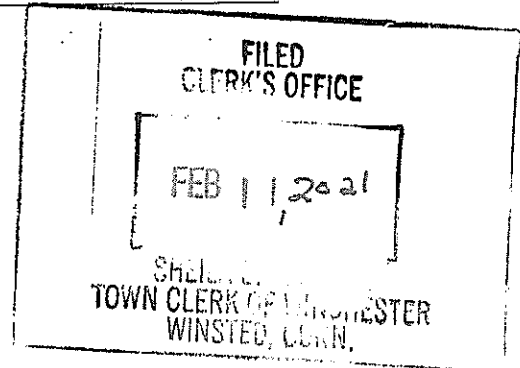


AGENDA
Town of Winchester
Meeting of the Board of Selectmen
P. Francis Hicks Room, 2nd Floor, Town Hall • 338 Main St., Winsted, CT

TUESDAY, FEBRUARY 16, 2021

7:00 P.M.

1. CALL TO ORDER (Turn your cell phones off)
2. PLEDGE OF ALLEGIANCE
3. AGENDA REVIEW
4. APPROVAL OF MINUTES
 - A) Minutes of Regular Meeting on February 1, 2021
 - B) Minutes of Special Meeting on February 9, 2021



5. CITIZENS' COMMENTS

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please call 860-738-6958 to make a public comment when we reach this agenda item. Please give your name and address.
6. TOWN MANAGER'S REPORT
7. FINANCE DIRECTOR'S REPORT
8. CORRESPONDENCE
9. BOARDS AND COMMISSIONS
10. UNFINISHED BUSINESS
 - A) Protocol for Boards and Commissions regarding agenda & meeting minutes
11. INTRODUCTION OF NEW FIRE CHIEF
 - A) Presentation
12. NEW BUSINESS
 - A) 21-03 Joining the Coalition for Sustainable Materials Management (CCSMM)
 - B) 21-04 Refunds as Recommended by the Collector of Revenue (Town Manager Geiger)
13. DISCUSSION POSSIBLE ACTIONS
14. CITIZENS' COMMENTS

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please call 860-738-6958 to make a public comment when we reach this agenda item. Please give your name and address.
15. SELECTMEN'S COMMENTS AND REPORTS
16. EXECUTIVE SESSION:
17. ADJOURNMENT

This meeting can be accessed remotely by selecting the "livestream" link
on the Town of Winchester website or at
<https://www.youtube.com/channel/UCT1ffiBjMTBQM5OEXSgKIqg/videos>

Monthly
Meeting
Minutes

Town of Winchester
Board of Selectmen
Regular Meeting
February 1, 2021

This meeting was held via ZOOM due to COVID-19 protocols.

Item 1. Call to Order

The meeting was called to order at 7:00 p.m. by Mayor Perez.

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez, Sel. Sedlack. Town Manager, Bob Geiger and Bruce Stratford, Finance Director.

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Item 3. Agenda Review.

Sel. Sedlack asked that another Item be placed on the agenda after Item 12.

“Town Manager Search”

Motion by Sel. Sedlack, seconded by Sel. Bouchard

That we add Item 12a “Discussion/Possible Action- Town Manager Search.

UNANIMOUS

Item 4. Approval of Minutes.

A). Minutes of the Special meeting on January 15, 2021

Motion by Sel. Arcelaschi, seconded by Sel. Bourque.

To approve the minutes of the Special Meeting on January 15, 2021.

UNANIMOUS

B). Minutes of the Regular meeting on January 19, 2021.

Motion by Sel. Groppo, seconded by Sel. Bird.

To approve the minutes of the Regular Meeting on January 19, 2021.

UNANIMOUS

Item 5. Citizens' Comments. NONE

Item 6. Town Manager's Report.

The Town Manager, Bob Geiger, presented to the Board all meetings held from January 18th. through January 29th, along with long term meetings.

Item 7. Correspondence NONE

Item 8. Boards & Commissions.

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi

To appoint Colleen Garrity as a member of the Retirement Administration Board, term to expire 2/1/2025.

UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Groppo.

To appoint Jamie Lagassie to the Retirement Administration Board, term to expire 2/1/2025.

UNANIMOUS

The Board acknowledges the resignation of Michael Roy as a member of the Retirement Administration Board thanking him for his years of service.

Item 9. New Business

A). 21-02 Refunds as Recommended by the Collector of Revenue (Town Manager

Geiger).

Motion by Sel. Sedlack, seconded by Sel. Bird.

That the Board approves the recommendations of the Collector of Revenue, Halaree Monnerat, in the amount of \$230.65.

UNANIMOUS

B). Protocol for Boards and Commissions regarding agenda & meeting minutes.

Sel. Bouchard asked to postpone discussion and have this Item added to the agenda for the next Board meeting on February 15th.

Item 10. Citizens' Comments.

A Call from Tammy, no last name given, a resident of Winchester.

Item 11. Selectmen's Comments and Reports.

Sel. Bourque questioned the lack of a meeting posted on the website and an update for the Ordinance Review.

Sel. Bouchard requested all selectmen be given a copy of the 2020 Project Completion Report for the Sue Grossman Greenway.

Item 12. Executive Session.

A). Town Manager Search.

Motion by Sel. Bouchard, seconded by Sel. Sedlack

To enter Executive Session at 7:41p.m. along with Town Manager, Bob Geiger, and Melony Brady-Shanley, Superintendent of Schools who are also members of the Town Manager Search Committee.

UNANIMOUS

Meeting Reconvened at 8:33p.m.

Item 13. Adjournment.

Motion by Sel. seconded by Sel.

To adjourn the meeting at 8:37pm.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC

Town of Winchester
Board of Selectmen
Special Meeting
February 9, 2021

THE MEETING WAS HELD VIA ZOOM DUE TO THE COVID-19 PANDEMIC

Item 1. Call to Order.

The meeting was called to order at 2:00 p.m. by Mayor Perez

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez, Sel. Sedlack. Town Manager, Bob Geiger and Superintendent of Schools, Melony Brady-Shanley

Item 2. Executive Session Personnel – Town Manager Search

Motion by Sel. Bouchard, seconded by Sel. Sedlack

To enter Executive Session at 2:02 p.m. with committee members, Bob Geiger and Melony Brady-Shanley.

UNANIMOUS

Meeting reconvened at 2:05 p.m.

Item 3. Discussion/Possible action regarding – Town Manger Search.

Motion by Sel. Sedlack, seconded by Sel. Bourque.

That we appoint Joshua Steele Kelly as Town Manager for the Town of Winchester starting date April 19, 2021.

UNANIMOUS

The Board of Selectmen made welcoming comments.

Item 4. Adjournment

Motion by Sel. Sedlack, seconded by Sel. Bird

To adjourn the meeting at 2:11 p.m.

UNANIMOUS

ATTEST: Sheila S. Sedlack, CCTC,CMC

*Town
Manager's
Report*



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

OFFICE OF THE TOWN MANAGER

DATE: February 12, 2021
TO: Board of Selectmen
FROM: Robert Geiger
Town Manager
RE: Town Manager Update

LAST WEEK (February 1- February 5):

Monday:

- Police Chief regrading storm and parking issues
- Zoom meeting regarding TM assessments

Tuesday:

- Met with taxpayer in Winchester regarding resident/neighbor issues

Wednesday:

- Budget reviews
- Snowplow complaint research
- Senior apartment resident complaint requiring police

Thursday:

- Public works regarding the Sue Grossman trail-time ext.
- Met with police chief regarding Senior apartment trespassing issue
- Met with Social services Coordinator regarding the Senior Apartment issue

Friday:

- Public Works director regarding water and sewer updates and issues
- Police Chief following up in Senior Apartment complaints

THIS WEEK (February 8 – February 12):

Monday:

- Police Chief regarding weekend updates
- Public Works Director regarding upcoming storm

Tuesday:

- Landfill Office regarding updates and issues
- NW CT Housing Council meeting
- Public Works Director for storm planning
- Zoom meeting regarding the New Town Manager

Wednesday:

- Tour snowplowing issues
- Public Works Director-salt supply issue
- Library meeting regarding lighting project

Thursday:

- NWCoG meeting
- Public Works -road construction plans
- Siting Council meeting regarding #1398
- Finance meeting

Friday:

- Police union meeting

NEXT WEEK (February 15-19):

Monday: Town hall closed in observance of President's Day

Tuesday: Board of Selectmen meeting

LONG-TERM:

February 22: Planning & Zoning meeting

March 1: Board of Selectman meeting

March 11: NWCoG meeting via Zoom

MONTHLY STATUS REPORT

Month Ending January 31, 2021
Function: Fire Marshal's Office
Function Head: Steven J. Williams Fire Marshal
Hours per Week: 35
Finances: YTD Budget: Under Building Dept. Budget

FIRE DEPARTMENT RESPONSES:

INSPECTIONS:

- 4 Fire code inspections of apartments during rental C.O. inspections
- 2 Inspection of LP tanks and gas line pressure tests completed.
- 1 Annual inspection for renewal of Liquor License
- 1 Final inspection for C.O. Hartford Healthcare

ENFORCEMENT ACTON:

PLAN REVIEWS:

- 1 Meeting with architect and engineer from ECAD regarding fire apparatus road.

REQUIRED INSERVICE TRAINING FOR FIRE MARSHAL CERITIFICATION:

- Credit hours for this month 3 Total credit hours for this cycle 66.0

CURRENT STATUS OF OFFICE:

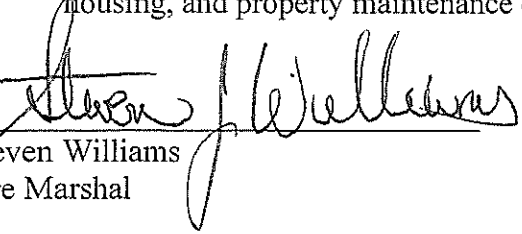
- The Fire Marshal's Office continues to work to complete required inspections within the time allotted for the office, giving preference to completing liquor license and annual licensing inspections in an expedient manner.

NEXT STEPS:

- The office continues inspections of residential occupancies of 3 family or more for 2021.
- The office continues inspections for liquor license renewals and other licensing inspections.

ISSUES (WITH SUPPORTED RESOLUTION):

- The Housing Inspector position needs to be filled to handle rental C.O. inspections, housing, and property maintenance complaints the office receives.


Steven Williams
Fire Marshal



TOWN OF WINCHESTER – CITY OF WINSTED
Office of the Collector of Revenue
Town Hall – 338 Main Street
WINSTED, CONNECTICUT 06098
www.townofwinchester.org
Phone: (860) 379-4474 Fax: (860) 738-6597

Memo To: Robert Geiger, Town Manager
 From: Halaree Monnerat, Collector of Revenue
 Dated: Feb 11, 2021
 Month Ending: Jan 31, 2021

	<u>JAN 2021</u>	<u>JAN 2020</u>	<u>JAN YTD 2021</u>
Tax Office/Electronic Transactions processed:	4,131	4,608	31,944
Total Funds Collected for month - ALL TAX TYPES:	<u>\$6,351,510</u>	<u>\$6,848,047</u>	<u>\$24,282,468</u>
Dollars collected on Suspense accounts:	<u>\$1,107</u>	<u>\$2,492</u>	<u>\$14,047</u>

Marshal Quinn

Dollars received this month from Marshal Quinn on past due accounts:

\$43,636 Paid in Full: 17

FISCAL 2020 YTD dollars received:

\$261,352

CURRENT YR Collection-TOWN SIDE (\$ / %) as of:
JAN 31, 2021: \$22,195,151/90.43%

PRIOR Fiscal YR Collection-TOWN SIDE (\$ / %) as of:
JAN 31, 2020: \$22,234,754/91.93%

ALL YRS Collection (2004-2018)-TOWN SIDE (\$/%) as of:
JAN 31, 2021: \$22,404,772/98.93%

ALL YRS Collection (2003-2017)-TOWN SIDE (\$/%) as of:
JAN 31, 2020: \$22,418,333/98.83%

Liens Released in Town Clerk's Office:

19

DELINQUENT TAXES

<u>TAX TYPE</u>	<u>TAX</u>	<u>INT</u>	<u>FEES</u>	<u>LIENS</u>	<u>BOND</u>	<u>TOTAL</u>
Real Estate	\$602,417	\$88,832	\$18	\$3,260		\$694,527
Water	\$188,441	\$25,227	\$71	\$3,288		\$217,027
Sewer	\$167,016	\$19,795		\$3,336		\$190,147
Assessment	\$8,860	\$4,460			\$4,037	\$17,357
Personal Prop	\$49,834	\$12,053	\$18			\$61,905
MV	\$354,297	\$89,236	\$11,637			\$455,170
TOTAL	\$1,297,630	\$238,116	\$12,734	\$10,508	\$4,037	\$1,574,228

DELINQUENT TAX TOTAL AS OF JAN 31, 2021
 DELINQUENT TAX TOTAL AS OF JAN 31, 2020

\$1,574,228
 ✓ \$1,308,158

INCREASE/DECREASE FROM PRIOR YEAR \$266,070

Social Service Coordinator's Summary

I created an intake system and a method of documentation that will be used for grant requirements as well as ongoing assessment of the efficacy of this position.

I have completed an initial assessment of the social service needs of the community members. This is fluid assessment of the strengths, weaknesses, opportunities and threats (SWOT) in Town. From that assessment, I have prioritized the resources that are available and educated myself on how certain State systems work (i.e., 211).

To date, I have completed 15 intakes. Of the 15 intakes, seven (7) people have required ongoing service coordination. All seven of the ongoing cases have required assistance with State benefits, housing, food insecurity, and mental health services. The other eight (8) cases have been referred to other services and/or resolved quickly.

I have two cases that have required a significant amount of time. A community member was living unsheltered in the "Hudson Wire Woods". On 12/28/2020, we called 211 together and got him on "the list" for emergency shelter at the Winsted YMCA. He was moved down on the waiting list and became despondent. After three days of phone calls that I made on his behalf, he finally moved into a bed at the Y on Sunday January 17, 2021. It is noteworthy that this gentleman refused the emergency overflow shelter in Torrington.

The other ongoing case is a young veteran who is the father of two young boys (11 mo and 3 yrs) who has a chronic medical condition and a traumatic brain injury. His social security benefits expired almost a year ago, the children's mother left the home and dad had the sole responsibility of the boys. Dad has an appeal hearing scheduled for the first week in February which I secured with assistance from his attorney, he now has food stamps and by collaborating with the Winstead Area Child Care Center, I am keeping track of how the boys are being care for. Due to his TBI, this father had to authorize me as his agent to work with DSS on his benefits and get the documentation that his attorney needs for the SS appeal hearing. I am currently seeking ongoing case management for this family through New Opportunities.

The 15 people have come to me from a variety of sources. I work closely with the Housing Coordinator at the YMCA. We work as a team to get a variety of services lined up for people using the emergency shelter and those who live in the HUD apartments at the YMCA.

Two referrals came from Social Workers at Charlotte Hungerford Hospital and another from a dialysis treatment center in Torrington. Three people, I have met during my weekly visits to the Open-Door Soup kitchen. The WPD has made one referral. Others have been calls coming into the Town Hall.

I have joined the following groups: Northwest CT Cares; Caring 4 Our Community; The Northwest Prevention Council and the Litchfield County Opioid Task Force-Statewide Partnerships in Practice-Police Assisted Addiction Recovery Initiative.

Post COVID-19 - Building Healthier Communities thoughts and ideas for future development include the development of a Recovery-Friendly Community (Bristol, New Milford, Danbury have accomplished this) and there is a strong desire in town for a structured center for youth.



Town of Winchester~ City of Winsted
POLICE DEPARTMENT
338 Main St., Winsted Connecticut 06098



TO: Robert Geiger, Town Manager
FROM: William T. Fitzgerald, Jr., Chief of Police
DATE: February 8, 2021
RE: Monthly Report – January 2021

I have the following are the monthly activities as to goals and accomplishment achieved by the police department:

Department Special Considerations:

- Vacation house check locations and updated weekly listing
- House checks directed patrols and walking patrols when time permits.
- Directed Patrols
- Walking Patrols
- Speed enforcement on Main Street and N. Main Street. Highland Lake
- Covid-19 pandemic continues to affect the operations of the Criminal Investigations Division as well as those of Patrol. Social distancing rules have limited face-to-face type interviews normally conducted.
- 5 arrests: 2 of which stemmed from motor vehicle violations, 1 from a DWI, 1 from serving arrest warrants and 1 from an assault case.
- Case # 21-243- Overdose- heroin. Transported to hospital, individual had a high dose of arsenic in system. Case referred to C.I.D. for follow up investigation.
- 1 case of Violation of Protective order and 1 case of Domestic violence. In both cases, arrest warrants have been filed.

Other Considerations:

There were 37 Medical Emergencies / Ambulance Request / well-being check calls, 3 Emergency committals, and 17 General Inquiries, and 1 Domestic Violence / Intimidation complaints. 6 Intrusion Alarms and 16 Disturbance calls.

Medical Drop Off Box

Total since Implementation:

- 722.9 lbs. Ave -Weekly 13.4 lbs.

Overdose Calls

Calendar Year	OD Calls	Fatal	Narcan	
2014	1	0	0	
2015	16	0	0	
2016	25	1	11	36%
2017	31	4	18	19%
2018	14	1	12	-121%
2019	16	2	11	13%
2020	28	5	19	43%
2021	4	1	2	
	<u>135</u>	<u>14</u>	<u>73</u>	

As of
1/27/2021

Accomplishments:

- Officers continue to show enthusiasm and diligent work ethic during calls for service and case work. Excellent professionalism, proficiency, dedication to duty, and teamwork.

Roll Call Training

- Monthly policy review
- Monthly policy reviews completed as directed.

Training Unit

January 1, 2021: Submitted training request to Ofc. Jessica Luzefski to complete online COLLECT / NCIC recertification training.

January 1, 2021: Submitted training request to Ofc. Mike Roy to complete online COLLECT / NCIC recertification training.

January 1, 2021: Scheduled Blue Line Mobile Firearms Range for March 29th and 30th, 2021.

January 2, 2021: Two policies were disseminated to the shift supervisors to review with their respective shifts. The policies were 1.3.35 Operation of Emergency Vehicles and 1.3.56 School Lockdown Procedures.

January 7, 2021: In compliance with Section 16 of the Police Accountability Bill, (HB6004), Mental Health Wellness checks were scheduled for 6 randomly selected WPD Officers. Evaluations occurred at police headquarters on January 20, 2021 with Mark Kirschner, PhD, ABPP. The six officers who participated were Sgt. Jason Hermenau, Sgt. Robert Varasconi, Ofc. Dan Pietrafesa, Ofc. Mike Gagne, Ofc, Jessica Luzefski, Ofc. John Cummings.

January 7, 2021: Submitted training request to Marshal Gilbert (Facilities Maintenance) to complete Criminal Justice Information System (CJIS) online Level 1 system security awareness training. His current certification expired January 2021.

January 7, 2021: Ofc. Jessica Luzefski completed COLLECT / NCIC training. Her new certification will expire January 2023.

January 7, 2021: Chief Fitzgerald completed CT. Police Chief Association training entitled "Just Cause" on the Zoom platform.

January 8, 2021: Marshal Gilbert completed CJIS Online Level 1 system security awareness training. His new certification will expire January 2023.

January 15, 2021: Scheduled Ofc. Brandon Simmons for a Breath Alcohol Instructor recertification class scheduled for February 18, 2021 (1pm – 3pm). Students now complete the training online.

January 28, 2021: Ofc. Mike Roy completed COLLECT / NCIC training. His new certification will expire January 2023.

January 31, 2021: Disseminated a training opportunity to officer's interested in becoming a Filed Training Officer (FTO). Responses must be returned to the Training Supervisor no later than 2/10/21.

January 31, 2021: Completed a POSTC Departure form announcing John Marchi's retirement effective 01/29/2021 and had mailed the form along with Marchi's State of CT Police Officer Certification card, to William Tanner, the Compliance Officer - Certification Division, at the Connecticut Police Academy,

January 31, 2021: Emailed GA18 Investigator Mark Puglielli regarding the possibility of having officer trainee Joy Mikulski "shadow" their personnel prior to Mikulski's academy start date.

January 31, 2021: Emailed Litchfield County Dispatch (LCD) Director Kevin Webb regarding the possibility of having officer trainee Joy Mikulski "shadow" their personnel prior to Mikulski's academy start date.

January 31, 2021: Emailed Brenda Zaprzalka, trainer COLLECT Unit, regarding the possibility of having officer trainee Joy Mikulski take part in COLLECT / NCIC training to obtain her initial certification prior her academy start date.

Other notes

Working with Naugatuck Police Training Officer Matthew DaSilva in arranging to have their trainers train WPD officers in the subject areas of Human Trafficking (mandated annual training by POSTC) as well as OC spray.

Also, working with Supervisory Assistant States Attorney David Shannon in having him provide informational training to WPD personnel regarding highlights of the new Police accountability Act.

Hoping to coordinate and arrange to have the above trainings occur on the same day(s) as part of the departments "annual" training efforts.

Functions Assigned:

Patrol Commander / Final Report Review: 875

Fleet: 92

Function Status Update:

Patrol Commander: No significant information during reporting period.

FLEET: No issues

Functions Assigned:

(932)- Communications

(932)- Scheduling

Function Status Update:

(932)- Communications- -Continuing to improve relations between PD and LCD.

- No in-house dispatcher mids or weekends

Functions Assigned: 2nd shift patrol command / school functions and safety programs /DARE / Medical Coordination and training.

Function Status Update: Medical supplies restocked, bags gone through. for cars.

CID

Functions Assigned:

Sgt.Kinahan- Supervision, pre-employment background investigations, case management, case assignment; Internal Affairs investigations, policy/use of force review.

2nd Detective Position- unfilled.

E/O Whitely- Evidence, property management.

New Cases Assigned:

Untimely death on Chestnut Street

Larceny 2nd, credit card fraud
Evidence management during E/O Whiteley's authorized leave (Jan. 1st – 12th).

Function Status Update:

Sgt. Kinahan- Untimely death investigation- victim from unknown causes on Chestnut St.; policy review; Create policy on extradition procedures; \$17,000.00 credit fraud involving out of state victim; follow up on possible stolen firearm from OD case; complete background investigation/report on officer candidate; untimely death, possible overdose on West Rd.; possible poisoning incident- arsenic; assigned four (4) new background investigation for entry level police officer; prepare audio/video recordings for SAO on State v. R. Schibi case; evidence management during E/O Whiteley's authorized leave.

E/O Whitely- Evidence returns, processing.

TRAFFIC

For the month of January 2021, the Winchester Police Department had a total of **35** motor vehicle stops. **4** infractions were issued, **2** written warnings, **4** infractions and **7** misdemeanor summonses were issued. **2** DWI arrests.

There was a total of **29** motor vehicle crashes.

There was a total of **9** parking tickets issued.

(932)- 1033 Program- Inventory performed

- 1033- Sgt. Boyne Inventory performed

DARE/Crime Prevention- Sgt. Varasconi and Off. Pietrafesa instructors schools closed no DARE.

Juvenile Unit Liaison- Nothing to report

Animal Control

Animal Complaints	9
Dog Bites	0
Quarantine Animals	0
Follow Up Investigations	0
Roaming Dogs	5
Wildlife Calls	0

Written Warning Issued	0
Verbal Warning Issued	0
Infractions Issued	0
Other- Dog vs Dog	0

Note- ACO Campbell has been out on sick leave due to surgery on FMLA for 12 weeks. Covered by Patrol Division.

Monthly Overtime Cost Analysis: Fiscal Year

20- L Month	Amount	HOLIDAYS	TRAINING	Marine Patrol	DUI Grant	Special Detail	Cover Dispatch	Cover LCD	COVID 19	AVAILABILITY
July	\$42,298.53	\$4,934.97	\$2,602.31	\$2,651.89	\$0.00	\$3,033.26	\$7,433.40	\$2,129.20	\$0.00	\$19,513.50
August	\$31,528.48	\$420.34	\$3,053.12	\$1,880.34	\$0.00	\$0.00	\$	\$0.00	\$2,876.73	\$23,297.95
September	\$28,446.82	\$5,195.57	\$2,606.96	\$966.27	\$799.91	\$259.12	\$4,900.02	\$0.00	\$0.00	\$13,718.97
October	\$31,898.99	\$3,734.45	\$3,694.93	\$0.00	\$0.00	\$1,993.96	\$4,900.02	\$0.00	\$0.00	\$17,575.63
November	\$18,806.64	\$5,994.94	\$4,586.15	\$0.00	\$0.00	\$567.41	\$0.00	\$0.00	\$0.00	\$7,658.14
December	\$23,904.78	\$9,923.05	\$873.33	\$0.00	\$0.00	\$15,921.00	\$0.00	\$0.00	\$4,643.00	(\$7,455.60)
January	\$28,904.36	\$20,178.98	\$873.33	\$0.00	\$0.00	\$489.35	\$836.99	\$0.00	\$200.16	\$6,325.55
February										
March										
April										
May										
June										
	\$205,788.60	\$50,382.30	\$18,290.13	\$5,498.50	\$799.91	\$22,264.10	\$18,070.43	\$2,129.20	\$7,719.89	\$80,634.14
Ave	\$29,398.37	\$7,197.47	\$2,612.88	\$785.50	\$114.27	\$3,180.59	\$3,011.74	\$304.17	\$1,102.84	\$11,519.16


Dispatch Transition to LCD	Cover Dispatch	Cover LCD	COVID 19	
	\$7,433.40	\$2,129.20	2876.73	\$12,439.33
	\$4,900.02		\$4,643.00	\$9,543.02
	4900.02			\$4,900.02
	836.99		200.16	\$1,037.15
				\$27,919.52

Majority of OT was due to use of holiday, COVID 19 replacement of quarantine of officers and staff.

Calls For Service

COVID 19	Calls for Service	All Shifts	
Monthly	2019	2020	
March	716	575	-20%
April	747	673	-10%
May	809	798	-1%
June	932	896	-4%
July	988	962	-3%
August	902	943	5%
September	901	815	-10%
October	895	777	-13%
November	736	739	0%
December	851	658	29%
	<u>8477</u>	<u>7836</u>	8%
	2020	2021	
January	820	626	
	<u>820</u>	<u>626</u>	31%

Respectfully Submitted,



Chief William T. Fitzgerald Jr

Chief William Fitzgerald

Correspondence

Robert Geiger

From: Sarah Toomey <stoomey@greenwoodsreferrals.org>
Sent: Wednesday, February 3, 2021 9:11 AM
To: William Fitzgerald
Cc: Lauren Pristo; Kathleen Vaill; C Perez; Robert Geiger
Subject: Winsted overdose positive outcome

Warning! This message was sent from outside your organization and we are unable to verify the sender.

[Allow sender](#) | [Block sender](#)

Good Morning,

I wanted to share a positive story with you all. I do have the permission of the individual to share this with you.

I received a call on Friday from a Megan D who shared she had experienced an overdose in Winsted. She shared that the officers on scene had provided her husband with my information and encouraged her husband to have her call me. Megan and her husband feel extremely thankful for the caring and compassion that was shown to both of them. The officers made them feel comfortable through the situation and even afterward checking on them. The call happened at 3:30 in the morning unsure what date. They are unsure who the officers were but I would like to write them a thank you for their kindness and helping to connect them to me. Due to the connection we are engaging Megan in the help she needs and is ready for. This overdose was never reported by EMS into the OD MAP system so it makes it that much more important for your officers connection.

We have had a few other positive outcomes with Katie Vaill's assistance. I have been able to connect with several individuals post overdose.

I want to thank you Chief, your officers and Katie for this collaboration in helping with this initiative. It will take time but hopefully we will see a decrease in overdoses in Winsted and surrounding communities. Together we truly make a difference!

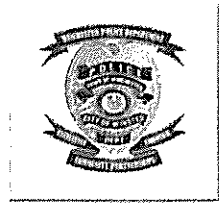
Sincerely,

*Sarah Toomey
Community Outreach & Recovery Navigator
Greenwoods Counseling Referrals, Inc.
25 South Street / P.O. Box 1549
Litchfield, CT 06759
Telephone: (860) 309-3845 (cell) call or text
Fax: (860) 567-0300
stoomey@greenwoodsreferrals.org*



WINCHESTER POLICE DEPARTMENT

Town of Winchester City of Winsted
338 Main Street
Winsted, Connecticut 06098
Telephone (860) 379-2721
FAX (860) 738-6957



International Chiefs of Police Association
Connecticut Chiefs of Police Association
Western Area Connecticut Chiefs of Police
National Association of Chief of Police Association
New England Chiefs of Police Association

William T. Fitzgerald, Jr.
Chief of Police

"Excellence through Community Partnerships"

February 7, 2021

**Task Force Officer Daniel Pietrafesa
Winchester Police Department**

Dear Officer Daniel Pietrafesa:

I received an email from the Connecticut State Police Drug task force sergeant Anthony M. Gordon on your outstanding performance in the unit. Sgt. Gordon writes:

"Chief,

I wanted to take a minute to send you a quick note on TFO Pietrafesa. Dan has been doing some very outstanding narcotics work lately and I wanted you to be aware that he has proven himself to be a very highly motivated self-starter, and equally as important, a real "Team Player". He was the case officer at a recent "crack" cocaine distribution investigation and did a fine job throughout. Specifically, his ability to conduct a detailed briefing and debriefing. He is really starting to master the ins and outs of narcotics work. He is anticipating my questions and concerns and has them all answered way ahead of time. The Statewide Narcotics Task Force continues to our best to rid our communities of illegal drug dealers and Dan is a valuable part of the team. As always if you need anything feel free to reach out.

Respectfully,

Sgt. Anthony M. Gordon #222"

Job Well done. Your actions displayed a high degree of professionalism, dedication to duty and brought credit and distinction to yourself and the Winchester Police Department.

Respectfully,

Chief William T. Fitzgerald, Jr

William T. Fitzgerald, Jr.
Chief of Police
CC file

Boards & Commissions

NOMINATIONS

Date	Name	Board/Commission	Vote	Term Dates

APPOINTMENTS

Date	Name	Board/Commission	Vote	Term Dates

RE-APPOINTMENTS

Date	Name	Board/Commission	Vote	Next Term Exp
12/14/2021	John Cooney	Planning & Zoning Commission		10/2025
02/08/2021	Joel Stewart	Board of Assessment Appeals		10/2023
02/08/2021	Sean McGlynn	Recreation Board		04/2027
02/11/2021	Jamie Duffy	Recreation Board		4/1/2027

RESIGNATIONS

Date	Name	Board/Commission	Term	Expiration Date

Terry Hall

From: John C <johnc0064@hotmail.com>
Sent: Monday, December 14, 2020 3:37 PM
To: Pam Colombie; Terry Hall
Subject: Re: Continued Service on Planning and Zoning Commission

Caution! This message was sent from outside your organization.

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Good Evening Pam and Terry,

I will be glad to be considered for re-appointment.

John Cooney, REALTOR©
CONCOR, LLC
PO Box 683
Winchester, CT 06098
Direct - (860) 626-9534

From: Pam Colombie <pcolombie@townofwinchester.org>
Sent: Monday, December 14, 2020 9:17 AM
To: John Cooney (johnc0064@hotmail.com) <johnc0064@hotmail.com>; Terry Hall <thall@townofwinchester.org>
Subject: Continued Service on Planning and Zoning Commission

Hi John,
Town Manager Administrative Assistant Terry Hall emailed me this morning asking if I had heard from you whether you intended to continue your service as an Alternate on the Planning and Zoning Commission. As your term is ending soon, the Board of Selectmen will need to reappoint you to the spot and Terry is looking to advise them accordingly. I have copied her on this email so if you would let me know by hitting *Reply All*, we can have that addressed.

Thanks, John!

Sincerely,

Pam Colombie, Land Use
Office of Community Planning and Development
Town of Winchester, 338 Main Street, Winsted, CT 06098
phone: 860-738-6593 cell phone: (860) 960-7003

Terry Hall

From: Terry Hall
Sent: Tuesday, February 2, 2021 3:13 PM
To: Todd Arcelaschi
Subject: RE: FW: Board of assessment appeals

Good afternoon Todd,

Joel called the Town manager's office today and wishes to be reappointed to another term on the Board.

Thank you,

Terry L. Hall
Administrative Assistant
Town Of Winchester
860-379-2713
thall@townofwinchester.org

CONFIDENTIALITY NOTICE:

The information in this email and any attachments hereto are strictly confidential. They are intended solely for the attention and use of the named addressee(s). If you are not the intended recipient, please notify the sender immediately. Unless you are the intended recipient or their representative, you are not authorized to and must not; read, copy, distribute, use or retain any portion of this message and any attachments hereto.

From: Todd Arcelaschi <selectmanarcelaschi@gmail.com>
Sent: Friday, January 29, 2021 9:56 AM
To: Terry Hall <thall@townofwinchester.org>
Subject: Re: FW: Board of assessment appeals

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Good Morning Terry,

Yes, You should probably send him a letter, if he hasn't responded or didn't get one the first time. I will send Mark the list to see if it is the most current members. Also I have the ambulance board members and will send that to you once I get it into your format. In the past I think we just used the Ambulance phone number and not each members actual phone number, but they did include their numbers to me, do you want me to include their personal phone numbers?

Have a great day and weekend and try to stay WARM!

Todd Arcelaschi

Selectman | Town of Winchester

Winsted Recreation Department
338 Main Street
Winsted, CT 06098
(860) 738-6964

Date: 2/8/2021

SM

To: Town Manager

Re: Re appointment to Board of Recreation

**Please be advised that I, Sean McGlynn who's current term
Will be expiring in April 2021 would like to be considered for reappointment
to subject board by the Board of Selectmen.**

**Thank you for your consideration.
Sean McGlynn**

Winsted Recreation Department
338 Main Street
Winsted, CT 06098
(860) 738-6964

Date: 2/11/2021

To: Town Manager

Re: Re appointment to Board of Recreation

Please be advised that I, Jamie Duffy who's current term
Will be expiring in April 2021 would like to be considered for reappointment
to subject board by the Board of Selectmen.

Thank you for your consideration.
Jamie Duffy

*New
Business*

To BOS:

I was sent the email below from DEEP. I have checked in with Debbie Angell at #RRD1, Linda Groppo, and Town Manager Geiger. I have also reached out to DEEP to begin the process once/if the BOS approves this.

As we are aware, there is a struggle in Connecticut and our region with our failing trash to energy plants, the falling prices of recyclable materials, the increase in both quantity of trash and the cost of disposing our trash. While Debbie and her staff at #RRD1 are doing everything they can, she has pointed out we need to think of the future.

Candy & Linda

Dear Mayor Perez,

I hope this finds you well in these challenging times. I'm writing to invite you to consider joining the Connecticut Coalition for Sustainable Materials Management (CCSMM). <https://portal.ct.gov/DEEP-CCSMM>

Together with Bethel First Selectman Matt Knickerbocker and Durham First Selectman Laura Francis, I convened the CCSMM last September together with 74 other cities and towns across Connecticut, as a way to work together to address the waste crisis that is facing Connecticut.

CCSMM members signed a statement of commitment to work together. In meetings held throughout the fall, we heard from municipal officials, developers, experts, and innovators from across the country and here in Connecticut about sustainable solutions we can implement to help address the state's waste crisis. These solutions fall into four categories – Extended Producer Responsibility, Food Scraps/Organics Collection and Diversion, Unit-Based Pricing and Increasing Recycling – and are detailed in the Menu of Options https://portal.ct.gov/-/media/DEEP/waste_management_and_disposal/CCSMM/Full-Coalition-Meetings/CCSMM-Options-Menu-Dec-2020.pdf

we completed in December. I encourage you to take a look at the Menu of Options and share it with your staff as a starting resource.

Here's what I learned through CCSMM: while we are facing a waste crisis that will affect every town and business in the state with higher disposal costs and increased reliance on landfilling, there are sustainable solutions available to us that are proven, and can be implemented cost-effectively to help maintain self-sufficiency and rein in high disposal costs over time. Some of these solutions can be implemented by towns individually, and there are benefits to regional or multi-town collaboration. DEEP has a role to play, such as by streamlining permitting. And there are several solutions that will have a large impact, and require legislative support.

In 2021, we are shifting our focus in CCSMM to implementation. DEEP will be working with CCSMM member towns who have expressed interest (via a survey sent out in late December) to support individual and multi-town efforts, from developing organics infrastructure to piloting improved recycling programs and unit-based pricing. It is never too late to get involved, and in **fact this is a perfect time for towns that have not been part of CCSMM to date to sign on and benefit from this support and coordination.**

Thank you!

Katie S. Dykes

Commissioner_Connecticut DEEP

Hello Mayor Perez,

Glad to hear of your interest in signing onto the CCSMM Initiative!

These are the next steps that you can take to complete the process:

- 1) Review the CCSMM Sign-On Statement; https://portal.ct.gov/-/media/DEEP/waste_management_and_disposal/CCSMM/CCSMM-Sign-on-Statement.pdf
- 2) If you agree with the statement, just confirm in an email to me that you would like your municipality to officially sign on;
- 3) Besides yourself, let me know if there are other representatives from your town that you would like to see looped in on CCSMM activities (e.g., perhaps your recycling coordinator and/or someone from your Public Works Dept);
- 4) Sign up to receive CCSMM email updates at [this page](#).

If you or other members from your team would like to review presentation materials from the previous CCSMM full coalition meetings or Working Group meetings, you can find these materials posted on the DEEP website:

- [Main CCSMM webpage](#) -

<https://portal.ct.gov/DEEP-CCSMM>

Includes links to previous CCSMM newsletters (which contain links to recording of the meetings)

- Materials from [Full Coalition Meetings](#)
- Materials from the [EPR Working Group](#)
- Materials from the [Organics Working Group](#)
- Materials from the [Unit-Base Pricing Working Group](#)
- Materials from the [Increase Recycling Working Group](#)

Best regards,

Chris

Chris Nelson
Supervising Environmental Analyst

Sustainable Materials Management Planning & Implementation

CT Department of Energy & Environmental Protection (DEEP)
79 Elm Street
Hartford, CT 06106

CT COALITION FOR SUSTAINABLE MATERIALS MANAGEMENT

The residents and businesses of Connecticut deserve a waste system that: provides reliable disposal options at an affordable and predictable cost; advances our state's leadership on sustainability; reduces adverse environmental impacts and disproportionate burden on certain communities in our state. As State and Municipal leaders, we share a vision of an equitable, sustainable, affordable waste system, and are committed to advancing innovative solutions and supporting critical services needed to achieve that goal.

Four decades ago, state and municipal leaders faced a waste system that was at a critical juncture. State and municipal leaders came together to secure investment in six waste-to-energy (WTE) facilities, which provided adequate in-state capacity to maintain our disposal self-sufficiency. Through these investments in municipal solid waste (MSW) disposal infrastructure, the state was able to close in-state MSW landfills. Since that time, Connecticut municipalities have been leaders in promoting new, innovative mechanisms for MSW disposal that advance the state's waste hierarchy—from designating recyclable items, to hosting the first commercial-scale anaerobic digester, to unit-based pricing for disposal or pay as you throw programs.

In spite of this progress, Connecticut's waste sector is once again at a critical point. In 2016 approximately 100,000 tons per year of MSW were being sent for out of state disposal. In 2018, that tonnage increased to approximately 400,000 tons. In-state WTE facilities are aging and in need of expensive upgrades and more extensive maintenance, and are generating lower revenues from electricity sales—a combination of factors that has increased tip fees at WTE facilities significantly. The closure of the Wallingford WTE facility, and now potentially the MIRA WTE facility, presents the real possibility that Connecticut will take a backward step towards increased reliance on out-of-state landfills to manage our MSW. This will put our state at the mercy of other states to accept our MSW, with negative consequences for the environment and greater volatility in disposal costs over the long term.

We believe that now is the time to take a step forward, harnessing State and Municipal innovation and collaboration to spur action and investment in new programs and services that will achieve a more affordable, equitable, and sustainable waste system for our citizens. Our collective vision is that this system will:

- Make substantial progress towards reducing several hundred thousand tons of generated MSW statewide by 2027;
- Promote opportunities for innovation, investment, and employment in Connecticut;

- Provide for predictable and (long-term) cost-effective options;
- Seek to minimize and mitigate impacts of waste infrastructure on overburdened

communities.

To advance that future, we commit to working together in this initiative to accomplish the following:

1. Share experiences and lessons learned from various efforts to adopt effective waste reduction strategies;
2. Engage market participants and local stakeholders to solicit input and proposed waste reduction solutions;
3. Seek creative means to fund solutions that further our collective goal;
4. Identify and evaluate a menu of options that municipalities and the state can adopt that

will help us to collectively make progress towards our goal;

5. By January 1, 2021, report on our progress and announce commitments to action in furtherance of our waste reduction vision.

We recognize that by working together, we have the potential to achieve economies of scale and send a strong signal for private investment and sector transformation. At the same time, we respect the unique needs and policy preferences of each participating jurisdiction, and the importance of flexible approaches. We recognize that each municipality can contribute in different ways, through different measures, to achieve our shared goals.

We welcome all municipal partners that would like to join us in this endeavor.

Participating Entities, as of September 3, 2020:

CT Department of Energy & Environmental Protection – Katie Dykes, Commissioner ANSONIA
BARKHAMSTED
BETHEL

BETHLEHEM BLOOMFIELD BRANFORD BRIDGEPORT BRISTOL BROOKFIELD CANTERBURY

CANTON COVENTRY
DEEP RIVER DURHAM

EAST GRANBY EAST HARTFORD ELLINGTON ESSEX FARMINGTON GRANBY GREENWICH
GUILFORD HADDAM HARTFORD HARWINTON KENT

KILLINGLY LITCHFIELD MADISON MANCHESTER MANSFIELD MIDDLEFIELD MIDDLETOWN
MONTVILLE NAUGATUCK
NEW BRITAIN

NEW FAIRFIELD
NEW HAVEN
NEW LONDON NEWTOWN
NORTH HAVEN NORTH STONINGTON OLD LYME

OLD SAYBROOK OXFORD PLAINVILLE POMFRET PORTLAND RIDGEFIELD ROCKY HILL ROXBURY
SALEM SALISBURY SHARON

SIMSBURY SOUTHWINGTON STONINGTON STRATFORD SUFFIELD THOMASTON TORRINGTON
VERNON VOLUNTOWN WASHINGTON WATERBURY WEST HARTFORD WESTBROOK WESTON
WESTPORT WINDHAM WINDSOR LOCKS WOODSTOCK

BOARD OF SELECTMEN ACTION REQUEST

No.: 21-04

Date: February 16, 2021

Topic: New Business (B)- Refunds as Recommended by the Collector of Revenue (with attachments)

From: Robert Geiger, Town Manager

Background: The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

Requested Action: The Board of Selectmen should authorize the Town Manager to approve the described refunds.

Fiscal Implications: The described refunds total \$1,191.20

Manager's Recommendation: I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

Recommended Motion: I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$1,191.20

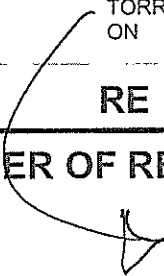
Attachment:

Grand List 2019 Refunds



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
10041	2019 MV ACAR	ACAR LEASING LTD P O BOX 1990 FORTH WORTH, TX 76101	\$451.31 C OF C
60489	2019 MV DUBOURG	CALEB 5516 CHINABERRY DR WICHITA FALLS, TX 76310-2238	\$397.11 C OF C
MV TOTAL REFUNDS BY TYPE			\$848.42
9274	2019 RE MCCUE MORTGAG	P O BOX 1000 NEW BRITAIN, CT 06050	\$84.52 OVER PAYMENT
103313	2019 RE TORRINGT ON	MORTGAGE SERVICING CO 129 MAIN ST P O BOX 478 TORRINGTON, CT 06790	\$258.26 OVER PAYMENT
RE TOTAL REFUNDS BY TYPE			\$342.78
NUMBER OF REFUNDS	4	TOTAL REFUNDS	\$1,191.20



Torrington Savings Bank

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

2/11/2021

Date of Report

Halaree Monnerat
Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue