warning Issued	4
Infractions Issued	1

**Monthly Overtime Cost Analysis: Fiscal Year**

2021-2022	Amount	HOLIDAYS	TRAINING	Marine Patrol	DUI Grant Click it Ticket	Special Detail	Cover Dispatch	Cover LCD	COVID 19	ACTUAL OT
Month										
July	\$33,804.04	\$4,875.84	\$2,486.09	\$1,790.33	\$0.00	\$1,364.10	\$560.74	\$0.00	\$0.00	\$22,726.94
August	\$32,543.84	\$420.56	\$729.29	\$1,874.55	\$0.00	\$2,133.82	207.27	\$0.00	\$0.00	\$27,178.35
September	\$24,355.97	\$4,405.43	\$1,292.24	\$762.77	\$0.00	\$0.00	\$3,406.35	\$0.00	\$0.00	\$14,489.18
October	\$35,259.26	\$5,657.33	\$1,413.18	\$0.00	\$0.00	\$1,297.16	\$0.00	\$0.00	\$0.00	\$26,891.59
November	\$33,488.99	\$7,485.63	\$2,954.42	\$0.00	\$0.00	\$1,799.55	\$477.35	\$0.00	\$0.00	\$20,772.04
December	\$48,187.04	\$14,653.47	\$12,250.11	\$0.00	\$1,249.64	\$528.86	\$891.86	\$0.00	\$605.71	\$18,613.10
January	\$43,038.84	\$11,964.04	\$6,214.35	\$0.00	\$0.00	\$0.00	\$382.94		\$243.11	\$24,477.51
February	\$25,934.77	\$4,376.01	\$6,317.97	\$0.00	\$0.00	\$0.00	\$379.20	\$0.00	\$0.00	\$14,861.59
March	\$23,430.20	\$6,827.38	\$4,547.16	\$0.00	\$0.00	\$54.26	\$0.00	\$0.00	\$0.00	\$12,001.40
April										

May

June

	\$300,042.95	\$60,665.69	\$38,204.81	\$4,427.65	\$1,249.64	\$7,177.75	\$6,305.71	\$0.00	\$848.82	\$182,011.70
Ave	\$33,338.11	\$6,740.63	\$4,244.98	\$491.96	\$138.85	\$797.53	\$700.63	\$0.00	\$94.31	\$20,223.52

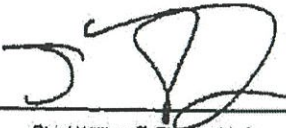
Majority of OT was due to use cover vacation, sick leave , retirements.

**Calls For Service- Calendar Year- Shifts**

	Days	Evening	Mid	Total	Ave
<b>2022</b>					
January	291	233	192	<b>716</b>	<b>239</b>
February	307	207	160	<b>674</b>	<b>225</b>
March	320	250	141	<b>711</b>	<b>237</b>
April				0	#DIV/0!
May				0	#DIV/0!
June				0	#DIV/0!
July				0	#DIV/0!
August				0	#DIV/0!
September				0	#DIV/0!
October				0	#DIV/0!
November				0	#DIV/0!
December				0	#DIV/0!
	918	690	493	<b>2101</b>	<b>700.3</b>

Monthly Ave	306	230.0	164.3333	175.1	233.4
Weekly Ave	76.5	57.5	41.1	43.8	58.4
Daily Ave	9.6	7.2	5	5.5	7.3
Per Off Shift	3.2	2.4	1.7	1.8	2.4
Meal break	1				
Shift Hrs	8				
Free time	1				
Est Call Time					
Per	3				
Proactive					
Time	1				
Report Time					
est	1.5				
Prelim Invest	1.5				
	<b>8</b>				

Respectfully Submitted,



Chief William T. Fitzgerald, Jr

Chief William Fitzgerald

CONFIDENTIAL

## MONTHLY STATUS REPORT

Month Ending March 31, 2022  
Function: Fire Marshal's Office  
Function Head: Steven J. Williams Fire Marshal  
Hours per Week: 35  
Finances: YTD Budget: Under Building Dept. Budget

### **FIRE DEPARTMENT RESPONSES:**

23 Hinsdale Avenue porch fire

### **INSPECTIONS:**

- 2 Fire code inspections of apartments during rental C.O. inspections
- 2 Annual inspections for renewal of Liquor License at local restaurants
- 1 Inspection of pressure test on new sprinkler system (Hinsdale School)
- 1 Above Ceiling inspection of rooms in Hinsdale School
- 1 Meeting with property owner on fire code violations (183 Main Street)
- 3 Meetings with contractors on construction projects
- 1 Inspection of new fire doors at 175 Main Street
- 2 Inspections and testing of fire suppression system for new hood system Noujaim's
- Annual fire code inspection multifamily residence

### **ENFORCEMENT ACTON:**

- 1 Abatement order issued for fire code violations in multifamily home.

### **PLAN REVIEWS:**

- Resubmitted plan review for banquet room at 32 Lake Street

### **REQUIRED INSERVICE TRAINING FOR FIRE MARSHAL CERITIFICATION:**

- 3/1 and 3/8/22 Hoarding and Interfacing with CSP FEIU (3 credits)
- 3/2 and 3/9/22 Mixed occupancy requirements of the 2021 IBC (3 credits)
- Credit hours for this month 6 Total credit hours for this cycle 13

### **CURRENT STATUS OF OFFICE:**

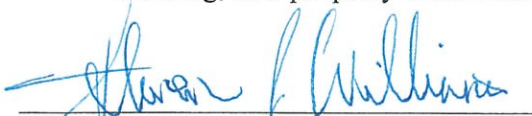
- The Fire Marshal's Office continues to work to complete required inspections within the time allotted for the office, giving preference to completing liquor license and annual licensing inspections in an expedient manner.

### **NEXT STEPS:**

- The office continues inspections of residential occupancies of 3 family or more for 2022.
- The office continues inspections for liquor license renewals and other licensing inspections.

### **ISSUES (WITH SUPPORTED RESOLUTION):**

- The Housing Inspector position needs to be filled to handle rental C.O. inspections, housing, and property maintenance complaints the office receives.

  
Steven Williams  
Fire Marshal

DESCRIPTION	ORIGINAL BUDGET	CURRENT BUDGET	EXPENDITURES	ENCUMBRANCES	REMAINING BUDGET	PERCENT USED
190 DEPT 110 BOARD OF SELECTMEN						
0110-190-0000-0000 ADMINISTRATIVE SALARIES	7,500.00	7,500.00	5,541.49		1,958.51	73.9 %
0110-193-0000-0000 SECRETARIAL/SUPPORT STAFF	5,000.00	5,000.00			5,000.00	.0 %
0110-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTI	7,696.00	7,696.00	7,696.00			100.0 %
0110-814-0001-0000 NW HILLS COUNCIL OF GOVT	8,483.00	8,483.00	8,483.20		.20-	100.0 %
0110-814-0002-0000 NORTHWEST CT CHAMBER	225.00	225.00			225.00	.0 %
0110-814 TOTAL FOR MEMBERSHIP DUES & SUBSCRIPTI	16,404.00	16,404.00	16,179.20		224.80	98.6 %
0110-835-0000-0000 CONTINGENCY	20,000.00	20,000.00	14,635.00	250.00	5,115.00	74.4 %
0110-841-0001-0000 WINCHESTER 250 COMMITTEE	15,795.00	15,795.00	738.95		15,056.05	4.7 %
0110-898-0000-0000 SOFTWARE AGREEMENT/SUPPORT	1,500.00	1,500.00			1,500.00	.0 %
0110-900-0001-0000 FRINGE BENEFITS - FICA	956.00	956.00	424.18		531.82	44.4 %
110-----DEPT TOTAL	67,155.00	67,155.00	37,518.82	250.00	29,386.18	56.2 %

43.8% Remaining