



TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING
Regular Meeting Agenda
November 01, 2021-7:00PM
P. Francis Hicks Room
Streamed live on YouTube and Channel 194

1. **CALL TO ORDER** (Turn your cell phones off)
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA REVIEW**
4. **APPROVAL OF MINUTES**
 - A) Minutes of Regular Meeting on October 18, 2021
 - B) Minutes of Special Town Meeting on October 18, 2021
5. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
6. **TOWN MANAGER'S REPORT**
7. **CORRESPONDENCE**
8. **BOARDS AND COMMISSIONS**
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
 - A) 21-74 Proposed Line-item Transfer (Town Manager Kelly)
 - B) RRDD1 issues with MIRA
 - C) 21-75 Proposed Line-item Transfer (Town Manager Kelly)
 - D) CARES ACT Expenditures
 - E) 21-76 Refunds as Recommended by Collector of Revenues (Town Manager Kelly)
 - F) Expenditures from BOS Contingency Fund for Winter Main Street Decorations
11. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
12. **SELECTMEN'S COMMENTS AND REPORTS**
13. **ADJOURNMENT**

FILED
TOWN CLERK'S OFFICE

OCT 29 2021

SHEILA S. SEDLACK
TOWN OF WINCHESTER, CT

Winchester 250th Anniversary 1771-2021

Town of Winchester
Board of Selectmen
Regular Meeting
October 18, 2021

Item 1. Call to Order

Meeting called to order at 7:04 p.m. by Mayor Perez.

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez and Sel. Sedlack, Town Manager, Josh Kelly and Financial Director, Bruce Stratford.

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

Item 3. Adjourn to Special Town Meeting.

Motion by Sel. Arcelaschi, seconded by Sel. Bird

That the Board of Selectmen recess to the scheduled Special Town Meeting at 7:11 p.m.

UNANIMOUS

Meeting reconvened at 7: 25 p.m.

Item 4. Agenda Review NO CHANGE

Item 5. Approval of Minutes

A). Minutes of Regular Meeting on October 4, 2021.

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi

To approve the minutes of the October 4th. regular meeting.

UNANIMOUS

Item 6. Citizens' Comments: NONE

Item 7. Town Manager's Report

The Town Manager presented to the board an update regarding blight, COVID-19, Finance Director search, Economic Development, Housing Plan, equity date, International City Managers' Association along with an update to the Noise Ordinance.

Item 8. Finance Director's Report

Revenues and expenditures through September 30th. Tax collections and the General Fund are in line with last years.

Item 9. Correspondence NONE

Item 10. Boards and Commissions

Sel. Sedlack placed into consideration Troy LaMere (U) as an Alternate member of the Board of Assessment Appeals term to expire 3/2024.

Sel. Sedlack placed into consideration Tim McGrane (U) as a member of the Recreation Board term to expire 4/2027.

Sel. Sedlack, placed into nomination Leeanne Marvin (D) as a permanent member of the Inland Wetland Watercourses term to expire 4/2024.

Sel. Sedlack, placed into nomination Sandra Griswald (D) as an Alternate member of the Zoning Board of Appeals term to expire 12/2026.

The Board acknowledged the resignations of Cathy LaCasse (U) of the Recreation Board as a permanent member, term would have expired on 4/2027 and Jim Welton (R) as a permanent member of the Economic Development Commission term would have expired on 4/2023 and thanks them for their service.

Item 11. Unfinished Business

A). 21-58b Consider/Possibly Act on Proposed Amendments Ordinance #195 "Noise Ordinance"

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the amendments to ordinance Sec. 195. and to adopt it as amended.

UNANIMOUS

Item 12. New Business

A). 21-70 Request for Easement at West Wakefield Blvd. (Town Manager Kelly).

Motion by Sel. Sedlack, seconded by Sel. Groppo.

I move that the Board of Selectmen refer the Preusses' request to the Town Attorney for review and written opinion.

UNANIMOUS

B). 21-71 Resolution Authorizing Town Manager to sign documents for State of CT-DEEP

Homeland Security Funds (Town Manager Kelly)

Motion by Sel. Arcelaschi, seconded by Sel. Bird.

I move that the Board of Selectmen approve proposed Resolution No. 21-19 supporting the authorization for the Town Manager, to sign documents to enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate.

UNANIMOUS

RESOLVED, that the Town of Winchester may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER Resolved, that Joshua S. Kelly, as Town Manager of the Town of Winchester, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Winchester and to do and perform all acts and things which he shall deem necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

C). 21-72 Request for Authorization to Submit Brownfields Grant Application (Town Manager Kelly).
Motion by Sel. Sedlack, seconded by Sel. Bourque

I move that the Board of Selectmen authorize the submission of a 2021 Municipal Brownfield Grant Program Application to the Connecticut Department of Economic and Community Development., in partnership with the owners of 10 Bridge Street for the assessment and remediation of environmental contamination found at that location, and that the Town Manager, Josh Kelly, be authorized to sign any and all forms required for the execution of this grant application submission.

UNANIMOUS

D). 21-73 Refunds as Recommended by Collector of Revenues (Town Manager Kelly).

Motion by Sel. Arcelaschi, seconded by Sel. Groppo

I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenues, Halaree Monnerat, in the amount of \$5,712.77.

UNANIMOUS

Item 13. Citizens Comments NONE

Item 14. Selectmen's Comments and Reports.

Sel. Bouchard gave an update regarding the defective lights that run along Main Street

Item 15. Adjournment

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi

To adjourn the meeting at 8:10 p.m.

UNANIMOUS

ATTEST:

ATTEST: Sheila S. Sedlack, CCTC, CMC

Special Town Meeting
Town of Winchester
October 18th. 2021

Item 1. Call to Order

The Meeting was called to order at 7:05 p.m. by Mayor Perez

All Selectmen present.

Motion by Sel. Arcelaschi, seconded by Sel. Bird.

To appoint Mayor Perez as moderator of this meeting.

UNANIMOUS

1). The call of the meeting was read into the minutes.

The Legal Voters of the Town of Winchester and those entitled to vote in meetings of said Town are hereby warned and notified that a Special Town Meeting of said Town will be held in the P. Francis Hick's Room, Town Hall, 338 Main Street, in the Town of Winchester, CT on Monday, October 18, 2021, p.m. for the following purposes:

"SHALL THE TOWN OF WINCHESTER AUTHORIZE THE RELEASE OF THE DECLARATION AND GRANT OF CONSERVATION EASEMENT HELD BY THE TOWN OF WINCHESTER FILED IN VOLUME 366, PAGE 1124, RELEASE THE DRAINAGE EASEMENT IN VOLUME 366, PAGE 1144. RELEASE A SURETY BOND AGREEMENT IN VOLUME 366 PAGE 1157, ON PROPERTY KNOW AS" PLATT HILL LAND, LLC ALSO KNOWN AS ROSGEN PROPERTY" AND RELEASE THE DECLARATION AND GRANT CONSERVIATION EASEMENT, ALL HELD BY THE TOWN OF WINCHESTER?"

2). TAKE ANY ACTION DEEMED NECESSARY

The Town Manager, Josh Kelly, invited one of the developers to speak a little about the proposed development and what plans they have for the site, then he can fill in any gaps from the Town's perspective.

Discussion took place.

Motion by Sel. Perez, seconded by Sel. Bourque

Move that the Town Meeting release separation and grant of conservation easement held by the Town of Winchester on file in volume 366, page 1124 of the Winchester Land Records and the Town Meeting release the Drainage Easement held by the Town of Winchester on file in volume 366, page 1144 of the Winchester Land Records and convey such interest back to Platt Hill Land, LLC also known as Rosgen Property.

UNANIMOUS

Motion by Sel. Bird, seconded by Sel. Groppo.

To adjourn the meeting at 7:25 p.m.

UNANIMOUS

ATTEST: Sheila S. Sedlack, CTCA, CMC



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

TO: Board of Selectmen
FROM: Josh Kelly, Town Manager
SUBJECT: Manager's Report – November 1, 2021
DATE: November 1, 2021

Here are few updates on the past two weeks in Town Hall:

- **508 Main Street:** A Request for Qualifications (RFQ) has been posted on the Town's website in an effort to see if there is anyone in the local area interested in redeveloping the site. We will accept proposals through December 22nd (60 days from the first date of advertisement) and know before the new year whether we have viable redevelopment proposals to consider.
- **American Rescue Plan Act (ARPA):** A proposal for how to allocate the first tranche of these funds has been developed and will be delivered to you prior to your next Board of Selectmen meeting later in November.
- **Blight:** Letters continue to be sent out regarding properties that are exhibiting elements of blight under the new Anti-Blight Ordinance that was adopted last month.
- **Communities Challenge Grant:** I am planning to have the Town apply for a Communities Challenge grant, a competitive grant offered by DECD that can provide municipalities with between \$1 million to \$10 million to "improve livability, vibrancy, convenience, and appeal of communities throughout the state." Once a full proposal has been developed, I will bring it forward to the Selectmen for a letter of support. Please send any ideas regarding what projects should be included in this grant application to me at your earliest convenience.
- **Human Resources:** I am excited to announce the hiring of Lauren Dombrowski to the full-time Assistant Town Clerk position.
- **Main Street:** The poles on Main Street are being painted by Eversource at no cost to the Town. Many thanks to Selectman Candace Bouchard for organizing that effort.
- **Noise Ordinance:** The Police Department has now acquired the decimeters they require to enforce the newly-adopted Noise Ordinance and are prepared to enforce the new policy.
- **Ordinances:** Our responses to the questions that General Code had sent us as part of the ordinance codification process have been sent back to General Code for their review, along with the two newly-adopted ordinances. We will see a revised draft of the code that they are developing for us in the spring.

Here are a few upcoming events to mark on your calendars:

Winchester 250th Anniversary 1771-2021

- Monday, November 1: Board of Selectmen Meeting
- Tuesday, November 2: Election Day
- Saturday, November 13: Winchester 250 Opening Ceremony & *Winchester/Winsted: A Town of Resilience* Performance
- Monday, November 15: Board of Selectmen Meeting

Respectfully submitted,



Joshua Steele Kelly
Town Manager

CC: Terry Hall, Administrative Assistant

Winchester 250th Anniversary 1771-2021

Boards & Commissions

NOMINATIONS

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Term Dates	Appointing Authority
11/01/2021	William Hudock	Torrington Area Health District Board	D	Permanent	4/2024	BOS
11/01/2021	Brian Sundie	Recreation Board	R	Permanent	4/2027	BOS

APPOINTMENTS

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Term Dates	Appointing Authority
11/01/2021	Troy LaMere	Board of Assessment Appeals	R	Alternate	3/2021	BOS
11/01/2021	Tim McGrane	Recreation Board	U	Member	4/2027	BOS
011/01/2021	Leeanne Marvin	Inland Wetland and Watercourses	D	Member	4/2024	BOS
11/01/2021	Sandra Griswold	Zoning Board of Appeals	D	Alternate	12/2026	BOS

RE-APPOINTMENT

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Next Term Exp	Appointing Authority
11/01/2021	Willard Platt	Planning & Zoning Commission	U	Member	10/2026	BOS
11/01/2021	Kevin O'Connell	Economic Development Commission	D	Alternate to Permanent member	4/2023	BOS
11/01/2021	Jim Welton	Economic Development Commission	R	Permanent Member to	4/2026	BOS

Boards & Commissions

				Alternate member		
11/01/2021	Anthony Paige	Housing Authority	D	Chairman	4/2026	BOS

RESIGNATION

Date	Name	Board/Commission	Party Affiliation	Permanent/ Alternate	Next Term Exp	Appointing Authority
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APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION

WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713

www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING: Torrington Area Health District Board

NAME: William (Bill) Hudock

ADDRESS: 232 Grantville Road, P.O. Box 187, Winchester Center, CT 06094

HOME PHONE #: 860.738.9748 CELL PHONE #: 410.707.1972 E-MAIL: whudock@gmail.com

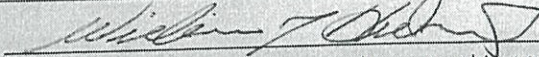
ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: Town of Mansfield, CT – Town Council, Planning and Zoning Commission, Inland Wetlands Commission, Zoning Boards of Appeal, Justice of the Peace, Moderator-Annual Town Meeting, Strategic Planning Committee

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST: I am a former health insurance executive, mental health provider executive, and Senior Public Health Advisor with the federal government. I currently consult with states, providers and payers on how to increase the effectiveness, sustainability, access and scalability of behavioral health systems. I seek to support the interests of the town and region's public health through this representation.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? no

Name: William Hudock

Signature:  Date: 10/24/2021

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To: Town Manager 338 Main St. Winsted CT 06098 townmanager@townofwinchester.org

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Recreation Board

NAME: Bryan Sundie

ADDRESS: 152 Spencer Hill Rd


HOME PHONE #: _____ CELL PHONE #: 860 440 3068 E-MAIL: bsundie@yahoo.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: Winchester/Winsted Youth Soccer Board

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:
Communications, good understanding/experience in all levels municipal and state government.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? _____ Name: _____

Signature: 

Date: 7-19-21

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

**APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT**

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Board of Assessment Appeals

NAME: Troy Hammer

ADDRESS: 51 Morgan Drive

HOME PHONE #: _____ **CELL PHONE #:** 860-806-1581 **E-MAIL:** troy.hammer@att.net

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: WFD 9 years Planning + Zoning dist current

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I like to give back to the town

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? no **Name:** _____

Signature: Troy Hammer **Date:** 9/21/2001

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Rec Board

NAME: Timothy R. McGrane

ADDRESS: 234 Oak Street Winsted CT 06098

HOME PHONE #: — CELL PHONE #: 860-806-7166 E-MAIL: timmcgrane11@gmail.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: Soccer Coach

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

Currently youth soccer coach and would like to be more involved in youth activities

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? yes Name: Kurt Williams

Signature: [Handwritten Signature] Date: 10-12-2021

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

APPLICATION FOR CONSIDERATION RECREATION DEPARTMENT – TOWN OF WINCHESTER

Position sought: Rec Board Member

Instruction to applicant: This application for consideration shall be completed by the applicant whose name appears below. The applicant shall complete all sections and submit additional documents or records as stated within the position announcement. Within this application, you must provide information which demonstrates that you meet the minimum qualifications as stated within the position announcement. You must submit the completed application by mail to:
**Winchester Recreation
 338 Main St. 3rd fl
 Winsted, Connecticut 06098**

Identification: McGrane Timothy R
 Last Name First Name Middle Initial

234 Oak Street
 Street Address

Winsted CT 06098 860-806-7166
 Town State Zip Code Telephone

Status: Are you an honorably discharged American Military Veteran? no
 (If "yes", submit copy of DD-214 with this application)

Are you domiciled within the Town of Winchester at this time? yes

Are you an American citizen or resident alien authorized to work in the United States? yes
 (If resident alien, attach copy of visa and/or work authorization)

Has the Town of Winchester ever employed you? no
 (If "yes", provide details on a separate page attached to this application)

References: Provide the name, address and telephone number of three (3) individuals who have knowledge of your qualification and fitness for this position.

Name	Address	Telephone	Nature of Association
<u>Kurt Williams</u>	<u>Glendale Ave</u>	<u>860-519-2798</u>	
<u>Terry Hall</u>	<u>Ramsgate Lane Barkhamstead</u>	<u>860-480-0254</u>	
<u>Kevin Lilly</u>		<u>860-309-8734</u>	

Meeting the Minimum Qualifications: Within this section, you are to detail your educational, employment and licensing which meet the minimum requirements as stated in the position announcement.

EDUCATION: Do you possess a high school diploma or equivalency diploma? yes
 If "yes", attach a photocopy and identify the issuing location below:

The Gilbert School Winsted CT 2001-2006 2006
 Name of School Location by Town and State Dates Attended Graduation Year

POST-SECONDARY EDUCATION: Record your attendance and/or completion of college, technical school or specialized training in the spaces below:

Name of School Location by City and State Course of Study Date Completed

You are required to submit a certified copy of any transcript or a request for a transcript from the school attached to this application to meet any educational/training minimum position requirement.

LICENSES/CERTIFICATES: Record your possession of licenses or certificates which you hold that are required within the position announcement. (Attach photocopies of each license to this application)

License/Certificate Type Issuing Authority Date Issued Date Expires Identifying #

EMPLOYMENT: Record the verifiable employment, which demonstrates your meeting the stated minimum requirements for the position applied for:

Employer McGrone's LLC Address 234 Oak Street Winsted CT
 Telephone 860-806-7166 Supervisor Tim McGrone Position owner
 Dates of Employment: from 9-1-2020 to Present May we contact this employer? yes
 Describe your duties: Organize, Price Jobs, Construct, Billing

Employer McGrone's Restaurant Address 37 Park Place
 Telephone 860 238-7828 Supervisor Tim McGrone Position manager
 Dates of Employment: from 6-1-2017 to 9-1-2020 May we contact this employer? yes
 Describe your duties: Cook, manage staff, Billing, clean, stock

Employer _____ Address _____
 Telephone _____ Supervisor _____ Position _____
 Dates of Employment: from _____ to _____ May we contact this employer? _____
 Describe your duties: _____

Possession of other required skills or qualifications:

Within the space below, your are requested to describe your verifiable skills not described in other sections of this application such as computer skills, familiarity with types of equipment or tools.

Additional Information: Within the space below, you may provide additional information or answers to questions within this application: _____

The Town of Winchester is an Equal Opportunity employer that maintains a drug free workplace.


Upon prior notice by applicants, the Recreation Department shall provide reasonable accommodation to candidates who require it to participate in employment consideration/testing.

The Town of Winchester and the Recreation Department may require applicants to submit to physical, polygraph or other examination in addition to a background investigation, including fingerprinting upon the offer of employment, prior to appointment. The cost of such testing shall be borne by the Town of Winchester.

Authorization and Waiver: I, the undersigned applicant, authorize the Civil Service Commission and the Town of Winchester to make inquiries with regard to my fitness and qualifications for employment. I specifically authorize and release the Town of Winchester, its employees, agents, assigns and officers to obtain my employment records and to verify any element of this application. Photocopies of this release shall be considered as originals. This authorization shall expire one (1) year from the date below. I release said employees, officers, agents or assigns of the Town of Winchester for any damage or issue arising from any inquiry.

Certification: I, the undersigned applicant for consideration, have personally completed all entries within this application, have read and understand this application. I have provided accurate and complete information/ responses to all questions. I understand that this application shall be retained permanently by the Civil Service Commission and shall be incorporated into a permanent personnel file upon appointment to town service.

Timothy R. McGrane
Applicant's Name Printed


Applicant's Signature

10-12-2021
Date Signed

Documents attached to this application by the applicant: Please enter in the spaces below, the forms, documents or certificates which you are submitting with this application. If none, state so.

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

THIS FORM SUPERCEDES ALL PRIOR APPLICATION FORM – MAKE NO ENTRIES BELOW

Date Received: _____

Review date: _____

ACCEPTED: _____

REJECTED: _____

Interview Date: _____

The candidate named within was appointed to the position of _____

On _____ by _____

Appointed Authority

The Gilbert School

Winsted



Connecticut

This Certifies That

Timothy Richard McGrane

has completed the course of study prescribed by

The Gilbert School

Given at Winsted, Connecticut, this month of June, 2006

Steven A. Sedlack

Chair of the School Corporation

David G. Cheney

Superintendent

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION

WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Inland and Wetlands

NAME: Leeane Marvin

ADDRESS: 126 Walnut St. Winsted CT

HOME PHONE #: _____ CELL PHONE #: 860-205-4402 E-MAIL: leeane.marvin@uconn.edu

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: N/A

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST: I am very interested in volunteering for the inland/wetland commission board position. I would love the opportunity to continue learning about our natural resources in Winchester, and to also become more involved in my community. I would like to apply what I have learned in school while making a positive impact on the environment. Thank you very much for your time and consideration.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? Wetlands Name: Pam Colombie

Signature: Leeane Marvin Date: 9/21/2021

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

Leeane C. Marvin

126 Walnut St, Winsted, CT 06098
Cell: 860-205-4402 leeane.marvin@uconn.edu

OBJECTIVE

To obtain a position that works towards protecting and advocating for the natural resources, soils, forests and wetlands of Connecticut .

EDUCATION AND TRAINING

University of Connecticut

Spring 2019- 2021

Bachelor of Science

Natural Resources and the Environment

College of Agriculture, Health and Natural Resources- Sustainable Forest Resources Concentration

Northwestern CT Community College

Spring 2014 - 2018

Associate in Science – Environmental Science

Animal Behavior College

Graduated 2009 with honors, Professional Dog Trainer Certificate

Continuing Education Courses:

Training Shelter Dogs – September 7, 2011

The Art of Selling and Teaching Private Lessons – October 12, 2011

Academic Awards

- Epsilon Pi Tau Honor Society (2016-present)
- The Alison Varian Memorial Award (2017) - honoring advocate for the preservation of waterways and marine life.
- Regina M. Duffy Scholarship (2018)
- Connecticut Tree Protective Association Arborist Scholarship (1/16/2020)

PROFESSIONAL EXPERIENCE

Department of Energy and Protection - Pleasant Valley, Connecticut

Seasonal Forestry Assistant – Western District

5/7/21- Present

- Forest inventory and assessment
- Boundary line delineation
- Invasive species removal
- Monitoring and sample collections of southern pine beetle trap
- Participated in biological control – release of beneficiary beetles to combat Hemlock wooly adelgid
- Completed seasonal fire training
- GPS data collection and GIS application
- Monitoring the public's use of Connecticut's forests
- Assisting in timber sale planning and monitoring timber harvest
- Completed an Avenza mapping workshop

**Great Mountain Forest – Norfolk, Connecticut
Forestry Internship**

6/2020- 9/2020

- Moose census trail camera project
- Red Spruce plots- indicator species
- Dendrology and silviculture instruction
- Boundary line delineation
- Trail and road maintenance
- GPS data collection and GIS application

**Farmington River Coordinating Committee
Assistant River Steward**

6/1/2019- 8/25/2019

- Community outreach and education
- Extensive river clean up
- Advocated for the health and well – being of the Farmington River

Northwestern CT Community College

9/18-11/18

Educational Assistant - Ecology

- Assist with outdoor labs and fieldtrips.

Deeply Rooted Farms, Harwinton, CT

4/2014 -- 9/2019

Farm Supervisor

- Responsible for managing the Farm Stand
- Field work supervisor
- Assisting with Farmers Markets
- Planting annual crops – Christmas trees and strawberries
- Harvesting crops – strawberries, raspberries, pumpkins, and Christmas trees

Holcomb Farm, Granby

9/2013 – 11/2013

- Field work
- Harvesting Crops

K-9 Solutions, Canton, CT

9/2010 – 2/2014

Dog Trainer

- Teaching and assisting all training classes including: Puppy, Basic 101 and 102Agility, Mix It Up, and Therapy Dog Class.
- C.G.C. Evaluator, AKC STAR Puppy test, and play session evaluator.

Marketing Office Elmendorf AFB, Anchorage, AK

3/2006 – 11/2007

Marketing Distributer

- Distributing marketing brochures and advertisements
- Running Office Machinery
- Completing Marketing Orders
- Customer Service

VOLUNTEER WORK

The Connecticut Agricultural Experiment Station

12/30/20

I worked with Joseph Barsky and his team to collect field data on a site in Winsted CT.

Pearson School Winsted CT

2016 – 2019

I have been doing an annual Earth Day lesson and project at my son's class. I have taught lessons on pollinators, sunflowers, the Redwood Forest and starting seeds for planting. I also made the children power points on how to reduce carbon footprint.

Winchester Earth Day Clean Up

2016

My family and I have participated in the town wide clean up. I also do neighborhood clean-ups on my own.

Northwestern CT Community College

2016

My children and I participated in a project organized by the Farmington River Watershed Association. A native species garden was designed around a newly constructed bioswale. We participated in planting bushes and shrubs that are beneficial to species in our area.

Guiding Eyes for the Blind

2010 - 2013

I raised three Labradors for Guiding Eyes for the Blind. I was the personal relations coordinator for the northwest region of CT.

REFERENCES

Name	Phone Number
Jody Bronson	860-542-5422
Jon Sederquist	860-921-3434
Tara Jo Holmberg	tholmberg@nwcc.commnet.edu
Thelxi Gladstone	860-309-7068

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission members.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING: Any land use board
P+Z / Zoning Appeals / Wetlands also
Appointment or Conservation

NAME: Sandra M Griswold

ADDRESS: 89 Stanton Ave Winsted CT 06098

HOME PHONE #: 379 2344 CELL PHONE #: 307 7453 E-MAIL: gris2504@sbcglobal.net

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: Jurat / Commission

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST: real estate professional (Mark Jones 12 yrs)
most of my career 30+ years in Pa. Chief Dept @
Worcester Mtg last ten. Now retired

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? yes Name: Steve Sedwick

Signature: Sandra M Griswold Date: 9/24/2021

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

Terry Hall

From: Josh Kelly
Sent: Wednesday, October 20, 2021 8:39 AM
To: Terry Hall
Subject: FW: P&Z Commission Reappointment

Hi Terry,

FYI

*Joshua Steele Kelly
Town Manager & CEO
Town of Winchester, CT*

*Connect with the Town online:
[Facebook](#) | [Nextdoor](#) | [YouTube](#)
[Instagram](#) | [Twitter](#) | [LinkedIn](#)*

From: Terry and Willie Platt <wrplatt@snet.net>
Sent: Thursday, October 14, 2021 8:23 PM
To: Josh Kelly <jskelly@townofwinchester.org>
Subject: P&Z Commission Reappointment

Warning! This message was sent from outside your organization and we were unable to verify the sender.

[Allow sender](#) | [Block sender](#)

I am interested in reappointment to this board.

Willard Platt

Email: wrplatt@snet.net

Phone: 860.379.0017

Cell: 860.605.0733



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street
WINSTED, CONNECTICUT 06098

September 27, 2021

Kevin O'Connell
233 Colebrook Road
Winsted, CT 06098

Dear Kevin,

Following the resignation of Jim Welton as a regular member of the Economic Development Commission on September 21, 2021, Chair Dennis Dressel asked that I consider promoting you from an alternate position on the Commission to a regular position. I hereby appoint you to that regular position for the duration of the vacancy's unexpired term. Please reach out to Terry Hall in my office to confirm the length of that unexpired term, and please see Sheila Sedlack in the Town Clerk's Office to get sworn in to your new position.

Respectfully submitted,

Joshua Steele Kelly
Town Manager & CEO

Winchester 250th Anniversary 1771-2021



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

September 27, 2021

Jim Welton
854 E Wakefield Blvd
Winsted, CT 06098

Dear Jim,

Following your resignation as a regular member of the Economic Development Commission on September 21, 2021, former alternate Kevin O'Connell has been appointed to fill that vacancy, which has in turn created a vacancy for an alternate member. At your request, and with the support of the Chair, Dennis Dressel, I hereby appoint you to fill the alternate vacancy left by Kevin O'Connell for the duration of that unexpired term. Please reach out to Terry Hall in my office to confirm the length of that unexpired term, and please see Sheila Sedlack in the Town Clerk's Office to get sworn in to your new position.

Respectfully submitted,

Joshua Steele Kelly
Town Manager & CEO

Winchester 250th Anniversary 1771-2021

10/27/2021 10:00 a.m.

Town Manager's office received a phone call from Anthony Paige asking to be reappointed to the Housing authority for another term to expire 4/2026.

Respectfully,

Terry Hall

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-74

Date: November 01, 2021

Topic: New Business (A)- Proposed Line-Item Transfers (with attachments)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 914.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS When any department, commission, board or officer shall desire to secure a transfer of funds in its or his appropriation from funds set apart for one specific purpose to another, before incurring any expenditure therefor, such department, commission, board or officers shall make application to the Town Manager, whose duty it shall be to examine the matter, and upon approval of the Board of Selectmen, such transfer may be made. But not otherwise.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover FY22 year-end deficits.

Fiscal Implications:

FROM: Recreation (1-812-194-0000)			
<u>Line</u>		<u>Description</u>	<u>Amount</u>
1-812-194-0000		General Labor	\$6000
TO: Recreation (1-812-827-0000)			
<u>Line</u>		<u>Description</u>	<u>Amount</u>
1-812-827-0000		Maintenance of Grounds	\$6000

Recommended Motion: I move that the Board of Selectmen approve the line-item transfers from \$6000 General Labor (1-812-194-0000) to \$6000 Maintenance of Grounds (1-812-827-0000)



In accordance with Section 914, Finance Director Bruce Stratford has requested a transfer of funds to cover charges for safety equipment at ballfields and bleacher defender to keep fans safe from foul balls from field to field,

Fiscal Implications: none

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

Recreation

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$6000.00

ACCOUNT(S) TRANSFERRED FROM:

ACCOUNT(S) TRANSFERRED FROM:	DEPT#	OBJECT#	OBJECT#	AMOUNTS
1-812 194 0000	812	194	0000	\$6000.00

ACCOUNT(S) TRANSFERRED TO

ACCOUNT(S) TRANSFERRED TO	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
1-812 827 0000	812	827	0000	\$6000.00

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Rain Days from Lifeguards beach closed 8 days in July.
Plan to purchase safety equipment at ballfields Bleacher Defender to keep fans safe from foul balls one field to next.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:

10/18/21

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

10/19/21

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

Terry Hall

From: Josh Kelly
Sent: Thursday, October 28, 2021 5:00 PM
To: Terry Hall
Subject: RE: Amendment to Current Municipal Service Agreement
Attachments: MIRA-Presentation-to-towns-10-14-2021.pdf

FROM: Debbie Angell

Good afternoon.

I attended the Zoom MIRA meeting last Thursday updating the MIRA steps to close the Hartford facility. Below is the link to view the power point presentation by Tom Kirk.

Obviously there have been many changes at MIRA recently in dealing with the current status of trying to figure out the logistics of moving CT trash to other states. This I find to be very sad. Very sad that we cannot handle our own CT trash in our own state.

RRDD1 board is scheduled to have our regular board meeting this Monday night, October 25 at the RRDD1 office, 31 New Hartford Road, in Barkhamsted at 7pm. . As you can see in Tom Kirk's message below. He is looking for a commitment.

MIRA believes the proposed amendment to the Municipal Services Agreement provides the best path forward under the current challenging circumstances for the next five years. We encourage the CSWS participating municipalities to give it favorable consideration. To assist MIRA in determining potential contract awards, your response to the following questions by this Friday would be appreciated:

- Is your municipality interested in amending the Municipal Services Agreement as described above (by deleting the "Opt Out Disposal Fee") ?
- Is your municipality interested in amending the Municipal Services Agreement as described above (by increasing the "Opt Out Disposal Fee" levels to current forecasts) ?
- If interested, what amount of time will your municipality need to approve and execute the amendment?

This is a bit more complicated at RRDD1 because it involves three towns (Barkhamsted, New Hartford, and Winsted) as well as several private haulers that use the RRDD1 permit number.

From: dangell
Sent: Monday, October 18, 2021 2:21 PM
To: Bill Marchand <wamarchand@charter.net>; hans andersen <h.andersen@sbcglobal.net>; Brenda Schaufler <kschaufler1@charter.net>; Pete Bakker <bbakker@snet.net>; Beadle, Joseph <joseph.beadle@jensenhughes.com>; Tim Sullivan <ctorganizer@gmail.com>; GLENN ALBANESIUS <albanesius@sbcglobal.net>; linda groppo <l.groppo@sbcglobal.net>
Subject: FW: Amendment to Current Municipal Service Agreement
Importance: High

Good afternoon. There will be an important vote during Monday night's board meeting to sign or not to sign to commit to 5 years with MIRA. Below is the link of the power point presentation from Thursday's Zoom meeting. If the link does not take you there, which it should – go to www.ctmira.org and click on the public records tab on the top. Go to the last drop down called additional communications and click on it, then go to 10/14/21 MIRA Powerpoint Presentation. I will forward the email from Tom Kirk.

Additional information – MIRA took over for CRRA June 6, 2014. Our tipping fees per ton in F/Y 15/16 were \$63 per ton. Today – F/Y 21/22 they are \$105 per ton. This is a \$42 per ton increase in 6 years.

<https://www.ctmira.org/wp-content/uploads/2021/10/MIRA-Presentation-to-towns-10-14-2021.pdf>

Please feel free to call me if you have any questions. You can also contact Don Stein – Chairman of the Board of MIRA. Of note: A few months ago Don mentioned how good it was that MIRA now had a full Board and it was great. On Thursday he noted that several have jumped ship and there are many board openings. I was informed by a friend of an MIRA employee (Winsted resident) that employees that work at the MIRA plant are also jumping ship and it may close sooner than later as there are only two employees left that know how to run the plant.

Debbie Angell

Administrator

Regional Refuse Disposal District #1

31 New Hartford Road

Barkhamsted, CT 06063

(860)379-1972 x111

From: Marianne Carcio <mcarcio@ctmira.org> **On Behalf Of** Tom Kirk

Sent: Monday, October 18, 2021 11:39 AM

To: Subject: Amendment to Current Municipal Service Agreement

Good morning,

As a follow up to our meeting last Thursday, MIRA is providing additional information concerning its proposed amendment to the current Municipal Service Agreement. The proposed amendment is intended to accomplish three key objectives:

1. Provide assurance to potential contractors (hired to provide waste transportation, disposal and transfer station operating services needed to replace the ageing Waste to Energy Facility) that their contracts will be effective for five years ending with the June 30, 2027 expiration of the Municipal Service Agreements. This helps MIRA secure the most advantageous prices for these services:
 - This is accomplished by modifying the "Opt Out Disposal Fee" provided in Section 3.2 (e) of the Agreement.

- The Opt Out Disposal Fee can be deleted. This will make the remaining five years of the Municipal Service Agreement firm for our potential contractors; or
 - The Opt Out Disposal Fee values can be increased to current forecast estimates. Updated forecasts (highlighted in last Thursdays presentation) reflect waste transportation, disposal and transfer station bid prices now received. This would make triggering the Opt Out Disposal Fee less likely and provide enough assurance to secure the same favorable pricing. However, this may require MIRA to provide other security to its potential contractors.
2. Provide assurance to MIRA’s municipal customers that their waste disposal needs will be accommodated throughout this period in the most cost efficient manner possible:
- The amendment acknowledges the specific waste transportation, disposal and transfer station operating contracts to be awarded by MIRA and limits annual changes in the tip fee to the pass through changes in the cost of these contracts plus CPI adjustments to reduced administration overhead included in the forecast;
 - The amendment incorporates the current updated five year forecast and corresponding tip fees (alternatively representing a new “Opt Out Disposal Fee” schedule) and obligates MIRA to continue using its tip fee stabilization fund to the extent funds are available and necessary to meet the forecast;
 - Existing reserve funds are set aside for the Waste to Energy Facility decommissioning, initial transfer station modifications and current contractor severance. MIRA commits in the amendment not to otherwise include those expenses in the cost of operation and corresponding tip fee; and
 - A participating town distribution is made upon expiration of the remaining term if surplus funds are collected.
3. Enhance the State’s ability to pursue its Comprehensive Materials Management Strategy:
- The Connecticut Solid Waste System is much more than its ageing infrastructure. It is a collection of participating municipalities representing organized demand for the next generation of replacement infrastructure. The amendment will preserve this organized demand while the State rebounds from the unsuccessful conclusion of DEEP’s Resource Rediscovery.
 - The amendment facilitates a more diversified award of waste transportation, disposal and transfer station operating contracts than would be possible in its absence. Keeping the existing “Opt Out Disposal Fee” provision will result in a concentration of market power that will impair the utility of opt out.
 - The amendment codifies the roles and responsibilities and administrative procedures needed for a voluntary pay as you throw program allowing municipalities that may desire to take advantage of DEEP’s recently announced grant program to do so.

MIRA believes the proposed amendment to the Municipal Services Agreement provides the best path forward under the current challenging circumstances for the next five years. We encourage the CSWS participating municipalities to give it favorable consideration. To assist MIRA in determining potential contract awards, your response to the following questions by this Friday would be appreciated:

- Is your municipality interested in amending the Municipal Services Agreement as described above (by deleting the “Opt Out Disposal Fee”) ?

- Is your municipality interested in amending the Municipal Services Agreement as described above (by increasing the “Opt Out Disposal Fee” levels to current forecasts) ?
- If interested, what amount of time will your municipality need to approve and execute the amendment?

MIRA will distribute proposed amendment documents to municipalities expressing interest immediately upon request.

Thank you for your attention to this important matter.

Thomas D. Kirk, President and CEO

Marianne L. Carcio

Executive Assistant

Materials Innovation and Recycling Authority

200 Corporate Place, Suite 202

Rocky Hill, CT 06067

Tel. No. 860-757-7792

Fax No. 860-757-7740

MATERIALS INNOVATION AND RECYCLING AUTHORITY



OCTOBER 14, 2021
PRESENTATION TO PARTICIPATING MUNICIPALITIES

CONNECTICUT'S SOLID WASTE DISPOSAL CRISIS
STATUS OF THE 5 YEAR PLAN FOR MIRA PARTICIPATING
MUNICIPALITIES

Connecticut's MSW Disposal Capacity Crisis

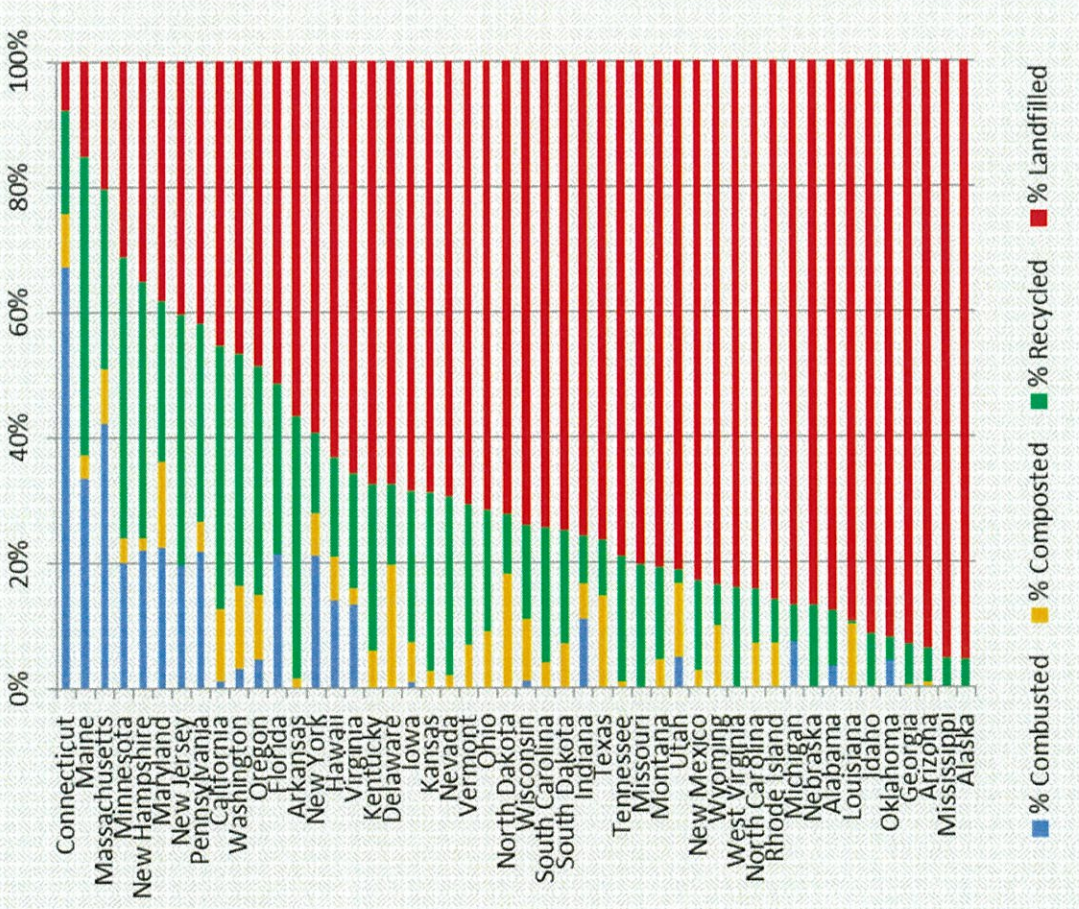
2

- **Statewide Waste Generation**
(after recycling and diversion) ~2.4 million tons/year

- **Current CT Disposal Capacity**
 - ✦ MIRA Waste to Energy, Publicly owned, Hartford CT ~712,000 Tons/year
 - ✦ Private WTE: Bridgeport, Preston, Lisbon, Bristol
(These facilities are aging) ~1.3 million tons/year
 - ✦ Export to out of state landfills: ~ 400,000 tons/year

Impacts of retreat from Trash to Energy

3



Financial impact: Costs and Control

- Privatization yields control, reliability, quality assurance and pricing power to facility owners
- Transportation cost increases expected – (fuel, road taxes, rail increases and limitations, etc.)
- Potential for disruptions – supply chain issues expand with Geography
- Landfill fees to increase. Reduction in landfill capacity and increased demand from neighboring states

Environmental and Policy Impacts

- Shift to reliance on out of state landfills less compatible with state’s CMMS/Solid Waste Plan. Sustainability goals.
- Loss of Disposal Self Reliance

Long term Impact:

- This short term initiative may be inseparable from , restrict or lock in longer term solutions that are less desirable
- Should the public option be maintained for future development of desired new sustainable facilities?

Regional Disposal Capacity Outlook

4

Offline Disposal Capacity		
Disposal Site	Annual Capacity	Year
Claremont, NH	73,000	2013
Fall River, MA	468,000	2014
Granby, MA	235,000	2014
Bourne, MA	219,000	2015
MERC, ME	293,000	2012
Wallingford, CT	150,000	2015
Barre, MA	93,600	2016
Southbridge, MA	405,600	2018
Allegany County, NY	56,680	2018
Chicopee, MA	365,000	2019
Taunton, MA	120,120	2020
Total	2,479,000	

Pending Offline Disposal Capacity		
Disposal Site	Annual Capacity	Year
City of Auburn, NY	312,000	2022
Delaware County, NY	52,800	2022
Hartford, CT WtE	686,192	2023
Rapp Road, NY	275,100	2023
Allied Niagara Falls	591,000	2024
Fitchburg, MA	535,000	2024
Steuben County, NY	158,705	2025
Seneca Meadows, NY	2,190,000	2025
Bethlehem, NH	363,366	2026
Ontario County, NY	1,200,000	2027
Total	6,364,163	
Grand Total	8,843,163	

- Past 8 years, ANNUAL MSW disposal capacity declined by 2.5 million tons
 - ✦ Loss equal to Connecticut's annual MSW generation
- In 5 years ANNUAL MSW disposal capacity in the region will decline an additional 6.3 million tons
- Connecticut will be competing for less disposal capacity, increasingly farther away.
 - ✦ Higher costs and risks should be anticipated.
 - ✦ Logistics challenge: truck range, rail and truck infrastructure,
 - ✦ Counter to Connecticut's Comprehensive Materials Management Strategy (CMMS)

Condition Report – MIRA Facilities

5

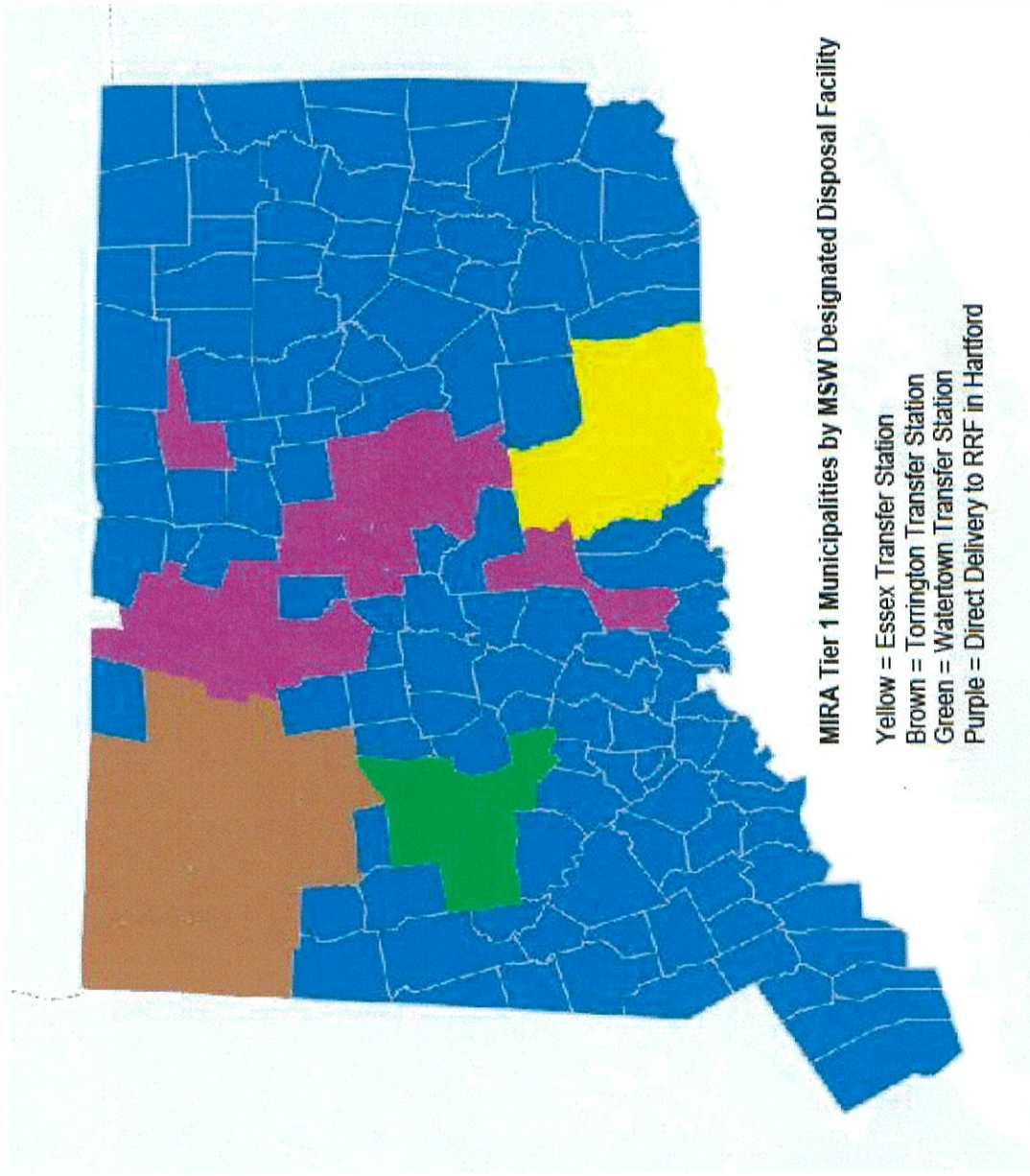
- **RDF Resource Recovery Facility - Hartford**
 - Waste Processing Facility
 - Power Block Facility
 - Jet Turbine Facility
 - WTE Facility struggles to run at 2/3rds capacity
- **Recycling Facility - Hartford**
 - Facility used to transfer recyclables
 - Processing equipment currently dormant
- **Transfer Stations**
 - Essex
 - Torrington
 - Watertown
 - Ellington – Dormant since 2013



Municipal Service Agreements

6

- **Municipal Service Agreements (MSAs) with 48 towns.**
 - Term through June 2027
 - Town's can Opt-out each March
- **One-Year Delivery Agreements with ~30 Privates serving additional towns**
- **FY 2022:**
 - \$105/ton MSW tipping fee
 - \$0/ton recycling fee (\$9/ton)
 - Jets revenue is subsidizing tipping fee (\$16/ton)



Overview of 3 MIRA RFP's Issued

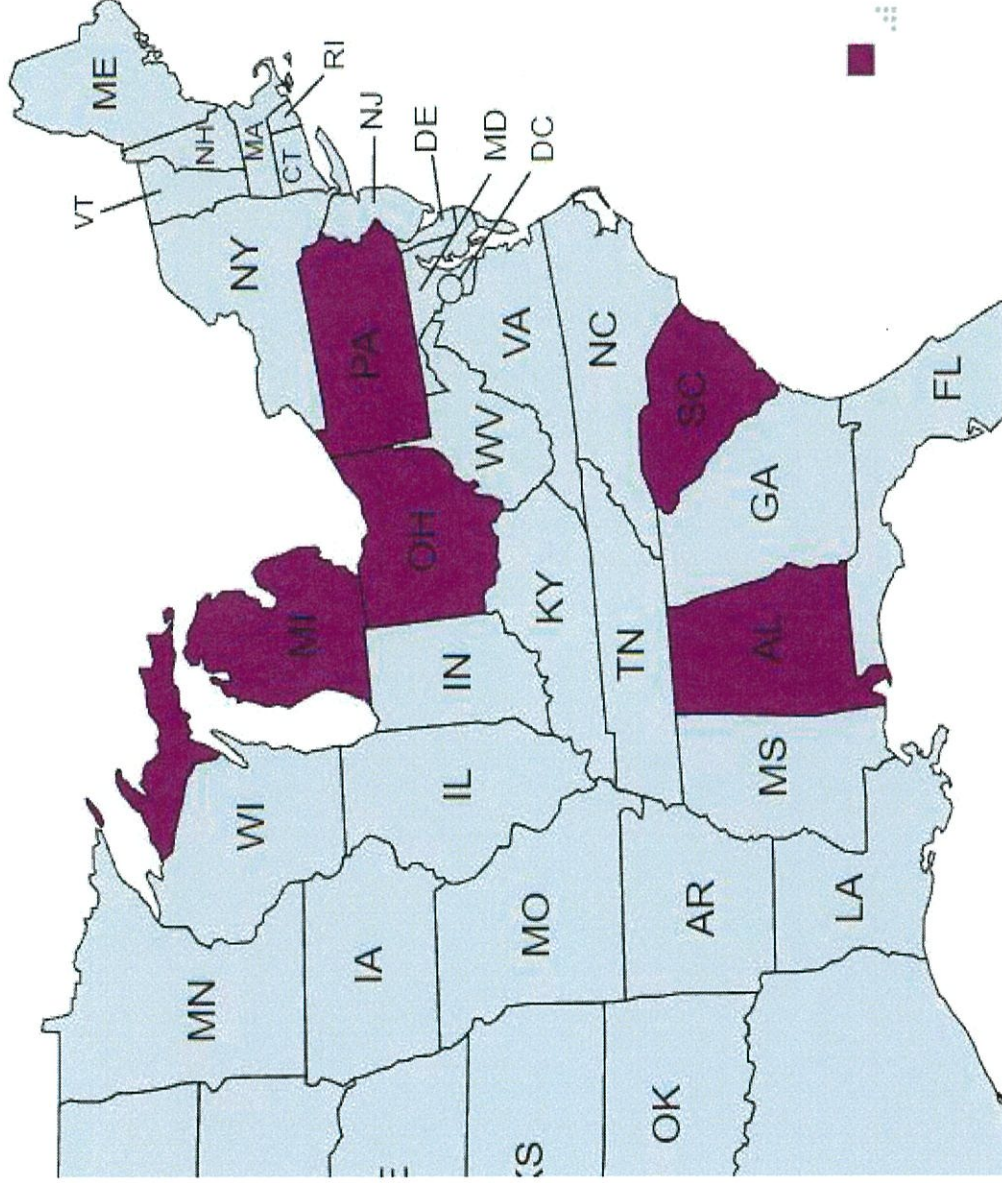
7

GOAL of RFPs

- Least cost, least risk, reliable, Environmentally-responsible MSW processing/disposal
- 450,000 tons per year of MSW from participating municipalities for 5 years
- Utilize MIRA infrastructure: Hartford facility and three Transfer stations
- **RFP 1: Transportation & Disposal to “Regional” Disposal Facilities**
 - Disposal capacity and Transportation to facilities in or adjacent to CT
 - Maintain current hub-and-spoke MIRA model
- **RFP 2: Transportation & Disposal to Out-Of-State Landfills**
 - Disposal capacity at out of state landfills and transportation to them
- **RFP 3: Operation and Maintenance of MSW Transfer Facilities**
 - South Meadows up to 275,000 tons/year (permit pending)
 - Torrington ~50,000 TPY
 - Watertown ~50,000 TPY
 - Essex ~60,000 TPY

States whose landfills would receive MSW from Connecticut

8



Timeline: October through February

10

- Evaluation and negotiation with participating proposers now underway
- Potential consideration of a MSA Amendment to eliminate town Opt-Out
 - Requires MSA Amendment eliminating Town Opt-Out
 - Would provide for lower fee and a 5 year Tipping fee schedule.
- Full Conversion to Transfer and Haul operation targeted to begin on or about July 2022
- December 2021 target for selection and contracting
 - Target may be extended, but any extensions may impact July 1, 2022 commencement
- Contingency:
 - The trash to energy facility suspension will be postponed as necessary if full transfer capability is not available by June 30 2022.
- Towns can expect Tipping fee for FY 2023 by Feb 28 2022 (as per MSA)

Request Feedback

11

- Some options being considered require elimination of the opt-out provision in MSAs
 - Elimination of the Opt-Out insures minimum quantities of waste for a full 5 year period
 - Financial advantage of waiving opt out is \$6.30 FY2023 - \$9,00/ton FY2027
 - The decision on whether or not to waive the opt out and how to proceed for the next 5 years may limit or determine the long-term options available to CT.

- To Town executives:

Would your town support the elimination of the annual option to exit the MIRA agreement?

Note: Retention of the opt out flexibility may:

- ✦ Leave fewer service providers yielding few or no options for Opting-Out.
- ✦ Proposers may require additional costly contingencies to mitigate the risk of tonnage diverting to alternative disposal.

- **Please send your response to TKirk@ctmira.org**

Thank You & Questions

12

MIRA Management

- Tom Kirk
- President/CEO
- Mark Daley
- Chief Financial Officer
- Peter Egan
- Director of Operations
- Laurie Hunt
- General Counsel

MIRA Board of Directors

- Don Stein, Chairman
- Jim Hayden, Vice Chair
- Edward Bailey
- Carl Fortuna
- Bert Hunter
- Sue Weisselberg
- Suzette DeBeatham-Brown
- Luke Bronin (Hartford Ad Hoc)
- Tom Swarr (Hartford Ad Hoc)

Town leaders: To ask a question or make a comment please click the 'Raise Hand' icon to be recognized.

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-75

Date: November 01, 2021

Topic: New Business (c)- Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 914.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS When any department, commission, board or officer shall desire to secure a transfer of funds in its or his appropriation from funds set apart for one specific purpose to another, before incurring any expenditure therefor, such department, commission, board or officers shall make application to the Town Manager, whose duty it shall be to examine the matter, and upon approval of the Board of Selectmen, such transfer may be made. But not otherwise.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover FY22 year-end deficits.

Fiscal Implications:

FROM: Public Celebrations (1-811-194-0000)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
1-811-194-0000	General Labor	\$200
TO: Public Celebrations (1-811-596-0001)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
1-811-596--0001	Replacement Displays	\$200

Recommended Motion: I move that the Board of Selectmen approve the line-item transfers from \$200 General Labor (1-811-194-0000) to \$200 Replacement Displays (1-811-596-0001)



In accordance with Section 914, Finance Director Bruce Stratford has requested a transfer of funds to cover costs for replacement hardware for black lamp poles exceeds budget. Labor costs are not expected to exceed \$1,800 balance remaining in that account after transfer.

Fiscal Implications: none

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

811 - Public Celebrations

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$200

FY22

ACCOUNT(S) TRANSFERRED FROM: Fund: DEPT# OBJECT# OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED FROM:	Fund:	DEPT#	OBJECT#	OBJECT#	AMOUNTS
General Labor		1	811	194	0000 \$200

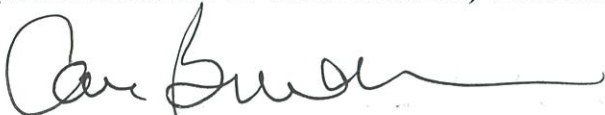
ACCOUNT(S) TRANSFERRED TO DEPT# OBJECT# SUB-OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED TO	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
Replacement Displays	1	811	596	0001 \$200


3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Costs for replacement hardware for black poles exceeds budget.
Labor costs are not expected to exceed \$1800, balance remaining in that account after the transfer.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:



5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:

 10/28/21

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

 10/28/21

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-76

Date: November 1, 2021

Topic: New Business (E)- Refunds as Recommended by the Collector of Revenue (with attachments)

From: Joshua Kelly, Town Manager

Background: The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

Requested Action: The Board of Selectmen should authorize the Town Manager to approve the described refunds.

Fiscal Implications: The described refunds total \$1,128.87

Manager's Recommendation: I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

Recommended Motion: *I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$1,128.87.*

Attachment:

Grand List 2020 Refunds

The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.



LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
14327 2020	MV DEVENY	ROBERT K 3RD 87 BIRDSALL ST WINSTED, CT 06098	\$22.74 C OF C
19211 2020	MV LANGER	DANIEL 210 OAK ST WINSTED, CT 06098	\$20.33 C OF C
19047 2020	MV LAZARUS	JOHN P O BOX 63 DIVIDE, CO 80814	\$132.41 C OF C
15557 2020	MV SMITH	THOMAS 103 NALETTE DR WINSTED, CT 06098	\$9.19 C OF C
11480 2020	MV TOYOTA	LEASE TRUST 20 COMMERCE WAY, SUITE 800 WOBURN, MASS 01801-1057	\$194.97 C OF C
12044 2020	MV TOYOTA	LEASE TRUST 20 COMMERCE WAY, SUITE 800 WOBURN, MASS 01801-1057	\$363.91 C OF C
12352 2020	MV TOYOTA	LEASE TRUST 20 COMMERCE WAY, SUITE 800 WOBURN, MASS 01801-1057	\$91.00 C OF C
14867 2020	MV TOYOTA	LEASE TRUST 20 COMMERCE WAY, SUITE 800 WOBURN, MASS 01801-1057	\$294.32 C OF C
MV		TOTAL REFUNDS BY TYPE	\$1,128.87
NUMBER OF REFUNDS	8	TOTAL REFUNDS	\$1,128.87

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

10/28/2021

Date of Report

Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date:

Collector of Revenue



Winchester Public Schools

338 Main Street, P.O. Box 648 Winsted, CT 06098
Telephone: 860-379-0706; Fax: 860-738-0638
Melony M. Brady-Shanley – Superintendent of Schools

TO: Joshua Kelly

MMBS
FROM: Melony Brady-Shanley

CC: Nancy O'Dea-Wyrick

DATE: October 15, 2021

RE: Board of Education Quarterly Financial Reports Transmittal

Please see the attached reports per the legislation and know that it is also posted on the Board of Education website.

Winchester Public Schools

1Q FY2022 Appropriated Budget Year to Date September 30, 2021

Object	Description	Adopted Budget	Expended to Date	Encumbered	Balance	Estimated Adjustments	Projected Year-End
0-100	Wages	\$ 6,910,893	\$ 1,136,818	\$ 5,524,474	\$ 249,601	\$ 138,616	\$ 110,985
200	Employee Benefits	1,910,787	828,442	867,164	215,181	306,739	(91,558)
	Subtotal Personnel Expense	\$ 8,821,680	\$ 1,965,260	\$ 6,391,638	\$ 464,782	\$ 445,355	\$ 19,427
300	Professional Technical Services	\$ 138,101	\$ 10,556	\$ 93,170	\$ 34,375	\$ 16,601	\$ 17,774
400	Property Services	134,480	16,223	18,289	99,969	103,280	(3,311)
51X	Pupil Transportation	1,433,367	145,023	1,349,046	(60,702)	(165,875)	105,173
560	Special Ed Out of District Tuition	1,853,181	72,579	1,146,662	633,940	347,670	286,270
563	Gilbert School Tuition	7,345,297	1,837,297	5,511,889	(3,889)	-	(3,889)
5XX	All Other Purchased Services	380,380	6,832	243,880	129,668	157,000	(27,332)
600	Supplies	55,700	21,207	10,708	23,784	140,000	(116,216)
700	Equipment & S/W	80,000	51,754	17,182	11,063	55,576	(44,513)
800	Dues & Fees & Other Objects	19,500	17,449	500	1,551	2,000	(449)
	Subtotal Non-Personnel Expense	\$ 11,440,006	\$ 2,178,920	\$ 8,391,326	\$ 869,760	\$ 656,252	\$ 213,508
	TOTAL	\$ 20,261,686	\$ 4,144,180	\$ 14,782,964	\$ 1,334,541	\$ 1,101,607	\$ 232,934

Fund 12 Non-Lapsing	\$ 120,000	\$ -	\$ -	\$ 120,000	\$ -	\$ 120,000
Fund 5 Medicaid Reimbursements	\$ 75,000	\$ -	\$ 57,460	\$ 17,540	\$ 17,540	\$ -

Winchester Public Schools

1Q FY2022 Summary Operating Budget Year to Date September 30,2021

Ob- ject	Description	TOWN APPROPRIATION					TOWN SUPPORT FOR EDUCATION					TOTAL Total Summary Operating Year-End
		Town Appropriated Budget	Expended to Date	Encumbered	Estimated Adjustments	Projected Year-End	Fund 6 Budget	Expended to Date	Encumbered	Estimated Adjustments	Projected Year-End	
0-100	Wages	\$ 6,910,893	\$ 1,136,818	\$ 5,524,474	\$ 138,616	\$ 110,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,985
200	Employee Benefits	1,910,787	828,442	867,164	306,739	(91,558)	-	-	-	-	-	(91,558)
	Subtotal Personnel Expense	\$ 8,821,680	\$ 1,965,260	\$ 6,391,638	\$ 445,355	\$ 19,427	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 19,427
300	Professional Technical Services	\$ 138,101	\$ 10,556	\$ 93,170	\$ 16,601	\$ 17,774	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 17,774
400	Property Services	134,480	16,223	18,289	103,280	(3,311)	133,223	23,390	87,824	28,000	(5,991)	(9,303)
500	Purchased Services	11,012,225	2,061,730	8,251,477	338,795	360,222	132,777	100,758	38,586	(22,932)	16,365	376,587
600	Supplies	55,700	21,207	10,708	140,000	(116,216)	300,000	42,136	275,738	(7,500)	(10,374)	(126,590)
700	Equipment & Capital	80,000	51,754	17,182	55,576	(44,513)	-	-	-	-	-	(44,513)
800	Dues, Fees & Other Objects	19,500	17,449	500	2,000	(449)	-	-	-	-	-	(449)
900	Special Items	-	-	-	-	-	-	-	-	-	-	-
	Subtotal Non-Personnel Expense	\$ 11,440,006	\$ 2,178,920	\$ 8,391,326	\$ 656,252	\$ 213,508	\$ 566,000	\$ 166,284	\$ 402,148	\$ (2,432)	\$ (0)	\$ 213,507
	TOTAL	\$ 20,261,686	\$ 4,144,180	\$ 14,782,964	\$ 1,101,607	\$ 232,934	\$ 566,000	\$ 166,284	\$ 402,148	\$ (2,432)	\$ (0)	\$ 232,934

Winchester Public Schools

1Q FY2022 Grant Budget Year to Date September 30, 2021

Location	Description	FY 2021-23 Grant Award	Funds Received	Spent Prior Year	FY2022 Budget	Expended to Date	Encumbered	Balance	Estimated Adjustments	Projected Year-End
634	IDEA 611	291,932	30,000		291,932	23,540	173,433	94,960	-	94,960
653	IDEA 611 Carryover	299,237	183,600	136,579	162,658	22,059	111,595	29,004	29,004	0
635	IDEA 619 Preschool	13,789	1,000		13,789	547	3,284	9,958	-	9,958
652	IDEA 619 Preschool Carryover	13,743	9,000	6,555	7,188	1,040	6,239	(91)	(91)	(0)
636	Title I	234,101			234,101	27,665	189,582	16,854	(18,261)	35,115
654	Title I Carryover	214,960	197,000	183,544	31,416	2,924	22,380	6,112	6,112	0
637	Title II	35,608			35,608	-	-	35,608	-	35,608
655	Title II Carryover	32,601	5,000	2,843	29,758	-	129	29,629	29,629	-
674	ESSER Carryover	191,756	180,000	173,694	18,062	4,159	5,013	8,890	8,890	(0)
666	ESSER II	850,160	105,000		850,160	93,037	255,166	501,956	72,350	429,606
638	Title III	5,284			5,284	485	3,716	1,083	1,083	0
677	ARP	1,609,745	42,000		1,609,745	26,982	76,250	1,506,512	72,616	1,433,896
672	Student Support Title IV	14,853			14,853	-	-	14,853	6,000	8,853
675	Student Support Title IV Carryover	16,676	6,000	6,521	10,155	818	5,862	3,474	3,474	0
627	Family Resource Center	101,650			101,650	14,156	62,999	24,494	24,494	0
629	School Readiness	275,764	10,000		275,764	29,290	7,306	239,168	239,168	(0)
630	FRC COVID Summer	18,800	12,050		18,800	16,796	2,200	(195)	(195)	(0)
631	COVID Special Education Stipend	20,000	20,000		20,000	17,735	2,726	(461)	(461)	(0)
632	Champs	161,878			161,878	15,209	58,647	88,021	88,021	0
633	Quality Enhancement School Readiness	3,881			3,881	-	-	3,881	3,881	-
639	ECS Alliance	200,966			200,966	14,718	126,300	59,948	59,948	(0)
640	Security Grant Carryover	72,487	72,487		72,487	-	-	72,487	72,487	-
644	Winsted Family Alliance FRC	500	500	335	165	-	-	165	165	-
645	Winsted Family Alliance Critical Needs	600	600		600	-	-	600	600	-
656	Excess Cost Grant	509,919			509,919	79,000	661,922	(231,003)	(231,003)	(0)
658	Adult Education	10,000			10,000	-	-	10,000	10,000	-
662	Critical Needs Fund	1,000	250		1,000	-	-	1,000	1,000	-
671	IT Bond LPS	156,150	156,150	149,551	6,599	771	5,810	17	17	0
676	Unified Champion Schools	1,000	1,000	18	982	-	-	982	982	-
TOTAL		\$5,359,040	\$1,031,637	\$659,640	\$ 4,699,400	\$ 390,933	\$ 1,780,560	\$ 2,527,907	\$ 2,047,997	\$ 2,047,997

Note: Grants in italics are estimates