

AGENDA/PUBLIC HEARING

Town of Winchester

Meeting of the Board of Selectmen

P. Francis Hicks Room, 2nd Floor, Town Hall • 338 Main St., Winsted, CT

MONDAY, APRIL 5, 2021

7:00 P.M.

1. CALL TO ORDER (Turn your cell phones off)
2. PLEDGE OF ALLEGIANCE
3. AGENDA REVIEW
4. APPROVAL OF MINUTES
 - A) Minutes of Regular Meeting on March 15, 2021
5. WATER WORKS PRESENTATION
6. PUBLIC HEARING -TOWN MANAGER 2021-2022 BUDGET PRESENTATION

Please call **860-738-6958** or use **Zoom** to make a public comment when we reach this agenda item. Please give your name and address.
7. CITIZENS' COMMENTS

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please call 860-738-6958 to make a public comment when we reach this agenda item. Please give your name and address.
8. TOWN MANAGER'S REPORT
9. UNFINISHED BUSINESS
 - A) 21-07 Recreation Board Ordinance Changes
10. CORRESPONDENCE
11. BOARDS AND COMMISSIONS
12. NEW BUSINESS
 - A) 21-08 Refunds as Re-commended by the Collector of Revenue (Town Manager Geiger)
13. CITIZENS' COMMENTS

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please call 860-738-6958 to make a public comment when we reach this agenda item. Please give your name and address.
14. SELECTMEN'S COMMENTS AND REPORTS
15. ADJOURNMENT

FILED
TOWN CLERK'S OFFICE

APR 1 2021

SHEILA S. SEDLACK
TOWN OF WINCHESTER, CT

This meeting will not be held in person but can be accessed via Zoom, livestream & channel 194

Town of Winchester is inviting you to a scheduled Zoom meeting.

<https://us02web.zoom.us/j/82302123842?pwd=YWNlcDNtV1VMc3BnTW9zWU5lQVgxZz09>

Meeting ID: 823 0212 3842

Passcode: 766447

**This meeting can be accessed remotely by selecting the "livestream" link
on the Town of Winchester website or at
<https://www.youtube.com/channel/UCT1ffiBjMTBQM5OEXSgKIqg/videos>**

Town of Winchester
Board of Selectmen
Regular Meeting
March 15, 2021

Item 1. Call to order.

Meeting called to order at 7:00 p.m. by Mayor Perez.

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez, and Sel. Sedlack.

Absent:

Item 2. Pledge of Allegiance.

The Pledge of Allegiance was recited.

Item 3. Agenda Review.

Item 4. Approval of Minutes

A), Minutes of the Regular Meeting on March 1, 2021.

Motion by Sel. seconded by Sel.

To approve the minutes of the Regular Meeting on March 1, 2021,
UNANIMOUS

Item 5. Citizens' Comments.

Item 6. Town Manager's Report.

The Town Manger presented a review of all meetings he had from March 1st through March 12th. A review of next week's meetings and long-term meeting were included.

Item 7. Finance Director's Report

A Review of the 2020-2021 budget was presented through February 28, 2021.

A). Updated 2021-2022 Budget Calendar.
Item 8, Correspondence.

Item 9. Boards and Commissions.

Sel. Sedlack placed into nomination Troy Lamere (R) as a member of the Planning & Zoning Board.

Motion by Sel. seconded by Sel.

To appoint Melissa Reagan (U) to the Board of Assessment Appeals.
UNANIMOUS

Motion by Sel. seconded by Sel.

To appoint Glen Albanesius (R) to the Board of Assessment Appeals.
UNANIMOUS

Item 10. New Business.

A). 21-6 Refunds as Recommended by the Collector of Revenue (Town Manager Geiger).

Motion by Sel. seconded by Sel.

I move that the Board of Selectmen authorize the as refunds recommended by the Collector of Revenue, Halaree Monnerat, in the amount of \$231.38. UNANIMOUS

Item 11. Citizens' Comments

Item 12. Selectmen's Comments and Reports.

Item 13. Adjournment.

Motion by Sel. Sedlack, seconded by Sel.

To adjourn the meeting at _____ p.m.
UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-07

Date: April 5, 2021

Topic:

Old Business (A)- Amendment of Recreation Ordinance Sec. 41, Ordinance Sec. 65, and Ordinance Sec. 128.

From: Robert Geiger, Town Manager

Background: Recreation Board recommended amending the current ordinances Sec. 41, Sec. 65 and Sec. 128 to be consistent with the applicable State statute. The amended ordinance changes to Sec. 41, Sec. 65 and Sec. 128 have been published to the public for the 2week period required.

Requested Action: The Board of Selectmen should, if desired, amend Town of Winchester Ordinances Sec. 41, Sec. 65, and Sec. 128.

Fiscal Implications: none.

Manager's Recommendation: I recommend that the Board of Selectmen proceed with the process to amend Ordinances Sections, 41, Section 65 and Section 128.

Recommended Motion: I move that the Board of Selectmen approved the amendments to ordinance Sec. 41, ordinance Sec. 65 and ordinance sec. 128

Attachments:

Proposed changes to ordinances Sec 41, 65 and 128.
Step for Amending or Repealing By-Laws/Ordinances

SEC. 41 PARKING IN MUNICIPAL PARKING LOTS REGULATED

Be it ordained by the Board of Selectmen of the Town of Winchester, Connecticut that Section 41 of the By-Laws and Ordinances is hereby amended as follows:

- a. When signs are erected giving notice thereof no persons shall park a motor vehicle in any municipally-owned parking lot within the limits of the Town of Winchester beyond the time limitations designated on said sign.
- b. Parking in areas designated parking lots adjacent to Town beaches ~~and designated lots~~ shall require a ~~beach-sticker~~ Beach Parking Permit. ~~Beach stickers shall be issued only to residents of the Town of Winchester. The fee for issuance of such a sticker shall be \$15.00 or \$8.00 for residents age 65 or older. A Beach Parking Permit is required between Memorial Day through Labor Day, whenever lifeguards are on duty.~~
- c. No person shall allow, permit or suffer any vehicle registered in his/her name to stand or park in violation of this ordinance.
- d. Any person in violation of this Ordinance shall be fined not more than \$25.00 and be subject to tow at owner'.

OPERATIVE MARCH 1, 1949, AMENDED DECEMBER 20, 1954, AUGUST 1, 1989, MAY 18, 1992 AND FURTHER AMENDED APRIL 7, 2003, PUBLISHED IN THE REPUBLICAN-AMERICAN ON APRIL 9, 2003 TO BE EFFECTIVE APRIL 24, 2003.

**SEC. 65 ORDINANCE REGULATING HOURS OF PARKS AND BEACHES
AT HIGHLAND LAKE**

- (a) Except for unusual and unforeseen emergencies, all Town-owned ~~parks and~~ beaches at Highland Lake ~~shall be closed to the public every day of the year between the hours of 10:00 p.m. and 8:00 a.m., and are open to the public every day from Memorial Day through Labor Day, between dawn to dusk.~~ ~~no~~ No person shall frequent any such ~~park or~~ beach or congregate thereat during such hours when the ~~parks or~~ beaches are ~~so~~ closed.
- (b) ~~The Town has the authority to close the beaches at any time deemed necessary.~~
- (a)(c) ~~Town Beaches are not maintained or staffed after Labor Day through Memorial Day the following year. All winter events, or special events, require proper permits to use the beaches during this period. Hours in off-season are also dawn to dusk, with usage at one's own risk.~~
- (b)(d) ~~Any person violating any provision of this Ordinance shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in an the amount of ninety-nine dollars (\$99.00). not exceeding one hundred dollars.~~

OPERATIVE AUGUST 1, 1967.

SEC. 128 REGULATION OF CONDUCT AT RECREATION FACILITIES

Section 1. Town Beaches

The following activities are prohibited on the Town Beaches known as Holland Beach and Resha Beach located at Highland Lake:

- a. Possession of or walking of dogs or other animals.
- b. Possession or use of gasoline.
- c. Starting or maintaining a fire without a permit from the Recreation Board.
- ~~d.~~ Depositing or dumping garbage or refuse anywhere other than in trash receptacles.
- ~~e.d.~~ Possession or use of glass containers
- ~~f.e.~~ Use of motor vehicles or bicycles by any party other than one in or on an authorized Town vehicle.
- ~~g.f.~~ Launching of boats from the beach.
- g. Fishing within fifty (50) feet of a designated swimming area.
- h. Indecent exposure and/or nudity.
- i. Use of inflatable toys and/or swimming devices.
- j. Swimming beyond the swim area buoys.
- k. No hanging on the lifeline or buoys.
- l. Feeding of birds.
- m. Possession or use of glass containers.
- n. The Possession of, and/or drinking of, alcoholic beverages.
- o. Smoking a cigarette or cigar, vaping, or use other tobacco-related product, on or within any beach, and disposing of cigarette butts, cigar butts, or tobacco-related waste.
- ~~h.p.~~ The use of beaches for private, paid lessons, unless given prior approval by the recreation director.

Section 2. Athletic Fields

The following activities are prohibited on the Town athletic fields except as hereinafter set forth:

- ~~a.~~ Possession or use of glass containers
- ~~b.a.~~ Bicycle riding on infield areas of athletic fields and bicycle riding while organized activities are in progress.
- ~~e.b.~~ Use of metal detector devices.
- ~~d.c.~~ Catching nightcrawlers Night-crawling or digging for worms.
- ~~e.d.~~ Practice of golfing.
- e. Use of fields ~~during the hours of~~ one-half hour after sun-down ~~to~~until one-half hour before sun-up, except for lighted activities approved by the Town Recreation Director.
- f. Use of motor vehicles by any persons other than those utilizing an authorized Town vehicle.
- g. Possession or use of glass containers.
- h. The possession of, and/or drinking of, alcoholic beverages.

- i. Smoking a cigarette or cigar, vaping, or use of other tobacco-related products, on or within any field, and disposing of cigarette butts, cigar butts, or any tobacco-related waste.
- j. Use of snowmobiles, ATVs, quads or similar, on any field or park.
- k. Unauthorized maintenance to the field, including, but not limited to, installing stakes, adding dirt, clay, or sod, removing waters from infield, mowing grass, or similar.
- l. Unleashed dogs, and/or failing to clean up after one's dog.
- f. The use of town fields for private, paid lessons, unless given prior approval by the recreation director.

Section 3. Town Tennis Courts

The following activities are prohibited on Town tennis courts:

- a. Any use other than tennis or pickle ball.
- b. Possession or use of glass containers.
- c. Playing of tennis in any shoes other than tennis sneakers or non-marking shoes.
- d. The Use of Tennis courts for private, paid tennis lessons, unless given prior approval by the recreation director.
- e. Intentional throwing of rackets or striking of the tennis nets or court surfaces with the racket.
- f. Use of bicycles, skateboards, rollerblades, roller skates or similar.
- g. Possession of, or walking of dogs or other animals.
- h. The possession of, and/or drinking of, alcoholic beverages.
- i. Smoking a cigarette or cigar, vaping, or use of other tobacco-related products, and disposing of cigarette butts, cigar butts, or any tobacco-related waste.
- e.j. Marking and putting tape on lines, and/or marking the court surface.

Section 4. Skate Park and Parking Lot

The Skate park and parking lot are open from March 15th through November 14th, weather permitting. The skate park is open from dusk to dawn. The skate park is open to the public. Children under the age of 13 must be accompanied by a parent or adult guardian. The Skate park and parking lot, once closed off by the barrier, are closed for the winter. Entering is considered trespassing. The following activities are prohibited at the Skate Park.

- a. Possession or use of glass containers.
- b. The possession of and/or drinking of alcoholic beverages.
- c. Smoking a cigarette or cigar, vaping, or use other tobacco-related products, and disposing of cigarette butts, cigar butts, or any tobacco-related waste.
- d. Dumping of refuse.
- e. The use of skatepark for private, paid lessons, unless given approval by the recreation director.

Section 5. Basketball Courts

Town basketball courts known as Manor Park Court and Rowley St. Courts. The courts are open to the public at no charge. They are open for play approximately April 1st to October 31st depending on weather conditions. Lighted, evening play will be available on a scheduled basis as determined by the Recreation Board. The polices are:

- a. Courts to be used for intended sports only. The use of roller skates, skateboards, rollerblades, roller skates, or similar is prohibited. Street hockey is also prohibited.
- b. Recreation department activities take preference over all other court usage.
- c. Courts will be available on first come, first serve basis.
- d. Play is limited to one hour per playing group.
- e. The use of Town courts for private, paid lessons is prohibited unless given prior approval by the recreation director.
- f. Players must wear basketball shoes or other non-marking athletic shoes.
- g. Possession of, or use of, glass containers is prohibited.
- h. The possession of, and/or drinking of alcoholic beverages is prohibited.
- i. No person shall smoke a cigarette, cigar, vape, or other tobacco-related product, or dispose of cigarette butts, cigar butts, or tobacco-related waste.

Section 6 Playscapes

The policies are:

- a. Playscape is open sunrise and closes at 10:00PM.
- b. Playscape is open to all children up to 13 years of age with a parent or adult guardian.
- c. The use of bicycles, skateboards, rollerblades, roller skates, or similar is prohibited.
- d. The use of equipment by an appropriate number of persons should always be observed.
- e. The gate must be kept closed.
- f. Possession of, or use of, glass containers is prohibited.
- g. The possession of and/or drinking of alcoholic beverages is prohibited.
- h. No person shall smoke a cigarette, cigar, vape, or other tobacco-related product, or dispose of cigarette butts, cigar butts, or tobacco-related waste.

Section 7 Tatros Pond

Tatros Pond is open from dusk to dawn. The following are prohibited:

Dumping of refuse.

Possession of, or use, glass containers.

The possession of and/or drinking of alcoholic beverages.

Smoking a cigarette, cigar, vape, or other tobacco-related product, or dispose of cigarette butts, or tobacco-related waste.


Section 8 Penalties of Violations Penalty


Any person in violation of this Ordinance shall be fined in the amount of Ninety-nine Dollars (\$99.00)

Any person who violates any provision of this Ordinance shall be fined not more than one hundred (\$100) dollars.

EFFECTIVE AUGUST 9, 1982.

STEPS FOR AMENDING, ADOPTING OR REPEALING BY-LAWS/ORDINANCES:

 Step 1: The Board of Selectmen must discuss at a public meeting – as an agenda item – and agree that the ordinance needs to be created, amended or repealed. This often will then go to the Town Attorney for his draft, opinion or research.

 Step 2: The item must then be noticed for two (2) weeks prior to the Board of Selectmen meeting as a **Notice of Intent**. This must be published on the Town of Winchester web site under legal notices, two (2) weeks in a row before action on the ordinance takes place with the date of the meeting at which the Board of Selectmen intend to amend, adopt or repeal the ordinance at.

Step 3: The Board of Selectmen meeting takes place. If the Board of Selectmen agree to amend, adopt or repeal the ordinance it then goes to Step 4.

Step 4: The ordinance book must be updated.

Step 5: The amended ordinance and, if needed, an updated index, are distributed.

** This step sometimes may take a while especially if it has to go to the Town attorney for his opinion/research.

Boards & Commissions

NOMINATIONS

Date	Name	Board/Commission	Permanent /Alternate	Term Dates

APPOINTMENTS

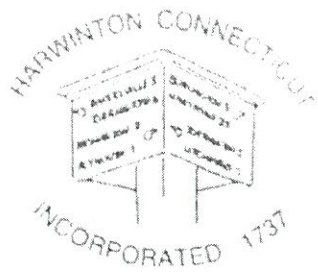
Date	Name	Board/Commission	Permanent /Alternate	Term Dates
4/05/2021	Troy Lamere	Planning & Zoning Commission		

RE-APPOINTMENTS

Date	Name	Board/Commission	Permanent/Alternate	Next Term Exp

RESIGNATIONS

Date	Name	Board/Commission	Term Expiration Date



TOWN OF HARWINTON

HARWINTON, CONNECTICUT 06791

Tele. (860) 485-9051 • Fax (860) 485-0051

March 10, 2021

Troy LaMere
51 Morgan Drive
Winsted, CT 06098

Dear Troy:

On behalf of the Harwinton Inland Wetlands Commission and the Zoning Commission we want to thank you for the time you have given to the town as our Enforcement Officer. It is not a glamorous job and not one where you "make friends" in many cases but you handled yourself professionally and courteously to the residents of Harwinton.

Thank you again for all you have done!

Sincerely,

The Inland Wetlands and Watercourses Commission
The Zoning Commission
The Land Use Office

Althea Candy Perez
Mayor
Town of Winsted

February 18, 2021

Dear Ms. Perez,

My name is Troy LaMere. I live at 51 Morgan Drive, Winsted CT.

I have lived most of my life as a resident of Winsted and would like to be considered for a position on the Planning and Zoning Commission as an alternate.

I am currently the Superintendent of the Street Department for the Town of Norfolk. I am also the Zoning Enforcement Officer for the Town of Harwinton. I am certified as a Zoning Tech through passing the required classes at Central Community State University in 2018.

I am also a Wetlands Enforcement Officer and passed the DEEP classes.

Prior to my recently living in Winsted, I was a 9 year active member of the Inland / Wetland's Commission in New Hartford.

I have always had an interest in Zoning and Wetlands and would like to be a part of Winsted's future.

Sincerely,



Troy LaMere

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-08

Date: April 5, 2021

Topic: New Business (B)- Refunds as Recommended by the Collector of Revenue (with attachments)

From: Robert Geiger, Town Manager

Background: The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

Requested Action: The Board of Selectmen should authorize the Town Manager to approve the described refunds.

Fiscal Implications: The described refunds total \$6941.16

Manager's Recommendation: I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

Recommended Motion: I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$6941.16

Attachment:

Grand List 2019 Refunds



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
20106	2019 MV	STEPHEN BARDINO 55 MUNRO PLACE WINSTED, CT 06098	\$50.75 C OF C
90121	2019 MV	KENNETH GASKELL P O BOX 12 WINSTED, CT 06098	\$11.53 OVER PAYMENT
MV TOTAL REFUNDS BY TYPE			\$62.28
421114	2019 PP	D & M AUTOWORKS SALES & SERVICE 942 MAIN ST WINSTED, CT 06098	\$6.35 OVER PAYMENT
406812	2019 PP	KLEBE FUEL CO INC P O BOX 921 WINSTED, CT 06098	\$12.25 OVER PAYMENT
PP TOTAL REFUNDS BY TYPE			\$18.60
1460	2019 RE	RONALD GRAVEL 216 E LAKE ST WINSTED, CT 06098	\$193.69 DUPLICATE PAYMENT
4201	2019 RE	IMPETUS PROPERTIERS LLC 38 PRATT ST WINSTED, CT 06098	\$7.20 OVER PAYMENT
2723	2019 RE	ALAN KATZ 16090 SIMON KENTON RD HAYMARKET, VA 20169	\$1,915.80 DUPLICATE PAYMENT
10083	2019 RE	PATRICK OR MARY ANNE KELMELIS P O BOX 17 WINCHESTER, CT 06098	\$2,661.23 DUPLICATE PAYMENT
9910	2019 RE	JOHN KRUPINSKI 111 RIVERTON RD UNIT 56 WINSTED, CT 06098	\$150.93 OVER PAYMENT
4716	2019 RE	JOHN OR SUSAN LANGE 74 WALNUT ST WINSTED, CT 06098	\$20.16 OVER PAYMENT

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

3/23/2021

Date of Report


Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
1992	2019 RE	LOAN SERVICING	\$56.35
	LIBERTY BANK	245 LONG HILL RD MIDDLETOWN, CT 06547	DUPLICATE PAYMENT
804	2019 RE	LOAN SERVICING	\$58.70
	LIBERTY BANK	245 LONG HILL RD MIDDLETOWN, CT 06547	DUPLICATE PAYMENT
5111	2019 RE	MICHAEL	\$933.25
	PETRILLO	P O BOX 8 WINCHESTER CENTER, CT 06098	DUPLICATE PAYMENT
9443	2019 RE	MICHAEL	\$515.34
	PETRILLO	P O BOX 8 WINCHESTER CENTER, CT 06098	DUPLICATE PAYMENT
4760	2019 RE	GERARD	\$5.61
	TRIESCHM ANN	86 COLONY DR WINSTED, CT 06098	OVER PAYMENT
13	2019 RE	PHILLIP	\$78.09
	ZARILLO	102 CHAPEL RD WINSTED, CT 06098	OVER PAYMENT
RE TOTAL REFUNDS BY TYPE			\$6,596.35
70078	2019 SUPP	RONALD	\$185.91
	GRAVEL	216 E LAKE ST WINSTED, CT 06098	DUPLICATE PAYMENT
80069	2019 SUPP	HONDA LEASE TRUST	\$50.31
	HONDA	600 KELLY WAY HOLYOKE, MA 01040	C OF C
250021	2019 SUPP	SCOTT	\$27.71
	WEED	143 RIDGE ST WINSTED, CT 06098	C OF C
SUPP TOTAL REFUNDS BY TYPE			\$263.93
NUMBER OF REFUNDS	19	TOTAL REFUNDS	\$6,941.16

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

3/23/2021

Date of Report


Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue