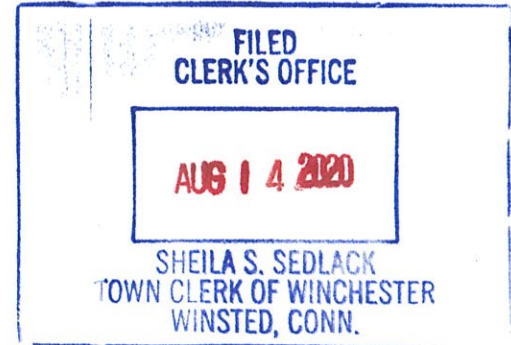


AGENDA
Town of Winchester
Meeting of the Board of Selectmen
P. Francis Hicks Room, 2nd Floor, Town Hall • 338 Main St., Winsted, CT

MONDAY, AUGUST 17, 2020

7:00 P.M.



1. CALL TO ORDER (Turn your cell phones off)
2. PLEDGE OF ALLEGIANCE
3. AGENDA REVIEW
4. APPROVAL OF MINUTES
 - A) Minutes of Regular Meeting on August 3, 2020
 - B) Minutes of Special Meeting on August 13, 2020
5. SPECIAL TOWN MEETING
 - A) Request for Land Swap and Permanent Easement at 29 Bridge Street
6. CITIZENS' COMMENTS

The Board of Selectmen welcomes public comments but speakers will be limited to three (3) minutes or less and may speak only once. Please call 860-738-6958 to make a public comment when we reach this agenda item. Please give your name and address.
7. TOWN MANAGER'S REPORT
8. FINANCE DIRECTOR'S REPORT
9. CORRESPONDENCE
10. BOARDS AND COMMISSIONS
11. NEW BUSINESS
 - A) 20-035 RFP for Grants Funded Communications Consultant Services for the Town of Winchester Board of Selectmen (Mayor Perez)
 - B) 20-036 State Statute Regarding Tuition in Towns in which No High School is Maintained (Mayor Perez)
 - C) 20-037 Emergency Response and Power Restoration for Storm Isaias (Mayor Perez)
 - D) 20-038 Proposed Line Item Transfers (Town Manager Geiger)
12. CITIZENS' COMMENTS

The Board of Selectmen welcomes public comments but speakers will be limited to three (3) minutes or less and may speak only once. Please call 860-738-6958 to make a public comment when we reach this agenda item. Please give your name and address.
13. SELECTMEN'S COMMENTS AND REPORTS
14. ADJOURNMENT

**This meeting can be watched live on Spectrum Channel 194,
accessed remotely by selecting the "livestream" link
on the Town of Winchester website, at
<https://www.youtube.com/channel/UCT1ffiBjMTBQM5OEXSgKIgg/videos>**

Board of Selectmen
Regular Meeting
August 3, 2020

Item 1. Call to Order

Meeting called to order at 7:00 p.m. by Mayor Perez.

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez, Sel. Sedlack. Town Manager, Bob Geiger.

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Item 3. Agenda Review NONE

Item 4. Approval of Minutes

A) Minutes of Regular Meeting on July 20, 2020

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi

To approve the minutes of the Regular Meeting on July 20, 2020

UNANIMOUS

Item 5. Town Manager's Report

The Town Manager presented a review of all meetings that took place from July 20 through August 2, 2020.

Item 6. Citizens' Comments NONE

Item 7. Correspondence NONE

Item 8. Boards & Commissions NONE

Item 9. New Business

A) Refunds as Recommended by the Collector of Revenue (Town Manager Geiger)

Motion by Sel. Bird, seconded by Sel. Bourque.

I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue, Halaree Monnerat, in the amount of \$138.43.

UNANIMOUS

Item 10. Citizens' Comments NONE

Item 11. Selectmen's Comments

Mayor Perez asked the Board if they preferred to continue with hybrid meetings vs. full in-person meetings. The consensus of the Board was to continue with the hybrid meeting.
Sel. Arcelaschi warned everyone about the storms expected to arrive tomorrow morning with strong winds much rain.

Item 12. Adjournment.

Motion by Sel. Sedlack, seconded by Sel. Arcelaschi.

To adjourn the meeting at 7:35 p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CTCA, CMC

Town of Winchester
Board of Selectmen – Special Meeting
August 13, 2020

Minutes

I. Call to Order

The meeting was called to order at 10:04 AM by Mayor A. Candy Perez
In-Person Attendance: Linda Groppo, Candace Bouchard, Steven Sedlack
Attendance via Zoom: Melissa Bird, Todd Arcelaschi, Jack Bourque
Also, Robert Geiger, Town Manager; Steve Williams, Fire Marshall; Jamie Legasse, WFD; and via Zoom: Peter and Brett Marchand, Winchester Fire Department.

II. Discussion and Review of Emergency Response to Tropical Storm Isaias

The purpose of the meeting was to review our response with a special focus on how information was disseminated to the residents. Staff members noted steps taken by the Emergency response team including Public Works, Police and Fire. The employees were highly commended by the Selectmen for their dedication, skill and fast response.

Selectmen requested data be compiled and share including:

- Amount of land-line vs. internet-based phone users in the town
- Number of residents on wells vs. those on the municipal water system
- The map of the electric grids in the town
- The number of citizens who made use of the cooling center, water distribution and other services provided in the wake of the storm.

Based upon all of the scenarios discussed during the meeting, the Selectmen also request a Communication Plan with Residents be prepared for review. In addition, that the town's Emergency Plan, updated in 2014, be made available to the Selectmen.

III. Adjournment

A motion by Sel. Sedlack, seconded by Sel. Groppo, to adjourn the meeting, was unanimously approved at 10:55 AM.

Respectfully submitted,

Steven Sedlack

Recorder



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

OFFICE OF THE TOWN MANAGER

DATE: August 14, 2020

TO: Board of Selectmen

FROM: Robert Geiger
Town Manager

RE: Town Manager Update

LAST WEEK (August 3 - 9):

Monday: Fire Chief Sartirana regarding Fire Works, Elm Street and personnel issues; Chief Fitzgerald regarding citizen complaint; Attorney Ryan regarding personnel issue;

Board of Selectmen

Tuesday: Public Works and Police Department regarding storm preparations; J. Rollins regarding personnel issue; all departments in Town Hall regarding use of face coverings and social distance issues; Attorney Ryan regarding labor contracts/COVID; power outage and storm damage from Tropical Storm Isaias

Wednesday: Public Works storm damage assessment; J. Stedronsky regarding senior apartments; S. Williams regarding power outage updates

Thursday: Pick-up food for distribution; regional meeting regarding electrical outages; S. Williams regarding power outage updates; Beardsley Memorial board meeting

Friday: Public Works regarding storm clean-up; Rep. Case regarding updates on electric restoration; S. Williams regarding power outage updates

THIS WEEK (August 10 - 16):

Monday:

- S. Williams regarding power outage updates
- Conference call with attorney regarding solar project
- Chief Fitzgerald regarding updates
- Bridge Street – auto accident

Tuesday:

- S. Williams regarding power outage updates
- Chief Fitzgerald regarding updates
- Mayor Perez and Governor Lamont site visit to Pearson School and Winsted Diner
- Finance Director B. Stratford regarding staffing concerns
- Laurel City Commission Scholarship/Awards Ceremony

Wednesday:

- Residents regarding construction concerns on Perch Rock Trail
- Superintendent Brady-Shanley regarding updates
- Public Works regarding Overlook Road updates

Thursday:

- Public Works regarding road improvement projects
- Board of Selectmen meeting regarding storm response
- J. Rollins regarding personnel updates
- BOS Finance Sub-Committee meeting

Friday:

- J. Rollins regarding personnel updates
- Public Works regarding Whiting Street
- Mayor Perez regarding updates
- Senior apartment updates

NEXT WEEK (August 17 - 23):

- **Monday: Board of Selectmen**

TOWN OF WINCHESTER
B U D G E T R E P O R T - R E V E N U E
FROM 7/01/2020 TO 7/31/2020

FUND	DEPT/OBJ/FROG	DESCRIPTION	AMENDED BUDGET	MORTH TO DATE REVENUE	YEAR TO DATE REVENUE	YTD PERCENT	TO BE COLLECTED
0999	0999-700-0000-0000	REVENUES - TOWN GENERAL FUND					
	0999-700-0000-0000	PROPERTY TAXES - CURRENT	23,850,000.00	11,562,956.03	11,562,956.03	48.48	12,287,043.97
	0999-700-0001-0000	PROPERTY TAXES - PAST DUE	325,000.00	2,612.82	2,612.82	.80	322,387.18
	0999-700-0011-0000	BOS SUPPLEMENTAL TAX 1/1/14		31.38	31.38		31.38-
	700 TAXES		24,175,000.00	11,565,600.23	11,565,600.23	47.84	12,609,399.77
	0999-701-0000-0000	INTEREST AND LIEN FEES	200,000.00	6,731.94	6,731.94	3.37	193,268.06
	0999-701-0001-0000	SUSPENSE INTEREST		446.00	446.00		446.00-
	701 REVENUES		200,000.00	7,177.94	7,177.94	3.59	192,822.06
	0999-710-0010-0000	TOWN AID - IMPROVED ROADS	300,021.00				300,021.00
	0999-710-0012-0000	PILOT - COLLEGES & HOSPITALS	27,324.00				27,324.00
	0999-710-0013-0000	PEQUOT-MOHEGAN GRANT	49,474.00				49,474.00
	0999-710-0015-0000	STATE PROPERTY	59,944.00				59,944.00
	0999-710-0024-0000	TELECOMMUNICATIONS PROPERTY TAX	26,000.00				26,000.00
	0999-710-0036-0000	STATE REVENUE - MISCELLANEOUS	140,000.00-				140,000.00-
	0999-710-0125-0000	JUDICIAL PAYMENT 51-56A	1,000.00	351.25	351.25	35.13	648.75
	0999-710-0179-0000	STATE OF CT EMERGENCY PLANNING	5,000.00				5,000.00
	0999-710-0198-0000	MUNICIPAL STABILIZATION GRANT	105,432.00				105,432.00
	0999-710-0199-0000	GRANTS FOR MUNICIPAL PROJECTS	306,204.00				306,204.00
	0999-710-0210-0001	TASK FORCE INCENTIVE	10,000.00	1,110.00	1,110.00	11.10	8,890.00
	710 STATE OF CONNECTICUT		750,399.00	1,461.25	1,461.25	.19	748,937.75
	0999-720-0007-0000	EDUCATION EQUALIZATION (ECS)	7,823,991.00				7,823,991.00
	0999-740-0000-0000	ROAD OPENING PERMIT FEE	1,000.00				1,000.00
	0999-741-0000-0000	DRIVEWAY PERMIT FEE		25.00	25.00		25.00-
	0999-742-0000-0000	POLICE PERMITS	5,000.00	1,641.50	1,641.50	32.83	3,358.50
	0999-742-0004-0000	POLICE - FEDERAL ASSET FORFEITURE	20,000.00				20,000.00
	742 REVENUES		25,000.00	1,641.50	1,641.50	6.57	23,358.50
	0999-745-0000-0000	PARKING FINES	4,000.00				4,000.00
	0999-746-0000-0000	BUILDING PERMITS	110,000.00	22,975.00	22,975.00	20.89	87,025.00
	0999-746-0001-0000	HOUSING INSPECTION FEES-RENTALS	2,000.00	50.00	50.00	2.50	1,950.00
	0999-746-0002-0000	PLANNING AND ZONING FEES	2,500.00	1,200.00	1,200.00	48.00	1,300.00
	0999-746-0003-0000	ZONING BOARD OF APPEALS FEES	2,500.00	400.00	400.00	16.00	2,100.00
	0999-746-0004-0000	INLAND WETLANDS APPLICATION FEES	3,000.00	1,995.00	1,995.00	66.50	1,005.00
	0999-746-0007-0000	PLANNING OFFICE REVENUE	2,000.00	235.00	235.00	11.75	1,765.00
	746 BUILDING DEPARTMENT FEES		122,000.00	26,855.00	26,855.00	22.01	95,145.00
	0999-747-0000-0000	CIRMA DISTRIBUTION	35,000.00	15,019.00	15,019.00	42.91	19,981.00
	0999-748-0000-0000	INCOME ON INVESTMENTS	75,000.00	1,704.67	1,704.67	2.27	73,295.33
	0999-749-0000-0000	CEMETERIES	10,000.00	5,400.00	5,400.00	54.00	4,600.00
	0999-749-0002-0000	CEMETERY FOUNDATION INSPECTION FEE		75.00	75.00		75.00-
	749 CEMETARY		10,000.00	5,475.00	5,475.00	54.75	4,525.00
	0999-750-0000-0000	GRAVE OPENINGS	20,000.00	1,575.00	1,575.00	7.88	18,425.00
	0999-751-0000-0000	TOWN CLERK REVENUE	137,000.00	39,396.15	39,396.15	28.76	97,603.85
	0999-753-0000-0000	MISCELLANEOUS REVENUE - TOWN	1,000.00				1,000.00
	0999-753-0011-0000	LAND LEASE REVENUE	2,343.00				2,343.00
	0999-753-0034-0000	BURNING PERMITS-FIRE DEPARTMENT	200.00				120.00
	753 MISCELLANEOUS REVENUE		3,543.00	80.00	80.00	40.00	3,463.00
	0999-754-0000-0000	SALE OF LAND AND EQUIPMENT	150,000.00	100.00	100.00	.07	149,900.00
	0999-755-0000-0000	RECREATION REVENUE	20,000.00				20,000.00
	0999-755-0250-0000	WINCHESTER 250 REVENUE	6,350.00				6,350.00
	755 RECREATION ACCOUNTS		26,350.00				26,350.00
	0999-758-0000-0000	FIRE MARSHAL REVENUE		360.00	360.00		360.00-
	0999-764-0000-0000	ANIMAL CONTROL REVENUE		45.00	45.00		45.00-

FUND 001 000 GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE REVENUE	YEAR TO DATE REVENUE	YTD PERCENT	TO BE COLLECTED
0599		REVENUES - TOWN GENERAL FUND	55,000.00				55,000.00
0599-768-0000-0000		AMBULANCE REVENUE	35,000.00	39,935.00	39,935.00	114.10	4,935.00-
0599-783-0000-0000		WINCHESTER HOUSING IN LIEU OF TAX	260,000.00	21,674.00	21,674.00	8.34	238,326.00
0599-796-0000-0000		SEWER-WATER ADMINISTRATION	239,865.00	3,217.66	3,217.66	1.34	236,647.34
0599-796-0002-0000		SEWER DEPT SERVICE					
0599-796-0003-0000		EMPLOYEE MEDICAL CONTRIBUTIONS					
796 SEWER-WATER REVENUES			499,865.00	24,891.66	24,891.66	4.98	474,973.34
0599		REVENUES - TOWN GENERAL FUND	34,148,148.00	11,731,342.40	11,731,342.40	34.35	22,416,805.60
		TOTAL REVENUE	34,148,148.00	11,731,342.40	11,731,342.40	34.35	22,416,805.60

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 7/31/2020

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0110	001 000	GENERAL FUND							
0110	190-0000-0000	BOARD OF SELECTMEN	7,500.00	624.98	624.98	8.33		6,875.02	6,875.02
0110	193-0000-0000	ADMINISTRATIVE SALARIES	5,000.00					5,000.00	5,000.00
0110	814-0000-0000	SECRETARIAL/SUPPORT STAFF	7,696.00	7,696.00	7,696.00				
0110	814-0000-0000	C.C.M. MEMBERSHIP	8,524.00	8,524.00	8,524.00	99.22		67.00	67.00
0110	814-0002-0000	LATCHFIELD HILLS C.E.O.	225.00	225.00	225.00				
0110	814-0002-0000	NORTHWEST CT CHMBER	16,512.00	16,445.00	16,445.00	99.59		67.00	67.00
0110	835-0000-0000	814 MEMBERSHIP DUES & SUBSCRIPTIONS	20,000.00					20,000.00	20,000.00
0110	841-0001-0000	CONTINGENCY	15,795.00					15,795.00	15,795.00
0110	898-0000-0000	WINCHESTER 250 COMMITTEE	1,500.00					1,500.00	1,500.00
0110	900-0001-0000	SOFTWARE AGREEMENT/SUPPORT	956.00	47.84	47.84	5.00		908.16	908.16
0110	900-0001-0000	FRINGE BENEFITS - FICA	67,263.00	17,117.82	17,117.82	25.45		50,145.18	50,145.18
0110		BOARD OF SELECTMEN							
0111		TOWN MANAGER							
0111	190-0000-0000	ADMINISTRATIVE SALARIES	124,848.00	8,574.73	8,574.73	6.87		116,273.27	116,273.27
0111	193-0000-0000	SECRETARIAL/SUPPORT STAFF	63,672.00	4,373.11	4,373.11	6.87		59,298.89	59,298.89
0111	806-0000-0000	ANNUAL REPORT AND BUDGET	500.00					500.00	500.00
0111	814-0000-0000	OFFICE SUPPLIES	500.00	5.88	5.88	1.18		494.12	494.12
0111	814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	1,100.00	259.00	259.00	23.55		841.00	841.00
0111	900-0001-0000	FRINGE BENEFITS - FICA	14,423.00	1,084.86	1,084.86	7.52		13,338.14	13,338.14
0111	900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	13,500.00	1,804.49	1,804.49	13.37		11,695.51	11,695.51
0111	900-0002-0000	FRINGE BENEFITS	27,923.00	2,889.35	2,889.35	10.35		25,033.65	25,033.65
0111		TOWN MANAGER	218,543.00	16,102.07	16,102.07	7.37		202,440.93	202,440.93
0112		PROBATE COURT							
0112	804-0000-0000	TRANSFER TO DISTRICT FOR EXPENSES	7,000.00					7,000.00	7,000.00
0113		REGISTRARS							
0113	806-0000-0000	ADMINISTRATIVE SALARIES	23,352.00	1,216.82	1,216.82	5.21		22,135.18	22,135.18
0113	806-0000-0000	OFFICE SUPPLIES	2,600.00					2,600.00	2,600.00
0113	809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	600.00	600.00	600.00				
0113	811-0000-0000	TRAINING & EDUCATION	5,147.00	125.32	125.32	2.43		5,021.68	5,021.68
0113	819-0000-0000	VEHICLE ALLOWANCE	600.00					600.00	600.00
0113	837-0000-0000	ELECTIONS & REFERENDUMS	30,000.00	994.62	994.62	3.32	2,000.00	27,005.38	29,005.38
0113	838-0000-0000	VOTER CANVASSERS	6,228.00	224.94	224.94	3.61		6,003.06	6,003.06
0113	900-0001-0000	FRINGE BENEFITS - FICA	2,950.00	220.24	220.24	7.47		2,729.76	2,729.76
0113		REGISTRARS	71,477.00	3,381.94	3,381.94	4.73	2,000.00	66,095.06	68,095.06
0114		ACCOUNTING							
0114	190-0000-0000	ADMINISTRATIVE SALARIES	114,444.00	7,706.05	7,706.05	6.73		106,737.95	106,737.95
0114	191-0000-0000	ADMINISTRATIVE ASSISTANTS	136,008.00	8,086.52	8,086.52	6.42		117,921.48	117,921.48
0114	192-0000-0000	LABOR, SKILLED & PROFESSIONAL	68,250.00	4,553.57	4,553.57	6.67		63,696.43	63,696.43
0114	193-0001-0000	INTERM & TEMP HELP	5,000.00					5,000.00	5,000.00
0114	384-0000-0000	AUDIT FEE	30,250.00	7,000.00	7,000.00	23.14		23,250.00	23,250.00
0114	806-0000-0000	OFFICE SUPPLIES	2,000.00	8.34	8.34	.42		1,991.66	1,991.66
0114	806-0001-0000	PURCHASE/MAINT.OFFICE EQUIPMENT	2,500.00					2,500.00	2,500.00
0114	806-0001-0000	806 OFFICE SUPPLIES	4,500.00	8.34	8.34	.19		4,491.66	4,491.66
0114	809-0000-0000	MAINTENANCE OFFICE EQUIPMENT	1,000.00					1,000.00	1,000.00
0114	811-0000-0000	TRAINING & EDUCATION	2,100.00					2,100.00	2,100.00
0114	814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	500.00					500.00	500.00
0114	814-0001-0000	TRANSFERT FEES	3,000.00	162.26	162.26	5.41		2,837.74	2,837.74
0114	814-0001-0000	TRANSFERT FEES	3,500.00	162.26	162.26	4.64		3,337.74	3,337.74

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 7/31/2020

FUND	DEPT/OBJ/PROG	GENERAL FUND DESCRIPTION	APVEMDED BUDGET	MORTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0114		ACCOUNTING						575.00	575.00
0114-819-0000-0000		VEHICLE ALLOWANCE	575.00					575.00	575.00
0114-831-0000-0000		OUTSIDE SERVICES - ACTUARY	50,000.00					50,000.00	50,000.00
0114-898-0000-0000		SOFTWARE AGREEMENT/SUPPORT	1,000.00					1,000.00	1,000.00
0114-900-0001-0000		FRINGE BENEFITS - FICA	24,457.00	1,906.91	7.80			22,550.09	22,550.09
0114-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	65,527.00	7,207.65	11.00			58,319.35	58,319.35
900		FRINGE BENEFITS	89,984.00	9,114.56	10.13			80,869.44	80,869.44
0114-901-0000-0000		BOE CONTRIBUTION FOR FR PROCESSING	66,987.00-					66,987.00-	66,987.00-
0114		ACCOUNTING	429,624.00	36,631.30	8.53			392,992.70	392,992.70
0115		ASSESSOR							
0115-190-0000-0000		ADMINISTRATIVE SALARIES	75,131.00	5,160.13	6.87			69,970.87	69,970.87
0115-191-0000-0000		ADMINISTRATIVE ASSISTANT	30,000.00					30,000.00	30,000.00
0115-197-0000-0000		OVERTIME	1,400.00					1,400.00	1,400.00
0115-384-0000-0000		PERSONAL PROPERTY AUDITS	4,300.00					4,300.00	4,300.00
0115-806-0000-0000		OFFICE SUPPLIES	3,752.00	6.25	.17			3,745.75	3,745.75
0115-811-0000-0000		TRAINING & EDUCATION	1,800.00					1,800.00	1,800.00
0115-812-0000-0000		DATA PROCESSING	480.00					480.00	480.00
0115-814-0000-0000		MEMBERSHIPS, DUES & SUBSCRIPTIONS	810.00					810.00	810.00
0115-817-0000-0000		CONTRACTED PRINTING	370.00					370.00	370.00
0115-819-0000-0000		VEHICLE ALLOWANCE	200.00					200.00	200.00
0115-898-0000-0000		SOFTWARE	13,338.00					13,338.00	13,338.00
0115-900-0001-0000		FRINGE BENEFITS - FICA	8,150.00	397.35	4.88			7,752.65	7,752.65
0115-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	27,545.00	4,164.98	15.12			23,380.02	23,380.02
900		FRINGE BENEFITS	35,695.00	4,562.33	12.78			31,132.67	31,132.67
0115		ASSESSOR	167,276.00	9,728.71	5.82			157,547.29	157,547.29
0116		BOARD OF ASSESSMENT APPEAL							
0116-192-0000-0000		LABOR, SKILLED & PROFESSIONAL	2,500.00					2,500.00	2,500.00
0116-819-0000-0000		VEHICLE ALLOWANCE	150.00					150.00	150.00
0116-900-0001-0000		FRINGE BENEFITS - FICA	192.00					192.00	192.00
0116		BOARD OF ASSESSMENT APPEAL	2,842.00					2,842.00	2,842.00
0117		TAX COLLECTOR							
0117-190-0000-0000		ADMINISTRATIVE SALARIES	69,619.00	4,641.46	6.67			64,977.54	64,977.54
0117-191-0000-0000		ADMINISTRATIVE ASSISTANT	52,754.00	3,471.80	6.58			49,282.20	49,282.20
0117-197-0000-0000		OVERTIME	1,711.00	303.70	17.75			1,407.30	1,407.30
0117-806-0000-0000		OFFICE SUPPLIES	2,303.00	296.13	12.87			2,006.87	2,006.87
0117-809-0000-0000		MAINTENANCE OFFICE EQUIPMENT	2,520.00	134.72	5.35			2,385.28	2,385.28
0117-811-0000-0000		TRAINING & EDUCATION	1,850.00					1,850.00	1,850.00
0117-812-0000-0000		DWV MUNICIPAL ACCESS PROGRAM	350.00	250.00	71.43			100.00	100.00
0117-814-0000-0000		MEMBERSHIPS, DUES & SUBSCRIPTIONS	220.00					220.00	220.00
0117-817-0000-0000		CONTRACTED PRINTING	750.00					750.00	750.00
0117-819-0000-0000		VEHICLE ALLOWANCE	1,574.00					1,574.00	1,574.00
0117-900-0001-0000		FRINGE BENEFITS - FICA	9,492.00	660.04	6.95			8,831.96	8,831.96
0117-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	31,455.00	4,131.82	13.14			27,323.18	27,323.18
900		FRINGE BENEFITS	40,947.00	4,791.86	11.70			36,155.14	36,155.14
0117		TAX COLLECTOR	174,596.00	13,889.67	7.96			160,706.33	160,706.33
0118		TREASURER							
0118-190-0000-0000		ADMINISTRATIVE SALARIES	44,163.00	3,680.25	8.33			40,482.75	40,482.75

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 7/31/2020

FUND	DEPT/OBJ/PROG	GENERAL FUND	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0118			TREASURER							
0118-811-0000-0000			TRAINING & EDUCATION	300.00					300.00	300.00
0118-819-0000-0000			VEHICLE ALLOWANCE	145.00					145.00	145.00
0118-900-0001-0000			FRINGE BENEFITS - FICA	3,378.00	281.54	281.54	8.33		3,096.46	3,096.46
0118			TREASURER	47,986.00	3,961.79	3,961.79	8.26		44,024.21	44,024.21
0119			LEGAL FEES							
0119-815-0000-0000			LEGAL ADS & NOTICES	24,000.00					24,000.00	24,000.00
0119-845-0000-0000			LEGAL FEES - TOWN ATTORNEY	67,500.00					67,500.00	67,500.00
0119-845-0001-0000			LEGAL FEES - OUTSIDE LEGAL COUNSEL	10,000.00					10,000.00	10,000.00
0119-845-0002-0000			LEGAL FEES - LABOR COUNSEL	25,000.00					25,000.00	25,000.00
845			LEGAL FEES	102,500.00					102,500.00	102,500.00
0119			LEGAL FEES	126,500.00					126,500.00	126,500.00
0120			TOWN CLERK							
0120-190-0000-0000			TOWN CLERK	58,869.00	4,043.22	4,043.22	6.87		54,825.78	54,825.78
0120-191-0000-0000			ASSISTANT TOWN CLERK	57,715.00	3,963.98	3,963.98	6.87		53,751.02	53,751.02
0120-192-0000-0000			CLERK, PART TIME * FLOATER	4,784.00	414.00	414.00	8.65		4,370.00	4,370.00
0120-806-0000-0000			OFFICE SUPPLIES	2,639.00	6.25	6.25	.24		2,632.75	2,632.75
0120-806-0005-0000			COPIER PAPER	495.00					495.00	495.00
806			OFFICE SUPPLIES	3,134.00	6.25	6.25	.20		3,127.75	3,127.75
0120-809-0000-0000			MAINTENANCE OF OFFICE EQUIPMENT	1,200.00					1,200.00	1,200.00
0120-809-0001-0000			MAINTENANCE OF BOOKS AND MAPS	250.00					250.00	250.00
0120-809-0002-0000			RESTORATION OF RECORDS	3,000.00					3,000.00	3,000.00
809			MAINTENANCE OF OFFICE EQUIPMENT	4,450.00					4,450.00	4,450.00
0120-811-0000-0000			TRAINING & EDUCATION	1,530.00					1,530.00	1,530.00
0120-814-0000-0000			MEMBERSHIPS/DUES/SUBSCRIPTIONS	425.00					425.00	425.00
0120-819-0000-0000			VEHICLE ALLOWANCE	331.00					331.00	331.00
0120-825-0000-0000			SUPPLIES & MATERIALS	458.00					458.00	458.00
0120-828-0002-0000			INDEXING SYSTEM	25,064.00	2,294.48	2,294.48	9.15	24,220.52	1,451.00-	22,769.52
0120-837-0000-0000			ELECTIONS PRINTING	1,800.00					1,800.00	1,800.00
0120-839-0000-0000			VITAL STATISTICS	655.00					655.00	655.00
0120-900-0001-0000			FRINGE BENEFITS - FICA	8,919.00	663.65	663.65	7.44		8,255.35	8,255.35
0120-900-0002-0000			FRINGE BENEFITS-MEDICAL BENEFITS	32,245.00	3,478.31	3,478.31	10.79		28,766.69	28,766.69
900			FRINGE BENEFITS	41,164.00	4,141.96	4,141.96	10.06		37,022.04	37,022.04
0120			TOWN CLERK	200,379.00	14,863.89	14,863.89	7.42	24,220.52	161,294.59	185,515.11
0121			LAUREL CITY COMMISSION							
0121-800-0000-0000			OPERATING EXPENSES	15,000.00	446.83	446.83	2.98		14,553.17	14,553.17
0122			PLANNING & ZONING COMMISSION							
0122-193-0000-0000			SECRETARY SALARY/SUPPORT STAFF	6,213.00	31.71	31.71	.51		6,181.29	6,181.29
0122-900-0001-0000			FRINGE BENEFITS - FICA	475.00	9.50	9.50	2.00		465.50	465.50
0122			PLANNING & ZONING COMMISSION	6,688.00	41.21	41.21	.62		6,646.79	6,646.79
0123			ZONING BOARD OF APPEALS							
0123-193-0000-0000			SECRETARIAL/SUPPORT STAFF	3,000.00					3,000.00	3,000.00
0123-900-0001-0000			FRINGE BENEFITS - FICA	230.00	13.62	13.62	5.92		216.38	216.38
0123			ZONING BOARD OF APPEALS	3,230.00	13.62	13.62	.42		3,216.38	3,216.38
0125			ECONOMIC DEVELOPMENT COMMISSION							
0125-811-0000-0000			TRAINING AND EDUCATION	500.00					500.00	500.00

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 7/31/2020

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0125	001 000	GENERAL FUND							
0125	831-0000-0000	ECONOMIC DEVELOPMENT COMMISSION	7,000.00					7,000.00	7,000.00
0125	831-0005-0000	OUTSIDE SERVICES	1,000.00					1,000.00	1,000.00
0125	831-0005-0000	MARKETING	8,000.00					8,000.00	8,000.00
0125	831-0005-0000	MARKETING	8,500.00					8,500.00	8,500.00
0126	851-0004-0000	HIGHLAND LAKE	27,500.00					27,500.00	27,500.00
0126	851-0007-0000	HERBICIDE TREATMENT	16,658.00					16,658.00	16,658.00
0126	851-0007-0000	WATER SAMPLING	44,158.00					44,158.00	44,158.00
0126	851-0007-0000	ENGINEERING SERVICES	44,158.00					44,158.00	44,158.00
0127	192-0000-0000	BUILDINGS - TOWN HALL	55,183.00	2,759.13	2,759.13	5.00		52,423.87	52,423.87
0127	197-0000-0000	LABOR, SKILLED & PROFESSIONAL	3,716.00	19.90	19.90	.54		3,696.10	3,696.10
0127	806-0000-0000	OVERTIME	100.00					100.00	100.00
0127	806-0000-0000	OFFICE SUPPLIES	1,224.00					1,224.00	1,224.00
0127	807-0000-0000	MOBILE TELEPHONE	47,916.00					47,916.00	47,916.00
0127	822-0000-0000	ELECTRICITY	11,942.00					11,942.00	11,942.00
0127	823-0000-0000	HEATING FUEL	1,029.68					3,616.32	3,616.32
0127	824-0000-0000	WATER AND SEWER RENT	4,646.00					5,340.33	5,340.33
0127	825-0000-0000	SUPPLIES & MATERIALS	5,568.00	227.67	227.67	4.09	106.20	10,820.00	10,820.00
0127	827-0000-0000	MAINTENANCE OF STRUCTURES	10,900.00	80.00	80.00	.73		25,349.46	25,349.46
0127	831-0000-0000	CONTRACTED LABOR	38,825.00	4,175.54	4,175.54	10.75	9,300.00	1,000.00	1,000.00
0127	851-0000-0000	ENGINEERING SERVICES	1,000.00					4,201.81	4,201.81
0127	900-0001-0000	FRINGE BENEFITS - FICA	4,506.00	304.19	304.19	6.75		8,322.57	8,322.57
0127	900-0002-0000	FRINGE BENEFITS - MEDICAL	10,290.00	1,967.43	1,967.43	19.12		12,524.38	12,524.38
0127	900-0002-0000	FRINGE BENEFITS - MEDICAL	14,796.00	2,271.62	2,271.62	15.35		175,846.26	175,846.26
0127	900-0002-0000	FRINGE BENEFITS - MEDICAL	195,816.00	10,563.54	10,563.54	5.39	9,406.20	1,000.00	1,000.00
0127	900-0002-0000	FRINGE BENEFITS - MEDICAL						4,201.81	4,201.81
0127	900-0002-0000	FRINGE BENEFITS - MEDICAL						8,322.57	8,322.57
0127	900-0002-0000	FRINGE BENEFITS - MEDICAL						12,524.38	12,524.38
0127	900-0002-0000	FRINGE BENEFITS - MEDICAL						175,846.26	175,846.26
0129	806-0000-0000	SOLDIERS MONUMENT COMMISSION	1,000.00					1,000.00	1,000.00
0129	822-0001-0000	OFFICE SUPPLIES	1,200.00					1,200.00	1,200.00
0129	822-0001-0000	ELECTRICITY	3,000.00					3,000.00	3,000.00
0129	827-0000-0000	MAINTENANCE OF STRUCTURES	1,500.00					1,500.00	1,500.00
0129	827-0001-0000	EVENTS AND FUND RAISING	4,500.00					4,500.00	4,500.00
0129	827-0001-0000	EVENTS AND FUND RAISING	6,700.00					6,700.00	6,700.00
0130	805-0000-0000	NORTHWEST CONSERVATION DISTRICT	1,840.00	1,840.00	1,840.00				
0130	805-0000-0000	TRANSFER TO OUTSIDE AGENCY	1,840.00						
0131	825-0000-0000	CONSERVATION COMMISSION	1.00					1.00	1.00
0131	825-0000-0000	SUPPLIES AND MATERIALS							
0131	825-0000-0000	SUPPLIES AND MATERIALS							
0131	825-0000-0000	SUPPLIES AND MATERIALS							
0131	825-0000-0000	SUPPLIES AND MATERIALS							
0136	193-0000-0000	INLANDS - WETLANDS COMMISSION	3,400.00	269.55	269.55	7.93		3,130.45	3,130.45
0136	193-0000-0000	SECRETARY/SUPPORT STAFF	75.00					75.00	75.00
0136	814-0000-0000	MEMBERSHIP, DUES AND SUBSCRIPTIONS	260.00	20.37	20.37	7.83		239.63	239.63
0136	900-0001-0000	FRINGE BENEFITS - FICA	3,735.00	289.92	289.92	7.76		3,445.08	3,445.08
0136	900-0001-0000	FRINGE BENEFITS - FICA							
0136	900-0001-0000	FRINGE BENEFITS - FICA							
0136	900-0001-0000	FRINGE BENEFITS - FICA							
0142	814-0000-0000	FARMINGTON RIVER WATERSHED	852.00	852.00	852.00				
0145	150-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	66,150.00	4,543.30	4,543.30	6.87		61,606.70	61,606.70
0145	150-0000-0000	PURCHASING/DATA PROCESSING							
0145	150-0000-0000	ADMINISTRATIVE SALARY							

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 7/31/2020

FUND	DEPT/OBJ/PROG	GENERAL FUND DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0145		PURCHASING/DATA PROCESSING	1,000.00					1,000.00	1,000.00
0145-197-0000-0000		OVERTIME			8.33	8.33		91.67	91.67
0145-806-0000-0000		OFFICE SUPPLIES	100.00	8.33	8.33	8.33		91.67	91.67
0145-809-0000-0000		MAINTENANCE OF EQUIPMENT	78,000.00	5,700.00	5,700.00	7.31		72,300.00	72,300.00
0145-812-0000-0000		DATA PROCESSING	25,374.00	1,486.00	1,486.00	5.86		23,888.00	23,888.00
0145-812-0001-0000		WEB SITE	3,065.00	3,032.40	3,032.40	98.94		32.60	32.60
0145-812-0000-0000		812 DATA PROCESSING	28,439.00	4,518.40	4,518.40	15.89		23,920.60	23,920.60
0145-816-0000-0000		EVICIONS	500.00					500.00	500.00
0145-898-0000-0000		SOFTWARE AGREEMENT/SUPPORT	46,304.00	26,100.00	26,100.00	56.37		20,204.00	20,204.00
0145-900-0001-0000		FRINGE BENEFITS - FICA	5,137.00	360.35	360.35	7.01		4,776.65	4,776.65
0145-900-0002-0000		FRINGE BENEFITS - MEDICAL BENEFITS	21,845.00	1,681.62	1,681.62	7.70		20,163.38	20,163.38
900		FRINGE BENEFITS	26,982.00	2,041.97	2,041.97	7.57		24,940.03	24,940.03
0145		PURCHASING/DATA PROCESSING	247,475.00	42,912.00	42,912.00	17.34		204,563.00	204,563.00
0148		COMMUNITY PLANNING & DEVELOPMENT							
0148-190-0000-0000		ADMINISTRATIVE SALARY	68,641.00	687.50	687.50	1.00		67,953.50	67,953.50
0148-191-0000-0000		ADMIN ASSISTANT	57,715.00	3,963.98	3,963.98	6.87		53,751.02	53,751.02
0148-806-0000-0000		OFFICE SUPPLIES	3,000.00	6.25	6.25	.21		2,993.75	2,993.75
0148-811-0000-0000		TRAINING AND EDUCATION	1,000.00					1,000.00	1,000.00
0148-814-0000-0000		MEMBERSHIP, DUES & SUBSCRIPTIONS	825.00					825.00	825.00
0148-819-0000-0000		VEHICLE ALLOWANCE	250.00					250.00	250.00
0148-830-0000-0000		OUTSIDE SERVICES	3,000.00					3,000.00	3,000.00
0148-898-0000-0000		SOFTWARE	7,600.00					7,600.00	7,600.00
0148-900-0001-0000		FICA	9,666.00	465.12	465.12	4.81		9,200.88	9,200.88
0148-900-0002-0000		MEDICAL BENEFITS	28,645.00	561.62	561.62	1.96		28,083.38	28,083.38
900		FRINGE BENEFITS	38,311.00	1,026.74	1,026.74	2.68		37,284.26	37,284.26
0148		COMMUNITY PLANNING & DEVELOPMENT	180,342.00	5,684.47	5,684.47	3.15		174,657.53	174,657.53
0150		CIVIL SERVICE COMMISSION							
0150-193-0000-0000		CLERICAL SERVICE/SUPPORT STAFF	1,500.00					1,500.00	1,500.00
0150-806-0000-0000		STATIONARY AND POSTAL SERVICES	600.00					600.00	600.00
0150-810-0000-0000		DUPLICATION SERVICE	250.00					250.00	250.00
0150-832-0000-0000		CHIEF EXAMINER/OUTSOURCE SERVICES	17,000.00					17,000.00	17,000.00
0150-900-0001-0000		FRINGE BENEFITS - FICA	1,415.00					1,415.00	1,415.00
0150		CIVIL SERVICE COMMISSION	20,765.00					20,765.00	20,765.00
0152		FRIENDS OF MAIN STREET							
0152-805-0000-0000		TRANSFER TO OUTSIDE AGENCY	9,000.00					9,000.00	9,000.00
0210		POLICE							
0210-190-0000-0000		ADMINISTRATIVE SALARIES	95,500.00	5,502.12	5,502.12	5.76		89,997.88	89,997.88
0210-192-0000-0000		LABOR, SKILLED & PROFESSIONAL	1,433,800.00	69,400.07	69,400.07	4.84		1,364,399.93	1,364,399.93
0210-192-0003-0000		SHIFT PREMIUM - OFFICERS	31,000.00	1,699.89	1,699.89	5.48		29,300.11	29,300.11
192		LABOR SKILLED & PROFESSIONAL	1,464,800.00	71,099.96	71,099.96	4.85		1,393,700.04	1,393,700.04
0210-193-0000-0000		SECRETARIAL/SUPPORT STAFF	58,292.00	3,963.98	3,963.98	6.80		54,328.02	54,328.02
0210-193-0002-0000		EVIDENCE- PROP CLERK-COURT LIAISON	25,700.00	1,428.34	1,428.34	5.56		24,271.66	24,271.66
193		SECRETARIAL	83,992.00	5,392.32	5,392.32	6.42		78,599.68	78,599.68
0210-197-0000-0000		OVERTIME	200,000.00	19,918.27	19,918.27	9.96		180,081.73	180,081.73
0210-197-0004-0000		OVERTIME-SPECIAL EVENTS-PARADES	5,000.00					5,000.00	5,000.00
0210-197-0011-0000		OVERTIME-DRUG INVESTIGATIONS	6,300.00					6,300.00	6,300.00
0210-197-0012-0000		HOLIDAY PAY	100,000.00	9,159.44	9,159.44	9.16		90,840.56	90,840.56
197		OVERTIME	311,300.00	29,077.71	29,077.71	9.34		282,222.29	282,222.29

TOWN OF WINCHESTER
BUDGET REPORT - EXPENDITURES
FROM 7/01/2020 TO 7/31/2020

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MORTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0210	001 000	GENERAL FUND							
0210	806-0000-0000	POLICE							
0210	806-0000-0000	OFFICE SUPPLIES	3,000.00	226.44	226.44	7.55		2,773.56	2,773.56
0210	807-0000-0000	TELEPHONE	11,000.00	879.11	879.11	7.99		10,120.89	10,120.89
0210	809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	1,000.00					1,000.00	1,000.00
0210	811-0000-0000	TRAINING AND EDUCATION	26,000.00	9,871.00	9,871.00	37.97	990.00	15,129.00	16,129.00
0210	811-0001-0000	ARMORER & RANGE	12,500.00					12,500.00	12,500.00
0210	811-0002-0000	FIRING RANGE REPAIRS	1,500.00					1,500.00	1,500.00
0210	811-0003-0000	EMERGENCY RESPONSE TEAM	2,500.00					2,500.00	2,500.00
	811	TRAINING EDUCATION	42,500.00	9,871.00	9,871.00	23.23	990.00	31,629.00	32,629.00
0210	814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	2,680.00	1,023.50	1,023.50	38.19		1,656.50	1,656.50
0210	818-0000-0000	CLOTHING ALLOWANCE & EQUIPMENT	20,000.00	598.83	598.83	2.99	1,386.57	18,014.60	19,401.17
0210	820-0000-0000	VEHICLE: GAS, OIL & GREASE	30,000.00	3,195.51	3,195.51	10.65		26,804.49	26,804.49
0210	821-0000-0000	MAINTENANCE OF VEHICLES	19,000.00	1,092.59	1,092.59	5.75	1,190.00	16,717.41	17,907.41
0210	825-0000-0000	SUPPLIES AND MATERIALS	9,000.00	120.01	120.01	1.33	463.01	8,396.98	8,879.99
0210	825-0001-0000	TASER SUPPLIES AND PURCHASE	4,800.00					4,800.00	4,800.00
0210	825-0006-0000	COMMUNICATION EQUIPMENT	8,000.00					8,000.00	8,000.00
0210	825-0007-0000	OFFICER SAFETY EQUIPMENT	7,200.00				1,500.00	5,700.00	7,200.00
	825	SUPPLIES & MATERIALS	29,000.00	120.01	120.01	.41	1,983.01	26,896.98	28,879.99
0210	826-0000-0000	MAINTENANCE OF EQUIPMENT	3,000.00					3,000.00	3,000.00
0210	829-0000-0000	MAINTENANCE OF UNIFORMS	6,150.00					6,150.00	6,150.00
0210	830-0000-0000	CONTRACTED EQUIPMENT	22,000.00	9,498.21	9,498.21	43.17	3,100.20	9,401.59	12,501.79
0210	834-0000-0000	PRISONER FOOD, EXTEND. EXP., P. CASH	1,500.00	90.96	90.96	6.06		1,409.04	1,409.04
0210	843-0000-0000	MARINE PATROL	6,500.00					6,500.00	6,500.00
0210	843-0001-0000	BOAT REPAIRS & EQUIPMENT	3,000.00	493.02	493.02	16.43	200.00	2,706.98	2,506.98
	843	MARINE PATROL	9,500.00	493.02	493.02	5.19	200.00	9,206.98	9,006.98
0210	844-0000-0000	NCIC TERMINAL	3,800.00					3,800.00	3,800.00
0210	846-0000-0000	TIRES	3,100.00					3,100.00	3,100.00
0210	898-0000-0000	SOFTWARE SUPPORT	25,257.00	15,132.45	15,132.45	59.91		10,124.55	10,124.55
0210	900-0001-0000	FRINGE BENEFITS - FICA	149,605.00	13,074.98	13,074.98	8.74		136,530.02	136,530.02
0210	900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	414,320.00	56,670.07	56,670.07	13.68		357,649.93	357,649.93
0210	900-0005-0000	PENSION CONTRIBUTION-MERPB(POLICE)	400,000.00	42,718.49	42,718.49	10.68		357,281.51	357,281.51
	900	FRINGE BENEFITS	963,925.00	112,463.54	112,463.54	11.67		851,461.46	851,461.46
0210	909-0000-0000	PHYSICAL FITNESS PROGRAM-YMCA	4,000.00	1,988.00	1,988.00	49.70		2,012.00	2,012.00
	909	PHYSICAL FITNESS PROGRAM-YMCA	3,156,004.00	267,745.28	267,745.28	8.48	8,449.78	2,875,808.94	2,888,258.72
0210		POLICE							
0211		FIRE							
0211	190-0000-0000	ADMINISTRATIVE SALARIES	75,000.00	583.33	583.33	.78		74,416.67	74,416.67
0211	192-0000-0000	LABOR, SKILLED & PROFESSIONAL	71,420.00	3,471.00	3,471.00	4.86		67,949.00	67,949.00
0211	197-0000-0000	OVERTIME	1,800.00	125.16	125.16	6.95		1,674.84	1,674.84
0211	204-0000-0000	MEDICAL EXAMS & PHYSICALS	14,200.00					14,200.00	14,200.00
	204	OVERTIME	100.00					100.00	100.00
	204	OVERTIME	14,300.00					14,300.00	14,300.00
0211	806-0000-0000	OFFICE SUPPLIES	450.00					450.00	450.00
0211	807-0000-0000	TELEPHONE	8,915.00	526.31	526.31	5.90		8,388.69	8,388.69
	807	TELEPHONE	100.00					100.00	100.00
	807	TELEPHONE	8,815.00					8,815.00	8,815.00
0211	809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	500.00					500.00	500.00
0211	811-0000-0000	TRAINING AND EDUCATION	19,600.00	550.00	550.00	2.81		19,050.00	19,050.00
0211	811-0001-0000	FIRE SAFETY & PREVENTION	1,500.00					1,500.00	1,500.00
	811	TRAINING EDUCATION	21,100.00	550.00	550.00	2.61		20,550.00	20,550.00
0211	812-0000-0000	COMPUTER AND SOFTWARE+	10,220.00					10,220.00	10,220.00
	812	COMPUTER AND SOFTWARE+	510.00					510.00	510.00
	812	COMPUTER AND SOFTWARE+	9,710.00					9,710.00	9,710.00
0211	814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	510.00					510.00	510.00

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 7/31/2020

FUND	DEPT/OBJ/PROG	GENERAL FUND DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNREXPENDED BALANCE
0211		FIRE							
0211-820-0000-0000		VEHICLE,GAS,OIL & GREASE	4,325.00	317.70	317.70	7.35		4,007.30	4,007.30
0211-822-0000-0000		ELECTRICITY	11,200.00					11,200.00	11,200.00
0211-823-0000-0000		HEATING FUEL	17,200.00					17,200.00	17,200.00
0211-824-0000-0000		WATER AND SEWER RENT	4,000.00					4,000.00	4,000.00
0211-825-0000-0000		SUPPLIES AND MATERIALS	1,925.00					1,925.00	1,925.00
0211-825-0002-0000		FIREFIGHTING EQUIPMENT	26,775.00				105.00	26,670.00	26,775.00
825		SUPPLIES & MATERIALS	28,700.00				105.00	28,595.00	28,700.00
0211-826-0000-0000		MAINTENANCE OF EQUIPMENT	48,925.00	617.40	617.40	1.26	5,105.68	43,201.92	48,307.60
0211-827-0000-0000		MAINTENANCE OF STRUCTURES	13,000.00	896.04	896.04	6.89	1,860.71	10,243.25	12,103.96
0211-829-0000-0000		MAINTENANCE OF UNIFORMS	2,785.00					2,785.00	2,785.00
0211-831-0000-0000		CONTRACTED SERVICES	5,500.00	1,590.69	1,590.69	28.92		3,909.31	3,909.31
0211-832-0000-0000		CONTRACTED LABOR	4,200.00					4,200.00	4,200.00
0211-846-0000-0000		TIRES	800.00					800.00	800.00
0211-849-0000-0000		MAINTENANCE OF FIRE ALARMS	150.00					150.00	150.00
0211-900-0001-0000		FRINGE BENEFITS - FICA	11,339.00	463.81	463.81	4.09		10,875.19	10,875.19
0211-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	55,100.00	2,164.98	2,164.98	3.93		52,935.02	52,935.02
0211-900-0006-0000		PAY PER CALL	28,000.00					28,000.00	28,000.00
900		FRINGE BENEFITS	94,439.00	2,628.79	2,628.79	2.78		91,810.21	91,810.21
0211		FIRE	439,539.00	11,306.42	11,306.42	2.57	7,071.39	421,161.19	428,232.58
0213		BUILDING DEPARTMENT DIRECTOR							
0213-190-0001-0000		BUILDING OFFICIAL	73,490.00	5,047.38	5,047.38	6.87		68,442.62	68,442.62
0213-190-0005-0000		FIRE MARSHAL-FULL TIME POSITION	67,869.00	4,661.35	4,661.35	6.87		63,207.65	63,207.65
190		ADMINISTRATIVE SALARY	141,359.00	9,708.73	9,708.73	6.87		131,650.27	131,650.27
0213-193-0000-0000		SECRETARIAL/SUPPORT STAFF	40,000.00	3,155.32	3,155.32	7.89		36,844.68	36,844.68
0213-197-0000-0000		OVERTIME	6,000.00					6,000.00	6,000.00
0213-806-0000-0000		OFFICE SUPPLIES	2,000.00				150.00	1,850.00	2,000.00
0213-809-0000-0000		MAINTENANCE OF OFFICE EQUIPMENT	1,000.00					1,000.00	1,000.00
0213-811-0000-0000		TRAINING AND EDUCATION	2,000.00					2,000.00	2,000.00
0213-814-0000-0000		MEMBERSHIP, DUES & SUBSCRIPTIONS	1,010.00	60.00	60.00	5.94		950.00	950.00
0213-818-0000-0000		CLOTHING ALLOWANCE	550.00					550.00	550.00
0213-819-0000-0000		VEHICLE ALLOWANCE	300.00					300.00	300.00
0213-820-0000-0000		VEHICLE, GAS, OIL & GREASE	1,200.00	24.73	24.73	8.24		1,175.27	1,175.27
0213-821-0000-0000		MAINTENANCE OF VEHICLES	1,900.00				700.00	1,200.00	1,900.00
0213-825-0000-0000		SUPPLIES AND MATERIALS	5,580.00					5,580.00	5,580.00
0213-830-0001-0000		DEMOLITION OF BUILDINGS	15,000.00					15,000.00	15,000.00
0213-830-0002-0000		RELOCATION COSTS	4,000.00					4,000.00	4,000.00
830		CONTRACTED EQUIPMENT	19,000.00					19,000.00	19,000.00
0213-900-0001-0000		FRINGE BENEFITS - FICA	17,087.00	1,150.04	1,150.04	6.73		15,936.96	15,936.96
0213-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	28,645.00	2,672.78	2,672.78	9.33		25,972.22	25,972.22
900		FRINGE BENEFITS	45,732.00	3,822.82	3,822.82	8.36		41,909.18	41,909.18
0213		BUILDING DEPARTMENT DIRECTOR	267,631.00	16,771.60	16,771.60	6.27	850.00	250,009.40	250,859.40
0214		CIVIL PREPAREDNESS							
0214-190-0000-0000		ADMINISTRATIVE SALARIES	4,800.00	400.00	400.00	8.33		4,400.00	4,400.00
0214-822-0000-0000		ELECTRICITY	1,100.00					1,100.00	1,100.00
0214-823-0000-0000		HEATING FUEL	1,400.00					1,400.00	1,400.00
0214-824-0000-0000		WATER AND SEWER RENT	580.00					580.00	580.00
0214-826-0000-0000		MAINTENANCE OF EQUIPMENT	500.00					500.00	500.00
0214-826-0002-0000		COMMUNICATIONS EQUIPMENT	1,500.00	101.33	101.33	6.76		1,398.67	1,398.67
826		MAINTENANCE OF EQUIPMENT	2,000.00	101.33	101.33	5.07		1,898.67	1,898.67

TOWN OF WINCHESTER
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FROM 7/01/2020 TO 7/31/2020

FUND	OBJ/PROG	GENERAL FUND DESCRIPTION	AMENDED BUDGET	MORTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0214		CIVIL PREPAREDNESS							
0214-827-0000-0000		MAINTENANCE OF STRUCTURES	500.00					500.00	500.00
0214-900-0001-0000		FRINGE BENEFITS - FICA	367.00	30.60	30.60	8.34		336.40	336.40
0214		CIVIL PREPAREDNESS	10,747.00	531.93	531.93	4.95		10,215.07	10,215.07
0215		AMBULANCE							
0215-805-0000-0000		TRANSFER TO OUTSIDE AGENCY	85,000.00					85,000.00	85,000.00
0215-900-0005-0000		PENSION CONTRIBUTION	6,000.00					6,000.00	6,000.00
0215		AMBULANCE	91,000.00					91,000.00	91,000.00
0216		DOG ACCOUNT							
0216-192-0000-0000		LABOR, SKILLED & PROFESSIONAL	24,890.00	1,575.20	1,575.20	6.33		23,314.80	23,314.80
0216-820-0000-0000		VEHICLE GAS, OIL & GREASE	500.00					500.00	500.00
0216-821-0000-0000		MAINTENANCE OF VEHICLES	1,000.00					1,000.00	1,000.00
0216-825-0000-0000		SUPPLIES AND MATERIALS	500.00					500.00	500.00
0216-825-0001-0000		VETERINARY FEES	1,700.00	106.00	106.00	6.24		1,594.00	1,594.00
		825 SUPPLIES & MATERIALS	2,200.00	106.00	106.00	4.82		2,094.00	2,094.00
0216-846-0000-0000		TIRES	500.00					500.00	500.00
0216-854-0000-0000		RENT	11,000.00	850.00	850.00	7.73		10,150.00	10,150.00
0216-855-0000-0000		DOG DISPOSAL FEES	100.00					100.00	100.00
0216-900-0001-0000		F.I.C.A.	1,904.00	178.44	178.44	9.37		1,725.56	1,725.56
0216		DOG ACCOUNT	42,094.00	2,709.64	2,709.64	6.44		39,384.36	39,384.36
0219		WINCHESTER FIRE DEPARTMENT							
0219-848-0000-0000		WINCHESTER FIRE DEPT - REGULAR	10,000.00	2,500.00	2,500.00	25.00		7,500.00	7,500.00
0219-848-0001-0000		WINCHESTER FIRE DEPT - CONTRACT	25,000.00	6,250.00	6,250.00	25.00		18,750.00	18,750.00
0219-848-0004-0000		TURNOUT GEAR	5,000.00				5,000.00		5,000.00
0219-848-0009-0000		ANNUAL EQUIP TESTING/CERTIFICATION	4,000.00					4,000.00	4,000.00
848		WINCHESTER FIRE DEPARTMENT	44,000.00	8,750.00	8,750.00	19.89		30,250.00	35,250.00
0219-900-0005-0000		PENSION CONTRIBUTION	4,000.00					4,000.00	4,000.00
0219		WINCHESTER FIRE DEPARTMENT	48,000.00	8,750.00	8,750.00	18.23		34,250.00	39,250.00
0231		PUBLIC SAFETY DISPATCH							
0231-192-0000-0000		LABOR SKILLED AND PROFESSIONAL	89,871.00	4,534.55	4,534.55	5.05		85,336.45	85,336.45
0231-192-0001-0000		SHIFT PREMIUM	960.00	43.95	43.95	4.58		916.05	916.05
0231-192-0002-0000		HOLIDAY PAY	3,000.00	348.81	348.81	11.63		2,651.19	2,651.19
		192 LABOR SKILLED & PROFESSIONAL	93,831.00	4,927.31	4,927.31	5.25		88,903.69	88,903.69
0231-197-0000-0000		OVERTIME	2,500.00	1,678.29	1,678.29	67.13		821.71	821.71
0231-806-0000-0000		OFFICE SUPPLIES	500.00	33.98	33.98	6.80		466.02	466.02
0231-811-0000-0000		TRAINING AND EDUCATION	500.00					500.00	500.00
0231-826-0000-0000		SUPPLIES AND MATERIALS	1,000.00				416.96		1,000.00
0231-826-0000-0000		MAINT OF EQUIPMENT							
0231-826-0002-0000		CHARTER TOWER RENTAL	10,500.00	10,500.00	10,500.00				
0231-826-0003-0000		MECS SERVICE AGREEMENT	2,000.00	3,070.80	3,070.80	153.54		1,202.20	1,070.80-
826		MAINTENANCE OF EQUIPMENT	12,500.00	13,570.80	13,570.80	108.57		1,202.20	1,070.80-
0231-831-0001-0000		CONTRACTED SERVICES - LCD	182,000.00	14,925.88	14,925.88	8.20		167,074.12	167,074.12
0231-900-0001-0000		FICA	7,370.00	536.46	536.46	7.28		6,833.54	6,833.54
0231-900-0002-0000		MEDICAL BENEFITS	28,645.00	6,866.76	6,866.76	23.97		21,778.24	21,778.24
900		FRINGE BENEFITS	36,015.00	7,403.22	7,403.22	20.56		28,611.78	28,611.78
0231		PUBLIC SAFETY DISPATCH	328,846.00	42,539.48	42,539.48	12.94		288,162.56	288,162.56

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 7/31/2020

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0231			PUBLIC SAFETY DISPATCH							
0311			HIGHWAYS							
0311-190-0000-0000			ADMINISTRATIVE SALARIES	90,924.00	6,294.80	6,294.80	6.92		84,629.20	84,629.20
0311-192-0001-0000			ENGINEER	87,567.00	6,062.33	6,062.33	6.92		81,504.67	81,504.67
0311-193-0000-0000			SECRETARIAL/SUPPORT STAFF	62,458.00	4,249.39	4,249.39	6.80		58,208.61	58,208.61
0311-194-0000-0000			GENERAL LABOR	756,672.00	34,252.06	34,252.06	4.53		722,419.94	722,419.94
0311-194-0001-0000			M&S SNOW REMOVAL	7,950.00					7,950.00	7,950.00
194			GENERAL LABOR	764,622.00	34,252.06	34,252.06	4.48		730,369.94	730,369.94
0311-197-0000-0000			OVERTIME	77,500.00	1,707.00	1,707.00	2.20	835.54	75,793.00	75,793.00
0311-806-0000-0000			OFFICE SUPPLIES	1,782.00					946.46	1,782.00
0311-807-0000-0000			TELEPHONE	10,625.00	448.94	448.94	4.23		10,176.06	10,176.06
0311-808-0000-0000			POSTAGE	2,040.00					2,040.00	2,040.00
0311-811-0000-0000			TRAINING AND EDUCATION	6,125.00					6,125.00	6,125.00
0311-812-0000-0000			COMPUTER & SOFTWARE	2,619.00					2,619.00	2,619.00
0311-814-0000-0000			MEMBERSHIP DUES & SUBSCRIPTIONS	12,425.00					12,425.00	12,425.00
0311-820-0000-0000			VEHICLE:GAS,OIL & GREASE	67,840.00	448.80	448.80	.66	105.36	68,183.44	68,288.80
0311-822-0000-0000			ELECTRICITY	8,966.00					8,966.00	8,966.00
0311-823-0000-0000			HEATING FUEL	21,045.00					21,045.00	21,045.00
0311-825-0000-0000			SUPPLIES AND MATERIALS	20,170.00	3,048.33	3,048.33	14.96	371.96	22,816.37	23,188.33
0311-826-0000-0000			MAINTENANCE OF EQUIPMENT	71,500.00	3,058.90	3,058.90	4.28	4,527.20	63,913.90	68,441.10
0311-826-0001-0000			FLEET REPAIRS	34,950.00	875.00	875.00	2.50	500.00	34,575.00	34,075.00
826			MAINTENANCE OF EQUIPMENT	10,450.00	3,933.90	3,933.90	3.70	4,027.20	98,488.90	102,516.10
0311-827-0000-0000			MAINTENANCE OF STRUCTURES	11,450.00	356.79	356.79	3.12		11,093.21	11,093.21
0311-829-0000-0000			UNIFORMS & SAFETY CLOTHING	10,616.00	4,800.00	4,800.00	45.21	1,234.00	4,582.00	5,816.00
0311-830-0000-0000			CONTRACTED EQUIPMENT	15,080.00	9,079.41	9,079.41	60.21	225.00	5,775.59	6,000.59
0311-831-0000-0000			CONTRACTED SERVICES	97,690.00	2,226.79	2,226.79	2.28		95,463.21	95,463.21
0311-832-0000-0000			CONTRACT LABOR	1,600.00					1,600.00	1,600.00
0311-846-0000-0000			TIRES	9,920.00					9,920.00	9,920.00
0311-851-0000-0000			ENGINEERING SERVICES	32,000.00	625.00	625.00	1.95		31,375.00	31,375.00
0311-853-0000-0000			STREET & TRAFFIC SIGNS	10,000.00	5,440.00	5,440.00	54.40		4,560.00	4,560.00
0311-859-0000-0000			SALT	230,000.00					230,000.00	230,000.00
0311-860-0000-0000			SAND FOR ICE CONTROL	22,000.00					22,000.00	22,000.00
0311-862-0000-0000			BITUMINOUS CONCRETE		2,889.56	2,889.56		5,589.34	9,479.00	2,889.66
0311-865-0000-0000			PIPE & MANHOLES	11,500.00					11,500.00	11,500.00
0311-866-0000-0000			AGGREGATE MATERIALS	24,500.00					24,500.00	24,500.00
0311-900-0001-0000			FRINGE BENEFITS - FICA	82,854.00	5,465.06	5,465.06	6.60		77,388.94	77,388.94
0311-900-0002-0000			FRINGE BENEFITS-MEDICAL BENEFITS	323,217.00	38,244.53	38,244.53	11.83		284,972.47	284,972.47
900			FRINGE BENEFITS	406,071.00	43,709.59	43,709.59	10.76		362,361.41	362,361.41
0311			HIGHWAYS	2,125,585.00	122,608.53	122,608.53	5.51	12,388.40	2,090,588.07	2,102,976.47
0313			CEMETERIES							
0313-194-0000-0000			GENERAL LABOR	28,923.00	1,630.19	1,630.19	5.64		27,292.81	27,292.81
0313-197-0000-0000			OVERTIME	3,820.00	391.89	391.89	10.26		3,428.11	3,428.11
0313-822-0000-0000			ELECTRICITY	600.00					600.00	600.00
0313-823-0000-0000			HEATING FUEL	1,725.00					1,725.00	1,725.00
0313-825-0000-0000			SUPPLIES AND MATERIALS	4,216.00					4,216.00	4,216.00
0313-827-0000-0000			MAINTENANCE OF STRUCTURES	2,900.00					2,900.00	2,900.00
0313-831-0000-0000			CONTRACTED SERVICES	49,450.00					49,450.00	49,450.00
0313-851-0000-0000			ENGINEERING SERVICES	2,250.00					2,250.00	2,250.00
0313-900-0001-0000			FRINGE BENEFITS - FICA	2,505.00	262.67	262.67	10.49		2,242.33	2,242.33
0313			CEMETERIES	96,389.00	2,284.75	2,284.75	2.37		94,104.25	94,104.25

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 7/31/2020

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0313			CEMETERIES							
0314			WASTE DISPOSAL AND RECYCLING							
0314-805-0000-0000			TRANSFER TO OUTSIDE AGENCY(REGULA)	202,950.00	50,737.50	50,737.50	25.00		152,212.50	152,212.50
0320			STREET LIGHTING							
0320-383-0000-0000			STREET LIGHTING EXPENDITURES	140,000.00					140,000.00	140,000.00
0325			OTHER TOWN PROPERTIES							
0325-822-0000-0000			ELECTRICITY	4,000.00					4,000.00	4,000.00
0325-823-0000-0000			HEATING FUEL	1,000.00					1,000.00	1,000.00
0325-824-0000-0000			WATER & SEWER RENT	1,500.00					1,500.00	1,500.00
0325-827-0000-0000			MAINTENANCE OF GROUNDS	1,000.00					1,000.00	1,000.00
0325-831-0000-0000			CONTRACTED SERVICES	20,000.00					20,000.00	20,000.00
0325			OTHER TOWN PROPERTIES	27,500.00					27,500.00	27,500.00
0410			HEALTH							
0410-870-0000-0000			FOOTHILLS VISITING NURSES	34,000.00					34,000.00	34,000.00
0410-871-0000-0000			CAMP MOE	2,250.00	2,250.00	2,250.00				
0410-872-0000-0000			NW CT FAMILY SERV & MENTAL HEALTH	4,500.00	4,500.00	4,500.00				
0410-873-0000-0000			YOUTH SERVICE BUREAU	29,940.00					29,940.00	29,940.00
0410-876-0000-0000			TORRINGTON AREA HEALTH DISTRICT	58,389.00					58,389.00	58,389.00
0410-877-0000-0000			SUSAN B. ANTHONY PROJECT	5,000.00	1,250.00	1,250.00	25.00		3,750.00	3,750.00
0410-878-0000-0000			NORTHWEST REGION.MENTAL HEALTH BRD	1,181.00	1,181.00	1,181.00				
0410-879-0000-0000			N/W ELDERLY NUTRITION PROGRAM	13,157.00					13,157.00	13,157.00
0410-880-0000-0000			GEER/GATE WAY ADULT DAY CENTER	3,000.00	750.00	750.00	25.00		2,250.00	2,250.00
0410-881-0000-0000			PAP/PHARMIC COST	183,000.00	45,750.00	45,750.00	25.00		137,250.00	137,250.00
0410-883-0000-0000			THE CHORE SERVICE	6,000.00	6,000.00	6,000.00				
0410-887-0000-0000			GREENWOODS COUNSELLING REFERRALS	5,000.00	5,000.00	5,000.00				
0410-888-0000-0000			FISH	1,000.00	1,000.00	1,000.00				
0410			HEALTH	346,417.00	67,681.00	67,681.00	19.54		278,736.00	278,736.00
0710			LIBRARIES							
0710-805-0000-0000			TRANSFER TO OUTSIDE AGENCY	229,383.00	19,115.25	19,115.25	8.33		210,267.75	210,267.75
0800			PRINTING							
0800-817-0000-0000			CONTRACTED PRINTING	5,000.00	3,710.50	3,710.50	74.21		1,289.40	1,289.40
0810			PARKS							
0810-825-0000-0000			SUPPLIES & MATERIALS	800.00					800.00	800.00
0810-827-0000-0000			MAINTENANCE OF STRUCTURES	1,000.00					1,000.00	1,000.00
0810-827-0001-0000			MAINTENANCE OF GROUNDS	1,000.00					1,000.00	1,000.00
0810-827-0000-0000			827 MAINTENANCE OF STRUCTURES	2,000.00					2,000.00	2,000.00
0810-830-0000-0000			CONTRACTED SERVICES	17,100.00					17,100.00	17,100.00
0810			PARKS	19,900.00					19,900.00	19,900.00
0811			PUBLIC CELEBRATIONS							
0811-194-0000-0000			GENERAL LABOR	2,000.00					2,000.00	2,000.00
0811-596-0000-0000			HOLIDAY DISPLAYS-INSTALL/REMOVAL	1,500.00					1,500.00	1,500.00
0811-596-0001-0000			REPLACEMENT DISPLAYS	1,500.00					1,500.00	1,500.00
0811-596-0000-0000			596 GENERAL LABOR	3,000.00					3,000.00	3,000.00
0811			PUBLIC CELEBRATIONS	5,000.00					5,000.00	5,000.00
0812			RECREATION							
0812-190-0000-0000			ADMINISTRATIVE SALARIES	37,682.00	1,926.06	1,926.06	5.11		35,755.94	35,755.94
0812-194-0000-0000			GENERAL LABOR	142,942.00	22,371.39	22,371.39	15.65		120,570.61	120,570.61

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 7/31/2020

FUND	DEPT/CRJ/PROG	GENERAL FUND DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0812		RECREATION							
0812-197-0000-0000		OVERTIME	3,154.00	1,331.06	1,331.06	42.20		1,822.94	1,822.94
0812-806-0000-0000		OFFICE SUPPLIES	375.00					375.00	375.00
0812-807-0000-0000		TELEPHONE	2,382.00	81.51	81.51	3.42		2,300.49	2,300.49
0812-811-0000-0000		TRAINING AND EDUCATION	500.00					500.00	500.00
0812-814-0000-0000		MEMBERSHIP, DUES & SUBSCRIPTIONS	105.00	105.00	105.00			356.00	356.00
0812-818-0000-0000		CLOTHING ALLOWANCE	500.00	144.00	144.00	28.80		215.00	215.00
0812-819-0000-0000		VEHICLE ALLOWANCE	215.00					2,491.36	2,491.36
0812-820-0000-0000		VEHICLE:GAS,OIL & GREASE	2,825.00	333.64	333.64	11.81		13,900.00	13,900.00
0812-822-0000-0000		ELECTRICITY	13,900.00					4,150.00	4,150.00
0812-823-0000-0000		HEATING FUEL	4,150.00					19,150.00	19,150.00
0812-824-0000-0000		WATER AND SEWER RENT	19,150.00					900.00	900.00
0812-824-0001-0000		PROPERTY TAXES-WILLOW ST (CL&P)	900.00					20,050.00	20,050.00
824		HEATING FUEL	20,050.00					5,237.68	5,237.68
0812-825-0000-0000		SUPPLIES AND MATERIALS	5,250.00	12.32	12.32	.23		5,490.20	8,765.97
0812-826-0000-0000		MAINTENANCE OF EQUIPMENT	9,450.00	684.03	684.03	7.24	3,275.77	30,228.82	37,315.82
0812-827-0000-0000		MAINTENANCE OF GROUNDS	40,750.00	3,434.18	3,434.18	8.43	7,087.00	2,800.00	2,800.00
0812-841-0000-0000		RECREATION CELEBRATIONS	2,800.00					3,000.00	3,000.00
0812-841-0001-0000		RECREATION ASSISTED PROGRAMS	3,000.00					5,800.00	5,800.00
841		SPECIAL PROGRAMS	5,800.00					300.00	300.00
0812-842-0000-0000		BACKGROUND CHECKS	300.00					11,345.24	11,345.24
0812-900-0001-0000		FRINGE BENEFITS - FICA	14,059.00	2,713.76	2,713.76	19.30	10,362.77	260,889.28	271,252.05
0812		RECREATION	304,389.00	33,136.95	33,136.95	10.89			
0613		SENIOR CITIZENS/FAMILY SERVICES							
0613-190-0000-0000		ADMINISTRATIVE SALARIES	69,414.00	4,767.48	4,767.48	6.87		64,646.52	64,646.52
0613-192-0000-0000		LABOR, SKILLED AND PROFESSIONAL	30,441.00	1,143.90	1,143.90	3.76		29,297.10	29,297.10
0613-193-0000-0000		SECRETARIAL/SUPPORT STAFF	26,042.00	806.90	806.90	3.10		25,235.10	25,235.10
0613-197-0000-0000		OVERTIME	5,000.00					5,000.00	5,000.00
0613-800-0001-0000		HEALTHY AGING PROGRAMS	3,900.00				131.99	1,868.01	2,000.00
0613-806-0000-0000		OFFICE SUPPLIES	2,000.00					600.00	600.00
0613-806-0002-0000		COPIER	600.00					2,468.01	2,600.00
806		OFFICE SUPPLIES	2,600.00					993.48	1,900.44
0613-807-0000-0000		TELEPHONE	2,052.00	151.56	151.56	7.39		390.00	390.00
0613-808-0000-0000		POSTAGE	390.00					100.00	100.00
0613-811-0000-0000		TRAINING AND EDUCATION	100.00					200.00	200.00
0613-814-0000-0000		MEMBERSHIP, DUES & SUBSCRIPTIONS	200.00					3,773.53	3,829.53
0613-819-0000-0000		VEHICLE ALLOWANCE	200.00					5,000.00	5,000.00
0613-820-0000-0000		VEHICLE:GAS,OIL & GREASE	4,000.00	170.47	170.47	4.26	56.00	8,250.00	8,250.00
0613-821-0000-0000		MAINTENANCE OF VEHICLES	5,000.00					2,500.00	2,500.00
0613-822-0000-0000		ELECTRICITY	8,250.00					2,500.00	2,500.00
0613-823-0000-0000		HEATING FUEL	8,250.00					4,333.20	4,333.20
0613-824-0000-0000		WATER AND SEWER RENT	2,500.00					1,000.00	1,000.00
0613-827-0000-0000		MAINTENANCE OF STRUCTURES	9,000.00	44.99	44.99	.50	105.00	8,850.01	8,850.01
0613-832-0000-0000		CONTRACTED LABOR	19,127.00	1,396.76	1,396.76	7.30	13,397.04	2,000.00	2,000.00
0613-841-0000-0000		CELEBRATIONS	2,000.00					1,000.00	1,000.00
0613-846-0000-0000		TIRES	1,000.00					9,344.16	9,344.16
0613-900-0001-0000		FRINGE BENEFITS - FICA	10,014.00	669.84	669.84	6.69		592.20	592.20
0613-900-0002-0000		FRINGE BENEFITS-MEDICAL	1,100.00	507.80	507.80	46.16		9,936.36	9,936.36
900		FRINGE BENEFITS	11,114.00	1,177.64	1,177.64	10.60		186,323.31	200,920.30
0613		SENIOR CITIZENS/FAMILY SERVICES	210,580.00	9,659.70	9,659.70	4.59			

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 7/31/2020

FUND 001 000	GENERAL FUND	AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNENCUMBERED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBRANCES	BALANCE	BALANCE
0813	SENIOR CITIZENS/FAMILY SERVICES							
0814	RURAL TRANSIT AUTHORITY							
0814-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	2,397.00	2,397.00					
0910	MISCELLANEOUS							
0910-201-0001-0000	HEART & HYPERTEN-POLICE MED BENEFIT	10,310.00	1,053.26-	1,053.26-	10.22-		11,363.26	11,363.26
0910-201-0005-0000	MEDICAL BENEFITS - FIREMEN	23,210.00	959.63	959.63	4.13		22,250.37	22,250.37
201 Blue Cross		33,520.00	93.63-	93.63-	.28-		33,613.63	33,613.63
0910-205-0000-0000	HEART & HYPERTENSION - EXISTING	65,500.00	6,283.55	6,283.55	9.59		59,216.45	59,216.45
0910-205-0002-0000	BLOOD/AIRBORNE PATHOGENS	4,000.00					4,000.00	4,000.00
0910-205-0003-0000	DRUG/ALCOHOL TESTING & PHYSICALS	4,000.00	102.00	102.00	2.55		3,898.00	3,898.00
205 POST RETIREMENT BENEFITS		73,500.00	6,385.55	6,385.55	8.69		67,114.45	67,114.45
0910-388-0000-0000	UNNEGOTIATED SETTLEMENTS	95,000.00					95,000.00	95,000.00
0910-800-0009-0000	BANK FEES	12,000.00	151.26	151.26	1.26		11,848.74	11,848.74
0910-804-0000-0000	TRANSFER OUT OTHER FUNDS	1,250,000.00	104,163.00	104,163.00	8.33		1,145,837.00	1,145,837.00
0910-804-0001-0000	TOWN SUPPORT FOR EDUCATION	480,000.00	4,287.52	4,287.52	.89		475,712.48	475,712.48
804 TRANSFER TO OTHER FUNDS		1,730,000.00	108,450.52	108,450.52	6.27		1,621,549.48	1,621,549.48
0910-807-0000-0000	TELEPHONE	29,000.00	2,938.09	2,938.09	10.13		26,061.91	26,061.91
0910-808-0000-0000	POSTAGE	21,000.00	2,171.21	2,171.21	10.34		18,828.79	18,828.79
0910-810-0000-0000	PHOTOCOPIING	30,000.00	3,539.33	3,539.33	11.80		26,460.67	26,460.67
0910-831-0001-0000	FRIENDS OF PARK POND	8,000.00					8,000.00	8,000.00
0910-877-0000-0000	OTHER EXPENDITURES	5,000.00	275.02	275.02	5.50		4,724.98	4,724.98
0910	MISCELLANEOUS	2,037,020.00	123,817.35	123,817.35	6.08		1,913,202.65	1,913,202.65
0911	DEFERRED CHARGES							
0911-202-0000-0000	SICK AND VACATION PAY ACCRUAL	50,000.00					50,000.00	50,000.00
0912	EDUCTN INDRCT COSTS CROSSING GUARDS							
0912-192-0000-0000	LABOR, SKILLED AND PROFESSIONAL	50,700.00					50,700.00	50,700.00
0912-220-0000-0000	F.I.C.A.	3,880.00					3,880.00	3,880.00
0912	EDUCTN INDRCT COSTS CROSSING GUARDS	54,580.00					54,580.00	54,580.00
0913	DEBT ADMINISTRATION							
0913-301-0000-0000	PRINCIPAL-BONDS JUNE 05 PROJECTS	392,000.00					392,000.00	392,000.00
0913-302-0000-0000	INTEREST-BONDS JUNE 05 PROJECTS	54,994.00					54,994.00	54,994.00
0913-304-0000-0000	SEWER REFUNDING PRINCIPAL	155,000.00					155,000.00	155,000.00
0913-304-0001-0000	CLEAN WATER PRINCIPAL	34,164.00	2,821.02	2,821.02	8.26		31,342.98	31,342.98
0913-304-0004-0000	SEWER REFUNDING INTEREST	14,294.00					14,294.00	14,294.00
0913-304-0006-0000	CLEAN WATER INTEREST	4,448.00	396.64	396.64	8.92		4,051.36	4,051.36
0913-304-0008-0000	SEWER PLANT/PERCH ROCK PRINCIPAL	28,000.00					28,000.00	28,000.00
0913-304-0009-0000	SEWER PLANT/PERCH ROCK INTEREST	3,939.00					3,939.00	3,939.00
304 DEBT SNR-WTR		239,845.00	3,217.66	3,217.66	1.34		236,627.34	236,627.34
0913	DEBT ADMINISTRATION	686,839.00	3,217.66	3,217.66	.47		683,621.34	683,621.34
0918	RETIREMENT & PENSION CONTRIBUTION							
0918-203-0000-0000	ANNUITY CONTRIBUTION-TOWN MGR	12,485.00	960.36	960.36	7.69		11,524.64	11,524.64
0918-203-0003-0000	ANNUITY FINANCE DIRECTOR	6,867.00	528.20	528.20	7.69		6,338.80	6,338.80
0918-203-0004-0000	ANNUITY - POLICE CHIEF	5,743.00	440.76	440.76	7.67		5,302.24	5,302.24
0918-203-0005-0000	ANNUITY PUBLIC WORKS DIRECTOR	5,556.00	419.64	419.64	7.55		5,136.36	5,136.36
0918-203-0006-0000	ANNUITY- ASST TOWN ENGINEER	4,254.00					4,254.00	4,254.00
0918-203-0008-0000	ANNUITY - TOWN PLANNER	4,119.00					4,119.00	4,119.00
203 Blue Shield		40,024.00	2,348.96	2,348.96	5.87		37,675.04	37,675.04
0918-230-0000-0000	DEFINED BENEFIT PENSION CONTRIB	329,000.00					329,000.00	329,000.00

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2020 TO 7/31/2020

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0918			RETIREMENT & PENSION CONTRIBUTION							
0918-230-0004-0000			DEFINED CONTRIBUTION - TOWN MATCH	35,000.00	567.32	567.32	1.62		34,432.68	34,432.68
230	RETIREMENT			364,000.00	567.32	567.32	.16		363,432.68	363,432.68
0918-900-0001-0000			ANNUITIES - ER FICA	3,060.00	177.87	177.87	5.81		2,882.13	2,882.13
0918			RETIREMENT & PENSION CONTRIBUTION	407,084.00	3,094.15	3,094.15	.76		403,989.85	403,989.85
0919			MUNICIPAL INSURANCE							
0919-381-0000-0000			MUNICIPAL INSURANCE	210,000.00	185,308.00	185,308.00	88.24		24,692.00	24,692.00
0919-381-0001-0000			WORKERS COMPENSATION	265,000.00	194,813.24	194,813.24	73.51		70,186.76	70,186.76
381	MUNICIPAL INSURANCE			475,000.00	380,121.24	380,121.24	80.03		94,878.76	94,878.76
0919			MUNICIPAL INSURANCE	475,000.00	380,121.24	380,121.24	80.03		94,878.76	94,878.76
0920			UNEMPLOYMENT COMPENSATION							
0920-250-0000-0000			UNEMPLOYMENT COMPENSATION EXPENSES	19,000.00					19,000.00	19,000.00
1000	BOARD OF EDUCATION EXPENDITURES									
1000-100-1000-0000	BOARD OF EDUCATION EXPENDITURES			19,961,686.00	1,387,133.01	1,387,133.01	6.95		18,574,552.99	18,574,552.99
TOTAL EXPENDITURES				34,148,148.00	2,737,389.82	2,737,389.82	8.02	92,764.33	31,317,993.85	31,410,758.18

Boards & Commissions

NOMINATIONS

Date	Name	Board/Commission	Vote	Term Dates

APPOINTMENTS

Date	Name	Board/Commission	Vote	Term Dates

RE-APPOINTMENTS

Date	Name	Board/Commission	Vote	Next Term Exp

RESIGNATIONS

Date	Name	Board/Commission	Term Expiration Date
8/17	Charles Cooper	Senior Citizen Commission	7/2021
8/17	Frances Cooper	Senior Citizen Commission	7/2023

July 30, 2020

Dear Sen,

I'm writing to tell you that Charlie & I are retiring from the Board of Commissioners.

Charlie is having some health problems at 96. I'm involved with caring for him & also taking care of our home both inside & outside. Changing the Board has been interesting and I'll miss it.

I will, however, continue to teach my line dance class, as I've been dancing since I was 3!

My dance ladies are very good & we have a great time with great exercise.

I've been teaching the dance class for over 40 years

after retiring from my 30 years teaching kindergarten + first grade.

I tease Betty Kelsey often telling her that I see all her mistakes, as I have "kindergarten eyes" that can see in all directions. She knows that as I taught her 2 children!

You are doing a very good job in these difficult times & we all appreciate that.

With love,
Joan

FILED
CLERK'S OFFICE

AUG 1 | 2020

SHEILA S. SEDLACK
TOWN CLERK OF WINCHESTER
WINSTED, CONN.



TORRINGTON AREA HEALTH DISTRICT

350 Main Street ♦ Suite A ♦ Torrington, Connecticut 06790
Phone (860) 489-0436 ♦ Fax (860) 496-8243 ♦ E-mail info@tahd.org ♦ Web www.tahd.org
"Promoting Health & Preventing Disease Since 1967"

July 29, 2020

Board of Selectman
Winchester Town Hall
388 Main St.
Winchester, CT 06098

Dear Board Members:

I wish to bring to your attention that the Town of Winchester currently has only one representative on the Torrington Area Health District's Board of Health. According to the State of Connecticut Public Health Statutes, you are entitled to have two representatives to our Board and the term of appointment is for three years. As the full-time public health department for Winchester, it is important that your town have full representation in the health issues and policies that concern your residents.

Meetings are held here at the District office the 2nd Thursday during the months of January, April, June and September, so it is in the best interest of the Town of Winchester that whomever you appoint should be able to fully commit to serving the Board. Once a representative has been chosen written notification is required to TAHD.

Thank you in advance for your prompt attention to this matter.

Sincerely,

Diane Pelosi-Fox
Administrative Secretary

Meet @ 7pm



Borough of Bantam, Bethlehem, Canaan, Cornwall, Goshen, Harwinton, Kent, Borough of Litchfield, Litchfield, Middlebury, Morris, Norfolk, North Canaan, Plymouth, Salisbury, Thomaston, Torrington, Warren, Watertown, Winsted

The Torrington Area Health District is an equal opportunity provider, and employer. To file a complaint of discrimination write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C., 20250-9410, or call (800) 795-3272 (voice), or (202) 720-6382 (TDD).

11A

Draft: Proposed by Candy

**REQUEST FOR PROPOSALS
Communications Consultant Services for
The Town of Winchester Board of Selectman**

BACKGROUND

The Town has a need for communication and publicity related services to create an organized presence on today’s communication platforms that are used by many citizens. The Town is seeking to work with a qualified firm or individual to assist the Town of Winchester, its staff and leadership with communication and publicity related services to better inform the community. The individual or firm responding to this RFP should expect to perform part-time on- going services as needed by the Town and recognize the need for a communication strategy. The Communications Consultant will be engaged on an as needed consulting basis, at an agreed upon rate through a grant funded program.

The Communications Consultant shall have the following qualifications:

- Excellent writing/editing and verbal communication skills.
- Knowledge of marketing automation tools and social media strategies
- Demonstrated strong attention to detail and the ability to follow routine processes and procedures.
- Ability to meet deadlines and changing priorities.

The Communications Consultant shall provide the following communications services (the “Services”), as and when needed and directed to do so:

First Step:

Review the current social media presence of official and unofficial content and provide a report to the BOS

Second Step:

Propose a thoughtful social media presence that will provide a coordinate approach to the Town of Winchester

Third Step:

Implement the Approved Plan

Ongoing:

Information Gathering and Repository

In consultation with the Town Manager, Executive Secretary, and Department Leaders

- . Create news releases and posts for official communication from the Town
- . Be available for staff on an on-call basis for any communications/publicity that may arise
- . Coordinate with staff in updating and maintaining the Town’s website content
- . In the event of an urgent/emergency issue to coordinate and communicate the Town’s response effort

Please provide:

- . Proposal of approach to aligning our communication platform
- . Resume or business profile clearly reflecting qualifications and experiences.
- . Samples of communication and media materials from past projects.

SELECTION PROCEDURE

All responses to this RFP that meet the submittal requirements will be evaluated by a review panel consisting of the Town Manager, Mayor, BOS member, and staff member. The Town will identify a short-list of the best qualified proposals. The short-list of qualified proposals will be asked to participate in interviews.

RFP SCHEDULE (TENTATIVE)

Table below is an estimate of the schedule that will be followed.

Item	Date
Release Proposal	August 2020
Proposals Due	September 14 2020
Proposal Evaluation Period	September 15-18 2020
Notify Short List Firms or Individuals	September 21 2020
Interviews of Top/Best Qualified	September 23- 29 2020
Selection of Finalist	September 30 2020

The Town reserves the right, at its sole discretion, to adjust the schedule, as it deems necessary. Notification of any adjustment to the RFP Schedule will be posted

RFP Questions / Contact

The Town invites qualified firms or individuals to submit a proposal in accordance with the terms, conditions, and specifications contained in this document.

11.B

Draft: Proposed by Candy

The Board of Selectman establish a committee with the Board of Education to request that the state legislature review and modify existing State of Connecticut statues*(established in 1949) regarding tuition costs for high school students when a town does not maintain it’s own high school. Specifically we would request a required negotiation process for tuition, including mediation and arbitration when public funds from a single public sending district are used for more than 90% of the academies operating budget.

- 10-164-33* Tuition in towns in which no high school is maintained
- 10-164-34 * Approval by State board of incorporated or endowed high school

This is a financial structural discussion. – unless this changes we will have this same discussion every year as we have been.

Why now?

- On July 1 2019 Gilbert exercised these State Laws to charge the Winchester Board of Education an additional \$100,000 on top of the additional \$450,000** included in the taxpayer adopted FY2020 budget. Essentially, The Gilbert School unilaterally directly taxed the property taxpayers an additional \$100,000 that was not in the FY20 budget proposal authorized by voters, the Board of Selectman, or the Board of Education. This “state law allowed” increase was taken from Pre-K-6 WBOE budget accounts.
(*The \$450,000 was met in the taxpayer adopted budget for FY20 by the Board of Selectman increasing town support for education by \$150,000 and the Winchester Board of Education reducing funds from the PreK-6 budget of \$300,000.)
- For years prior to the receivership, the issue between Gilbert and the WBOE was focused on the malfunction of WBOE’s mismanagement, which caused attention to be directed at the WBOE. In addition, the failed local budgets and embezzlement by the town’s financial director diverted attention. This allowed the issue of the ever present financial structural problem that has been sitting there for years to be put aside until the actions of this past year.
- It would create fairness to taxpayers when a private entity using local government funds, using state public funds for teacher pension and school improvements, and ability to access Federal lunch program funds, to have to negotiate tuition and not directly tax citizens without their approval through current state language.
- The laws currently do not require the Gilbert School to provide any financial accounting for public funds totaling \$7.1 million. While the Gilbert School does an internal audit, it is not officially shared with the Town management, Board of Education, or the Board of Selectman - only the Gilbert School Corporation members.

Past Attempts at Changing State Law Failed: ***

State Education Department requested in 2017 to the state legislature Senate Bill 786 File No. 525. It should be noted that The Gilbert School has a lobbyist at the State Legislature

Proposed Timeline:

Board of Selectman August 17	Review this proposal and agree to or not agree to move forward in continuing with the concept Respond to the Winchester Board of Education subcommittee established to work on this issue.
August 18 – September 7	Meet with the WBOE subcommittee on this request
Board of Selectman	Adopts the concept and works with our Town Attorney to draft a letter requesting

September 8	such action of our State Representative, State Senator, Governor, State Board of Education, and State Legislative Leaders and Representatives
Board of Selectman October 5	Approves the letter with the request and forwards the request to our State Representative, State Senator, Governor, State Board of Education, and State Legislative Leaders and Representatives

References:

***10-164-33 1949 with technical changes made to conform to Gen.st.Rev.to 1995** *Title 10 Chapter 164 Section 10-33 Tuition in which no high school is maintained Any local board of education which does not maintain a high school shall designate a high school approved by the state board of education as the school which any child may attend who has completed an elementary school course, and such board of education shall pay the tuition of such child residing with a parent or guardian in such school district and attending such high school.*

****10-164-34: 1949 with technical changes made to conform to Gen.st.Rev.to 1995** *The State Board of education may examine any incorporated or endowed high school or academy in this state and, if it appears such school or academy meets the requirements of the state Board of Education for approval of public high schools said board may approve such school or academy under the provisions of this part, and any town in which a high school is not maintained shall pay the whole of tuition fees of pupils attending such school or academy, except if it is a school under ecclesiastical control.*

*****Senate Bill 786 File No. 525 Failed -** Was designed to increase transparency, according to the state, the bill also would require the trustees to post on the internet any “schedule, agenda and minutes of each meeting,” including any meeting of subcommittees. The changes also would subject the sections of Gilbert’s budget that receive public funds to review by local boards of education and to a public hearing, and require an annual audit of all public and private revenues, including its private endowment, expenditures of the governing board and a copy of its IRS Form 990, which outlines the finances of tax-exempt organizations.

10-76o Special Education at the Gilbert School, NFA, Woodstock Academy shall provide for their students special education programs required to be provided by local and regional schools districts in accordance with sections 10-76d-10-76k inclusive and may charge any sending town for the costs of any such special education provided to a student for whose education such sending town is responsible and the sending town shall be eligible to apply for state payment for such costs under section 10-76g.

Additional State Statue Information pertaining to the academies can be found:

- Town of Winchester Education Task Force July 22, 2010 – shows all pertinent laws
- Office of Legislative Research 2016-R-0121 June 27 2016 WOODSTOCK ACADEMY AND OTHER PRIVATE ACADEMIES THAT SERVE AS PUBLIC SCHOOLS – shows that laws can be tailored to each academy or all three

BOARD OF SELECTMEN ACTION REQUEST

No.: 20-038

Date: August 17, 2020

Topic: New Business (D)- Proposed Line Item Transfer (with attachments)

From: Robert Geiger, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the inter-departmental transfer of funds:

Section 915.

INTER-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance or portion thereof, from one department, commission, board or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line item transfer.

In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover FY 20 year-end deficits.

Fiscal Implications:

FROM: Board of Education Expenditures (1000)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
100-1000-918	Teachers Pensions to State	\$10,765
TO: Legal Fees (119)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
845-0003-0000	Environmental Counsel	\$2,000
TO: Purchasing/Data Processing (145)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
812-0000-0000	Data Processing	\$2,000
TO: Winchester Fire Department (219)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
848-0009-0000	Equipment Testing	\$100
TO: Misc. (910)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
800-0009-0000	Bank Fees	\$2,665
TO: Street Lighting (320)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
383-0000-0000	Street Lighting Expenditures	\$4,000

Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$10,765 from Board of Education Expenditures - Teachers Pensions to State (1000-100-

1000-918) to Legal Fees – Environmental Counsel (119-845-0003-0000) in the amount of \$2,000, Purchasing/Data Processing – Data Processing (145-812-0000-0000) in the amount of \$2,000, Winchester Fire Department – Equipment Testing (219-848-0009-0000) in the amount of \$100, Misc. – Bank Fees (910-800-0009-0000) in the amount of \$2,665 and Street Lighting – Street Lighting Expenditures (320-383-0000-0000) in the amount of \$4,000.



Attachments:

Fund Transfer Request- Accounting

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

Various

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$10,765

FY20

ACCOUNT(S) TRANSFERRED FROM: Fund: DEPT# OBJECT# OBJECT# AMOUNTS

Teachers Pensions to State		1	1000	100	1000-918	\$10,765

ACCOUNT(S) TRANSFERRED TO DEPT# OBJECT# SUB-OBJECT# AMOUNTS

Legal - Environmental Counsel	1	119	845	0003	\$2,000
Purchasing - Data Processing	1	145	812	0000	\$2,000
Winchester Fire Dept - Equipment Testing	1	219	848	0009	\$100
Misc - Bank Fees	1	910	800	0009	\$2,665
Street Lighting	1	320	383	0000	\$4,000

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Source account budget was unnecessary because the state did not require any contribution to the State Teacher's Pension Plan. Environmental counsel (Solar Farm) funded by surpluses in other Legal Dept accounts, but still needs \$2k to remove dept deficit. Other expenditure accounts have small deficits that can be resolved with this transfer.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:

8/13/20

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8/17/2020

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer