



TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING
Regular Meeting Agenda
October 18, 2021-7:00PM
P. Francis Hicks Room
Streamed live on YouTube and Channel 194

FILED
TOWN CLERK'S OFFICE

OCT 15 2021

SHEILA S. SEDLACK
TOWN OF WINCHESTER, CT

1. **CALL TO ORDER** (Turn your cell phones off)
2. **PLEDGE OF ALLEGIANCE**
3. **ADJOURN TO SPECIAL TOWN MEETING**
Conservation Easement Request at former subdivision on Platt Hill Road
4. **AGENDA REVIEW**
5. **APPROVAL OF MINUTES**
A) Minutes of Regular Meeting on October 4, 2021
6. **CITIZENS' COMMENTS**
The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
7. **TOWN MANAGER'S REPORT**
8. **FINANCE DIRECTOR'S REPORT**
9. **CORRESPONDENCE**
10. **BOARDS AND COMMISSIONS**
11. **UNFINISHED BUSINESS**
A) 21-58b Consider/Possibly Act on Proposed Amendments to Ordinance #195- "Noise Ordinance"
12. **NEW BUSINESS**
A) 21-70 Request for Easement at West Wakefield Blvd. (Town Manager Kelly)
B) 21-71 Resolution Authorizing Town Manager to Sign Documents for State of CT- DEEP Homeland Security Funds (Town Manager Kelly)
C) 21-72 Request for Authorization to Submit Brownfields Grant Application (Town Manager Kelly)
D) 21-73 Refunds as Recommended by Collector of Revenues (Town Manager Kelly)
13. **CITIZENS' COMMENTS**
The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
14. **SELECTMEN'S COMMENTS AND REPORTS**
15. **ADJOURNMENT**

Winchester 250th Anniversary 1771-2021

Town of Winchester
Board of Selectmen
Regular Meeting
October 4, 2021

Item 1. Call to Order.

Meeting called to order at 7:00 p.m. by Mayor Perez

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez, Sel. Sedlack. Finance Director, Bruce Stratford speaking on behalf of the Town Manager, Josh Kelly.

Item 2. Pledge of Allegiance.

The Pledge of Allegiance was recited by all.

Item 3. Agenda Review. NONE

Item 4. Approval of Minutes

A). Minutes of Regular Meeting on September 20, 2021

Motion by Sel. Bouchard, seconded by Sel. Bird.

That the Board of Selectmen approve the minutes of the Regular Meeting held on September 20, 2021.

UNANIMOUS

Item 5. Citizens' Comments John Wiarda

Item 6. Town Manager's Report presented by the Finance Director, Bruce Stratford.

Town Manger Josh Kelly reported on the following: RFP to redevelop the site at 508 Main Street, Blight Committee meetings, Build Back Better meeting with NWH Council of Governments, update on COVID-19, update on search for Director of Finance, meeting with Gilbert High School students, contract with a comprehensive Housing Plan, Union negotiations, various meetings and upcoming events.

Item 7. Correspondence NONE

Item 8. Boards and Commissions

Sel. Sedlack placed into consideration Leeanne Marvin (D) as a Permanent member of Inland Wetlands and Watercourses term to expire 4/2024. and Sandra Griswold (D) as an Alternate to the Zoning Board of Appeals term to expire 12/2026.

Motion by Sedlack, seconded Sel. Bouchard

To appoint Joseph Ulevicus (R) as a Permanent member of the Conservation Commission term to expire 05/25.

UNANIMOUS

The Board acknowledges the resignation of Sean McGlynn (D) as a Permanent member of the Recreation Board – Appointing Authority is the Board of Selectmen. Next term will expire on 04/2027 and thanks him for his service.

Item 9. UNFINISHED BUSINESS

A). 21-57a Consider/ Possibly Act on Proposed Amendments to Ordinance #180 “Anti-Blight Ordinance”

Motion by Sel. Arcelaschi, seconded by Sel. Groppo

I move that the Board of Selectmen approve the noticing of amendments to Ordinance Sec. 180.

UNANIMOUS

B). 21-58b Consider/Possibly Act on Proposed Amendments or Ordinance #195 “Noise Regulation”

Motion by Sel. Bourque, seconded by Sel. Sedlack

I move that the Board of Selectmen approve the noticing of amendments to ordinance Sec. 195 “Noise Ordinance”.

UNANIMOUS

Item 10. NEW BUSINESS

A). 21-68 Proposed Line-item Transfer (Town Manager Kelly).

Motion by Sel. Arcelaschi, seconded by Sel. Groppo

I move that the Board of Selectmen approve the line-transfers for \$500 from Fringe Benefits-Medical (111-900-002) to \$500 Membership, Dues, & Subscriptions (1-111-814-0000).

UNANIMOUS

B). 21-69 Refunds as Recommended by Collector of Revenues (Town Manager Kelly)

Motion by Sel. Bird, seconded by Sel. Arcelaschi

I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$1.109.76.

UNANIMOUS

Item 11. Citizens’ Comments. NONE

Item 12. Selectmen’s Comments and Reports.

Sel. Friends of Main Street Spooky window painting will take place and reminded the parents to get their forms into the schools.

Sel. Bourque notification from the Health District of the increase in COVID cases and that we need to be vaccinated and wear our masks.

Item 13. Town Department Reports. NONE

Item 14. Adjournment.

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi

To adjourn the meeting at 7:19p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

TO: Board of Selectmen
FROM: Josh Kelly, Town Manager
SUBJECT: Manager's Report – October 18, 2021
DATE: October 18, 2021

Here are few updates on the past two weeks in Town Hall:

- **Blight:** with the passage of the updated Blight Ordinance, our efforts to combat blight can continue. Several letters regarding the presence of blight on particular properties went out to individual property owners last week, and more will follow in accordance with the new ordinance.
- **COVID-19:** Winchester continues to have a lower-than-average vaccination rate and a higher-than-average positivity rate. The Town is encouraging all residents who can safely do so to get vaccinated as soon as possible, and we are encouraging businesses to require masking while patrons are indoors. Town facilities continue to require masking for all individuals inside one of our buildings.
- **Director of Finance Search:** The Director of Finance position was posted several weeks ago and we have accepted applications through Friday, October 15th. I expect that applications will be reviewed this coming week and interviews will begin the following week.
- **Economic Development:** In the first week of October, the Economic Development Commission went to and distributed information about the Town's programs at an employee fair for Hubbell Power Systems and SKF, and by all accounts it was well received. A special thanks to Linda Groppo for helping to support that endeavor and help the Town be a visible resource for workers in our community.
- **Equity Data:** DataHaven recently published 2021 equity profiles for all Connecticut towns. A link to this information can be provided to anyone who requests it.
- **Housing Plan:** The Housing Plan Committee met for the first time on Wednesday, October 13. That group will meet on the second Wednesday of each month at 3:00 PM for the foreseeable future, via Zoom, in order to construct the Town's Housing Plan, which will help us evaluate the housing stock that we have here in town and identify paths to improve housing selections for all prospective residents.
- **International City Managers' Association:** A special thank you to all of the Selectmen for allowing me the opportunity to attend the educational sessions provided by the International City Managers' Association (ICMA) in the first week of October. The annual conference was, as always, incredibly informative and provided me with many insights into the workings of other municipalities. There are endless parallels to be

Winchester 250th Anniversary 1771-2021

drawn from what other communities are doing to better the lives of their residents, and I aim to bring the knowledge I gained from this experience back into the workplace and into the Winchester community.

- **Long Range Planning:** Jim Rollins, Bruce Stratford, and I continue to work on developing information about infrastructure for the Long Range Planning Committee to review at their meeting on Wednesday, October 20th.
- **Noise Ordinance (Proposed):** At the request of the Board at the second September meeting, I created a notice for business owners and residents about the proposed changes to the noise ordinance and sent it out by direct email and posted it on social media. A variance request form was also developed, in partnership with Chief Fitzgerald, and was sent out via direct email to business owners. I imagine that this outreach will lead to more questions, but also hopefully more educated views on the subject and more conformity with the ordinance in general.

Here are a few upcoming events to mark on your calendars:

- Monday, November 1: Board of Selectmen Meeting
- Tuesday, November 2: Election Day
- Saturday, November 13: Winchester 250 Opening Ceremony & *Winchester/Winsted: A Town of Resilience* Performance

Respectfully submitted,



Joshua Steele Kelly
Town Manager

CC: Terry Hall, Administrative Assistant

Winchester 250th Anniversary 1771-2021

FUND	DEPT/ORD/PROG	GENERAL FUND DESCRIPTION	AMENDED BUDGET	MONTH TO DATE REVENUE	YEAR TO DATE REVENUE	YTD PERCENT	TO BE COLLECTED
0999		REVENUES - TOWN GENERAL FUND					
0999-700-0000		PROPERTY TAXES - CURRENT	24,140,000.00	349,771.86	13,777,599.47	57.07	10,362,400.53
0999-700-0001		PROPERTY TAXES - PAST DUE	300,000.00	128,055.00	271,760.74	90.59	28,239.26
0999-700-0011		BOS SUPPLEMENTAL TAX 1/1/14			54.66		54.66-
		700 TAXES	24,440,000.00	477,826.86	14,049,414.87	57.49	10,390,585.13
0999-701-0000		INTEREST AND LIEN FEES	150,000.00	41,895.22	88,714.48	59.14	61,285.52
0999-701-0001		SUSPENSE INTEREST		528.16	3,163.06		3,163.06-
		701 REVENUES	150,000.00	42,423.38	91,877.54	61.25	58,122.46
0999-710-0010		TOWN AID - IMPROVED ROADS	299,812.00	65,642.00	149,677.57	49.92	150,134.43
0999-710-0012		PILOT - COLLEGES & HOSPITALS	65,642.00	65,641.78	65,641.78	100.00	.22
0999-710-0013		PROTOT-MOHEGAN GRANT	49,474.00				49,474.00
0999-710-0015		STATE PROPERTY	144,006.00	144,006.22	144,006.22	100.00	.22-
0999-710-0024		TELECOMMUNICATIONS PROPERTY TAX	26,000.00				26,000.00
0999-710-0125		JUDICIAL PAYMENT 51-56A	1,000.00		686.25	68.63	313.75
0999-710-0179		STATE OF CT EMERGENCY PLANNING	5,000.00				5,000.00
0999-710-0198		MUNICIPAL STABILIZATION GRANT	105,432.00				105,432.00
0999-710-0199		GRANTS FOR MUNICIPAL PROJECTS	306,204.00				306,204.00
0999-710-0210		TRASK FORCE INCENTIVE	10,000.00		1,237.65	12.38	8,762.35
		710 STATE OF CONNECTICUT	1,012,570.00	209,648.00	361,249.47	35.68	651,320.53
0999-720-0007		EDUCATION EQUALIZATION (ECS)	7,823,991.00				7,823,991.00
0999-740-0000		ROAD OPENING PERMIT FEE	1,000.00	50.00	450.00	45.00	550.00
0999-741-0000		DRIVEWAY PERMIT FEE		25.00	5,125.00		5,125.00-
0999-742-0000		POLICE PERMITS	5,000.00	572.00	4,512.60	90.25	487.40
0999-742-0004		POLICE - FEDERAL ASSET FORFEITURE	10,000.00				10,000.00
		742 REVENUES	15,000.00	572.00	4,512.60	30.08	10,487.40
0999-745-0000		PARKING FINES	4,000.00	50.00	150.00	3.75	3,850.00
0999-746-0000		BUILDING PERMITS	110,000.00	20,116.96	71,106.96	64.64	38,893.04
0999-746-0001		HOUSING INSPECTION FEES-RENTALS	2,000.00	300.00	650.00	32.50	1,350.00
0999-746-0002		PLANNING AND ZONING FEES	4,000.00	1,300.00	3,100.00	77.50	900.00
0999-746-0003		ZONING BOARD OF APPEALS FEES	3,000.00	1,230.00	2,460.00	82.00	540.00
0999-746-0004		INLAND WETLANDS APPLICATION FEES	3,000.00	180.00	1,840.00	61.33	1,160.00
0999-746-0007		PLANNING OFFICE REVENUE	2,000.00	50.00	915.00	45.75	1,085.00
		746 BUILDING DEPARTMENT COPIES	124,000.00	23,176.96	80,101.96	64.60	43,898.04
0999-747-0000		CIRMA DISTRIBUTION	15,000.00		36,494.00	143.29	21,494.00-
0999-748-0000		INCOME ON INVESTMENTS	12,000.00	1,702.39	4,620.89	38.51	7,379.11
0999-749-0000		CEMETERIES	15,000.00	350.00	1,200.00	8.00	13,800.00
0999-750-0000		GRAVE OPENINGS	20,000.00	925.00	6,475.00	32.38	13,525.00
0999-751-0000		TOWN CLERK REVENUE	200,000.00	22,275.85	102,951.60	51.48	97,048.40
0999-753-0000		MISCELLANEOUS REVENUE - TOWN	25,002.00	471.27	3,110.43	12.44	21,891.57
0999-753-0011		LAND LEASE REVENUE	2,343.00	2,256.24	2,256.24	96.30	86.76
		753 MISCELLANEOUS REVENUE	27,545.00	2,727.51	5,366.67	19.48	22,178.33
0999-754-0000		SALE OF LAND AND EQUIPMENT	100,000.00				100,000.00
0999-755-0000		RECREATION REVENUE	20,000.00				20,000.00
0999-755-0250		WINCHESTER 250 REVENUE	5,000.00	500.00	500.00	10.00	4,500.00
		755 RECREATION ACCOUNTS	25,000.00	500.00	500.00	2.00	24,500.00
0999-758-0000		FIRE MARSHAL REVENUE	1,000.00	60.00	60.00	6.00	940.00
0999-764-0000		ANIMAL CONTROL REVENUE		75.00	200.00		200.00-
0999-768-0000		AMBULANCE REVENUE	55,000.00	50.10	16,501.50	30.00	38,498.50
0999-783-0000		WINCHESTER HOUSING IN LIEU OF TAX	39,000.00				39,000.00

FUND 001 000	GENERAL FUND		AMENDED BUDGET	MONTH TO DATE REVENUE	YEAR TO DATE REVENUE	YTD PERCENT	TO BE COLLECTED
DEPT/OBJ/PROG	DESCRIPTION						
0999	REVENUES - TOWN GENERAL FUND						
0999-790-0000-0000	FUND BALANCE - UNASSIGNED		229,000.00				229,000.00
0999-790-0003-0000	FUND BALANCE - BOE NONLAPSING		85,000.00				85,000.00
790	REVENUES		314,000.00				314,000.00
0999-796-0000-0000	SEWER-WATER ADMINISTRATION		270,000.00	22,500.00	67,500.00	25.00	202,500.00
0999-796-0002-0000	SEWER DEBT SERVICE		226,552.00	3,217.66	39,341.98	17.37	187,210.02
0999-796-0003-0000	EMPLOYEE MEDICAL CONTRIBUTIONS						
796	SEWER-WATER REVENUES		496,552.00	25,717.66	106,841.98	21.52	389,710.02
0999	REVENUES - TOWN GENERAL FUND		34,890,658.00	808,155.71	14,874,093.08	42.63	20,016,564.92
TOTAL	REVENUE		34,890,658.00	808,155.71	14,874,093.08	42.63	20,016,564.92

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0110	001 000	GENERAL FUND							
		BOARD OF SELECTMEN							
0110-190-0000-0000		ADMINISTRATIVE SALARIES	7,500.00	624.98	1,791.61	23.89		5,708.39	5,708.39
0110-193-0000-0000		SECRETARIAL/SUPPORT STAFF	5,000.00		7,696.00			5,000.00	5,000.00
0110-814-0000-0000		C.C.M. MEMBERSHIP	7,696.00		8,483.20	100.00			
0110-814-0001-0000		NW HILLS COUNCIL OF GOVT	8,483.00						
0110-814-0002-0000		NORTHWEST CT CHAMBER	225.00						
814 MEMBERSHIP DUES & SUBSCRIPTIONS			16,404.00		16,179.20	98.63		225.00	225.00
0110-835-0000-0000		COMTINGENCY	20,000.00		1,752.04	8.76	1,440.00	16,807.96	18,247.96
0110-841-0001-0000		WINCHESTER 250 COMMITTEE	15,795.00		509.00	3.22		15,286.00	15,286.00
0110-898-0000-0000		SOFTWARE AGREEMENT/SUPPORT	1,500.00					1,500.00	1,500.00
0110-900-0001-0000		FRINGE BENEFITS - FICA	956.00		137.14	14.35		818.86	818.86
0110		BOARD OF SELECTMEN	67,155.00	47.84	20,368.99	30.33	1,440.00	45,346.01	46,786.01
		TOWN MANAGER							
0111-190-0000-0000		ADMINISTRATIVE SALARIES	120,000.00	9,230.78	26,241.79	21.87		93,758.21	93,758.21
0111-194-0000-0000		SECRETARIAL/SUPPORT STAFF	58,691.00	4,846.16	13,776.94	23.47		44,914.06	44,914.06
0111-385-0000-0000		ANNUAL REPORT AND BUDGET	500.00		77.31	15.46		422.69	422.69
0111-806-0000-0000		OFFICE SUPPLIES	500.00		225.00	20.45		275.00	275.00
0111-814-0000-0000		MEMBERSHIP, DUES & SUBSCRIPTIONS	1,100.00		3,296.76	24.12		10,373.24	10,373.24
0111-900-0001-0000		FRINGE BENEFITS - FICA	13,670.00	1,073.42	1,240.09	4.89		24,098.91	24,098.91
0111-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	25,339.00	1,179.45	4,536.85	11.63		34,472.15	34,472.15
900 FRINGE BENEFITS			39,009.00	15,256.39	44,857.89	20.41		174,942.11	174,942.11
0111		TOWN MANAGER	219,800.00						
		PROBATE COURT							
0112		TRANSFER TO DISTRICT FOR EXPENSES	6,860.00					6,860.00	6,860.00
0113		REGISTRARS							
0113-190-0000-0000		ADMINISTRATIVE SALARIES	24,486.00	1,722.69	4,609.98	18.83		19,876.02	19,876.02
0113-806-0000-0000		OFFICE SUPPLIES	600.00		91.16	15.19		508.84	508.84
0113-809-0000-0000		MAINTENANCE OF OFFICE EQUIPMENT	675.00		675.00				
0113-811-0000-0000		TRAINING & EDUCATION	4,853.00		93.02	1.92	330.00	4,429.98	4,759.98
0113-819-0000-0000		VEHICLE ALLOWANCE	300.00		44.80	14.93		255.20	255.20
0113-837-0000-0000		ELECTIONS & REFERENDUMS	30,000.00	117.72	484.42	1.61		29,515.58	29,515.58
0113-838-0000-0000		VOTER CANVASSERS	6,119.00	453.37	1,013.07	16.56		5,105.93	5,105.93
0113-839-0000-0000		COVID19 ELECTION COSTS	2,000.00					2,000.00	2,000.00
0113-900-0001-0000		FRINGE BENEFITS - FICA	2,485.00	175.47	535.88	21.56		1,949.12	1,949.12
0113		REGISTRARS	71,518.00	2,514.05	7,547.33	10.55	330.00	63,640.67	63,970.67
		ACCOUNTING							
0114-190-0000-0000		ADMINISTRATIVE SALARIES	116,733.00	8,803.38	25,026.75	21.44		91,706.25	91,706.25
0114-191-0000-0000		ADMINISTRATIVE ASSISTANTS	118,327.00	8,879.32	25,242.64	21.33		93,084.36	93,084.36
0114-192-0000-0000		LABOR, SKILLED & PROFESSIONAL	75,000.00	5,384.62	7,442.31	9.92		67,557.69	67,557.69
0114-193-0001-0000		INTERM & TEMP HELP	5,000.00					5,000.00	5,000.00
0114-384-0000-0000		AUDIT FEE	30,550.00		7,000.00	22.91		23,550.00	23,550.00
0114-806-0000-0000		OFFICE SUPPLIES	2,000.00		658.80	32.94		976.16	1,341.20
0114-806-0001-0000		PURCHASE/MAINT. OFFICE EQUIPMENT	2,500.00					2,500.00	2,500.00
806 OFFICE SUPPLIES			4,500.00		658.80	14.64	365.04	3,476.16	3,841.20
0114-809-0000-0000		MAINTENANCE OFFICE EQUIPMENT	1,000.00					1,000.00	1,000.00
0114-811-0000-0000		TRAINING & EDUCATION	2,100.00		100.00	4.76		2,000.00	2,000.00
0114-814-0000-0000		MEMBERSHIP, DUES & SUBSCRIPTIONS	500.00	150.00	150.00	30.00		350.00	350.00
0114-814-0001-0000		TRANSPORT FEES	2,400.00	171.61	533.65	22.24		1,866.35	1,866.35
814 MEMBERSHIP DUES & SUBSCRIPTIONS			2,900.00	321.61	683.65	23.57		2,216.35	2,216.35

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0114	001 000	GENERAL FUND							
		ACCOUNTING							
0114-819-0000-0000		VEHICLE ALLOWANCE	560.00					560.00	560.00
0114-831-0000-0000		OUTSIDE SERVICES - ACTUARY	48,000.00					48,000.00	48,000.00
0114-898-0000-0000		SOFTWARE AGREEMENT/SUPPORT	1,000.00					1,000.00	1,000.00
0114-900-0001-0000		FRINGE BENEFITS - FICA	24,409.00	1,658.23	4,552.67	18.65		19,856.33	19,856.33
0114-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	63,643.00	1,807.78	12,133.13	19.06		51,509.87	51,509.87
900		FRINGE BENEFITS	88,052.00	3,466.01	16,685.80	18.95		71,366.20	71,366.20
0114		ACCOUNTING	493,722.00	26,863.28	82,839.95	16.78	365.04	410,517.01	410,882.05
0115		ASSESSOR							
0115-190-0000-0000		ADMINISTRATIVE SALARIES	141,723.00	9,336.37	28,468.74	20.09		113,254.26	113,254.26
0115-191-0000-0000		ADMINISTRATIVE ASSISTANT	2,500.00	862.89				2,500.00	2,500.00
0115-197-0000-0000		OVERTIME	5,000.00					5,000.00	5,000.00
0115-384-0000-0000		PERSONAL PROPERTY AUDITS	3,958.00	82.49	170.38	4.30	127.89	3,659.73	3,787.62
0115-806-0000-0000		OFFICE SUPPLIES	1,650.00					1,650.00	1,650.00
0115-811-0000-0000		TRAINING & EDUCATION	480.00	40.01	80.02	16.67		399.98	399.98
0115-814-0000-0000		MEMBERSHIPS, DUES & SUBSCRIPTIONS	3,490.00		250.00	7.16		3,240.00	3,240.00
0115-817-0000-0000		CONTRACTED PRINTING	1,825.00					1,825.00	1,825.00
0115-819-0000-0000		VEHICLE ALLOWANCE	500.00					500.00	500.00
0115-898-0000-0000		SOFTWARE	12,877.00		11,246.65	87.34		1,630.35	1,630.35
0115-900-0001-0000		FRINGE BENEFITS - FICA	11,034.00	737.60	2,221.65	20.13		8,812.35	8,812.35
0115-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	23,040.00	1,738.69	7,716.07	33.49		15,323.93	15,323.93
900		FRINGE BENEFITS	34,074.00	2,476.29	9,937.72	29.17		24,136.28	24,136.28
0115		ASSESSOR	208,077.00	12,798.05	50,153.51	24.10	127.89	157,795.60	157,923.49
0116		BOARD OF ASSESSMENT APPEAL							
0116-192-0000-0000		LABOR, SKILLED & PROFESSIONAL	2,500.00					2,500.00	2,500.00
0116-819-0000-0000		VEHICLE ALLOWANCE	150.00					150.00	150.00
0116-900-0001-0000		FRINGE BENEFITS - FICA	191.00					191.00	191.00
0116		BOARD OF ASSESSMENT APPEAL	2,841.00					2,841.00	2,841.00
0117		TAX COLLECTOR							
0117-190-0000-0000		ADMINISTRATIVE SALARIES	72,536.00	5,470.32	15,551.34	21.44		56,984.66	56,984.66
0117-191-0000-0000		ADMINISTRATIVE ASSISTANT	55,636.00	4,164.04	11,837.77	21.28		43,798.23	43,798.23
0117-197-0000-0000		OVERTIME	1,778.00		1,382.50	77.76		395.50	395.50
0117-806-0000-0000		OFFICE SUPPLIES	2,273.00	6.25	484.97	21.34	161.96	1,626.07	1,788.03
0117-808-0000-0000		POSTAGE	437.00		220.50	50.46		216.50	216.50
0117-809-0000-0000		MAINTENANCE OFFICE EQUIPMENT	1,620.00					1,620.00	1,620.00
0117-811-0000-0000		TRAINING & EDUCATION	1,925.00	100.00	325.00	16.88		1,600.00	1,600.00
0117-812-0000-0000		DWV MUNICIPAL ACCESS PROGRAM	350.00		250.00	71.43		100.00	100.00
0117-814-0000-0000		MEMBERSHIPS, DUES & SUBSCRIPTIONS	265.00					265.00	265.00
0117-817-0000-0000		CONTRACTED PRINTING	800.00					800.00	800.00
0117-819-0000-0000		VEHICLE ALLOWANCE	1,574.00					1,574.00	1,574.00
0117-900-0001-0000		FRINGE BENEFITS - FICA	9,941.00	682.28	2,159.17	21.72		7,781.83	7,781.83
0117-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	33,959.00	2,206.51	9,619.53	28.33		24,339.47	24,339.47
900		FRINGE BENEFITS	43,900.00	2,888.79	11,778.70	26.83		32,121.30	32,121.30
0117		TAX COLLECTOR	183,094.00	12,629.40	41,830.78	22.85	161.96	141,101.26	141,263.22
0118		TREASURER							
0118-190-0000-0000		ADMINISTRATIVE SALARIES	45,046.00	3,680.25	11,040.75	24.51		34,005.25	34,005.25

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0118		TREASURER	300.00					300.00	300.00
0118-811-0000-0000		TRAINING & EDUCATION						145.00	145.00
0118-819-0000-0000		VEHICLE ALLOWANCE	145.00						
0118-900-0001-0000		FRINGE BENEFITS - FICA	3,446.00	281.54	844.62	24.51		2,601.38	2,601.38
0118		TREASURER	48,937.00	3,961.79	11,885.37	24.29		37,051.63	37,051.63
0119		LEGAL FEES							
0119-815-0000-0000		LEGAL ADS & NOTICES	20,000.00	1,534.24	3,056.27	15.28		16,943.73	16,943.73
0119-845-0000-0000		LEGAL FEES - TOWN ATTORNEY	60,000.00	3,640.00	10,242.50	17.07		49,757.50	49,757.50
0119-845-0001-0000		LEGAL FEES - OUTSIDE LEGAL COUNSEL	10,000.00		500.00	5.00		9,500.00	9,500.00
0119-845-0002-0000		LEGAL FEES - LABOR COUNSEL	30,000.00					30,000.00	30,000.00
0119-845-0003-0000		LEGAL FEES - ENVIRONMENTAL COUNSEL	5,000.00					5,000.00	5,000.00
0119		845 LEGAL FEES	105,000.00	3,640.00	10,742.50	10.23		94,257.50	94,257.50
0119		LEGAL FEES	125,000.00	5,174.24	13,798.77	11.04		111,201.23	111,201.23
0120		TOWN CLERK							
0120-190-0000-0000		TOWN CLERK	63,579.00	4,528.40	13,054.74	20.53		50,524.26	50,524.26
0120-191-0000-0000		ASSISTANT TOWN CLERK	58,869.00		887.93	1.51		57,981.07	57,981.07
0120-192-0000-0000		CLERK, PART TIME * FLOATER	10,000.00	2,942.23	7,752.93	77.53		2,247.07	2,247.07
0120-806-0000-0000		OFFICE SUPPLIES	2,895.00	133.32	157.76	5.45	184.74	2,552.50	2,737.24
0120-806-0005-0000		COPIER PAPER	598.00					598.00	598.00
0120		806 OFFICE SUPPLIES	3,493.00	133.32	157.76	4.52	184.74	3,150.50	3,335.24
0120-808-0000-0000		POSTAGE							
0120-809-0000-0000		MAINTENANCE OF OFFICE EQUIPMENT	1,575.00					1,575.00	1,575.00
0120-809-0001-0000		MAINTENANCE OF BOOKS AND MAPS	1,000.00					1,000.00	1,000.00
0120-809-0002-0000		RESTORATION OF RECORDS	3,000.00					3,000.00	3,000.00
0120-811-0000-0000		TRAINING & EDUCATION	2,170.00	350.00	635.00	29.26		1,535.00	1,535.00
0120-814-0000-0000		MEMBERSHIPS/DUES/SUBSCRIPTIONS	450.00		120.00	26.67		330.00	330.00
0120-819-0000-0000		VEHICLE ALLOWANCE	799.00					799.00	799.00
0120-825-0000-0000		SUPPLIES & MATERIALS	593.00		513.96	86.67		79.04	79.04
0120-828-0002-0000		INDEXING SYSTEM	25,304.00	219.74	641.98	2.54	24,630.02	32.00	24,662.02
0120-837-0000-0000		ELECTIONS PRINTING	1,350.00				1,78.75	1,171.25	1,350.00
0120-839-0000-0000		VITAL STATISTICS	655.00		41.98	6.41		613.02	613.02
0120-900-0001-0000		FRINGE BENEFITS - FICA	10,132.00	542.04	1,721.82	16.99		8,410.18	8,410.18
0120-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	40,563.00	2,866.08	7,792.77	19.21		32,770.23	32,770.23
0120		900 FRINGE BENEFITS	50,695.00	3,408.12	9,514.59	18.77		41,180.41	41,180.41
0120		TOWN CLERK	223,522.00	11,581.81	33,320.87	14.91	24,993.51	165,217.62	190,211.13
0121		LAUREL CITY COMMISSION							
0121-800-0000-0000		OPERATING EXPENSES	15,000.00					15,000.00	15,000.00
0122		PLANNING & ZONING COMMISSION							
0122-193-0000-0000		SECRETARY SALARY/SUPPORT STAFF	6,213.00	301.27	784.87	12.63		5,428.13	5,428.13
0122-900-0001-0000		FRINGE BENEFITS - FICA	475.00	22.90	64.46	13.57		410.54	410.54
0122		PLANNING & ZONING COMMISSION	6,688.00	324.17	849.33	12.70		5,838.67	5,838.67
0123		ZONING BOARD OF APPEALS							
0123-193-0000-0000		SECRETARIAL/SUPPORT STAFF	3,000.00	79.28	293.34	9.78		2,706.66	2,706.66
0123-900-0001-0000		FRINGE BENEFITS - FICA	230.00	6.03	42.81	18.61		187.19	187.19
0123		ZONING BOARD OF APPEALS	3,230.00	85.31	336.15	10.41		2,893.85	2,893.85

FUND	DEPT/OB/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0123	001 000	GENERAL FUND							
		ZONING BOARD OF APPEALS							
0125		ECONOMIC DEVELOPMENT COMMISSION	500.00					500.00	500.00
0125-811-0000-0000		TRAINING AND EDUCATION	7,000.00					7,000.00	7,000.00
0125-831-0000-0000		OUTSIDE SERVICES	1,000.00					1,000.00	1,000.00
0125-831-0005-0000		MARKETING	8,000.00					8,000.00	8,000.00
		831 MARKETING	8,500.00					8,500.00	8,500.00
0125		ECONOMIC DEVELOPMENT COMMISSION							
0126		HIGHLAND LAKE							
0126-851-0004-0000		HERBICIDE TREATMENT	27,500.00	1,620.00	1,620.00	5.89	7,750.00	18,130.00	25,880.00
0126-851-0007-0000		WATER SAMPLING	16,658.00	656.00	656.00	3.94	7,216.00	8,786.00	16,002.00
		851 ENGINEERING SERVICES	44,158.00	2,276.00	2,276.00	5.15	14,966.00	26,916.00	41,882.00
0126		HIGHLAND LAKE	44,158.00	2,276.00	2,276.00	5.15	14,966.00	26,916.00	41,882.00
0127		BUILDINGS - TOWN HALL							
0127-192-0000-0000		LABOR, SKILLED & PROFESSIONAL	56,286.00	4,350.96	11,714.94	20.81	7,750.00	44,571.06	44,571.06
0127-192-0001-0000		CUSTODIAN POSITION - PART TIME	20,000.00	1,526.08	3,955.76	19.78	38,897.43	16,044.24	16,044.24
		192 LABOR SKILLED & PROFESSIONAL	76,286.00	5,877.04	15,670.70	20.54	11,175.87	60,615.30	60,615.30
0127-197-0000-0000		OVERTIME	3,744.00	289.22	575.25	15.36	3,168.75	3,168.75	3,168.75
0127-806-0000-0000		OFFICE SUPPLIES	100.00					100.00	100.00
0127-807-0000-0000		MOBILE TELEPHONE	1,224.00	41.14	82.28	6.72	1,141.72	1,141.72	1,141.72
0127-822-0000-0000		ELECTRICITY	47,916.00	4,605.03	9,018.57	18.82	38,897.43	38,897.43	38,897.43
		HEATING FUEL	11,942.00	381.72	766.13	6.42	11,175.87	11,175.87	11,175.87
0127-824-0000-0000		WATER AND SEWER RENT	4,787.00		1,043.50	21.80		3,743.50	3,743.50
0127-825-0000-0000		SUPPLIES & MATERIALS	7,621.00		568.61	7.46	664.62	6,387.77	7,052.39
0127-827-0000-0000		MAINTENANCE OF STRUCTURES	13,600.00	348.71	780.99	5.74	3,534.76	9,284.25	12,819.01
0127-831-0000-0000		CONTRACTED LABOR	27,040.00	311.34	3,028.88	11.20	4,543.38	19,467.74	24,011.12
0127-851-0000-0000		ENGINEERING SERVICES	1,000.00					1,000.00	1,000.00
0127-900-0001-0000		FRINGE BENEFITS - FICA	4,593.00	424.93	1,278.41	27.83	3,314.59	3,314.59	3,314.59
0127-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	29,705.00	2,778.42	10,335.26	34.79	19,369.74	19,369.74	19,369.74
		900 FRINGE BENEFITS	34,298.00	3,203.35	11,613.67	33.86	22,684.33	22,684.33	22,684.33
0127		BUILDINGS - TOWN HALL	229,558.00	15,057.55	43,148.58	18.80	58,816.06	127,593.36	186,409.42
0129		SOLDIERS MONUMENT COMMISSION							
0129-806-0000-0000		OFFICE SUPPLIES	1,000.00					1,000.00	1,000.00
0129-822-0001-0000		ELECTRICITY	1,200.00	58.50	117.01	9.75	1,082.99	3,000.00	1,082.99
0129-827-0000-0000		MAINTENANCE OF STRUCTURES	3,000.00					3,000.00	3,000.00
0129-827-0001-0000		EVENTS AND FUND RAISING	1,500.00					1,500.00	1,500.00
		827 MAINTENANCE OF STRUCTURES	4,500.00					4,500.00	4,500.00
0129		SOLDIERS MONUMENT COMMISSION	6,700.00	58.50	117.01	1.75	1,082.99	5,500.00	6,582.99
0130		NORTHWEST CONSERVATION DISTRICT							
0130-805-0000-0000		TRANSFER TO OUTSIDE AGENCY	1,840.00		1,840.00				
0136		INLANDS - WETLANDS COMMISSION							
0136-193-0000-0000		SECRETARY/SUPPORT STAFF	3,400.00	610.45	2,358.57	69.37	1,041.43	1,041.43	1,041.43
0136-900-0001-0000		FRINGE BENEFITS - FICA	260.00	46.44	199.91	76.89	60.09	60.09	60.09
0136		INLANDS - WETLANDS COMMISSION	3,660.00	656.89	2,558.48	69.90	1,101.52	1,101.52	1,101.52
0142		FARMINGTON RIVER WATERSHED							
0142-814-0000-0000		MEMBERSHIP, DUES & SUBSCRIPTIONS	852.00		852.00				
0145		PURCHASING/DATA PROCESSING							

FUND 001 000	GENERAL FUND	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0145	PURCHASING/DATA PROCESSING	67,473.00	5,088.10	14,464.74	21.44		53,008.26	53,008.26
0145-190-0000-0000	ADMINISTRATIVE SALARY	741.00					741.00	741.00
0145-197-0000-0000	OVERTIME	300.00	8.33	24.99	8.33		275.01	275.01
0145-806-0000-0000	OFFICE SUPPLIES	75,240.00	7,575.00	21,725.00	28.87		53,515.00	53,515.00
0145-809-0000-0000	MAINTENANCE OF EQUIPMENT	44,581.00	3,866.94	13,417.32	30.10		31,163.68	31,163.68
0145-812-0000-0000	DATA PROCESSING	4,100.00		3,509.02	85.59		590.98	590.98
0145-812-0001-0000	WEB SITE	48,681.00	3,866.94	16,926.34	34.77		31,754.66	31,754.66
0145-812-0000-0000	812 DATA PROCESSING	100.00					100.00	100.00
0145-814-0000-0000	MEMBERSHIP DUES & SUBSCRIPTIONS	200.00					200.00	200.00
0145-816-0000-0000	EVICTONS	48,602.00	1,603.32	32,744.96	67.37		15,857.04	15,857.04
0145-898-0000-0000	SOFTWARE AGREEMENT/SUPPORT	5,218.00	361.14	1,083.42	20.76		4,134.58	4,134.58
0145-900-0001-0000	FRINGE BENEFITS - FICA	23,797.00	2,238.63	6,335.37	26.62		17,461.63	17,461.63
0145-900-0002-0000	FRINGE BENEFITS - MEDICAL BENEFITS	29,015.00	2,599.77	7,418.79	25.57		21,596.21	21,596.21
0145	900 FRINGE BENEFITS	270,352.00	20,741.46	93,304.82	34.51		177,047.18	177,047.18
0148	COMMUNITY PLANNING & DEVELOPMENT	65,000.00	5,536.90	12,890.49	19.83		52,109.51	52,109.51
0148-190-0000-0000	ADMINISTRATIVE SALARY	58,869.00	4,439.66	12,621.32	21.44		46,247.68	46,247.68
0148-191-0000-0000	ADMIN ASSISTANT		232.12	232.12			232.12-	232.12-
0148-197-0000-0000	OVERTIME	3,000.00	47.39	581.02	19.37	1,314.26	1,104.72	2,418.98
0148-806-0000-0000	OFFICE SUPPLIES	1,000.00		20.00	2.00		980.00	980.00
0148-811-0000-0000	TRAINING AND EDUCATION	250.00					250.00	250.00
0148-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	3,000.00	825.00				3,000.00	3,000.00
0148-819-0000-0000	VEHICLE ALLOWANCE	7,600.00	760.03	2,200.00	28.95		5,400.00	5,400.00
0148-830-0000-0000	OUTSIDE SERVICES	9,476.00		2,151.18	22.70		7,324.82	7,324.82
0148-898-0000-0000	SOFTWARE	31,928.00	160.09-	507.13	1.59		31,420.87	31,420.87
0148-900-0001-0000	FICA	41,404.00	599.94	2,658.31	6.42		38,745.69	38,745.69
0148-900-0002-0000	MEDICAL BENEFITS	180,948.00	10,856.01	31,203.26	17.24	1,314.26	148,430.48	149,744.74
0148	900 FRINGE BENEFITS							
0150	CIVIL SERVICE COMMISSION	1,500.00	100.00	150.00	10.00		1,350.00	1,350.00
0150-193-0000-0000	CLERICAL SERVICE/SUPPORT STAFF	600.00					600.00	600.00
0150-806-0000-0000	STATIONARY AND POSTAL SERVICES	250.00					250.00	250.00
0150-810-0000-0000	DUPLICATION SERVICE	17,000.00					17,000.00	17,000.00
0150-832-0000-0000	CHIEF EXAMINER/OUTSOURCE SERVICES	1,415.00	7.65	16.27	1.15		1,398.73	1,398.73
0150-900-0001-0000	FRINGE BENEFITS - FICA	20,765.00	107.65	166.27	.80		20,598.73	20,598.73
0150	CIVIL SERVICE COMMISSION	9,000.00		4,500.00	50.00		4,500.00	4,500.00
0152	FRIENDS OF MAIN STREET	97,600.00	7,702.96	21,953.44	22.49		75,646.56	75,646.56
0152-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	1,457,142.00	112,838.82	298,465.91	20.48		1,158,676.09	1,158,676.09
0210	POLICE	31,000.00	2,201.76	6,057.23	19.54		24,942.77	24,942.77
0210-190-0000-0000	ADMINISTRATIVE SALARIES	28,000.00					28,000.00	28,000.00
0210-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	1,516,142.00	115,040.58	304,523.14	20.09	1,211,618.86	1,211,618.86	1,211,618.86
0210-192-0001-0000	SHIFT PREMIUM - OFFICERS	59,458.00	4,439.66	12,621.32	21.23		46,836.68	46,836.68
0210-192-0004-0000	TRAINING ACTIVITIES	26,214.00	1,830.73	5,547.36	21.16		20,666.64	20,666.64
0210-193-0000-0000	SECRETARIAL/SUPPORT STAFF	85,672.00	6,270.39	18,168.68	21.21		67,503.32	67,503.32
0210-193-0002-0000	EVIDENCE- PROP CLERK-COURT LIAISON	200,000.00	27,143.88	63,428.72	31.71		136,571.28	136,571.28
0210-197-0000-0000	OVERTIME							

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
001	000	GENERAL FUND							
0210		POLICE							
0210-197-0004-0000		OVERTIME-SPECIAL EVENTS-PARADES	5,000.00	10,230.03	21,777.12	21.78		5,000.00	5,000.00
0210-197-0011-0000		OVERTIME-DRUG INVESTIGATIONS	6,000.00					6,000.00	6,000.00
0210-197-0012-0000		HOLIDAY PAY	100,000.00	37,373.91	85,205.84	27.40		78,222.88	78,222.88
197		OVERTIME	311,000.00		407.81	13.59		225,794.16	225,794.16
0210-806-0000-0000		OFFICE SUPPLIES	3,000.00	1,404.10	3,586.39	25.62	62.93	2,529.26	2,592.19
0210-807-0000-0000		TELEPHONE	14,000.00					10,413.61	10,413.61
0210-809-0000-0000		MAINTENANCE OF OFFICE EQUIPMENT	1,000.00	275.00	10,235.00	39.37	2,975.00	1,000.00	1,000.00
0210-811-0000-0000		TRAINING AND EDUCATION	26,000.00	379.98	419.93	3.36	716.50	12,790.00	15,765.00
0210-811-0001-0000		ARMORER & RANGE	12,500.00					11,363.57	12,080.07
0210-811-0002-0000		FIRING RANGE REPAIRS	1,500.00					1,500.00	1,500.00
0210-811-0003-0000		EMERGENCY RESPONSE TEAM	2,500.00					2,500.00	2,500.00
811		TRAINING EDUCATION	42,500.00	654.98	10,654.93	25.07	3,691.50	28,153.57	31,845.07
0210-814-0000-0000		MEMBERSHIP, DUES & SUBSCRIPTIONS	2,680.00		2,235.00	83.40		445.00	445.00
0210-818-0000-0000		CLOTHING ALLOWANCE & EQUIPMENT	16,500.00	522.90	2,394.13	14.51	3,722.36	10,383.51	14,105.87
0210-820-0000-0000		VEHICLE: GAS, OIL & GREASE	25,000.00	1,107.05	4,663.04	18.65	200.00	20,136.96	20,336.96
0210-821-0000-0000		MAINTENANCE OF VEHICLES	19,000.00	1,123.00	1,747.87	9.20	1,700.00	15,552.13	17,252.13
0210-825-0000-0000		SUPPLIES AND MATERIALS	9,000.00	663.69	1,317.66	14.64		7,682.34	7,682.34
0210-825-0001-0000		TASER SUPPLIES AND PURCHASE	4,800.00					4,800.00	4,800.00
0210-825-0006-0000		COMMUNICATION EQUIPMENT	8,000.00					8,000.00	8,000.00
0210-825-0007-0000		OFFICER SAFETY EQUIPMENT	7,200.00	275.00	275.00	3.82		6,925.00	6,925.00
825		SUPPLIES & MATERIALS	29,000.00	938.69	1,592.66	5.49	27,407.34	27,407.34	27,407.34
0210-826-0000-0000		MAINTENANCE OF EQUIPMENT	6,150.00		9,752.59	41.50	3,180.00	10,567.41	13,747.41
0210-829-0000-0000		MAINTENANCE OF UNIFORMS	23,500.00	557.78	211.48	21.15		788.52	788.52
0210-830-0000-0000		CONTRACTED EQUIPMENT	1,000.00	75.03	3,664.89	66.63		1,835.11	1,835.11
0210-834-0000-0000		PRISONER FOOD, EXTRAD. EXP., P. CASH	5,500.00					2,500.00	2,500.00
0210-843-0000-0000		MARINE PATROL	2,500.00					4,335.11	4,335.11
0210-843-0001-0000		BOAT REPAIRS & EQUIPMENT	8,000.00		3,664.89	45.81		3,800.00	3,800.00
843		MARINE PATROL	3,800.00					3,800.00	3,800.00
0210-844-0000-0000		NCTC TERMINAL	3,400.00					2,810.00	2,810.00
0210-846-0000-0000		TIRES	27,000.00					11,416.00	11,416.00
0210-898-0000-0000		SOFTWARE SUPPORT	153,796.00	399.00	15,584.00	57.72		116,641.83	116,641.83
0210-900-0001-0000		FRINGE BENEFITS - FICA	447,466.00	12,216.32	37,154.17	24.16		324,451.68	324,451.68
0210-900-0002-0000		FRINGE BENEFITS - MEDICAL BENEFITS	432,461.00	30,555.08	123,014.32	27.49		322,048.39	322,048.39
0210-900-0005-0000		PENSION CONTRIBUTION-MERPB (POLICE)	1,033,723.00	77,479.58	270,581.10	26.18		763,141.90	763,141.90
900		FRINGE BENEFITS	4,000.00		1,779.09	44.48		2,220.91	2,220.91
0210-909-0000-0000		PHYSICAL FITNESS PROGRAM-YMCA	3,276,667.00	250,649.95	758,706.08	23.15	15,366.79	2,502,594.13	2,517,960.92
0210		POLICE							
0211		FIRE							
0211-190-0000-0000		ADMINISTRATIVE SALARIES	76,500.00	5,884.60	16,771.11	21.92		59,728.89	59,728.89
0211-192-0000-0000		LABOR, SKILLED & PROFESSIONAL	57,603.00	3,971.35	10,150.29	17.62		47,452.71	47,452.71
0211-197-0000-0000		OVERTIME	2,400.00	114.77	295.79	12.32		2,104.21	2,104.21
0211-204-0000-0000		MEDICAL EXAMS & PHYSICALS	15,550.00	416.00	2,102.00	13.52		13,448.00	13,448.00
0211-204-0001-0000		PHYSICAL FITNESS PROGRAM	100.00					100.00	100.00
204		OVERTIME	15,650.00	416.00	2,102.00	13.43		13,548.00	13,548.00
0211-806-0000-0000		OFFICE SUPPLIES	450.00					385.00	450.00
0211-807-0000-0000		TELEPHONE	7,880.00	330.66	1,539.33	19.53		6,340.67	6,340.67
0211-808-0000-0000		POSTAGE	100.00					100.00	100.00
0211-809-0000-0000		MAINTENANCE OF OFFICE EQUIPMENT	4,650.00					4,650.00	4,650.00
0211-811-0000-0000		TRAINING AND EDUCATION	19,800.00				4,250.00	15,550.00	19,800.00

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
001	000	GENERAL FUND							
0211	811-0001-0000	FIRE SAFETY & PREVENTION	1,500.00					1,500.00	
	811 TRAINING EDUCATION		21,300.00				4,250.00	17,050.00	21,300.00
	0211-812-0000-0000	COMPUTER AND SOFTWARE+	12,100.00		4,444.47	36.73	2,800.00	4,855.53	7,655.53
	0211-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	530.00	125.00	125.00	23.58		405.00	405.00
	0211-820-0000-0000	VEHICLE: GAS, OIL & GREASE	3,475.00	320.75	1,137.46	32.73		2,337.54	2,337.54
	0211-822-0000-0000	ELECTRICITY	11,000.00	1,259.67	2,374.35	21.59	8,625.65	6,825.37	8,625.65
	0211-823-0000-0000	HEATING FUEL	17,050.00	970.59	1,231.14	7.22	8,993.49	6,825.37	15,818.86
	0211-824-0000-0000	WATER AND SEWER RENT	3,500.00		798.37	22.81		2,701.63	2,701.63
	0211-825-0000-0000	SUPPLIES AND MATERIALS	2,125.00	75.00	225.00	10.59	186.00	1,714.00	1,900.00
	0211-825-0002-0000	FIREFIGHTING EQUIPMENT	29,341.00		912.00	3.11	3,825.00	24,604.00	28,429.00
	825 SUPPLIES & MATERIALS		31,466.00	75.00	1,137.00	3.61	4,011.00	26,318.00	30,329.00
	0211-826-0000-0000	MAINTENANCE OF EQUIPMENT	49,775.00		1,402.74	2.82	13,658.24	34,714.02	48,372.26
	0211-827-0000-0000	MAINTENANCE OF STRUCTURES	11,600.00	81.55	154.57	1.33	949.00	10,496.43	11,445.43
	0211-829-0000-0000	MAINTENANCE OF UNIFORMS	3,180.00					3,180.00	3,180.00
	0211-831-0000-0000	CONTRACTED SERVICES	6,440.00	280.49	2,965.47	46.05	1,315.00	2,159.53	3,474.53
	0211-832-0000-0000	CONTRACTED LABOR	1,920.00					1,920.00	1,920.00
	0211-846-0000-0000	TIRES	2,800.00	302.02	2,263.34	80.83	536.66	536.66	536.66
	0211-849-0000-0000	MAINTENANCE OF FIRE ALARMS	100.00				100.00		100.00
	0211-900-0001-0000	FRINGE BENEFITS - FICA	10,590.00	701.54	2,082.83	19.67	8,507.17	8,507.17	8,507.17
	0211-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	48,497.00	4,685.73	12,295.33	25.35	36,201.67	28,000.00	36,201.67
	0211-900-0006-0000	PAY PER CALL	28,000.00					28,000.00	28,000.00
	900 FRINGE BENEFITS		87,087.00	5,387.27	14,378.16	16.51	72,708.84	72,708.84	72,708.84
0211	FRINGE BENEFITS		428,556.00	19,519.72	63,270.59	14.76	44,667.38	320,618.03	365,285.41
0213	BUILDING DEPARTMENT DIRECTOR								
	0213-190-0001-0000	BUILDING OFFICIAL	74,960.00	5,653.06	16,070.84	21.44	58,889.16	58,889.16	58,889.16
	0213-190-0005-0000	FIRE MARSHAL-FULL TIME POSITION	69,226.00	5,220.72	14,841.76	21.44	54,384.24	54,384.24	54,384.24
	190 ADMINISTRATIVE SALARY		144,186.00	10,873.78	30,912.60	21.44	113,273.40	113,273.40	113,273.40
	0213-193-0000-0000	SECRETARIAL/SUPPORT STAFF	40,800.00	3,424.86	8,732.62	21.40	32,067.38	32,067.38	32,067.38
	0213-197-0000-0000	OVERTIME	6,000.00	487.81	719.99	12.00	5,280.01	5,280.01	5,280.01
	0213-806-0000-0000	OFFICE SUPPLIES	2,000.00				149.97	1,850.03	2,000.00
	0213-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	1,000.00					1,000.00	1,000.00
	0213-811-0000-0000	TRAINING AND EDUCATION	2,000.00					2,000.00	2,000.00
	0213-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	1,000.00	45.00	45.00	4.50	955.00	955.00	955.00
	0213-818-0000-0000	CLOTHING ALLOWANCE	550.00				550.00		550.00
	0213-819-0000-0000	VEHICLE ALLOWANCE	300.00				300.00		300.00
	0213-820-0000-0000	VEHICLE: GAS, OIL & GREASE	1,200.00	87.75	135.51	11.29	1,064.49	1,064.49	1,064.49
	0213-821-0000-0000	MAINTENANCE OF VEHICLES	1,500.00				1,500.00		1,500.00
	0213-825-0000-0000	SUPPLIES AND MATERIALS	5,000.00	203.44	406.88	8.14	4,593.12	4,593.12	4,593.12
	0213-830-0001-0000	DEMOLITION OF BUILDINGS	5,000.00				5,000.00		5,000.00
	0213-830-0002-0000	RELOCATION COSTS	4,000.00				4,000.00		4,000.00
	830 CONTRACTED EQUIPMENT		9,000.00				9,000.00		9,000.00
	0213-900-0001-0000	FRINGE BENEFITS - FICA	14,610.00	1,069.35	3,187.56	21.82	11,422.44	11,422.44	11,422.44
	0213-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	36,191.00	2,780.31	5,840.93	16.14	30,350.07	30,350.07	30,350.07
	900 FRINGE BENEFITS		50,801.00	2,849.66	9,028.49	17.77	41,772.51	41,772.51	41,772.51
0213	BUILDING DEPARTMENT DIRECTOR		265,337.00	17,972.30	49,981.09	18.84	149.97	215,205.94	215,355.91
0214	CIVIL PREPAREDNESS								
	0214-190-0000-0000	ADMINISTRATIVE SALARIES	4,800.00	400.00	1,200.00	25.00	3,600.00	3,600.00	3,600.00
	0214-807-0000-0000	TELEPHONE							

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
001	000	GENERAL FUND							
0214	822-0000-0000	ELECTRICITY	1,100.00	74.07	150.05	13.64	949.95	27.97-	1,209.26
0214	823-0000-0000	HEATING FUEL	1,400.00	108.88	190.74	13.62	1,237.23	430.64	430.64
0214	824-0000-0000	WATER AND SEWER RENT	580.00		149.36	25.75		303.86	303.86
0214	826-0000-0000	MAINTENANCE OF EQUIPMENT	500.00		196.14	39.23		1,500.00	1,500.00
0214	826-0002-0000	COMMUNICATIONS EQUIPMENT	1,500.00					1,803.86	1,803.86
0214	826-0000-0000	MAINTENANCE OF EQUIPMENT	2,300.00		196.14	9.81		500.00	500.00
0214	827-0000-0000	MAINTENANCE OF STRUCTURES	500.00					275.20	275.20
0214	900-0001-0000	FRINGE BENEFITS - FICA	367.00	30.60	91.80	25.01		6,581.73	8,768.91
0214	900-0001-0000	CIVIL PREPAREDNESS	10,747.00	613.55	1,978.09	18.41	2,187.18		
0215		AMBULANCE							
0215	805-0000-0000	TRANSFER TO OUTSIDE AGENCY	85,000.00		21,250.00	25.00		63,750.00	63,750.00
0215	900-0005-0000	PENSTON CONTRIBUTION	6,000.00		1,500.00	25.00		4,500.00	4,500.00
0215		AMBULANCE	91,000.00		22,750.00	25.00		68,250.00	68,250.00
0216		DOG ACCOUNT							
0216	192-0000-0000	LABOR, SKILLED & PROFESSIONAL	24,890.00	2,051.17	5,319.08	21.37		19,570.92	19,570.92
0216	820-0000-0000	VEHICLE GAS, OIL & GREASE	500.00		500.00			500.00	500.00
0216	821-0000-0000	MAINTENANCE OF VEHICLES	1,000.00		1,000.00			1,000.00	1,000.00
0216	825-0000-0000	SUPPLIES AND MATERIALS	500.00		500.00			500.00	500.00
0216	825-0001-0000	VETERINARY FEES	1,500.00		1,500.00			2,000.00	2,000.00
0216	846-0000-0000	TIRES	500.00		500.00			500.00	500.00
0216	854-0000-0000	RENT	11,000.00	850.00	2,550.00	23.18		8,450.00	8,450.00
0216	855-0000-0000	DOG DISPOSAL FEES	100.00	30.00	30.00	30.00		70.00	70.00
0216	900-0001-0000	F.I.C.A.	1,904.00	159.22	473.38	24.86		1,430.62	1,430.62
0216	900-0001-0000	DOG ACCOUNT	41,894.00	3,090.39	8,372.46	19.98		33,521.54	33,521.54
0219		WINCHESTER FIRE DEPARTMENT							
0219	848-0000-0000	WINCHESTER FIRE DEPT - REGULAR	10,000.00		2,500.00	25.00		7,500.00	7,500.00
0219	848-0001-0000	WINCHESTER FIRE DEPT - CONTRACT	25,000.00		6,250.00	25.00		18,750.00	18,750.00
0219	848-0004-0000	TURNOU GEAR	5,000.00					5,000.00	5,000.00
0219	848-0009-0000	ANNUAL EQUIP TESTING/CERTIFICATION	4,000.00	38.48	108.44	2.71	900.00	2,991.56	3,891.56
0219	848-0009-0000	WINCHESTER FIRE DEPARTMENT	44,000.00	38.48	8,858.44	20.13	900.00	34,241.56	35,141.56
0219	900-0005-0000	PENSTON CONTRIBUTION	4,000.00		3,750.00	93.75		250.00	250.00
0219		WINCHESTER FIRE DEPARTMENT	48,000.00	38.48	12,608.44	26.27	900.00	34,491.56	35,391.56
0231		PUBLIC SAFETY DISPATCH							
0231	192-0000-0000	LABOR SKILLED AND PROFESSIONAL	49,882.00	3,748.70	10,033.27	20.11		39,848.73	39,848.73
0231	192-0002-0000	HOLIDAY PAY	2,494.00	196.30	392.60	15.74		2,101.40	2,101.40
0231	192-0000-0000	LABOR SKILLED & PROFESSIONAL	52,376.00	3,945.00	10,425.87	19.91		41,950.13	41,950.13
0231	197-0000-0000	OVERTIME	2,518.00	294.45	294.45	11.69		2,223.55	2,223.55
0231	806-0000-0000	OFFICE SUPPLIES	500.00		217.96	43.59		282.04	282.04
0231	811-0000-0000	TRAINING AND EDUCATION	500.00					500.00	500.00
0231	825-0000-0000	SUPPLIES AND MATERIALS	500.00				310.00	190.00	500.00
0231	826-0002-0000	CHARTER TOWER RENTAL	10,500.00					10,500.00	10,500.00
0231	826-0003-0000	NECS SERVICE AGREEMENT	2,200.00					2,200.00	2,200.00
0231	826-0003-0000	MAINTENANCE OF EQUIPMENT	12,700.00					12,700.00	12,700.00
0231	831-0001-0000	CONTRACTED SERVICES - LCD	182,177.00		91,088.36	50.00		91,088.64	91,088.64
0231	900-0001-0000	FICA	4,199.00	282.51	814.84	19.41		3,384.16	3,384.16

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
001	000	GENERAL FUND							
0231		PUBLIC SAFETY DISPATCH	29,295.00	2,241.04	11,686.22	39.89		17,608.78	17,608.78
0231-900-0002-0000		MEDICAL BENEFITS	33,484.00	2,523.55	12,501.06	37.32		20,992.94	20,992.94
900		FRINGE BENEFITS	284,765.00	6,763.00	114,527.70	40.22	310.00	169,927.30	170,237.30
0231		PUBLIC SAFETY DISPATCH							
0311		HIGHWAYS							
0311-190-0000-0000		ADMINISTRATIVE SALARIES	92,742.00	7,134.00	20,331.90	21.92		72,410.10	72,410.10
0311-192-0001-0000		ENGINEER	90,194.00	6,938.00	19,773.30	21.92		70,420.70	70,420.70
0311-193-0000-0000		SECRETARIAL/SUPPORT STAFF	67,961.00	4,756.78	13,509.25	19.88		54,451.75	54,451.75
0311-194-0000-0000		GENERAL LABOR	762,935.00	58,661.07	153,686.90	20.14		609,248.10	609,248.10
0311-194-0001-0000		WAS SNOW REMOVAL	8,761.00					8,761.00	8,761.00
194		GENERAL LABOR	771,696.00	58,661.07	153,686.90	19.92		618,009.10	618,009.10
0311-197-0000-0000		OVERTIME	77,500.00	5,612.67	9,948.87	12.84		67,551.13	67,551.13
0311-806-0000-0000		OFFICE SUPPLIES	2,582.00	14.78	176.23	6.83	38.75	2,367.02	2,405.77
0311-807-0000-0000		TELEPHONE	10,625.00	828.97	2,114.55	19.90		8,510.45	8,510.45
0311-808-0000-0000		POSTAGE	540.00					540.00	540.00
0311-811-0000-0000		TRAINING AND EDUCATION	6,125.00		335.00	5.47	500.00	5,290.00	5,790.00
0311-812-0000-0000		COMPUTER & SOFTWARE	3,000.00		622.83	3.07	1,810.00	1,190.00	3,000.00
0311-814-0000-0000		MEMBERSHIP DUES & SUBSCRIPTIONS	20,275.00					19,652.17	19,652.17
0311-820-0000-0000		VEHICLE GAS, OIL & GREASE	62,840.00	4,206.69	3,324.80	5.29	5,030.73	61,134.07	66,164.80
0311-822-0000-0000		ELECTRICITY	11,506.00	838.28	1,643.57	14.28	9,862.43	9,862.43	9,862.43
0311-823-0000-0000		HEATING FUEL	21,045.00					21,045.00	21,045.00
0311-825-0000-0000		SUPPLIES AND MATERIALS	20,170.00	355.64	2,384.10	11.82	11,065.00	6,720.90	17,785.90
0311-826-0000-0000		MAINTENANCE OF EQUIPMENT	65,000.00	5,002.98	10,133.75	15.59	16,060.83	38,805.42	54,866.25
0311-826-0001-0000		FLEET REPAIRS	35,000.00	4,759.00	7,224.95	20.64	6,322.00	21,453.05	27,775.05
826		MAINTENANCE OF EQUIPMENT	100,000.00	9,761.98	17,358.70	17.36	22,382.83	60,258.47	82,641.30
0311-827-0000-0000		MAINTENANCE OF STRUCTURES	11,460.00	11.49	39.93	.35	6,689.00	4,721.07	11,410.07
0311-829-0000-0000		UNIFORMS & SAFETY CLOTHING	10,616.00		180.92	1.70	10,252.00	10,435.08	10,435.08
0311-830-0000-0000		CONTRACTED EQUIPMENT	25,685.00		79.41	.31	10,252.00	15,353.59	25,605.59
0311-831-0000-0000		CONTRACTED SERVICES	102,690.00	2,345.13	7,431.29	7.24	3,379.38	91,879.33	95,258.71
0311-832-0000-0000		CONTRACT LABOR	1,600.00					1,600.00	1,600.00
0311-844-0000-0000		MAIN STREET MAINTENANCE	25,000.00	3,670.00	3,670.00	14.68	300.00	21,030.00	21,330.00
0311-846-0000-0000		TREES	16,520.00	2,135.60	2,767.84	16.75		13,752.16	13,752.16
0311-851-0000-0000		ENGINEERING SERVICES	32,000.00				250.00	31,750.00	32,000.00
0311-853-0000-0000		STREET & TRAFFIC SIGNS	10,000.00	1,440.00	2,400.00	24.00		5,985.00	7,600.00
0311-859-0000-0000		SALT	205,000.00				141,410.00	63,590.00	205,000.00
0311-860-0000-0000		SAND FOR ICE CONTROL	22,000.00				12,000.00	10,000.00	22,000.00
0311-862-0000-0000		BITUMINOUS CONCRETE							
0311-865-0000-0000		PIPE & MANHOLES	11,500.00	507.77	5,345.85	46.49	4,824.55	1,329.60	6,154.15
0311-866-0000-0000		AGGREGATE MATERIALS	24,500.00	1,910.00	1,910.00	7.80	2,170.00	20,420.00	22,590.00
0311-900-0001-0000		FRINGE BENEFITS - FTCA	84,158.00	5,835.11	17,206.31	20.45		66,951.69	66,951.69
0311-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	315,867.00	21,335.14	83,984.75	26.59		231,882.25	231,882.25
900		FRINGE BENEFITS	400,025.00	27,170.25	101,191.06	25.30		298,833.94	298,833.94
0311		HIGHWAYS	2,257,387.00	138,276.12	363,576.70	16.11	233,579.67	1,660,230.63	1,893,810.30
0313		CEMETERIES							
0313-194-0000-0000		GENERAL LABOR	29,505.00	1,140.11	2,508.25	8.50		26,996.75	26,996.75
0313-197-0000-0000		OVERTIME	3,820.00		380.97	9.97		3,439.03	3,439.03
0313-822-0000-0000		ELECTRICITY	600.00	47.16	94.60	15.77	505.40	505.40	505.40
0313-823-0000-0000		HEATING FUEL	1,725.00					1,725.00	1,725.00
0313-825-0000-0000		SUPPLIES AND MATERIALS	6,492.36		492.36	7.22	140.00	6,183.64	6,323.64

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
001	000	GENERAL FUND							
0313		CEMETERIES							
0313-826-0000-0000		MAINTENANCE OF EQUIPMENT	2,900.00		295.82	10.20	2,604.18	2,604.18	
0313-827-0000-0000		MAINTENANCE OF STRUCTURES	49,450.00	10,944.43	19,044.43	38.51	22,048.57	30,405.57	
0313-831-0000-0000		CONTRACTED SERVICES	2,250.00		2,250.00		2,250.00	2,250.00	
0313-851-0000-0000		ENGINEERING SERVICES	2,549.00	86.64	270.85	10.63	2,278.15	2,278.15	
0313-900-0001-0000		FRINGE BENEFITS - FICA	99,615.00	12,218.34	23,087.28	23.18	67,525.32	76,527.72	
0313		CEMETERIES							
0314		WASTE DISPOSAL AND RECYCLING							
0314-805-0000-0000		TRANSFER TO OUTSIDE AGENCY (REGULA)	209,038.00		52,259.50	25.00	156,778.50	156,778.50	
0320		STREET LIGHTING							
0320-383-0000-0000		STREET LIGHTING EXPENDITURES	140,000.00	10,339.57	20,409.02	14.58	119,590.98	119,590.98	
0325		OTHER TOWN PROPERTIES							
0325-822-0000-0000		ELECTRICITY	4,000.00	378.01	746.99	18.67	3,253.01	3,253.01	
0325-823-0000-0000		HEATING FUEL	1,000.00				1,000.00	1,000.00	
0325-824-0000-0000		WATER & SEWER RENT	1,500.00				1,500.00	1,500.00	
0325-827-0000-0000		MAINTENANCE OF GROUNDS	1,000.00				1,000.00	1,000.00	
0325-831-0000-0000		CONTRACTED SERVICES	15,000.00	11,417.75	11,699.38	78.00	3,300.62	3,300.62	
0325		OTHER TOWN PROPERTIES							
0410		HEALTH							
0410-870-0000-0000		FOOTHILLS VISITING NURSES	34,000.00		8,500.00	25.00	25,500.00	25,500.00	
0410-871-0000-0000		CAMP MOE	3,000.00		3,000.00				
0410-872-0000-0000		COMMUNITY MENTAL HEALTH AFFILIATES	4,500.00		4,500.00				
0410-873-0000-0000		YOUTH SERVICE BUREAU	29,940.00		7,485.00	25.00	22,455.00	22,455.00	
0410-876-0000-0000		TORRINGTON AREA HEALTH DISTRICT	58,110.00		14,527.50	25.00	43,582.50	43,582.50	
0410-877-0000-0000		SUSAN B. ANTHONY PROJECT	5,000.00		1,250.00	25.00	3,750.00	3,750.00	
0410-878-0000-0000		HVCASA	1,610.00		1,610.00				
0410-879-0000-0000		N/W ELDERLY NUTRITION PROGRAM	13,157.00		2,318.55	17.62	10,838.45	10,838.45	
0410-881-0000-0000		PARAMEDIC COST	183,000.00		45,600.00	24.92	137,400.00	137,400.00	
0410-883-0000-0000		HELPING HANDS HOME CARE	6,000.00		6,000.00				
0410-887-0000-0000		GREENWOODS COUNSELLING REFERRALS	5,000.00		5,000.00				
0410-888-0000-0000		FISH	1,000.00		1,000.00				
0410		HEALTH	344,317.00		100,791.05	29.27	243,525.95	243,525.95	
0510		SOCIAL SERVICES							
0510-806-0000-0000		OFFICE SUPPLIES	200.00				200.00	200.00	
0510-807-0000-0000		TELEPHONE	504.00	41.14	82.28	16.33	421.72	421.72	
0510-819-0000-0000		VEHICLE ALLOWANCE	296.00				296.00	296.00	
0510		SOCIAL SERVICES	1,000.00	41.14	82.28	8.23	917.72	917.72	
0710		LIBRARIES							
0710-805-0000-0000		TRANSFER TO OUTSIDE AGENCY	233,971.00	19,497.58	58,492.74	25.00	175,478.26	175,478.26	
0800		PRINTING							
0800-817-0000-0000		CONTRACTED PRINTING	5,000.00		4,722.44	94.45	277.56	277.56	
0810		PARKS							
0810-825-0000-0000		SUPPLIES & MATERIALS	1,214.00				1,214.00	1,214.00	
0810-827-0000-0000		MAINTENANCE OF STRUCTURES	1,000.00				1,000.00	1,000.00	
0810-827-0001-0000		MAINTENANCE OF GROUNDS	1,920.00				1,920.00	1,920.00	
0810-830-0000-0000		CONTRACTED SERVICES	2,920.00				2,920.00	2,920.00	
0810		PARKS	23,254.00		2,000.00	8.60	2,250.00	19,004.00	21,254.00

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNREEXPENDED BALANCE
0810			PARKS							
0811			PUBLIC CELEBRATIONS							
0811-194-0000-0000	GENERAL LABOR			2,000.00					2,000.00	2,000.00
0811-596-0000-0000	HOLIDAY DISPLAYS-INSTALL/REMOVAL			1,500.00					1,500.00	1,500.00
0811-596-0001-0000	REPLACEMENT DISPLAYS			1,500.00					1,500.00	1,500.00
0811			596 GENERAL LABOR						3,000.00	3,000.00
			PUBLIC CELEBRATIONS	5,000.00					5,000.00	5,000.00
0812			RECREATION							
0812-190-0000-0000	ADMINISTRATIVE SALARIES			38,433.00	2,955.83	7,427.72	19.33		31,005.28	31,005.28
0812-194-0000-0000	GENERAL LABOR			151,810.00	10,067.25	66,605.51	43.87		85,204.49	85,204.49
0812-197-0000-0000	OVERTIME			2,788.00	307.13	1,179.95	42.32		1,608.05	1,608.05
0812-806-0000-0000	OFFICE SUPPLIES			380.00	136.26	136.26	35.86		243.74	243.74
0812-807-0000-0000	TELEPHONE			2,382.00	138.40	495.15	20.79		1,886.85	1,886.85
0812-811-0000-0000	TRAINING AND EDUCATION			500.00					500.00	500.00
0812-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS			105.00		105.00				
0812-818-0000-0000	CLOTHING ALLOWANCE			500.00		41.39	8.28		458.61	458.61
0812-819-0000-0000	VEHICLE ALLOWANCE			196.00	75.00	75.00	38.27		121.00	121.00
0812-820-0000-0000	VEHICLE: GAS, OIL & GREASE			2,635.00	288.04	1,037.64	39.38		1,597.36	1,597.36
0812-822-0000-0000	ELECTRICITY			13,900.00	1,493.12	2,670.37	19.21	11,229.63	4,022.97	11,229.63
0812-823-0000-0000	HEATING FUEL			4,150.00	127.03	127.03	3.06		4,022.97	4,022.97
0812-824-0000-0000	WATER AND SEWER RENT			20,900.00		7,102.57	33.98		13,797.43	13,797.43
0812-824-0001-0000	PROPERTY TAXES-WILLOW ST (CLAP)			900.00					900.00	900.00
			824 HEATING FUEL	21,800.00		7,102.57	32.58		14,697.43	14,697.43
0812-825-0000-0000	SUPPLIES AND MATERIALS			5,400.00	728.33	873.99	16.19	62.00	4,464.01	4,526.01
0812-826-0000-0000	MAINTENANCE OF EQUIPMENT			9,950.00	378.85	5,092.49	51.18	483.22	4,374.29	4,857.51
0812-827-0000-0000	MAINTENANCE OF GROUNDS			40,750.00	6,193.39	10,864.15	26.66	7,937.59	21,948.26	29,885.85
0812-841-0000-0000	RECREATION CELEBRATIONS			2,800.00		300.00	10.71	550.00	1,950.00	2,500.00
0812-841-0001-0000	RECREATION ASSISTED PROGRAMS			3,000.00	1,000.00	1,000.00	33.33		2,000.00	2,000.00
			841 SPECIAL PROGRAMS	5,800.00	1,000.00	1,300.00	22.41	550.00	3,950.00	4,500.00
0812-842-0000-0000	BACKGROUND CHECKS			350.00					350.00	350.00
0812-900-0001-0000	FRINGE BENEFITS - FICA			14,767.00	1,019.74	6,515.62	44.12	8,251.38	8,251.38	8,251.38
0812			RECREATION	316,596.00	24,908.37	111,649.84	35.27	20,262.44	184,683.72	204,946.16
0813			SENIOR CITIZENS/FAMILY SERVICES							
0813-190-0000-0000	ADMINISTRATIVE SALARIES			70,802.00	5,339.58	15,179.66	21.44		55,622.34	55,622.34
0813-192-0000-0000	LABOR, SKILLED AND PROFESSIONAL			31,200.00	1,798.13	4,540.47	14.55	26,659.53	26,659.53	26,659.53
0813-193-0000-0000	SECRETARIAL/SUPPORT STAFF			31,200.00	1,723.73	4,293.39	13.76	26,906.61	26,906.61	26,906.61
0813-197-0000-0000	OVERTIME			5,000.00	381.39	1,039.29	20.79	3,960.71	3,960.71	3,960.71
0813-800-0001-0000	HEALTHY AGING PROGRAMS			3,900.00				3,900.00	3,900.00	3,900.00
0813-806-0000-0000	OFFICE SUPPLIES			2,000.00	6.99	6.99	.35	54.00	1,993.01	1,993.01
0813-806-0002-0000	COPYER			600.00				600.00	600.00	600.00
			806 OFFICE SUPPLIES	2,600.00	6.99	6.99	.27	54.00	2,539.01	2,539.01
0813-807-0000-0000	TELEPHONE			2,291.00	191.14	752.59	32.85	1,804.82	266.41	1,538.41
0813-808-0000-0000	POSTAGE			429.00				429.00	429.00	429.00
0813-811-0000-0000	TRAINING AND EDUCATION			100.00				100.00	100.00	100.00
0813-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS			200.00	140.84	140.84	70.42		59.16	59.16
0813-819-0000-0000	VEHICLE ALLOWANCE			200.00				200.00	200.00	200.00
0813-820-0000-0000	VEHICLE: GAS, OIL & GREASE			4,000.00	134.86	372.90	9.32	3,627.10	3,627.10	3,627.10
0813-821-0000-0000	MAINTENANCE OF VEHICLES			5,000.00	59.99	59.99	1.20	4,900.00	4,900.00	4,900.00
0813-822-0000-0000	ELECTRICITY			8,415.00	1,263.38	2,360.86	28.06	6,054.14	6,054.14	6,054.14

FUND	DEPT/ORG/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
001	000	GENERAL FUND							
0813		SENIOR CITIZENS/FAMILY SERVICES							
0813-823-0000-0000		HEATING FUEL	8,415.00	185.89	371.66	4.42	8,043.34	2,317.95	8,043.34
0813-824-0000-0000		WATER AND SEWER RENT	2,750.00		432.05	15.71		2,317.95	2,317.95
0813-827-0000-0000		MAINTENANCE OF STRUCTURES	9,000.00	107.98	107.98	1.20	4,602.02	4,290.00	8,892.02
0813-832-0000-0000		CONTRACTED LABOR	17,531.00	744.56	2,521.48	14.38	12,622.24	2,387.28	15,009.52
0813-841-0000-0000		CELEBRATIONS	2,000.00					2,000.00	2,000.00
0813-846-0000-0000		TIRES	1,110.00					1,110.00	1,110.00
0813-900-0001-0000		FRINGE BENEFITS - FICA	10,573.00	685.71	2,113.96	19.99	8,459.04	576.60	8,459.04
0813-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	11,673.00	7.80	523.36	47.58	9,035.64	9,035.64	9,035.64
900		FRINGE BENEFITS							
0813		SENIOR CITIZENS/FAMILY SERVICES	217,816.00	12,711.98	34,817.51	15.98	33,220.57	149,777.92	182,998.49
0814		RURAL TRANSIT AUTHORITY							
0814-805-0000-0000		TRANSFER TO OUTSIDE AGENCY	2,397.00		2,397.00				
0910		MISCELLANEOUS							
0910-201-0001-0000		HEART & HYPERTEN-POLICE MED BENEFIT	6,168.00	1,011.23	2,808.37	45.53	3,359.63	25,566.07	3,359.63
0910-201-0005-0000		MEDICAL BENEFITS - FIREMEN	33,826.00	3,753.31	8,259.93	24.42	28,925.70	28,925.70	28,925.70
201		Blue Cross	39,994.00	3,764.54	11,068.30	27.67	49,026.77	49,026.77	49,026.77
0910-205-0002-0000		HEART & HYPERTENSION - EXISTING	65,364.00	6,283.55	16,337.23	24.99	4,000.00	3,207.50	4,000.00
0910-205-0003-0000		BLOOD/AIRBORNE PATHOGENS	4,000.00		792.50	19.81	56,234.27	56,234.27	56,234.27
0910-205-0003-0000		DRUG/ALCOHOL TESTING & PHYSICALS	4,000.00	6,283.55	17,129.73	23.35	470.00	470.00	470.00
205		POST RETIREMENT BENEFITS	73,364.00	470.00-	470.00-				
0910-388-0000-0000		UNNEGOTIATED SETTLEMENTS	64,523.00	168.77	509.01	4.24	11,490.99	11,490.99	11,490.99
0910-800-0009-0000		BANK FEES	12,000.00	89,583.00	268,753.00	25.00	806,247.00	806,247.00	806,247.00
0910-804-0000-0000		TRANSFER OUT OTHER FUNDS	1,075,000.00	36,090.75	166,284.47	24.24	519,715.53	519,715.53	519,715.53
0910-804-0001-0000		TOWN SUPPORT FOR EDUCATION	686,000.00	1,761,000.00	125,673.75	24.70	1,325,962.53	1,325,962.53	1,325,962.53
804		TRANSFER TO OTHER FUNDS	1,761,000.00	28,930.00	11,027.39	38.12	17,902.61	18,067.00	17,902.61
0910-807-0000-0000		TELEPHONE	21,000.00	6,022.55	2,933.00	13.97	14,992.34	14,992.34	14,992.34
0910-808-0000-0000		POSTAGE	21,000.00		10,007.66	40.03	3,464.03	3,464.03	3,464.03
0910-810-0000-0000		PHOTOCOPYING	25,000.00	6,251.13	2,303.45	13.40	1,541,784.07	1,542,032.47	1,542,032.47
0910-831-0001-0000		FRIENDS OF PARK POND	8,000.00		535.97	24.33	248.40	248.40	248.40
0910-877-0000-0000		OTHER EXPENDITURES	4,000.00	149,997.74	495,778.53				
0910		MISCELLANEOUS	2,037,811.00	149,997.74	495,778.53	24.33	248.40	1,541,784.07	1,542,032.47
0911		DEFERRED CHARGES							
0911-202-0000-0000		SICK AND VACATION PAY ACCRUAL	158,000.00	14,855.62	65,308.32	41.33	92,691.68	92,691.68	92,691.68
0912		EDUCTN INDRCT COSTS CROSSING GUARDS	56,160.00	3,042.00	3,042.00	5.42	53,118.00	53,118.00	53,118.00
0912-192-0000-0000		LABOR, SKILLED AND PROFESSIONAL	4,296.00	232.73	232.73	5.42	4,063.27	4,063.27	4,063.27
0912-220-0000-0000		F.I.C.A.	60,456.00	3,274.73	3,274.73	5.42	57,181.27	57,181.27	57,181.27
0912		EDUCTN INDRCT COSTS CROSSING GUARDS							
0913		DEBT ADMINISTRATION							
0913-301-0000-0000		PRINCIPAL-BONDS JUNE 05 PROJECTS	392,000.00		392,000.00	60.04	15,677.40	15,677.40	15,677.40
0913-302-0000-0000		INTEREST-BONDS JUNE 05 PROJECTS	39,235.00		23,557.60	60.04	150,000.00	150,000.00	150,000.00
0913-304-0000-0000		SEWER REFUNDING PRINCIPAL	150,000.00		8,648.27	24.81	7,126.00	7,126.00	7,126.00
0913-304-0001-0000		CLEAN WATER PRINCIPAL	34,854.00	2,887.56	1,004.71	26.74	2,753.29	2,753.29	2,753.29
0913-304-0004-0000		SEWER REFUNDING INTEREST	7,126.00						
0913-304-0006-0000		CLEAN WATER INTEREST	3,758.00		330.10		28,000.00	28,000.00	28,000.00
0913-304-0008-0000		SEWER PLANT/PERCH ROCK PRINCIPAL	28,000.00		1,688.00	59.99	187,211.02	187,211.02	187,211.02
0913-304-0009-0000		SEWER PLANT/PERCH ROCK INTEREST	2,814.00		3,217.66	17.37			
304		DBRT SMR-WTR	226,552.00	3,217.66	39,340.98	17.37	187,211.02	187,211.02	187,211.02

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
001	000	GENERAL FUND							
0913	305-0000-0000	DEPT ADMINISTRATION	25,000.00					25,000.00	25,000.00
0913	305-0000-0000	GO BAN INTEREST - PW PROJECTS	682,787.00	3,217.66	454,898.58	66.62		227,888.42	227,888.42
0913	305-0000-0000	DEPT ADMINISTRATION							
0918	203-0000-0000	RETIREMENT & PENSION CONTRIBUTION							
0918-203-0000-0000	ANNUITY CONTRIBUTION-TOWN MGR		12,734.00	830.76	2,076.90	16.31		10,657.10	10,657.10
0918-203-0003-0000	ANNUITY FINANCE DIRECTOR		7,004.00	528.20	1,320.50	18.85		5,683.50	5,683.50
0918-203-0004-0000	ANNUITY - POLICE CHIEF		5,856.00	539.20	1,397.22	23.86		4,458.78	4,458.78
0918-203-0005-0000	ANNUITY PUBLIC WORKS DIRECTOR		5,565.00	428.04	1,070.10	19.23		4,494.90	4,494.90
0918-203-0006-0000	ANNUITY- ASST TOWN ENGINEER		5,359.00	416.28	1,040.70	19.42		4,318.30	4,318.30
0918-203-0009-0000	ANNUITY - FIRE CHIEF		4,590.00				4,590.00	4,590.00	4,590.00
203	Blue Shield		41,108.00	2,742.48	6,905.42	16.80		34,202.58	34,202.58
0918-230-0000-0000	DEFINED BENEFIT PENSION CONTRIB		335,000.00				335,000.00	335,000.00	335,000.00
0918-230-0004-0000	DEFINED CONTRIBUTION - TOWN MATCH		39,600.00	527.16	3,079.75	7.78		36,520.25	36,520.25
230	RETIREMENT		374,600.00	527.16	3,079.75	.82		371,520.25	371,520.25
0918-900-0001-0000	ANNUITIES - ER FICA		3,144.00	204.72	613.53	19.51		2,530.47	2,530.47
0918-939-0000-0000	POLICE VEBA CONTRIBUTION		20,000.00				20,000.00	20,000.00	20,000.00
0918		RETIREMENT & PENSION CONTRIBUTION	438,852.00	3,474.36	10,598.70	2.42		428,253.30	428,253.30
0919		MUNICIPAL INSURANCE							
0919-381-0000-0000	MUNICIPAL INSURANCE		225,765.00		183,653.50	81.35		42,111.50	42,111.50
0919-381-0001-0000	WORKERS COMPENSATION		230,657.00		195,674.04	84.83		34,982.96	34,982.96
381	MUNICIPAL INSURANCE		456,422.00		379,327.54	83.11		77,094.46	77,094.46
0919		MUNICIPAL INSURANCE	456,422.00		379,327.54	83.11		77,094.46	77,094.46
0920		UNEMPLOYMENT COMPENSATION							
0920-250-0000-0000	UNEMPLOYMENT COMPENSATION EXPENSES		18,000.00	150.11	94.89-	.53-		18,094.89	18,094.89
1000		BOARD OF EDUCATION EXPENDITURES							
1000-100-1000-0000	BOARD OF EDUCATION EXPENDITURES		20,261,686.00	1,736,715.68	4,182,743.49	20.64		16,078,942.51	16,078,942.51
TOTAL	EXPENDITURES		34,890,658.00	2,583,489.56	7,898,516.54	22.64	469,995.52	26,522,145.94	26,992,141.46

Boards & Commissions

NOMINATIONS

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Term Dates	Appointing Authority
10/18/2021	Troy LaMere	Board of Assessment Appeals	D	Alternate	3/2024	BOS
10/18/2021	Tim McGrane	Recreation Board	U	Member	4/2027	BOS
10/18/2021	Leeanne Marvin	IWWC	D	Permanent	4/2024	BOS
10/18/2021	Sandra Griswald	Zoning Board of Appeals	D	Alternate	12/2026	BOS

APPOINTMENTS

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Term Dates	Appointing Authority

RE-APPOINTMENTS

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Next Term Exp	Appointing Authority

RESIGNATION

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Next Term Exp	Appointing Authority
10/18/2021	Cathy LaCasse	Recreation Board	U	Permanent	4/2027	BOS
10/18/2021	Jim Welton	Economic Development Commission	R	Permanent	4/2023	BOS

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Board of Assessment Appeals

NAME: Troy Latture

ADDRESS: 51 Morgan Drive

HOME PHONE #: _____ CELL PHONE #: 860-866-1581 E-MAIL: troy.latture@att.net

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: WFD 9 years Planning + Zoning Att current

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I like to give back to the town

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? no Name: _____

Signature: Troy Latture Date: 9/21/2021

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Rec Board

NAME: Timothy R. McGrane

ADDRESS: 234 Oak Street Winsted CT 06098

HOME PHONE #: — CELL PHONE #: 860-806-7166 E-MAIL: timmcgranelle@gmail.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: Soccer Coach

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

Currently youth soccer coach and would like to be more involved in youth activities

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? yes Name: Kurt Williams

Signature: [Handwritten Signature] Date: 10-12-2021

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

APPLICATION FOR CONSIDERATION RECREATION DEPARTMENT – TOWN OF WINCHESTER

Position sought: Rec Board Member

Instruction to applicant: This application for consideration shall be completed by the applicant whose name appears below. The applicant shall complete all sections and submit additional documents or records as stated within the position announcement. Within this application, you must provide information which demonstrates that you meet the minimum qualifications as stated within the position announcement. You must submit the completed application by mail to:

**Winchester Recreation
338 Main St. 3rdfl
Winsted, Connecticut 06098**

Identification: McGrane Timothy R
Last Name First Name Middle Initial

234 Oak Street
Street Address

Winsted CT 06098 860-806-7166
Town State Zip Code Telephone

Status: Are you an honorably discharged American Military Veteran? no
(If "yes", submit copy of DD-214 with this application)

Are you domiciled within the Town of Winchester at this time? yes

Are you an American citizen or resident alien authorized to work in the United States? yes
(If resident alien, attach copy of visa and/or work authorization)

Has the Town of Winchester ever employed you? no
(If "yes", provide details on a separate page attached to this application)

References: Provide the name, address and telephone number of three (3) individuals who have knowledge of your qualification and fitness for this position.

Name	Address	Telephone	Nature of Association
<u>Kurt Williams</u>	<u>Glendale Ave</u>	<u>860-519-2798</u>	
<u>Terry Hall</u>	<u>Ramsgate Lane Barkhamstead</u>	<u>860-480-0254</u>	
<u>Kevin Lilly</u>		<u>860-309-8734</u>	

Possession of other required skills or qualifications:

Within the space below, your are requested to describe your verifiable skills not described in other sections of this application such as computer skills, familiarity with types of equipment or tools.

Additional Information: Within the space below, you may provide additional information or answers to

questions within this application: _____

The Town of Winchester is an Equal Opportunity employer that maintains a drug free workplace.

Upon prior notice by applicants, the Recreation Department shall provide reasonable accommodation to candidates who require it to participate in employment consideration/testing.

The Town of Winchester and the Recreation Department may require applicants to submit to physical, polygraph or other examination in addition to a background investigation, including fingerprinting upon the offer of employment, prior to appointment. The cost of such testing shall be borne by the Town of Winchester.

Authorization and Waiver: I, the undersigned applicant, authorize the Civil Service Commission and the Town of Winchester to make inquiries with regard to my fitness and qualifications for employment. I specifically authorize and release the Town of Winchester, its employees, agents, assigns and officers to obtain my employment records and to verify any element of this application. Photocopies of this release shall be considered as originals. This authorization shall expire one (1) year from the date below. I release said employees, officers, agents or assigns of the Town of Winchester for any damage or issue arising from any inquiry.

Certification: I, the undersigned applicant for consideration, have personally completed all entries within this application, have read and understand this application. I have provided accurate and complete information/ responses to all questions. I understand that this application shall be retained permanently by the Civil Service Commission and shall be incorporated into a permanent personnel file upon appointment to town service.

Timothy R. McGrane
Applicant's Name Printed


Applicant's Signature

10-12-2021
Date Signed

The Gilbert School

Winsted

Connecticut



This Certifies That

Timothy Richard McGrane

has completed the course of study prescribed by

The Gilbert School

Given at Winsted, Connecticut, this month of June, 2006

Stewart A. Sedlack

Chair of the School Corporation

David G. Cheney

Superintendent

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION

WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Inland and Wetlands

NAME: Leeane Marvin

ADDRESS: 126 Walnut St. Winsted CT

HOME PHONE #: _____ CELL PHONE #: 860-205-4402 E-MAIL: leeane.marvin@uconn.edu

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: N/A

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST: I am very interested in volunteering for the inland/wetland commission board position. I would love the opportunity to continue learning about our natural resources in Winchester, and to also become more involved in my community. I would like to apply what I have learned in school while making a positive impact on the environment. Thank you very much for your time and consideration.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? Wetlands _____ Name: Pam Colombie

Signature: Leeane Marvin Date: 9/21/2021

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

Leeane C. Marvin

126 Walnut St, Winsted, CT 06098

Cell: 860-205-4402 leeane.marvin@uconn.edu

OBJECTIVE

To obtain a position that works towards protecting and advocating for the natural resources, soils, forests and wetlands of Connecticut .

EDUCATION AND TRAINING

University of Connecticut

Spring 2019- 2021

Bachelor of Science

Natural Resources and the Environment

College of Agriculture, Health and Natural Resources- Sustainable Forest Resources Concentration

Northwestern CT Community College

Spring 2014 - 2018

Associate in Science – Environmental Science

Animal Behavior College

Graduated 2009 with honors, Professional Dog Trainer Certificate

Continuing Education Courses:

Training Shelter Dogs – September 7, 2011

The Art of Selling and Teaching Private Lessons – October 12, 2011

Academic Awards

- Epsilon Pi Tau Honor Society (2016-present)
- The Alison Varian Memorial Award (2017) - honoring advocate for the preservation of waterways and marine life.
- Regina M. Duffy Scholarship (2018)
- Connecticut Tree Protective Association Arborist Scholarship (1/16/2020)

PROFESSIONAL EXPERIENCE

Department of Energy and Protection - Pleasant Valley, Connecticut

Seasonal Forestry Assistant – Western District

5/7/21- Present

- Forest inventory and assessment
- Boundary line delineation
- Invasive species removal
- Monitoring and sample collections of southern pine beetle trap
- Participated in biological control – release of beneficiary beetles to combat Hemlock wooly adelgid
- Completed seasonal fire training
- GPS data collection and GIS application
- Monitoring the public's use of Connecticut's forests
- Assisting in timber sale planning and monitoring timber harvest
- Completed an Avenza mapping workshop

Great Mountain Forest – Norfolk, Connecticut

Forestry Internship

6/2020- 9/2020

- Moose census trail camera project
- Red Spruce plots- indicator species
- Dendrology and silviculture instruction
- Boundary line delineation
- Trail and road maintenance
- GPS data collection and GIS application

Farmington River Coordinating Committee

Assistant River Steward

6/1/2019- 8/25/2019

- Community outreach and education
- Extensive river clean up
- Advocated for the health and well – being of the Farmington River

Northwestern CT Community College

9/18-11/18

Educational Assistant - Ecology

- Assist with outdoor labs and fieldtrips.

Deeply Rooted Farms, Harwinton, CT

4/2014 – 9/2019

Farm Supervisor

- Responsible for managing the Farm Stand
- Field work supervisor
- Assisting with Farmers Markets
- Planting annual crops – Christmas trees and strawberries
- Harvesting crops – strawberries, raspberries, pumpkins, and Christmas trees

Holcomb Farm, Granby

9/2013 – 11/2013

- Field work
- Harvesting Crops

K-9 Solutions, Canton, CT

9/2010 – 2/2014

Dog Trainer

- Teaching and assisting all training classes including: Puppy, Basic 101 and 102Agility, Mix It Up, and Therapy Dog Class.
- C.G.C. Evaluator, AKC STAR Puppy test, and play session evaluator.

Marketing Office Elmendorf AFB, Anchorage, AK

3/2006 – 11/2007

Marketing Distributer

- Distributing marketing brochures and advertisements
- Running Office Machinery
- Completing Marketing Orders
- Customer Service

VOLUNTEER WORK

The Connecticut Agricultural Experiment Station

12/30/20

I worked with Joesph Barsky and his team to collect field data on a site in Winsted CT.

Pearson School Winsted CT

2016 – 2019

I have been doing an annual Earth Day lesson and project at my son's class. I have taught lessons on pollinators, sunflowers, the Redwood Forest and starting seeds for planting. I also made the children power points on how to reduce carbon footprint.

Winchester Earth Day Clean Up

2016

My family and I have participated in the town wide clean up. I also do neighborhood clean-ups on my own.

Northwestern CT Community College

2016

My children and I participated in a project organized by the Farmington River Watershed Association. A native species garden was designed around a newly constructed bioswale. We participated in planting bushes and shrubs that are beneficial to species in our area.

Guiding Eyes for the Blind

2010 - 2013

I raised three Labradors for Guiding Eyes for the Blind. I was the personal relations coordinator for the northwest region of CT.

REFERENCES

Name

Phone Number

Jody Bronson

860-542-5422

Jon Sederquist

860-921-3434

Tara Jo Holmberg

tholmberg@nwcc.commnet.edu

Thelxi Gladstone

860-309-7068

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING: Any level use board
P+2 / Zoning Appeals / Wetlands also
Appointment or Construction

NAME: Sandra M. Griswold

ADDRESS: 89 Stanton Ave Winsted CT 06098

HOME PHONE #: 379 2344 CELL PHONE #: 307 7453 E-MAIL: griswold@sbcglobal.net

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: Local Commission

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST: real estate professional (Merle Jones 12 yrs)
most of my career 30+ years V.P. of Buying Dept @
Norwalk Mfg. last ten. Now retired

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? yes Name: Steve Sedlack

Signature: Sandra M. Griswold Date: 9/24/2021

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

Terry Hall

From: Tanya Risucci
Sent: Thursday, October 7, 2021 11:56 AM
To: Terry Hall
Subject: FW: Recreation Board

please see email below. She has not made meeting due to personal reasons. Her and Shaun can be removed from the board and website. We are short on people if we can advertise again and get it on the website, we are looking to fill 2 if not 3 spots on the recreation board.

thanks
Tanya Risucci

From: Cathy Consolini <blonde.sunshine17@gmail.com>
Sent: Thursday, October 7, 2021 11:52 AM
To: Tanya Risucci <trisucci@townofwinchester.org>
Subject: Recreation Board

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Hi Tanya. It's Cathy LaCasse. We are still in a family crisis. Just a matter of time. As I had said previously stated in our phone conversation. I feel horrible as since I joined, I haven't been able to attend. At first it was my health issue. I think it's unfair to someone who can be there in person. I think for now, I should resign. I cannot in good conscience stay on Board and not contribute. I would ask that maybe I be reconsidered when I have less family crisis going on. Thank you kindly. Please pass this onto whom it concerns. Again, my apologies. Take Care, Cathy LaCasse.

To: i.grosso@sbcglobal.net

Date: Sunday, October 10, 2021, 11:33 AM EDT

Linda

As requested, just a note to let you know I had to resign from the EDC in October due to fact that I will be moving to Florida for 6 months.

I've really enjoyed working with you as our liaison for the last few years.


Jim

All the best, Jim Welton

203-589-0542

jimwelton21@gmail.com

Kevin O'Connell
 koconnell@geercares.org
 317-910-1795
 k.oh@geercares.org



You and Kevin O'Connell appeared together on 105 messages between June and Oct 2021. There were 5 messages from last week and an average 2.0 messages per week for last year.

i.grosso@sbc... From **Dennis...** RE: M... 5 Yahoo Sep 9
 Last week

i.grosso@sbc... From **Dennis...** Capito... 4 Yahoo Aug 13
 August

i.grosso@sbc... From **Dennis...** WEDC... 6 Yahoo Jul 8
 July

To Whom it May Concern,

I accept appointment as a permanent member of the Winchester Economic Development Committee replacing Jim Welton as of October 4th, 2021. I look forward to joining the committee and continuing the good work Jim has been committed to on behalf of the town of Winchester.

Sincerely,
 Kevin O'Connell
 317-910-1795

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-58a

Date: September 7, 2021

Topic:

Unfinished Business (B)- Amendment of Ordinance Sec. 195, Noise Regulation

From: Joshua Kelly, Town Manager

Background: The Town Attorney has recommended amending the current ordinances Sec. 195, The amended ordinance changes to Sec. 195 will have to be published to the public for the 2-week period required by Section 303 of the Town Charter.

Requested Action: The Board of Selectmen should, if desired, approve to amend Town of Winchester Ordinance Sec. 195.

Fiscal Implications: None.

Manager's Recommendation: I recommend that the Board of Selectmen approve to notice the proposed changes to Ordinance Sec. 195

Recommended Motion: I move that the Board of Selectmen approve the noticing of amendments to ordinance Sec.195.

Attachments:

Proposed changes to ordinances Sec 195.
Step for Amending or Repealing By-Laws/Ordinances

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-58b

Date: October 18, 2021

Topic:

Unfinished Business (A)- Amendment of Ordinance Sec. 195, Noise Regulation

From: Joshua Kelly, Town Manager

Background: The Town Attorney has recommended amending the current ordinance Sec. 195, The amended ordinance changes to Sec. 195 have been published to the public for the 2-week period required by Section 303 of the Town Charter.

Requested Action: The Board of Selectmen should, if desired, approve to amend Town of Winchester Ordinance Sec. 195.

Fiscal Implications: None.

Manager's Recommendation: I recommend that the Board of Selectmen approve to the proposed changes to Ordinance Sec. 195

Recommended Motion: I move that the Board of Selectmen approve the amendments to ordinance Sec.195.

Attachments:

Proposed changes to ordinances Sec 195.

Step for Amending or Repealing By-Laws/Ordinances

Section 195

Noise

§ 270-1 ~~Purpose of article.~~

~~It is recognized that people have a right to and should be ensured an environment free from excessive sound, vibration and other activities that may jeopardize their health, safety or welfare or degrade the quality of life. This article is enacted to protect, preserve and promote the health, safety, welfare and quality of life for the residents of the Town; the intention of this article to carry out and effectuate the public policy of the State of Connecticut, the federal government, and the Town of Winchester concerning the regulation of those activities causing measurably excessive noise and noise disturbance within the Town of Winchester. It is recognized that excessive noise is a serious hazard to health, welfare, and quality of life for all citizens and that each person has a right to an environment free from noise that may jeopardize their health, safety, or welfare.~~

§ 270-2 ~~Construction activities~~Definitions.

~~A. — No person shall engage in any activity related to the erection, excavation, demolition, alteration or repair of any building, or the excavation of streets and highways, nor in the operation of trucks, tractors, bulldozers, payloaders, compressors, or other heavy equipment other than between the hours of 7:00 a.m. and 8:00 p.m., Monday through Saturday, and other than between the hours of 9:00 a.m. and 6:00 p.m. on Sundays and legal holidays, except in case of urgent necessity in the interest of public safety, and then only with a permit from the director of public works, which permit may be granted for a period of not to exceed three days while the emergency continues, and which permit may be renewed for periods of three days or less while the emergency continues.~~

The following definitions shall apply in the interpretation and enforcement of this article:

Background Noise: Noise which exists at a point as a result of the combination of many distant sources, Individually indistinguishable. In statistical terms, it is the level which is exceeded 90% of the time (L90) in which the measurement is taken.

Commercial Zone: Those areas designated for commercial use in the Zoning Regulations of the Town of Winchester, also known as “Highland Lake Business District,” “Town Center,” and “Town Gateway” Zones.

Daytime Hours: Hours between 7:00 AM and 9:59 PM, Monday through Saturday, and the hours between 9:00 AM and 9:59 PM on Sundays and federal and state holidays.

Decibel: A unit of measurement of sound levels.

Emergency: Any occurrence involving actual or imminent danger to persons or damage to property which demands immediate action or any occurrence involving prolonged power outages.

Excessive Noise: Any sound, the intensity of which exceeds the standard set forth in Section 3 of this article.

Impulse Noise: Noise of short duration, usually less than one second, with an abrupt onset and rapid decay.

Industrial Zone: Those areas designated for industrial use in the Zoning Regulations of the Town of Winchester, also known as “Production & Innovation” Zones.

Intrusion Alarm: A device with an audible signal which, when activated, indicates intrusion by an unauthorized person. Such alarm may be attached to, or within, a building, structure, property, or vehicle.

Lawn Care & Maintenance Equipment: All engine or motor-powered garden or maintenance tools intended for occasional use in residential districts, typically capable of being used by a homeowner, including, but not limited to, lawn mowers, riding tractors, snowblowers, and including equipment intended for infrequent service work in inhabited areas, typically requiring skilled operators, including but not limited to chainsaws, log chippers, or paving rollers.

Motor Vehicle: Shall be given that meaning which is provided for by Connecticut General Statutes § 14-1(a)(47).

Nighttime Hours: Any hours not designated as “Daytime Hours,” as defined above.

Person: Any individual, firm, partnership, association, syndicate, company, trust, corporation, municipality, agency, or political or administrative subdivision of the State or other legal entity of any kind.

Premises: Any building, structure, land, or portion thereof, including all appurtenances, and shall include yards, lots, courts, inner yards, and real properties without buildings or improvements owned or controlled by a person.

Property Line: That real or imaginary line along the ground surface and its vertical extension which separates real property owned or controlled by any person from contiguous real property owned or controlled by another person, and separates real property from the public right-of-way.

Residential Zone: Those areas designated for residential use in the Zoning Regulations of the Town of Winchester, also known as “Highland Lake District,” “Rural Residential,” “Town Center Residential,” and “Town Single Family” Zones.

Sound: A transmission of energy through solid, liquid, or gaseous media in the form of vibrations which constitute alterations in pressure or position of the particles in the medium and which, in air, evoke physiological sensations, including, but not limited to, an auditory response when impinging on the ear.

Sound Level Meter: An instrument, including a microphone, an amplifier, an output meter, and frequency weighting networks for the measurement of sound levels. The sound level meter shall conform to the ANSI Specifications for Sound Level Meters, S1.2-1971.

~~B. — The Director of Public Works, in deciding whether to issue or renew any such permit shall consider the following criteria:~~

~~(1) — The reasons for the requested permit as they relate to the public health and safety;~~

- (2) ~~The requested hours for construction activities;~~
- (3) ~~The type of construction activities to take place and the type of construction equipment to be utilized;~~
- (4) ~~The noise reasonably likely to be generated from the construction activities and equipment;~~
- (5) ~~The area where the construction activities are to be performed, with consideration to residential versus commercial uses, density of population, and the number of people to be affected by the activities and noise;~~
- (6) ~~The number of days for which the permit or renewal is requested.~~

§ 270-3 ~~Mobile loudspeakers.~~ **Noise levels and guidelines.**

~~A. No person shall use, play or operate, for any purpose whatever, any loudspeaker or sound amplifying device including, but not limited to radios, tape decks, musical instruments, compact disc players, or public address systems, in or attached to or on any vehicle moving or standing on any highway or public place in the Town, or in any place where the sound therefrom is cast directly upon any of the highways or public places in the Town, or in any place where the sound therefrom is cast directly upon any of the highways or public places, without first obtaining a permit from the Chief of Police or his designee; provided, however, that:~~

~~A. Permits shall not be granted for advertising or commercial use;~~

~~B. Such device shall only be operated from 9:00 a.m. to 6:00 p.m. on weekdays and from 10:00 a.m. to 5:00 p.m. on Saturdays, Sundays and legal holidays;~~

~~C. Such device shall not be operated in the vicinity of hospitals, convalescent or nursing homes or schools while in session, or churches while services are being conducted. Nothing in this article shall prohibit the use of such devices on vehicles of the Town while engaged in necessary public business, or on emergency vehicles. Noise zones within the Town of Winchester shall be classified according to the zoning applicable to the parcel or tract of land from which noise is emitted and the surrounding parcels or tracts on which noise is received, provided that any parcel whose use is lawfully nonconforming to its zone at the time this article is enacted shall be classified for noise emission purposes according to the zone appropriate for the nonconforming use. It shall be unlawful for any person to emit or cause to be emitted any noise beyond the boundaries of their premises in excess of the noise levels established in this section. Measurements shall be taken at a point that is located approximately one foot beyond the boundary of the emitter's premises within the receptor's premises. The emitter's premises includes their individual unit of land or ground or contiguous parcels under the same ownership, as indicated by the public land records.~~

<u>Zone in which</u>	<u>Zone in which Receptor is Located (all measurements in dBA).</u>
----------------------	---

<u>Emitter is Located</u>				
	<u>Production & Innovation</u>	<u>Highland Lake Business District</u> <u>Town Center</u> <u>Town Gateway</u>	<u>Highland Lake District</u> <u>Rural Residential</u> <u>Town Center Residential</u> <u>Town Single Family</u>	
			<u>Daytime Hours</u>	<u>Nighttime Hours</u>
<u>Production & Innovation</u>	<u>70</u>	<u>66</u>	<u>61</u>	<u>51</u>
<u>Highland Lake Business District</u> <u>Town Center</u> <u>Town Gateway</u>	<u>62</u>	<u>62</u>	<u>55</u>	<u>45</u>
<u>Highland Lake District</u> <u>Rural Residential</u> <u>Town Center Residential</u> <u>Town Single Family</u>	<u>62</u>	<u>55</u>	<u>55</u>	<u>45</u>

B. No person shall cause or allow the emission of impulse noise in excess of 80 decibels' peak sound pressure level during Nighttime Hours to any residential zone. No person shall cause or allow the emission of impulse noise in excess of 100 decibels' peak sounds pressure level at any time to any zone.

C. A person conducting sound measurements shall have been trained in the techniques and principles of sound measuring equipment and instrumentation. Instruments used to determine sound level measurements shall be sound level meters as defined by this article.

§ 270-4 Fixed loudspeakers.High Background Noise Areas

No person shall use, play or operate any loudspeaker or sound amplifying device including, but not limited to radios, tape decks, musical instruments, compact disc players, or public address systems, in or attached from

~~any stand, platform or any other structure or part of any structure which abuts or is adjacent to a public place or street, or to use, play or operate a loud speaker or sound amplifying device which is attached to the outside of any building or premises abutting or adjacent to a public place or street, without first obtaining a permit from the Chief of Police or his designee and paying an annual permit fee of \$100, except for public functions or emergency use. The permit obtained shall list specific days and hours of operation as determined by the Chief of Police or his designee considering the needs of the applicant and the comfort of the public. In those individual cases where the background noise levels caused by sources not subject to this article exceed the standards contained herein, a source shall be considered to cause excessive noise if the noise emitted by such source exceeds the background noise level by five dBA, provided that no source subject to the provisions of Section 3 of this article shall emit noise in excess of 80 dBA at any time, and provided that this section does not decrease the permissible levels set forth in any other section of this article.~~

§ 270-5 ~~Residential activities.~~ Exclusions.

~~No person shall engage in the operation of lawn mowers, chain saws, lawn tractors or similar devices except between the hours of 7:00 a.m. and 9:00 p.m. Monday through Saturday and between the hours of 9:00 a.m. and 9:00 p.m. on Sunday or any legal holiday. No person shall use, play or operate any radio, phonograph, tape player, musical instruments, compact disc player, loudspeaker or other sound amplifying device at a volume which shall disturb the occupants of adjacent residences or units at any time. Maximum noise levels established in Section 3 of this article shall not apply to any noise emitted or related to:~~

- A. Natural phenomena.
- B. Any bell or chime from any building clock, school, or church.
- C. Any siren, whistle, or bell lawfully used by emergency vehicles or any other alarm system used in an emergency situation. This exclusion does not include, however, intrusion alarms attached to any building, structure, or property that does not terminate within 30 minutes after being activated or any intrusion alarm attached to a vehicle not terminating within 10 minutes after being activated. The repetition of activation of the audible signal of an intrusion alarm due to malfunction, lack of proper maintenance, or lack of reasonable care should be considered excessive noise.
- D. Warning devices required by OSHA or other state or federal safety regulations.
- E. Noise created as a result of an emergency, including, but not limited to, the use of personal or commercial electrical generators.
- F. Noise created by lawn care and maintenance equipment utilized during daytime hours, as that term is defined in this article, provided that noise discharge from exhausts is adequately muffled to prevent loud and/or explosive noises therefrom.
- G. Activities specially licensed under permit from the Town of Winchester, including, but not limited to, parades, sporting events, and firework displays. This exclusion applies only if noise discharged from exhausts is adequately muffled to prevent loud and/or explosive noise therefrom. Moreover, patriotic or other public celebrations may not extend longer than one calendar day.
- H. Noise from snow removal equipment, provided that such equipment shall be maintained in good repair so as to minimize noise, and noise discharged from exhausts shall be adequately muffled to prevent loud and/or explosive noises therefrom.

I. Utility maintenance, including, but not limited to, the removal of fallen trees and the installation and repair of utility wires and poles.

J. Town of Winchester construction, road repair, and tree removal operations.

K. The repair of buildings owned by the Town of Winchester.

L. Activities conducted by the Town of Winchester in a governmental capacity or by the State of Connecticut or by the federal government of the United States of America.

A.M. Properties that have a pending noise variance application under Section 9 hereof.

§ 270-6 ~~Enforcement.~~ Motor vehicle noise.

~~A. All motor vehicles operated on public roads within the limits of the Town of Winchester shall be subject to the noise standards and decibel levels act set forth by the Connecticut General Statutes, §§ 14-80 and 14-80a, and the regulations issued thereunder. The Chief of Police or his designee shall enforce the provisions of this article.~~

A.

B. No sound-amplifying devices on or within motor vehicles shall emit noise in excess of the noise levels as specified in Section 3 hereof.

~~B. Civil remedies. This article may be enforced by injunction, action for abatement, or other appropriate civil remedy. The Town may recover from such violation any and all costs and fees, including reasonable attorney fees expended by the Town in enforcing the provisions of this ordinance.~~

~~C. Criminal penalties. Every person who violates any provision of this article shall be fined not more than \$100. Each act of violation and each day a violation occurs or continues constitutes a separate offense.~~

~~§ 270-7 Exemptions.~~

~~The following are exempt from the provisions of this article:~~

~~A. Sanding and snow removal operations by state, municipal or private contractors;~~

~~B. Noises made by alarm systems;~~

~~C. Any public address system allowed under the Town of Winchester zoning regulations.~~

§ 270-78 Severability. Enforcement and penalties.

~~If, for any reason, any word, clause, paragraph, or subsection of this Ordinance shall be held to make the same unconstitutional or superseded by any State law or regulation, this Ordinance shall not thereby be invalidated and the remainder of the Ordinance shall continue in effect.~~

The Winchester Police Department shall enforce the provisions of this article pertaining to the measurement of noise levels and the issuance of notices of violation. Any person in violation of any section of any provision of this Ordinance shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be fined in an amount not to exceed \$100. In lieu of arrest and issuance of a summons, the Winchester Police

Department may serve upon a violator an infraction notice which shall be known as a noise ticket. Payment of the fine prescribed by such noise ticket within the time limit and to the address specified thereon shall constitute a plea of nolo contendere and shall save the violator harmless from prosecution for the offense cited. Each day a violation continues after the time for correction of the violation has been given in a written order, or after the issuance of a summons or infraction notice, shall constitute a continuing, separate violation and the amount of the fine shall be doubled for each day said violation continues, said fine not to exceed four hundred dollars (\$400) per day. In the event payment of the fine is not made and an appeal has not been taken as provided herein, the violator shall be responsible for any and all costs of collection, including attorneys' fees. The imposition of any fine hereunder shall not prevent the enforced abatement of any unlawful condition by the Town and the Town shall have the right to pursue any remedy allowed under law.

§ 270-8 Appeal process.

Whenever a fine is imposed under this Ordinance, the person fined may, within ten (10) days from the date of issuance of the noise ticket, appeal by filing a written notice of appeal with the Winchester Chief of Police. The filing of an appeal shall stay any fine imposed until such time as a decision is rendered by a Town Citation Hearing Board in accordance with the procedure for hearings set forth.

The provisions of this Ordinance may be enforced by citation and hearing as permitted by Conn. Gen. Stat. Section 7-152(c).

In the event a decision on an appeal is rendered in favor of the Town and, if permitted by law, the Town shall be entitled to recover its costs incurred in defending such matter, including attorneys' fees.


§ 270-9 Variances.


- A. Any person living or doing business in Winchester may apply to the Chief of Police for a variance from one or more of the provisions of this Ordinance, which are more stringent than the Connecticut Department of Environmental Protection regulations for the control of noise, provided the applicant supplies all of the following information to the Chief of Police at least twenty (20) days before the start of such activity:
- a. The location and nature of the activity;
 - b. The time period and hours of operation of such activity;
 - c. The nature and intensity of the noise that will be generated; and
 - d. Any other information required by the Chief of Police.
- B. No variance from this Ordinance shall be issued unless it has been demonstrated that:
- a. The proposed activity will not violate any provisions of the Connecticut Department of Environmental Protection regulations;
 - b. The noise levels generated by the proposed activity will not constitute a danger to the public health; and
 - c. Compliance with the regulations constitutes an unreasonable hardship on the applicant.
- C. The application for variance shall be reviewed and either approved or rejected at least five (5) days before the proposed start of such activity. The approval or rejection shall be in writing and shall state the condition of approval, if any, or the reasons for rejection.

D. A variance granted to a business shall be considered void in the event that business changes the size, quantity, location, or use of the noise-emitting equipment or machinery that they possess, or in the event that the business changes their location or hours of operation.

A.E. In the event a variance is voided, nothing in this ordinance shall prohibit a resident or business owner from applying for a new variance. In the event a variance application is denied, the owner of the property in question may not apply for a new variance for that property for ninety (90) days following the date of denial and, in the new variance application, must detail the substantive changes that have been made to reduce noise levels at that property since the previous application was submitted.

STEPS FOR AMENDING, ADOPTING OR REPEALING BY-LAWS/ORDINANCES:

 Step 1: The Board of Selectmen must discuss at a public meeting – as an agenda item – and agree that the ordinance needs to be created, amended or repealed. This often will then go to the Town Attorney for his draft, opinion or research.

 Step 2: The item must then be noticed for two (2) weeks prior to the Board of Selectmen meeting as a **Notice of Intent**. This must be published on the Town of Winchester web site under legal notices, two (2) weeks in a row before action on the ordinance takes place with the date of the meeting at which the Board of Selectmen intend to amend, adopt or repeal the ordinance at.

Step 3: The Board of Selectmen meeting takes place. If the Board of Selectmen agree to amend, adopt or repeal the ordinance it then goes to Step 4.

Step 4: The ordinance book must be updated.

Step 5: The amended ordinance and, if needed, an updated index, are distributed.

** This step sometimes may take a while especially if it has to go to the Town attorney for his opinion/research.

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-70

Date: October 18, 2021

Topic: New Business (A)- Request for Easement at West Wakefield Blvd. for David & Kristen Preusse (with attachments)

From: Josh Kelly, Town Manager

Background: David and Kristen Preusse are requesting an easement across the street from their 215 West Wakefield Blvd property. The Preusses decided to make improvements on this parcel without obtaining any permits and, when this was discovered by the Planning & Development Office, they were issued a cease and desist order and were advised to acquire a survey as part of the permitting application process. Following that surveying process, it was discovered that a significant part of the area they believed to be their land in fact belongs to the Town. Thus, without any further action from the Town, the Preusses will only be able to make improvements on the land that they own and will be unable to make any improvements on the area that has been deemed to be Town property. The lakefront lot they own is labeled as Map 113, Block 120, Lots 9A-10A on the Town's GIS map, and the Town-owned land lies immediately between that lot and the pavement of West Wakefield Blvd.

Requested Action: The Preusses have requested that a permanent easement be granted to them over a 50' x 12' strip of land adjacent to their property on West Wakefield Boulevard. Given that, if it is to be approved, this item will require an 8-24 referral to the Planning & Zoning Commission, the setting of a Special Town Meeting to decide on this item, and approval by the Town Meeting, I have brought it to your attention now to make you aware of the situation.

Fiscal Implications: The work already conducted by the Preusses near this property have, to date, cost the Town \$2,614.36 in damages to the nearby road. An invoice for this damage was issued to the Preusses on August 16, 2021, and payment has not yet been received.

Manager's Recommendation: I recommend that the Board of Selectmen formally request a review of and written opinion on this matter by the Town Attorney, and I further recommend that no further action be taken until the Town is made whole by the land owners by way of paying the invoice dated August 16, 2021.

Recommended Motion: *I move that the Board of Selectmen refer the Preusses' request to the Town Attorney for review and written opinion.*

Attachments:

- Steps for Sale of Town-Owned Property/Easement Request
- Correspondence from David & Kristen Preusse
- Map of Proposed Easement Area
- Property Survey

215 West Wakefield Boulevard
Winsted, CT 06098

September 8, 2021

Town of Winchester
ATTN: Town Manager Josh Kelly
338 Main Street
Winsted, CT 06098

RE: Acquisition of 50' x 12' Permanent Easement on Property Opposite 215 West Wakefield Boulevard
Over Land Adjacent to Map 113, Block 120, Lots 9A-10A

Dear Mr. Kelly:


Please accept this letter as a formal request to be carried as an agenda item for the September 20, 2021 regular meeting of the Board of Selectmen. We are seeking approval to our request for a permanent easement over a 50' x 12' strip of land adjacent to our lakefront property on West Wakefield Boulevard. It is our understanding that the Board of Selectmen is obligated to forward our request to the Planning and Zoning Commission for consideration pursuant to Connecticut General Statutes Section 8-24. You will recall that work was undertaken in this area to replace what was considered extremely unsafe decking on our waterfront. After receipt of a survey as part of the land use process, a portion of what had historically been considered part of the former Fromm homestead, was instead discovered to be part of the town's land.

We understand that revelation has now further complicated what has already been an extremely daunting land-use/building permit process. Nonetheless, we are prepared to hold to a very active timeline so that all necessary approvals can be gained prior to the onset of wintry weather. Please note that while this entire last summer has left our shoreline unusable, the existing conditions should not remain without some form of resolution.

Our request for a permanent easement does not expand what had been in this area for many years and will only mirror the decking that was on site when we purchased the property in 2017. Attached please find a rendering from the A2 survey depicting the subject area of this request shaded in green.

Should you have any questions, please do not hesitate to contact us by phone at (David: 860-480-3774 or Kristen: 860-614-5365) or by email at dcpresse@gmail.com and/or kristenpreusse@gmail.com.

Sincerely,



David Preusse



Kristen Preusse

cc: Mayor Candy Perez
Selectman Todd Arcelaschi
Selectman Melissa Bird
Selectman Candace Bouchard
Selectman Jack Bourque
Selectman Steve Sedlack

EXIST. WALL

MANARFIELD BR AND

N 63°54'00" E 198.83'

500

EXISTING WOOD FENCE TO REMAIN

PROPOSED

W FENCE

EXISTING CONCRETE WALL TO REMAIN

APPROX. EXPLANATION

EXISTING LIMITS OF FENCING RANGE AREA. SEE P. 1 AND PHOTO 1

499.50'

498

CONC. RET. WALL

21'±

496

497.37' / F PRATT

LOW CONC. -

TOTAL PRATT

WOOD STOCKADE FENCE

WOOD DOCK ON POLES

BASE OF WALL 491.7'

BASE OF WALL 491.7'

CONCRETE SILPS

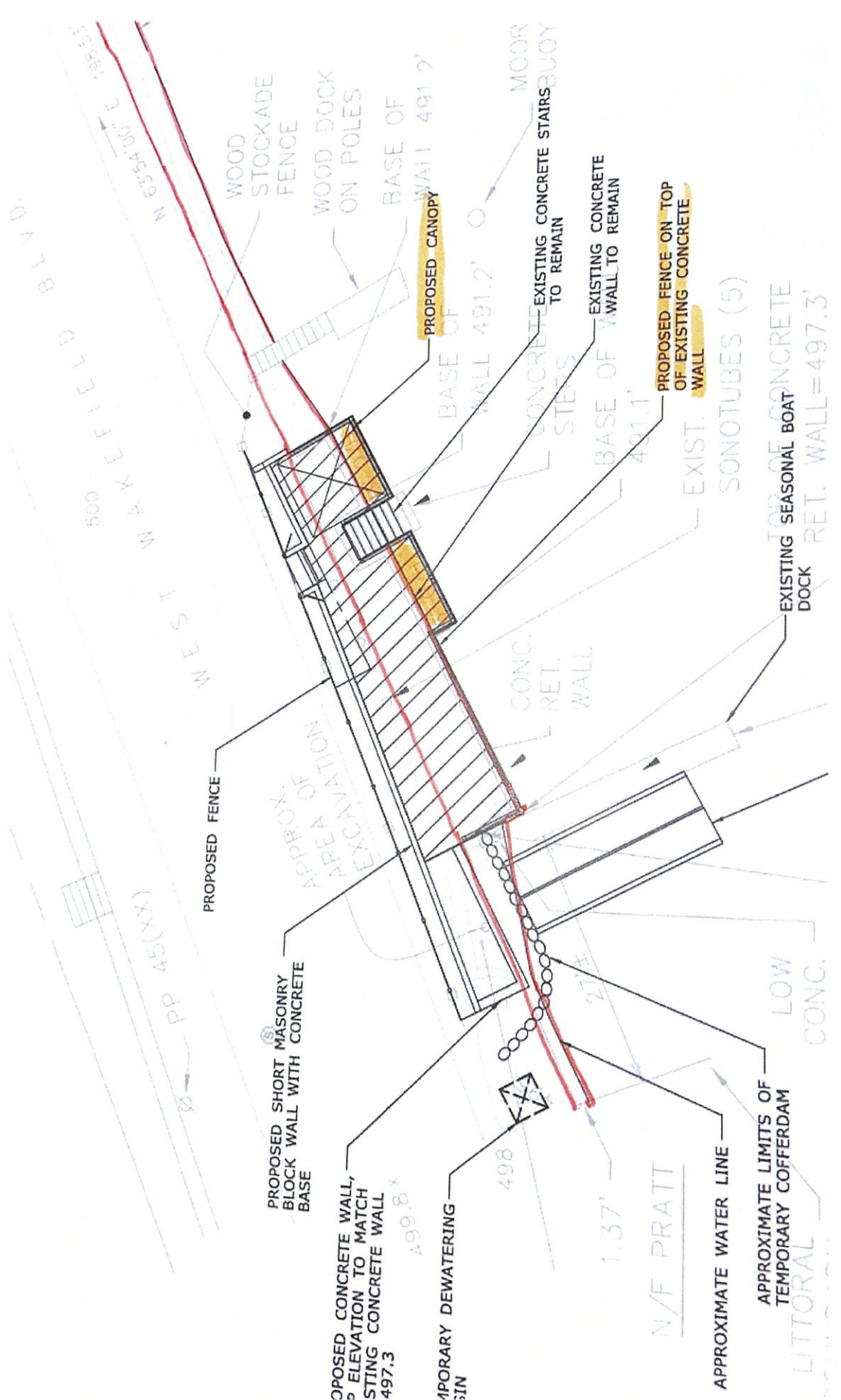
BASE OF WALL 491.7'

EXIST. SONOTUBES (5)

TOP OF CONCRETE RET. WALL = 497.42'

APPROXIMATE LIM OF EXISTING WOOD DOCKING. SEE P. 116

MOORING BUOY



500 WEST WAKFIELD BLVD
 N 63°34'00" E 198.53'

PROPOSED FENCE

APPROX. EXCAVATION AREA

PROPOSED SHORT MASONRY BLOCK WALL WITH CONCRETE BASE

PROPOSED CONCRETE WALL, ELEVATION TO MATCH STING CONCRETE WALL 497.3

PROPOSED DEWATERING 499.8' IN

498

1.37'

N/F PRATT

APPROXIMATE WATER LINE

APPROXIMATE LIMITS OF TEMPORARY COFFERDAM LITTORAL

LOW CONC.

WOOD STOCKADE FENCE

WOOD DOCK ON POLES

BASE OF PROPOSED CANOPY WALL 491.2'

BASE OF WALL 491.2'

MOOR BUOY

EXISTING CONCRETE STAIRS TO REMAIN

EXISTING CONCRETE WALL TO REMAIN

PROPOSED FENCE ON TOP OF EXISTING CONCRETE WALL

EXIST. WALL

SONOTUBES (5)

TOP OF CONCRETE SEASONAL BOAT DOCK RET. WALL=497.3'

EXISTING DOCK

CONC. RET. WALL

BASE OF WALL 491.1'

EXIST. WALL

SONOTUBES (5)

TOP OF CONCRETE SEASONAL BOAT DOCK RET. WALL=497.3'

EXISTING DOCK

CONC. RET. WALL

BASE OF WALL 491.1'

EXIST. WALL

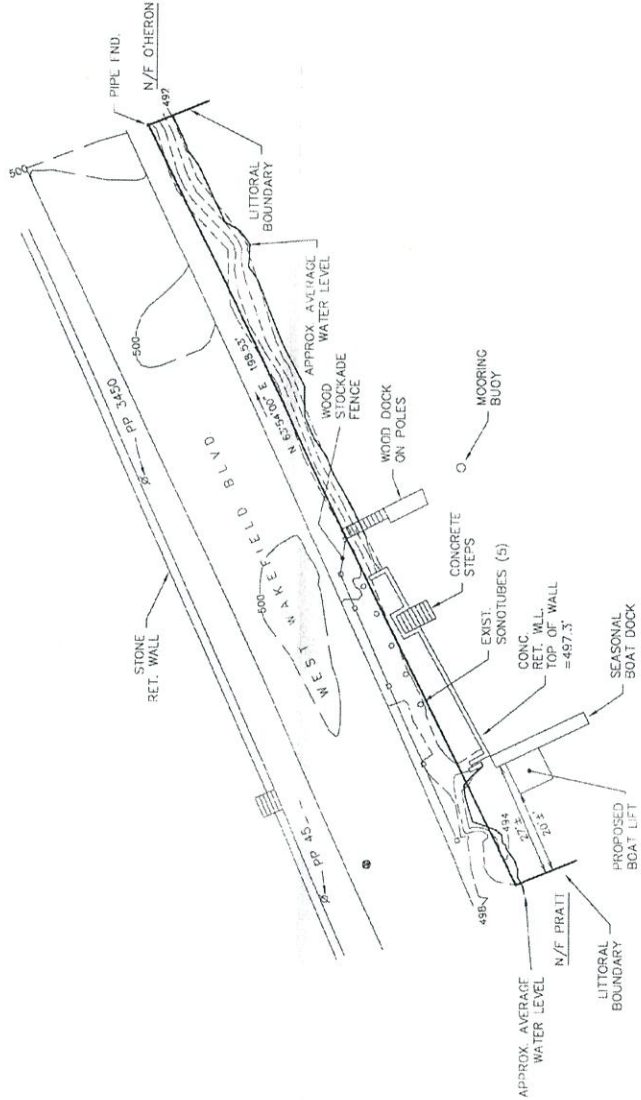
SONOTUBES (5)

TOP OF CONCRETE SEASONAL BOAT DOCK RET. WALL=497.3'

EXISTING DOCK



ZONE HLZ
 REQUIRED:
 FRONT SETBACK 50'
 SIDE SETBACK 35'
 REAR SETBACK 35'
 MAX IMPERVIOUS COVERAGE 10%
 LITTORAL SETBACK 10'



BOARD OF SELECTMEN ACTION REQUEST

No.: 21-71

Date: October 18,2021

Topic: New Business (B)- Proposed Resolution No. 21-19: Authorization to sign documents to enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate.

From: Joshua Kelly, Town Manager

Background: As indicated in the attached correspondence,

Adoption of this resolution would permit the Town Manager to sign documents on behalf of the Town of Winchester to enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate.

Requested Action: I request that the Board of Selectmen consider adopting Resolution 21-19, supporting the Town Manager's signing of the necessary documents on behalf of the Town to enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate.

Manager's Recommendation: I recommend that the Board of Selectmen approve proposed Resolution No. 21-19 supporting the authorization for the Town Manager to sign documents to enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate.

Recommended Motion: I move that the Board of Selectmen adopt Resolution No. 21-19, supporting the authorization for the Town Manager to sign documents to enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate.

Attachments

*Memorandum of Agreement, State of CT DEEP grant funds
Resolution*

AUTHORIZING RESOLUTION OF THE
Town of Winchester-City of Winsted

CERTIFICATION:

I, Sheila S. Sedlack, the Town Clerk of Town of Winchester, do hereby certify that the following is a true and correct copy of a resolution adopted by Board of Selectmen at its duly called and held meeting on October 18, 2021, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Town of Winchester may enter into with and deliver to the **State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security** any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Joshua S. Kelly, as Town Manager of Town of Winchester, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Winchester and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Joshua S. Kelly now holds the office of Town Manager and that he/she has held that office since April, 19, 2021.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 18th day of October, 2021.

Sheila S. Sedlack, Town Clerk

PLACE
SEAL HERE
(or "L.S." if
no seal)




**FFY 2021 STATE HOMELAND SECURITY GRANT
PROGRAM Region 5 MEMORANDUM OF
AGREEMENT
Data Sheet**




Step 1- Fill out this datasheet form to auto populate MOA document in this PDF file.

THIS DATASHEET MUST BE COMPLETED ELECTRONICALLY

Step 2- After populating the document, obtain the correct signatures as outlined by the completion checklist on the following page. Digital and /or scanned signatures can be used, no hardcopy/original signatures are required.

Town Information: 	
Person Completing Document:	Steven Williams
Municipality Name:	TOWN OF WINCHESTER
Town CEO Name:	Joshua S. Kelly
Town CEO Title (ie. Mayor):	Town Manager

*Municipality Name - Municipalities can enter the name as either the long or short name, for example: enter name as either "New Haven" or "City of New Haven"

Point of Contact Information: 	
POC Name & Title:	Steven Williams Emergency Management Director
Address:	338 Main Street Winsted, Ct. 06098
Email:	swilliams@townofwinchester.org
Phone:	860-379-8771
Fax:	860-738-6598



**FFY 2021 STATE HOMELAND SECURITY GRANT PROGRAM
Region 5 MEMORANDUM OF AGREEMENT CHECKLIST**



Please use this checklist to insure completion and accuracy of the following agreement.

1.

Instructions for: TOWN OF WINCHESTER

Received by: Steven Williams

For the MOA:

- A municipal point of contact been identified (p. 1 and 10).
- The Chief Executive Officer has signed and dated the agreement.
- The Chief Executive Officer's name and title has been typed in the space provided.

Authorizing Resolution Attached

The Blanket Resolution Template includes the recommended language for a resolution.

If the information on a blanket resolution signed in a prior year is still valid, the town clerk can verify the accuracy, sign and seal the resolution. In order for a raised seal to be visible in a scan, please rub a pencil over the seal. If a Blanket Resolution is not used, the resolution must reference the FFY 2021 Homeland Security Grant Program. No other resolutions shall be accepted.

Please note: The Fiduciary and Municipality shall complete Appendix A Custodial Ownership and Memorandum of Agreement (Appendix A), for any municipality that takes ownership of equipment purchased with 2021 HSGP funds by the REPT. (Sample attached, the Fiduciary will complete this form for custodial owners of equipment purchased under the FY 2021 Homeland Security Grant Program)

Once complete, e-mail (no hard copies need to be sent) the complete MOA package (MOA and resolution) to: Robert Phillips, Executive Director, NHCOC, Region 5 Fiduciary: rphillips@northwesthillscog.org

2.

Northwest Hills Council of Governments

Received by: _____

Review and Signature

- The Chief Executive Officer has signed and dated the agreement.
- The Chief Executive Officer's name and title has been typed in the space provided.
- The Region 5 REPT Chair has signed and dated the agreement.
- The Region 5 REPT Chair's name has been typed in the space provided.
- All of the items listed on this checklist have been completed and are correct.

Submit completed MOAs and resolutions to your DESPP/DEMHS Program Manager by email on a quarterly basis.

Please note: The Fiduciary shall complete Appendix A, Custodial Ownership, for any Municipality that takes ownership of equipment purchased with 2021 HSGP funds by the REPT. (Sample attached, Fiduciary will complete for custodial owners of equipment purchased under the FY 2021 Homeland Security Grant Program)

DUE DATE:

**Send to Regional Fiduciary on or before
December 15, 2021**

MEMORANDUM OF AGREEMENT

REGARDING USE OF FEDERAL FISCAL YEAR 2021 STATE HOMELAND SECURITY GRANT FUNDING AND CUSTODIAL OWNERSHIP OF REGIONAL ASSETS IN DEMHS Region 5

I. AGREEMENT REGARDING THE USE OF FEDERAL HOMELAND SECURITY GRANT FUNDS TO SUPPORT REGIONAL SET-ASIDE PROJECTS

A. Introduction

The following facts are understood and agreed to by all parties:

1. The parties to this part of the Memorandum of Agreement (MOA) are the State of Connecticut Department of Emergency Services and Public Protection (DESPP), including the Division of Emergency Management & Homeland Security (DEMHS), the municipality of TOWN OF WINCHESTER, Northwest Hills Council of Governments (NHCOG) (Fiduciary) and the Region 5 Regional Emergency Planning Team (Region 5 REPT).
2. DESPP is the designated recipient and State Administrative Agency (SAA) of the United States Department of Homeland Security for Federal Fiscal Year 2021 State Homeland Security Grant Program (SHSGP), Award No. EMW-2021-SS-00086. DEMHS is the division of DESPP responsible for program management of the grants, including consulting with the DEMHS Advisory Council, and the DEMHS Regional Planning Teams to provide a coordinated and integrated program of emergency management and homeland security.
3. The DEMHS Advisory Council, through its Homeland Security Working Group, has approved the allocation formula for grant funds available under the SHSGP;
4. DESPP/DEMHS is retaining pass-through funds from 2021 SHSGP in the total amount of \$1,725,204.20 on behalf of local units of government, for the following nine regional set-aside projects designed to benefit the state's municipalities:
 - 1) Regional Collaboration; 2) Enhancing Information and Intelligence Sharing and Cooperation with Federal Agencies, including DHS (National Priority Project); 3) Addressing Emergent Threats (National Priority Project); 4) Capitol Region Metropolitan Medical Response System -MMRs; 5) Medical Preparation and Response; 6) Citizen Corps. Program; 7) Enhancing Cybersecurity (National Priority Project); 8) Enhancing the Protection of Soft Targets/Crowded Places - allocation included in regional allocations- (National Priority Project); and, 9) Combatting Domestic Violent Extremism (National Priority Project).
5. DEMHS – in coordination and cooperation with the municipalities located within DEMHS Region 5 including TOWN OF WINCHESTER – has created, and established bylaws for, the Region 5 REPT, a multi-disciplinary, multi-jurisdictional regional group to facilitate planning and resource coordination within DEMHS Region 5
6. TOWN OF WINCHESTER is eligible to participate in those Federal Fiscal Year 2021 SHSGP regional allocations made through the Region 5 REPT and not included in the set-aside projects (unless otherwise noted), in the amount of \$385,306.80 for Region 5 REPT which will be made available to the jurisdictions in Region 5 in the manner recommended by the Region 5 REPT in accordance with its approved bylaws, upon execution of the grant application and as accepted by the SAA.

B. Purpose of Agreement

The SAA and TOWN OF WINCHESTER enter into Part I of this MOA authorizing the SAA to act as the agent of TOWN OF WINCHESTER and allowing the SAA to retain and administer grant funds provided under 2021 SHSGP for the nine regional set-aside projects listed above, and also for NHCOG to provide the financial and programmatic oversight described below.

C. SAA and TOWN OF WINCHESTER Responsibilities.

The SAA agrees to administer the SHSGP grant funds of \$1,725,204.20 in furtherance of the nine regional set-aside projects listed above.

TOWN OF WINCHESTER agrees to allow the SAA to provide financial and programmatic oversight of the \$1,725,204.20 for the purpose of supporting the allocations and uses of funds under the

2021 SHSGP consistent with the 2021 State Homeland Security Grant Application that has been reviewed and approved by the federal Department of Homeland Security and supported by the Initial Strategy Implementation Spending Plan (ISIP) as part of the Biannual Strategy Implementation Report (BSIR) approved by the Emergency Management & Homeland Security Council, now known as the DEMHS Advisory Council. TOWN OF WINCHESTER agrees to allow the SAA to hold, manage, and disburse the grant funds that have been reserved for the nine regional set-aside projects listed above.

D. NHCOC and TOWN OF WINCHESTER Responsibilities

TOWN OF WINCHESTER also agrees to allow NHCOC to provide financial and programmatic oversight of the Federal Fiscal Year 2021 regional allocation in the amount of \$385,306.80 targeted to member municipalities in DEMHS Region 1 and recommended through the Region 1 REPT in accordance with its approved bylaws. Such funds will be applied to specific projects developed and approved by the Region 1 REPT and DEMHS.

II. AGREEMENT REGARDING CUSTODIAL OWNERSHIP OF REGIONAL ASSETS

A. Introduction

The following facts are understood and agreed to by all parties:

1. The parties to this part of the Memorandum of Agreement (MOA) are the State of Connecticut Department of Emergency Services and Public Protection (DESPP), including the Division of Emergency Management & Homeland Security (DEMHS), the municipality of TOWN OF WINCHESTER, the NHCOC (Fiduciary), and the DEMHS Region 5 Regional Emergency Planning Team (Region 5 REPT).
2. DESPP is the designated recipient and State Administrative Agency (SAA) of the United States Department of Homeland Security for grants awarded beginning in Federal Fiscal Year (FFY) 2004, up to the present time. DEMHS is the division of DESPP responsible for program management of the grants, including consulting with the DEMHS Advisory Council, and the DEMHS Regional Planning Teams to provide a coordinated and integrated program of emergency management and homeland security.
3. TOWN OF WINCHESTER has agreed to operate as the custodial owner of the asset(s) described in Appendix A, on behalf of TOWN OF WINCHESTER, the region, and if necessary, the State. (Please note: If a town takes ownership of assets, the Fiduciary will assist them in completing Appendix A. The Appendix will be added to this MOA).
4. The parties also agree that TOWN OF WINCHESTER may operate as the custodial owner of additional assets purchased on behalf of the Region from FFY 2021 grant funds, as approved by the Region 5 REPT, and DEMHS, which assets will be added to Appendix A by the Fiduciary within thirty (30) days of approval by the Region 5 REPT.
5. The Region 5 REPT has been established to foster regional collaboration and mutual aid through, among other things, collaborative plan development, resource sharing and coordination.
6. NHCOC (Fiduciary) has agreed to operate as the fiscal agent for the federal SHSGP grants awarded to DEMHS Region 5 for Federal Fiscal Year 2021;

B. Purpose.

DESPP/DEMHS, the Region 5 REPT, NHCOC (Fiduciary), and TOWN OF WINCHESTER, enter into Part II of this MOA regarding asset(s) for which TOWN OF WINCHESTER agrees to be the custodial owner, and which are described in the approved 2021 Subgrant Application and will be added to this MOA as Appendix A.

C. Agreements and Responsibilities of the Parties.

1. Definitions.

As used in this MOA:

- The term “authorized training” means training that is authorized by DESPP/DEMHS.
- The term “custodial owner” means a political subdivision or tribe that has agreed to accept title and responsibility for the asset(s), subject to possible redeployment under the terms outlined in Paragraph C(4) below.

2. Responsibilities of DESPP/DEMHS and NHCOC (Fiduciary)

In its role as SAA, DESPP/DEMHS will subgrant funds to NHCOC which, as the Region 5 Fiscal Agent, will procure the asset(s) listed in their approved Subgrant Application (which will be added to Appendix A).

3. Appendix A.

The parties agree that decisions regarding the placement of regional assets in TOWN OF WINCHESTER may be made after the execution of this agreement and that Appendix A shall be completed accordingly. TOWN OF WINCHESTER agrees to be bound by the terms of this agreement for any asset added to Appendix A. The parties also agree that Appendix A must be signed by the DEMHS Deputy Commissioner, the chair of the Region 5 REPT, and the Chief Executive Officer, or his/her designee, of TOWN OF WINCHESTER.

4. Responsibilities of Custodial Owner

TOWN OF WINCHESTER understands that it is the Custodial Owner, on behalf of itself and the Region, of the asset(s) which will be added to Appendix A, as may be amended pursuant to Paragraph C(4) above. As Custodial Owner, TOWN OF WINCHESTER agrees:

- a. To safeguard the asset(s) in a secure location, including, for example, providing refrigeration or protection from the elements, if appropriate;
- b. To regularly test, use and maintain the asset(s) in working order. It is understood by the parties that trained personnel of TOWN OF WINCHESTER's municipal agencies may use the asset(s) for appropriate emergency response/emergency management purposes, including authorized training and exercise;
- c. To provide the asset(s) in a timely manner, in working order, and with appropriate staffing, if necessary, when deployment is requested: under the terms of this MOA; under a mutual aid agreement, including a civil preparedness mutual aid agreement approved by DESPP/DEMHS, as required by Conn. Gen. Stat. §28-7(d); under the terms of the intrastate mutual aid system, Connecticut General Statutes §28-22a; or at any time by the State of Connecticut, including DESPP/DEMHS;
- d. To provide the asset(s) in a timely manner, in working order, and with appropriate staffing, if necessary, when deployment is requested for authorized training and/or exercise;
- e. To maintain records of the use of the asset(s), including deployment for an actual incident or for authorized training, and to provide these records to DESPP/DEMHS as requested;
- f. To maintain an inventory of the asset(s), including a unique tagging system (including the DEMHS logo) so that the asset(s) can be easily identified as separate from the Custodial Owner's other property, and to provide that inventory to DESPP/DEMHS as requested.
- g. To maintain all necessary insurance regarding the asset(s) and their use;
- h. To cooperate with any state or federal audit of the asset(s) and/or their use;
- i. To abide by the bylaws and/or procedures established under any applicable State of Connecticut or regional plan;
- j. That the State, including DESPP/DEMHS, does not guarantee any further funding for, or provision of repairs to, the asset(s) beyond the terms of this MOA;
- k. That all maintenance and operations of the asset(s) by TOWN OF WINCHESTER shall conform to the manufacturer's recommendations. If appropriate, TOWN OF WINCHESTER shall maintain trained personnel available to transport and supervise the operation of the asset(s). All personnel or agents of TOWN OF WINCHESTER performing any maintenance or repair services in connection with these asset(s) shall be fully qualified and authorized or permitted under federal, state, and local laws to perform such services.

5. Responsibilities of the REPT.

The Region 5 REPT understands and acknowledges that, in accepting responsibility as the custodial owner of the asset(s), TOWN OF WINCHESTER is furthering regional collaboration and mutual aid on behalf of all of the members of Region 5.

6. Assignment of Asset(s).

If TOWN OF WINCHESTER does not comply with the requirements under this MOA, or terminates its involvement in this MOA, then DESPP/DEMHS, in consultation with the REPT Chair, may redirect the asset(s), preferably to a different town within the Region. Whenever possible, DESPP/DEMHS will provide 60 days notice before re-assigning the asset.

III. GENERAL TERMS OF AGREEMENT APPLICABLE TO ALL PARTS OF THIS MEMORANDUM OF AGREEMENT**A. Effective Date.**

The terms of this agreement will become effective when all parties have executed it.

B. Authority to Enter Agreement.

DESPP/DEMHS is authorized to enter into this Agreement through the Deputy Commissioner of the DESPP/DEMHS pursuant to the authority provided under Connecticut General Statutes §4-8 and Titles 28 and 29. The Municipality of TOWN OF WINCHESTER is authorized to enter into this agreement through its Chief Executive Officer, authorized pursuant to the attached [original or certified copy of resolution, ordinance or charter provision]. The other persons executing this Memorandum of Agreement (MOA) on behalf of their respective entities hereby represent and warrant that they have the right, power, legal capacity, and appropriate authority to enter into this agreement on behalf of the entity for which they sign, as indicated by valid resolutions, if necessary.

C. Duration of Agreement.

Part I of this MOA, as modified with the consent of the parties, remains in full force and effect until the end of the grant period, or any extension thereof, covered by this MOA, unless cancelled by the SAA, giving TOWN OF WINCHESTER written notice of such intention at least thirty (30) days in advance. Any party may terminate its involvement with Part II of this agreement upon sixty days' written notice to the other parties. DESPP/DEMHS reserves the right to cancel any funding under this MOA without prior written notice when the funding is no longer available.

D. Amendment of the Agreement.

This agreement may be modified upon the mutual written consent of the parties.

E. Litigation.

The Parties agree to good faith consultation with one another to resolve disagreements that may arise under or relating to this MOA before referring the matter to any other person or entity for settlement. The Parties agree that any disputes under Part II, Paragraph C.6 shall be resolved by DEMHS. The Parties also agree that the sole and exclusive means for the presentation of any claim against the State, including the SAA, arising from this agreement shall be in accordance with Chapter 53 of the Connecticut General Statutes (Claims Against the State) and the Parties further agree not to initiate legal proceedings in any State or Federal Court in addition to, or in lieu of, said Chapter 53 proceedings.

F. State Liability.

The Parties agree to indemnify and hold harmless the State of Connecticut with regard to the activities described within this MOA, and recognize that the State does not waive its right to sovereign immunity with regard to any provision of this MOA. The State of Connecticut assumes no liability for funding under the terms of this MOA until TOWN OF WINCHESTER, through the Region 5 REPT, is notified by the SAA that this MOA has been approved and executed by DEMHS and by any other applicable state agency.

G. Confidential Information

a. **Confidential Information:** Any name, number or other information that may be used, alone or in conjunction with any other information, to identify a specific individual including, but not limited to, such individual's name, date of birth, mother's maiden name, motor vehicle operator's license number, Social Security number, employee identification number, employer or taxpayer identification number, alien registration number, government passport number, health insurance identification number, demand deposit account number, savings account number, credit card number, debit card number or unique biometric data such as fingerprint, voice print, retina or iris image, or other unique physical representation. Without limiting the foregoing, Confidential Information shall also include any information that DESPP/DEMHS classifies as "confidential" or "restricted." Confidential Information shall not include information that may be lawfully obtained from publicly available sources or from federal, state, or local government records which are lawfully made available to the general public.

b. **Confidential Information Breach:** Generally, an instance where an unauthorized person or entity accesses Confidential Information in any manner, including but not limited to the following occurrences: (1) any Confidential Information that is not encrypted or protected is misplaced, lost, stolen or in any way compromised; (2) one or more third parties have had access to or taken control or possession of any Confidential Information that is not encrypted or protected without prior written authorization from the State; (3) the unauthorized acquisition of encrypted or protected Confidential Information together with the confidential process or key that is capable of compromising the integrity of the Confidential Information; or (4) if there is a substantial risk of identity theft or fraud to the client, the Contractor, the Department or State.

H. Audit Compliance.

If TOWN OF WINCHESTER through the Region 5 REPT, agrees to serve as a host or custodial owner of equipment purchased with the grant funds referenced in this MOA, then TOWN OF WINCHESTER must comply with the Federal Single Audit Act of 1984, P.L. 98-502 and the Amendments of 1996, P.L. 104-156 and with the Connecticut Statutes §7-396a and 396b, and the State Single Audit Act § 4-230 through 236 inclusive, and the regulations promulgated thereunder.

TOWN OF WINCHESTER agrees that all fiscal records, if any, pertaining to the projects shall be maintained for a period of not less than three (3) years from the date of the signing of this MOA. Such records will be made available to state and/or federal auditors upon request.

I. Lobbying, Debarment, and Suspension.

TOWN OF WINCHESTER commits to compliance with the requirements under 28 CFR Part 66 (Uniform Administrative Requirements for Grants to States); 28 CFR Part 69, New Restrictions on Lobbying; 28 CFR Part 67, Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug Free Workplace (Grants); Office of Management and Budget (OMB) Circular A-87, addressing cost principles for grants to state and local governments; 28 CFR Part 70 (Common Rules for Administrative Requirements for Grants to Non-Profits); OMB Circulars A-122 and A-21 addressing Cost Principles for Grants to Non-Profit Entities and requirements included in the Department of Homeland Security Office of Grants and Training Financial Guides.

J. Executive Orders.

This contract is subject to the provisions of Executive Order No. Three of Governor Thomas J. Meskill promulgated June 16, 1971, and, as such, this contract may be cancelled, terminated or suspended by the State Labor Commissioner for violation of or noncompliance with said Executive Order No. Three, or any State or federal law concerning non-discrimination, notwithstanding that the Labor Commissioner is not a party to this contract. The parties to this contract, as part of the consideration hereof, agree that said Executive Order No. Three is incorporated herein by reference and made a part hereof. The parties agree and abide by said Executive Order and agree that the State Labor Commissioner shall have continuing jurisdiction in respect to contract performance in regard to non-discrimination, until the contract is completed or terminated prior to completion. TOWN OF WINCHESTER agrees, as part consideration hereof, that this contract is subject to the Guidelines and Rules issued by the State Labor Commissioner to implement Executive Order No. Three, and that it will not discriminate in its employment practices or policies, will file all reports as required, and will fully cooperate with the State of Connecticut and the State Labor Commissioner. This contract is also subject to the provision of Executive Order No. 16 of Governor John G. Rowland promulgated August 4, 1999 adopting a zero tolerance policy for workplace violence, and as such, this contract may be cancelled terminated or suspended by the State for violation of or noncompliance with said Executive Order No. Sixteen. The parties to this contract, as part of the consideration hereof, agree that said Executive Order No. Sixteen is incorporated herein by reference and made a part thereof. The parties agree to abide by such Executive Order. The contract is also subject to provisions of Executive Order No. Seventeen of Governor Thomas J. Meskill promulgated February 15, 1973, and, as such this contract may be cancelled, terminated or suspended by the contracting agency or the State Labor Commissioner for violation of or non-compliance with said Executive Order No. Seventeen, notwithstanding that the Labor Commissioner may not be a party to this contract. The parties to this contract, as part of the consideration hereof, agree that Executive Order No. Seventeen is incorporated herein by reference and made a part hereof. The parties agree to abide by such Executive Order and agree that the contracting agency and the State Labor Commissioner shall have joint and several continuing jurisdiction in respect to contract performance in regard to listing all employment openings with the Connecticut State Employment Service. This contract may also be subject to Executive Order No. 14 and Executive Order No. 49. Executive Order of Governor M. Jodi Rell, promulgated April 17, 2016, concerning procurement of cleaning products and services. Executive Order No. 49 of Governor Dannel P. Malloy, promulgated May 22, 2015, mandating disclosure of certain gifts to public employees and contributions to certain candidates for office in accordance with their respective terms and conditions.

K. Non-Discrimination Clause.

In accordance with Public Act 88-351, the Town agrees and warrants that, (a) For the purposes of this section, "minority business enterprise" means any small grantee or supplier of materials fifty-one percent or more of the capital stock, if any, or asset(s) of which is owned by person or persons: (1) Who are active in the daily affairs of the enterprise, (2) who have the power to direct the management and policies of the enterprise and (3) who are members of a minority, as such term is defined in subsection (a) of Conn. Gen. Stat. Sect. 32-9n; and "good faith" means that degree of diligence which a reasonable person would exercise in the performance of legal duties and obligations. "Good faith efforts" include, but not be limited to, those reasonable initial efforts necessary to comply with statutory or regulatory requirements and additional or substituted efforts when it is determined that such initial efforts will not be sufficient to comply with such requirements.

For purposes of the section, "Commission" means the Commission on Human Rights and Opportunities. For purposes of this section, "Public works contract" means any agreement between any individual, firm or corporation and the State or any political subdivision of the State other than a municipality for construction, rehabilitation, conversion, extension, demolition or repair of a public building, highway, or other changes or improvements in real property, or which is financed in whole or in part by the State, including but not limited to, matching expenditures, grants, loans, insurance or guarantees.

The Town agrees and warrants that in the performance of the contract such Town will not discriminate or permit discrimination against any person or group or persons on the grounds of race, color, religious creed, age, marital status, national origin, sex, mental retardation or physical disability, including but not limited to, blindness, unless it is shown by such Town that such disability prevents performance of the work involved, in any manner prohibited by the laws of the United States or of the State of Connecticut.

The Town further agrees to take affirmative action to insure that applicants with job related qualifications are employed and that employees are treated when employed without regard to their race, color, religious creed, age, marital status, national origin, ancestry, sex, mental retardation, or physical disability, including, but not limited to, blindness, unless it is shown by such Town that such disability prevents performance of the work involved: the Town agrees, in all solicitations or advertisements for employees placed by or on behalf of the Town, to state that it is an "affirmative action – equal opportunity employer" in accordance with the regulations adopted by the Commission; the Town agrees to provide each labor union or representative of workers with which such Town has a collective bargaining agreement or other contract of understanding and each vendor with which Town has a contract of understanding, a notice to be provided by the Commission advising the labor union of workers' representative of the Town's commitments under this section, and to post copies of the notice in conspicuous places available to employees and applicants for employment; the Town agrees to comply with each provision of this section and Conn. Gen. Stat. Sect. 46a-68f and with each regulation or relevant order issued by said Commission pursuant to Conn. Gen. Stat. Sect. 46a-56, as amended by Section 5 of Public Act 89-253, 46a-68e and 46a-68f; the Town agrees to provide the Commission of Human Rights and Opportunities with such information requested by the Commission, permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Town as related to the provisions of this section and section 46a-56. If the contract is a public works contract, the Town agrees and warrants that he will make good faith efforts to employ minority business enterprises as subgrantees and suppliers of materials on such public works project.

Determination of the Town's good faith efforts shall include but shall not be limited to the following factors: The Town's employment and subcontracting policies, patterns and practices; affirmative advertising, recruitment and training; technical assistance activities and such other reasonable activities or efforts as the Commission may prescribe that are designed to ensure the participation of minority business enterprises in public works projects.

The Town shall develop and maintain adequate documentation, in a manner prescribed by the Commission, of its good faith efforts.

The Town shall include the provisions of subsection (b) of this section in every subcontract or purchase order entered into in order to fulfill any obligation or a contract with the State and such provisions shall be binding on a subgrantee, vendor or manufacturer, unless exempted by regulations or orders of the Commission. The Town shall take such action with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for non-compliance in accordance with Conn. Gen. Stat. Sect. 47a-56, as amended by Section 5 of Public Act 89-253; provided, if such Town becomes involved in, or is threatened with litigation with a subgrantee or vendor as a result of such direction by the Commission, the Town may request the State of Connecticut to enter into any such litigation prior thereto to protect the interest of the State and the State may so enter.

The Town agrees to comply with the regulations referred to in this section as they exist on the date of this contract and as they may be adopted or amended from time to time during the term of this contract and any amendments thereto.

Pursuant to Public Act 89-227, as amended, as of January 1, 1991, no agency of the State of Connecticut may purchase new products packaged in or composed in whole or part of polystyrene foam if such foam is manufactured using chlorofluorocarbons (CFC). Manufacturers are required by the Act to provide information regarding the CFC content of polystyrene foam used in such products or packaging to any person selling the product who requests such information. By submitting an offer to sell to or accepting an order from the State of Connecticut the vendor certifies that no CFC are used in the manufacture of polystyrene foam contained in such products or packaging.

L. Non-discrimination on the Grounds of Sexual Orientation.

1. The Town agrees/warrants that in the performance of the contract such Town will not discriminate or permit discrimination against any person or group of persons on the grounds of sexual orientation, in any manner prohibited by the laws of the United States or of the State of Connecticut, and that employees are treated when employed without regard to their sexual orientation.
2. The Town agrees to provide each labor union or representative of workers with which such Town has a collective bargaining agreement or other contract or understanding and each vendor with which such Town has a contract or understanding and each vendor with which such Town or understanding, a notice to be provided by the Commission on Human Rights and Opportunities advising the labor union or workers' representative of the Town's commitments under this section, and to post

copies of the of the notice in conspicuous places available to employees and applicants for employment;

3. The Town agrees to comply with each provision of this Section and Sections 46a-68f of the General Statutes and with each regulation or relevant order issued by said Commission pursuant to Sections 46a-56, 46a-68e and 46a-68f of the General Statutes;
4. The Town agrees to provide the Commission on Human Rights and Opportunities with such information requested by the Commission, and permit access to pertinent books, records and accounts, concerning the employment practices and procedures of the Town as related to the provisions of this section and Section 46a-56 of the General Statutes.
5. The Town shall include the provisions of paragraph (1) of this addendum in every subcontract or purchase order entered into in order to fulfill any obligation of a contract with the State and such provisions shall be binding on a subgrantee, vendor or manufacturer unless exempted by regulations or orders of the Commission. The Town shall take such actions with respect to any such subcontract or purchase order as the Commission may direct as a means of enforcing such provisions including sanctions for non-compliance in accordance with Section 46a-56 of the General Statutes; provided, if such Town becomes involved in, or is threatened with, litigation with a subgrantee or vendor as a result of such direction by the Commission, the Town may request the State of Connecticut to enter into any such litigation or negotiation prior thereto to protect the interests of the State and the State may so enter.

M. Points of Contact.

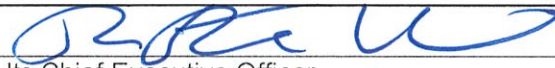
1. The Point of Contact for the SAA	
Name & Title: Deputy Commissioner Regina Y. Rush-Kittle	
Address: 1111 Country Club Road, Middletown, CT 06457	
Email: regina.rush-kittle@ct.gov	Phone: 860-685-8531
	Fax: 860-685-8902
2. The Point of Contact for TOWN OF WINCHESTER (Please fill in the following fields)	
Name & Title: Steven Williams	Emergency Management Director
Address: 338 Main Street Winsted, Ct. 06098	
Email Address: swilliams@townofwinchester.org	Phone: 860-379-8771
	Fax: 860-738-6598

M. Other provisions.

Nothing in this agreement is intended to conflict with current laws or regulations of the State of Connecticut or TOWN OF WINCHESTER. If a term of this agreement is inconsistent with such authority, then that term shall be invalid, but the remaining terms and conditions of this agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the dates written below:

THE TOWN OF WINCHESTER

By:  Date: 10/12/2021
 Its Chief Executive Officer
 Duly Authorized
 Typed Name &
 Title: Joshua S. Kelly Town Manager

The Northwest Hills Council of Governments (NHCOCG)

By: _____ Date: _____
 Its Chief Executive Officer
 Duly Authorized
 Typed Name _____

THE REGION 5 REGIONAL EMERGENCY PLANNING TEAM

By: _____

Date:

Its Chair
Duly Authorized
Typed Name: _____

**DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION/
DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY**

Date:

By: _____

Regina Y. Rush-Kittle
Deputy Commissioner
Duly Authorized

MEMORANDUM OF AGREEMENT

REGARDING USE OF
FEDERAL FISCAL YEAR 2021 STATE HOMELAND SECURITY
GRANT FUNDING AND CUSTODIAL OWNERSHIP OF
REGIONAL ASSETS IN DEMHS Region 5

APPENDIX A

FOR THE _____ (name of municipality)

Equipment Description

---Sample---

The Regional Fiduciary will complete this form(s) for custodial owners of equipment purchased under FY 2021 Homeland Security Grant Program.

(name of municipality)

Its Chief Executive Officer
Duly Authorized
Typed Name &
Title: _____ Date: _____

THE Region 5 REGIONAL EMERGENCY PLANNING TEAM

By: _____ Date: _____
Its Chair
Duly Authorized
Typed Name: _____

DEPARTMENT OF EMERGENCY SERVICES AND PUBLIC PROTECTION/ DIVISION OF EMERGENCY MANAGEMENT & HOMELAND SECURITY

By: _____ Date: _____
Regina Y. Rush-Kittle
Deputy Commissioner
Duly Authorized

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-72

Date: October 18, 2021

Topic: New Business (C)- Request for Authorization to Submit Brownfields Grant Application in Partnership with Owners of 10 Bridge Street (with attachment)

From: Josh Kelly, Town Manager

Background: In early 2021, seven Winchester residents jointly purchased the property located at 10 Bridge Street. This property has been vacant since 2004, and, unless some decisive action is taken soon, it will likely devolve into a state of disrepair. The owners of that property are seeking to take action to improve the space so that it can become a home for active and operating businesses once again. As a first step in that process, the owners of 10 Bridge Street are seeking to submit a 2021 Municipal Brownfield Grant Program Application, the purpose of which is to provide grants to municipalities and private partners for the eligible costs of brownfield remediation and assessment projects. This program is administered through the Connecticut Department of Economic and Community Development, and a municipality must be willing to act as a named partner on the project in order for a privately-held building to qualify for such funding. It is the hope of the owners of 10 Bridge Street that, by gaining a better understanding of the environmental hazards at the site, it will help identify the cost associated with clean-up and reduce unknown risks to development. This step will make it easier to redevelop the site and make it a home for businesses again in the future.

Requested Action: In order to proceed with an application for a brownfields remediation grant of any kind, the owners of 10 Bridge Street need the Town of Winchester to agree to be a partner in their application. They are requesting that we authorize the submission of this application with the Town as a named partner in the request.

Fiscal Implications: While there are no direct fiscal implications from this application moving forward, the grant, if awarded, will be administered by the Town. Staff time will be used to procure services and for grant administration. This assistance will directly aid in the revitalization of 10 Bridge Street, which could lead to the growth of that parcel's assessed value and an increase in property tax income for the Town in future years.

Manager's Recommendation: I recommend that the Board of Selectmen authorize the submission of this 2021 Municipal Brownfield Grant Program Application, in partnership with the owners of 10 Bridge Street, and that the Board grant me the authority to sign documents to execute the submission of said application.

Recommended Motion: *I move that the Board of Selectmen authorize the submission of a 2021 Municipal Brownfield Grant Program Application to the Connecticut Department of Economic and Community Development, in partnership with the owners of 10 Bridge Street for the assessment and remediation of environmental contamination found at that location, and that the Town Manager, Josh Kelly, be authorized to sign any and all forms required for the execution of this grant application submission.*

Attachments:

Draft 2021 Municipal Brownfield Grant Program Application.

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-73

Date: October 18, 2021

Topic: New Business (D)- Refunds as Recommended by the Collector of Revenue (with attachments)

From: Joshua Kelly, Town Manager

Background: The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

Requested Action: The Board of Selectmen should authorize the Town Manager to approve the described refunds.

Fiscal Implications: The described refunds total \$5,712.77

Manager's Recommendation: I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

Recommended Motion: *I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$5,712.77.*

Attachment:

Grand List 2020 Refunds

Grand List 2019 Refunds

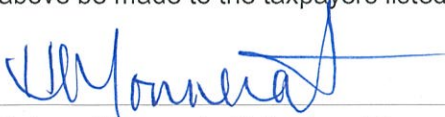


The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
15021 2020	MV ASSELIN	ROBERT 228 SMITH HILL RD WINSTED, CT 06098	\$112.69 C OF C
18172 2020	MV ASSELIN	ROBERT 228 SMITH HILL RD WINSTED, CT 06098	\$155.96 C OF C
18181 2020	MV ASSELIN	ROBERT 228 SMITH HILL RD WINSTED, CT 06098	\$63.39 C OF C
12411 2020	MV BAYETTE	WILLIAM 120 MOUNTAIN RD WINSTED, CT 06098	\$51.31 C OF C
12298 2020	MV BERGERON	DANIEL 32 TAYLOR ST TORRINGTON, CT 06790	\$132.48 DUP PAYMENT
16482 2020	MV BURGOYNE	ARTHUR 18 CURTICE ST WINSTED, CT 06098	\$293.48 C OF C
10232 2020	MV CORSO	JEFFREY 12001 MLK ST N APT 3209 ST PETERSBURG, FL 33716	\$28.61 C OF C
60189 2020	MV DELLAVALL E	JASON P O BOX 6 WINCHESTER CENTER, CT 06094	\$46.82 C OF C
60300 2020	MV DICARA	DIANNA 102 SUNNY RIDGE DR WINSTED, CT 06098	\$37.84 C OF C
12673 2020	MV DILLON	CHRISTOPHER 131 ROCKWELL ST WINSTED, CT 06098	\$78.15 DUP PAYMENT
60508 2019	MV DUFF	JAMIE 208 WALNUT ST WINSTED, CT 06098	\$68.58 C OF C

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.
10/14/2021

Date of Report


Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue



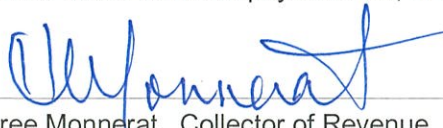
The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
11096 2020	MV DWYER	SUZANNE 80 CHESTNUT ST APT 4V WINSTED, CT 06098	\$46.72 C OF C
12762 2020	MV FINANCIAL	SER VEH TRUST ATT: TAX DEPT 5550 BRITTON PARKWAY HILLIARD, OH 43026	\$424.62 C OF C
11637 2020	MV GAGNON	LISA 202 WALLENS ST WINSTED, CT 06098	\$130.81 C OF C
14388 2020	MV GAGNON	LISA 202 WALLENS ST WINSTED, CT 06098	\$97.94 C OF C
14944 2020	MV GAGNON	JOCELYN 202 WALLENS ST WINSTED, CT 06098	\$190.17 C OF C
15728 2020	MV GAGNON	JOCELYN 202 WALLENS ST WINSTED, CT 06098	\$87.87 C OF C
90281 2019	MV GOODARD	MARK 182 BLUE ST TORRINGTON, CT 06790	\$28.61 C OF C
11941 2020	MV HAGUE	EDWARD 817 E WAKEFIELD BLVD WINSTED, CT 06098	\$26.50 C OF C
11614 2020	MV HIGGINS	KEVIN 20 CRESENT ST WINSTED, CT 06098	\$101.96 C OF C
15575 2020	MV HIGGINS	KEVIN 20 CRESENT ST WINSTED, CT 06098	\$44.95 C OF C
20163 2020	MV HIGGINS	KEVIN 20 CRESENT ST WINSTED, CT 06098	\$21.13 C OF C

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

10/14/2021

Date of Report


Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue

The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.



LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
12588 2020	MV	SUSAN HOFFNAGLE 248 TORRINGFORD ST WINSTED, CT 06098	\$78.96 C OF C
18719 2020	MV	RALPH JOHNSON 209 SOUTH RD WINSTED, CT 06098	\$51.66 C OF C
16159 2020	MV	DEBORAH JONES P O BOX 596 WINSTED, CT 06098	\$56.92 C OF C
130116 2019	MV	PATRICIA KELLEY 92 OAKDALE AVE #A2 WINSTED, CT 06098	\$40.41 C OF C
18054 2020	MV	ANDREW LAZZARO 21 COLONY DR WINSTED, CT 06098	\$228.07 C OF C
14385 2020	MV	MICHAEL LONGHI P O BOX 552 TORRINGTON, CT 06790	\$385.14 C OF C
251485 2020	MV	JOYCE MARCOTTE 10384 MATERITA DR FORT MYERS, FL 33913	\$16.91 C OF C
11415 2020	MV	RAEANNE MARTIN 9 WOODLAND AVE WINSTED, CT 06098	\$8.10 OVER PAYMENT
19818 2020	MV	PATRICK MCGRANE 115 GLENDALE AVE WINSTED, CT 06098	\$85.53 C OF C
10546 2020	MV	MARK MICHELSON 248 TORRINGFORD ST WINSTED, CT 06098	\$35.76 C OF C
13883 2020	MV	MELISSA MUNTERICH 160 DABURY QUARTER RD WINSTED, CT 06098	\$20.99 C OF C

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.
10/14/2021

Date of Report


Halaree Mannerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue


The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.



LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
10330	2020 MV OHERON	BRIAN 104 MAIN ST #201 TORRINGTON, CT 06790	\$10.06 DUP PAYMENT
12627	2020 MV OHERON	BRIAN 104 MAIN ST #201 TORRINGTON, CT 06790	\$214.66 DUP PAYMENT
12895	2020 MV OHERON	BRIAN 104 MAIN ST #201 TORRINGTON, CT 06790	\$77.81 DUP PAYMENT
17860	2020 MV OHERON	BRIAN 104 MAIN ST #201 TORRINGTON, CT 06790	\$86.85 DUP PAYMENT
10863	2020 MV PARRIS	WALLACE 130 WILLOW ST APT 221 WINSTED, CT 06098	\$23.01 C OF C
200472	2020 MV ROSE	CAROL 75 GAY ST 75 1 WINSTED, CT 06098	\$68.42 C OF C
14952	2020 MV ROSGEN	DAVID 121 LAUREL WAY WINSTED, CT 06098	\$201.24 C OF C
18080	2020 MV SHIRLEY	CHARLES 29 WALNUT ST WINSTED, CT 06098	\$709.49 OVER PAYMENT
18335	2020 MV SILVESTRI	PAMELA 5H HORNE AVE WINSTED, CT 06098	\$69.76 C OF C
15557	2020 MV SMITH	THOMAS 103 NALETTE DR WINSTED, CT 06098	\$22.00 C OF C
10562	2020 MV TAMMINEN	CRAIG 69 CRESENT ST WINSTED, CT 06098	\$272.34 C OF C

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.
10/14/2021

Date of Report


Halaree Monherat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
19890 2020	MV TAMMINEN	CRAIG 69 CRESENT ST WINSTED, CT 06098	\$495.38 C OF C
18285 2020	MV TEMPLETON	CHERYL 67 E LAKE ST WINSTED, CT 06098	\$11.27 C OF C
15393 2020	MV WEIR	DEBRA P O BOX 27 WINCHESTER CENTER, CT 06094	\$23.07 C OF C
18092 2020	MV WHELAN	ROBERT 140 DANBURY QTR RD WINCHESTER, CT 06098	\$108.16 C OF C
MV		TOTAL REFUNDS BY TYPE	\$5,672.56
4434 2020	RE MCGLYNN	SEAN 61 WETMORE AVE WINSTED, CT 06098	\$40.21 OVER PAYMENT
RE		TOTAL REFUNDS BY TYPE	\$40.21
NUMBER OF REFUNDS		49	TOTAL REFUNDS
			\$5,712.77

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.
10/14/2021

Date of Report


Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

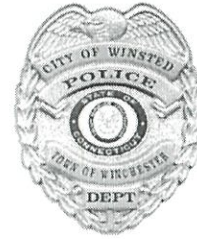
I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue



Town of Winchester~ City of Winsted
POLICE DEPARTMENT
338 Main St., Winsted Connecticut 06098



TO: Josh S. Kelly, Town Manager
FROM: William T. Fitzgerald, Jr., Chief of Police
DATE: October 7, 2021
RE: Monthly Report – **September 2021**

I have the following are the monthly activities as to goals and accomplishment achieved by the police department:

Department Special Considerations:

- Vacation house check locations and updated weekly listing
- House checks directed patrols and walking patrols when time permits.
- Directed Patrols
- Walking Patrols
- Speed enforcement on Main Street and N. Main Street. Highland Lake

Other Considerations:

5 arrests: **1** was from Domestic Violence / Family Offense cases (1 warrant applied for); **3** arrests by warrant and **1** juvenile summons issued

21-5542: Overdose death- Investigation by Officer Lopardo

21-5931: Sexual Assault- Investigation turned over to C.I.D.

Other Considerations:

There was a total of **221** calls for service for the evening shift during the month June. Of those calls **34** were Medical Emergencies or Medical Assist / Ambulance Request / well-being check calls; **8** Emergency committals, Suicide threat, Emotionally Disturbed Person; **3** Domestic Violence or Offense / Intimidation complaints; **3** Intrusion Alarms; **11** Disturbance calls; **29** General Inquiries.

Medical Drop Off Box

Total since Implementation:

- 868.1 lbs. Ave -Weekly 13.8 lbs.

Overdose Calls

Calendar Year	OD Calls	Fatal	Narcan Used	
2014	1	0	0	
2015	16	0	0	
2016	25	1	11	36%
2017	31	4	18	19%
2018	14	1	12	-121%
2019	16	2	11	13%
2020	28	5	19	43%
2021	17	4	12	
	148	17	83	

9/3/2021

Accomplishments:

- Officers continue to show enthusiasm and diligent work ethic during calls for service and case work. Excellent professionalism, proficiency, dedication to duty, and teamwork.

COVID 19			
Week	2020	2021	
1/3-1/9	176	133	-32%
1/10-1/16	208	129	-61%
1/17-1/23	174	146	-19%
1/24-1/30	92	162	43%
1/31-2/6	179	144	-24%
2/7-2/13	169	137	-23%
2/14-2/20	168	130	-29%
2/21-2/27	188	173	-9%
2/28-3/6	182	149	-22%
3/7-3/13	149	158	6%
3/14-3/20	112	157	29%
3/21-3/27	114	169	33%

3/28-4/3	132	164	20%
4/4-4/10	162	177	8%
4/11-4/17	144	142	-1%
4/18-4/24	181	177	-2%
4/25-5/1	150	154	3%
5/2-5/8	156	166	6%
5/9-5/15	155	165	6%
5/16-5/22	193	202	4%
5/23-5/29	193	177	-9%
5/30-6/5	252	199	-27%
6/6-6/12	199	224	11%
6/13-6/19	200	193	-4%
6/20-6/26	237	193	-23%
6/27-7/3	204	172	-19%
7/4-7/10	215	200	-8%
7/11-7/17	221	188	-18%
7/18-7/24	233	189	-23%
7/25-7/31	206	178	-16%
8/1-8/7	273	189	-44%
8/8-8/14	222	234	5%
8/15-8/21	225	175	-29%
8/22-8/28	162	163	1%
8/29-9/4	167	161	-4%
9/5-9/11	209	153	-37%
9/12-9/18	192	159	-21%
9/19-9/25	178	159	-12%
9/26-10/2	174	185	6%
10/3-10/9			

2530	2601	3%
-------------	-------------	----

COVID 19 Monthly	Calls for Service		All Shifts 2020	
	2019			
March	716	575	-20%	
April	747	673	-10%	
May	809	798	-1%	
June	932	896	-4%	
July	988	962	-3%	
August	902	943	5%	
September	901	815	-10%	
October	895	777	-13%	
November	736	739	0%	

December	851	658	-23%
	8477	7836	-8%

	2020	2021	
January	820	626	-24%
February	698	578	-17%
March	575	708	23%
April	673	709	5%
May	798	764	-4%
June	896	870	-3%
July	962	825	-14%
August	943	822	-13%
September	815	693	-15%
	2766	2621	-5%

Roll Call Training

- Monthly policy review
- Monthly policy reviews completed as directed.

Training Unit

Kinahan- Attended one day CPCA Conference in Southington

Whiteley- Attended one day CPCA Conference in Southington

September 1, 2021: Ofc. Tom Smith attended *Youth Mental Health First Aid* training at the CT Police Academy.

September 1, 2021: Sgt. Mark Blanchette was scheduled to attend Emergency Medical Responder (EMR) recertification training December 1, 2, 3, 2021 at Waterbury Police training academy.

September 5, 2021: One (1) department policy was distributed to the shift supervisors for review with their respective personnel. That policy was 1.1.25 Subpoena's.

September 5-10, 2021: Ofc. Brandon Simmons attended a Basic Network Investigation Training (BNIT) class at the National Computer Forensic Institute (NCFI) in Hoover, AL. The week long course introduced students to basic computer crime response and preservation techniques along with network incident mitigation methods. Students gained hands-on experience with computer networking fundamentals, legal issues, and digital evidence search and seizure procedures. The course was instructed by Secret Service assigned to the NCFI.

September 7, 2021: An Officer Departure form (POSTC57) was completed and mailed to POST academy Field Program Consultant C.J. McGuffey, notifying her of Sgt. Chris Roy's retirement effective 9/7/21.

September 9, 2021: Probationary police officer Abdullah Davranmakel passed the physical fitness testing at the POST academy and was cleared to attend the 373rd recruit training session.

September 10, 2021: Probationary police officer Abdullah Davranmakel began recruit training at POST Academy with the 373rd training session.

September 15, 2021: Chief William Fitzgerald and Sgt. Peter Delouis attended training at the at CT. Police Chief's Association (CPCA) Public Safety Expo 2021. The training was entitled "*Recent Connecticut Labor Arbitration Decisions*".

September 28, 2021: Chief Fitzgerald was registered for the John M. Bailey Seminar scheduled for October 1, 2021 via the Microsoft Teams Live platform. The training is mandatory.

ADDITIONAL NOTES: Police Officer Trainee Joy Mikulski continues her training at the Milford Regional Police Academy and is progressing as expected. She is expected to graduate November 17, 2021.

Functions Assigned:

Patrol Commander / Final Report Review: 875
Fleet: 92

Function Status Update:

Patrol Commander: No significant information during reporting period.

FLEET: No issues

Functions Assigned:

(932)- Communications
(932)- Scheduling

Function Status Update:

(932)- Communications- -Continuing to improve relations between PD and LCD.
Continuing to improve relations between PD and LCD.

Functions Assigned: 2nd shift patrol command / school functions and safety programs /DARE / Medical Coordination and training.

Function Status Update: Medical supplies restocked, bags gone through. for cars.

CID

Sgt.Kinahan- Supervision, pre-employment background investigations, case management, case assignment; Internal Affairs investigations, policy/use of force review.

2nd Detective Position- Unfilled.

E/O Whitely- Evidence, property management.

New Cases Assigned:

Two (2) sexual assault cases (one adult against child; one child against child)

Pre-employment background investigations (two additional candidates)

Shooting Incident

Function Status Update:

Kinahan- Child sexual assault (adult against child); child sexual assault (child against child); two (2) additional candidates for police officer position; continued background investigations on existing candidates- all disqualified or withdrew voluntarily; assault 1st shooting incident on Prospect St. – initial scene investigation and then assist CSP-WDMC as needed.

E/O Whitely- Evidence returns, processing; compliance orders to court. Drug Box Cleanout- 13.2 lbs.

TRAFFIC

For the month of June, there were a total of **61** motor vehicle stops. **38** verbal warnings, **12** infractions, **8** written warnings, 2 misdemeanor summonses.

There was a total of **28** motor vehicle crashes and **4** parking tickets were issued.

\$40,000.00. 900 grams of Cocaine, 132 grams of Crack Cocaine, 4.5 grams of Fentanyl, 1 firearm, 1 arrest and a total of 7 search warrants.

In the month of September after a lengthy investigation our office completed several search warrants in the City of Torrington involving Bacchi's Restaurant.

(932)- 1033 Program- Inventory performed

- 1033- Sgt. Boyne Inventory performed

DARE/Crime Prevention- Sgt.Varasconi and Off. Pietrafesa instructors schools closed no DARE.

Juvenile Unit Liaison- Nothing to report

Animal Control

Animal Complaints	13
Dog Bites	0
Quarantine Animals	0
Follow Up Investigations	3
Roaming Dogs	18
Wildlife Calls	3
Written Warning Issued	29-late dog license renewal
Verbal Warning Issued	2
Infractions Issued	0

Monthly Overtime Cost Analysis: Fiscal Year

FY 2021-2022	Amount	HOLIDAYS	TRAINING	Marine Patrol	DUI Grant	Special Detail	Cover Dispatch	Cover LCD	COVID 19	ACTUAL OT
Month										
July	\$33,804.04	\$4,875.84	\$2,486.09	\$1,790.33	\$0.00	\$1,364.10	\$560.74	\$0.00	\$0.00	\$22,726.94
August	\$32,543.84	\$420.56	\$729.29	\$1,874.55	\$0.00	\$2,133.82	207.27	\$0.00	\$0.00	\$27,178.35
September	\$24,355.97	\$4,405.43	\$1,292.24	\$762.77	\$0.00	\$0.00	\$3,406.35	\$0.00	\$0.00	\$14,489.18
October										
November										
December										
January										
February										

March										
April										
May										
June										
	\$90,703.85	\$9,701.83	\$4,507.62	\$4,427.65	\$0.00	\$3,497.92	\$4,174.36	\$0.00	\$0.00	\$64,394.47
Ave	\$30,234.62	\$3,233.94	\$1,502.54	\$1,475.88	\$0.00	\$1,165.97	\$1,391.45	\$0.00	\$0.00	\$21,464.82

Majority of OT was due to use prisoner watch and prisoner watch at hospital for several weekends- this overtime is mandated by the courts until the next available court date for arraignment. Replace of covid sick personnel for replacement of non-work-related injuries and replacement for officer vacations and sick leave, especially front window during week.

Calls For Service- Calendar Year


	Days	Evening	Mid	Total	Ave
2021					
January	308	199	119	626	209
February	283	197	98	578	193
March	332	258	118	708	236
April	349	254	95	698	233
May	325	270	169	764	255

June	377	316	177	870	290
July	341	292	192	825	275
August	323	319	179	821	274
September	317	221	156	694	231
October				0	
November				0	
December				0	
	2955	2326	1303	6584	2194.7

Calls for Service

Monthly Ave	328.3	258.4	144.8	548.7	2194.7
Weekly Ave	82.1	64.6	36.2	137.2	548.7
Daily Ave	10.3	8.1	4.5	17.1	68.6
Per Off Shift	3.4	2.7	1.5	5.7	22.9
Meal break	1	1	1	1.9	7.6
Shift Hrs	8	8	8	8	8
Free time	1				
Est Call Time Per	3				
Proactive Time	1				
Report Time est	1				
Prelim Invest	2				
	8				

Respectfully Submitted,



Chief William T. Fitzgerald Jr

Chief William Fitzgerald



TOWN OF WINCHESTER – CITY OF WINSTED
Office of the Collector of Revenue
Town Hall – 338 Main Street
WINSTED, CONNECTICUT 06098
www.townofwinchester.org
Phone: (860) 379-4474 Fax: (860) 738-6597

Memo To: Josh Kelly, Town Manager
 From: September 16, 2021
 Month Ending: August 31, 2021

	<u>SEPT 2021</u>	<u>SEPT 2020</u>	<u>SEPT YTD 2022</u>
Tax Office/Electronic Transactions processed:	<u>1,494</u>	<u>2,005</u>	<u>20,516</u>
Total Funds Collected for month - ALL TAX TYPES:	<u>\$641,677</u>	<u>\$645,504</u>	<u>\$15,017,202</u>
Dollars collected on suspense accounts:	<u>\$476</u>	<u>\$5,029</u>	<u>\$2,229</u>

MARSHAL QUINN

Dollars received this month from Marshal Quinn on past due accounts: \$ 32,048 Total Accounts Paid in Full: 6
 FISCAL 2022 YTD dollars received: \$169,010

CURRENT YR COLLECTION – TOWN SIDE (\$/%) AS OF: <u>SEPT 30, 2021: \$13,791,772/56.93%</u>	PRIOR FISCAL YR COLLECTION – TOWN SIDE TOWN SIDE (\$/%) AS OF: <u>SEPT 30, 2020: \$13,396,346/55.41%</u>
ALL YRS COLLECTION (2005-2019) - TOWN SIDE (\$/%) AS OF: <u>SEPT 30, 2021: \$14,066,858/96.39%</u>	ALL YRS COLLECTION (2004-2018) - TOWN SIDE (\$/%) AS OF: <u>SEPT 30, 2020: \$13,514,028/96.34%</u>

LIENS RELEASED IN TOWN CLERK'S OFFICE: 85

DELINQUENT TAXES

TAX TYPE	TAX	INT	FEES	LIENS	BOND	TOTAL
REAL ESTATE	\$445,363	\$90,227	\$18	\$4,464		\$540,072
WATER	\$148,609	\$17,027	\$371	\$3,624		\$169,631
SEWER	\$114,450	\$16,085		\$3,552		\$134,087
ASSESSMENT	\$10,888	\$5,121			\$4,854	\$20,863
PERSONAL PROP	\$86,476	\$20,630	\$18			\$107,124
MOTOR VEHICLE	\$613,953	\$86,425	\$16,415			\$716,793
TOTAL	\$1,419,739	\$235,515	\$16,822	\$11,640	\$4,854	\$1,688,570

DELINQUENT TAX TOTALS AS OF SEPT 30, 2021 \$1,688,570

DELINQUENT TAX TOTALS AS OF SEPT 30, 2020 \$1,728,143

INCREASE/DECREASE FROM PRIOR YEAR -\$39,573

Winchester 250th Anniversary 1771-2021

2018	Year Total:	139	71	\$5,451.37	\$39.22	\$2,104.73	\$15.14	28%
2019	Jan-19	9	6	\$569.20	\$63.24	\$154.09	\$17.12	21%
2019	Feb-19	7	6	\$340.62	\$48.66	\$85.56	\$12.22	20%
2019	Mar-19	2	1	\$136.24	\$68.12	\$20.54	\$10.27	13%
2019	Apr-19	9	6	\$300.50	\$33.39	\$76.95	\$8.55	20%
2019	May-19	6	4	\$254.77	\$42.46	\$44.41	\$7.40	15%
2019	Jun-19	11	5	\$491.07	\$44.64	\$127.49	\$11.59	21%
2019	Jul-19	13	5	\$524.40	\$40.34	\$153.76	\$11.83	23%
2019	Aug-19	8	5	\$654.08	\$81.76	\$230.37	\$28.80	26%
2019	Sep-19	10	3	\$385.82	\$38.58	\$201.24	\$20.12	34%
2019	Oct-19	8	4	\$413.57	\$51.70	\$266.22	\$33.28	39%
2019	Nov-19	8	5	\$659.55	\$82.44	\$343.67	\$42.96	34%
2019	Dec-19	9	3	\$418.40	\$46.49	\$211.47	\$23.50	34%
2019	Year Total:	100	53	\$5,148.22	\$51.48	\$1,915.77	\$19.16	27%
2020	Jan-20	13	6	\$532.00	\$40.92	\$329.73	\$25.36	38%
2020	Feb-20	8	6	\$391.95	\$48.99	\$260.54	\$32.57	40%
2020	Mar-20	9	4	\$377.92	\$41.99	\$143.34	\$15.93	27%
2020	Apr-20	9	6	\$341.05	\$37.89	\$109.82	\$12.20	24%
2020	May-20	9	5	\$367.22	\$40.80	\$232.64	\$25.85	39%
2020	Jun-20	12	5	\$349.04	\$29.09	\$116.56	\$9.71	25%
2020	Jul-20	10	3	\$231.12	\$23.11	\$99.59	\$9.96	30%
2020	Aug-20	8	4	\$181.74	\$22.72	\$51.99	\$6.50	22%
2020	Sep-20	11	3	\$332.63	\$30.24	\$128.67	\$11.70	28%
2020	Oct-20	6	3	\$149.14	\$24.86	\$36.81	\$6.14	20%
2020	Nov-20	9	4	\$222.71	\$24.75	\$45.33	\$5.04	17%
2020	Dec-20	13	4	\$347.79	\$26.75	\$127.49	\$9.81	27%
2020	Year Total:	117	53	\$3,824.31	\$32.69	\$1,682.51	\$14.38	31%
2021	Jan-21	7	3	\$164.89	\$23.56	\$39.06	\$5.58	19%
2021	Feb-21	13	5	\$354.11	\$27.24	\$53.98	\$4.15	13%
2021	Mar-21	16	5	\$483.36	\$30.21	\$182.21	\$11.39	27%
2021	Apr-21	11	5	\$251.36	\$22.85	\$90.30	\$8.21	26%
2021	May-21	11	5	\$344.55	\$31.32	\$97.85	\$8.90	22%
2021	Jun-21	16	6	\$582.27	\$36.39	\$242.28	\$15.14	29%
2021	Jul-21	10	4	\$322.17	\$32.22	\$118.20	\$11.82	27%
2021	Aug-21	14	5	\$432.73	\$30.91	\$144.84	\$10.35	25%
2021	Year Total:	98	38	\$2,935.44	\$29.95	\$968.72	\$9.88	25%
Total		2,899	1,640	\$127,703.55	\$44.05	\$116,213.90	\$40.09	48%