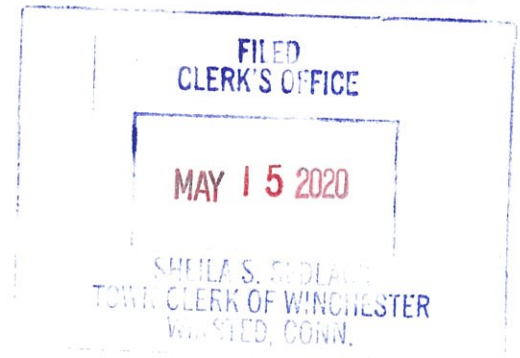


AGENDA
Town of Winchester
Meeting of the Board of Selectmen

P. Francis Hicks Room, 2nd Floor, Town Hall • 338 Main St., Winsted, CT

MONDAY, MAY 18, 2020

7:00 P.M.



1. CALL TO ORDER (Turn your cell phones off)
2. PLEDGE OF ALLEGIANCE
3. AGENDA REVIEW
4. APPROVAL OF MINUTES
A) Minutes of Regular Meeting on May 4, 2020
5. CITIZENS' COMMENTS
The Board of Selectmen welcomes public comments but speakers will be limited to three (3) minutes or less and may speak only once. Please call 860-738-6958 to make a public comment when we reach this agenda item. Please give your name and address.
6. TOWN MANAGER'S REPORT
7. FINANCE DIRECTOR'S REPORT
8. CORRESPONDENCE
9. BOARDS AND COMMISSIONS
10. UNFINISHED BUSINESS
A) 20-001 2020-2021 Town of Winchester Budget and Public Comment
11. NEW BUSINESS
A) 20-022 Easement Request at 80 South Main Street (Town Manager Geiger)
B) 20-023 Proposed Line Item Transfers (Town Manager Geiger)
C) 20-024 Refunds as Recommended by the Collector of Revenue (Town Manager Geiger)
12. CITIZENS' COMMENTS
The Board of Selectmen welcomes public comments but speakers will be limited to three (3) minutes or less and may speak only once. Please call 860-738-6958 to make a public comment when we reach this agenda item. Please give your name and address.
13. SELECTMEN'S COMMENTS AND REPORTS
14. ADJOURNMENT

**This meeting can be accessed remotely by selecting the "livestream" link
on the Town of Winchester website or at
<https://www.youtube.com/channel/UCT1ffiBjMTBQM5OEXSgKIqg/videos>**

Board of Selectmen
Regular Meeting Minutes
May 4, 2020

Item 1. Call to Order

Meeting called to order at 7:00 p.m. by Mayor Perez.

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez, Sel. Sedlack. Town Manager, Bob Geiger and Finance Director, Bruce Stratford.

Item 2. Pledge of Allegiance

The Pledge of Allegiance was recited.

Item 3. Agenda Review - NONE

Item 4. Approval of Minutes

A). Minutes of Regular Meeting on April 20, 2020.

Motion by Sel. Arcelaschi, seconded by Sel. Bird

To approve the minutes of the Regular Meeting held on April 20, 2020 as amended,
UNANIMOUS

Amendment Sel. Groppo

The purpose of the Economic Development Commission Photo Contest is to support and promote the economic well-being of our community.

Item 5. Public Hearing/Special Presentations

Presentation by Mayor Perez regarding (2) Neighborhood Assistance Act Tax Credit Program for the American Mural Project.

Mayor Perez led a discussion of the Neighborhood Assistance Act Program. She invited Amy Wynn of the American Mural Project to describe the Grant Applications process for AMP. Discussion followed.

Motion by Sel. Bouchard, seconded by Sel. Arcelaschi

That the Board of Selectmen support the grant application under the Neighborhood Assistance Act Tax Credit Program for the American Mural Project in the amount of \$22,000, for Window Replacements on 90 Whiting Street.

UNANIMOUS

Motion by Sel. Bourque, seconded by Sel. Arcelaschi

That the Board of Selectmen support the grant application under the Neighborhood Assistance Act Tax Credit Program for the American Mural Project in the amount of \$13,780 for Basement Improvements for 74 Whiting Street.

UNANIMOUS

Item 6. Town Manager's Report

The Town Manager, Bob Geiger reviewed all meetings held from April 20th through May 3rd. as well as answering all question from the Board.

Item 7 Citizens' Comments

Mayor Perez asked people to call 860-738-6958 with questions.

NO CALLS WERE RECEIVED.

Item 8. Correspondence – NONE

Item 9. Boards and Commissions

Sel. Sedlack brought forth the name of Mary Ann Marino for consideration as a member of the Inland Wetland and Watercourses Commission.

Motion by Sel. Sedlack, seconded by Sel. Bird

To appoint Kim Huber (U) to the Recreation Board (term to expire 4/2026) to fill the vacancy left by the Kristin Peterson whose term expired on April 2020.

UNANIMOUS

Item 10. Unfinished Business.

A). 19-070a Ordinance Updates and Contract

Motion by Sel. Groppo, seconded by Sel., Bird

To approve the proposal from General Code to update the Town's ordinances.

UNANIMOUS

B). 20-001 2020-2021 Budget Process

Motion by Sel. Sedlack, seconded by Sel. Bourque

To approve the following dates for the 2020/2021 budget process:

UNANIMOUS

May 14th. Public Hearing 7:00pm with Board of Education, The Gilbert School and the Board of Selectmen's budget - Comments by e-mail, phone or previously mailed questions.

May 18th. Regular Board Meeting 7:00pm with Budget discussion and Public Comment by phone e-mail or previously mailed questions

May 21st. Special Board of Selectmen's meeting, finalization of the budget, adoption of budget

and setting the mill rate.

Item 11.

A). 20-20 New Business Assistance Act Program Applications (2) for American Mural Project.

(Mayor Perez) Previously addressed under Item #5

B). 20-021 Proposed Line Item Transfers (Town Manager Geiger).

Motion by Sel. Groppo, seconded by Sel. Arcelaschi

I move that the Board of Selectmen approve the line-item transfer of \$1,000 from Transport Fees (114-814-0001-0000) to Office Supplies (114-806-0000-0000).

UNANIMOUS

Motion by Sel. Bouchard, seconded by Sel. Bird.

I move that the Board of Selectmen approve the line-item transfer of \$750 from Maintenance of Grounds (812-827-0000-0000) to Maintenance of Equipment (812-826-0000-0000).

UNANIMOUS

Motion by Sel. Sedlack, seconded by Sel. Bird

I move that the Board of Selectmen approve the line-item transfer of \$20,000 from Salt (311-859-0000-0000) to Bituminous Concrete (311-862-0000-0000)

UNANIMOUS

Item 12. Citizens' Comments: Melony Brady-Shanley- Superintendent of the Winchester Public Schools, Tony Serio – Superintendent of The Gilbert School and Alison Shea.

Item 13. Selectmen's Comments

Sel. Bourque: Even though all celebrations have been cancelled for Memorial Day, due to the coronavirus, the Soldier's Monument Commission is working on a technological presentation on Monday May 25th.

Item 14. Adjournment

Motion by Sel. Sedlack, seconded by Sel. Bird

To adjourn the meeting at 8:43 p.m.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

OFFICE OF THE TOWN MANAGER

DATE: May 15, 2020
TO: Board of Selectmen
FROM: Robert Geiger
Town Manager
RE: Town Manager Update

Overall day-to-day operations are primarily driven based on fluctuations and demands related to the current pandemic crisis

LAST WEEK (May 4 - 10):

Monday: Senior apartment management meeting; **Board of Selectmen via Zoom**

Tuesday: Chief Fitzgerald regarding update on citizen's complaint; B. Stratford regarding alternate budget plans; planning office regarding blight and permits; Rotary meeting via conference call; Neil Kelsey regarding senior apartments

Wednesday: conference call with the Governor's office regarding COVID-19

Thursday: Site visit with J. Rollins regarding Suckerbrook work update

Friday: Civil Preparedness Director Steve Williams regarding COVID-19/community updates; Superintendent Brady-Shanley regarding budget

THIS WEEK (May 11 - 17):

Monday:

- J. Rollins regarding Suckerbrook bridge re-opening
- Meeting via Zoom regarding school budgets
- Civil Preparedness Director Steve Williams regarding COVID-19/community updates

Tuesday:

- Public Works regarding Suckerbrook bridge and old vehicle sales
- Attorney Stedronsky regarding senior apartment updates
- Site visit to John Street regarding neighbor complaint
- Site visit to Woodland Avenue regarding drainage/neighbor issue
- Landscape contractor regarding East End Park

Wednesday:

- Public Works regarding project updates
- Library regarding pre-opening/curb-side service plans
- Public Works regarding Woodland Avenue regarding drainage issue
- Superintendent Brady-Shanley regarding budget
- Civil Preparedness Director Steve Williams regarding re-opening preparations
- Conference call with the Governor's office regarding COVID-19

Thursday:

- **NWCoG (10am; Zoom)**
- Met with Representative from Hitchcock Chair
- Site visit regarding neighbor complaint
- Attorney Ryan regarding personnel issues
- Board of Selectmen Finance Sub-Committee meeting via Zoom
- Public Hearing via Zoom on 2020-2021 Board of Education and Town of Winchester budget

Friday:

- Building Maintainer regarding preparing school for elections
- Town restaurant owners regarding opening process
- Planning and Zoning Chairman regarding restaurant opening procedures
- Attorney Nelligan regarding blight
- Nancy O'Dea-Wyrick, Education Director of Business Services & Finance regarding budget
- Site visit to Tarringford Street regarding neighbor complaint

NEXT WEEK (May 18 - 24):

Monday: Board of Selectmen via Zoom

Tuesday: Chamber of Commerce via Zoom; meeting on the senior apartments

LONG-TERM:

May 25: *Town Hall Closed for Memorial Day holiday*

TOWN OF WINCHESTER

BUDGET REPORT - REVENUE
FROM 7/01/2019 TO 4/30/2020

FUND/OBJ/PROG	GENERAL FUND DESCRIPTION	AMENDED BUDGET	MONTH TO DATE REVENUE	YEAR TO DATE REVENUE	YTD PERCENT	TO BE COLLECTED
39	REVENUES - TOWN GENERAL FUND					
39-700-0000-0000	PROPERTY TAXES - CURRENT	23,600,000.00	68,560.85	23,707,181.33	100.45	107,181.33-
39-700-0001-0000	PROPERTY TAXES - PAST DUE	325,000.00	1,466.96	197,834.31	60.87	127,165.69
39-700-0011-0000	BOS SUPPLEMENTAL TAX 1/1/14			37.77		37.77-
700 TAXES		23,925,000.00	70,027.81	23,905,053.41	99.92	19,946.59
39-701-0000-0000	INTEREST AND LIEN FEES	200,000.00	6,239.24	138,403.92	69.20	61,596.08
39-701-0001-0000	SUSPENSE INTEREST		230.86	12,173.17		12,173.17-
701 REVENUES		200,000.00	6,470.10	150,577.09	75.29	49,422.91
39-710-0004-0000	DISTRESSED MUNICIPALITIES GRANT			3,237.51		3,237.51-
39-710-0007-0000	TAX RELIEF-THE ELDERLY & DISABLED			2,914.18		2,914.18-
39-710-0010-0000	TOWN AID - IMPROVED ROADS	300,203.00	300,020.55	300,020.55	99.94	182.45
39-710-0012-0000	PILOT - COLLEGES & HOSPITALS	27,324.00		27,324.00		
39-710-0013-0000	PEQUOT-MOHEGAN GRANT	49,474.00	32,982.66	32,982.66	66.67	16,491.34
39-710-0015-0000	STATE PROPERTY	59,944.00	59,944.00	59,944.00		
39-710-0024-0000	TELECOMMUNICATIONS PROPERTY TAX	28,000.00	26,439.96	26,439.96	94.43	1,560.04
39-710-0096-0000	STATE REVENUE - MISCELLANEOUS	240,000.00-				240,000.00-
39-710-0125-0000	JUDICIAL PAYMENT 51-56A	1,000.00	3,253.75	3,253.75	125.38	2,253.75-
39-710-0179-0000	STATE OF CT EMERGENCY PLANNING	5,000.00				5,000.00
39-710-0198-0000	MUNICIPAL STABILIZATION GRANT	105,432.00		105,432.00		
39-710-0199-0000	GRANTS FOR MUNICIPAL PROJECTS	306,204.00				306,204.00
39-710-0210-0001	TASK FORCE INCENTIVE		1,000.00	15,364.00		15,364.00-
710 STATE OF CONNECTICUT		642,581.00	301,020.55	576,912.61	89.78	65,668.39
39-720-0007-0000	EDUCATION EQUALIZATION (ECS)	7,823,991.00	3,908,362.00	7,820,358.00	99.95	3,633.00
39-740-0000-0000	ROAD OPENING PERMIT FEE	1,000.00		2,100.00	110.00	1,100.00-
39-741-0000-0000	DRIVEWAY PERMIT FEE		75.00	2,397.00		2,397.00-
39-742-0000-0000	POLICE PERMITS	5,000.00		5,710.20	114.20	710.20-
39-742-0004-0000	POLICE - CT ASSET FORFEITURE		851.69	56,524.73		56,524.73-
742 REVENUES		5,000.00	851.69	62,234.93	144.70	57,234.93-
39-745-0000-0000	PARKING FINES	4,000.00		1,640.00	41.00	2,360.00
39-746-0000-0000	BUILDING PERMITS	150,000.00	24,627.44	144,441.54	96.29	5,558.46
39-746-0001-0000	HOUSING INSPECTION FEES-RENTALS	2,000.00	150.00	3,100.00	155.00	1,100.00-
39-746-0002-0000	PLANNING AND ZONING FEES	3,000.00	294.00	2,632.00	87.73	368.00
39-746-0003-0000	ZONING BOARD OF APPEALS FEES	2,500.00	1,116.00	8,295.00	131.80	5,795.00-
39-746-0004-0000	INLAND WETLANDS APPLICATION FEES	3,000.00	1,013.00	5,505.00	183.50	2,505.00-
39-746-0006-0000	P & Z ENFORCEMENT ACTION					
39-746-0007-0000	PLANNING OFFICE REVENUE	2,000.00	185.00-	1,531.00	76.55	469.00
39-746-0009-0000	BUILDING DEPARTMENT COPIES			6.00		6.00-
746 BUILDING DEPARTMENT FEES		162,500.00	27,015.44	165,510.54	101.85	3,010.54-
39-747-0000-0000	CIRMA DISTRIBUTION	25,000.00		35,860.00	143.44	10,860.00-
39-748-0000-0000	INCOME ON INVESTMENTS	150,000.00	7,384.91	161,027.94	107.35	11,027.94-

TOWN OF WINCHESTER

BUDGET REPORT -- REVENUE
FROM 7/01/2019 TO 4/30/2020

FUND 001 000	GENERAL FUND	AMENDED BUDGET	MONTH TO DATE REVENUE	YEAR TO DATE REVENUE	YTD PERCENT	TO BE COLLECTED
19	REVENUES -- TOWN GENERAL FUND					
19-758-0000-0000	FIRE MARSHAL REVENUE	60.00	60.00	420.00	66.78	420.00-
19-764-0000-0000	ANIMAL CONTROL REVENUE	65.00	65.00	780.00	66.78	780.00-
19-768-0000-0000	AMBULANCE REVENUE	60,000.00		40,067.11		19,932.89
19-783-0000-0000	WINCHESTER HOUSING IN LIEU OF TAX	35,000.00				35,000.00
19-796-0000-0000	SEWER-WATER ADMINISTRATION	260,000.00	21,666.00	216,668.00	83.33	43,332.00
19-796-0002-0000	SEWER DEET SERVICE	247,946.00	3,217.66	75,875.97	30.60	172,070.03
19-796-0003-0000	EMPLOYEE MEDICAL CONTRIBUTIONS					
796	SEWER-WATER REVENUES	507,946.00	24,883.66	292,543.97	57.59	215,402.03
19	REVENUES - TOWN GENERAL FUND	33,825,361.00	4,375,800.57	33,420,995.31	98.80	404,365.69
	TOTAL REVENUE	33,825,361.00	4,375,800.57	33,420,995.31	98.80	404,365.69

FUND 001 000	GENERAL FUND	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
01	MAINTENANCE OF EQUIPMENT							
01-131-0800-0000	INACTIVE PAYROLL ERROR							
0	BOARD OF SELECTMEN							
0-190-0000-0000	ADMINISTRATIVE SALARIES	7,500.00	624.98	6,249.80	83.33		1,250.20	1,250.20
0-193-0000-0000	SECRETARIAL/SUPPORT STAFF	5,000.00					5,000.00	5,000.00
0-806-0000-0000	OFFICE SUPPLIES	200.00		144.48	72.24		55.52	55.52
0-814-0000-0000	C.C.M. MEMBERSHIP	7,696.00		7,696.00				
0-814-0001-0000	LITCHFIELD HILLS C.E.O.	8,591.00		8,591.20	100.00			
0-814-0002-0000	NORTHWEST CT CHAMBER	225.00						
814	MEMBERSHIP DUES & SUBSCRIPTIONS	16,512.00		16,287.20	98.64			
0-835-0000-0000	CONTINGENCY	19,000.00	500.00	964.16	5.07	2,975.00	15,060.84	18,035.84
0-835-0010-0000	LITCHFIELD COUNTY DISPATCH	4,350.00		4,291.10	98.65		58.90	58.90
835	CONTINGENCY	23,350.00	500.00	5,255.26	22.51	2,975.00	15,119.74	18,094.74
0-841-0001-0000	WINCHESTER 250 COMMITTEE	1,000.00		450.00	45.00		550.00	550.00
0-900-0001-0000	FRINGE BENEFITS - FICA	574.00	47.84	478.40	83.34		95.60	95.60
0	BOARD OF SELECTMEN	54,136.00	1,172.82	28,865.14	53.32	2,975.00	22,295.86	25,270.86
1	TOWN MANAGER							
1-190-0000-0000	ADMINISTRATIVE SALARIES	122,400.00	9,415.38	98,861.49	80.77		23,538.51	23,538.51
1-193-0000-0000	SECRETARIAL/SUPPORT STAFF	62,424.00	4,801.84	50,419.32	80.77		12,004.68	12,004.68
1-385-0000-0000	ANNUAL REPORT AND BUDGET	500.00		140.32	28.06		359.68	359.68
1-806-0000-0000	OFFICE SUPPLIES	500.00		162.71	32.54		337.29	337.29
1-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	1,100.00		521.50	47.41		578.50	578.50
1-900-0001-0000	FRINGE BENEFITS - FICA	14,140.00	1,066.63	11,178.81	79.06		2,961.19	2,961.19
1-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	13,200.00	770.82	8,630.89	65.39		4,569.11	4,569.11
900	FRINGE BENEFITS	27,340.00	1,837.45	19,809.70	72.46		7,530.30	7,530.30
1	TOWN MANAGER	214,264.00	16,054.67	169,915.04	79.30		44,348.96	44,348.96
2	PROBATE COURT							
2-804-0000-0000	TRANSFER TO DISTRICT FOR EXPENSES	6,418.00	1,291.40	4,141.41	64.53		2,276.59	2,276.59
3	REGISTRARS							
3-190-0000-0000	ADMINISTRATIVE SALARIES	22,240.00	1,470.84	16,664.76	74.93		5,575.24	5,575.24
3-806-0000-0000	OFFICE SUPPLIES	2,600.00		65.27	2.51	60.00	2,474.73	2,534.73
3-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	600.00		600.00				
3-811-0000-0000	TRAINING & EDUCATION	4,980.00		980.96	19.70	240.00	3,759.04	3,999.04
3-819-0000-0000	VEHICLE ALLOWANCE	600.00		104.40	17.40		495.60	495.60
3-837-0000-0000	ELECTIONS & REFERENDUMS	30,000.00	418.20	16,825.24	56.08	2,000.00	11,174.76	13,174.76
3-838-0000-0000	VOTER CANVASSERS	6,162.00	404.94	4,754.22	77.15		1,407.78	1,407.78
3-900-0001-0000	FRINGE BENEFITS - FICA	2,835.00	175.50	2,009.85	70.89		825.15	825.15
3	REGISTRARS	70,017.00	2,469.48	42,004.70	59.99	2,300.00	25,712.30	28,012.30

FUND	OBJ/PROG	GENERAL FUND DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
.4		ACCOUNTING							
.4	811-0000-0000	TRAINING & EDUCATION	1,900.00	100.00	1,178.78	62.04		721.22	721.22
.4	814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	500.00		480.00	96.00		20.00	20.00
.4	814-0001-0000	TRANSPORT FEES	3,450.00	172.50	1,577.35	45.72		1,872.65	1,872.65
	814	MEMBERSHIP DUES & SUBSCRIPTIONS	3,950.00	172.50	2,057.35	52.08		1,892.65	1,892.65
.4	819-0000-0000	VEHICLE ALLOWANCE	580.00		322.48	55.60		257.52	257.52
.4	831-0000-0000	OUTSIDE SERVICES - ACTUARY	50,000.00	3,010.00	13,200.00	26.40		36,800.00	36,800.00
.4	898-0000-0000	SOFTWARE AGREEMENT/SUPPORT	1,000.00					1,000.00	1,000.00
.4	900-0001-0000	FRINGE BENEFITS - FICA	22,637.00	1,674.14	18,109.17	80.00		4,527.83	4,527.83
.4	900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	34,500.00	2,057.93	28,293.34	82.01		6,206.66	6,206.66
	900	FRINGE BENEFITS	57,137.00	3,732.07	46,402.51	81.21		10,734.49	10,734.49
.4	901-0000-0000	BOE CONTRIBUTION FOR PR PROCESSING			10,946.00-			10,946.00	10,946.00
.4		ACCOUNTING	445,030.00	29,742.54	323,882.40	72.78	25.87	121,121.73	121,147.60
.5		ASSESSOR							
.5	190-0000-0000	ADMINISTRATIVE SALARIES	73,658.00	5,666.02	59,736.04	81.10		13,921.96	13,921.96
.5	191-0000-0000	ADMINISTRATIVE ASSISTANT	30,000.00					30,000.00	30,000.00
.5	197-0000-0000	OVERTIME	1,400.00		182.12	13.01	314.00	1,217.88	1,217.88
.5	384-0000-0000	PERSONAL PROPERTY AUDITS	3,800.00		3,064.15	80.64		421.85	735.85
.5	806-0000-0000	OFFICE SUPPLIES	3,693.00	567.14	1,539.67	41.69		2,153.33	2,153.33
.5	811-0000-0000	TRAINING & EDUCATION	1,400.00		68.00	4.86		1,332.00	1,332.00
.5	812-0000-0000	DATA PROCESSING	480.00	40.01	320.08	66.68		159.92	159.92
.5	814-0000-0000	MEMBERSHIPS, DUES & SUBSCRIPTIONS	810.00		110.00	13.58		700.00	700.00
.5	819-0000-0000	VEHICLE ALLOWANCE	400.00					400.00	400.00
.5	898-0000-0000	SOFTWARE	12,698.00		11,230.50	88.44		1,467.50	1,467.50
.5	900-0001-0000	FRINGE BENEFITS - FICA	8,037.00	392.94	4,158.38	51.74		3,878.62	3,878.62
.5	900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	26,300.00	2,073.10	22,516.25	85.61		3,783.75	3,783.75
	900	FRINGE BENEFITS	34,337.00	2,466.04	26,674.63	77.68		7,662.37	7,662.37
.5		ASSESSOR	162,676.00	8,739.21	102,925.19	63.27	314.00	59,436.81	59,750.81
.6		BOARD OF ASSESSMENT APPEAL							
.6	192-0000-0000	LABOR, SKILLED & PROFESSIONAL	2,500.00	2,000.00	2,000.00	80.00		500.00	500.00
.6	819-0000-0000	VEHICLE ALLOWANCE	150.00					150.00	150.00
.6	900-0001-0000	FRINGE BENEFITS - FICA	192.00					192.00	192.00
.6		BOARD OF ASSESSMENT APPEAL	2,842.00	2,000.00	2,000.00	70.37		842.00	842.00
.7		TAX COLLECTOR							
.7	190-0000-0000	ADMINISTRATIVE SALARIES	64,836.00	5,096.50	52,535.17	81.03		12,300.83	12,300.83
.7	191-0000-0000	ADMINISTRATIVE ASSISTANT	46,545.00	3,812.18	31,654.70	68.01		14,890.30	14,890.30
.7	197-0000-0000	OVERTIME	1,860.00		2,077.14	111.67		217.14-	217.14-
.7	806-0000-0000	OFFICE SUPPLIES	2,222.00	64.73	1,607.53	85.70	200.10	16.10	216.27

FUND 001 000 GENERAL FUND

PT/OBJ/PROG DESCRIPTION

.7 TAX COLLECTOR

.8 TREASURER

.8-190-0000-0000 ADMINISTRATIVE SALARIES

.8-811-0000-0000 TRAINING & EDUCATION

.8-819-0000-0000 VEHICLE ALLOWANCE

.8-900-0001-0000 FRINGE BENEFITS - FICA

.8 TREASURER

.9 LEGAL FEES

.9-815-0000-0000 LEGAL ADS & NOTICES

.9-845-0000-0000 LEGAL FEES - TOWN ATTORNEY

.9-845-0001-0000 LEGAL FEES - OUTSIDE LEGAL COUNSEL

.9-845-0002-0000 LEGAL FEES - LABOR COUNSEL

.845 LEGAL FEES

.9 LEGAL FEES

00 TOWN CLERK

00-190-0000-0000 TOWN CLERK

00-191-0000-0000 ASSISTANT TOWN CLERK

00-806-0000-0000 OFFICE SUPPLIES

00-806-0005-0000 COPIER PAPER

806 OFFICE SUPPLIES

00-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT

00-809-0001-0000 MAINTENANCE OF BOOKS AND MAPS

00-809-0002-0000 RESTORATION OF RECORDS

809 MAINTENANCE OF OFFICE EQUIPMENT

00-811-0000-0000 TRAINING & EDUCATION

00-814-0000-0000 MEMBERSHIPS/DUES/SUBSCRIPTIONS

00-819-0000-0000 VEHICLE ALLOWANCE

00-825-0000-0000 SUPPLIES & MATERIALS

00-828-0000-0000 RECORDING & REPORTING

00-828-0002-0000 INDEXING SYSTEM

00-837-0000-0000 ELECTIONS PRINTING

00-839-0000-0000 VITAL STATISTICS

00-900-0001-0000 FRINGE BENEFITS - FICA

00-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS

900 FRINGE BENEFITS

00 TOWN CLERK

01 LAUREL CITY COMMISSION

01-800-0000-0000 APPROPRIATE EXPENSES

AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
43,297.00	3,608.08	36,080.80	83.33		7,216.20	7,216.20
300.00					300.00	300.00
145.00					145.00	145.00
3,312.00	276.02	2,760.20	83.34		551.80	551.80
47,054.00	3,884.10	38,841.00	82.55		8,213.00	8,213.00
24,000.00	626.40	17,523.97	73.02		6,476.03	6,476.03
54,000.00	5,848.00	41,424.50	76.71		12,575.50	12,575.50
15,000.00		15,360.53	102.40		360.53-	360.53-
30,000.00	1,950.00	12,192.50	40.64		17,807.50	17,807.50
99,000.00	7,798.00	68,977.53	69.67		30,022.47	30,022.47
123,000.00	8,424.40	86,501.50	70.33		36,498.50	36,498.50
57,715.00	4,439.62	46,616.01	80.77		11,098.99	11,098.99
56,583.00	4,352.60	45,702.30	80.77		10,880.70	10,880.70
2,639.00	7.14	1,343.03	50.89	28.60	1,267.37	1,295.97
495.00		252.32	50.97		242.68	242.68
3,134.00	7.14	1,595.35	50.90	28.60	1,510.05	1,538.65
1,200.00		696.54	58.05	326.00	177.46	503.46
250.00	56.00	56.00	22.40		194.00	194.00
3,500.00		3,257.50	93.07		242.50	242.50
4,950.00	56.00	4,010.04	81.01	326.00	613.96	939.96
1,530.00	60.00-	922.50	60.29		607.50	607.50
420.00		400.00	95.24		20.00	20.00
331.00					331.00	331.00
353.00		353.36	100.10		.36-	.36-
24,544.00	2,024.39	17,343.28	70.66	7,167.78	32.94	7,200.72
811.00		159.28	19.64		651.72	651.72
615.00		566.91	92.18		48.09	48.09
8,745.00	627.62	6,590.01	75.36		2,154.99	2,154.99
31,000.00	2,373.23	26,488.24	85.45		4,511.76	4,511.76
39,745.00	3,000.85	33,078.25	83.23		6,666.75	6,666.75
190,731.00	13,820.60	150,747.28	79.04	7,522.38	32,461.34	39,983.72

TOWN OF WINCHESTER

BUDGET REPORT - EXPENDITURES

FROM 7/01/2019 TO 4/30/2020

FUND 001 000	GENERAL FUND	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
23	ZONING BOARD OF APPEALS	230.00		96.09	41.78		133.91	133.91
23	FRINGE BENEFITS - FICA							
23	ZONING BOARD OF APPEALS	3,940.00		1,343.76	34.11		2,596.24	2,596.24
24	ADVISORY COMM. FOR THE DISABLED							
24	TRAINING AND EDUCATION	200.00					200.00	200.00
24	INTERPRETERS	800.00					800.00	800.00
24	ADVISORY COMM. FOR THE DISABLED	1,000.00					1,000.00	1,000.00
25	ECONOMIC DEVELOPMENT COMMISSION							
25	TRAINING AND EDUCATION	1,000.00		67.50	6.75		932.50	932.50
25	OUTSIDE SERVICES	7,440.00		4,616.29	62.05		2,823.71	2,823.71
25	MARKETING	4,500.00		2,412.25	53.61		2,087.75	2,087.75
25	831 MARKETING	11,940.00		7,028.54	58.87		4,911.46	4,911.46
25	ECONOMIC DEVELOPMENT COMMISSION	12,940.00		7,096.04	54.84		5,843.96	5,843.96
26	HIGHLAND LAKE							
26	HERBICIDE TREATMENT	32,000.00		1,495.00	4.67	23,560.00	9,935.00	33,495.00
26	WATER SAMPLING	11,850.00		3,420.00	28.86	5,328.00	3,102.00	8,430.00
26	ENGINEERING SERVICES	43,850.00		1,925.00	4.39	28,888.00	13,037.00	41,925.00
26	HIGHLAND LAKE	43,850.00		1,925.00	4.39	28,888.00	13,037.00	41,925.00
27	BUILDINGS - TOWN HALL							
27	LABOR, SKILLED & PROFESSIONAL	52,000.00	4,161.60	41,276.69	79.38		10,723.31	10,723.31
27	OVERTIME	3,700.00		540.64	14.61		3,159.36	3,159.36
27	OFFICE SUPPLIES	275.00					275.00	275.00
27	MOBILE TELEPHONE	1,224.00	42.23	347.72	28.41		876.28	876.28
27	ELECTRICITY	35,172.00	3,650.53	37,022.01	105.26		1,850.01	1,850.01
27	HEATING FUEL	5,940.00	1,342.04	11,509.21	193.76		5,569.21	5,569.21
27	WATER AND SEWER RENT	4,400.00		3,507.21	79.71		892.79	892.79
27	SUPPLIES & MATERIALS	5,568.00	121.35	2,571.02	46.17	1,226.33	1,770.65	2,996.98
27	MAINTENANCE OF STRUCTURES	10,900.00	1,208.43	3,404.25	31.23	120.53	7,375.22	7,495.75
27	CONTRACTED LABOR	58,545.00	3,070.85	23,935.08	40.88	4,853.70	29,756.22	34,609.92
27	CONTRACTED LABOR			292.05			292.05	292.05
27	ENGINEERING SERVICES	1,000.00	880.00	880.00	88.00		120.00	120.00
27	FRINGE BENEFITS - FICA	4,261.00	298.87	3,074.61	72.16		1,186.39	1,186.39
27	FRINGE BENEFITS-MEDICAL BENEFITS	10,100.00	917.44	10,174.40	100.74		74.40	74.40
27	FRINGE BENEFITS	14,361.00	1,216.31	13,249.01	92.26		1,111.99	1,111.99
27	BUILDINGS - TOWN HALL	193,085.00	15,693.34	138,534.89	71.75	6,200.56	48,349.55	54,550.11

BUDGET REPORT - EXPENDITURES
FROM 7/01/2019 TO 4/30/2020

FUND	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
31	CONSERVATION COMMISSION							
36	INLANDS - WETLANDS COMMISSION							
36-193-0000-0000	SECRETARY/SUPPORT STAFF	3,108.00		2,964.82	95.39		143.18	143.18
36-814-0000-0000	MEMBERSHIP, DUES AND SUBSCRIPTIONS	75.00					75.00	75.00
36-900-0001-0000	FRINGE BENEFITS - FICA	238.00		224.90	94.50		13.10	13.10
36	INLANDS - WETLANDS COMMISSION	3,421.00		3,189.72	93.24		231.28	231.28
12	FARMINGTON RIVER WATERSHED							
12-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	724.00		724.00				
15	PURCHASING/DATA PROCESSING							
15-190-0000-0000	ADMINISTRATIVE SALARY	64,853.00	4,988.72	52,381.56	80.77		12,471.44	12,471.44
15-197-0000-0000	OVERTIME	1,300.00					1,300.00	1,300.00
15-806-0000-0000	OFFICE SUPPLIES	150.00	7.14	63.55	42.37		86.45	86.45
15-809-0000-0000	MAINTENANCE OF EQUIPMENT	64,944.00	5,851.00	59,874.50	92.19		5,069.50	5,069.50
15-812-0000-0000	DATA PROCESSING	20,398.00		20,190.00	98.98		208.00	208.00
15-812-0001-0000	WEB SITE	3,000.00		4,628.00	154.27		1,628.00	1,628.00
812	DATA PROCESSING	23,398.00		24,818.00	106.07		1,420.00	1,420.00
15-814-0000-0000	MEMBERSHIP DUES & SUBSCRIPTIONS	500.00					500.00	500.00
15-816-0000-0000	EVICTIIONS	1,000.00		190.05	19.01		809.95	809.95
15-898-0000-0000	SOFTWARE AGREEMENT/SUPPORT	46,650.00		46,638.00	99.97		12.00	12.00
15-900-0001-0000	FRINGE BENEFITS - FICA	5,061.00	356.12	3,739.26	73.88		1,321.74	1,321.74
15-900-0002-0000	FRINGE BENEFITS - MEDICAL BENEFITS	20,900.00	1,610.41	17,937.35	85.82		2,962.65	2,962.65
900	FRINGE BENEFITS	25,961.00	1,966.53	21,676.61	83.50		4,284.39	4,284.39
15	PURCHASING/DATA PROCESSING	228,756.00	12,813.39	205,642.27	89.90		23,113.73	23,113.73
18	COMMUNITY PLANNING & DEVELOPMENT							
18-190-0000-0000	ADMINISTRATIVE SALARY	37,641.00	2,375.00	2,750.00	7.31		34,891.00	34,891.00
18-191-0000-0000	ADMIN ASSISTANT	54,354.00	4,352.60	43,472.99	79.98		10,881.01	10,881.01
18-806-0000-0000	OFFICE SUPPLIES	3,000.00	82.10	1,171.78	39.06	81.96	1,746.26	1,828.22
18-811-0000-0000	TRAINING AND EDUCATION	1,000.00		1,311.62	131.16		311.62	311.62
18-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	825.00					825.00	825.00
18-819-0000-0000	VEHICLE ALLOWANCE	250.00	44.28	44.28	17.71		205.72	205.72
18-830-0000-0000	OUTSIDE SERVICES	9,000.00	700.00	5,914.34	65.71		3,085.66	3,085.66
18-898-0000-0000	SOFTWARE	7,600.00	2,500.00	4,700.00	61.84		2,900.00	2,900.00
18-900-0001-0000	FICA	7,410.00	510.18	3,581.63	48.34		3,828.37	3,828.37
18-900-0002-0000	MEDICAL BENEFITS	24,000.00	73.66	1,699.54	7.08		22,300.46	22,300.46
900	FRINGE BENEFITS	31,410.00	583.84	5,281.17	16.81		26,128.83	26,128.83
18	COMMUNITY PLANNING & DEVELOPMENT	145,080.00	10,637.82	64,646.18	44.56	81.96	80,351.86	80,433.82
30	CIVIL SERVICE COMMISSION							
30-193-0000-0000	CIVIL SERVICE/CHIEF/CLERK	1,500.00						

BUDGET REPORT - EXPENDITURES

FROM 7/01/2019 TO 4/30/2020

FUND 001 000 GENERAL FUND

PT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YEAR TO DATE	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
.0	POLICE								
.0-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	1,433,622.00	113,244.85	1,098,782.05		76.64		334,839.95	334,839.95
.0-192-0009-0000	SHIFT PREMIUM - OFFICERS	31,000.00	2,461.14	24,154.33		77.92		6,845.67	6,845.67
192	LABOR SKILLED & PROFESSIONAL	1,464,622.00	115,705.99	1,122,936.38		76.67		341,685.62	341,685.62
.0-193-0000-0000	SECRETARIAL/SUPPORT STAFF	57,150.00	4,352.60	45,702.30		79.97		11,447.70	11,447.70
.0-193-0002-0000	EVIDENCE- PROP CLERK-COURT LIAISON	25,200.00	1,657.89	19,381.50		76.91		5,818.50	5,818.50
193	SECRETARIAL	82,350.00	6,010.49	65,083.80		79.03		17,266.20	17,266.20
.0-197-0000-0000	OVERTIME	175,000.00	18,969.74	146,377.81		83.64		28,622.19	28,622.19
.0-197-0004-0000	OVERTIME-SPECIAL EVENTS-PARADES	5,000.00	4,677.29	4,677.29		93.55		322.71	322.71
.0-197-0011-0000	OVERTIME-DRUG INVESTIGATIONS	5,000.00	5,411.80	5,411.80		108.24		411.80-	411.80-
.0-197-0012-0000	HOLIDAY PAY	82,000.00	4,488.30	110,508.86		134.77		28,508.86-	28,508.86-
197	OVERTIME	267,000.00	23,458.04	266,975.76		99.99		24.24	24.24
.0-806-0000-0000	OFFICE SUPPLIES	3,000.00	592.60	2,312.13		77.07		687.87	687.87
.0-807-0000-0000	TELEPHONE	11,000.00	1,014.80	8,969.40		81.54		2,030.60	2,030.60
.0-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	1,000.00						1,000.00	1,000.00
.0-811-0000-0000	TRAINING AND EDUCATION	15,000.00		14,801.27		98.68		198.73	198.73
.0-811-0001-0000	ARMORER & RANGE	12,500.00		500.91		4.01		11,999.09	11,999.09
.0-811-0002-0000	FIRING RANGE REPAIRS	1,500.00	118.84	118.84		7.92		1,381.16	1,381.16
.0-811-0003-0000	EMERGENCY RESPONSE TEAM	2,000.00						2,000.00	2,000.00
811	TRAINING EDUCATION	31,000.00	118.84	15,421.02		49.75		15,578.98	15,578.98
.0-814-0000-0000	MEMBERSHIP,DUES & SUBSCRIPTIONS	2,680.00	159.00	2,511.00		93.69		169.00	169.00
.0-818-0000-0000	CLOTHING ALLOWANCE & EQUIPMENT	20,000.00	62.86	8,932.55		44.66	345.01	10,722.44	11,067.45
.0-820-0000-0000	VEHICLE: GAS,OIL & GREASE	30,000.00	1,175.57	21,285.58		70.95	280.00	8,434.42	8,714.42
.0-821-0000-0000	MAINTENANCE OF VEHICLES	15,000.00	422.24	16,583.89		110.56	2,767.78	4,351.67-	1,583.89-
.0-825-0000-0000	SUPPLIES AND MATERIALS	9,000.00	813.17	6,986.04		77.62	431.01	1,582.95	2,013.96
.0-825-0001-0000	TASER SUPPLIES AND PURCHASE	4,800.00					2,525.00	2,275.00	4,800.00
.0-825-0006-0000	COMMUNICATION EQUIPMENT	8,000.00	176.50	969.34		12.12		7,030.66	7,030.66
.0-825-0007-0000	OFFICER SAFETY EQUIPMENT	7,000.00	56.37	6,238.78		89.13	93.00	668.22	761.22
825	SUPPLIES & MATERIALS	28,800.00	1,046.04	14,194.16		49.29	3,049.01	11,556.83	14,605.84
.0-826-0000-0000	MAINTENANCE OF EQUIPMENT	3,000.00	220.50	743.39		24.78	650.00	1,606.61	2,256.61
.0-829-0000-0000	MAINTENANCE OF UNIFORMS	6,000.00		4,532.00		75.53		1,468.00	1,468.00
.0-830-0000-0000	CONTRACTED EQUIPMENT	22,000.00	745.16	14,568.62		66.22	1,181.25	6,250.13	7,431.38
.0-834-0000-0000	PRISONER FOOD,EXTRAD.EXP.,P.CASH	1,500.00		627.55		41.84		872.45	872.45
.0-843-0000-0000	MARINE PATROL	5,000.00		7,882.85		157.66		2,882.85-	2,882.85-
.0-843-0001-0000	BOAT REPAIRS & EQUIPMENT	3,500.00		928.63		26.53	2,397.97	173.40	2,571.37
843	MARINE PATROL	8,500.00		8,811.48		103.66	2,397.97	2,709.45-	311.48-
.0-844-0000-0000	NCIC TERMINAL	3,800.00						3,800.00	3,800.00
.0-846-0000-0000	TIRES	3,000.00	232.00	2,086.00		69.53	1,910.00	996.00-	914.00
.0-898-0000-0000	SOFTWARE SUPPORT	21,000.00	409.00	16,446.00		78.31		4,554.00	4,554.00
.0-900-0001-0000	FRINGE BENEFITS - FICA	145,922.00	10,897.62	120,216.02		82.38		25,705.98	25,705.98
0-900-0002-0000	FRINGE BENEFITS-MEDICAT BENEFITS	403,000.00	30,100.00	335,300.00		83.21		67,699.98	67,699.98

FROM 7/01/2019 TO 4/30/2020

FUND 001 000	GENERAL FUND	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
.3		BUILDING DEPARTMENT DIRECTOR							
.3	900	FRINGE BENEFITS - FICA	14,591.00	841.91	11,047.12	75.71		3,543.88	3,543.88
.3	900	FRINGE BENEFITS-MEDICAL BENEFITS	27,400.00	2,081.10	23,596.25	86.12		3,803.75	3,803.75
	900	FRINGE BENEFITS	41,991.00	2,923.01	34,643.37	82.50		7,347.63	7,347.63
.3		BUILDING DEPARTMENT DIRECTOR	265,517.00	15,004.43	205,858.28	77.53	1,925.00	57,733.72	59,658.72
.4		CIVIL PREPAREDNESS							
.4	190	ADMINISTRATIVE SALARIES	4,800.00	400.00	4,000.00	83.33		800.00	800.00
.4	822	ELECTRICITY	1,100.00	73.51	642.22	58.38		457.78	457.78
.4	823	HEATING FUEL	1,400.00	149.79	1,203.27	85.95		196.73	196.73
.4	824	WATER AND SEWER RENT	580.00		447.72	77.19		132.28	132.28
.4	826	MAINTENANCE OF EQUIPMENT	560.00					560.00	560.00
.4	826	COMMUNICATIONS EQUIPMENT	1,600.00					1,600.00	1,600.00
	826	MAINTENANCE OF EQUIPMENT	2,160.00					2,160.00	2,160.00
.4	827	MAINTENANCE OF STRUCTURES	500.00					500.00	500.00
.4	900	FRINGE BENEFITS - FICA	368.00	30.60	306.00	83.15		62.00	62.00
.4		CIVIL PREPAREDNESS	10,908.00	653.90	6,599.21	60.50		4,308.79	4,308.79
.5		AMBULANCE							
.5	805	TRANSFER TO OUTSIDE AGENCY	80,543.00		60,406.99	75.00		20,136.01	20,136.01
.5	900	PENSION CONTRIBUTION	6,000.00		3,000.00	50.00		3,000.00	3,000.00
.5		AMBULANCE	86,543.00		63,406.99	73.27		23,136.01	23,136.01
.6		DOG ACCOUNT							
.6	192	LABOR, SKILLED & PROFESSIONAL	25,000.00	2,210.27	22,318.56	89.27		2,681.44	2,681.44
.6	820	VEHICLE GAS, OIL & GREASE	500.00		16.10	3.22		483.90	483.90
.6	821	MAINTENANCE OF VEHICLES	1,500.00		190.00	12.67		1,310.00	1,310.00
.6	825	SUPPLIES AND MATERIALS	500.00		125.00	25.00		375.00	375.00
.6	825	VETERINARY FEES	2,500.00		275.01	11.00		2,224.99	2,224.99
	825	SUPPLIES & MATERIALS	3,000.00		400.01	13.33		2,599.99	2,599.99
.6	846	TIRES	500.00					500.00	500.00
.6	854	RENT	11,000.00	850.00	8,500.00	77.27		2,500.00	2,500.00
.6	855	DOG DISPOSAL FEES			315.00			315.00	315.00
.6	900	F.I.C.A.	1,913.00	169.09	1,769.87	92.52		143.13	143.13
.6		DOG ACCOUNT	43,413.00	3,229.36	33,509.54	77.19		9,903.46	9,903.46
.9		WINCHESTER FIRE DEPARTMENT							
.9	848	WINCHESTER FIRE DEPT - REGULAR	10,000.00		10,000.00				
.9	848	WINCHESTER FIRE DEPT - CONTRACT	25,000.00		25,000.00				
.9	848	TURNOUT GEAR	5,000.00				5,000.00		5,000.00
.9	848	TURNOUT GEAR	4,000.00						

TOWN OF WINCHESTER

BUDGET REPORT - EXPENDITURES

FROM 7/01/2019 TO 4/30/2020

FUND	OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
31	001 000	GENERAL FUND							
31	806-0000-0000	PUBLIC SAFETY DISPATCH	500.00		277.48	55.50		222.52	222.52
31	811-0000-0000	OFFICE SUPPLIES	1,500.00					1,500.00	1,500.00
31	825-0000-0000	TRAINING AND EDUCATION	3,000.00	20.99	563.80	18.79	1,626.94	809.26	2,436.20
31	826-0002-0000	SUPPLIES AND MATERIALS	10,500.00		10,500.00				
31	826-0003-0000	CHARTER TOWER RENTAL	13,000.00	1,056.25	3,125.00	24.04	2,131.76	7,743.24	9,875.00
826		NECS SERVICE AGREEMENT	23,500.00	1,056.25	13,625.00	57.98	2,131.76	7,743.24	9,875.00
31	831-0001-0000	MAINTENANCE OF EQUIPMENT	93,000.00	15,222.53	171,715.12	184.64		78,715.12	78,715.12
31	900-0001-0000	CONTRACTED SERVICES - LCD	20,162.00	482.81	8,896.83	44.13		11,265.17	11,265.17
31	900-0002-0000	FICA	70,000.00	2,057.40	34,370.99	49.10		35,629.01	35,629.01
900		MEDICAL BENEFITS	90,162.00	2,540.21	43,267.82	47.99		46,894.18	46,894.18
31		FRINGE BENEFITS	475,222.00	25,653.50	404,428.06	85.10	3,758.70	67,035.24	70,793.94
31		PUBLIC SAFETY DISPATCH							
1		HIGHWAYS							
1	190-0000-0000	ADMINISTRATIVE SALARIES	89,142.00	6,857.06	71,999.13	80.77		17,142.87	17,142.87
1	192-0001-0000	ENGINEER	85,850.00	6,603.84	69,340.32	80.77		16,509.68	16,509.68
1	193-0000-0000	SECRETARIAL/SUPPORT STAFF	61,232.00	4,663.50	49,041.63	80.09		12,190.37	12,190.37
1	194-0000-0000	GENERAL LABOR	683,142.00	49,962.61	523,129.95	76.58		160,012.05	160,012.05
1	194-0001-0000	W&S SNOW REMOVAL	9,238.00	654.84	12,902.89	139.67		3,664.89	3,664.89
194		GENERAL LABOR	692,380.00	50,617.45	536,032.84	77.42		156,347.16	156,347.16
1	197-0000-0000	OVERTIME	70,000.00	2,869.29	97,419.21	139.17	69.28	27,419.21	27,419.21
1	806-0000-0000	OFFICE SUPPLIES	1,650.00	115.04	1,491.15	90.37		89.57	158.85
1	807-0000-0000	TELEPHONE	10,985.00	698.88	6,209.49	56.53		4,775.51	4,775.51
1	808-0000-0000	POSTAGE	2,040.00					2,040.00	2,040.00
1	811-0000-0000	TRAINING AND EDUCATION	6,135.00		2,435.00	39.69		3,700.00	3,700.00
1	812-0000-0000	COMPUTER & SOFTWARE	8,014.00		592.00	7.39	2,500.00	4,922.00	7,422.00
1	814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	8,000.00	505.00	580.00	7.25		7,420.00	7,420.00
1	820-0000-0000	VEHICLE: GAS, OIL & GREASE	61,840.00	979.96	44,487.95	71.94		17,352.05	17,352.05
1	822-0000-0000	ELECTRICITY	9,616.00	1,152.91	10,105.79	105.09		489.79	489.79
1	823-0000-0000	HEATING FUEL	26,965.00	288.70	18,668.57	69.23		8,296.43	8,296.43
1	825-0000-0000	SUPPLIES AND MATERIALS	20,170.00	264.52	10,154.66	50.35	3,977.18	6,038.16	10,015.34
1	826-0000-0000	MAINTENANCE OF EQUIPMENT	71,500.00	5,400.13	53,658.68	75.05	6,195.30	11,646.02	17,841.32
1	826-0001-0000	FLEET REPAIRS	34,950.00	4,963.76	8,582.43	24.56		26,367.57	26,367.57
826		MAINTENANCE OF EQUIPMENT	106,450.00	10,363.89	62,241.11	58.47	6,195.30	38,013.59	44,208.89
1	827-0000-0000	MAINTENANCE OF STRUCTURES	11,450.00		1,016.13	8.87	1,330.00	9,103.87	10,433.87
1	829-0000-0000	UNIFORMS & SAFETY CLOTHING	13,415.00		5,976.09	44.55		7,438.91	7,438.91
1	830-0000-0000	CONTRACTED EQUIPMENT	31,980.00	910.68	14,186.83	44.36	6,000.00	11,793.17	17,793.17
1	831-0000-0000	CONTRACTED SERVICES	118,890.00	746.40	22,231.07	18.70	61,945.00	34,713.93	96,658.93
1	832-0000-0000	CONTRACT LABOR	200.00					200.00	200.00
1	846-0000-0000	TIRES	9,920.00		4,846.69	48.86	4,367.26	706.05	5,073.31
1	851-0000-0000	ENGINEERING SERVICES							

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2019 TO 4/30/2020

FUND 001 000	GENERAL FUND	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
1	HIGHWAYS							
3	CEMETERIES							
3-194-0000-0000	GENERAL LABOR	29,600.00	2,228.90	19,087.02	64.48		10,512.98	10,512.98
3-197-0000-0000	OVERTIME	6,000.00	192.11	1,650.86	27.51		4,349.14	4,349.14
3-822-0000-0000	ELECTRICITY	600.00	45.24	424.46	70.74		175.54	175.54
3-823-0000-0000	HEATING FUEL	2,178.00		508.36	23.34		1,669.64	1,669.64
3-825-0000-0000	SUPPLIES AND MATERIALS	2,650.00		518.79	19.58		2,131.21	2,131.21
3-826-0000-0000	MAINTENANCE OF EQUIPMENT	2,900.00					2,900.00	2,900.00
3-827-0000-0000	MAINTENANCE OF STRUCTURES	49,900.00	2,400.00	41,362.90	82.89	5,000.00	3,537.10	8,537.10
3-831-0000-0000	CONTRACTED SERVICES	2,250.00					2,250.00	2,250.00
3-851-0000-0000	ENGINEERING SERVICES	2,723.00	175.26	1,406.78	51.66		1,316.22	1,316.22
3-900-0001-0000	FRINGE BENEFITS - FICA	98,801.00	5,041.51	64,959.17	65.75	5,000.00	28,841.83	33,841.83
3	CEMETERIES							
4	WASTE DISPOSAL AND RECYCLING							
4-805-0000-0000	TRANSFER TO OUTSIDE AGENCY (REGULA	202,950.00		202,950.00				
20	STREET LIGHTING							
20-383-0000-0000	STREET LIGHTING EXPENDITURES	150,000.00	10,773.29	97,335.82	64.89		52,664.18	52,664.18
25	OTHER TOWN PROPERTIES							
25-822-0000-0000	ELECTRICITY	4,000.00	44.00	2,476.15	61.90		1,523.85	1,523.85
25-823-0000-0000	HEATING FUEL	2,000.00					2,000.00	2,000.00
25-824-0000-0000	WATER & SEWER RENT	2,500.00	914.54	1,896.04	75.84		603.96	603.96
25-827-0000-0000	MAINTENANCE OF GROUNDS	2,500.00					2,500.00	2,500.00
25-831-0000-0000	CONTRACTED SERVICES	20,000.00		12,663.00	63.32		7,337.00	7,337.00
25	OTHER TOWN PROPERTIES	31,000.00	958.54	17,035.19	54.95		13,964.81	13,964.81
0	HEALTH							
0-870-0000-0000	FOOTHILLS VISITING NURSES	34,000.00		34,000.00				
0-871-0000-0000	CAMP MOE	2,250.00		2,250.00				
0-872-0000-0000	NW CT FAMILY SERV & MENTAL HEALTH	4,500.00		4,500.00				
0-873-0000-0000	YOUTH SERVICE BUREAU	29,940.00	7,338.25	29,940.00				
0-876-0000-0000	TORRINGTON AREA HEALTH DISTRICT	58,850.00	14,712.50	58,850.00				
0-877-0000-0000	SUSAN B. ANTHONY PROJECT	5,000.00	1,250.00	5,000.00				
0-878-0000-0000	NORTHWEST REGION. MENTAL HEALTH BRD	1,181.00		1,181.00				
0-879-0000-0000	N/W ELDERLY NUTRITION PROGRAM	15,138.00	3,784.50	15,138.02	100.00			
0-880-0000-0000	GEER/GATE WAY ADULT DAY CENTER	3,000.00	750.00	3,000.00				
0-881-0000-0000	PARAMEDIC COST	182,400.00	45,600.00	182,400.00				
0-883-0000-0000	THE CHORE SERVICE	5,000.00		5,000.00				
0-887-0000-0000	GREENWOODS COUNSELLING REFERRALS	5,000.00		5,000.00				
0-888-0000-0000	FISH	1,000.00		1,000.00				
0	HEALTH							

TOWN OF WINCHESTER
B U D G E T R E P O R T - E X P E N D I T U R E S
FROM 7/01/2019 TO 4/30/2020

FUND 001 000	GENERAL FUND	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
.0	PARKS	17,100.00	15,657.50	15,657.50	91.56	2,512.50	1,070.00-	1,442.50
.0	CONTRACTED SERVICES	19,786.00	15,657.50	15,657.50	79.13	2,512.50	1,616.00	4,128.50
.1	PUBLIC CELEBRATIONS	2,000.00	1,750.00	1,750.00	87.50	250.00	250.00	250.00
.1	GENERAL LABOR	1,500.00	850.00	850.00	56.67	650.00	650.00	650.00
.1	HOLIDAY DISPLAYS-INSTALL/REMOVAL	1,500.00	825.55	825.55	55.04	674.45	674.45	674.45
.1	REPLACEMENT DISPLAYS	3,000.00	1,675.55	1,675.55	55.85	650.00	674.45	1,324.45
.1	GENERAL LABOR	5,000.00	3,425.55	3,425.55	68.51	650.00	924.45	1,574.45
.2	RECREATION	41,879.00	2,841.79	33,484.56	79.96	8,394.44	8,394.44	8,394.44
.2	ADMINISTRATIVE SALARIES	127,809.00	5,041.50	97,630.63	76.39	30,178.37	30,178.37	30,178.37
.2	GENERAL LABOR	1,500.00	6.75	767.63	51.18	732.37	732.37	732.37
.2	OVERTIME	350.00	297.58	297.58	85.02	51.99	.43	52.42
.2	OFFICE SUPPLIES	2,382.00	163.75	1,440.64	60.48	941.36	941.36	941.36
.2	TELEPHONE	500.00	200.00	200.00	40.00	300.00	300.00	300.00
.2	TRAINING AND EDUCATION	105.00	105.00	105.00				
.2	MEMBERSHIP, DUES & SUBSCRIPTIONS	219.00	45.00	195.00	89.04	24.00	24.00	24.00
.2	VEHICLE ALLOWANCE	2,780.00	221.27	2,062.59	74.19	717.41	717.41	717.41
.2	GAS, OIL & GREASE	13,900.00	707.55	9,712.88	69.88	4,187.12	4,187.12	4,187.12
.2	ELECTRICITY	4,495.00	208.37	3,810.23	84.77	684.77	684.77	684.77
.2	HEATING FUEL	19,150.00	11,029.90	11,029.90	57.60	8,120.10	8,120.10	8,120.10
.2	WATER AND SEWER RENT	900.00				900.00	900.00	900.00
.2	PROPERTY TAXES-WILLOW ST (CL&P)	20,050.00	11,029.90	11,029.90	55.01	9,020.10	9,020.10	9,020.10
.2	824 HEATING FUEL	4,595.00	32.09	3,708.90	80.72	255.43	630.67	886.10
.2	SUPPLIES AND MATERIALS	9,450.00	89.21	9,046.48	95.73	215.00	188.52	403.52
.2	MAINTENANCE OF EQUIPMENT	38,430.00	3,872.37	27,418.74	71.35	7,753.05	3,258.21	11,011.26
.2	MAINTENANCE OF GROUNDS	2,800.00	2,432.16	2,432.16	86.86	367.84	367.84	367.84
.2	RECREATION CELEBRATIONS	3,000.00	1,000.00	1,000.00	33.33	2,000.00	2,000.00	2,000.00
.2	RECREATION ASSISTED PROGRAMS	5,800.00	3,432.16	3,432.16	59.18	2,367.84	2,367.84	2,367.84
.2	SPECIAL PROGRAMS	300.00	300.00	300.00				
.2	BACKGROUND CHECKS	13,164.00	603.61	10,801.59	82.05	2,362.41	2,362.41	2,362.41
.2	FRINGE BENEFITS - FICA	287,708.00	13,833.26	215,444.51	74.88	8,275.47	63,988.02	72,263.49
.2	RECREATION	68,053.00	5,234.88	57,836.08	84.99	10,216.92	10,216.92	10,216.92
.3	SENIOR CITIZENS/FAMILY SERVICES	28,037.00	1,694.52	22,196.01	79.17	5,840.99	5,840.99	5,840.99
.3	ADMINISTRATIVE SALARIES	24,756.00	1,147.91	19,123.44	77.25	5,632.56	5,632.56	5,632.56
.3	LABOR, SKILLED AND PROFESSIONAL							
.3	SECRETARIAL/SUPPORT STAFF							
.3	OVERTIME							

BUDGET REPORT - EXPENDITURES

FROM 7/01/2019 TO 4/30/2020

FUND 001 000	GENERAL FUND	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
3	SENIOR CITIZENS/FAMILY SERVICES							
3-821-0000-0000	MAINTENANCE OF VEHICLES	5,000.00	448.35	448.35	8.97	223.10	4,328.55	4,551.65
3-822-0000-0000	ELECTRICITY	8,250.00	495.93	5,370.55	65.10		2,879.45	2,879.45
3-823-0000-0000	HEATING FUEL	8,250.00	627.75	5,305.11	64.30		2,944.89	2,944.89
3-824-0000-0000	WATER AND SEWER RENT	2,500.00		1,690.49	67.62		809.51	809.51
3-827-0000-0000	MAINTENANCE OF STRUCTURES	9,000.00		8,589.58	95.44	500.00	89.58	410.42
3-832-0000-0000	CONTRACTED LABOR	16,700.00	476.25	11,440.15	68.50	4,263.82	996.03	5,259.85
3-841-0000-0000	CELEBRATIONS	2,000.00		700.00	35.00		1,300.00	1,300.00
3-846-0000-0000	TIRES	1,000.00					1,000.00	1,000.00
3-900-0001-0000	FRINGE BENEFITS - FICA	9,272.00	615.83	7,804.43	84.17		1,467.57	1,467.57
3-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	2,000.00	8.00	1,080.00	54.00		920.00	920.00
900	FRINGE BENEFITS	11,272.00	623.83	8,884.43	78.82		2,387.57	2,387.57
3	SENIOR CITIZENS/FAMILY SERVICES	199,843.00	11,122.68	148,171.84	74.14	5,226.92	46,444.24	51,671.16
4	RURAL TRANSIT AUTHORITY							
4-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	2,397.00		2,397.00				
0	MISCELLANEOUS							
0-201-0000-0000	MEDICAL BENEFITS	12,480.00	909.44	8,084.36	64.78		4,395.64	4,395.64
0-201-0001-0000	HEART & HYPERTEN-POLICE MED BENEFIT	21,466.00	1,671.40	16,714.00	77.86		4,752.00	4,752.00
0-201-0005-0000	MEDICAL BENEFITS - FIREMEN	33,946.00	2,580.84	24,798.36	73.05		9,147.64	9,147.64
201	Blue Cross	65,500.00	6,283.55	55,295.24	84.42		10,204.76	10,204.76
0-205-0000-0000	HEART & HYPERTENSION - EXISTING	4,000.00		282.00	7.05		3,718.00	3,718.00
0-205-0002-0000	BLOOD/AIRBORNE PATHOGENS	4,000.00		2,141.00	53.53		1,859.00	1,859.00
0-205-0003-0000	DRUG/ALCOHOL TESTING & PHYSICALS	73,500.00	6,283.55	57,718.24	78.53		15,781.76	15,781.76
205	POST RETIREMENT BENEFITS	75,861.00		21,222.34	27.98		54,638.66	54,638.66
0-388-0000-0000	UNNEGOTIATED SETTLEMENTS							
0-800-0000-0000	PROSPECT ST TAX FORECLOSURE							
0-800-0009-0000	BANK FEES	13,000.00	152.49	5,791.16	44.55		7,208.84	7,208.84
0-804-0000-0000	TRANSFER OUT OTHER FUNDS	1,150,000.00	95,833.00	958,334.00	83.33		191,666.00	191,666.00
0-804-0001-0000	TOWN SUPPORT FOR EDUCATION	480,000.00	25,658.19	421,784.50	87.87		58,215.50	58,215.50
804	TRANSFER TO OTHER FUNDS	1,630,000.00	121,491.19	1,380,118.50	84.67		249,881.50	249,881.50
0-807-0000-0000	TELEPHONE	29,000.00	2,070.99	22,887.18	78.92		6,112.82	6,112.82
0-808-0000-0000	POSTAGE	21,000.00	2,897.07	12,989.08	61.85		8,010.92	8,010.92
0-810-0000-0000	PHOTOCOPYING	25,000.00	2,273.52	25,087.68	100.35		87.68	87.68
0-831-0001-0000	FRIENDS OF PARK POND	8,000.00					8,000.00	8,000.00
0-877-0000-0000	OTHER EXPENDITURES	5,000.00		353.20	7.06		4,646.80	4,646.80
0-900-0001-0000	53RD PAYWEEK 2010-2011							
0	MISCELLANEOUS	1,914,307.00	137,749.65	1,550,965.74	81.02		363,341.26	363,341.26
1	DEFERRED CHARGES							
1-202-0000-0000	STICK AND VOUCHER PAY ACCRUAL							

FROM 7/01/2019 TO 4/30/2020

FUND 001 000 GENERAL FUND

PT/OBJ/PROG DESCRIPTION

AMENDED BUDGET MONTH TO DATE YEAR TO DATE EXPENDITURES YEAR TO DATE EXPENDITURES

YTD PERCENT

OUTSTANDING ENCUMBRANCES

UNENCUMBERED BALANCE

UNENEXPENDED BALANCE

.3 DEBT ADMINISTRATION

.3-304-0004-0000 SEWER REFUNDING INTEREST

.3-304-0006-0000 CLEAN WATER INTEREST

.3-304-0008-0000 SEWER PLANT/PERCH ROCK PRINCIPAL

.3-304-0009-0000 SEWER PLANT/PERCH ROCK INTEREST

304 DEBT SWR-WTR

.3 DEBT ADMINISTRATION

.8 RETIREMENT & PENSION CONTRIBUTION

.8-203-0000-0000 ANNUITY CONTRIBUTION-TOWN MGR

.8-203-0003-0000 ANNUITY FINANCE DIRECTOR

.8-203-0004-0000 ANNUITY - POLICE CHIEF

.8-203-0005-0000 ANNUITY PUBLIC WORKS DIRECTOR

.8-203-0006-0000 ANNUITY- ASST TOWN ENGINEER

.8-203-0008-0000 ANNUITY - TOWN PLANNER

203 Blue Shield

.8-230-0000-0000 DEFINED BENEFIT PENSION CONTRIB

.8-230-0004-0000 DEFINED CONTRIBUTION - TOWN MATCH

230 RETIREMENT

.8-900-0001-0000 ANNUITIES - ER FICA

.8-939-0000-0000 POLICE VEBBA CONTRIBUTION

.8 RETIREMENT & PENSION CONTRIBUTION

.9 MUNICIPAL INSURANCE

.9-381-0000-0000 MUNICIPAL INSURANCE

.9-381-0001-0000 WORKERS COMPENSATION

381 MUNICIPAL INSURANCE

.9 MUNICIPAL INSURANCE

:0 UNEMPLOYMENT COMPENSATION

:0-250-0000-0000 UNEMPLOYMENT COMPENSATION EXPENSES

:0 BOARD OF EDUCATION EXPENDITURES

:0-100-1000-0000 BOARD OF EDUCATION EXPENDITURES

:0-100-1000-0918 TEACHERS PENSIONS TO STATE

100 BOARD OF EDUCATION

:0 BOARD OF EDUCATION EXPENDITURES

:0 TOTAL EXPENDITURES

21,269.00 10,634.38 50.00 10,634.62 10,634.62

5,124.00 4,316.26 84.24 807.74 807.74

28,000.00 28,000.00

5,065.00 5,065.00

247,946.00 3,217.66 30.60 172,070.03 172,070.03

710,698.00 3,217.66 75.79 172,069.83 172,069.83

12,240.00 941.54 80.77 2,353.83 2,353.83

6,732.00 517.78 80.76 1,295.31 1,295.31

5,630.00 431.54 80.48 1,098.83 1,098.83

5,349.00 411.42 80.76 1,029.09 1,029.09

5,151.00 4,119.00 5,151.00 5,151.00 5,151.00

4,119.00 2,302.28 4,119.00 4,119.00 4,119.00

39,221.00 24,173.94 61.64 15,047.06 15,047.06

315,000.00 155,000.00 49.21 160,000.00 160,000.00

35,000.00 8,846.71 83.91 5,630.80 5,630.80

350,000.00 184,369.20 52.68 165,630.80 165,630.80

3,000.00 174.04 60.84 1,174.79 1,174.79

20,000.00 20,000.00 20,000.00 20,000.00 20,000.00

412,221.00 11,323.03 51.03 201,852.65 201,852.65

210,368.35 210,368.35

210,000.00 3,745.00 95.46 9,531.50 9,531.50

265,000.00 218,593.00 82.49 46,407.00 46,407.00

475,000.00 3,745.00 88.22 55,938.50 55,938.50

475,000.00 3,745.00 88.22 55,938.50 55,938.50

19,000.00 1,799.00 34.21 12,500.83 12,500.83

19,961,686.00 1,575,507.37 76.97 4,596,195.28 4,596,195.28

10,765.00 10,765.00 10,765.00 10,765.00 10,765.00

19,972,451.00 1,575,507.37 76.93 4,606,960.28 4,606,960.28

19,972,451.00 1,575,507.37 76.93 4,606,960.28 4,606,960.28

33,825,361.00 2,438,927.71 76.64 7,624,748.43 7,624,748.43

25,922,598.35 25,922,598.35 278,014.22 7,902,762.65 7,902,762.65

Boards & Commissions

NOMINATIONS

Date	Name	Board/Commission	Vote	Term Dates
5/18	Mary Ann Marino	IWWC		

APPOINTMENTS

Date	Name	Board/Commission	Vote	Term Dates

RE-APPOINTMENTS

Date	Name	Board/Commission	Vote	Next Term Exp

RESIGNATIONS

Date	Name	Board/Commission	Term Expiration Date

TOWN OF WINCHESTER BOARDS AND COMMISSIONS

INLAND WETLANDS AND WATERCOURSES COMMISSION*

(Max # 9 Members / 3 year Terms)
Meets the 3rd Wednesday of each month

NAME	ADDRESS	CITY	PHONE #	AFFIL.	TERM EXP.	POSITION
Davenport, Russell	85 Wheeler Street	Winsted		U	4/2021	Secretary
Haburey, Robert Jr.	41 Moore Avenue	Winsted	379-4343	D	4/2019	Replace
Hunter, Christine	PO Box 159	Winchester		U	4/2021	
Kiely, Chris	Willow Street	Winsted		R	4/2023	Vice-Chair
Krawiecki, Andrea	2 Apple Tree Lane	Farmington, CT 06	307-8789	R	4/2023	
Molinelli, Stephen	450 East Wakefield Boulevard	Winsted	379-5495	U	4/2022	
Mulvey, Jackie	446 East Wakefield Boulevard	Winsted	379-0268	D	4/2021	
Nalette, Ric Jr.	29 Woodruff Avenue	Winsted	379-3111	R	4/2022	Chairman
Perez, Candy						Liaison
Timmeney, Kurt	55 Glendale Avenue	Winsted	860/387-2268	D	4/2023	

BOARD OF SELECTMEN ACTION REQUEST

No.: 20-022

Date: May 18, 2020

Topic: New Business (A)- Request for Easement at 80 South Main Street for Winsted Medical Associates, LLC (with attachments)

From: Robert Geiger, Town Manager

Background: LADA, P.C. along with Casle Corporation and Charlotte Hungerford Hospital are requesting an easement over a .314 area of Town land adjacent to the facility currently under construction at 80 South Main Street. In addition to the regular services offered at the new medical building, Charlotte Hungerford Hospital will place its emergency room and an associated helipad at this location.

Additional Information: The theoretical flight path will be for a distance of 280' beyond the Final Arrival and Take Off area (FATO). Of that 280', 106 linear feet belong to Winsted Medical Associates (controlled by Charlotte Hungerford Hospital) with the balance belonging to the Town of Winchester in the area over Forest View Cemetery.

Heliport licensing applications were filed recently. The Connecticut Airport Authority and the Federal Aviation Administration will closely review the guidance documents, Life Star emergency service officials' review as well as the FATO and surrounding area.

Requested Action: The Board of Selectmen should consider the granting easement request at 80 South Main Street for Winsted Medical Associates, LLC.

Fiscal Implications: none.

Manager's Recommendation: I recommend that the Board of Selectmen refer the easement request at 80 South Main Street to the Planning and Zoning Commission for review and comment. Comments are due to the Board of Selectmen within thirty-five days.

Recommended Motion: I move that the Board of Selectmen refer the easement request at 8 South Main Street to the Planning and Zoning Commission for review and comment.

Attachments:

- Steps for Easement Request
- Correspondence from Phil Doyle of LADA dated May 1, 2020
- Suggested Easement Language provided by LADA
- Draft Legal Description for Easement (Exhibit A)
- Final Arrival and Take Off area (FATO) Marking and Lighting (Exhibit B)
- Heliport Protection Zone (Exhibit C)
- Object Identification Surface – Easement Specific Cross Section (Exhibit D)
- Easement Location Context (Exhibit E)
- Map of Heliport Protection Zone Area prepared by DiCara Land Surveying (4/24/2020)

STEPS FOR SALE OF TOWN-OWNED PROPERTY

1. Upon request to sell, lease, abandon or obtain an easement concerning Town-owned property, the Board of Selectmen reviews the request and determines if it is in the best interest of the Town.
2. If so, the Board of Selectmen refers the request to the Planning & Zoning Commission. In addition to the Planning and Zoning Commission, the Board of Selectmen may refer the proposed sale to any of the following agencies: Assessor, Inland Wetlands and Watercourses Agency, Department of Public Works, Winchester Land Trust, Chief of Police, Economic Development Commission, Winchester Housing Authority, Recreation Department, Community Planning and Development Office. Each Agency shall report back to the Board of Selectmen within thirty-five (35) days of the submission of the proposal. Failure of any agency to report back to the Board within thirty-five (35) days shall be taken as approval of the proposal. A disapproval of the proposal by an Agency shall contain the reasons therefore. The disapproval, however, shall not prevent the Board of Selectmen from continuing with the process to seek approval of the proposed sale.
3. After the agencies render their reports, or after the passage of thirty-five (35) days if no reports are submitted, the Board of Selectmen shall instruct the purchasing agent to place the sale of the property out to bid and shall notify in writing all abutting owners of the proposed sale. If an easement or abandonment, skip to Step 5.
4. In awarding the bid the Town may consider, in addition to price, the following: whether the bidder abuts the proposed parcel, whether the bidder will merge the proposed parcel to make it more conforming to Planning and Zoning Regulations, whether the bidder is current with all taxes and user fees due to the Town of Winchester, whether the proposed property and any other reasons the Board feels best promotes the well being of the Town, including long term use potential for the Town, the economic benefits or loss for the Town, the environmental value and the aesthetic value of the subject premises.
5. If the Board of Selectmen decides to accept the bid, it will schedule a Special Town Meeting to be held not less than thirty (30) days, nor more than forty-five (45) days to act on the proposal. Notice of the hearing shall be published in a newspaper having a general circulation in such municipality where the real property that is the subject of the hearing is located at least twice, at intervals of not less than two (2) days, the first not more than fifteen (15) days or less than ten (10) days and the last not less than two (2) days before the date set for the hearing. The municipality shall also post a sign conspicuously on the real property land that is the subject of the public hearing.
6. At the Town Meeting, an affirmative vote of a majority of those electors attending the special town meeting shall be sufficient to approve the sale.
7. The buyer must take title to the property within forty-five (45) days of the vote of the Special Town Meeting unless granted an extension by the Board of Selectmen. Should the buyer not take title to the property within forty-five (45) days and the Board of Selectmen not grant an extension, then the Board may accept the next highest competent bidder or may re-bid the property as it deems in the Town's best interest. The buyer must pay all closing costs of the town, including but not limited to attorney's fees and broker commissions.

LADA, P.C.

Land Planners

Land Development Consulting, Site Planning, Landscape Architects, Planners, Corridor Studies, Visual Assessment, Environmental Impact Statements, Erosion Control Specialists, Streetscapes, Recreation, and Master Planning

May 1, 2020

Mr. Robert Geiger
Town Manager
Winchester Town Hall
338 Main Street
Winsted, CT. 06098

Re: Heliport Protection Zone (HPZ)
Proposed Easement

Dear Mr. Geiger:

I wish to thank you for taking the time to work with my office, Casle Corporation and Charlotte Hungerford Hospital (CHH) over the past few years as we have planned and started construction on a new medical office building at 80 South Main Street. The new facility is an extremely important asset of CHH in the effort to serve the health needs of northwest Connecticut. Among other services rendered in the building, CHH will place the Winsted Emergency Department and the associated emergency service heliport. CHH appreciates the Town land use commissions approvals of the uses (medical office, emergency department, helicopter landing area) and the site plan. CHH looks forward to the continuation of the positive relationship with the Town as this request for an easement to protect the heliport is submitted to you.

The design of the approved site plan was significantly influenced by the requirements of a landing area; in part, the 80 South Main Street site chosen because of the elevated topographic position above the large open area to the west of the site. Following Winchester land use approvals, the licensing process for a heliport passes through two agencies, the Connecticut Airport Authority (CAA) and the Federal Aviation Administration (FAA), and traditionally it is the CAA which most closely reviews the documents and undertakes the majority of approval process, acting as agent for the FAA. For the 80 South Main Street site, the specific heliport design requirements have been determined through a number of actors: by FAA guidance documents, review of Life Star emergency services officials, review of CHH officials and informal review by the CAA. The CAA recently suggested it is time for the licensing applications of the heliport, named 'Winsted Emergency Department', to be filed with both the CAA and FAA. The heliport licensing applications were filed, last week.

FAA guidance documents suggest, but do not require, a Heliport Protection Zone (HPZ) be established along the alignment of the theoretical flight path for a distance of 280' beyond the Final Arrival and Take Off area (FATO). Within that 280 foot long area, it is recommended residential buildings, gathering places and towers not be constructed and nothing be allowed to penetrate the Object Identification Surface. The site owner, Winsted Medical Associates, LLC, and CHH will control, approximately 106 linear feet of the 280' long zone. The Town of Winchester owns the balance of the land, approximately 169 linear feet, (3.14 acres) within the suggested HPZ. The .314 acres of land owned by the Town is shown on Town GIS mapping as wetland associated with the FEMA flood plain of the Still River, and is eastern most rear land

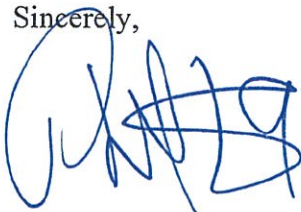
of Forest View Cemetery. Acting for the tenant CHH, Winsted Medical Associates, LLC, requests an easement over a.314 acre area of Town land within the FAA suggested HPZ.

For FAA purposes, the Heliport Owner and applicant is Winsted Medical Associates, LLC, a private company based in Avon Connecticut. Via a long term lease, CHH is the tenant, and CHH is listed in the FAA application as the Airport Manager. Accordingly, the request for a Heliport Protection Zone Easement, is made by the 80 South Main Street land owner, Winsted Medical Associates, LLC, who is identified in the draft easement as the "Grantee". The easement area is owned by the Town, who is referred to as the "Grantor". The attached draft easement, includes various exhibits which explain the purpose and extent of the easement.

Simply, the easement requests the right to prohibit towers, or other obstructions from being constructed that would penetrate a horizontal plane established at elevation 733.5'; the horizontal projection of the elevation of the landing area, the FATO. The 733.5' elevation is coincident with the horizontal plane known as the Object Identification Surface. The FATO landing area elevation is approximately 40' above the surface of the Town land. As mentioned above, the land owned by the Town is a wetland, and as such it is unlikely to be developed for buildings or other structures. In reality, the biggest practical concern is that trees may grow in the HPZ which might eventually grow beyond the elevation of 733.5'. The Grantee desires the Town provide them the right to clear or prune any vegetation which grows above the referenced elevation. Again, in a practical sense, this means trees which would need to be taller than 40 to 45 feet to be subject to action, and at the moment, no vegetation in the easement area is taller than 20' +/- . I believe the exhibits explain the concept well. Even though it is unlikely the Town would approve the construction of towers or buildings within a wetland area, the Grantee also seeks the right to prohibit towers or buildings which would be tall enough to rise above 733.5' within the area of the easement. We are informed the regulatory authorities visit all licensed landing areas annually and make recommendations to maintain safe helicopter access to the FATO; the easement area will be monitored continually.

The members of Winsted Medical Associates, LLC , CHH, the consultants and I are available to answer questions, make presentations, confer with you or the town attorney, etc. I appreciate your taking the time to address this request and I look forward to you thoughts on the draft. I also look forward to a description the Town easement evaluation and implementation process. CHH and Winsted Medical Associates, LLC desire to open the Emergency Department in September of this year, and would like an HPZ easement in place, at the time of opening.

Sincerely,



Philip Doyle, PLA

Record & Return To:
Rome Clifford Katz & Koerner, LLP
214 Main Street
Hartford CT 06106
Attn: Elizabeth A. Strole

AVIATION EASEMENT

KNOW ALL MEN BY THESE PRESENTS that The Town of Winchester, Connecticut, a municipal corporation duly existing under the laws of the State of Connecticut, acting through its First Selectman (hereinafter the "Grantor"), for the consideration of ONE DOLLAR (\$1.00) and other valuable consideration received to its full satisfaction of Winsted Medical Associates LLC, a Connecticut limited liability company (hereinafter the "Grantee"), does hereby give, grant, bargain, sell, convey and confirm unto the Grantee, its successors and assigns, forever, a permanent and perpetual easement and right of way, in, to and over real property located within that Heliport Protection Zone (as depicted on Exhibits C and E) directly below the "Object Identification Surface" as defined herein, including a portion of the real property owned by Grantor located west of the Still River, commonly known as 85 Rowley Street, Winchester, Connecticut that is approximately Three Hundred and Fourteen Thousandths (.314) of one acre (the "Easement Area"). Said Easement Area is more particularly described in Exhibit A hereto.

Said easement, appurtenant to the helipad to be constructed on the Grantee's real property adjacent to the Easement Area (the "Helipad"), shall be for the unobstructed passage of all emergency service helicopters by whomsoever owned and operated in all airspace above the imaginary plane of the Object Identification Surface (as shown on Exhibit B, C and D) above the Easement Area. The Object Identification Surface is more particularly described below as follows:

That surface under the "Approach/Departure Surface" as such "Approach/Departure Surface" is shown on Exhibits B and C hereto, being an imaginary plane extending horizontally from the Final Approach and Take Off Area (shown as "FATO" on Exhibits B and C hereto and which FATO is at an elevation of 733.5 feet) extending out to a point 4,000 feet from the FATO.

TOGETHER WITH the right to cause in all air space above the imaginary plane of the Object Identification Surface above the Easement Area such noise, vibrations, fumes, dust, fuel particles and all other effects that may be caused by the operation of helicopters landing at, or taking off from, or operating at or on the Helipad, and Grantor does hereby fully waive, remise and release any right or cause of action which it or its heirs, successors or assigns may now have or which they may have in the future against the Grantee, its successors and assigns, due to such noise, vibrations, fumes, dust, fuel

DRAFT

particles and all other effects that may be caused by the operation of helicopters in all air space above the imaginary plane of the Object Identification Surfaces above the Easement Area.

The easement and right of way hereby granted includes the continuing right in the Grantee to prevent the erection upon the premises of any building, antennae, pole, structure, or other manmade object, extending into the air space above the imaginary planes of the Object Identification Surface above the Easement Area and to prevent any such erection of a manmade object, by or on behalf of the Grantor, its heirs, successors and assigns, extending into the air space above the imaginary planes of the Object Identification Surface above the Easement Area, and to conduct aerial or ground based obstruction surveys to identify for removal and remove from said air space and/or to mark and light, at the Grantee's sole discretion, as obstructions to air navigation, any such building, structure, tree or other object now upon, or which in the future may be upon the Easement Area, together with the right to ingress to, egress from and passage over the Easement Area for the purposes described herein.

TOGETHER WITH, the continuing right of the Grantee to prevent the growth of any tree or other natural growth, upon and within the Easement Area, and to remove or cut such tree or other natural growth or object to the height required such that same does not penetrate the Object Identification Surface, along with the right of ingress to, egress from and passage over the Easement Area for all of the above purposes.

The Grantor reserves the right to itself, its successors, heirs and assigns, to continue to use the Easement Area for any uses and purposes which do not interfere with the use thereof by the Grantee, its successors and assigns, in fulfilling the purposes for which this easement is granted. For avoidance of doubt, the Grantee agrees that the Grantor's, its successors' or assigns' use of any portions of the Easement Area for buildings, facilities and/or structures that do not penetrate the imaginary plane of the Object Identification Surface set forth in this Easement for use relating to the Grantor's, its successor's or assign's business will not interfere with the use of the Easement Area by the Grantee, its successors and assigns.

The rights granted covenants untaken in and by this Agreement shall be binding on the Grantor and the Grantee, and their respective successors, heirs and assigns and shall run with the land.

TO HAVE AND TO HOLD the above granted rights, privileges and authority unto the said Grantee, its successors and assigns forever, to its own proper use and benefit.

IN WITNESS WHEREOF, the Grantor has hereunto set its hand and seal this _____ day of _____, 2020.

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**Exhibit A
Legal Description**

Commencing at the northeast corner of land of Winsted Medical Associates, LLC on the westerly highway line of South Main Street (Rte #44).

Thence North 86 degrees 26 minutes 00 seconds West for a distance of 287.00 feet along land of Akaal Management, LLC to a point in the center of Still River.

Thence South 13 degrees 18 minutes 27 seconds West for a distance of 160.08 feet along the center of Still River to the point of beginning.

Beginning at a point in the center of Still River at the northeast corner of said Easement,

Thence South 67 degrees 06 minutes 54 seconds West for a distance of 192.13 feet along the northerly line of said Easement to its northwesterly corner.

Thence South 26 degrees 01 minutes 59 seconds East for a distance of 90.80 feet along the westerly line of said easement to its southwest corner.

Thence North 60 degrees 49 minutes 08 seconds East for a distance of 129.03 feet along the southerly line of said easement to its southeasterly corner in the center of Still River.

Thence North 27 degrees 51 minutes 50 seconds East for a distance of 48.36 feet to a point.

Thence North 02 degrees 51 minutes 53 seconds West for a distance of 25.65 feet to a point.

Thence North 07 degrees 14 minutes 14 seconds East for a distance of 25.22 feet to the point and place of beginning, the last three courses along the center of Still River.

Said property contains 0.314 acres more or less.

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Being the same premises as shown as "AREA OF EASEMENT 0.314 ACRES +/-" on that survey entitled HELIPORT PROTECTION ZONE AREA INCLUDING EASEMENT OVER LAND OF THE TOWN OF WINCHESTER WINCHESTER, CONNECTICUT" Dated April 24, 2020, by DiCara Land Surveying Services, which survey was filed on _____2020 as Map # ____ in the Winchester Land Records.

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Exhibit B

Figure 4-32- Airspace where Marking and Lighting are Recommended- Hospital

Exhibit C

Figure 4-11- Heliport Protection Zone- Hospital

Exhibit D

Object Identification Surface- HPZ Easement Specific Cross Section

Exhibit E

HPZ Easement Location Context

DRAFT

Signed, Sealed and Delivered
in the presence of:

The Town of Winchester

By _____

Print Name:
First Selectman

STATE OF CONNECTICUT:

: ss. _____

_____ 2020

COUNTY OF LITCHFIELD :

Personally appeared _____, the First Selectman of the Town of
Winchester, Connecticut, a municipal corporation, signer of the foregoing instrument and he/she
acknowledged the same to be his/her free act and deed, and the free act and deed of said Town of
Winchester, Connecticut, before me.

Print Name:
Commissioner of the Superior Court

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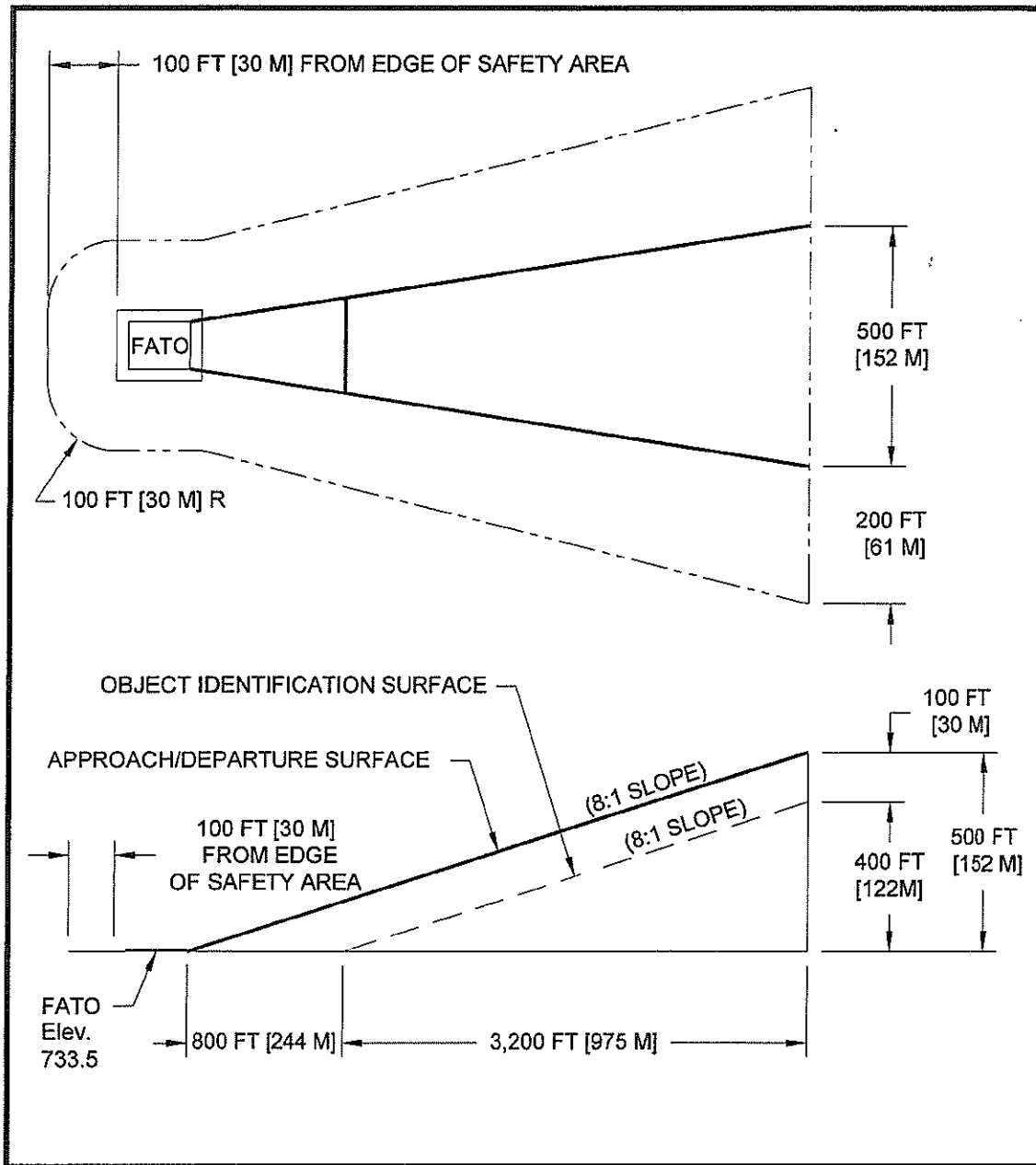


Figure 4-32. Airspace Where Marking and Lighting are Recommended: Hospital
 Object Identification Surface as annotated

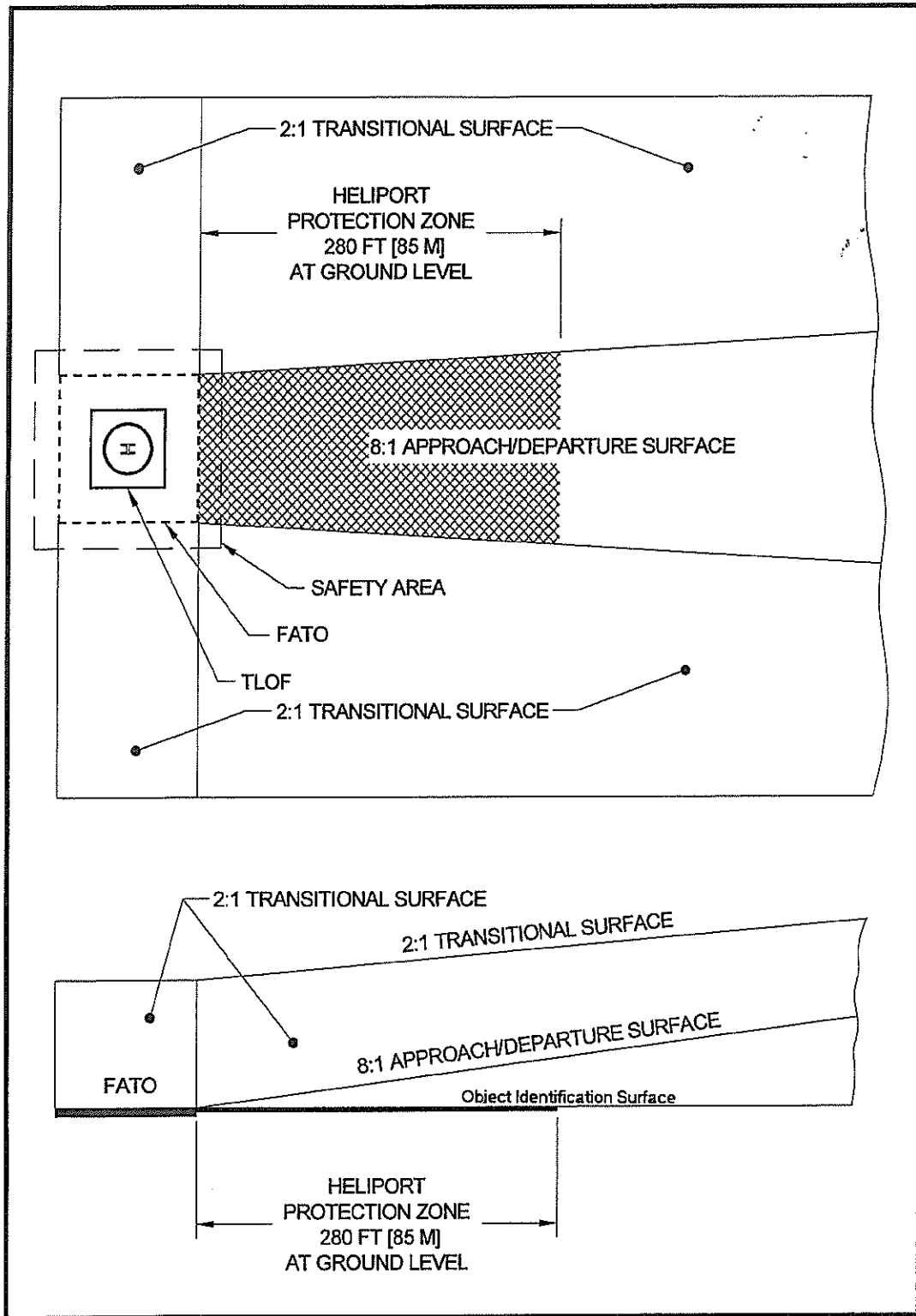
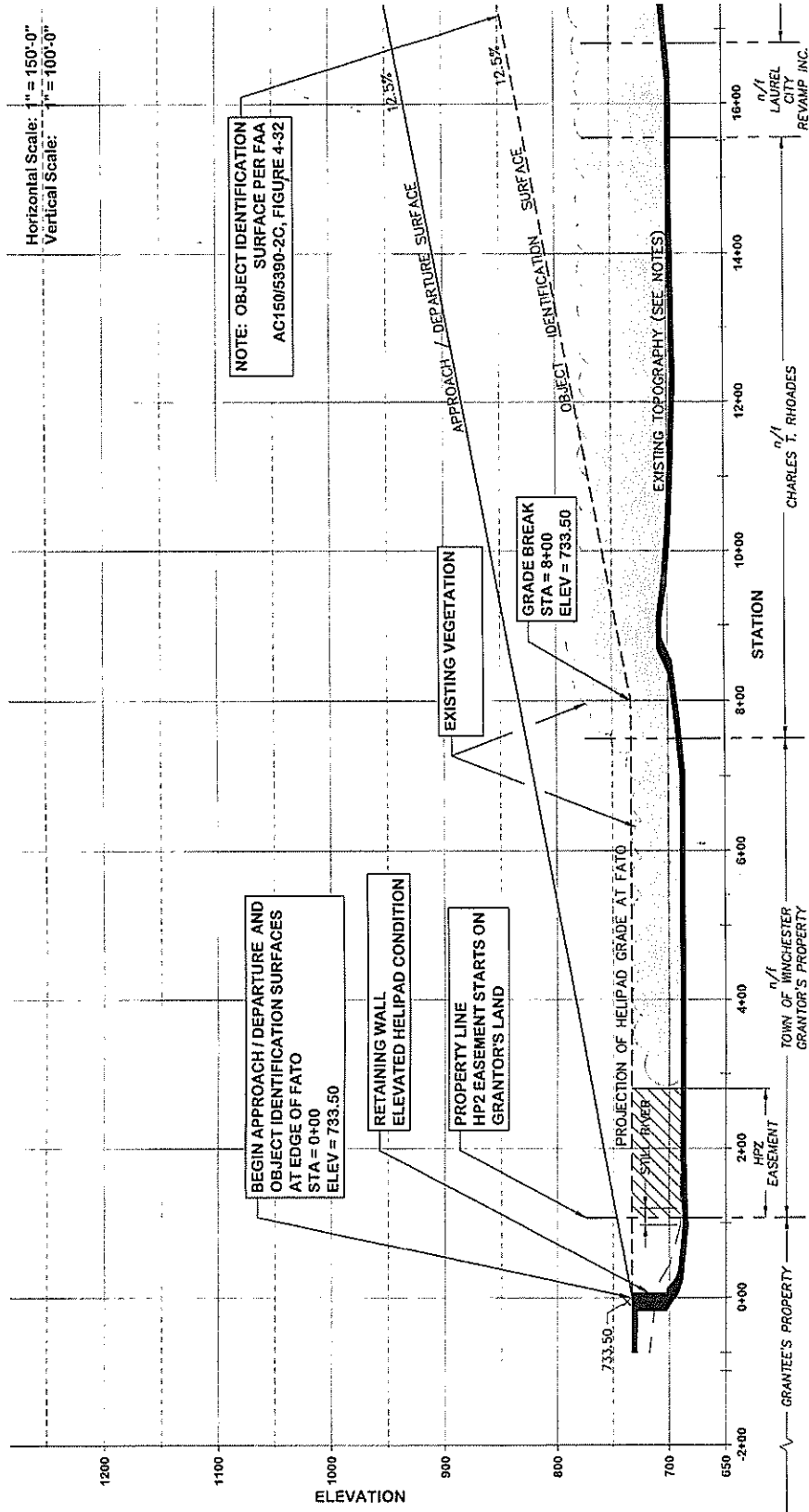
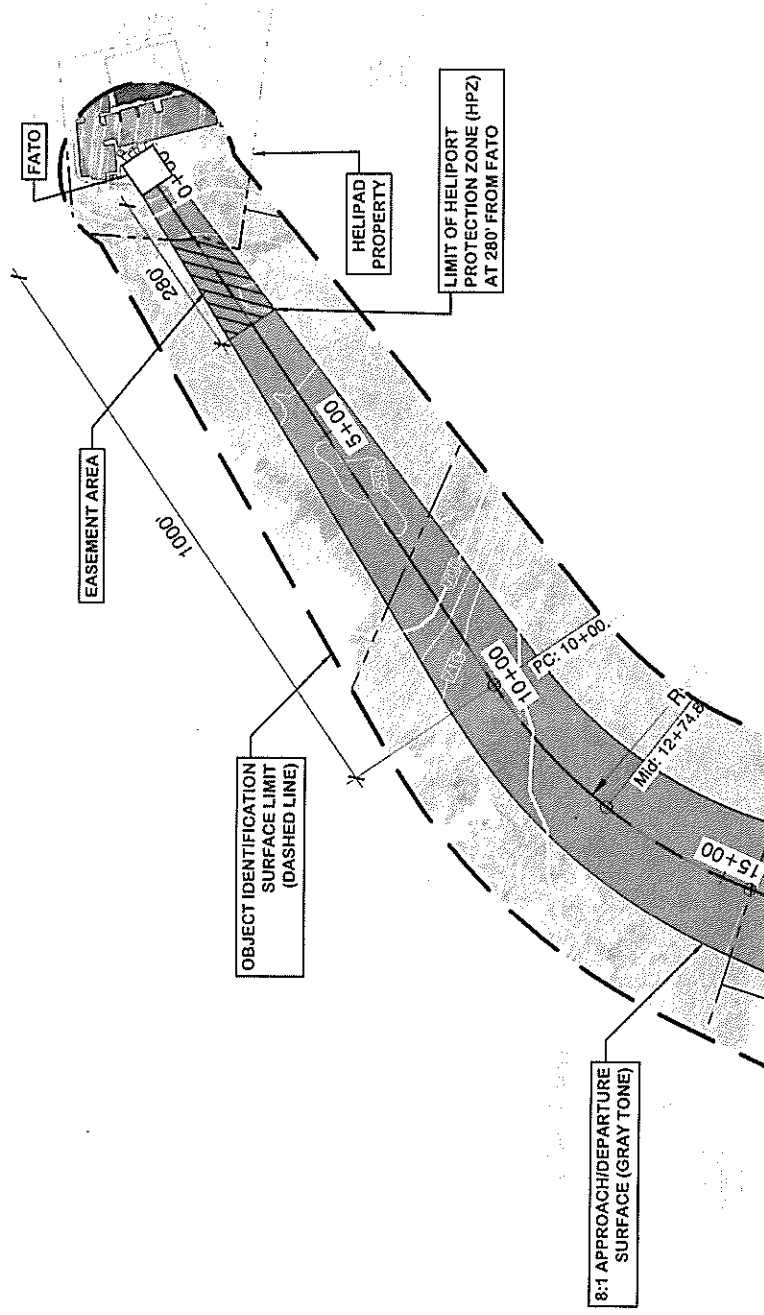
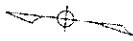


Figure 4-11. Heliport Protection Zone: Hospital
Object Identification Surface as annotated

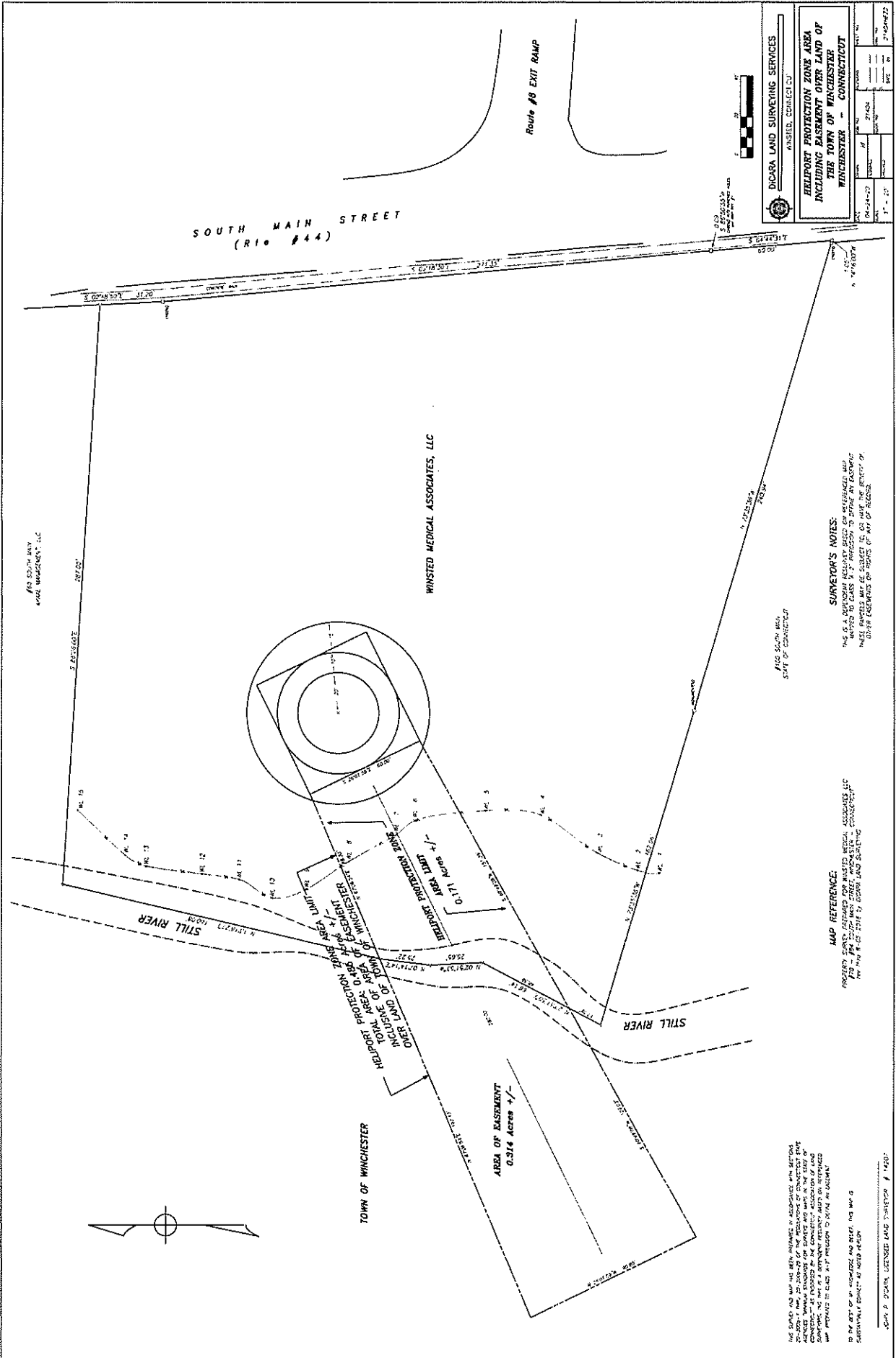


Object Identification Surface HPZ Easement Specific Cross Section

CT State Plane



HPZ Easement Location Context



DICARA LAND SURVEYING SERVICES
 WINCHESTER, CONNECTICUT

HELIPORT PROTECTION ZONE AREA INCLUDING EASEMENT OVER LAND OF THE TOWN OF WINCHESTER - CONNECTICUT

DATE	2024-04-22
PROJECT	HELIPORT PROTECTION ZONE AREA INCLUDING EASEMENT OVER LAND OF THE TOWN OF WINCHESTER - CONNECTICUT
CLIENT	WINSTED MEDICAL ASSOCIATES, LLC
SCALE	AS SHOWN
DRAWN BY	JD
CHECKED BY	JD
DATE	2024-04-22

SURVEYOR'S NOTES:
 THIS IS A REVISION SURVEY BASED ON THE PREVIOUS SURVEY AND INTENDED TO CORRECT THE SURVEY TO REFLECT THE ACTUAL FIELD CONDITIONS AS SHOWN ON THE PLAN.

MAP REFERENCE:
 PROPERTY LINES, BOUNDARIES, AND EASEMENTS SHOWN ON THIS MAP ARE BASED ON THE SURVEY DATA PROVIDED BY THE CLIENT AND THE SURVEYOR'S FIELD MEASUREMENTS.

THE SURVEY AND MAP HAS BEEN PREPARED IN ACCORDANCE WITH SECTION 20-200a-1 AND 20-200a-2 OF THE REGULATIONS OF CONSTRUCTION STATE DEPARTMENT, CONNECTICUT, AS APPLICABLE TO THE CONSTRUCTION OF LAND SURVEYS. NO WARRANTY IS MADE BY THE SURVEYOR AS TO THE ACCURACY OF THE SURVEY DATA PROVIDED BY THE CLIENT OR THE SURVEYOR'S FIELD MEASUREMENTS. THE SURVEYOR'S LIABILITY IS LIMITED TO THE COST OF THE SURVEY AND THE PREPARATION OF THE MAP.

DATE: 2024-04-22, LICENSED LAND SURVEYOR # 4480

BOARD OF SELECTMEN ACTION REQUEST

No.: 20-023

Date: May 18, 2020

Topic: New Business (B)- Proposed Line Item Transfers (with attachments)

From: Robert Geiger, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 914.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS When any department, commission, board or officer shall desire to secure a transfer of funds in its or his appropriation from funds set apart for one specific purpose to another, before incurring any expenditure therefor, such department, commission, board or officers shall make application to the Town Manager, whose duty it shall be to examine the matter, and upon approval of the Board of Selectmen, such transfer may be made. But not otherwise.

Requested Action: The Board of Selectmen should consider the proposed line item transfers.

In accordance with Section 914, Jennifer Kelley, Director of the Winsted Senior Center, has requested a transfer of funds to participate in a virtual National Council on Aging Annual Conference.

Fiscal Implications:

FROM: Senior Center (813)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
800-0001-0000	Healthy Aging Programs	\$150
TO: Senior Center (813)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
811-0000-0000	Training and Education	\$150

Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$150 from Healthy Aging Programs (813-800-0001-0000) to Training & Education (813-811-0000-0000).



Attachments:

Fund Transfer Request- Senior Center

FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER senior center Dept 813
 2. TOTAL AMOUNT OF TRANSFER \$100 FY20

ACCOUNT(S) TRANSFERRED FROM:

	DEPT#	OBJECT#	OBJECT#	AMOUNTS
HEALTHY AGING PROGRAMS	813	800	0001	\$150

ACCOUNT(S) TRANSFERRED TO

	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
TRAINING + EDUCATION	813	811	0000	\$150

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
 (ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)
 cost for me to attend national counsel on aging annual conference which will be virtual this year is \$250 and there was only \$100 in budget.

4. REQUESTING DEPARTMENT HEAD SIGNATURE: W. Kelley
 (PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:

Bruce B. Stratford 5/5/20

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
 (PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

R. G. Gager

7. DATE SUBMITTED TO BOARD OF SELECTMEN _____

8. DATE APPROVED BY BOARD OF SELECTMEN _____

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 20-024

Date: May 18, 2020

Topic: New Business (C)- Refunds as Recommended by the Collector of Revenue (with attachments)

From: Robert Geiger, Town Manager

Background: The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

Requested Action: The Board of Selectmen should authorize the Town Manager to approve the described refunds.

Fiscal Implications: The described refunds total \$797.33

Manager's Recommendation: I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

Recommended Motion: I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$797.33.

Attachment:

Grand List 2018 Refunds



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
15157	2018 MV	TOYOTA LEASE TRUST 20 COMMERCE WAY, SUITE 800 WOBURN, MASS 01801-1057	\$199.06 C OF C
17342	2018 MV	CAB EAST, LLC P O BOX 67000, DEPT 231601 DETROIT, MICHIGAN 48267	\$321.01 C OF C
11779	2018 MV BENTLEY	BRYAN 207 SPENCER HILL RD WINSTED, CT 06098	\$19.83 EXC ORDER 7S
13941	2018 MV BENTLEY	BRYAN 207 SPENCER HILL RD WINSTED, CT 06098	\$14.98 EXC ORDER 7S
14116	2018 MV BENTLEY	BRYAN 207 SPENCER HILL RD WINSTED, CT 06098	\$10.99 EXC ORDER 7S
16295	2018 MV BENTLEY	BRYAN 207 SPENCER HILL RD WINSTED, CT 06098	\$16.30 EXC ORDER 7S
16302	2018 MV BENTLEY	BRYAN 207 SPENCER HILL RD WINSTED, CT 06098	\$16.30 EXC ORDER 7S
17289	2018 MV BENTLEY	BRYAN 207 SPENCER HILL RD WINSTED, CT 06098	\$20.60 EXC ORDER 7S
18733	2018 MV BENTLEY	BRYAN 207 SPENCER HILL RD WINSTED, CT 06098	\$29.91 EXC ORDER 7S
MV		TOTAL REFUNDS BY TYPE	\$648.98
1761	2018 RE	NOAD ENTERPRISES LLC 81 5-1/2 MILE RD GOSHEN, CT 06756	\$65.21 EXC ORDER 7S

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

5/12/2020

Date of Report


Halaree Monnerat Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue



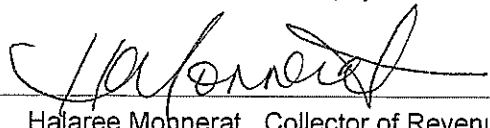
The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
103587	2018 RE	WINSTED ROAD REALTY 176 OLD WINSTED RD TORRINGTON, CT 06790	\$16.31 EXC ORDER 7S
1426	2018 RE BAZZANO	CARMELO OR JOANNE 209 TORRINGFORD ST WINSTED, CT 06098	\$5.00 EXC ORDER 7S
3035	2018 RE CORPACI	ARMAN FAMILY 90 CLEARVIEW AVE TORRINGTON, CT 06790	\$6.75 EXC ORDER 7S
2865	2018 RE LAGAMBA	JOSEPHINE 160 TEN ROD HWY ROCKY HILL, CT 06067	\$23.37 OVER PAYMENT
4893	2018 RE LAPOINTE	DAVID OR CAROL 11 HILLSIDE AVE WINSTED, CT 06098	\$5.00 OVER PAYMENT
2146	2018 RE PRELLI	MARK 257 WALLENS HILL RD WINSTED, CT 06098	\$26.71 EXC ORDER 7S
RE TOTAL REFUNDS BY TYPE			\$148.35
NUMBER OF REFUNDS	16	TOTAL REFUNDS	\$797.33

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

5/12/2020

Date of Report


Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue

Laurie Bessette

From: Tax Collector-Town Of Winchester
Sent: Wednesday, May 13, 2020 11:57 AM
To: Laurie Bessette
Subject: EXC ORDER 7S

Hi Laurie,

Executive Order 7, option 2 addresses past due charges that were already delinquent on March 10, 2020 (section ii). If a bill was already delinquent on or before March 10, 2020, it shall be subject to .25% per month, for a period of 90 days from the EO (until July 1, 2020) only. For the time period from April 1, 2020 (the date of the EO) to July 1, 2020, the delinquent taxpayer pays .25% per month or portion thereof instead of the normal 1.5% per month – but ONLY on those last three months, and only if they are making a payment.

Any payments made and posted from April 1st through April 20th needed to be re-calculated, adjusted, and reposted. If the adjustment resulted in a credit balance of \$5 or more, a refund form was sent to the tax payer. Balances under \$5 are not refundable under Ct State Statute 12-129.

Our website explains this in further detail.

<https://www.townofwinchester.org/tax-collector/pages/low-interest-rate-program-adopted-in-winchester>

Please let me know if you have any questions.

Halaree Monnerat
Collector of Revenues



338 Main Street | Winsted, CT 06098

t: 860-379-4474 | f: 860-738-6597

e: taxcollector@townofwinchester.org | w: <https://www.townofwinchester.org/tax-collector>