



**TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING**

Regular Meeting Agenda

June 21, 2021-7:00PM

Francis P. Hicks Room

Streamed live on YouTube and Channel 194

FILED
TOWN CLERK'S OFFICE

JUN 18 2021

SHEILA S. SEDLACK
TOWN OF WINCHESTER, CT

1. **CALL TO ORDER** (Turn your cell phones off)
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA REVIEW**
4. **APPROVAL OF MINUTES**
 - A) Minutes of Regular Meeting on June 7, 2021
5. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please call 860-738-6958 to make a public comment when we reach this agenda item. Please give your name and address.
6. **TOWN MANAGER'S REPORT**
7. **FINANCE DIRECTOR'S REPORT**
8. **CORRESPONDENCE**
9. **BOARDS AND COMMISSIONS**
10. **NEW BUSINESS**
 - A) 21-37 Discussion: Establishing and Economic Development Strategic Plan
 - B) 21-38 Consideration and approval of the Neighborhood Assistance Act Tax Credit Program for American Mural Project (AMP)
 - C) 21-39 Refunds as Recommended by the Collector of Revenue (Town Manager Kelly)
 - D) 21-40 Proposed Line- Item Transfers (Town Manager Kelly)
 - E) 21-41 Proposed Line- Item Transfers (Town Manager Kelly)
 - F) 21-42 Proposed Line-Item Transfers (Town Manager Kelly)
 - G) 21-43 Proposed Line-Item Transfers (Town Manager Kelly)
 - H) 21-44 Proposed Line-Item Transfers (Town Manager Kelly)
 - I) 21-45 Proposed Line-Item Transfers (Town Manager Kelly)
 - J) 21-46 Proposed Line-Item Transfers (Town Manager Kelly)
 - K) 21-47 Bid Waiver for Senior Center Van-Enrichment Program (Town Manager Kelly)

11. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please call 860-738-6958 to make a public comment when we reach this agenda item. Please give your name and address.

12. **SELECTMEN'S COMMENTS AND REPORTS**

13. **ADJOURNMENT**

Town of Winchester
Board of Selectmen
Regular Meeting Minutes
June 7, 2021

Item 1. Call to Order.

The meeting was called to order at 7:00 p.m. by Mayor Perez.

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez, Sel. Sedlack.

Item 2. Pledge of Allegiance.

The Pledge of Allegiance was recited.

Item 3. Agenda Review NONE

Item 4. Approval of Minutes

Motion by Sel. Bird, seconded by Sel. Arcelaschi

To approve the minutes of May 17th. 2021 regular meeting.

YES (6)

ABSTAINED: Mayor Perez

Item 5. Citizens' Comments NONE

Item 6. Town Manager's Report.

The Town Manager presented an overview of all meetings held during the weeks of May 28th. through June 3rd. with a period for questions and answers that followed. Then a review of recent meetings held between May 31st through June 3rd. along with long term meetings to be held.

Item 7. Correspondence None

Item 8. Boards and Commissions

Sel. Sedlack placed into nomination Michael Farrell (U) as a permanent member of the Water & Sewer Commission replacing the vacancy left by Tim Moran term to expire 6/2025.

Motion by Sel. Sedlack, seconded by Sel. Bouchard

To appoint Alan Colavecchio (R) as a permanent member of the Economic Development Commission term to expire 5/2026.

UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Bourque

To appoint Ronald Dew (R) as a permanent member of the Zoning Board of Appeals term to expire 12/2021.

UNANIMOUS

Motion by Sel. Sedlack seconded by Sel. Sedlack seconded by Sel. Bouchard

To reappoint David Sartirana and move him to an alternate position instead of a permanent member on the Economic Development Commission term to expire on 6/20216

Sel. Sedlack acknowledged a letter of resignation from Gerald Martinez as a member of the Planning & Zoning Commission his term would have expired 10/2024.

Sel. Sedlack, letters of interest were received from Marc Gizzie who is interested in the Energy Commission and Cathy LaCasse interested in either the Economic Development Commission or the Recreation Board.

Item 9. New Business.

A). 21-29 Refunds as Recommended by the Collector of Revenue

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi

I move that the Board of Selectmen authorize the refunds as recommended by the Collector of Revenue, Halaree Monnerat, in the amount of \$1,880.64

UNANIMOUS

B). 21-30 Proposed Line-Item Transfers (Town Manager Kelly)

Motion by Sel. Bouchard, seconded by Sel. Bourque

I move that the Board of Selectmen approve the line-item transfer of \$6,700 from Public Works, Department Labor (311-194-0000) to Town Hall Maintenance of Structures (127-827-0000) in the amount of \$6,700.

UNANIMOUS

C). 21-31 Proposed Line-Item Transfers (Town Manager Kelly).

Motion by Sel. Arcelaschi, seconded by Sel. Bouchard

I move that the Board of Selectmen approve the line-item transfer of \$800 from Building Department, Training and Education (213-811-0000) to Building Department, Vehicle Maintenance (213-821-0000) in the amount of \$800.

UNANIMOUS

D). 21-32 Proposed Line-Item Transfers (Town Manager Kelly).

Motion by Sel. Bird seconded by Sel. Bourque

I move that the Board of Selectmen approve the line-item transfer of \$800 from Soldiers Monument, Office Supplies (129-806-0000), \$450 from Soldiers Monument, Electricity (129-822-0001) and \$1,450 from Soldiers Monument, Events & Fundraising to Soldiers Monument, Maintenance of Structures in the amount of \$2,700.

UNANIMOUS

E). 21-33 Proposed Line-Item Transfers (Town Manager Kelly).

Motion by Sel. Bird seconded by Sel. Bourque

I move that the Board of Selectmen approve the line-item Transfer of \$200 from Town Manager, Annual Report & Budget (111-385-0000), and \$800 from Town Manager, Fringe Benefits & Medical (111-900-0002) to Town Manager, Office Supplies (111-806-0000) in the amount of \$1,000.

UNANIMOUS

F). 21-34 Proposed Line-Item Transfers (Town Manager Kelly).

Motion by Sel. Bourque seconded by Sel. Perez

I move that the Board of Selectmen approve the line-item Transfer of \$5,000 from Senior Center, Labor Skilled & Professional (813-81-0000), \$5,000 from Senior Center, Secretarial/Support Staff (813-193-0000) and \$4,000 from Senior Center, Overtime (813-197-0000) to Senior Center, Maintenance of Structures (813-827-0000) in the amount of \$12,000 and to Senior Center, Healthy Aging Programs in the amount of \$2,000.

UNANIMOUS

G). 21-35 Proposed Line-Item Transfers (Town Manager Kelly).

Motion by Sel. Bird seconded by Sel. Bourque

I move that the Board of Selectmen authorize the Town Manager to sign the letter of engagement with King, King & Associates, for their terms described in correspondence dated May 14, 2021, to complete the 2020/2021 audit.

UNANIMOUS

H). 21-36 Proposed Line-Item Transfers (Town Manager Kelly).

Motion by Sel. Sedlack seconded by Sel. Bouchard

I move that the Board of Selectmen approve the line-item transfer of \$2,000 from Police Department Emergency Response Team (210-811-0003) to Police Department, Armored & Range (211-811-0000) in the amount of \$2,000, UNANIMOUS

I). 21-37 Set Mill Rate for the fiscal year 2021/2022

Motion by Sel. Groppo, seconded by Sel. Sedlack

I move that the Board of Selectmen set the tax rate for the fiscal year commencing July 1, 2021, at 33.54 mills based upon the Grand List of October 1, 2020.

UNANIMOUS

Item 10. Citizens' Comments NONE

Item 11. Selectmen's Comments

Sel. Arcelaschi presented information about the most recent recycling rules.

Sel. Perez talked about the free boxes of food to be given away on June 19th. 2021 and also gave an update regarding General Code and the changes to various ordinances.

Item 12. Adjournment

Motion by Sel. Sedlack seconded by Sel. Bouchard

Motion to adjourn the meeting at 7:55 p.m.

UNANIMOUS

ATTEST: Sheila S. Sedlack, CCTC, CMC



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

OFFICE OF THE TOWN MANAGER

DATE: June 18, 2021
TO: Board of Selectmen
FROM: Joshua Kelly
Town Manager
RE: Town Manager Update

WEEK OF (June 7 -June 11):

Monday

- Website demonstration with the Economic Development Commission
- Paperwork completed for Local Bridge Program
- Call with Town Attorney regarding Willow Street property
- Email with Bart and Jim regarding Whiting Street reconstruction
- Enrolling Jen, Katie, and Jill for CCMO certification

Tuesday:

- Met with Town resident regarding abutting property
- Wrote recommendation for Senior Center
- Met with Police chief regarding incident at Winchester Lake
- Met with Social Service coordinator for updates

Wednesday:

- State's Attorney meeting
- Long range planning meeting with staff
- Attended Winsted Ambulance meeting

Thursday:

- NWCog Meeting
- Weekly Department Head meeting
- COST board meeting
- Ordinance Code meeting
- Met with Pam regarding hire of Temporary Enforcement Officer
- American Rescue Plan kickoff meeting

Friday:

- Meeting with Town Attorney
- Public Works contract negotiation meeting

The Town of Winchester is an equal opportunity provider, employer, and lender.

- Met with Public Works Director regarding ARP funds

WEEK OF (June 14 -June 18):

Monday:

- Met with new PT Temporary Enforcement Officer
- Tour and meet and greet at Whiting Mills
- Met with Police Chief about domestic incident over the weekend
- Town newsletter completed
- Rectified a GEMS issue

Tuesday:

- Tour of the Town issues with Enforcement officer
- Spoke with Town resident about free repair of cemetery headstones
- Met with selectmen Groppo regarding residential issue
- Meeting at Whiting Mills with Public Works Director

Wednesday:

- Complied Communication Survey Data Entry
- Reviewed QDS proposed contract
- Phone call with Town attorney concerning Willow St
- Phone call with Attorney Renzullo concerning Willow St
- Meeting with Mayor Perez
- Met with police Chief
- Met with Building department for updates
- Met with Social Services Coordinator for updates
- Tour of Bank of America building

Thursday:

- Addressed Juneteenth questions from staff
- Spoke with 2 board members regarding Conservation Commissions
- CCM Webinar Recruiting New Businesses
- General Code meeting regarding ordinances
- Meeting at St Paul's school for youth with Eagle Scout project

LONG-TERM:

- *July 5th Town Hall Closed- Fourth of July Holiday*
- *July 6th (Tuesday) Board of Selectmen meeting*
- *July 8 FOIA training for staff and board members*



TOWN OF WINCHESTER – CITY OF WINSTED
Office of the Collector of Revenue
Town Hall – 338 Main Street
WINSTED, CONNECTICUT 06098
www.townofwinchester.org
Phone: (860) 379-4474 Fax: (860) 738-6597

Memo To: Josh Kelly, Town Manager
 From: JUNE 16, 2021
 Month Ending: MAY 31, 2021

	<u>MAY 2021</u>	<u>MAY 2020</u>	<u>MAY YTD 2021</u>
Tax Office/Electronic Transactions processed:	<u>3,277</u>	<u>4,299</u>	<u>43,328</u>
Total Funds Collected for month - ALL TAX TYPES:	<u>\$617,460</u>	<u>\$740,462</u>	<u>\$27,926,239</u>
Dollars collected on suspense accounts:	<u>\$3,887</u>	<u>\$723</u>	<u>\$23,733</u>

MARSHAL QUINN

Dollars received this month from Marshal Quinn on past due accounts: \$43,685 Total Accounts Paid in Full: 8
 FISCAL 2021 YTD dollars received: \$413,613

CURRENT YR COLLECTION – TOWN SIDE (\$/%) AS OF:	PRIOR FISCAL YR COLLECTION – TOWN SIDE TOWN SIDE (\$/%) AS OF:
<u>MAY 31, 2021: \$24,097,154/98.13%</u>	<u>MAY 31, 2020: \$23,768,266/98.22%</u>
ALL YRS COLLECTION (2005-2019) - TOWN SIDE (\$/%) AS OF:	ALL YRS COLLECTION (2004-2018) - TOWN SIDE (\$/%) AS OF:
<u>MAY 31, 2021: \$24,358,465/99.52%</u>	<u>MAY 31, 2020: \$23,995,373/99.54%</u>

LIENS RELEASED IN TOWN CLERK'S OFFICE: 18

DELINQUENT TAXES

TAX TYPE	TAX	INT	FEES	LIENS	BOND	TOTAL
REAL ESTATE	\$458,352	\$101,515	\$18	\$6,014		\$565,899
WATER	\$180,757	\$21,019	\$371	\$1,968		\$204,115
SEWER	\$151,076	\$20,022		\$2,088		\$173,186
ASSESSMENT	\$16,840	\$4,882			\$5,878	\$27,600
PERSONAL PROP	\$47,389	\$14,396	\$18			\$61,803
MOTOR VEHICLE	<u>\$260,927</u>	<u>\$67,426</u>	<u>\$8,495</u>			<u>\$336,848</u>
TOTAL	\$1,115,341	\$229,260	\$8,902	\$10,070	\$5,878	\$1,369,451

DELINQUENT TAX TOTALS AS OF MAY 31, 2021	\$1,369,451
DELINQUENT TAX TOTALS AS OF MAY 31, 2020	\$1,278,229
INCREASE/DECREASE FROM PRIOR YEAR	\$91,222

Winchester 250th Anniversary 1771-2021

TOWN OF WINCHESTER
B U D G E T R E P O R T - R E V E N U E
FROM 7/01/2020 TO 5/31/2021

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE REVENUE	YEAR TO DATE REVENUE	YTD PERCENT	TO BE COLLECTED
0999	REVENUES - TOWN GENERAL FUND							
0999-700-0000-0000	PROPERTY TAXES - CURRENT			23,850,000.00	46,192.06	24,109,790.23	101.09	259,790.23-
0999-700-0001-0000	PROPERTY TAXES - PAST DUE			325,000.00	12,071.43	203,904.60	62.74	121,095.40
0999-700-0011-0000	BOS SUPPLEMENTAL TAX 1/1/14					78.10		78.10-
	700 TAXES							
0999-701-0000-0000	INTEREST AND LIEN FEES			24,175,000.00	58,263.49	24,313,772.93	100.57	138,772.93-
0999-701-0001-0000	SUSPENSE INTEREST			200,000.00	12,058.84	133,924.52	66.96	66,075.48
	701 REVENUES							
0999-710-0004-0000	DISTRESSED MUNICIPALITIES GRANT					12,719.09		12,719.09-
0999-710-0007-0000	TAX RELIEF-THE ELDERLY & DISABLED					2,792.65		2,792.65-
0999-710-0010-0000	TOWN AID - IMPROVED ROADS			300,021.00	299,811.71	299,811.71	99.93	209.29
0999-710-0012-0000	PILOT - COLLEGES & HOSPITALS			27,324.00	27,324.00			16,491.34
0999-710-0013-0000	PEQUOT-MOHEGAN GRANT			49,474.00	32,982.66		66.67	
0999-710-0015-0000	STATE PROPERTY			59,944.00	59,944.00			2,352.98-
0999-710-0024-0000	TELECOMMUNICATIONS PROPERTY TAX			26,000.00	28,352.98		109.05	6,875.00-
0999-710-0099-0000	SOS COVID ELECTIONS REIMBURSEMENT					6,875.00		140,000.00-
0999-710-0096-0000	STATE REVENUE - MISCELLANEOUS			140,000.00-			153.13	5,000.00
0999-710-0125-0000	JUDICIAL PAYMENT 51-56A			1,000.00	1,531.25			306,204.00
0999-710-0179-0000	STATE OF CT EMERGENCY PLANNING			105,432.00	105,432.00			686.75-
0999-710-0198-0000	MUNICIPAL STABILIZATION GRANT			306,204.00				4,954.79
0999-710-0199-0000	GRANTS FOR MUNICIPAL PROJECTS							166,901.70
0999-710-0200-0000	SOS COMPUTER EQUIPMENT GRANT 2020					7,862,973.00	100.50	38,982.00-
0999-710-0210-0001	TASK FORCE INCENTIVE					24,000.00		24,000.00-
	710 STATE OF CONNECTICUT							200.00-
0999-720-0007-0000	EDUCATION EQUALIZATION (ECS)			10,000.00	412.55	5,045.21	50.45	4,954.79
0999-739-0000-0000	PAVEMENT RESTORATION FEE			750,399.00	412.55	583,497.30	77.76	166,901.70
0999-740-0000-0000	ROAD OPENING PERMIT FEE							38,982.00-
0999-741-0000-0000	DRIVEWAY PERMIT FEE			1,000.00	25.00		120.00	24,000.00-
0999-742-0000-0000	POLICE PERMITS			5,000.00	1,807.00	14,462.85	189.26	325.00-
0999-742-0004-0000	FEDERAL ASSET FORFEITURE			20,000.00				9,462.85-
0999-742-0005-0000	POLICE - CT SNIF ASSET FORFEITURE							20,000.00-
	742 REVENUES							2,384.62-
0999-745-0000-0000	PARKING FINES			25,000.00	37.10	2,384.62	67.39	8,152.53
0999-746-0000-0000	BUILDING PERMITS			4,000.00	1,844.10	16,847.47	25.63	2,975.00
0999-746-0001-0000	HOUSING INSPECTION FEES-RENTALS				250.00	1,025.00	127.72	30,491.15-
0999-746-0002-0000	PLANNING AND ZONING FEES			110,000.00	9,814.70	140,491.15	47.50	1,050.00
0999-746-0003-0000	ZONING BOARD OF APPEALS FEES			2,500.00	500.00	6,480.00	159.20	3,980.00-
0999-746-0004-0000	INLAND WETLANDS APPLICATION FEES			3,000.00	940.00	6,555.00	162.20	4,055.00-
0999-746-0007-0000	PLANNING OFFICE REVENUE			2,000.00		13,570.00	152.33	10,570.00-
	746 BUILDING DEPARTMENT FEES							140.00
0999-747-0000-0000	CIRMA DISTRIBUTION			122,000.00	13,304.70	169,906.15	139.27	47,906.15-
0999-748-0000-0000	INCOME ON INVESTMENTS			35,000.00	1,783.40	15,019.00	42.91	19,981.00
0999-749-0000-0000	CEMETERIES			10,000.00	2,550.00	23,175.00	131.75	60,472.83
0999-749-0002-0000	CEMETERY FOUNDATION INSPECTION FEE					300.00		13,175.00-
	749 CEMETARY							300.00-
0999-750-0000-0000	GRAVE OPENINGS			10,000.00	2,625.00	23,475.00	134.75	13,475.00-
0999-751-0000-0000	TOWN CLERK REVENUE			20,000.00	2,925.00	17,850.00	89.25	2,150.00
0999-753-0000-0000	MISCELLANEOUS REVENUE - TOWN			137,000.00	26,234.50	277,539.14	102.58	140,539.14-
0999-753-0011-0000	LAND LEASE REVENUE			1,000.00	2,546.44	24,839.50	183.95	23,839.50-
0999-753-0034-0000	BURNING PERMITS-FIRE DEPARTMENT			200.00	130.00	340.00	170.00	86.76
	753 MISCELLANEOUS REVENUE							140.00-
				3,543.00	2,676.44	27,435.74	174.36	23,892.74-

TOWN OF WINCHESTER
B U D G E T R E P O R T - R E V E N U E
FROM 7/01/2020 TO 5/31/2021

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE REVENUE	YEAR TO DATE REVENUE	YTD PERCENT	TO BE COLLECTED
0999	REVENUES - TOWN GENERAL FUND							
0999-754-0000-0000	SALE OF LAND AND EQUIPMENT			150,000.00	100.00		.07	149,900.00
0999-755-0000-0000	RECREATION REVENUE			20,000.00				20,000.00
0999-755-0250-0000	WINCHESTER 250 REVENUE			6,350.00				6,350.00
	755 RECREATION ACCOUNTS			26,350.00				26,350.00
0999-758-0000-0000	FIRE MARSHAL REVENUE				1,120.00			1,120.00-
0999-764-0000-0000	ANIMAL CONTROL REVENUE			80.00				385.00-
0999-768-0000-0000	AMBULANCE REVENUE			55,000.00	58,947.68		107.18	3,947.68-
0999-783-0000-0000	WINCHESTER HOUSING IN LIEU OF TAX			35,000.00	39,935.00		114.10	4,935.00-
0999-796-0000-0000	SEWER-WATER ADMINISTRATION			250,000.00	21,663.00	238,337.00	91.67	21,663.00
0999-796-0002-0000	SEWER DEBT SERVICE			239,865.00	165,364.54	236,627.00	98.65	3,238.00
0999-796-0003-0000	EMPLOYEE MEDICAL CONTRIBUTIONS							
	796 SEWER-WATER REVENUES			499,865.00	187,027.54	474,964.00	95.02	24,901.00
0999	REVENUES - TOWN GENERAL FUND			34,148,148.00	310,007.65	34,071,498.84	99.78	76,649.16
	TOTAL REVENUE			34,148,148.00	310,007.65	34,071,498.84	99.78	76,649.16

TOWN OF WINCHESTER
BUDGET REPORT - EXPENDITURES
FROM 7/01/2020 TO 5/31/2021

FUND 001 000	GENERAL FUND	DEPT/ORG/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0110	BOARD OF SELECTMEN									
0110-190-0000-0000	ADMINISTRATIVE SALARIES			7,500.00	624.98	6,874.78	91.66		625.22	625.22
0110-193-0000-0000	SECRETARIAL/SUPPORT STAFF			4,000.00					4,000.00	4,000.00
0110-814-0000-0000	C.C.M. MEMBERSHIP			7,696.00		3,848.00	50.00		3,848.00	3,848.00
0110-814-0001-0000	NW HILLS COUNCIL OF GOVT			8,591.00		8,524.00	99.22		67.00	67.00
0110-814-0002-0000	NORTHWEST CT CHAMBER			225.00		225.00				
814	MEMBERSHIP DUES & SUBSCRIPTIONS			16,512.00		12,597.00	76.29		3,915.00	3,915.00
0110-835-0000-0000	CONTINGENCY			20,000.00	6,546.93	13,546.93	67.73		6,453.07	6,453.07
0110-841-0001-0000	WINCHESTER 250 COMMITTEE			15,795.00	2,159.36	3,249.36	20.57	1,839.11	10,706.53	12,545.64
0110-898-0000-0000	SOFTWARE AGREEMENT/SUPPORT			1,500.00					1,500.00	1,500.00
0110-900-0001-0000	FRINGE BENEFITS - FICA			956.00	47.84	526.24	55.05		429.76	429.76
0110	BOARD OF SELECTMEN			66,263.00	9,379.11	36,794.31	55.53	1,839.11	27,629.58	29,468.69
0111	TOWN MANAGER									
0111-190-0000-0000	ADMINISTRATIVE SALARIES			126,848.00	9,230.78	116,056.97	91.49		10,791.03	10,791.03
0111-193-0000-0000	SECRETARIAL/SUPPORT STAFF			68,172.00	4,846.16	62,531.61	91.73		5,640.39	5,640.39
0111-385-0000-0000	ANNUAL REPORT AND BUDGET			500.00		248.51	49.70		251.49	251.49
0111-806-0000-0000	OFFICE SUPPLIES			500.00	151.93	352.66	70.53		147.34	147.34
0111-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS			1,100.00	337.00	831.00	75.55		269.00	269.00
0111-900-0001-0000	FRINGE BENEFITS - FICA			15,023.00	1,077.24	13,679.65	91.06		1,343.35	1,343.35
0111-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS			7,400.00	61.83	6,480.26	87.57		919.74	919.74
900	FRINGE BENEFITS			22,423.00	1,139.07	20,159.91	89.91		2,263.09	2,263.09
0111	TOWN MANAGER			219,543.00	15,704.94	200,180.66	91.18		19,362.34	19,362.34
0112	PROBATE COURT									
0112-804-0000-0000	TRANSFER TO DISTRICT FOR EXPENSES			7,000.00		3,729.39	53.28		3,270.61	3,270.61
0113	REGISTRARS									
0113-190-0000-0000	ADMINISTRATIVE SALARIES			23,352.00	1,799.52	20,530.07	87.92		2,821.93	2,821.93
0113-806-0000-0000	OFFICE SUPPLIES			2,600.00	238.75	891.93	34.31		1,708.07	1,708.07
0113-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT			600.00		600.00				
0113-811-0000-0000	TRAINING & EDUCATION			5,147.00	339.05	1,411.79	27.43	130.00	3,605.21	3,735.21
0113-819-0000-0000	VEHICLE ALLOWANCE			600.00	28.00	28.00	4.67		572.00	572.00
0113-837-0000-0000	ELECTIONS & REFERENDUMS			30,000.00	2,164.07	15,705.90	52.35	507.00	13,787.10	14,294.10
0113-838-0000-0000	VOTER CANVASSERS			6,228.00	440.78	4,955.11	79.56		1,272.89	1,272.89
0113-839-0000-0000	COVID19 ELECTION COSTS					2,783.42			2,783.42	2,783.42
0113-900-0001-0000	FRINGE BENEFITS - FICA			2,950.00	209.20	3,032.59	102.80		82.59	82.59
0113	REGISTRARS			71,477.00	891.23	49,938.81	69.87	637.00	20,901.19	21,538.19
0114	ACCOUNTING									
0114-190-0000-0000	ADMINISTRATIVE SALARIES			114,444.00	8,803.38	104,715.84	91.50		9,728.16	9,728.16
0114-191-0000-0000	ADMINISTRATIVE ASSISTANTS			126,008.00	8,879.32	112,573.79	89.34		13,434.21	13,434.21
0114-192-0000-0000	LABOR, SKILLED & PROFESSIONAL			43,250.00		16,344.29	37.79		26,905.71	26,905.71
0114-193-0001-0000	INTERN & TEMP HELP			30,000.00	2,478.00	25,830.00	86.10		4,170.00	4,170.00
0114-197-0000-0000	OVERTIME					110.99			110.99	110.99
0114-384-0000-0000	AUDIT FEE			30,250.00		28,400.00	93.88		1,850.00	1,850.00
0114-806-0000-0000	OFFICE SUPPLIES			2,000.00	74.04	1,624.86	81.24		375.14	375.14
0114-806-0001-0000	PURCHASE/MAINT.OFFICE EQUIPMENT			2,500.00		265.00	10.60		2,235.00	2,235.00
806	OFFICE SUPPLIES			4,500.00	74.04	1,889.86	42.00		2,610.14	2,610.14
0114-809-0000-0000	MAINTENANCE OFFICE EQUIPMENT			1,000.00		324.39	32.44		675.61	675.61
0114-811-0000-0000	TRAINING & EDUCATION			2,100.00					2,100.00	2,100.00
0114-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS			500.00		415.00	83.00		85.00	85.00

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 5/31/2021

DEPT/OBJ/PROG	DESCRIPTION	FUND 001 000 GENERAL FUND	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0114	ACCOUNTING								
0114-814-0001-0000	TRANSPORT FEES		3,000.00	164.70	1,150.56	38.35		1,849.44	1,849.44
814	MEMBERSHIP DUES & SUBSCRIPTIONS		3,500.00	164.70	1,565.56	44.73		1,934.44	1,934.44
0114-819-0000-0000	VEHICLE ALLOWANCE		575.00					575.00	575.00
0114-831-0000-0000	OUTSIDE SERVICES - ACTUARY		50,000.00		21,100.00	42.20	2,500.00	26,400.00	28,900.00
0114-898-0000-0000	SOFTWARE AGREEMENT/SUPPORT		1,000.00		375.94	37.59	1,080.00	455.94	624.06
0114-900-0001-0000	FRINGE BENEFITS - FICA		24,457.00	1,280.34	17,649.23	72.16		6,807.77	6,807.77
0114-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS		65,527.00	2,212.32	27,995.49	42.72		37,531.51	37,531.51
900	FRINGE BENEFITS		89,984.00	3,492.66	45,644.72	50.73		44,339.28	44,339.28
0114-901-0000-0000	BOE CONTRIBUTION FOR PR PROCESSING		66,987.00		17,667.00			49,320.00	49,320.00
0114	ACCOUNTING		429,624.00	23,892.10	341,208.38	79.42	3,580.00	84,835.62	88,415.62
0115	ASSESSOR								
0115-190-0000-0000	ADMINISTRATIVE SALARIES		75,131.00	4,708.16	61,791.58	82.25		13,339.42	13,339.42
0115-191-0000-0000	ADMINISTRATIVE ASSISTANT		30,000.00	2,774.97	17,106.08	57.02		12,893.92	12,893.92
0115-197-0000-0000	OVERTIME		1,400.00	1,542.77	8,593.43	113.82		7,193.43	7,193.43
0115-384-0000-0000	PERSONAL PROPERTY AUDITS		4,300.00		2,865.99	66.65	1,500.00	65.99	1,434.01
0115-806-0000-0000	OFFICE SUPPLIES		3,752.00	281.78	2,454.64	65.42	441.77	855.59	1,297.36
0115-811-0000-0000	TRAINING & EDUCATION		1,800.00	200.00	280.00	15.56		1,520.00	1,520.00
0115-812-0000-0000	DATA PROCESSING		480.00	40.01	400.10	83.35		79.90	79.90
0115-814-0000-0000	MEMBERSHIPS, DUES & SUBSCRIPTIONS		810.00	510.00	580.00	71.60		230.00	230.00
0115-817-0000-0000	CONTRACTED PRINTING		370.00		334.00	90.27		36.00	36.00
0115-819-0000-0000	VEHICLE ALLOWANCE		200.00					200.00	200.00
0115-898-0000-0000	SOFTWARE		13,338.00	240.40	10,218.40	76.61		3,119.60	3,119.60
0115-900-0001-0000	FRINGE BENEFITS - FICA		8,150.00	690.49	6,472.67	79.42		1,677.33	1,677.33
0115-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS		27,545.00	465.32	20,687.17	75.10		6,857.83	6,857.83
900	FRINGE BENEFITS		35,695.00	225.17	27,159.84	76.09		8,535.16	8,535.16
0115	ASSESSOR		167,276.00	10,523.26	131,784.06	78.78	1,941.77	33,550.17	35,491.94
0116	BOARD OF ASSESSMENT APPEAL								
0116-192-0000-0000	LABOR, SKILLED & PROFESSIONAL		2,500.00					2,500.00	2,500.00
0116-819-0000-0000	VEHICLE ALLOWANCE		150.00					150.00	150.00
0116-900-0001-0000	FRINGE BENEFITS - FICA		192.00					192.00	192.00
0116	BOARD OF ASSESSMENT APPEAL		2,842.00					2,842.00	2,842.00
0117	TAX COLLECTOR								
0117-190-0000-0000	ADMINISTRATIVE SALARIES		69,619.00	5,470.32	63,567.60	91.31		6,051.40	6,051.40
0117-191-0000-0000	ADMINISTRATIVE ASSISTANT		52,754.00	4,264.04	48,010.27	91.01		4,743.73	4,743.73
0117-197-0000-0000	OVERTIME		1,711.00	277.60	1,136.80	66.44		574.20	574.20
0117-806-0000-0000	OFFICE SUPPLIES		3,601.00	129.17	2,394.47	66.49	1,018.11	188.42	1,206.53
0117-809-0000-0000	MAINTENANCE OFFICE EQUIPMENT		2,520.00	449.43	449.43	17.83	344.27	1,726.30	2,070.57
0117-811-0000-0000	TRAINING & EDUCATION		1,850.00		370.00	20.00		1,480.00	1,480.00
0117-812-0000-0000	DWV MUNICIPAL ACCESS PROGRAM		350.00		250.00	71.43		100.00	100.00
0117-814-0000-0000	MEMBERSHIPS, DUES & SUBSCRIPTIONS		220.00		225.00	102.27		5.00	5.00
0117-817-0000-0000	CONTRACTED PRINTING		750.00		750.00	100.00		425.00	425.00
0117-819-0000-0000	VEHICLE ALLOWANCE		274.00		71.28	26.01		202.72	202.72
0117-900-0001-0000	FRINGE BENEFITS - FICA		9,492.00	717.88	8,029.65	84.59		1,462.35	1,462.35
0117-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS		31,455.00	2,207.13	25,196.71	80.10		6,258.29	6,258.29
900	FRINGE BENEFITS		40,947.00	2,925.01	33,226.36	81.14		7,720.64	7,720.64
0117	TAX COLLECTOR		174,596.00	13,066.14	150,451.21	86.17	1,787.38	22,357.41	24,144.79

TOWN OF WINCHESTER
BUDGET REPORT - EXPENDITURES
FROM 7/01/2020 TO 5/31/2021

FUND 001 000	GENERAL FUND	DEPT/ORG/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0117			TAX COLLECTOR							
0118			TREASURER							
0118-190-0000-0000			ADMINISTRATIVE SALARIES	44,163.00	3,680.25	40,482.75	91.67		3,680.25	3,680.25
0118-811-0000-0000			TRAINING & EDUCATION	308.00					300.00	300.00
0118-819-0000-0000			VEHICLE ALLOWANCE	145.00					145.00	145.00
0118-900-0001-0000			FRINGE BENEFITS - FICA	3,378.00	281.54	3,096.46	91.68		281.06	281.06
0118			TREASURER	47,986.00	3,961.79	43,579.69	90.82		4,406.31	4,406.31
0119			LEGAL FEES							
0119-815-0000-0000			LEGAL ADS & NOTICES	24,000.00	1,575.06	14,455.70	60.27		9,534.30	9,534.30
0119-845-0000-0000			LEGAL FEES - TOWN ATTORNEY	52,500.00	3,880.00	38,536.50	73.40		13,963.50	13,963.50
0119-845-0001-0000			LEGAL FEES - OUTSIDE LEGAL COUNSEL	10,000.00		2,694.25	26.94		7,305.75	7,305.75
0119-845-0002-0000			LEGAL FEES - LABOR COUNSEL	25,000.00	3,158.75	16,023.75	64.10		8,976.25	8,976.25
0119-845-0003-0000			LEGAL FEES - ENVIRONMENTAL COUNSEL	15,000.00		14,706.16	98.04		293.84	293.84
845			LEGAL FEES	102,500.00	7,038.75	71,960.66	70.21		30,539.34	30,539.34
0119			LEGAL FEES	126,500.00	8,613.81	86,426.36	68.32		40,073.64	40,073.64
0120			TOWN CLERK							
0120-190-0000-0000			TOWN CLERK	58,869.00	4,528.40	53,855.62	91.48		5,013.38	5,013.38
0120-191-0000-0000			ASSISTANT TOWN CLERK	57,715.00	4,439.66	52,800.24	91.48		4,914.76	4,914.76
0120-192-0000-0000			CLERK, PART TIME * FLOATER	4,784.00	920.00	2,340.25	48.92		2,443.75	2,443.75
0120-806-0000-0000			OFFICE SUPPLIES	2,639.00	34.98	1,837.31	69.62	49.97	751.72	801.69
0120-806-0005-0000			COPIER PAPER	495.00	26.14	161.11	32.55	58.99	274.90	333.89
806			OFFICE SUPPLIES	3,134.00	61.12	1,998.42	63.77	108.96	1,026.62	1,135.58
0120-809-0000-0000			MAINTENANCE OF OFFICE EQUIPMENT	1,200.00		82.32	6.86		1,117.68	1,117.68
0120-809-0001-0000			MAINTENANCE OF BOOKS AND MAPS	250.00					250.00	250.00
0120-809-0002-0000			RESTORATION OF RECORDS	3,000.00	108.98	1,082.43	36.08		1,917.57	1,917.57
809			MAINTENANCE OF OFFICE EQUIPMENT	4,450.00	108.98	1,164.75	26.17		3,285.25	3,285.25
0120-811-0000-0000			TRAINING & EDUCATION	1,530.00		155.00	10.13		1,375.00	1,375.00
0120-814-0000-0000			MEMBERSHIPS/DUES/SUBSCRIPTIONS	425.00	30.00	427.00	100.47		2.00	2.00
0120-819-0000-0000			VEHICLE ALLOWANCE	331.00					331.00	331.00
0120-825-0000-0000			SUPPLIES & MATERIALS	458.00		315.75	68.94		142.25	142.25
0120-828-0002-0000			INDEXING SYSTEM	25,064.00	2,090.76	21,079.35	84.10	7,814.65	3,830.00	3,984.65
0120-837-0000-0000			ELECTIONS PRINTING	1,800.00					1,800.00	1,800.00
0120-839-0000-0000			VITAL STATISTICS	655.00		306.81	46.84	38.99	309.20	348.19
0120-900-0001-0000			FRINGE BENEFITS - FICA	8,919.00	703.80	7,791.38	87.36		1,127.62	1,127.62
0120-900-0002-0000			FRINGE BENEFITS-MEDICAL BENEFITS	32,245.00	2,478.31	29,723.35	92.18		2,521.65	2,521.65
0120-900-0005-0000			RETIREMENT CONTRIBUTION							
900			FRINGE BENEFITS	41,164.00	3,182.11	37,534.73	91.13		3,649.27	3,649.27
0120			TOWN CLERK	200,379.00	15,361.03	171,957.92	85.82	7,962.60	20,458.48	28,421.08
0121			LAUREL CITY COMMISSION							
0121-800-0000-0000			OPERATING EXPENSES	15,000.00		2,629.33	17.53		12,370.67	12,370.67
0122			PLANNING & ZONING COMMISSION							
0122-193-0000-0000			SECRETARY SALARY/SUPPORT STAFF	6,213.00	396.39	3,742.00	60.23		2,471.00	2,471.00
0122-900-0001-0000			FRINGE BENEFITS - FICA	475.00	30.11	291.57	61.38		183.43	183.43
0122			PLANNING & ZONING COMMISSION	6,688.00	426.50	4,033.57	60.31		2,654.43	2,654.43
0123			ZONING BOARD OF APPEALS							
0123-193-0000-0000			SECRETARIAL/SUPPORT STAFF	3,000.00		1,534.25	50.48		1,465.75	1,465.75
0123-900-0001-0000			FRINGE BENEFITS - FICA	230.00		128.74	55.97		101.26	101.26
0123			ZONING BOARD OF APPEALS	3,230.00		1,662.99	50.87		1,567.01	1,567.01

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0123			ZONING BOARD OF APPEALS						500.00	500.00
0125			ECONOMIC DEVELOPMENT COMMISSION	500.00					4,566.08	5,316.08
0125-811-0000-0000			TRAINING AND EDUCATION	7,000.00			24.06	750.00	255.00	5,571.08
0125-831-0000-0000			OUTSIDE SERVICES	1,000.00			74.50			
0125-831-0005-0000			MARKETING	8,000.00			30.36	750.00		
831			MARKETING	8,500.00			28.58	750.00	5,321.08	6,071.08
0125			ECONOMIC DEVELOPMENT COMMISSION							
0126			HIGHLAND LAKE	27,500.00				27,500.00		
0126-851-0004-0000			HERBICIDE TREATMENT	16,658.00			5.29	13,746.00	2,030.00	15,776.00
0126-851-0007-0000			WATER SAMPLING	44,158.00			2.00	41,246.00	2,030.00	43,276.00
851			ENGINEERING SERVICES	44,158.00			2.00	41,246.00	2,030.00	43,276.00
0126			HIGHLAND LAKE							
0127			BUILDINGS - TOWN HALL	55,183.00					7,640.92	7,640.92
0127-192-0000-0000			LABOR, SKILLED & PROFESSIONAL	3,716.00			16.06	596.95	3,119.05	3,119.05
0127-197-0000-0000			OVERTIME	100.00			79.36	20.64	20.64	20.64
0127-806-0000-0000			OFFICE SUPPLIES	1,224.00			33.74	413.02	810.98	810.98
0127-807-0000-0000			MOBILE TELEPHONE	47,916.00			88.33	4,204.25	1,389.88	5,594.13
0127-822-0000-0000			ELECTRICITY	11,942.00			86.28	1,841.78	203.71	1,638.07
0127-823-0000-0000			HEATING FUEL	4,646.00			88.65	4,118.71	527.29	527.29
0127-824-0000-0000			WATER AND SEWER RENT	5,568.00			48.87	168.08	2,679.08	2,847.16
0127-825-0000-0000			SUPPLIES & MATERIALS	10,900.00			48.70	200.00	5,392.18	5,592.18
0127-827-0000-0000			MAINTENANCE OF STRUCTURES	38,825.00			101.72	39,494.14	669.14	669.14
0127-831-0000-0000			CONTRACTED LABOR						1,000.00	1,000.00
0127-851-0000-0000			ENGINEERING SERVICES	4,506.00			75.73	3,412.38	1,093.62	1,093.62
0127-900-0001-0000			FRINGE BENEFITS - FICA	10,290.00			139.76	24,571.69	14,381.69	14,381.69
0127-900-0002-0000			FRINGE BENEFITS-MEDICAL BENEFITS	14,796.00			189.81	28,084.07	13,288.07	13,288.07
900			FRINGE BENEFITS	195,816.00			92.42	180,982.79	8,419.10	14,833.21
0127			BUILDINGS - TOWN HALL							
0129			SOLDIERS MONUMENT COMMISSION	1,000.00					824.00	824.00
0129-806-0000-0000			OFFICE SUPPLIES	1,200.00			46.96	636.44	636.44	636.44
0129-822-0001-0000			ELECTRICITY	3,000.00			43.02	700.00	1,009.28	1,709.28
0129-827-0000-0000			MAINTENANCE OF STRUCTURES	1,500.00					1,500.00	1,500.00
0129-827-0001-0000			EVENTS AND FUND RAISING	4,500.00			28.68	700.00	2,509.28	3,209.28
827			MAINTENANCE OF STRUCTURES	6,700.00			30.30	1,336.44	3,333.28	4,669.72
0129			SOLDIERS MONUMENT COMMISSION							
0130			NORTHWEST CONSERVATION DISTRICT	1,840.00						
0130-805-0000-0000			TRANSFER TO OUTSIDE AGENCY							
0131			CONSERVATION COMMISSION							
0131-825-0000-0000			SUPPLIES AND MATERIALS	1,000.00					1.00	1.00
0136			INLANDS - WETLANDS COMMISSION	7,600.00			92.95	7,063.83	536.17	536.17
0136-193-0000-0000			SECRETARY/SUPPORT STAFF	75.00					75.00	75.00
0136-814-0000-0000			MEMBERSHIP, DUES AND SUBSCRIPTIONS	560.00			95.86	536.84	23.16	23.16
0136-900-0001-0000			FRINGE BENEFITS - FICA	8,235.00			92.30	7,600.67	634.33	634.33
0136			INLANDS - WETLANDS COMMISSION							
0142			FARMINGTON RIVER WATERSHED	852.00						
0142-814-0000-0000			MEMBERSHIP, DUES & SUBSCRIPTIONS							

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 5/31/2021

FUND 001 000 GENERAL FUND

DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0142	FARMINGTON RIVER WATERSHED	66,150.00	5,088.10	60,512.40	91.48		5,637.60	5,637.60
0145	PURCHASING/DATA PROCESSING	1,000.00					1,000.00	1,000.00
0145-150-0000-0000	ADMINISTRATIVE SALARY	100.00	8.34	120.64	120.64		20.64	20.64
0145-197-0000-0000	OVERTIME	78,000.00	5,700.00	75,133.40	96.32		2,866.60	2,866.60
0145-806-0000-0000	OFFICE SUPPLIES	25,374.00	15.94	25,366.64	99.97		7.36	7.36
0145-809-0000-0000	MAINTENANCE OF EQUIPMENT	3,065.00		3,065.00				
0145-812-0000-0000	DATA PROCESSING	28,439.00	15.94	28,431.64	99.97		7.36	7.36
0145-812-0001-0000	WEB SITE	500.00	166.20	218.27	43.65		281.73	281.73
0145-816-0000-0000	EVICIONS	46,304.00	4,277.48	35,038.40	75.67		11,265.60	11,265.60
0145-898-0000-0000	SOFTWARE AGREEMENT/SUPPORT	5,137.00	361.14	4,332.89	84.35		804.11	804.11
0145-900-0001-0000	FRINGE BENEFITS - FICA	21,845.00	1,681.62	20,130.50	92.15		1,714.50	1,714.50
0145-900-0002-0000	FRINGE BENEFITS - MEDICAL BENEFITS	26,982.00	2,042.76	24,463.39	90.67		2,518.61	2,518.61
900	FRINGE BENEFITS	247,475.00	17,288.82	223,918.14	90.48		23,556.86	23,556.86
0145	PURCHASING/DATA PROCESSING							
0148	COMMUNITY PLANNING & DEVELOPMENT	64,141.00	375.00	14,837.50	23.13		49,303.50	49,303.50
0148-190-0000-0000	ADMINISTRATIVE SALARY	57,715.00	4,439.66	52,800.24	91.48		4,914.76	4,914.76
0148-191-0000-0000	ADMIN ASSISTANT	3,000.00	47.41	481.75	16.06		2,518.25	2,518.25
0148-806-0000-0000	OFFICE SUPPLIES	1,000.00		560.00	56.00		440.00	440.00
0148-811-0000-0000	TRAINING AND EDUCATION	825.00					825.00	825.00
0148-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	250.00					250.00	250.00
0148-819-0000-0000	VEHICLE ALLOWANCE	3,000.00		228.70	7.62		2,771.30	2,771.30
0148-830-0000-0000	OUTSIDE SERVICES	7,600.00		6,470.00	85.13		1,130.00	1,130.00
0148-898-0000-0000	SOFTWARE	9,666.00	360.52	5,293.55	54.76		4,372.45	4,372.45
0148-900-0001-0000	FICA	28,645.00	83.61	1,846.10	6.44		26,798.90	26,798.90
0148-900-0002-0000	MEDICAL BENEFITS	38,311.00	444.13	7,139.65	18.64		31,171.35	31,171.35
900	FRINGE BENEFITS	175,842.00	5,306.20	82,517.84	46.93		93,324.16	93,324.16
0148	COMMUNITY PLANNING & DEVELOPMENT							
0150	CIVIL SERVICE COMMISSION	1,500.00	100.00	443.75	29.58		1,056.25	1,056.25
0150-193-0000-0000	CLERICAL SERVICE/SUPPORT STAFF	600.00		154.95	25.83		445.05	445.05
0150-806-0000-0000	STATIONARY AND POSTAL SERVICES	250.00					250.00	250.00
0150-810-0000-0000	DUPLICATION SERVICE	17,000.00		6,741.80	39.66		10,258.20	10,258.20
0150-832-0000-0000	CHIEF EXAMINER/OUTSOURCE SERVICES	1,415.00	7.65	33.95	2.40		1,381.05	1,381.05
0150-900-0001-0000	FRINGE BENEFITS - FICA	20,765.00	107.65	7,374.45	35.51		13,390.55	13,390.55
0150	CIVIL SERVICE COMMISSION							
0152	FRIENDS OF MAIN STREET	9,000.00		9,000.00				
0152-805-0000-0000	TRANSFER TO OUTSIDE AGENCY							
0210	POLICE	95,500.00	7,336.16	86,199.88	90.26		9,300.12	9,300.12
0210-190-0000-0000	ADMINISTRATIVE SALARIES	1,514,300.00	120,264.98	1,370,614.94	90.51		143,685.06	143,685.06
0210-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	31,000.00	2,092.63	25,764.91	83.11		5,235.09	5,235.09
0210-192-0009-0000	SHIFT PREMIUM - OFFICERS	1,545,300.00	122,357.61	1,396,379.85	90.36		148,920.15	148,920.15
192	LABOR SKILLED & PROFESSIONAL	58,292.00	4,439.66	52,800.24	90.58		5,491.76	5,491.76
0210-193-0000-0000	SECRETARIAL/SUPPORT STAFF	25,700.00	2,783.30	25,569.94	99.49		130.06	130.06
0210-193-0002-0000	EVIDENCE- PROP CLERK-COURT LIAISON	83,992.00	7,222.96	78,370.18	93.31		5,621.82	5,621.82
193	SECRETARIAL	200,000.00	26,108.85	245,640.56	122.82		45,640.56	45,640.56
0210-197-0000-0000	OVERTIME	5,000.00					5,000.00	5,000.00
0210-197-0004-0000	OVERTIME-SPECIAL EVENTS-PARADES	6,300.00					6,300.00	6,300.00
0210-197-0011-0000	OVERTIME-DRUG INVESTIGATIONS							

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 5/31/2021

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0210			POLICE							
0210-197-0012-0000			HOLIDAY PAY	104,000.00	5,074.49	128,473.15	123.53		24,473.15-	24,473.15-
0210-197-0012-0000			197 OVERTIME	315,300.00	31,183.34	374,113.71	118.65		58,813.71-	58,813.71-
0210-806-0000-0000			OFFICE SUPPLIES	3,000.00	265.97	1,641.96	54.73		1,358.04	1,358.04
0210-807-0000-0000			TELEPHONE	11,000.00	1,632.89	16,527.21	150.25		5,527.21-	5,527.21-
0210-809-0000-0000			MAINTENANCE OF OFFICE EQUIPMENT	1,000.00					1,000.00	1,000.00
0210-811-0000-0000			TRAINING AND EDUCATION	26,000.00	3,660.85	22,385.37	86.10	864.00	2,750.63	3,614.63
0210-811-0001-0000			ARMOR & RANGE	12,500.00	154.95	545.34	4.36	13,548.31	1,593.65-	11,954.66
0210-811-0002-0000			FIRING RANGE REPAIRS	1,500.00		133.64	8.91		1,366.36	1,366.36
0210-811-0003-0000			EMERGENCY RESPONSE TEAM	2,500.00					2,500.00	2,500.00
811 TRAINING EDUCATION				42,500.00	3,815.80	23,064.35	54.27	14,412.31	5,023.34	19,435.65
0210-814-0000-0000			MEMBERSHIP, DUES & SUBSCRIPTIONS	2,680.00		2,619.25	97.73		60.75	60.75
0210-818-0000-0000			CLOTHING ALLOWANCE & EQUIPMENT	20,000.00	4,223.29	15,958.51	79.79	4,343.52	302.03-	4,041.49
0210-820-0000-0000			VEHICLE: GAS, OIL & GREASE	30,000.00	3,921.09	17,433.55	58.11	980.00	11,586.45	12,566.45
0210-821-0000-0000			MAINTENANCE OF VEHICLES	19,000.00	1,347.93	14,842.59	78.12	1,912.50	2,244.91	4,157.41
0210-825-0000-0000			SUPPLIES AND MATERIALS	9,000.00	665.65	6,578.61	73.10	735.05	1,686.34	2,421.39
0210-825-0001-0000			TASER SUPPLIES AND PURCHASE	4,800.00	2,800.00	2,800.00	58.33		2,000.00	2,000.00
0210-825-0006-0000			COMMUNICATION EQUIPMENT	8,000.00		1,175.35	14.69	388.05	6,426.60	6,824.65
0210-825-0007-0000			OFFICER SAFETY EQUIPMENT	7,200.00		6,569.54	91.24		630.46	630.46
825 SUPPLIES & MATERIALS				29,000.00	3,465.65	17,123.50	59.05	1,133.10	10,743.40	11,876.50
0210-826-0000-0000			MAINTENANCE OF EQUIPMENT	3,000.00	344.00	1,157.00	38.57	860.00	983.00	1,843.00
0210-829-0000-0000			MAINTENANCE OF UNIFORMS	6,150.00		3,000.00	48.78		3,150.00	3,150.00
0210-830-0000-0000			CONTRACTED EQUIPMENT	22,000.00	1,147.66	18,277.39	83.08	443.20	3,279.41	3,722.61
0210-834-0000-0000			PRISONER FOOD, EXTRAD. EXP., P. CASH	1,500.00	86.80	737.04	49.14		762.96	762.96
0210-843-0000-0000			MARINE PATROL	6,500.00		4,532.22	69.73		1,967.78	1,967.78
0210-843-0001-0000			BOAT REPAIRS & EQUIPMENT	3,000.00		1,558.27	51.94	465.92	975.81	1,441.73
843 MARINE PATROL				9,500.00		6,090.49	64.11	465.92	2,943.59	3,409.51
0210-844-0000-0000			NCIC TERMINAL	3,800.00					3,800.00	3,800.00
0210-846-0000-0000			TIRES	3,100.00		3,586.96	115.71		486.96-	486.96-
0210-898-0000-0000			SOFTWARE SUPPORT	25,257.00	596.50	19,415.45	76.87		5,841.55	5,841.55
0210-900-0001-0000			FRINGE BENEFITS - FICA	156,105.00	12,329.99	146,701.92	93.98		9,403.08	9,403.08
0210-900-0002-0000			FRINGE BENEFITS-MEDICAL BENEFITS	414,320.00	30,072.15	351,504.64	84.84		62,815.36	62,815.36
0210-900-0005-0000			PENSION CONTRIBUTION-MERFB(POLICE)	400,000.00	32,157.44	392,155.63	98.04		7,844.37	7,844.37
900 FRINGE BENEFITS				970,425.00	74,559.58	890,362.19	91.75		80,062.81	80,062.81
0210-909-0000-0000			PHYSICAL FITNESS PROGRAM-YMCA	4,000.00		1,988.00	49.70		2,012.00	2,012.00
0210			POLICE	3,247,004.00	263,507.23	2,988,889.06	92.05	24,550.55	233,564.39	258,114.94
0211			FIRE							
0211-190-0000-0000			ADMINISTRATIVE SALARIES	65,000.00	5,769.24	57,128.28	87.89		7,871.72	7,871.72
0211-192-0000-0000			LABOR, SKILLED & PROFESSIONAL	51,420.00	3,861.84	35,685.45	69.40		15,734.55	15,734.55
0211-197-0000-0000			OVERTIME	1,800.00	325.84	1,451.56	80.64		348.44	348.44
0211-204-0000-0000			MEDICAL EXAMS & PHYSICALS	14,200.00	3,883.00	7,862.00	55.37		6,338.00	6,338.00
0211-204-0001-0000			PHYSICAL FITNESS PROGRAM	100.00		100.00			100.00	100.00
204 OVERTIME				14,300.00	3,883.00	7,962.00	55.68		6,338.00	6,338.00
0211-806-0000-0000			OFFICE SUPPLIES	450.00		106.98	23.77		343.02	343.02
0211-807-0000-0000			TELEPHONE	8,915.00	614.28	6,455.51	72.41		2,459.49	2,459.49
0211-808-0000-0000			POSTAGE	100.00					100.00	100.00
0211-809-0000-0000			MAINTENANCE OF OFFICE EQUIPMENT	500.00		259.42	51.88		240.58	240.58
0211-811-0000-0000			TRAINING AND EDUCATION	19,600.00	4,331.00	8,713.89	44.46	5,002.50	5,883.61	10,886.11
0211-811-0001-0000			FIRE SAFETY & PREVENTION	1,500.00	217.50	1,166.66	77.78	120.00	213.34	333.34
811 TRAINING EDUCATION				21,100.00	4,548.50	9,880.55	46.83	5,122.50	6,096.95	11,219.45

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 5/31/2021

FUND	DEPT/OBJ/PROG	GENERAL FUND DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0211		FIRE							
0211-812-0000-0000		COMPUTER AND SOFTWARE+	10,220.00	960.00	7,043.35	68.92	641.25	2,535.40	3,176.65
0211-814-0000-0000		MEMBERSHIP, DUES & SUBSCRIPTIONS	510.00		50.00	9.80		460.00	460.00
0211-820-0000-0000		VEHICLE: GAS, OIL & GREASE	4,325.00	648.40	2,899.35	67.04		1,425.65	1,425.65
0211-822-0000-0000		ELECTRICITY	11,200.00	799.46	9,093.98	81.20	2,106.02	2,106.02	2,106.02
0211-823-0000-0000		HEATING FUEL	17,200.00	1,514.41	16,058.51	93.36	1,101.92	39.57	1,141.49
0211-824-0000-0000		WATER AND SEWER RENT	4,000.00	829.11	3,211.19	80.28		788.81	788.81
0211-825-0000-0000		SUPPLIES AND MATERIALS	1,925.00	75.00	1,637.41	85.06	300.00	12.41	287.59
0211-825-0002-0000		FIREFIGHTING EQUIPMENT	26,770.00	4,775.72	7,733.01	28.88	15,833.94	3,208.05	19,041.99
0211-826-0000-0000		MAINTENANCE OF EQUIPMENT	78,925.00	14,004.03	43,138.95	54.66	25,720.45	10,065.60	35,786.05
0211-827-0000-0000		MAINTENANCE OF STRUCTURES	13,000.00	3,630.76	9,120.93	70.16	2,006.22	1,872.85	3,879.07
0211-829-0000-0000		MAINTENANCE OF UNIFORMS	2,785.00		1,844.00	66.21	120.00	821.00	941.00
0211-831-0000-0000		CONTRACTED SERVICES	5,500.00	275.69	5,059.12	91.98		440.88	440.88
0211-832-0000-0000		CONTRACTED LABOR	4,200.00		3,002.94	71.50		1,197.06	1,197.06
0211-846-0000-0000		TIRES	800.00	601.30	601.30	75.16		198.70	198.70
0211-849-0000-0000		MAINTENANCE OF FIRE ALARMS	150.00					150.00	150.00
0211-900-0001-0000		FRINGE BENEFITS - FICA	11,339.00	703.20	7,087.39	62.50		4,251.61	4,251.61
0211-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	55,100.00	2,900.61	36,837.95	66.86		18,262.05	18,262.05
0211-900-0006-0000		PAY PER CALL	28,000.00		13,570.00	48.46		14,430.00	14,430.00
900		FRINGE BENEFITS	94,439.00	3,603.81	57,495.34	60.88		36,943.66	36,943.66
0211		FIRE	439,539.00	50,645.39	286,919.13	65.28	52,952.30	99,667.57	152,619.87
0213		BUILDING DEPARTMENT DIRECTOR							
0213-190-0001-0000		BUILDING OFFICIAL	73,450.00	5,653.06	67,231.04	91.48		6,258.96	6,258.96
0213-190-0005-0000		FIRE MARSHAL-FULL TIME POSITION	67,869.00	5,220.72	62,089.27	91.48		5,779.73	5,779.73
190		ADMINISTRATIVE SALARY	141,359.00	10,873.78	129,320.31	91.48		12,038.69	12,038.69
0213-193-0000-0000		SECRETARIAL/SUPPORT STAFF	40,000.00	3,361.44	46,628.25	116.57		6,628.25	6,628.25
0213-197-0000-0000		OVERTIME	6,000.00	373.51	1,966.16	32.77		4,033.84	4,033.84
0213-806-0000-0000		OFFICE SUPPLIES	2,000.00	535.74	1,021.77	51.09		978.23	978.23
0213-809-0000-0000		MAINTENANCE OF OFFICE EQUIPMENT	1,000.00					1,000.00	1,000.00
0213-811-0000-0000		TRAINING AND EDUCATION	2,000.00					2,000.00	2,000.00
0213-814-0000-0000		MEMBERSHIP, DUES & SUBSCRIPTIONS	1,010.00		250.00	24.75		760.00	760.00
0213-818-0000-0000		CLOTHING ALLOWANCE	550.00					550.00	550.00
0213-819-0000-0000		VEHICLE ALLOWANCE	300.00		116.73	38.91		183.27	183.27
0213-820-0000-0000		VEHICLE: GAS, OIL & GREASE	1,200.00		51.41	4.28		1,148.59	1,148.59
0213-821-0000-0000		MAINTENANCE OF VEHICLES	1,900.00	834.70	1,546.69	81.40	765.30	411.99	353.31
0213-825-0000-0000		SUPPLIES AND MATERIALS	5,580.00	204.91	7,711.72	138.20		15,000.00	15,000.00
0213-830-0001-0000		DEMOLITION OF BUILDINGS	15,000.00					4,000.00	4,000.00
0213-830-0002-0000		RELOCATION COSTS	4,000.00					4,000.00	4,000.00
830		CONTRACTED EQUIPMENT	19,000.00					19,000.00	19,000.00
0213-900-0001-0000		FRINGE BENEFITS - FICA	17,087.00	1,057.17	13,115.71	76.76		3,971.29	3,971.29
0213-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	28,645.00	1,689.42	22,183.02	77.44		6,461.98	6,461.98
900		FRINGE BENEFITS	45,732.00	2,746.59	35,298.73	77.19		10,433.27	10,433.27
0213		BUILDING DEPARTMENT DIRECTOR	267,631.00	18,930.67	223,911.77	83.66	765.30	42,953.93	43,719.23
0214		CIVIL PREPAREDNESS							
0214-190-0000-0000		ADMINISTRATIVE SALARIES	4,800.00	400.00	4,400.00	91.67		400.00	400.00
0214-807-0000-0000		TELEPHONE	1,100.00	75.76	759.70	69.06	340.30		340.30
0214-822-0000-0000		ELECTRICITY	1,400.00	102.04	1,654.07	118.15		254.07	254.07
0214-823-0000-0000		HEATING FUEL							

TOWN OF WINCHESTER
BUDGET REPORT - EXPENDITURES
FROM 7/01/2020 TO 5/31/2021

FUND 001 000 GENERAL FUND	DEPT/OBJ/PROG DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0214	CIVIL PREPAREDNESS								
0214-824-0000-0000	WATER AND SEWER RENT	580.00	149.00	597.45	103.01		17.45-	17.45-	
0214-826-0000-0000	MAINTENANCE OF EQUIPMENT	500.00	102.23	391.55	78.31		108.45	108.45	
0214-826-0002-0000	COMMUNICATIONS EQUIPMENT	1,500.00		594.12	39.61		905.88	905.88	
826	MAINTENANCE OF EQUIPMENT	2,000.00	102.23	985.67	49.28		1,014.33	1,014.33	
0214-827-0000-0000	MAINTENANCE OF STRUCTURES	500.00					500.00	500.00	
0214-900-0001-0000	FRINGE BENEFITS - FICA	367.00	30.60	336.60	91.72		30.40	30.40	
0214	CIVIL PREPAREDNESS	10,747.00	859.63	8,733.49	81.26	340.30	1,673.21	2,013.51	
0215	AMBULANCE								
0215-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	85,000.00		79,913.00	94.02		5,087.00	5,087.00	
0215-900-0005-0000	PENSION CONTRIBUTION	6,000.00		5,250.00	87.50		750.00	750.00	
0215	AMBULANCE	91,000.00		85,163.00	93.59		5,837.00	5,837.00	
0216	DOG ACCOUNT								
0216-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	24,890.00	306.86	14,505.22	58.28		10,384.78	10,384.78	
0216-820-0000-0000	VEHICLE GAS, OIL & GREASE	500.00					500.00	500.00	
0216-821-0000-0000	MAINTENANCE OF VEHICLES	1,000.00					1,000.00	1,000.00	
0216-825-0000-0000	SUPPLIES AND MATERIALS	500.00					500.00	500.00	
0216-825-0001-0000	VETERINARY FEES	1,700.00		254.68	14.98		1,445.32	1,445.32	
825	SUPPLIES & MATERIALS	2,200.00		254.68	11.58		1,945.32	1,945.32	
0216-846-0000-0000	TIRES	500.00					500.00	500.00	
0216-854-0000-0000	RENT	11,000.00	850.00	9,350.00	85.00		1,650.00	1,650.00	
0216-855-0000-0000	DOG DISPOSAL FEES	100.00		60.00	60.00		40.00	40.00	
0216-900-0001-0000	F.I.C.A.	1,904.00	23.48	1,172.19	61.56		731.81	731.81	
0216	DOG ACCOUNT	42,094.00	1,180.34	25,342.09	60.20		16,751.91	16,751.91	
0219	WINCHESTER FIRE DEPARTMENT								
0219-848-0000-0000	WINCHESTER FIRE DEPT - REGULAR	10,000.00		10,900.00	109.00		900.00-	900.00-	
0219-848-0001-0000	WINCHESTER FIRE DEPT - CONTRACT	25,000.00		25,000.00					
0219-848-0004-0000	TURNOUT GEAR	5,000.00		5,000.00					
0219-848-0009-0000	ANNUAL EQUIP TESTING/CERTIFICATION	4,000.00		1,070.77	26.77		2,929.23	2,929.23	
848	WINCHESTER FIRE DEPARTMENT	44,000.00		41,970.77	95.39		2,029.23	2,029.23	
0219-900-0005-0000	PENSION CONTRIBUTION	4,000.00		3,500.00	87.50		500.00	500.00	
0219	WINCHESTER FIRE DEPARTMENT	48,000.00		45,470.77	94.73		2,529.23	2,529.23	
0231	PUBLIC SAFETY DISPATCH								
0231-192-0000-0000	LABOR SKILLED AND PROFESSIONAL	89,871.00	6,867.62	79,714.78	88.70		10,156.22	10,156.22	
0231-192-0001-0000	SHIFT PREMIUM	960.00	50.40	761.92	79.37		198.08	198.08	
0231-192-0002-0000	HOLIDAY PAY	3,000.00	191.85	4,230.86	141.03		1,230.86-	1,230.86-	
192	LABOR SKILLED & PROFESSIONAL	93,831.00	7,109.87	84,707.56	90.28		9,123.44	9,123.44	
0231-197-0000-0000	OVERTIME	2,500.00		6,102.02	144.08		3,602.02-	3,602.02-	
0231-806-0000-0000	OFFICE SUPPLIES	500.00		430.82	86.16		69.18	69.18	
0231-811-0000-0000	TRAINING AND EDUCATION	500.00					500.00	500.00	
0231-825-0000-0000	SUPPLIES AND MATERIALS	1,000.00		660.01	66.00	326.94	13.05	339.99	
0231-826-0000-0000	MAINT OF EQUIPMENT								
0231-826-0002-0000	CHARTER TOWER RENTAL	10,500.00		10,500.00					
0231-826-0003-0000	NECS SERVICE AGREEMENT	2,000.00		2,128.30	106.42		128.30-	128.30-	
826	MAINTENANCE OF EQUIPMENT	12,500.00		12,628.30	101.03		128.30-	128.30-	
0231-831-0001-0000	CONTRACTED SERVICES - LCD	182,000.00	14,925.88	164,184.68	90.21		17,815.32	17,815.32	
0231-900-0001-0000	FICA	7,370.00	450.82	6,394.21	86.76		975.79	975.79	

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 5/31/2021

DEPT/OBJ/PROG	DESCRIPTION	FUND 001 000	GENERAL FUND	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0231	PUBLIC SAFETY DISPATCH											
0231-900-0002-0000	MEDICAL BENEFITS			28,645.00	2,911.09	34,378.13	130.01			5,733.13-	5,733.13-	5,733.13-
900	FRINGE BENEFITS			36,045.00	3,401.91	40,772.34	113.21			4,757.34-	4,757.34-	4,757.34-
0231	PUBLIC SAFETY DISPATCH			328,846.00	25,437.66	309,485.73	94.11	326.94		19,033.33	19,033.33	19,360.27
0311	HIGHWAYS											
0311-190-0000-0000	ADMINISTRATIVE SALARIES			90,924.00	6,994.22	83,231.22	91.54			7,692.78	7,692.78	7,692.78
0311-192-0001-0000	ENGINEER			87,567.00	6,735.92	80,157.45	91.54			7,409.55	7,409.55	7,409.55
0311-193-0000-0000	SECRETARIAL/SUPPORT STAFF			62,458.00	4,756.78	57,433.39	87.15			8,024.61	8,024.61	8,024.61
0311-194-0000-0000	GENERAL LABOR			756,672.00	55,779.66	574,460.30	76.32			179,211.70	179,211.70	179,211.70
0311-194-0001-0000	W&S SNOW REMOVAL			7,950.00	5,331.36	5,331.36	67.06			2,618.64	2,618.64	2,618.64
194	GENERAL LABOR			764,622.00	55,779.66	582,791.66	76.22			181,830.34	181,830.34	181,830.34
0311-197-0000-0000	OVERTIME			77,500.00	2,047.05	101,667.90	131.18			24,167.90-	24,167.90-	24,167.90-
0311-806-0000-0000	OFFICE SUPPLIES			1,782.00		1,659.76	93.14	100.95		21.29	122.24	122.24
0311-807-0000-0000	TELEPHONE			10,625.00	981.71	8,155.06	76.75			2,469.94	2,469.94	2,469.94
0311-808-0000-0000	POSTAGE			2,040.00						2,040.00	2,040.00	2,040.00
0311-811-0000-0000	TRAINING AND EDUCATION			6,125.00	769.98	1,234.98	20.16			4,890.02	4,890.02	4,890.02
0311-812-0000-0000	COMPUTER & SOFTWARE			2,619.00	187.50	2,502.00	95.53			117.00	117.00	117.00
0311-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS			12,425.00	582.84	4,142.95	33.34			8,282.05	8,282.05	8,282.05
0311-820-0000-0000	VEHICLE,GAS,OIL & GREASE			67,840.00	1,581.64	50,262.18	74.09			17,577.82	17,577.82	17,577.82
0311-822-0000-0000	ELECTRICITY			8,966.00	870.61	11,743.75	130.98			2,777.75-	2,777.75-	2,777.75-
0311-823-0000-0000	HEATING FUEL			21,045.00	501.75	19,537.76	92.84			1,507.24	1,507.24	1,507.24
0311-825-0000-0000	SUPPLIES AND MATERIALS			20,170.00	3,615.33	12,368.34	61.32	3,601.17		4,200.49	7,801.66	7,801.66
0311-826-0000-0000	MAINTENANCE OF EQUIPMENT			71,500.00	2,500.89	56,128.86	78.50	12,216.13		3,155.01	15,371.14	15,371.14
0311-826-0001-0000	FLEET REPAIRS			34,950.00	9,500.00	22,729.08	65.03	12,120.00		100.92	12,220.92	12,220.92
826	MAINTENANCE OF EQUIPMENT			106,450.00	12,000.89	78,857.94	74.08	24,1336.13		3,255.93	27,592.06	27,592.06
0311-827-0000-0000	MAINTENANCE OF STRUCTURES			11,450.00		7,740.10	67.60	3,223.54		486.36	3,709.90	3,709.90
0311-829-0000-0000	UNIFORMS & SAFETY CLOTHING			10,616.00	351.00	7,207.00	67.89	171.56		3,237.44	3,409.00	3,409.00
0311-830-0000-0000	CONTRACTED EQUIPMENT			15,080.00	8.18-	11,076.35	73.45	2,000.00		2,003.64	4,003.64	4,003.64
0311-831-0000-0000	CONTRACTED SERVICES			97,690.00	5,546.01	62,810.31	64.30	13,443.10		21,436.59	34,879.69	34,879.69
0311-832-0000-0000	CONTRACT LABOR			1,600.00		1,000.00	62.50			600.00	600.00	600.00
0311-846-0000-0000	TIRES			9,920.00		6,434.34	64.86	791.00		2,694.66	3,485.66	3,485.66
0311-851-0000-0000	ENGINEERING SERVICES			32,000.00		3,375.00	10.55	225.00		28,400.00	28,625.00	28,625.00
0311-853-0000-0000	STREET & TRAFFIC SIGNS			10,000.00	2,797.00	8,993.00	89.93	665.00		342.00	1,007.00	1,007.00
0311-859-0000-0000	SALT			218,000.00		217,762.16	99.89			237.84	237.84	237.84
0311-860-0000-0000	SAND FOR ICE CONTROL			22,000.00		10,885.86	49.48	1,114.14		10,000.00	11,114.14	11,114.14
0311-862-0000-0000	BITUMINOUS CONCRETE			12,000.00				12,000.00		12,000.00	12,000.00	12,000.00
0311-865-0000-0000	PIPE & MANHOLES			11,500.00	3,031.00	7,952.12	69.15	2,236.00		1,311.88	3,547.88	3,547.88
0311-866-0000-0000	AGGREGATE MATERIALS			24,500.00	800.00	11,991.32	48.94	800.00		11,708.68	12,508.68	12,508.68
0311-900-0001-0000	FRINGE BENEFITS - FICA			82,854.00	5,370.58	65,517.36	79.08			17,336.64	17,336.64	17,336.64
0311-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS			323,217.00	16,572.39	221,605.10	68.56			101,611.90	101,611.90	101,611.90
900	FRINGE BENEFITS			406,071.00	21,942.97	287,122.46	70.71			118,948.54	118,948.54	118,948.54
0311	HIGHWAYS			2,225,585.00	131,865.68	1,737,096.37	78.05	64,707.59		423,781.04	488,488.63	488,488.63
0313	CEMETERIES											
0313-194-0000-0000	GENERAL LABOR			28,923.00		13,510.34	46.71			15,412.66	15,412.66	15,412.66
0313-197-0000-0000	OVERTIME			3,820.00	136.61	1,701.12	44.53			2,118.88	2,118.88	2,118.88
0313-822-0000-0000	ELECTRICITY			600.00	47.44	510.95	85.16	89.05		89.05	89.05	89.05
0313-823-0000-0000	HEATING FUEL			1,725.00		1,148.81	66.60			576.19	576.19	576.19
0313-825-0000-0000	SUPPLIES AND MATERIALS			4,216.00	491.06	1,310.56	31.09	1,891.70		1,013.74	2,905.44	2,905.44
0313-827-0000-0000	MAINTENANCE OF STRUCTURES			2,900.00						2,900.00	2,900.00	2,900.00

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0313	0313-830-0000-0000	CEMETERIES							
	0313-830-0000-0000	CONTRACTED EQUIPMENT	49,450.00	1,700.00	33,500.00	67.75	1,250.00	14,700.00	15,950.00
	0313-831-0000-0000	CONTRACTED SERVICES	2,250.00					2,250.00	2,250.00
	0313-851-0000-0000	ENGINEERING SERVICES	2,505.00	9.72	1,227.60	49.01		1,277.40	1,277.40
	0313-900-0001-0000	FRINGE BENEFITS - FICA	96,389.00	2,384.83	52,909.38	54.89	3,230.75	40,248.87	43,479.62
	0313	CEMETERIES							
0314	0314-805-0000-0000	WASTE DISPOSAL AND RECYCLING	202,950.00		202,950.00				
0320	0320-383-0000-0000	TRANSFER TO OUTSIDE AGENCY(REGULA STREET LIGHTING)	140,000.00	10,486.60	109,870.66	78.48	30,165.46	36.12-	30,129.34
0325	0325-822-0000-0000	OTHER TOWN PROPERTIES	4,000.00	207.20	1,552.05	38.80	2,447.95		2,447.95
	0325-823-0000-0000	ELECTRICITY	1,000.00					1,000.00	1,000.00
	0325-824-0000-0000	HEATING FUEL	1,500.00					1,500.00	1,500.00
	0325-827-0000-0000	WATER & SEWER RENT	1,000.00					1,000.00	1,000.00
	0325-831-0000-0000	MAINTENANCE OF GROUNDS	20,000.00		2,282.00	11.41		17,718.00	17,718.00
	0325	CONTRACTED SERVICES	27,500.00	207.20	3,834.05	13.94	2,447.95	21,218.00	23,665.95
	0325	OTHER TOWN PROPERTIES							
0410	0410-870-0000-0000	HEALTH	34,000.00		34,000.00				
	0410-871-0000-0000	FOOTHILLS VISITING NURSES	2,250.00		2,250.00				
	0410-872-0000-0000	CAMP MOE	4,500.00		4,500.00				
	0410-873-0000-0000	COMMUNITY MENTAL HEALTH AFFILIATES	29,940.00		29,940.00				
	0410-876-0000-0000	YOUTH SERVICE BUREAU	58,389.00		58,389.00				
	0410-877-0000-0000	TORRINGTON AREA HEALTH DISTRICT	5,000.00		5,000.00				
	0410-878-0000-0000	SUSAN B.ANTHONY PROJECT	1,181.00		1,181.00				
	0410-879-0000-0000	HVCASA	13,157.00		13,157.00				
	0410-880-0000-0000	N/W ELDERLY NUTRITION PROGRAM	3,000.00		3,000.00				
	0410-881-0000-0000	GEER/GATE WAY ADULT DAY CENTER	183,000.00		182,550.00	99.75		450.00	450.00
	0410-882-0000-0000	PARAMEDIC COST	6,000.00		6,000.00				
	0410-883-0000-0000	HELPING HANDS HOME CARE	5,000.00		5,000.00				
	0410-887-0000-0000	GREENWOODS COUNSELLING REFERRALS	1,000.00		1,000.00				
	0410-888-0000-0000	FISH	346,417.00		345,967.00	99.87		450.00	450.00
	0410	HEALTH							
0510	0510-806-0000-0000	SOCIAL SERVICES	500.00		71.56	14.31		428.44	428.44
	0510-807-0000-0000	OFFICE SUPPLIES	500.00	41.17	313.50	62.70		186.50	186.50
	0510	TELEPHONE	1,000.00	41.17	385.06	38.51		614.94	614.94
	0510	SOCIAL SERVICES							
0710	0710-805-0000-0000	LIBRARIES	229,383.00	19,115.25	210,267.75	91.67		19,115.25	19,115.25
0800	0800-817-0000-0000	TRANSFER TO OUTSIDE AGENCY PRINTING	5,000.00		4,769.45	95.39		230.55	230.55
0810	0810-825-0000-0000	PARKS	800.00					800.00	800.00
	0810-827-0000-0000	SUPPLIES & MATERIALS	1,000.00					1,000.00	1,000.00
	0810-827-0001-0000	MAINTENANCE OF STRUCTURES	2,000.00					2,000.00	2,000.00
	0810-830-0000-0000	MAINTENANCE OF GROUNDS	17,100.00		2,500.00	14.62	7,035.00	7,565.00	14,600.00
	0810	827 MAINTENANCE OF STRUCTURES	19,900.00		2,500.00	12.56	7,035.00	10,365.00	17,400.00
	0810	CONTRACTED SERVICES							

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 5/31/2021

DEPT/OBJ/PROG	DESCRIPTION	FUND 001 000	GENERAL FUND	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0810	PARKS									
0811	PUBLIC CELEBRATIONS									
0811-194-0000-0000	GENERAL LABOR	2,000.00							2,000.00	2,000.00
0811-596-0000-0000	HOLIDAY DISPLAYS-INSTALL/REMOVAL	1,500.00	275.00	275.00	550.00	550.00	36.67		950.00	950.00
0811-596-0001-0000	REPLACEMENT DISPLAYS	1,500.00			988.59	988.59	66.57		501.41	501.41
596	GENERAL LABOR	3,000.00	275.00	275.00	1,548.59	1,548.59	51.62		1,451.41	1,451.41
0811	PUBLIC CELEBRATIONS	5,000.00	275.00	275.00	1,548.59	1,548.59	30.97		3,451.41	3,451.41
0812	RECREATION									
0812-190-0000-0000	ADMINISTRATIVE SALARIES	37,682.00	2,936.76	2,936.76	33,858.57	33,858.57	89.85		3,823.43	3,823.43
0812-194-0000-0000	GENERAL LABOR	133,942.00	5,888.13	5,888.13	106,728.77	106,728.77	79.68		27,213.23	27,213.23
0812-197-0000-0000	OVERTIME	3,154.00	13.88	13.88	2,239.89	2,239.89	71.02		914.11	914.11
0812-806-0000-0000	OFFICE SUPPLIES	375.00	87.87	87.87	323.19	323.19	86.18		51.81	51.81
0812-807-0000-0000	TELEPHONE	2,382.00	174.20	174.20	1,792.63	1,792.63	75.26		589.37	589.37
0812-811-0000-0000	TRAINING AND EDUCATION	500.00	420.00	420.00	420.00	420.00	84.00		80.00	80.00
0812-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	105.00			105.00	105.00				
0812-818-0000-0000	CLOTHING ALLOWANCE	500.00	187.99	187.99	491.98	491.98	98.40		8.02	8.02
0812-819-0000-0000	VEHICLE ALLOWANCE	215.00	90.00	90.00	215.00	215.00				
0812-820-0000-0000	VEHICLE-GAS,OIL & GREASE	2,825.00	525.73	525.73	2,878.31	2,878.31	101.89		53.31-	53.31-
0812-822-0000-0000	ELECTRICITY	13,900.00	724.30	724.30	11,289.74	11,289.74	81.22		2,610.26	2,610.26
0812-823-0000-0000	HEATING FUEL	2,150.00	477.83	477.83	1,766.38	1,766.38	82.16	174.00	209.62	383.62
0812-824-0000-0000	WATER AND SEWER RENT	19,150.00	90.81	90.81	18,298.46	18,298.46	95.55		851.54	851.54
0812-824-0001-0000	PROPERTY TAXES-WILLOW ST(CL&P)	900.00							900.00	900.00
824	HEATING FUEL	20,050.00	90.81	90.81	18,298.46	18,298.46	91.26		1,751.54	1,751.54
0812-825-0000-0000	SUPPLIES AND MATERIALS	5,250.00	916.53	916.53	4,154.49	4,154.49	79.13	490.00	605.51	1,095.51
0812-826-0000-0000	MAINTENANCE OF EQUIPMENT	14,650.00	72.37	72.37	8,835.17	8,835.17	60.31	517.00	5,297.83	5,814.83
0812-827-0000-0000	MAINTENANCE OF GROUNDS	46,550.00	3,804.22	3,804.22	31,642.21	31,642.21	67.97	8,412.01	6,495.78	14,907.79
0812-841-0000-0000	RECREATION CELEBRATIONS	2,800.00			2,780.95	2,780.95	99.32		19.05	19.05
0812-841-0001-0000	RECREATION ASSISTED PROGRAMS	3,000.00	1,000.00	1,000.00	3,000.00	3,000.00				
841	SPECIAL PROGRAMS	5,800.00	1,000.00	1,000.00	5,780.95	5,780.95	99.67		19.05	19.05
0812-842-0000-0000	BACKGROUND CHECKS	300.00							300.00	300.00
0812-900-0001-0000	FRINGE BENEFITS - FICA	14,059.00	676.16	676.16	11,704.23	11,704.23	83.25		2,354.77	2,354.77
0812	RECREATION	304,389.00	18,086.78	18,086.78	242,524.97	242,524.97	79.68	9,593.01	52,271.02	61,864.03
0813	SENIOR CITIZENS/FAMILY SERVICES									
0813-150-0000-0000	ADMINISTRATIVE SALARIES	69,414.00	5,339.58	5,339.58	63,502.86	63,502.86	91.48		5,911.14	5,911.14
0813-192-0000-0000	LABOR,SKILLED AND PROFESSIONAL	30,441.00	1,245.00	1,245.00	15,679.28	15,679.28	51.51		14,761.72	14,761.72
0813-193-0000-0000	SECRETARIAL/SUPPORT STAFF	26,042.00	1,280.50	1,280.50	14,867.90	14,867.90	57.09		11,174.10	11,174.10
0813-197-0000-0000	OVERTIME	5,000.00							5,000.00	5,000.00
0813-800-0001-0000	HEALTHY AGING PROGRAMS	3,900.00			966.28	966.28	24.78		2,933.72	2,933.72
0813-806-0000-0000	OFFICE SUPPLIES	2,000.00	73.40	73.40	1,520.39	1,520.39	76.02	378.72	100.89	479.61
0813-806-0002-0000	COPIER	600.00			511.38	511.38	85.23		88.62	88.62
0813-807-0000-0000	TELEPHONE	2,600.00	73.40	73.40	2,031.77	2,031.77	78.15	378.72	189.51	568.23
0813-808-0000-0000	POSTAGE	2,052.00	117.28	117.28	1,742.28	1,742.28	84.91		309.72	309.72
0813-811-0000-0000	TRAINING AND EDUCATION	390.00			389.95	389.95	99.99		.05	.05
0813-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	100.00	86.85	86.85	86.85	86.85	86.85		13.15	13.15
0813-819-0000-0000	VEHICLE ALLOWANCE	200.00			140.84	140.84	70.42		200.00	200.00
0813-820-0000-0000	VEHICLE-GAS,OIL & GREASE	1,500.00	165.14	165.14	1,139.34	1,139.34	75.96	56.00	304.66	360.66
0813-821-0000-0000	MAINTENANCE OF VEHICLES	2,500.00			1,700.07	1,700.07	68.00		799.93	799.93
0813-822-0000-0000	ELECTRICITY	8,250.00	432.36	432.36	5,032.78	5,032.78	61.00	3,217.22		3,217.22

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 5/31/2021

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
FUND 001 000	GENERAL FUND								
0813		SENIOR CITIZENS/FAMILY SERVICES							
0813-823-0000-0000		HEATING FUEL	8,250.00	709.87	7,348.05	89.07	901.95	749.59	901.95
0813-824-0000-0000		WATER AND SEWER RENT	2,500.00	1,750.41	1,750.41	70.02		749.59	749.59
0813-827-0000-0000		MAINTENANCE OF STRUCTURES	14,000.00	110.00	3,406.50	24.33	10,153.90	439.60	10,593.50
0813-832-0000-0000		CONTRACTED LABOR	19,127.00	1,345.39	14,290.51	74.71	5,654.77	818.28	4,836.49
0813-841-0000-0000		CELEBRATIONS	2,000.00	152.58	1,874.99	93.75		125.01	125.01
0813-846-0000-0000		TIRES	1,000.00		1,070.05	107.01		70.05	70.05
0813-900-0001-0000		FRINGE BENEFITS - FICA	10,014.00	599.62	7,366.24	73.56		2,647.76	2,647.76
0813-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	1,100.00	7.80	1,085.80	98.71		14.20	14.20
900		FRINGE BENEFITS	11,114.00	607.42	8,452.04	76.05		2,661.96	2,661.96
0813		SENIOR CITIZENS/FAMILY SERVICES	210,580.00	11,665.37	145,472.75	69.08	20,362.56	44,744.69	65,107.25
0814		RURAL TRANSIT AUTHORITY							
0814-805-0000-0000		TRANSFER TO OUTSIDE AGENCY	2,397.00		2,397.00				
0910		MISCELLANEOUS							
0910-201-0001-0000		HEART & HYPERTEN-POLICE MED BENEFIT	10,310.00	959.63	9,449.41	91.65		860.59	860.59
0910-201-0005-0000		MEDICAL BENEFITS - FIREMEN	23,210.00	2,610.01	28,710.11	123.70		5,500.11	5,500.11
201		Blue Cross	33,520.00	3,569.64	38,159.52	113.84		4,639.52	4,639.52
0910-205-0000-0000		HEART & HYPERTENSION - EXISTING	65,500.00	5,026.84	60,322.08	92.09		5,177.92	5,177.92
0910-205-0002-0000		BLOOD/AIRBORNE PATHOGENS	4,000.00					4,000.00	4,000.00
0910-205-0003-0000		DRUG/ALCOHOL TESTING & PHYSICALS	4,000.00	1,988.50	4,922.44	123.06		922.44	922.44
0910-205-0005-0000		HEART & HYPERTENSION - FIREMEN							
205		POST RETIREMENT BENEFITS	73,500.00	7,015.34	65,244.52	88.77		8,255.48	8,255.48
0910-388-0000-0000		UNNEGOTIATED SETTLEMENTS	4,000.00	49,000.00	49,000.00	25.00		53,000.00	53,000.00
0910-800-0009-0000		BANK FEES	12,000.00	153.69	1,041.87	8.68		10,958.13	10,958.13
0910-804-0000-0000		TRANSFER OUT OTHER FUNDS	1,250,000.00	104,167.00	1,145,833.00	91.67		104,167.00	104,167.00
0910-804-0001-0000		TOWN SUPPORT FOR EDUCATION	480,000.00	45,372.33	422,214.65	87.96		57,785.35	57,785.35
804		TRANSFER TO OTHER FUNDS	1,730,000.00	149,539.33	1,568,047.65	90.64		161,952.35	161,952.35
0910-807-0000-0000		TELEPHONE	29,000.00	1,947.60	29,117.01	100.40		117.01	117.01
0910-808-0000-0000		POSTAGE	21,000.00	1,821.91	19,846.86	94.51		1,153.14	1,153.14
0910-810-0000-0000		PHOTOCOPIING	30,000.00	2,049.76	21,645.19	72.15	30.10	8,324.71	8,354.81
0910-831-0001-0000		FRIENDS OF PARK FOND	8,000.00				8,000.00	8,000.00	8,000.00
0910-877-0000-0000		OTHER EXPENDITURES	4,000.00					2,986.27	2,986.27
0910		MISCELLANEOUS	1,945,020.00	117,097.27	1,695,116.35	87.15	8,030.10	241,873.55	249,903.65
0911		DEFERRED CHARGES							
0911-202-0000-0000		SICK AND VACATION PAY ACCRUAL	110,000.00	8,916.85	203,541.51	185.04		93,541.51	93,541.51
0912		EDUCTN INDRCT COSTS CRSSNG GUARDS							
0912-192-0000-0000		LABOR, SKILLED AND PROFESSIONAL	50,700.00	5,736.00	49,701.00	98.03		999.00	999.00
0912-220-0000-0000		F. I. C. A.	3,880.00	438.80	3,801.85	97.99		78.15	78.15
0912		EDUCTN INDRCT COSTS CRSSNG GUARDS	54,580.00	6,174.80	53,502.85	98.03		1,077.15	1,077.15
0913		DEBT ADMINISTRATION							
0913-301-0000-0000		PRINCIPAL-BONDS JUNE 05 PROJECTS	392,000.00		392,000.00				
0913-302-0000-0000		INTEREST-BONDS JUNE 05 PROJECTS	54,994.00		54,994.20	100.00		.20	.20
0913-304-0000-0000		SEWER REFUNDING PRINCIPAL	155,000.00		155,000.00				
0913-304-0001-0000		CLEAN WATER PRINCIPAL	34,164.00		31,291.06	91.59		2,872.94	2,872.94
0913-304-0004-0000		SEWER REFUNDING INTEREST	14,294.00		14,293.76	100.00		.24	.24
0913-304-0006-0000		CLEAN WATER INTEREST	4,448.00		4,103.18	92.25		344.82	344.82
0913-304-0008-0000		SEWER PLANT/PERCH ROCK PRINCIPAL	28,000.00		28,000.00				
0913-304-0009-0000		SEWER PLANT/PERCH ROCK INTEREST	3,939.00		3,939.00				
304		DEBT SWE-WTR	239,845.00		165,364.54	98.66		3,218.00	3,218.00
0913		DEBT ADMINISTRATION	686,839.00		165,364.54	99.53		3,217.80	3,217.80

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 5/31/2021

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0913			DEPT ADMINISTRATION							
0918			RETIREMENT & PENSION CONTRIBUTION							
0918-203-0000-0000			ANNUITY CONTRIBUTION-TOWN MGR	12,485.00	830.76	11,570.01	92.67		914.99	914.99
0918-203-0003-0000			ANNUITY FINANCE DIRECTOR	6,867.00	528.20	6,338.40	92.30		528.60	528.60
0918-203-0004-0000			ANNUITY - POLICE CHIEF	5,743.00	440.76	5,289.12	92.10		453.88	453.88
0918-203-0005-0000			ANNUITY PUBLIC WORKS DIRECTOR	5,556.00	419.54	5,035.68	90.63		520.32	520.32
0918-203-0006-0000			ANNUITY ASST TOWN ENGINEER	5,254.00	222.80	4,222.11	80.36		1,031.89	1,031.89
0918-203-0008-0000			ANNUITY - TOWN PLANNER	4,119.00					4,119.00	4,119.00
			203 Blue Shield	40,024.00	1,986.56	32,455.32	81.09		7,568.68	7,568.68
0918-230-0000-0000			DEFINED BENEFIT PENSION CONTRIB	329,000.00	119,000.00	311,000.00	94.53		18,000.00	18,000.00
0918-230-0004-0000			DEFINED CONTRIBUTION - TOWN MATCH	35,000.00	6,480.66	34,934.03	99.81		65.97	65.97
230 RETIREMENT				364,000.00	125,480.66	345,934.03	95.04		18,065.97	18,065.97
0918-900-0001-0000			ANNUITIES - ER FICA	3,060.00	195.76	2,207.60	72.14		852.40	852.40
0918			RETIREMENT & PENSION CONTRIBUTION	407,084.00	127,682.98	380,596.95	93.49		26,487.05	26,487.05
0919			MUNICIPAL INSURANCE							
0919-381-0000-0000			MUNICIPAL INSURANCE	210,000.00	3,921.00	212,587.00	101.23		2,587.00	2,587.00
0919-381-0001-0000			WORKERS COMPENSATION	205,000.00		194,813.24	95.03		10,186.76	10,186.76
381 MUNICIPAL INSURANCE				415,000.00	3,921.00	407,400.24	98.17		7,599.76	7,599.76
0919			MUNICIPAL INSURANCE	415,000.00	3,921.00	407,400.24	98.17		7,599.76	7,599.76
0920			UNEMPLOYMENT COMPENSATION							
0920-250-0000-0000			UNEMPLOYMENT COMPENSATION EXPENSES	19,000.00		532.00	2.80		18,468.00	18,468.00
1000			BOARD OF EDUCATION EXPENDITURES							
1000-100-1000-0000			BOARD OF EDUCATION EXPENDITURES	19,961,686.00	1,941,012.33	17,676,716.20	88.55		2,284,969.80	2,284,969.80
TOTAL EXPENDITURES				34,148,148.00	3,065,825.17	29,881,219.14	87.50	292,002.22	3,974,926.64	4,266,928.86



WINCHESTER POLICE DEPARTMENT

Town of Winchester City of Winsted

338 Main Street

Winsted, Connecticut 06098

Telephone (860) 379-2721

FAX (860) 738-6957



William T. Fitzgerald, Jr.
Chief of Police

"Excellence through Community Partnerships"

International Chiefs of Police Association
Connecticut Chiefs of Police Association
Western Area Connecticut Chiefs of Police
National Association of Chief of Police Association
New England Chiefs of Police Association

June 15, 2021

Patrol Officer Joshua Blass
Winchester Police Department

Dear Officer Blass:

On June 15th, 2021, I received an email from a Sergeant Christopher Roy in reference to your actions concerning an incident that you and other officers responded for a domestic assault that involved a male armed with a hammer. Reference 21-3538. I have enclosed the email that I had received from Sergeant C. Roy states:

"Chief,

I would like to recommend that Officer Josh Blass be awarded for his performance on Sunday, 06-13-21. In the early morning hours of Sunday, 06-13-21, WPD officers were dispatched to an active domestic disturbance at 822 Main Street. It was reported that the male suspect, who was armed with a claw hammer, had already assaulted a female in the home. Officer Blass was the first officer on scene and was confronted outside the home with the male suspect still holding the hammer. Officer Blass repeatedly ordered the male to drop the weapon. Instead of dropping the hammer as ordered, the male aggressively raised the hammer in such a way that Officer Blass believed he was going to be attacked by the suspect. Although deadly force was justified in this situation, Officer Blass made the decision to use a less lethal approach, which, still being the only officer on scene without any back up, put his own life in danger. Officer Blass transitioned to his Taser. The Taser was deployed successfully. The suspect was stopped without being injured or killed and was taken into custody.

At the time of the call Officer Blass was on active patrol, on Main Street, just a few hundred feet west of the above address and as a result arrived within seconds of the initial dispatch. It is evident that Officer Blass' dedication to duty, professionalism, and quick actions on the above date most likely saved more than just the life of the hammer wielding suspect. Therefore, I am recommending that Officer Josh Blass be given the department award that is most appropriate for his actions."

Respectfully Submitted, Sgt. Christopher Roy #92"

The actions that you demonstrated exercised an enormous discretion and calmness, while undergoing an extreme stressful encounter with a potentially violent person, while having the



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Page 2 of 2

ability to attempt in numerous discussions to de-escalate this incident from a deadly force situation, to transition your firearm to the use of a less than lethal use of force of a taser. I agree with Sergeant C. Roy's assessment that your quick action, most likely saved more than just the life of the hammer wielding suspect. You have exhibited of what a model officer for others to emulate.

Your action clearly demonstrates our high training standards, a high degree of professionalism, dedication to duty that has brought credit and distinction to yourself and the Winchester Police Department.

Respectfully,

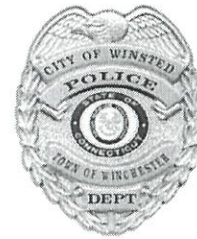

Chief William T. Fitzgerald, Jr.

William T. Fitzgerald, Jr.
Chief of Police

CC file
Town Manager



Town of Winchester~ City of Winsted
POLICE DEPARTMENT
338 Main St., Winsted Connecticut 06098



TO: Josh S. Kelly, Town Manager
FROM: William T. Fitzgerald, Jr., Chief of Police
DATE: June 5, 2021
RE: Monthly Report – May 2021

I have the following are the monthly activities as to goals and accomplishment achieved by the police department:

Department Special Considerations:

- Vacation house check locations and updated weekly listing
- House checks directed patrols and walking patrols when time permits.
- Directed Patrols
- Walking Patrols
- Speed enforcement on Main Street and N. Main Street. Highland Lake
- Covid-19 pandemic continues to affect the operations of the Criminal Investigations Division as well as those of Patrol. Social distancing rules have limited face-to-face type interviews normally conducted.

Other Considerations:

7 arrests; **2** were from Domestic Violence / Family Offense cases; **1** theft from a home; and **4** from serving arrest warrants.

21-2583: Suicide death of 69 year old female.

21-2655: Reported Death of 66 year old male victim.

There was a total of **270** calls for service for the evening shift during the month May. Of those calls **52** were Medical Emergencies or Medical Assist / Ambulance Request / well-being check calls; **10** Emergency committals, Suicide threat, Emotionally Disturbed Person; **36** General Inquiries; **4** Domestic Violence or Offense / Intimidation complaints; **5** Intrusion Alarms; **13** Disturbance calls.

Medical Drop Off Box

Total since Implementation:

- 814.5 lbs. Ave -Weekly 13.6 lbs.
- May Totals- 91.6 lbs

Overdose Calls

Calendar Year	OD Calls	Fatal	Narcan Used	
2014	1	0	0	
2015	16	0	0	
2016	25	1	11	36%
2017	31	4	18	19%
2018	14	1	12	-121%
2019	16	2	11	13%
2020	28	5	19	43%
2021	11	4	7	5/2/2021
	142	17	78	

Accomplishments:

- Officers continue to show enthusiasm and diligent work ethic during calls for service and case work. Excellent professionalism, proficiency, dedication to duty, and teamwork.

Roll Call Training

- Monthly policy review
- Monthly policy reviews completed as directed.

Training Unit

May 1, 2021:

- One (1) department policy 1.3.2 CRIMINAL INVESTIGATION DIVISION OPERATIONS was distributed to the shift supervisors for review with their respective personnel.

- Registered Ofc. Justin Waltzer for training to become a **New** Breath Alcohol Instructor (intoxilyzer). The 7 hour training is scheduled for June 15, 2021 and will be done remotely.

May 3, 2021: Notified Joanne Peterson at the CT. Police Academy that we will not have a viable candidate for the 372nd recruit training class slated to begin June 4th, 2021, and therefore must relinquish the one seat that was reserved for us.

May 4, 2021: Received word from POST academy of that Sgt. Robert Varasconi and Ofc. Justin Waltzer have been approved to attend recertification training scheduled for May 10-14, 2021.

May 5, 2021: Ofc. Justin Waltzer had Airborne and Bloodborne Pathogens training with instructor Sgt. Robert Varasconi.

May 10-14, 2021: Sgt. Robert Varasconi and Ofc. Justin Waltzer attended mandatory Police Officer Recertification training at the CT. Police Academy.

May 10, 2021:

- Sgt. Mark Blanchette participated in an Advocacy Action Board meeting via Microsoft Teams platform. The open discussion meeting was prompted by Michael Lonergan, the Human Service Advocate with Western CT. Mental Health Network Torrington Area (WCMHN-TA) and was attended by several AAB board members and people they serve as well as Torrington PD Sergeant Brandon Kelly, who is in charge of the Torrington Police Department's Opiate Response Team as well as their mental health training.
- A notice was received from Spector Training allowing for Ofc. Dan Pietrafesa (SNTF) to attend training entitled "*Street Sourcing, Developing Community Sources of Information and Confidential Informants*" sponsored by Hartford Police Dept. and scheduled for May 21, 2021.

May 11, 2021:

- Ofc. Anthony Horton was registered for a Basic Crime Scene Investigation course hosted by Wallingford PD June 9-11, 2021.
- NCIC Audit training done remotely via Microsoft Teams attended by Chief William Fitzgerald, Sgt. Kim Boyne, Sgt. Mark Blanchette and Disp. Shelley Fracasso.

May 12, 2021: Registered Ofc. Brandon Simmons and Ofc. Josh Blass for a Youth Mental Health training class offered at the CT Police Academy June 21, 2021.

May 14, 2021:

- Received word from Post that we were approved for one seat only in the above noted Youth Mental Health First Aid training. Ofc. Josh Blass was selected to attend.

- Posted training opportunity for a Basic Crime Scene Procedures class hosted by Wallingford PD and conducted by Spector Training scheduled for June 9-11, 2021.
- Registered Ofc. Michael Gagne for Police Engagement Program (PEP) scheduled for June 9, 2021 at the CT. Police Academy.

May 16, 2021: Submitted a seat request to CT. Police Academy for two (2) seats in the 374th recruit training session slated to begin 1/21/22.

May 18, 2021: FBI IT Audit training done remotely via Microsoft Teams attended by Chief William Fitzgerald, Sgt. Kim Boyne, Sgt. Mark Blanchette and Disp. Shelley Fracasso.

May 20, 2021: State Police Fingerprint Audit training done remotely via Microsoft Teams attended by Chief William Fitzgerald, Sgt. Kim Boyne, Sgt. Mark Blanchette and Disp. Shelley Fracasso.

May 21, 2021: Ofc. Dan Pietrafesa attended a one-day training course entitled: *“Street Sourcing, Developing Community Sources of Information and Confidential Informants”* hosted by Hartford Police Department.

May 25, 2021: Registered Ofc. Josh Blass for a Field Training Officer (FTO) training class scheduled for July 6-9, 2021 at the CT. Police Academy.

May 26, 2021: Sgt. Robert Varasconi, Ofc. Dan Pietrafesa, and Ofc. Jessica Luzefski participated in a Ct Dept. Transportation CPS-recertification training hosted by the Southington Police Dept.

May 29, 2021: Ofc. Bryan Failla had Airborne and Bloodborne Pathogens training with instructor Sgt. Robert Varasconi.

May 30, 2021: Posted firearms training/qualifications schedule for June 2021.

May 31, 2021: Posted training opportunity for anyone interested in becoming a certified Drug Abuse Resistance Education (DARE) instructor. Training opportunities are available in New Jersey and New Hampshire.

ADDITIONAL NOTES:

Police Officer trainee Joy Mikulski continues her training at the Milford Regional Police Academy. Her anticipated graduation date will likely be during the first or second week of November 2021.

Functions Assigned:

Patrol Commander / Final Report Review: 875
Fleet: 92

Function Status Update:

Patrol Commander: No significant information during reporting period.

FLEET: No issues

Functions Assigned:

(932)- Communications

(932)- Scheduling

Function Status Update:

(932)- Communications- -Continuing to improve relations between PD and LCD.

Continuing to improve relations between PD and LCD.

Functions Assigned: 2nd shift patrol command / school functions and safety programs /DARE / Medical Coordination and training.

Function Status Update: Medical supplies restocked, bags gone through. for cars.

CID

Functions Assigned:

Kinahan on authorized leave first week of May.

Functions Assigned:

Sgt.Kinahan- Supervision, pre-employment background investigations, case management, case assignment; Internal Affairs investigations, policy/use of force review.

2nd Detective Position- Unfilled.

E/O Whitely- Evidence, property management.

New Cases Assigned:

Unwitnessed death- non suspicious

Fatal Motor Collision- assist

Larceny of scrap metal

Function Status Update:

Sgt. Kinahan- Unwitnessed death on Boyd St., assist with fatal motor vehicle accident on North Main St. (at scene and with search warrant); search warrants (three) for cellphones in suspicious death investigation on Spencer St., preparing search warrants (two) for sexual assault; search warrant; review of reference checks for background investigations (conducted by Ofc. Gagne on light duty); Use of Force reviews- three cases; BAC search warrant for patrol case.

E/O Whitely- Evidence returns, processing; compliance orders to court; evidence destruction at Bridgeport facility. Collected drug box content: 26. 4 lbs. for May.

TRAFFIC

There was a total of **73** motor vehicle stops for the entire police department during the month of May. There were **38** verbal warnings given, **12** written warnings, **21** infractions and one Misdemeanor Summons. The rest were no action taken.

There was a total of **19** motor vehicle crashed for the month of May. Case # **21-2732** was a fatal accident. This case is being investigated by Officer Smith with the assistance of the CT. State Police Accident Team.

(932)- 1033 Program- Inventory performed

- 1033- Sgt. Boyne Inventory performed

DARE/Crime Prevention- Sgt. Varasconi and Off. Pietrafesa instructors schools closed no DARE.

Juvenile Unit Liaison- Nothing to report

Animal Control

Animal Complaints	20
Dog Bites	0
Quarantine Animals	0
Follow Up Investigations	3
Roaming Dogs	5
Wildlife Calls	2

Written Warning Issued	0
Verbal Warning Issued	1
Infractions Issued	0
Other- Dog vs Dog	0

Note- ACO Campbell has been out on sick leave due to surgery on FMLA for 12 weeks and currently on Light Duty status recovering from surgery and chemotherapy. Covered by Patrol Division.

Monthly Overtime Cost Analysis: Fiscal Year

2020-2021	Amount	HOLIDAYS	TRAINING	Marine Patrol	DUI Grant	Special Detail	Cover Dispatch	Cover LCD	COVID 19	ACTUAL OT
Month										
July	\$42,298.53	\$4,934.97	\$2,602.31	\$2,651.89	\$0.00	\$3,033.26	\$7,433.40	\$2,129.20	\$0.00	\$19,513.50
August	\$31,528.48	\$420.34	\$3,053.12	\$1,880.34	\$0.00	\$0.00	\$-	\$0.00	\$2,876.73	\$23,297.95
September	\$28,446.82	\$5,195.57	\$2,606.96	\$966.27	\$799.91	\$259.12	\$4,900.02	\$0.00	\$0.00	\$13,718.97
October	\$31,898.99	\$3,734.45	\$3,694.93	\$0.00	\$0.00	\$1,993.96	\$4,900.02	\$0.00	\$0.00	\$17,575.63
November	\$18,806.64	\$5,994.94	\$4,586.15	\$0.00	\$0.00	\$567.41	\$0.00	\$0.00	\$0.00	\$7,658.14
December	\$23,904.78	\$9,923.05	\$873.33	\$0.00	\$0.00	\$15,921.00	\$0.00	\$0.00	\$4,643.00	(\$7,455.60)
January	\$28,904.36	\$20,178.98	\$873.33	\$0.00	\$0.00	\$489.35	\$836.99	\$0.00	\$200.16	\$6,325.55
February	\$20,965.14	\$5,436.34	\$709.58	\$0.00	\$0.00	\$467.25	\$1,424.37	\$436.66	\$0.00	\$12,490.94
March	\$21,550.44	\$5,609.53	\$2,353.38	\$0.00	\$0.00	\$0.00	\$499.10	\$0.00	\$0.00	\$13,088.43
April	\$27,040.14	\$4,272.90	\$1,401.83	\$0.00	\$0.00	\$517.23	\$2,760.46	\$0.00	\$1,409.21	\$16,678.51
May	\$30,451.76	\$315.65	\$8,631.83	\$0.00	\$0.00	\$1,434.56	\$107.89	\$0.00	\$0.00	\$19,961.83
June										
	\$305,796.08	\$66,016.72	\$31,386.75	\$5,498.50	\$799.91	\$24,683.14	\$22,862.25	\$2,565.86	\$9,129.10	\$142,853.85
Ave	\$27,799.64	\$6,001.52	\$2,853.34	\$499.86	\$72.72	\$2,243.92	\$2,286.23	\$233.26	\$829.92	\$12,986.71


Majority of OT was due to use of sick personnel for replacement of non-work-related injuries and or COVID 19 quarantine protocols of officers and staff. Dispatcher and ACO were out on non-work-related injuries. In House training was conducted highlighted new police accountability law enacted.

	Days	Evening	Mid	Total	Ave
2021					
January	308	199	119	626	209
February	283	197	98	578	193
March	332	258	118	708	236
April	349	254	95	698	233
May	325	270	169	764	255
June					
July					
August					
September					
October					
November					
December					
	1597	1178	599	3374	1124.7

Calls for Service

Monthly Ave	319.4	235.6	119.8	281.2	1124.7
Weekly Ave	79.9	58.9	30.0	70.3	281.2
Daily Ave	10.0	7.4	3.7	8.8	35.1
Per Off Shift	3.3	2.5	1.2	2.9	11.7
Meal break	1	1	1	1.0	3.9
Shift Hrs	8	8	8	8	8
Free time	1				
Est Call Time Per	3				
Proactive Time	1				
Report Time est	1				
Prelim Invest	2				
	8				

Respectfully Submitted,



Chief William T. Fitzgerald Jr

Chief William Fitzgerald

Boards & Commissions

NOMINATIONS

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Term Dates	Appointing Authority
6/21/2021	Dan Pinton	Board of Assessment Appeals		Alternate-replacing Melissa Reagan	10/2024	BOS
06/21/2021	Marc Gizzie	Conservation Commission	D	Permanent	5/2026	BOS
06/21/2021	Joseph Lefkowski	Recreation Board	U	Permanent	4/2027	BOS
06/21/2021	Cathy LaCasse	Recreation Board	U	Permanent	4/2028	BOS
06/21/2021	Kevin O'Connell	Economic Development Commission		Alternate	4/2026	BOS
06/21/2021	John Wiarda	Conservation Commission	D	Permanent	5/2025	BOS

APPOINTMENTS

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Term Dates	Appointing Authority
6/21/2021	Michael Farrell	Water & Sewer Commission	U	Permanent	6/2020	BOS
6/21/2021	John Cooney	Planning & Zoning Commission	R	Permanent from Alternate position	10/2024	BOS

Boards & Commissions

6/21/2021	Jill Fourie	Economic Development Commission	D	Permanent	4/2022	TM
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RE-APPOINTMENTS

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Next Term Exp	Appointing Authority
06/21/2021	Jennifer Perga	Conservation Commission	U	Permanent	5/2022	BOS

RESIGNATION

Date	Name	Board/Commission	Party Affiliation	Permanent/Alternate	Next Term Exp	Appointing Authority
06/21/2021	Melissa Reagan	Board of Assessment Appeals	U	Permanent	10/2021	BOS

Terry Hall

From: Dan Pinton <dan.pinton.r8b3@statefarm.com>
Sent: Friday, June 4, 2021 11:53 AM
To: Terry Hall
Subject: Board of assessment appeals

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Hi Terry,

Dan Pinton here State Farm agent – just purchased 49 Center Street – I am on the zoning board of appeals in Barkhamsted – want me to fill the alternate for the Board of assessment appeals?

Dan

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Energy Commission / Conservation Commission
NAME: Marc Gizzie

ADDRESS: 93 Williams Ave. Winsted CT

HOME PHONE #: _____ CELL PHONE #: 860-593-9901 E-MAIL: marcgizzi@gmail.com

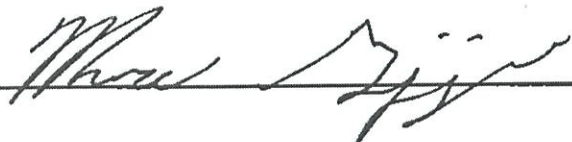
ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: None

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST: I work as a design engineer in the energy industry. I drove on Bio Diesel for years and researched the subject. Life long interest.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? NO Name: _____

This is my first time reaching out.

Signature:  Date: 6-4-2021

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Recreation

NAME:

Joseph W Letkowsky

ADDRESS:

174 Water St C-4, Winsted, CT. 06098

HOME PHONE #:

860 338-4353

CELL PHONE #:

860 307-4401

E-MAIL:

jwletkowsky@gmail.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER?

yes Independent

PRIOR CIVIC INVOLVEMENT:

none in Winsted

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

See attached

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? no Name: _____

Signature:

Joseph W Letkowsky

Date:

6/7/21

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

June, 2021

Age 73, Retired State Employee, moved to Winsted 6 years ago and reside at Clockmaker Hill Condominums.

Live in Torrington all my life until moving to Winsted.

After college married and raised a family of three in Torrington.

During all that time, I was involved in many community activities. I have listed all I could remember below.

Coach CYO Basket –early 70's

Directed the youth basketball both boys and girls in Torrington 75-91.

Did travel basketball 6, 7 and 8th grade 91-2009

During the above time frame coach little league and youth soccer.

Coached High School basketball girls and boys 9 thru 12 grade 2009-2018

Coached at Forman School for two years before Covid shut everything down last year.

Member of Torrington JC's

Middle School PTO President

Officer of many Professional work Organizations

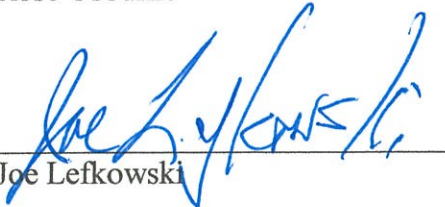
Retired from the State as a Human Resource Director

References:

Mike Garmari

Jim DiVita

Rose Osburne



Joe Lefkowski

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Economic, Recreation / wherever needed

NAME: Cathy LaCasse

ADDRESS: 12 Celestice ~~Street~~ Street

HOME PHONE #: N/A CELL PHONE #: 860 491 6290 E-MAIL: blonde_sunshine@700mail.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: Ymca Winsted (day supervisor), also Torrington Senior Center, volunteered during covid, donations, etc

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST: I have worked in Social Services at Torr. Fish shelter

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? yes, via email Name: current Town Manager Joshua Seal
Jerry Hall
via email

Signature: Cathy LaCasse Date: 6/8/2021

if any more interested, please feel free to reach out 😊

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

Terry Hall

From: Cathy Consolini <blonde.sunshine17@gmail.com>
Sent: Friday, June 4, 2021 9:17 AM
To: Terry Hall
Subject: Serving on boards.

Caution! This message was sent from outside your organization.

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Hello my name is Cathy LaCasse. I am a resident of Winsted and have been for the last 10 years. I am interested in serving on either the Economic board or maybe the Recreation board. I did reach out to the town manager a couple weeks ago. I hadn't heard back yet. I happen to get an email this morning that you are looking for volunteers. I am very much interested in being an active member in the community. I see that you have one opening for the economic board which would be my first choice. I also see you have three openings for the recreation board. I would also consider that if I cannot serve on the economic board. Maybe somebody else took that position. I can be reached at 860491-6290, anytime. Please contact me and let me know which board may work for myself and the town. This is something I have wanted to do for a while now. If there's anything you need from me, any information, please let me know. I thank you all so much for your consideration. I look forward to hearing from you soon, Thank you kindly. Regards, Cathy LaCasse.

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to fill out the application below. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments whenever a vacancy occurs in the area of your interest.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

NAME: Kevin O'Connell

ADDRESS: 233 Colebrook Road, Winsted CT. 06098

HOME PHONE #: N/A **CELL PHONE #:** 317-910-1795 **E-MAIL:** koconnell@geercares.org

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: North Canaan Economic Development Committee

SHORT SYNOPSIS OF EXPETISE AND/OR INTEREST:

I am the CEO of The Geer Corporation in North Canaan, Connecticut. A 1998 graduate of the University of Connecticut with a BS from the School of Allied Health, University of Connecticut and is a licensed Physical Therapist in Connecticut. I received an MBA from The University of Hartford Barney School of Business in 2000 and earned the Nursing Home Administrator's Certification from UCONN in 2002 - My interests include strategic planning, sales and marketing, fund raising, event planning.

I am actively involved in several community groups and nonprofit organizations:

- Immediate past president YMCA Camp Mohawk
- Past President of the Salisbury Rotary Club
- President of the Exchange Club of Canaan
- Board member - Litchfield County Choral Union
- Board member - Northwest CT Chamber of Commerce
- The Association of Long-Term Care Financial Managers (ALTCFM)
- Board member - Connecticut Association of Health Care Facilities.
- New board member - Torrington Savings bank.
- Past member of the North Canaan Economic Development Committee.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? Yes **Name:** Dennis Dressel, Alan Colavecchio

Signature:  **Date:** 6/17/21

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

Official resignation
letter for BAA
from

Melissa Reagan

effective immediately

06/10/2021 to Tax Collector's office

Terry Hall

From: Assessor
Sent: Monday, May 24, 2021 11:55 AM
To: Josh Kelly
Cc: Terry Hall
Subject: FW: FOIA Training

FYI--

From: Duane Reagan <dragyn_myrlin@yahoo.com>
Sent: Monday, May 24, 2021 11:49 AM
To: Assessor <Assessor@townofwinchester.org>
Subject: Re: FOIA Training

any letter yet?

Caution! This message was sent from outside your organization.

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I believe I'm not going to serve on this board. It was supposed to be 3 days a year. I do not intend to live here more than 5 years so I have decided not to get involved. I will drop off the paperwork from March along with a written resignation.

Sent from Yahoo Mail on Android

On Mon, May 24, 2021 at 10:15 AM, Assessor <Assessor@townofwinchester.org> wrote:

Good Morning Ms. Reagan,

The town manager has scheduled a **Freedom of Information Act (FOIA)** training session in the P. Francis Hicks Room at Town Hall on **Thursday, July 8th at 5pm**. Tom Hennick from the State's Freedom of Information Commission will provide the training. Tom is the "go-to" guy in our state on everything to do with FOI. The training will cover everything from how to handle executive sessions at a meeting to how to acknowledge and respond to FOIA requests.

If it wouldn't be too much trouble, would you kindly confirm your availability for this training?

Thanks so much,

Jill

Jill Sullivan Healey

Assessor



338 Main Street, Winsted, CT 06098

assessor@townofwinchester.org

T: (860) 379-5461 F: (860) 738-6597

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-38

Date: June 21,2021

Topic: New Business (B)- Proposed Resolution No 21-38: Consideration and approval of American Mural Project's application for Neighborhood Assistance Act Tax Credit Program application (with attachments)

From: Josh Kelly, Town Manager

Background: As indicated in the attached correspondence, the America Mural Project (AMP) has prepared three proposals for Neighborhood Assistance Act Tax Credit Program that must be submitted through the municipality.

These proposals indicate an application requesting \$80,000 for roof repairs an insulation, another application requesting \$17,000 for energy efficient doors and another application requesting \$29,500 for energy efficient lighting. In total three applications requesting \$126,500.

Requested Action: The Board of Selectmen should consider proposed Resolution 21-38, supporting s 3 applications for Neighborhood Assistance Act Tax Credit Program from the American Mural Project.

Manager's Recommendation: I recommend that the Board of Selectmen approve proposed Resolution No. 21-38 supporting all three applications for Neighborhood Assistance Act Tax Credit Program from the American Mural Project.

Recommended Motion: I move that the Board of Selectmen approve Resolution No. 21-38, supporting all three applications for Neighborhood Assistance Act Tax Credit Program from the American Mural Project

Attachments:

Communications
Applications

Terry Hall

From: Amy Wynn <amy@americanmuralproject.org>
Sent: Tuesday, June 15, 2021 1:34 PM
To: Terry Hall
Subject: Re: June 7, 2021 Agenda & Associated Documents
Attachments: NAA-01-AMP Lighting.pdf; NAA-01-AMP Doors.pdf; NAA-01-AMP Wing Roof.pdf

Warning! This message was sent from outside your organization and we are unable to verify the sender.

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Dear Terry,

Thank you. Attached are 3 Neighborhood Assistance Act Tax Credit Program proposals that AMP would appreciate the Town's consideration and approval on. The publicly shared agenda for the meeting, the minutes showing approval, along with the 3 proposals with the town's portion completed, will have to be submitted by the town before July 1, 2021. I believe either Laurie or Candy did this last year.

" Please note that the municipality must submit all locally approved programs to the DRS no later than July 1, 2021. "

I will be sending later today our first of 2 reports on one of the completed NAATC program projects that were approved last year, for review by the Town. Please let me know if you or anyone has any questions, and please send me a link for the meeting.

Best,

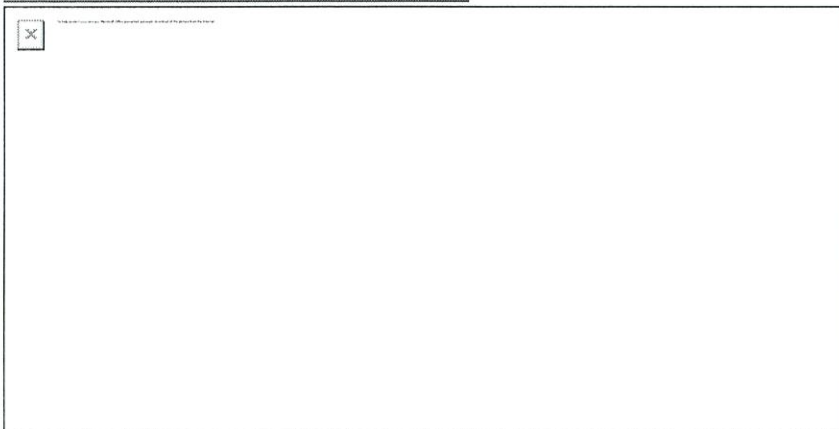
Amy

Amy Wynn, Executive Director

American Mural Project

[Watch the inspiring program about AMP](#)

[A Tribute to American Workers](#)



Sender notified by
[Mailtrack](#)

Report to the Town of Winchester

From Amy Wynn, Executive Director, American Mural Project

RE: Neighborhood Assistance Act Tax Credit Program 2020 Project 1

June 14, 2021

Project 1: Window replacement for 90 Whiting Street

Although not required to provide a report at this level of funding, we submit the following for the record.

The American Mural Project (AMP) received \$21,205 in corporate donations through the Neighborhood Assistance Act Tax Credit Program in 2020 from the following businesses for this project:

- Northwest Community Bank
- Connecticare

These businesses invested in AMP, in Winsted and our community through this project, which allowed AMP to replace badly deteriorating and energy inefficient windows on the mural building's wing which faces Whiting Street. These corporations, by participating in this program, received a 2020 state tax credit equal to 100% of their donation to AMP, in exchange for their investment in the community of Winchester.

There were 8 windows that were replaced with Marvin energy efficient double pained windows, painted and installed in a manner that maintained the historic look and integrity of the 100-plus-year-old mill building that is on the historic register. These windows were installed by DiGiorgi Windows and Siding in May 2021. We are so grateful for this work, as we finally have light, and heat-efficient windows in our workspace, and there is no longer the fear of encountering fallen window frames and glass in the parking lot due to the former, deteriorating windows.

Although we intended to also install a door for the zoned area as part of this project, costs went up during the pandemic, and we had to focus the funding on the windows solely.

Return of Organization Exempt From Income Tax

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

Do not enter social security numbers on this form as it may be made public. Go to www.irs.gov/Form990 for instructions and the latest information.

Open to Public Inspection

A For the 2019 calendar year, or tax year beginning 2019, and ending

B Check if applicable: C AMERICAN MURAL PROJECT, INC P.O. BOX 538 90 WHITING STREET WINSTED, CT 06098 D Employer identification number 26-3993911 E Telephone number 860-379-3006 G Gross receipts \$ 458,854. F Name and address of principal officer ELLEN GRIESEDIECK 173 LOW ROAD SHARON, CT 06069 H(a) Is this a group return for subordinates? Yes No X H(b) Are all subordinates included? Yes No J Website: WWW.AMERICANMURALPROJECT.ORG K Form of organization: X Corporation L Year of formation: 2008 M State of legal domicile: CT

Part I Summary

Table with 3 columns: Description, Prior Year, Current Year. Rows include: 1 Briefly describe the organization's mission... 2-7a Activities & Governance 8-12 Revenue 13-19 Expenses 20-22 Net Assets or Fund Balances

Part II Signature Block

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here: Signature of officer: Ellen Griesedieck Date: 8/25/20 Type or print name and title: ELLEN GRIESEDIECK PRESIDENT

Paid Preparer Use Only: Print/Type preparer's name: ROBERT E. KING, CPA Preparer's signature: ROBERT E. KING, CPA Date: Check self-employed if PTIN: P00083643 Firm's name: KING, KING & ASSOCIATES, CPAS Firm's address: 170 HOLABIRD AVE WINSTED, CT 06098-1727 Firm's EIN: 06-1392255 Phone no.: (860) 379-0215

May the IRS discuss this return with the preparer shown above? (see instructions) X Yes No



Municipality: Town of Winchester

Form NAA-01

2021 Connecticut Neighborhood Assistance Act (NAA) Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____

American Mural Project

Address: 90 Whiting Street, PO Box 538, Winsted, CT 06098

Federal Employer Identification Number: 26-3993911

Program title: Energy Efficient Doors

Name of contact person: Amy Wynn, Executive Director

Telephone number: (860) 379-3006

Email address: amy@americanmuralproject.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 17,000.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?



Yes



No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- Energy conservation; **or**
 Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

60% credit percentage

- Job training/education for unemployed persons aged 50 or over;
 Job training/education for persons with physical disabilities;
 Program serving low-income persons;
 Child care services;
 Establishment of a child day care facility;
 Open space acquisition fund; **or**
 Other (specify): _____

Description of program: _____

Replacement of three outer doors, and creation of one internal doorway and construction/installation of door for a zoned area.

Need for program: _____

We are experiencing heat loss due to three old outer doors that no longer fitting properly and which are not energy efficient. Also, building a proper doorway and installing a door between the main gallery and the upper floor of the wing, each of which are currently zoned separately but which have no barrier, will allow more responsible control of heating and cooling in each space, better use of limited financial resources and better stewardship of our natural resources. As a nonprofit, we need to make the wisest use of our funds, and being energy efficient supports those efforts.

Neighborhood area to be served: _____

AMP is in Winsted, CT and has a number of partnerships within the Winsted community and the NW CT region. AMP serves Winsted and residents throughout Connecticut via its education programs (grades 3 - college), as a pro-active neighbor interested in improving the area, as an employer, and as a destination that drives the local and state economy through tourism and cultural enrichment.

Plan to implement the program: _____

We have bids for the both the outer doors and the inner door/doorway. If our application is approved and we receive funding for this project, we will have the the doors in place by May 2022 at the latest.

Timetable:

Program start date: December 2021

Program completion date: May 2022

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested	<u>\$17,000.00</u>
Other funding sources - itemized sources:	
a) <u>American Mural Project donations/grants</u>	<u>\$4,150.00</u>
b) _____	_____
c) _____	_____
d) _____	_____
Total Funding:	<u>\$20,150.00</u>

Proposed Program Expenditures:

Direct operating expenses - itemized description:	
a) <u>Doors (2 standard size; 2 custom)</u>	<u>\$10,000.00</u>
b) <u>Construction of threshold</u>	<u>\$2,000.00</u>
c) <u>Installation</u>	<u>\$5,000.00</u>
d) _____	_____
Administrative expenses - itemized description:	
a) <u>Construction Management</u>	<u>\$3,500.00</u>
b) <u>Staff time - administration of NAATC program</u>	<u>\$650.00</u>
c) _____	_____
d) _____	_____
Total Proposed Expenditures:	<u>\$20,150.00</u>

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ _____
Mailing address: _____ _____
Name of municipal liaison: _____
Telephone number: _____
Fax number: _____
Email address: _____

<p style="text-align: center;">Post-Project Review</p> <p style="text-align: center;">Is a post-project review required for this proposal?</p> <p style="text-align: center;"><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project review due:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>
--

2021 Connecticut Neighborhood Assistance Act (NAA) Program Proposal Instructions

Complete all items on **Form NAA-01**, *2021 Connecticut Neighborhood Assistance Act (NAA) Program Proposal*. Incomplete applications will **not** be accepted. For where to direct inquiries, see *Contact Information* below.

Part I – General Information

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

Program Title: Assign a unique program title to each program for which your organization is making an application.

Federal Form 990: Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

Part II – Program Information

Description of Program: Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

Need for Program: Demonstrate a need for this program. For example, provide relevant statistics.

Neighborhood Area to Be Served: Describe the neighborhood or municipality this program will serve.

Plan to implement the program: Describe how the program will operate. Identify other persons or organizations involved in the administration of the program.

Timetable: Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

Part III – Financial Information

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

Sources of Revenue: The budget must include the requested NAA funding and any other anticipated revenue sources.

NAA Funding Requested: Indicate the total amount your organization is requesting for its program.

This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

Other Funding Sources: Provide a detailed description(s) and the amount(s) of all funding sources.

Proposed Program Expenditures: The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

Direct Operating Expenses: Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

Part IV – Municipal Information

This part is to be completed by the municipal agency overseeing implementation of the program.

Municipal Liaison: The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

Post-Project Review: Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.

Contact Information

Direct inquiries to:

Department of Revenue Services (DRS)
Neighborhood Assistance Act Program
Attn: Research Unit
450 Columbus Blvd Ste 1
Hartford CT 06103-1837

or call **860-297-5687**.

TTY, TDD, and Text Telephone users only may transmit inquiries anytime by calling 860-297-4911. Taxpayers may also call 711 for relay services. A taxpayer must tell the 711 operator the number he or she wishes to call. The relay operator will dial it and then communicate using a TTY with the taxpayer.



Municipality: Town of Winchester

Form NAA-01
2021 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____

American Mural Project

Address: 90 Whiting Street, PO Box 538, Winsted, CT 06098

Federal Employer Identification Number: 26-3993911

Program title: Energy Efficient Lighting

Name of contact person: Amy Wynn, Executive Director

Telephone number: (860) 379-3006

Email address: amy@americanmuralproject.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 29,450.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- Energy conservation; **or**
- Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

60% credit percentage

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for persons with physical disabilities;
- Program serving low-income persons;
- Child care services;
- Establishment of a child day care facility;
- Open space acquisition fund; **or**
- Other (specify): _____

Description of program: _____

Installation of energy efficient LED lighting in the front wing of the building (both floors), for four sets of stairways, for three egresses, and for a storage room.

Need for program: _____

Current antiquated fluorescent lighting in the front wing of the building is energy inefficient, costly and inadequate. LED lighting has an extremely long lifespan relative to fluorescent lights. New LED units can last 50,000 to 100,000 hours or more compared to fluorescents that last 10,000 hours at best. LEDs waste very little energy in the form of infrared radiation, and emit light directionally (over 180 degrees versus 360 degrees), which means far fewer losses from the need to redirect or reflect light. As a nonprofit, we aim to conserve our limited resources and be good stewards of the environment.

Neighborhood area to be served: _____

AMP is in Winsted, CT and has a number of partnerships within the Winsted community and the NW CT region. AMP serves Winsted and residents throughout Connecticut via its education programs (grades 3 - college), as a pro-active neighbor interested in improving the area, as an employer, and as a destination that drives the local and state economy through tourism and cultural enrichment.

Plan to implement the program: _____

We have rough estimates for lighting. If our application is approved and we receive funding for this project, we will have the energy efficient lights installed by May 2022 at the latest.

Timetable:

Program start date: December 2021

Program completion date: May 2022

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested \$24,000.00

Other funding sources - itemized sources:

a) American Mural Project donations \$5,450.00

b) _____

c) _____

d) _____

Total Funding: \$29,450.00

Proposed Program Expenditures:

Direct operating expenses - itemized description:

a) Lighting Units \$6,000.00

b) Installation of Lighting by Electrician \$18,000.00

c) _____

d) _____

Administrative expenses - itemized description:

a) Construction Manager \$4,800.00

b) Staff time - administration of NAATC program \$650.00

c) _____

d) _____

Total Proposed Expenditures: \$29,450.00

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ _____
Mailing address: _____ _____
Name of municipal liaison: _____
Telephone number: _____
Fax number: _____
Email address: _____

<p style="text-align: center;">Post-Project Review</p> <p style="text-align: center;">Is a post-project review required for this proposal?</p> <p style="text-align: center;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project review due:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>
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2021 Connecticut Neighborhood Assistance Act (NAA) Program Proposal Instructions

Complete all items on **Form NAA-01**, *2021 Connecticut Neighborhood Assistance Act (NAA) Program Proposal*. Incomplete applications will **not** be accepted. For where to direct inquiries, see *Contact Information* below.

Part I – General Information

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

Program Title: Assign a unique program title to each program for which your organization is making an application.

Federal Form 990: Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

Part II – Program Information

Description of Program: Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

Need for Program: Demonstrate a need for this program. For example, provide relevant statistics.

Neighborhood Area to Be Served: Describe the neighborhood or municipality this program will serve.

Plan to implement the program: Describe how the program will operate. Identify other persons or organizations involved in the administration of the program.

Timetable: Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

Part III – Financial Information

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

Sources of Revenue: The budget must include the requested NAA funding and any other anticipated revenue sources.

NAA Funding Requested: Indicate the total amount your organization is requesting for its program.

This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

Other Funding Sources: Provide a detailed description(s) and the amount(s) of all funding sources.

Proposed Program Expenditures: The budget must include a detailed description and the amount of all direct operating and administrative expenditures.

Expenditures must equal or exceed total funding.

Direct Operating Expenses: Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

Part IV – Municipal Information

This part is to be completed by the municipal agency overseeing implementation of the program.

Municipal Liaison: The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

Post-Project Review: Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.

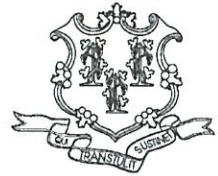
Contact Information

Direct inquiries to:

Department of Revenue Services (DRS)
Neighborhood Assistance Act Program
Attn: Research Unit
450 Columbus Blvd Ste 1
Hartford CT 06103-1837

or call **860-297-5687**.

TTY, TDD, and Text Telephone users only may transmit inquiries anytime by calling 860-297-4911. Taxpayers may also call 711 for relay services. A taxpayer must tell the 711 operator the number he or she wishes to call. The relay operator will dial it and then communicate using a TTY with the taxpayer.



Municipality: Town of Winchester

Form NAA-01
2021 Connecticut Neighborhood Assistance Act (NAA)
Program Proposal

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

Part I — General Information

Name of tax exempt organization/municipal agency: _____

American Mural Project

Address: 90 Whiting Street, PO Box 538, Winsted, CT 06098

Federal Employer Identification Number: 26-3993911

Program title: Roof Repairs & Insulation

Name of contact person: Amy Wynn, Executive Director

Telephone number: (860) 379-3006

Email address: amy@americanmuralproject.org

Total NAA funding requested (\$250 minimum, \$150,000 maximum): \$ 80,000.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

Yes No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

Part II — Program Information

Check the appropriate description of your program:

100% credit percentage

- Energy conservation; **or**
- Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

60% credit percentage

- Job training/education for unemployed persons aged 50 or over;
- Job training/education for persons with physical disabilities;
- Program serving low-income persons;
- Child care services;
- Establishment of a child day care facility;
- Open space acquisition fund; **or**
- Other (specify): _____

Description of program: _____

Repair and insulation of roof to AMP's Mural Building wing

Need for program: _____

The current roof is showing signs of rot, deterioration and poor drainage, causing heat loss and moisture damage. We will need to address the condition of this roof prior to formally opening of the American Mural Project to the public in spring 2022. Doing so will responsibly control our nonprofit's heating expenses, and we will uphold good stewardship of our natural resources by conserving energy. It will also be a big step toward our plan of opening to the public in the spring of 2022, which will enable the organization to fulfill its mission and realize its potential for positively impact ing the community, region and state at a higher level.

Neighborhood area to be served: _____

AMP is in Winsted, CT and has a number of partnerships within the Winsted community and the NW CT region. AMP serves Winsted and residents throughout Connecticut via its education programs (grades 3 - college), as a pro-active neighbor interested in improving the area, as an employer, and as a destination that drives the local and state economy through tourism and cultural enrichment.

Plan to implement the program: _____

We have received one estimate for this work, and are in the process of requesting others. If our application is approved and we receive funding for this project, we will have the energy saving roof repairs and insulation in place by May 2022 at the latest.

Timetable:

Program start date: December 2021

Program completion date: May 2022

The program completion date must not be more than two years from the program start date. A certified post-project review is due to the municipality overseeing implementation no later than three months after program completion date for all projects receiving \$25,000 or more in NAA funding.

Part III — Financial Information

Program Budget:

Complete in full. Expenditures must equal or exceed total funding.

Sources of Revenue:

NAA funds requested \$80,000.00

Other funding sources - itemized sources:

a) American Mural Project donations \$12,650.00

b) _____

c) _____

d) _____

Total Funding: \$92,650.00

Proposed Program Expenditures:

Direct operating expenses - itemized description:

a) Roof repair and insulation \$80,000.00

b) _____

c) _____

d) _____

Administrative expenses - itemized description:

a) Construction Management \$12,000.00

b) Staff time - administration of NAATC program \$650.00

c) _____

d) _____

Total Proposed Expenditures: \$92,650.00

Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: _____ _____
Mailing address: _____ _____
Name of municipal liaison: _____
Telephone number: _____
Fax number: _____
Email address: _____

<p style="text-align: center;">Post-Project Review</p> <p style="text-align: center;">Is a post-project review required for this proposal?</p> <p style="text-align: center;"><input checked="" type="checkbox"/> Yes <input type="checkbox"/> No</p> <p style="text-align: center;">If Yes, date post-project review due:</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">July 30, 2022</p> <p style="text-align: center;">_____</p> <p style="text-align: center;">Date</p>
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2021 Connecticut Neighborhood Assistance Act (NAA) Program Proposal Instructions

Complete all items on **Form NAA-01**, *2021 Connecticut Neighborhood Assistance Act (NAA) Program Proposal*. Incomplete applications will **not** be accepted. For where to direct inquiries, see *Contact Information* below.

Part I – General Information

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

Program Title: Assign a unique program title to each program for which your organization is making an application.

Federal Form 990: Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

Part II – Program Information

Description of Program: Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

Need for Program: Demonstrate a need for this program. For example, provide relevant statistics.

Neighborhood Area to Be Served: Describe the neighborhood or municipality this program will serve.

Plan to implement the program: Describe how the program will operate. Identify other persons or organizations involved in the administration of the program.

Timetable: Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

Part III – Financial Information

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

Sources of Revenue: The budget must include the requested NAA funding and any other anticipated revenue sources.

NAA Funding Requested: Indicate the total amount your organization is requesting for its program.

This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

Other Funding Sources: Provide a detailed description(s) and the amount(s) of all funding sources.

Proposed Program Expenditures: The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

Direct Operating Expenses: Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

Part IV – Municipal Information

This part is to be completed by the municipal agency overseeing implementation of the program.

Municipal Liaison: The municipality must designate an individual to serve as a liaison with DRS for all NAA matters.

Post-Project Review: Any program receiving \$25,000 or more in NAA funding is required to provide a post-project review, prepared by a certified public accounting firm, to the municipality overseeing the program. This review must be submitted to the municipality no later than three months after the program completion date.

Contact Information

Direct inquiries to:

Department of Revenue Services (DRS)
Neighborhood Assistance Act Program
Attn: Research Unit
450 Columbus Blvd Ste 1
Hartford CT 06103-1837

or call **860-297-5687**.

TTY, TDD, and Text Telephone users only may transmit inquiries anytime by calling 860-297-4911. Taxpayers may also call 711 for relay services. A taxpayer must tell the 711 operator the number he or she wishes to call. The relay operator will dial it and then communicate using a TTY with the taxpayer.

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-39

Date: June 21, 2021

Topic: New Business (C)- Refunds as Recommended by the Collector of Revenue (with attachments)

From: Josh Kelly, Town Manager

Background: The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

Requested Action: The Board of Selectmen should authorize the Town Manager to approve the described refunds.

Fiscal Implications: The described refunds total \$37.40

Manager's Recommendation: I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

Recommended Motion: *I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$37.40.*

Attachment:

Grand List 2019 Refunds



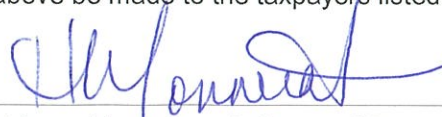
The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
802581 2019	MV FRASCA	HEATHER 24 COTTAGE ST WINSTED, CT 06098	\$17.64 OVER PAYMENT
MV TOTAL REFUNDS BY TYPE			\$17.64
3987 2019	RE WYCKOFF	DAVID OR BEVERLY 27 LAUREL ST WINSTED, CT 06098	\$19.76 OVER PAYMENT
RE TOTAL REFUNDS BY TYPE			\$19.76
NUMBER OF REFUNDS	2	TOTAL REFUNDS	\$37.40

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

6/17/2021

Date of Report


 Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

 Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

 Collector of Revenue

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-40

Date: June 21, 2021

Topic: New Business (D)- Proposed Line-Item Transfers (with attachments)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 915.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover FY21 year-end deficits.

Fiscal Implications:

FROM: Police Dept. (210)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
210-900-0002	Fringe Benefits-Medical	\$30,000
210-820-0000	Vehicle, Gas , & Oil	\$8,000
210-844-0000	NCIC Terminal	\$3,800
TO: Police Dept. (210)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
210-197-0000	Overtime	\$22,800
210-900-0001	Fringe Benefits-FICA	\$10,000
210-193-0002	Evidence-Prop Clerk	\$2,000
210-807-0000	Telephone	\$7,000

Recommended Motion: I move that the Board of Selectmen approve the line-item transfers from the Police Department of \$30,000 Fringe Benefits-Medical (210-900-0002), \$8,000 Vehicle, Gas & Oil (210-820-0000), \$3,800 from NCIC Terminal (210-844-0000) to the Police Department for \$22,800 Overtime (210-197-0000), \$10,000 Fringe Benefits-FICA (210-900-0001), \$2000 Evidence-Prop Clerk (210-193-0002) and \$7,000 Telephone (210-807-0000).



In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover charges for Overtime, Fringe Benefits-FICA, Evidence-Prop Clerk and Telephone.

Fiscal Implications: none

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

210 - Police

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$41,800

FY21

ACCOUNT(S) TRANSFERRED FROM:

Fund:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

ACCOUNT(S) TRANSFERRED FROM:	Fund:	DEPT#	OBJECT#	OBJECT#	AMOUNTS
Fringe Benefits - Medical		1	210	900	0002 \$30,000
Vehicle Gas Oil		1	210	820	0000 \$8,000
NCIC Terminal		1	210	844	0000 \$3,800

ACCOUNT(S) TRANSFERRED TO

DEPT#

OBJECT#

SUB-
OBJECT#

AMOUNTS

ACCOUNT(S) TRANSFERRED TO	DEPT#	OBJECT#	SUB- OBJECT#	AMOUNTS
Overtime	1	210	197	0000 \$22,800
Fringe Benefits - FICA	1	210	900	0001 \$10,000
Evidence - Prop Clerk	1	210	193	0002 \$2,000
Telephone	1	210	807	0000 \$7,000

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Medical Benefits surplus caused by employee choosing stipend in place of enrollment in town medical plan.
 NCIC terminal not in use in FY21.
 Vehicle Gas & Oil benefited from lower fuel prices due to COVID.
 Telephone budget did not account for Task Force Officer.
 Evidence Clerk worked extra hours prepping for bodycam law.
 FICA budget did not anticipate retro pay increases over 2%.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

See Attached.

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY
TO FUND THIS REQUEST:

Bruce B. Stratford 6/17/21

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

210 - Police

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$41,800

FY21

ACCOUNT(S) TRANSFERRED FROM: Fund: DEPT# OBJECT# OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED FROM:	Fund:	DEPT#	OBJECT#	OBJECT#	AMOUNTS
Fringe Benefits - Medical		1	210	900	0002 \$30,000
Vehicle Gas Oil		1	210	820	0000 \$8,000
NCIC Terminal		1	210	844	0000 \$3,800

ACCOUNT(S) TRANSFERRED TO DEPT# OBJECT# SUB-OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED TO	Fund:	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
Overtime		1	210	197	0000 \$22,800
Fringe Benefits - FICA		1	210	900	0001 \$10,000
Evidence - Prop Clerk		1	210	193	0002 \$2,000
Telephone		1	210	807	0000 \$7,000

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Medical Benefits surplus caused by employee choosing stipend in place of enrollment in town medical plan.
 NCIC terminal not in use in FY21.
 Vehicle Gas & Oil benefited from lower fuel prices due to COVID.
 Telephone budget did not account for Task Force Officer.
 Evidence Clerk worked extra hours prepping for bodycam law.
 FICA budget did not anticipate retro pay increases over 2%.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:



5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN _____

8. DATE APPROVED BY BOARD OF SELECTMEN _____

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-41

Date: June 21, 2021

Topic: New Business (E)- Proposed Line-Item Transfers (with attachments)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 915.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover FY21 year-end deficits.

Fiscal Implications:

FROM: Various (216 & 114)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
216-192-0000	Labor Skilled & Professional	\$9,000
216-900-0001	FICA	\$500
216-820-0000	Vehicle, Gas & Oil	\$500
216-821-0000	Vehicle Maintenance	\$1000
216-825-0001	Vet Fees	\$1000
216-854-0000	Rent	\$800
216-846-0000	Tires	\$500
216-825-0000	Supplies & Materials	\$500
114-900-0002	Medical Benefits	\$2,700
TO: Various (912 & 231)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
912-192-0000	Labor Skilled & Professional	\$4,000
912-220-0000	FICA	\$500
231-900-0002	Medical Benefits	\$12,000

Recommended Motion: I move that the Board of Selectmen approve the line-item transfers from the Various Departments of \$9,000 Labor, Skilled & Professional (216-192-0000), \$500 FICA (216-900-0001), \$500 Vehicle Gas & Oil (216-820-0000), \$1,000 Vehicle Maintenance (216-821-0001), \$1,000 Vet Fees (216-825-0001), \$800 Rent (216-854-0000), \$500 Tires (216-846-0000), \$500 Supplies & Materials (216-825-0000), and \$2700 Medical Benefits (114-900-0002) to the Various Departments for \$4,000 Labor Skilled & Professional (921-192-0000), \$500 FICA (912-220-0000), and \$12,000 Medical Benefits (231-900-0002).



In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover charges for Labor Skilled & Professional, FICA and Medical Benefits in various departments.

Fiscal Implications: none

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

Various

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$111,000

FY21

ACCOUNT(S) TRANSFERRED FROM: Fund: DEPT# OBJECT# OBJECT# AMOUNTS

Labor Skilled & Professional		1	216	192	0000	\$9,000
FICA		1	216	900	0001	\$500
Vehicle Gas & Oil		1	216	820	0000	\$500
Vehicle Maintenance		1	216	821	0000	\$1,000
Vet Fees		1	216	825	0001	\$1,000
Rent		1	216	854	0000	\$800
Tires		1	216	846	0000	\$500
Supplies & materials		1	216	825	0000	\$500
Medical Benefits		1	114	900	0002	\$2,700

ACCOUNT(S) TRANSFERRED TO DEPT# OBJECT# SUB-OBJECT# AMOUNTS

Labor Skilled & Professional		1	912	192	0000	\$4,000
FICA		1	912	220	0000	\$500
Medical Benefits		1	231	900	0002	\$ 12,000

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Extended medical leave for the animal control officer created surplus in the Dept 216.
Crossing Guard expenses increased due to the return of one guard who had been on medical leave.
Dispatch medical costs over budget due to changes in coverage by employee.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

See Attached.

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:

Bruce B. Hatfield 6/17/21

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

Various

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$111,000

FY21

ACCOUNT(S) TRANSFERRED FROM: Fund: DEPT# OBJECT# OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED FROM:	Fund:	DEPT#	OBJECT#	OBJECT#	AMOUNTS
Labor Skilled & Professional		1	216	192	0000 \$9,000
FICA		1	216	900	0001 \$500
Vehicle Gas & Oil		1	216	820	0000 \$500
Vehicle Maintenance		1	216	821	0000 \$1,000
Vet Fees		1	216	825	0001 \$1,000
Rent		1	216	854	0000 \$800
Tires		1	216	846	0000 \$500
Supplies & materials		1	216	825	0000 \$500
Medical Benefits		1	114	900	0002 \$2,700

ACCOUNT(S) TRANSFERRED TO DEPT# OBJECT# SUB-OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED TO	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
Labor Skilled & Professional	1	912	192	0000 \$4,000
FICA	1	912	220	0000 \$500
Medical Benefits	1	231	900	0002 \$ 12,000

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Extended medical leave for the animal control officer created surplus in the Dept 216.
Crossing Guard expenses increased due to the return of one guard who had been on medical leave.
Dispatch medical costs over budget due to changes in coverage by employee.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY
TO FUND THIS REQUEST:

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-42

Date: June 21, 2021

Topic: New Business (F)- Proposed Line-Item Transfers (with attachments)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 915.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover FY21 year-end deficits.

Fiscal Implications:

FROM: Highway (311)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
311-194-0000	General Labor	\$100,000
311-811-0000	Training & Ed	\$4,000
311-814-0000	Membership Dues	\$8,000
311-820-0000	Vehicle Gas & Oil	\$5,000
311-860-0000	Sand for Ice Control	\$10,000
311-900-0001	Fringe Benefits-FICA	\$10,000
311-900-0002	Fringe Benefits-Medical	\$75,000
TO: Highway (311)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
311-831-0000	Contracted Services	\$212,000

Recommended Motion: I move that the Board of Selectmen approve the line-item transfers from the Highway Department of \$100,000 General Labor (311-194-0000), \$4,000 Training & ED (311-811-0000), \$8,000 Membership Dues (311-814-0000), \$5,000 Vehicle, Gas & Oil (311-820-0000), \$10,000 Sand for Ice Control (311-860-0000), \$10,000 Fringe Benefits-FICA (311-900-0001) and \$75,000 Fringe Benefits-Medical (311-900-0002) to the Highway Department, Contracted Services (311-831-0000) in the amount of \$212,000.



In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover charges for Contracted Service in the Highway Department.

Fiscal Implications: none--

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

Highway 311

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$212,000

FY21

ACCOUNT(S) TRANSFERRED FROM: Fund: DEPT# OBJECT# OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED FROM:	Fund:	DEPT#	OBJECT#	OBJECT#	AMOUNTS
General Labor		1	311	194	0000 \$100,000
Training & Ed		1	311	811	0000 \$4,000
Membership Dues		1	311	814	0000 \$8,000
Vehicle Gas & Oil		1	311	820	0000 \$5,000
Sand for Ice Control		1	311	860	0000 \$10,000
Fringe Benefits - FICA		1	311	900	0001 \$10,000
Fringe Benefits - Medical		1	311	900	0002 \$75,000

ACCOUNT(S) TRANSFERRED TO DEPT# OBJECT# SUB-OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED TO	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
Contracted Services	1	311	831	0000 \$212,000

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

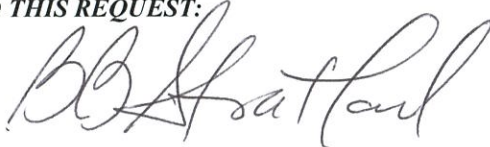
Source account budgets have surpluses due to position vacancies and COVID activity restrictions.
Contracted Services budget will be used for Vegetation Management - Primarily tree removal and trimming.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:



6/17/2021

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY
TO FUND THIS REQUEST:



6/17/21

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-43

Date: June 21, 2021

Topic: New Business (G)- Proposed Line-Item Transfers (with attachments)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 915.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover FY21 year-end deficits.

Fiscal Implications:

FROM: Purchasing/DP (145)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
145-898-0000	Software Agreement/Support	\$11,000
145-197-0000	Overtime	\$1,000
145-818-0000	Evictions	\$30
TO: Purchasing/DP (145))		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
145-809-0000	Maintenance of Equipment	\$4,000
145-812-0000	Data Processing	\$8,000
145-806-0000	Office Supplies	\$30

Recommended Motion: I move that the Board of Selectmen approve the line-item transfers from the Purchasing/DP department of \$11,000 Software Agreement/Support (145-898-0000), \$1,000 Overtime (145-197-0000), \$30 Supplies (145-818-0000) to the Purchasing/DP Department, in the amounts of \$4,000 to Maintenance of Equipment (145-809-0000), \$8,000 Data Processing (145-812-0000) and \$30 Office Supplies (145-806-0000).



In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover charges for Contracted Service in the Highway Department.

Fiscal Implications: none--

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER Purchasing/DP

2. TOTAL AMOUNT OF TRANSFER \$12,030.00


ACCOUNT(S) TRANSFERRED FROM:	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
software agreement/Support	145	898		\$11,000.00
overtime	145	197		\$1,000.00
evictions	145	818		\$30.00

ACCOUNT(S) TRANSFERRED TO	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
maintenance of equip	145	809		\$4,000.00
data processing	145	812		\$8,000.00
office supplies	145	806		\$30.00

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

we are all paid on our support so I have some funds, I did not charge any overtime, evictions were less
Reason for transfer request is that I had to pick up unanticipated for Accucom Software upgrade for the Police Dept and the office supplies
re water (Quench)

4. REQUESTING DEPARTMENT HEAD SIGNATURE:
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:


Date 6/16/21

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:


Date 6/17/21

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

Date

7. DATE SUBMITTED TO BOARD OF SELECTMEN _____

8. DATE APPROVED BY BOARD OF SELECTMEN _____

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-44

Date: June 21, 2021

Topic: New Business (H)- Proposed Line-Item Transfers (with attachments)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 915.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover FY21 year-end deficits.

Fiscal Implications:

FROM: Various (114 & 918)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
114-900-0002	Medical Benefits	\$25,000
918-230-0000	Defined Benefit Pension	\$18,000
918-203-0008	Annuity Town Planner	\$4,000
TO: Various (127& 210 & 918)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
127-900-0002	Medical Benefits	\$10,000
210-900-0005	Pension Contribution-MERFB	\$25,000
918-230-0004	Defined Contribution-Town match	\$12,000

Recommended Motion: I move that the Board of Selectmen approve the line-item transfers from the Various departments of \$25,000 Medical Benefits (114-900-0002), \$18,000 Defined Benefit Pension (918-230-0000) and \$4,000 Annuity Town Planner (918-203-0008) to Various Departments \$10,000 Medical Benefits (127-900-0002), \$25,000 Pension Contribution-MERFB (210-900-0005) and \$12,000 Defined Contribution-Town match (918-230-0004).



In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover charges for Medical Benefits, Pension Contributions, and Defined Contributions-Town match in Various Departments.

Fiscal Implications: none--

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

Various

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$47,000

FY21

ACCOUNT(S) TRANSFERRED FROM: Fund: DEPT# OBJECT# OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED FROM:	Fund:	DEPT#	OBJECT#	OBJECT#	AMOUNTS
Medical Benefits		1	114	900	0002 \$25,000
Defined Benefit Pension		1	918	230	0000 \$18,000
Annuity Town Planner		1	918	203	0008 \$4,000

ACCOUNT(S) TRANSFERRED TO DEPT# OBJECT# SUB-OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED TO	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
Medical Benefits	1	127	900	0002 \$10,000
Pension Contribution - MERFB	1	210	900	0005 \$25,000
Defined Contribution - Town match	1	918	230	0004 \$12,000

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

- Town Planner vacancy generated Annuity surplus.
- Budget Analyst vacancy generated medical benefit surplus.
- Building Maintainer medical costs over budget due to changes in coverage by employee.
- Actuary determined required defined benefit pension contribution was less than budget estimate.
- Police pension required contribution increased due to the retro pay increases from the contract renewal.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:



5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:



6/17/21

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-45

Date: June 21, 2021

Topic: New Business (I)- Proposed Line-Item Transfers (with attachments)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 915.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover FY21 year-end deficits.

Fiscal Implications:

FROM: Various (920,919,119,910,114)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
920-250-0000	Unemployment Comp Expenses	\$18,000
919-381-0001	Workers Comp Insurance	\$5,000
119-815-0000	Legal Ads & Notices	\$4,000
119-845-0000	Legal Fees- Town Attorney	\$6,000
119-845-0001	Legal Fees-Outside Legal Counsel	\$4,000
119-845-0002	Legal Fees-Labor Counsel	\$6,000
910-388-0000	Unnegotiated Settlements	\$49,000
114-192-0000	Labor Skill & Professional	\$17,000
TO: Various (911)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
911-202-0000	Sick & Vacation Accrual	\$111,000

1
Recommended Motion: I move that the Board of Selectmen approve the line-item transfers from the Various departments of \$18,000 Unemployment Comp Expenses (920-250-0000), \$5,000 Workers Comp Insurance (919-381-0001), \$4,000 Legal Ads and Notices(119-815-0000), \$6,000 Legal Fees-Town Attorney (119-845-0000), \$4,000 Legal Fees-Outside Legal Counsel (119-845-0001), \$6,000 Legal Fees-Labor Counsel (119-845-0002), \$49,000 Unnegotiated Settlements (910-388-0000) and \$17,000 Labor Skilled Professional (114-192-0000) to Various Sick & Vacations Accrual (911-202-0000) in the amount of \$111,000.



In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover charges for Medical Benefits, Pension Contributions, and Defined Contributions-Town match in Various Departments.

Fiscal Implications: none--

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

Various

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$111,000

FY21

ACCOUNT(S) TRANSFERRED FROM: Fund: DEPT# OBJECT# OBJECT# AMOUNTS

Unemployment Comp Expenses	1	920	250	0000	\$18,000
Workers Comp Insurance	1	919	381	0001	\$5,000
Legal Ads & Notices	1	119	815	0000	\$6,000
Legal Fees - Town Attorney	1	119	845	0000	\$6,000
Legal Fees - Outside Legal Counsel	1	119	845	0001	\$4,000
Legal Fees -Labor Counsel	1	119	845	0002	\$6,000
Unnegotiated Settlements	1	910	388	0000	\$49,000
Labor Skilled & Professional	1	114	192	0000	\$17,000

ACCOUNT(S) TRANSFERRED TO DEPT# OBJECT# SUB-OBJECT# AMOUNTS

Sick & Vacation Accrual	1	911	202	0000	\$111,000

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Sick and vacation accrual deficit is due to more employee retirements payoiuts than budgeted.
 Unemployment Comp expense has been credited this year by refunds from state overpayments in FY20, causing a surplus.
 Legal expenses have been reduced in FY21 from FY20 causing a budget surplus.
 Unnegotiated Settlements was recently credited by the reversal of the FY20 accrual for the Police contract rate increase.
 Budget Analyst vacancy cuased surplus in A/C 114-192.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-46

Date: June 21, 2021

Topic: New Business (J)- Proposed Line-Item Transfers (with attachments)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 915.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover FY21 year-end deficits.

Fiscal Implications:

FROM: Recreation (821)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
812-194-0000	General Labor	\$6,000
812-825-0000	Supplies & Materials	\$500
TO: Recreation (812)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
812-827-0000	Maintenance of Grounds	\$6,000
812-190-0000	Administrative Salaries	\$500

1

Recommended Motion: I move that the Board of Selectmen approve the line-item transfers from the Recreation Department of \$6,000 General Labor (812-194-0000) and \$500 Supplies & Materials to Recreation Department \$6,000 Maintenance of Grounds (812-827-0000) and \$500 Administrative Salaries (812-190-0000).

In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover charges for Maintenance of Grounds and Administrative Salaries.

Fiscal Implications: none--

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

Recreation

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$6500.00

FY21

ACCOUNT(S) TRANSFERRED FROM:

	DEPT#	OBJECT#	OBJECT#	AMOUNTS
General Labor	1	812	194 0000	\$6000.00
Supplies + Materials	1	812	825 0000	\$500.00

ACCOUNT(S) TRANSFERRED TO

	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
Maintenance of Grounds	1	812	827 0000	\$6000.00
Admin Salaries	1	812	190 0000	\$500.00

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Had Maintainer quit 3 weeks ago. looking to fill spot. Lifeguards starting wk later weekdays as planned. Finishing certs and hiring.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:



(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:



6/17/21

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:

(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-47

Date: June 21, 2021

Topic: New Business (k)- Bid Waiver Request- Purchase of a Van

From: Josh Kelly, Town Manager

Background: The Director of the Senior Center is requesting a bid waiver to purchase a new van with Senior Enrichment Program. This purchase is fully funded through State of CT DDS funds. DDS has approved the purchase from O'Neils Chevrolet.

Mr. Mark Douglass, Purchasing Director, has attached a memo indicating his support for the bid waiver.

Requested Action: The Board of Selectmen should consider the requested bid waiver to Purchase a van for the Senior Enrichment Program.

Fiscal Implications: none

Manager's Recommendation: I recommend that the Board of Selectmen grant the bid waiver to the Winchester Senior Center

Recommended Motion: *I move that the Board of Selectmen grant the bid waiver to the Winchester Senior Center*

Attachment:

Correspondence, M. Douglass to J. Kelly (06/17/2021)

Memo

To: Josh Kelly, Town Manager/Board of Selectmen

From: Mark Douglass, Purchasing Director 

Date: 6/17/2021

Re: Bid waiver for Senior Center Van

I received the attached request via email from the Senior Center Director Jen Kelley, for the purchase a van through the State of CT DDS funds. DDS has approved this purchase for the van from O'Neils Cheverolet.

I respectfully ask that in the best interest of the Town of Winchester, a bid waiver be approved for the purchase of the van recommended by the Senior Center Director and approved by DDS from O'Neils Chevrolet.

Mark Douglass

From: Jennifer Kelley
Sent: Wednesday, June 16, 2021 8:50 AM
To: Mark Douglass
Subject: Van purchase for Senior Enrichment Program

Using funds from the Senior Enrichment Program, our State of CT DDS contracted adult day program, we will be purchasing a used van to provide transportation for the members and eliminate one of the leased vans.

Jen

Jennifer R. Kelley
Winsted Senior Center
Director & Municipal Agent
80 Holabird Avenue
Winsted, CT 06098
860-379-4252 x4



INSTRUCTIONS FOR A VEHICLE:

1. Complete Sections 1, 2, 3 and the SIGNATURE AND CERTIFICATION BY SELLER(S) SECTION.
2. This form can be used as a BILL OF SALE or to assign ownership when the assignment areas on the back of a TITLE are filled.
3. This form must be accompanied by the most recent TITLE issued for the vehicle.

WARNING: Federal law requires that you state the mileage in connection with a transfer of ownership. Failure to complete the Odometer Disclosure Statement or providing a false statement may result in fines and/or imprisonment.

ASSIGNMENT OF OWNERSHIP

SELLER(S): The undersigned seller(s) hereby state(s) the vehicle described on this title was transferred to the buyer(s) specified below. **BUYER(S):** Do not sign below until all sections have been completed and signed by seller(s). Signing below indicates you are aware of the **CONDITION STATEMENT** and **ODOMETER DISCLOSURE STATEMENT** made by seller(s).

TITLE NUMBER		ISSUED BY THE STATE OF:	
MAKE	YEAR	VEHICLE IDENTIFICATION NUMBER	
CHRYSLER	2020	2F4CR1B41P7E666	
Was this vehicle at the time of sale in condition for legal operation on the highway(s) of this state? (Only Dealers must respond to this question) <input type="checkbox"/> YES <input type="checkbox"/> NO I state that, to the best of my knowledge and belief, the odometer reading specified below reflects the actual mileage, unless one of the following statements is checked: ODOMETER READING (No tenths) <input type="checkbox"/> I hereby certify that to the best of my knowledge the odometer reading reflects the amount of mileage in excess of its mechanical limits. (The odometer started at zero again.) <input type="checkbox"/> I hereby certify that the odometer reading is not actual mileage. WARNING: ODOMETER DISCREPANCY			
SECTION 1 Vehicle Information			
NAME OF BUYER (Please print)		CHECK ONE IF CO-OWNED	
WINCHESTER TOWN TREASURER		<input type="checkbox"/> AND <input type="checkbox"/> OR	
ADDRESS OF BUYER(S)		DEALER'S LIC. NO. (If dealer)	
222 MAIN ST		WINNETT, CT 06093	
SIGNATURE OF BUYER(S) (Or authorized official)		DATE SIGNED	
X		06/15/2021	
NAME OF SELLER(S) (Please print)		DATE SOLD	
O'NEILL'S CHEVROLET & BUICK, INC		06/15/2021	
ADDRESS OF SELLER(S) (Please print)		DEALER'S LIC. NO. (If dealer)	
5 W MAIN STREET		SUNN, CT 06001	
SIGNATURE AND CERTIFICATION BY SELLER(S)			
I (we) declare under penalty of false statement that the information furnished above is true and complete to the best of my (our) knowledge and belief. The owner (seller) of this motor vehicle described above hereby transfers to the buyer the described motor vehicle in consideration of the amount (selling price) entered below, receipt hereby acknowledged.			
SIGNATURE OF SELLER(S) (Or authorized official)		SELLING PRICE	
X		\$ 26,949.00	
PRINTED NAME OF SELLER(S) (Authorized official)		DATE SIGNED	
O'NEILL'S CHEVROLET & BUICK, INC		06/15/2021	