

**AGENDA**  
**Town of Winchester**  
**Meeting of the Board of Selectmen**

**P. Francis Hicks Room, 2<sup>nd</sup> Floor, Town Hall • 338 Main St., Winsted, CT**

**MONDAY, APRIL 6, 2020**

**7:00 P.M.**

1. CALL TO ORDER (Turn your cell phones off)

2. PLEDGE OF ALLEGIANCE

3. AGENDA REVIEW

4. APPROVAL OF MINUTES

A) Minutes of Regular Meeting on March 2, 2020

5. TOWN MANAGER'S REPORT

6. FINANCE DIRECTOR'S REPORT

7. CITIZENS' COMMENTS

The Board of Selectmen welcomes public comments but speakers will be limited to three (3) minutes or less and may speak only once. Please call 860-379-3818 to make a public comment when we reach this agenda item. Please give your name and address. All guidelines listed for in-person meetings will apply.

8. CORRESPONDENCE

9. BOARDS AND COMMISSIONS

10. NEW BUSINESS

A) 20-014 Proposed Line Item Transfers (Town Manager Geiger)

B) 20-015 Refunds as Recommended by the Collector of Revenue (Town Manager Geiger)

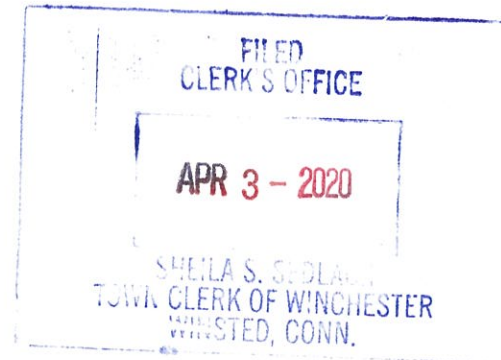
C) 20-016 Response by DEEP to the Town's Letter regarding Suckerbrook Dam (Mayor Perez)

11. CITIZENS' COMMENTS

The Board of Selectmen welcomes public comments but speakers will be limited to three (3) minutes or less and may speak only once. Please call 860-379-3818 to make a public comment when we reach this agenda item. Please give your name and address. All guidelines listed for in-person meetings will apply.

12. SELECTMEN'S COMMENTS AND REPORTS

13. ADJOURNMENT



**This meeting can be accessed remotely by selecting the "livestream" link  
on the Town of Winchester website or at**

**<https://www.youtube.com/channel/UCT1ffiBjMTBQM5OEXSgKIqg/videos>**

Board of Selectmen  
Regular Meeting  
March 2, 2020

Item 1. Call to order

Meeting called to order at 7:00 p.m. by Second Selectman, Steve Sedlack at 7:00p.m.

Attendance: Sel. Arcelaschi, Sel. Bird, Sel. Bouchard, Sel. Bourque, Sel. Groppo, Sel. Perez, Sel. Sedlack  
Town Manager, Bob Geiger

Absent: Mayor Perez and Sel. Bouchard EXCUSED

Item. 2. Pledge of Allegiance

The Pledge of Allegiance was recited

Item 3. Agenda Review NONE

Item 4. Approval of Minutes

A) Minutes of Regular Meeting on February 18, 2020

Motion by Sel. Bird, seconded by Sel. Groppo

To approve the minutes of the Regular Meeting on February 18, 2020.

UNANIMOUS

Item 5. Town Manager's Report

The Town Manager, Bob Geiger, gave a review of all meetings held between February 17<sup>th</sup>, through March 1<sup>st</sup>, 2020 including future meetings to be held between March 2, through March 8<sup>th</sup>. along with scheduled long-term meetings.

Item 6. Citizens' Comments John Wiarda

Item 7. Correspondence

Correspondence from Senator Craig Miner (30<sup>th</sup> District) to Mayor Perez regarding her letter to the State regarding Highland Lake and Sucker brook Dam dated December 29, 2019.

Item 8. Boards and Commission

Motion by Sel. Sedlack, seconded by Sel. Bird

To place into nomination the name of Ashley Alcott (D) as a member of the Recreation Board.

UNANIMOUS

Item 9. New Business

A). 20-013 Refunds as Recommended by the Collector of Revenue. Motion by Sel. Arcelaschi, seconded by Sel. Bourque

I move that the Board of Selectmen authorize the refunds as recommended by the Collector of Revenues, Halaree Monnerat, in the amount of \$3,241.89.

UNANIMOUS

Item 10. Citizens Comments NONE

Item 11. Selectmen's Comments and Reports

Sel. Bird informed the Board that this year the Laurel City Commission Parade will be joining the Rotary Pet Parade for a very large parade on May 16<sup>th</sup>. 2020.

Also, the Laurel Ball will take place on June 6, 2020 and the Community Young Peoples Fun Day will be on June 7<sup>th</sup>. 2020. There will be a meeting this Sunday for any interested persons wanting to be a contestant in the Laurel City Festivities. Laurel City will be offering over \$6,000 in scholarships.

Item 12. Adjournment

Motion by Sel. Arcelaschi, seconded by Sel. Groppo

To adjourn the meeting at 7:35 pm.

UNANIMOUS

ATTEST:

Sheila S. Sedlack, CCTC, CMC



# TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

## OFFICE OF THE TOWN MANAGER

**DATE:** March 13, 2020



**TO:** Board of Selectmen

**FROM:** Robert Geiger  
Town Manager

**RE:** Town Manager Update

### *LAST WEEK (March 2 - 8):*

**Monday:** Building Department regarding updates and prospective land sale; Chief Fitzgerald regarding union issues; B. Stratford regarding budget review; **Board of Selectmen**

**Tuesday:** Building Department regarding inspections; Tom Hill regarding large parcel above Lake; Rotary meeting; inspect and plan finalization of charging stations

**Wednesday:** Chief Sartirana and Captain Lagassie regarding personnel issues; Jim Johnson regarding Purple Heart Motorcycle Ride; dispatcher union negotiations; D. Pfenninger regarding landscape walk for planning

**Thursday:** Public Works regarding capital budget; library regarding personnel issue; lunch meeting; library meeting

**Friday:** Interview for temporary building inspector; lake resident regarding property issue, resident regarding Gilbert's use and payment of our recreation fields.

### *THIS WEEK (March 9 - 15):*

#### **Monday:**

- Capital Planning meeting
- Attorney Stedronsky regarding Laurel Commons
- Planning and Zoning Commission meeting

#### **Tuesday:**

- Capital budget review
- Conference call with attorney's regarding senior apartments
- Bill Campion regarding paramedic services
- B. Stratford regarding budget updates
- Interested investor for Main Street property

#### **Wednesday:**

- B. Stratford regarding budget updates
- Interview for temporary building inspector
- Senior Center regarding COVID-19 precautions
- T. Risucci regarding COVID-19 precautions
- Superintendent Brady-Shanley regarding COVID-19 precautions
- Tour blight and permit issue properties
- ???

**Thursday:**

- NWCoG (Goshen; 10am)
- Selectman Bourque regarding updates

***NEXT WEEK (March 16 - 22):***

**Monday: Board of Selectmen**

**Thursday:** Court with Attorney Nelligan regarding blighted property; Chamber of Commerce (Torrington; 1pm)

***LONG-TERM:***

March 23: Public Hearing on 2020-2021 Board of Education budget

March 30: Public Hearing on 2020-2021 Town of Winchester budget



# TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

## OFFICE OF THE TOWN MANAGER

**DATE:** April 3, 2020  
**TO:** Board of Selectmen  
**FROM:** Robert Geiger  
Town Manager  
**RE:** Town Manager Update

### *LAST WEEK (March 23 - 29):*

**Monday:** Gather new information regarding COVID-19; react to incoming COVID-19 information; plan for anticipated COVID-related issues; Town Hall staff, Public Works, Senior Center, Recreation Department and Police Department regarding personnel issues

**Tuesday:** Gather new information regarding COVID-19; react to incoming COVID-19 information; plan for anticipated COVID-related issues; Town Hall staff, Public Works, Senior Center, Recreation Department and Police Department regarding personnel issues

**Wednesday:** Gather new information regarding COVID-19; react to incoming COVID-19 information; plan for anticipated COVID-related issues; Town Hall staff, Public Works, Senior Center, Recreation Department and Police Department regarding personnel issues

**Thursday:** Gather new information regarding COVID-19; react to incoming COVID-19 information; plan for anticipated COVID-related issues; Town Hall staff, Public Works, Senior Center, Recreation Department and Police Department regarding personnel issues

**Friday:** Gather new information regarding COVID-19; react to incoming COVID-19 information; plan for anticipated COVID-related issues; Town Hall staff, Public Works, Senior Center, Recreation Department and Police Department regarding personnel issues

### *THIS WEEK (March 30 – April 5):*

➤ See Above

### *NEXT WEEK (March 16 - 22): See Above*

**Monday: Board of Selectmen via Zoom**

### *LONG-TERM:*

➤ See Above



TOWN OF WINCHESTER  
B U D G E T R E P O R T - R E V E N U E  
FROM 7/01/2019 TO 2/29/2020

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE REVENUE	YEAR TO DATE REVENUE	YTD PERCENT	TO BE COLLECTED
0999			REVENUES - TOWN GENERAL FUND					
0999-758-0000-0000			FIRE MARSHAL REVENUE	60.00	360.00	360.00-		360.00-
0999-764-0000-0000			ANIMAL CONTROL REVENUE	45.00	715.00	715.00-		715.00-
0999-768-0000-0000			AMBULANCE REVENUE	60,000.00	24,106.62	40.18		35,893.38
0999-783-0000-0000			WINCHESTER HOUSING IN LIEU OF TAX	35,000.00				35,000.00
0999-796-0000-0000			SEWER-WATER ADMINISTRATION	260,000.00	21,666.00	173,336.00	66.67	86,664.00
0999-796-0002-0000			SEWER DEBT SERVICE	247,946.00	5,467.65	69,440.65	28.01	178,505.35
0999-796-0003-0000			EMPLOYEE MEDICAL CONTRIBUTIONS					
796			SEWER-WATER REVENUES	507,946.00	27,133.65	242,776.65	47.80	265,169.35
0999			REVENUES - TOWN GENERAL FUND	33,825,361.00	1,243,309.01	28,588,267.10	84.52	5,237,093.90
			TOTAL REVENUE	33,825,361.00	1,243,309.01	28,588,267.10	84.52	5,237,093.90

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 2/29/2020

FUND	DEPT/OBJ/PROG	GENERAL FUND DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0001		MAINTENANCE OF EQUIPMENT							
0001-131-0800-0000		INACTIVE PAYROLL ERROR						2,500.16	2,500.16
0110		BOARD OF SELECTMEN						5,000.00	5,000.00
0110-190-0000-0000		ADMINISTRATIVE SALARIES	7,500.00	624.98	4,999.84	66.66		55.52	55.52
0110-193-0000-0000		SECRETARIAL/SUPPORT STAFF	5,000.00		144.48	72.24			
0110-806-0000-0000		OFFICE SUPPLIES	260.00		7,696.00				
0110-814-0000-0000		C.C.M. MEMBERSHIP	7,696.00						
0110-814-0001-0000		LITCHFIELD HILLS C.B.O.	8,591.00		8,591.20	100.00			
0110-814-0002-0000		NORTHWEST CT CHAMBER	225.00						
814		MEMBERSHIP DUES & SUBSCRIPTIONS	16,512.00		16,287.20	98.64		225.00	225.00
0110-835-0000-0000		CONTINGENCY	19,000.00	53.04	464.16	2.44		224.80	224.80
0110-835-0010-0000		LITCHFIELD COUNTY DISPATCH	4,350.00		4,291.10	98.65		18,535.84	18,535.84
835		CONTINGENCY	23,350.00	53.04	4,755.26	20.37		58.90	58.90
0110-841-0001-0000		WINCHESTER 250 COMMITTEE	1,000.00	450.00	450.00	45.00		18,594.74	18,594.74
0110-800-0001-0000		FRINGE BENEFITS - FICA	574.00	47.84	382.72	66.68		550.00	550.00
0110		BOARD OF SELECTMEN	54,136.00	1,069.78	27,019.50	49.31		191.28	191.28
0111		TOWN MANAGER						27,116.50	27,116.50
0111-190-0000-0000		ADMINISTRATIVE SALARIES	122,400.00	9,415.38	80,030.73	65.38		42,369.27	42,369.27
0111-193-0000-0000		SECRETARIAL/SUPPORT STAFF	62,424.00	4,801.84	40,815.64	65.38		21,608.36	21,608.36
0111-385-0000-0000		ANNUAL REPORT AND BUDGET	500.00	140.32	140.32	28.06		359.68	359.68
0111-806-0000-0000		OFFICE SUPPLIES	500.00		162.71	32.54		337.29	337.29
0111-814-0000-0000		MEMBERSHIP, DUES & SUBSCRIPTIONS	1,100.00	1,067.96	521.50	47.41		578.50	578.50
0111-900-0001-0000		FRINGE BENEFITS - FICA	14,140.00	770.82	7,089.25	53.71		5,094.44	5,094.44
0111-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	13,200.00	1,838.78	16,134.81	59.02		6,110.75	6,110.75
900		FRINGE BENEFITS	27,340.00	16,196.32	137,805.71	64.32		11,205.19	11,205.19
0111		TOWN MANAGER	214,264.00					76,458.29	76,458.29
0112		PROBATE COURT							
0112-804-0000-0000		TRANSFER TO DISTRICT FOR EXPENSES	6,418.00	2,850.01		44.41		3,567.99	3,567.99
0113		REGISTRARS							
0113-190-0000-0000		ADMINISTRATIVE SALARIES	22,240.00	960.57	13,574.67	61.04		8,665.33	8,665.33
0113-806-0000-0000		OFFICE SUPPLIES	2,600.00	24.39		.94		2,515.61	2,515.61
0113-809-0000-0000		MAINTENANCE OF OFFICE EQUIPMENT	600.00		600.00		60.00		
0113-811-0000-0000		TRAINING & EDUCATION	4,980.00	51.00	980.96	19.70		3,759.04	3,759.04
0113-819-0000-0000		VEHICLE ALLOWANCE	600.00		104.40	17.40		495.60	495.60
0113-837-0000-0000		ELECTIONS & REFERENDUMS	30,000.00		16,263.22	54.21		11,736.78	11,736.78
0113-838-0000-0000		VOTER CANVASSERS	6,162.00	215.34	3,476.16	56.41		2,685.84	2,685.84
0113-900-0001-0000		FRINGE BENEFITS - FICA	2,835.00	138.15	1,632.68	57.59		1,202.32	1,202.32
0113		REGISTRARS	70,017.00	1,263.06	36,656.48	52.35		31,060.52	31,060.52
0114		ACCOUNTING							
0114-190-0000-0000		ADMINISTRATIVE SALARIES	112,200.00	8,630.78	73,361.63	65.38		38,838.37	38,838.37
0114-191-0000-0000		ADMINISTRATIVE ASSISTANTS	112,653.00	8,883.97	73,152.36	64.94		39,500.64	39,500.64
0114-192-0000-0000		LABOR, SKILLED & PROFESSIONAL	65,000.00	5,000.00	42,500.00	65.38		22,500.00	22,500.00
0114-193-0001-0000		INTERN & TEMP HELP	6,060.00	60.00	3,782.75	62.42		2,277.25	2,277.25
0114-384-0000-0000		AUDIT FEE	30,000.00		28,800.00	96.00		1,200.00	1,200.00
0114-806-0000-0000		OFFICE SUPPLIES	2,000.00	857.99	1,436.70	71.84		263.30	263.30
0114-806-0001-0000		PURCHASE/MAINT.OFFICE EQUIPMENT	1,550.00		1,532.50	98.87		17.50	17.50
806		OFFICE SUPPLIES	3,550.00	857.99	2,969.20	83.64		280.80	280.80
0114-809-0000-0000		MAINTENANCE OFFICE EQUIPMENT	1,000.00					1,000.00	1,000.00

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 2/29/2020

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0114	ACCOUNTING									
0114-811-0000-0000	TRAINING & EDUCATION			1,900.00	69.00	893.78	47.04		1,006.22	1,006.22
0114-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS			500.00		480.00	96.00		20.00	20.00
0114-814-0001-0000	TRANSPORT FEES			3,650.00		1,217.04	33.34		2,432.96	2,432.96
0114-819-0000-0000	VEHICLE ALLOWANCE			4,150.00		1,697.04	40.89		2,452.96	2,452.96
0114-819-0000-0000	VEHICLE ALLOWANCE			580.00		322.48	55.60		257.52	257.52
0114-831-0000-0000	ACTUARY			50,000.00		7,790.00	15.58		42,210.00	42,210.00
0114-896-0000-0000	SOFTWARE AGREEMENT/SUPPORT			1,000.00					1,000.00	1,000.00
0114-900-0001-0000	FRINGE BENEFITS - FICA			22,637.00	1,666.23	14,682.26	64.86		7,954.74	7,954.74
0114-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS			34,500.00	2,154.01	24,946.12	72.31		9,553.88	9,553.88
900	FRINGE BENEFITS			57,137.00	3,820.24	39,628.38	69.36		17,508.62	17,508.62
0114-901-0000-0000	BOE CONTRIBUTION FOR PR PROCESSING				5,473.00			300.00	5,473.00	5,473.00
0114	ACCOUNTING			445,230.00	21,728.98	269,424.62	60.51	300.00	175,505.38	175,805.38
0115	ASSESSOR									
0115-190-0000-0000	ADMINISTRATIVE SALARIES			73,658.00	5,908.85	48,404.00	65.71		25,254.00	25,254.00
0115-191-0000-0000	ADMINISTRATIVE ASSISTANT			30,000.00					30,000.00	30,000.00
0115-197-0000-0000	OVERTIME			1,400.00		182.12	13.01		1,217.88	1,217.88
0115-384-0000-0000	PERSONAL PROPERTY AUDITS			3,800.00		2,750.15	72.37	325.00	724.85	1,049.85
0115-806-0000-0000	OFFICE SUPPLIES			3,693.00	399.04	965.39	26.14		2,727.61	2,727.61
0115-811-0000-0000	TRAINING & EDUCATION			1,400.00		25.00	1.79		1,375.00	1,375.00
0115-812-0000-0000	DATA PROCESSING			480.00	40.01	280.07	58.35		199.93	199.93
0115-814-0000-0000	MEMBERSHIPS, DUES & SUBSCRIPTIONS			810.00		110.00	13.58		700.00	700.00
0115-819-0000-0000	VEHICLE ALLOWANCE			400.00					400.00	400.00
0115-896-0000-0000	SOFTWARE			12,698.00		11,230.50	88.44		1,467.50	1,467.50
0115-900-0001-0000	FRINGE BENEFITS - FICA			8,037.00	411.52	3,372.50	41.96		4,664.50	4,664.50
0115-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS			26,300.00	2,073.10	18,370.05	69.85		7,929.95	7,929.95
900	FRINGE BENEFITS			34,337.00	2,484.62	21,742.55	63.32	325.00	12,594.45	12,594.45
0115	ASSESSOR			162,676.00	8,832.52	85,689.78	52.68		76,661.22	76,986.22
0116	BOARD OF ASSESSMENT APPEAL									
0116-192-0000-0000	LABOR, SKILLED & PROFESSIONAL			2,500.00					2,500.00	2,500.00
0116-819-0000-0000	VEHICLE ALLOWANCE			150.00					150.00	150.00
0116-900-0001-0000	FRINGE BENEFITS - FICA			192.00					192.00	192.00
0116	BOARD OF ASSESSMENT APPEAL			2,842.00					2,842.00	2,842.00
0117	TAX COLLECTOR									
0117-190-0000-0000	ADMINISTRATIVE SALARIES			64,836.00	5,096.50	42,342.17	65.31		22,493.83	22,493.83
0117-191-0000-0000	ADMINISTRATIVE ASSISTANT			46,545.00	3,812.18	24,030.34	51.63		22,514.66	22,514.66
0117-197-0000-0000	OVERTIME			1,860.00	222.71	2,077.14	111.67		217.14	217.14
0117-806-0000-0000	OFFICE SUPPLIES			2,226.00	454.84	1,626.26	73.06	294.14	305.60	599.74
0117-809-0000-0000	MAINTENANCE OFFICE EQUIPMENT			2,670.00	437.50	2,010.69	75.31		659.31	659.31
0117-811-0000-0000	TRAINING & EDUCATION			2,020.00	55.00	1,376.00	68.12		644.00	644.00
0117-812-0000-0000	DWV MUNICIPAL ACCESS PROGRAM			350.00		250.00	71.43		100.00	100.00
0117-814-0000-0000	MEMBERSHIPS, DUES & SUBSCRIPTIONS			200.00		185.00	62.50		75.00	75.00
0117-817-0000-0000	CONTRACTED PRINTING			3,000.00		2,395.25	79.84	495.00	109.75	604.75
0117-819-0000-0000	VEHICLE ALLOWANCE			2,168.00		326.25	15.05		1,841.75	1,841.75
0117-900-0001-0000	FRINGE BENEFITS - FICA			9,007.00	654.63	4,958.01	55.05		4,048.99	4,048.99
0117-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS			19,100.00	4,846.50	13,102.51	68.60		5,997.49	5,997.49
900	FRINGE BENEFITS			28,107.00	5,501.13	18,060.52	64.26		10,046.48	10,046.48
0117	TAX COLLECTOR			153,982.00	15,579.86	94,619.62	61.45	789.14	58,573.24	59,362.38

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 2/29/2020

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0117		TAX COLLECTOR							
0118		TREASURER							
0118-190-0000-0000		ADMINISTRATIVE SALARIES	43,297.00	3,608.06	28,864.64	66.67		14,432.36	14,432.36
0118-811-0000-0000		TRAINING & EDUCATION	300.00					300.00	300.00
0118-819-0000-0000		VEHICLE ALLOWANCE	145.00					145.00	145.00
0118-900-0001-0000		FRINGE BENEFITS - FICA	3,312.00	276.02	2,208.16	66.67		1,103.84	1,103.84
0118		TREASURER	47,054.00	3,884.10	31,072.80	66.04		15,981.20	15,981.20
0119		LEGAL FEES							
0119-815-0000-0000		LEGAL ADS & NOTICES	24,000.00	1,881.52	14,998.23	62.49		9,001.77	9,001.77
0119-845-0000-0000		LEGAL FEES - TOWN ATTORNEY	54,000.00	4,227.50	31,586.50	58.49		22,413.50	22,413.50
0119-845-0001-0000		LEGAL FEES - OUTSIDE LEGAL COUNSEL	15,000.00	4,680.00	11,215.03	74.77		3,784.97	3,784.97
0119-845-0002-0000		LEGAL FEES - LABOR COUNSEL	30,000.00	1,072.50	8,677.50	28.93		21,322.50	21,322.50
845		LEGAL FEES	99,000.00	9,980.00	51,479.03	52.00		47,520.97	47,520.97
0119		LEGAL FEES	123,000.00	11,861.52	66,477.26	54.05		56,522.74	56,522.74
0120		TOWN CLERK							
0120-190-0000-0000		TOWN CLERK	57,715.00	4,439.62	37,736.77	65.38		19,978.23	19,978.23
0120-191-0000-0000		ASSISTANT TOWN CLERK	56,583.00	4,352.60	36,997.10	65.39		19,585.90	19,585.90
0120-806-0000-0000		OFFICE SUPPLIES	2,639.00	493.80	1,243.75	47.13	28.60	1,366.65	1,395.25
0120-806-0005-0000		COPIER PAPER	495.00	58.99	252.32	50.97		242.68	242.68
806		OFFICE SUPPLIES	3,134.00	552.79	1,496.07	47.74	28.60	1,609.33	1,637.93
0120-809-0000-0000		MAINTENANCE OF OFFICE EQUIPMENT	1,200.00		696.54	58.05	326.00	177.46	503.46
0120-809-0001-0000		MAINTENANCE OF BOOKS AND MAPS	250.00				56.00	194.00	250.00
0120-809-0002-0000		RESTORATION OF RECORDS	3,500.00	3,257.50	3,257.50	93.07		242.50	242.50
809		MAINTENANCE OF OFFICE EQUIPMENT	4,950.00	3,257.50	3,954.04	79.88	382.00	613.96	995.96
0120-811-0000-0000		TRAINING & EDUCATION	1,530.00	185.00	922.50	60.29		607.50	607.50
0120-814-0000-0000		MEMBERSHIPS/DUES/SUBSCRIPTIONS	420.00	175.00	400.00	95.24		20.00	20.00
0120-819-0000-0000		VEHICLE ALLOWANCE	331.00					331.00	331.00
0120-825-0000-0000		SUPPLIES & MATERIALS	353.00		353.36	100.10		.36-	.36-
0120-828-0000-0000		RECORDING & REPORTING							
0120-828-0002-0000		INDEXING SYSTEM	24,544.00	2,074.43	14,744.69	60.07	9,182.17	607.14	9,799.31
0120-837-0000-0000		ELECTIONS PRINTING	811.00		159.28	19.64		651.72	651.72
0120-839-0000-0000		VITAL STATISTICS	635.00		566.91	92.18		48.09	48.09
0120-900-0001-0000		FRINGE BENEFITS - FICA	8,745.00	627.62	5,334.77	61.00		3,410.23	3,410.23
0120-900-0002-0000		FRINGE BENEFITS-MEDICAL BENEFITS	31,000.00	2,373.23	21,741.78	70.13		9,258.22	9,258.22
900		FRINGE BENEFITS	39,745.00	3,000.85	27,076.55	68.13		12,668.45	12,668.45
0120		TOWN CLERK	190,731.00	18,037.79	124,407.27	65.23	9,602.77	56,720.96	66,323.73
0121		LAUREL CITY COMMISSION							
0121-800-0000-0000		OPERATING EXPENSES	12,000.00		800.00	6.67		11,200.00	11,200.00
0122		PLANNING & ZONING COMMISSION							
0122-193-0000-0000		SECRETARY SALARY/SUPPORT STAFF	6,213.00	209.95	2,582.49	41.57		3,630.51	3,630.51
0122-900-0001-0000		FRINGE BENEFITS - FICA	475.00	31.11	211.10	44.44		263.90	263.90
0122		PLANNING & ZONING COMMISSION	6,688.00	241.06	2,793.59	41.77		3,894.41	3,894.41
0123		ZONING BOARD OF APPEALS							
0123-193-0000-0000		SECRETARIAL/SUPPORT STAFF	3,000.00	119.21	1,013.31	33.78		1,986.69	1,986.69
0123-806-0000-0000		OFFICE SUPPLIES	100.00					100.00	100.00
0123-811-0000-0000		TRAINING AND EDUCATION	500.00					500.00	500.00
0123-814-0000-0000		MEMBERSHIP, DUES & SUBSCRIPTIONS	110.00					110.00	110.00

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 2/29/2020

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0123			ZONING BOARD OF APPEALS	230.00	18.81	86.67	37.68		143.33	143.33
0123-900-0001-0000			FRINGE BENEFITS - FICA						143.33	
0123			ZONING BOARD OF APPEALS	3,940.00	138.02	1,099.98	27.92		2,840.02	2,840.02
0124			ADVISORY COMM. FOR THE DISABLED	200.00					200.00	200.00
0124-811-0000-0000			TRAINING AND EDUCATION	800.00					800.00	800.00
0124-830-0000-0000			INTERPRETERS	1,000.00					1,000.00	1,000.00
0124			ADVISORY COMM. FOR THE DISABLED							
0125			ECONOMIC DEVELOPMENT COMMISSION	1,000.00		67.50	6.75		932.50	932.50
0125-811-0000-0000			TRAINING AND EDUCATION	7,440.00	629.00	4,616.29	62.05		2,823.71	2,823.71
0125-831-0000-0000			OUTSIDE SERVICES	4,500.00	2,250.00	2,412.25	53.61		2,087.75	2,087.75
0125-831-0005-0000			MARKETING	11,840.00	1,621.00	7,028.54	59.87		4,811.46	4,811.46
831			MARKETING	12,940.00	1,621.00	7,096.04	54.84		5,315.96	5,315.96
0125			ECONOMIC DEVELOPMENT COMMISSION							
0126			HIGHLAND LAKE	32,000.00	7,670.00	1,495.00	4.67		33,495.00	33,495.00
0126-851-0004-0000			HERBICIDE TREATMENT	11,850.00		3,420.00	28.86		8,430.00	8,430.00
0126-851-0007-0000			WATER SAMPLING	43,850.00	7,670.00	1,925.00	4.39		41,925.00	41,925.00
851			ENGINEERING SERVICES	43,850.00	7,670.00	1,925.00	4.39		41,925.00	41,925.00
0126			HIGHLAND LAKE							
0127			BUILDINGS - TOWN HALL	52,000.00	4,774.83	32,875.46	63.22		19,124.54	19,124.54
0127-192-0000-0000			LABOR, SKILLED & PROFESSIONAL	3,700.00		540.64	14.61		3,159.36	3,159.36
0127-197-0000-0000			OVERTIME	275.00					275.00	275.00
0127-806-0000-0000			OFFICE SUPPLIES	1,224.00	42.23	305.49	24.96		918.51	918.51
0127-807-0000-0000			MOBILE TELEPHONE	35,172.00	4,448.65	28,976.35	82.38		6,195.65	6,195.65
0127-822-0000-0000			ELECTRICITY	5,940.00	1,557.48	8,662.42	145.83		2,722.42	2,722.42
0127-823-0000-0000			HEATING FUEL	4,400.00	946.73	3,507.21	79.71		892.79	892.79
0127-824-0000-0000			WATER AND SEWER RENT	5,568.00	507.70	2,376.19	42.68		2,991.81	2,991.81
0127-825-0000-0000			SUPPLIES & MATERIALS	10,900.00	307.54	2,040.69	18.72		8,538.78	8,538.78
0127-827-0000-0000			MAINTENANCE OF STRUCTURES	58,545.00	2,656.92	18,850.77	32.20		34,032.42	34,032.42
0127-831-0000-0000			CONTRACTED LABOR	1,000.00					20.00	1,000.00
0127-851-0000-0000			ENGINEERING SERVICES	4,261.00	417.77	2,470.99	57.99		1,790.01	1,790.01
0127-900-0001-0000			FRINGE BENEFITS - FICA	10,100.00	917.44	8,339.52	82.57		1,760.48	1,760.48
0127-900-0002-0000			FRINGE BENEFITS-MEDICAL BENEFITS	14,361.00	1,335.21	10,810.51	75.28		3,550.49	3,550.49
900			FRINGE BENEFITS	193,085.00	16,577.29	108,945.73	56.42		76,976.93	76,976.93
0127			BUILDINGS - TOWN HALL							
0129			SOLDIERS MONUMENT COMMISSION	1,000.00					630.00	1,000.00
0129-806-0000-0000			OFFICE SUPPLIES	1,200.00	51.97	381.32	31.78		818.68	818.68
0129-822-0001-0000			ELECTRICITY	3,000.00	525.00	525.00	17.50		3,525.00	3,525.00
0129-827-0000-0000			MAINTENANCE OF STRUCTURES	1,550.00	1,549.64	1,549.64	99.98		.36	.36
0129-827-0001-0000			EVENTS AND FUND RAISING	4,550.00	1,024.64	1,024.64	22.52		3,525.36	3,525.36
827			MAINTENANCE OF STRUCTURES	6,750.00	1,076.61	1,405.96	20.83		4,974.04	4,974.04
0129			SOLDIERS MONUMENT COMMISSION							
0130			NORTHWEST CONSERVATION DISTRICT	1,840.00		1,840.00				
0130-805-0000-0000			TRANSFER TO OUTSIDE AGENCY							
0131			CONSERVATION COMMISSION	1.00					1.00	1.00
0131-825-0000-0000			SUPPLIES AND MATERIALS							

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 2/29/2020

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0131			CONSERVATION COMMISSION							
0136			INLANDS - WETLANDS COMMISSION						753.33	753.33
0136-193-0000-0000			SECRETARY/SUPPORT STAFF	3,108.00	189.54	2,354.67	75.76		75.00	75.00
0136-814-0000-0000			MEMBERSHIP, DUES AND SUBSCRIPTIONS	75.00					59.36	59.36
0136-900-0001-0000			FRINGE BENEFITS - FICA	238.00	14.39	178.64	75.06		887.69	887.69
0136			INLANDS - WETLANDS COMMISSION	3,421.00	203.93	2,533.31	74.05			
0142			FARMINGTON RIVER WATERSHED							
0142-814-0000-0000			MEMBERSHIP, DUES & SUBSCRIPTIONS	724.00		724.00			22,448.88	22,448.88
0145			PURCHASING/DATA PROCESSING						1,300.00	1,300.00
0145-190-0000-0000			ADMINISTRATIVE SALARY	64,853.00	4,988.72	42,404.12	65.38		100.73	100.73
0145-197-0000-0000			OVERTIME	1,300.00					15,285.50	15,285.50
0145-806-0000-0000			OFFICE SUPPLIES	150.00		49.27	32.85		644.00	644.00
0145-809-0000-0000			MAINTENANCE OF EQUIPMENT	64,944.00	9,815.00	49,658.50	76.46		47.00	47.00
0145-812-0000-0000			DATA PROCESSING	20,398.00	6,631.30	19,754.00	96.84		691.00	691.00
0145-812-0001-0000			WEB SITE	3,000.00		2,953.00	98.43		500.00	500.00
812			DATA PROCESSING	23,398.00	6,631.30	22,707.00	97.05		809.95	809.95
0145-814-0000-0000			MEMBERSHIP DUES & SUBSCRIPTIONS	500.00					12.00	12.00
0145-816-0000-0000			EVICTIIONS	1,000.00	190.05	190.05	19.01		2,033.98	2,033.98
0145-898-0000-0000			SOFTWARE AGREEMENT/SUPPORT	46,650.00		46,638.00	99.97		6,183.47	6,183.47
0145-900-0001-0000			FRINGE BENEFITS - FICA	5,061.00	356.12	3,027.02	59.81		8,217.45	8,217.45
0145-900-0002-0000			FRINGE BENEFITS - MEDICAL BENEFITS	20,900.00	1,610.41	14,716.53	70.41		49,365.51	49,365.51
900			FRINGE BENEFITS	25,961.00	1,966.53	17,743.55	68.35			
0145			PURCHASING/DATA PROCESSING	228,756.00	23,531.60	179,390.49	78.42			
0148			COMMUNITY PLANNING & DEVELOPMENT							
0148-190-0000-0000			ADMINISTRATIVE SALARY	62,641.00					62,641.00	62,641.00
0148-191-0000-0000			ADMIN ASSISTANT	54,354.00	4,149.94	34,767.79	63.97		19,586.21	19,586.21
0148-806-0000-0000			OFFICE SUPPLIES	3,000.00		1,082.54	36.08	81.96	1,835.50	1,917.46
0148-811-0000-0000			TRAINING AND EDUCATION	1,000.00		1,311.62	131.16		311.62	311.62
0148-814-0000-0000			MEMBERSHIP, DUES & SUBSCRIPTIONS	825.00					825.00	825.00
0148-819-0000-0000			VEHICLE ALLOWANCE	250.00					250.00	250.00
0148-830-0000-0000			OUTSIDE SERVICES	9,000.00	90.00	5,214.34	57.94		3,785.66	3,785.66
0148-898-0000-0000			SOFTWARE	7,600.00		2,200.00	28.95		5,400.00	5,400.00
0148-900-0001-0000			FICA	9,410.00	314.91	2,712.91	28.83		6,697.09	6,697.09
0148-900-0002-0000			MEDICAL BENEFITS	24,000.00	73.66	1,552.22	6.47		22,447.78	22,447.78
900			FRINGE BENEFITS	33,410.00	388.57	4,265.13	12.77		29,144.87	29,144.87
0148			COMMUNITY PLANNING & DEVELOPMENT	172,080.00	4,628.51	48,841.42	28.38	81.96	123,156.62	123,238.58
0150			CIVIL SERVICE COMMISSION							
0150-193-0000-0000			CLERICAL SERVICE/SUPPORT STAFF	1,500.00	50.00	293.75	19.58		1,206.25	1,206.25
0150-806-0000-0000			STATIONARY AND POSTAL SERVICES	600.00					600.00	600.00
0150-810-0000-0000			DUPLICATION SERVICE	250.00					250.00	250.00
0150-832-0000-0000			CHIEF EXAMINER/OUTSOURCE SERVICES	17,000.00		4,300.00	25.29		12,700.00	12,700.00
0150-900-0001-0000			FRINGE BENEFITS - FICA	1,415.00	7.65	26.30	1.86		1,388.70	1,388.70
0150			CIVIL SERVICE COMMISSION	20,765.00	57.65	4,620.05	22.25		16,144.95	16,144.95
0152			FRIENDS OF MAIN STREET							
0152-805-0000-0000			TRANSFER TO OUTSIDE AGENCY	9,000.00		6,750.00	75.00		2,250.00	2,250.00
0210			POLICE							
0210-190-0000-0000			ADMINISTRATIVE SALARIES	93,500.00	7,192.30	61,134.55	65.38		32,365.45	32,365.45

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 2/29/2020

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0210	FOLICE									
0210-192-0000-0000	LABOR, SKILLED & PROFESSIONAL			1,433,622.00	72,035.94	875,992.46	61.10		557,629.54	557,629.54
0210-192-0009-0000	SHIFT PREMIUM - OFFICERS			31,000.00	1,870.69	19,252.93	62.11		11,747.07	11,747.07
192	LABOR SKILLED & PROFESSIONAL			1,464,622.00	73,906.63	895,245.39	61.12		569,376.61	569,376.61
0210-193-0000-0000	SECRETARIAL/SUPPORT STAFF			57,150.00	4,352.60	36,997.10	64.74		20,152.90	20,152.90
0210-193-0002-0000	EVIDENCE- PROP CLERK-COURT LIAISON			25,200.00	1,922.57	15,683.13	62.23		9,516.87	9,516.87
193	SECRETARIAL			82,350.00	6,275.17	52,680.23	63.97		29,669.77	29,669.77
0210-197-0000-0000	OVERTIME			175,000.00	7,104.28	111,981.70	63.99		63,018.30	63,018.30
0210-197-0004-0000	OVERTIME-SPECIAL EVENTS-PARADES			5,000.00		4,677.29	93.55		322.71	322.71
0210-197-0011-0000	OVERTIME-DRUG INVESTIGATIONS			82,000.00		5,411.80	108.24		411.80-	411.80-
0210-197-0012-0000	HOLIDAY PAY			5,000.00	20,211.46	101,565.11	123.86		19,565.11-	19,565.11-
197	OVERTIME			267,000.00	27,315.74	223,635.90	83.76		43,364.10	43,364.10
0210-806-0000-0000	OFFICE SUPPLIES			3,000.00	148.73	1,530.86	51.03	93.53	1,375.61	1,469.14
0210-807-0000-0000	TELEPHONE			11,000.00	1,089.21	7,517.98	68.35		3,482.02	3,482.02
0210-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT			1,000.00					1,000.00	1,000.00
0210-811-0000-0000	TRAINING AND EDUCATION			15,000.00	50.00	13,880.27	92.54		1,119.73	1,119.73
0210-811-0001-0000	ARMORER & RANGE			12,500.00		500.91	4.01		11,999.09	11,999.09
0210-811-0002-0000	FIRING RANGE REPAIRS			1,500.00					1,500.00	1,500.00
0210-811-0003-0000	EMERGENCY RESPONSE TEAM			2,000.00					2,000.00	2,000.00
811	TRAINING EDUCATION			31,000.00	50.00	14,381.18	46.39		16,618.82	16,618.82
0210-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS			2,680.00	50.00	2,352.00	87.76		328.00	328.00
0210-818-0000-0000	CLOTHING ALLOWANCE & EQUIPMENT			20,000.00	687.93	8,330.77	41.65	438.84	11,230.39	11,669.23
0210-820-0000-0000	VEHICLE: GAS, OIL & GREASE			30,000.00	2,688.37	17,625.38	58.75	40.00	12,334.62	12,374.62
0210-821-0000-0000	MAINTENANCE OF VEHICLES			15,000.00	4,405.56	14,847.65	98.98	2,598.47	2,446.12-	152.35
0210-825-0000-0000	SUPPLIES AND MATERIALS			9,000.00	1,766.53	5,890.06	65.45	96.39	3,013.55	3,109.94
0210-825-0001-0000	TASER SUPPLIES AND PURCHASE			4,800.00					4,800.00	4,800.00
0210-825-0006-0000	COMMUNICATION EQUIPMENT			8,000.00		529.50	6.62		7,470.50	7,470.50
0210-825-0007-0000	OFFICER SAFETY EQUIPMENT			7,000.00	544.25	6,182.41	88.32	93.00	724.59	817.59
825	SUPPLIES & MATERIALS			28,800.00	2,310.78	12,601.97	43.76	189.39	16,008.64	16,198.03
0210-826-0000-0000	MAINTENANCE OF EQUIPMENT			3,000.00		522.89	17.43	650.00	1,827.11	2,477.11
0210-829-0000-0000	MAINTENANCE OF UNIFORMS			6,000.00		3,016.00	50.27		2,984.00	2,984.00
0210-830-0000-0000	CONTRACTED EQUIPMENT			22,000.00	2,078.29	13,570.41	61.68	1,687.35	6,742.24	8,429.59
0210-834-0000-0000	PRISONER FOOD, EXTRAD. EXP., P. CASH			1,500.00		450.24	30.02		1,049.76	1,049.76
0210-843-0000-0000	MARINE PATROL			5,000.00		7,882.85	157.66		2,882.85-	2,882.85-
0210-843-0001-0000	BOAT REPAIRS & EQUIPMENT			3,500.00		928.63	26.53		2,571.37	2,571.37
843	MARINE PATROL			8,500.00		8,811.48	103.66		311.48-	311.48-
0210-844-0000-0000	NCIC TERMINAL			3,800.00					3,800.00	3,800.00
0210-846-0000-0000	TIRES			3,000.00		1,854.00	61.80		1,146.00	1,146.00
0210-898-0000-0000	SOFTWARE SUPPORT			21,000.00	250.00	15,588.00	74.23		5,412.00	5,412.00
0210-900-0001-0000	FRINGE BENEFITS - FICA			145,922.00	11,813.21	98,106.61	67.23		47,815.39	47,815.39
0210-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS			403,000.00	30,176.63	274,699.57	68.16		128,300.43	128,300.43
0210-900-0005-0000	PENSION CONTRIBUTION-MERFB(POLICE)			351,440.00	28,730.07	247,089.82	70.31		104,350.18	104,350.18
900	FRINGE BENEFITS			900,362.00	70,719.91	619,896.00	68.85		280,466.00	280,466.00
0210-909-0000-0000	PHYSICAL FITNESS PROGRAM-YMCA			4,000.00		2,936.76	73.42		1,063.24	1,063.24
0210	FOLICE			3,023,114.00	199,168.62	1,978,529.64	65.45	5,697.58	1,038,886.78	1,044,584.36
0211	FIRE									
0211-190-0000-0000	ADMINISTRATIVE SALARIES			75,000.00	583.33	4,666.64	6.22		70,333.36	70,333.36
0211-192-0000-0000	LABOR, SKILLED & PROFESSIONAL			70,200.00	3,593.53	43,509.25	61.98		26,690.75	26,690.75
0211-197-0000-0000	OVERTIME			1,500.00	24.54	1,323.74	88.25		176.26	176.26
0211-204-0000-0000	MEDICAL EXAMS & PHYSICALS			13,750.00	1,002.00	3,883.00	28.24		9,867.00	9,867.00



TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 2/29/2020

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0213			BUILDING DEPARTMENT DIRECTOR							
0213-900-0001-0000			FRINGE BENEFITS - FICA	12,591.00	1,091.04	9,216.74	73.20		3,374.26	3,374.26
0213-900-0002-0000			FRINGE BENEFITS-MEDICAL BENEFITS	27,400.00	2,081.10	19,434.05	70.93		7,965.95	7,965.95
900			FRINGE BENEFITS	39,991.00	3,172.14	28,650.79	71.64		11,340.21	11,340.21
0213			BUILDING DEPARTMENT DIRECTOR	238,517.00	22,236.43	173,699.29	72.82	1,925.00	62,892.71	64,817.71
0214			CIVIL PREPAREDNESS							
0214-190-0000-0000			ADMINISTRATIVE SALARIES	4,800.00	400.00	3,200.00	66.67		1,600.00	1,600.00
0214-822-0000-0000			ELECTRICITY	1,100.00	69.57	489.72	44.52		610.28	610.28
0214-823-0000-0000			HEATING FUEL	1,400.00	76.83	767.63	54.83		632.37	632.37
0214-824-0000-0000			WATER AND SEWER RENT	580.00	149.00	447.72	77.19		132.28	132.28
0214-825-0000-0000			MAINTENANCE OF EQUIPMENT	560.00					560.00	560.00
0214-825-0002-0000			COMMUNICATIONS EQUIPMENT	1,600.00					1,600.00	1,600.00
825			MAINTENANCE OF EQUIPMENT	2,160.00					2,160.00	2,160.00
0214-827-0000-0000			MAINTENANCE OF STRUCTURES	500.00					500.00	500.00
0214-900-0001-0000			FRINGE BENEFITS - FICA	368.00	30.60	244.80	66.52		123.20	123.20
0214			CIVIL PREPAREDNESS	10,908.00	726.00	5,149.87	47.21		5,758.13	5,758.13
0215			AMBULANCE							
0215-805-0000-0000			TRANSFER TO OUTSIDE AGENCY	80,543.00	20,135.75	60,406.99	75.00		20,136.01	20,136.01
0215-900-0005-0000			PENSION CONTRIBUTION	6,000.00		3,000.00	50.00		3,000.00	3,000.00
0215			AMBULANCE	86,543.00	20,135.75	63,406.99	73.27		23,136.01	23,136.01
0216			DOG ACCOUNT							
0216-192-0000-0000			LABOR, SKILLED & PROFESSIONAL	25,000.00	1,707.97	17,896.91	71.59		7,103.09	7,103.09
0216-820-0000-0000			VEHICLE GAS, OIL & GREASE	500.00		16.10	3.22		483.90	483.90
0216-821-0000-0000			MAINTENANCE OF VEHICLES	1,500.00		190.00	12.67		1,310.00	1,310.00
0216-825-0000-0000			SUPPLIES AND MATERIALS	500.00		125.00	25.00		375.00	375.00
0216-825-0001-0000			VETERINARY FEES	2,500.00		275.01	11.00		2,224.99	2,224.99
825			SUPPLIES & MATERIALS	3,000.00		400.01	13.33		2,599.99	2,599.99
0216-846-0000-0000			TIRES	500.00					500.00	500.00
0216-854-0000-0000			RENT	11,000.00		6,800.00	61.82		4,200.00	4,200.00
0216-855-0000-0000			DOG DISPOSAL FEES	20.00		315.00			315.00-	315.00-
0216-900-0001-0000			F. I. C. A.	1,913.00	170.58	1,431.61	74.84		481.39	481.39
0216			DOG ACCOUNT	43,413.00	2,748.55	27,049.63	62.31		16,363.37	16,363.37
0219			WINCHESTER FIRE DEPARTMENT							
0219-848-0000-0000			WINCHESTER FIRE DEPT - REGULAR	10,000.00		7,500.00	75.00		2,500.00	2,500.00
0219-848-0001-0000			WINCHESTER FIRE DEPT - CONTRACT	25,000.00		18,750.00	75.00		6,250.00	6,250.00
0219-848-0004-0000			TURNOUT GEAR	5,000.00					5,000.00	5,000.00
0219-848-0009-0000			ANNUAL EQUIP TESTING/CERTIFICATION	4,000.00	44.54	855.73	21.39	900.00	2,244.27	3,144.27
848			WINCHESTER FIRE DEPARTMENT	44,000.00	44.54	27,105.73	61.60	900.00	15,994.27	16,894.27
0219-900-0005-0000			PENSION CONTRIBUTION	4,000.00		4,000.00				
0219			WINCHESTER FIRE DEPARTMENT	48,000.00	44.54	31,105.73	64.80	900.00	15,994.27	16,894.27
0231			PUBLIC SAFETY DISPATCH							
0231-192-0000-0000			LABOR SKILLED AND PROFESSIONAL	220,000.00	8,712.39	115,289.95	52.40		104,710.05	104,710.05
0231-192-0001-0000			SHIFT PREMIUM	3,300.00	7.50	1,229.30	37.25		2,070.70	2,070.70
0231-192-0002-0000			HOLIDAY PAY	15,260.00	338.88	4,230.06	27.72		11,029.94	11,029.94
192			LABOR SKILLED & PROFESSIONAL	238,560.00	9,043.77	120,749.31	50.62		117,810.69	117,810.69
0231-197-0000-0000			OVERTIME	25,000.00	786.01-	31,186.59	124.75		6,186.59-	6,186.59-

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 2/29/2020

DEPT/OBJ/PROG	FUND 001 000	GENERAL FUND	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0231			PUBLIC SAFETY DISPATCH							
0231-806-0000-0000			OFFICE SUPPLIES	500.00		277.48	55.50		222.52	222.52
0231-811-0000-0000			TRAINING AND EDUCATION	1,500.00					1,500.00	1,500.00
0231-825-0000-0000			SUPPLIES AND MATERIALS	3,000.00	274.98	542.81	18.09		2,457.19	2,457.19
0231-826-0002-0000			CHARTER TOMER RENTAL	10,500.00		10,500.00				
0231-826-0003-0000			NECS SERVICE AGREEMENT	13,000.00	718.75	1,468.75	11.30	300.00	11,231.25	11,531.25
826 MAINTENANCE OF EQUIPMENT				23,500.00	718.75	11,968.75	50.93	300.00	11,231.25	11,531.25
0231-831-0001-0000			CONTRACTED SERVICES - LCD	20,162.00	15,222.53	141,270.06			141,270.06	141,270.06
0231-900-0001-0000			FICA	533.47		7,879.78	39.08		12,282.22	12,282.22
0231-900-0002-0000			MEDICAL BENEFITS	70,000.00	2,057.40	30,256.19	43.22		39,743.81	39,743.81
900 FRINGE BENEFITS				90,162.00	2,590.87	38,135.97	42.30		52,026.03	52,026.03
0231			PUBLIC SAFETY DISPATCH	382,222.00	27,064.89	344,130.97	90.03	300.00	37,791.03	38,091.03
0311			HIGHWAYS							
0311-190-0000-0000			ADMINISTRATIVE SALARIES	89,142.00	6,857.06	58,285.01	65.38		30,856.99	30,856.99
0311-192-0001-0000			ENGINEER	85,850.00	6,603.84	56,132.64	65.38		29,717.36	29,717.36
0311-193-0000-0000			SECRETARIAL/SUPPORT STAFF	61,232.00	4,663.50	39,714.63	64.86		21,517.37	21,517.37
0311-194-0000-0000			GENERAL LABOR	683,142.00	38,635.49	420,662.12	61.58		262,479.88	262,479.88
0311-194-0001-0000			M&S SNOW REMOVAL	9,238.00	4,376.77	12,248.05	132.58		3,010.05	3,010.05
194 GENERAL LABOR				692,380.00	43,012.26	432,910.17	62.52		259,469.83	259,469.83
0311-197-0000-0000			OVERTIME	70,000.00	11,092.23	92,102.42	131.57		22,102.42	22,102.42
0311-806-0000-0000			OFFICE SUPPLIES	1,650.00		1,376.11	83.40		273.89	273.89
0311-807-0000-0000			TELEPHONE	10,985.00		5,074.48	46.19		5,910.52	5,910.52
0311-808-0000-0000			POSTAGE	2,040.00	662.79				2,040.00	2,040.00
0311-811-0000-0000			TRAINING AND EDUCATION	6,135.00		2,435.00	39.69		3,700.00	3,700.00
0311-812-0000-0000			COMPUTER & SOFTWARE	8,014.00		508.00	6.34		7,506.00	7,506.00
0311-814-0000-0000			MEMBERSHIP, DUES & SUBSCRIPTIONS	8,000.00					8,000.00	8,000.00
0311-820-0000-0000			VEHICLE: GAS, OIL & GREASE	61,840.00	1,570.88	36,677.51	59.31	346.90	24,815.59	25,162.49
0311-822-0000-0000			ELECTRICITY	9,616.00	1,522.07	7,526.50	78.27		2,089.50	2,089.50
0311-823-0000-0000			HEATING FUEL	26,965.00	4,217.13	15,932.73	59.09		11,032.27	11,032.27
0311-825-0000-0000			SUPPLIES AND MATERIALS	20,170.00	208.40	8,967.27	44.46	2,651.52	8,551.21	11,202.73
0311-826-0000-0000			MAINTENANCE OF EQUIPMENT	71,500.00	5,972.33	37,752.96	52.80	15,478.22	18,268.82	33,747.04
826 MAINTENANCE OF EQUIPMENT				34,950.00	482.84	3,618.67	10.35	6,164.44	25,166.89	31,331.33
0311-826-0001-0000			FLEET REPAIRS	106,450.00	5,489.49	41,371.63	38.86	21,642.66	43,435.71	65,078.37
826 MAINTENANCE OF EQUIPMENT				11,450.00		567.71	4.96	1,450.00	9,432.29	10,882.29
0311-827-0000-0000			MAINTENANCE OF STRUCTURES	13,415.00		5,976.09	44.55		7,438.91	7,438.91
0311-829-0000-0000			UNIFORMS & SAFETY CLOTHING	31,980.00	330.15	13,024.46	40.73	6,000.00	12,955.54	18,955.54
0311-830-0000-0000			CONTRACTED EQUIPMENT	118,890.00	2,024.95	20,816.12	17.51	44,270.00	53,803.88	98,073.88
0311-831-0000-0000			CONTRACTED SERVICES	1,600.00					1,600.00	1,600.00
0311-832-0000-0000			CONTRACT LABOR	9,920.00	649.10	4,846.69	48.86	4,367.26	706.05	5,073.31
0311-846-0000-0000			TIRES	32,000.00	6,666.05	19,767.45	61.77	12,180.60	51.95	12,232.55
0311-851-0000-0000			ENGINEERING SERVICES	10,000.00	718.00	1,156.00	11.56		8,844.00	8,844.00
0311-853-0000-0000			STREET & TRAFFIC SIGNS	230,000.00	32,717.09	150,873.80	65.60	46,426.20	32,700.00	79,126.20
0311-859-0000-0000			SALT	22,000.00		11,179.48	50.82		10,820.52	10,820.52
0311-860-0000-0000			SAND FOR ICE CONTROL	33,163.00	7,282.35	36,738.40	110.78		3,575.40	3,575.40
0311-862-0000-0000			BITUMINOUS CONCRETE	11,500.00		370.52	3.22	916.36	10,213.12	11,129.48
0311-865-0000-0000			PIPE & MANHOLES	24,500.00	1,858.40	5,010.82	20.45	6,783.20	12,705.98	19,489.18
0311-866-0000-0000			AGGREGATE MATERIALS							
0311-867-0000-0000			BANK RUN GRAVEL	76,393.00	6,111.77	49,410.22	64.68	26,982.78	26,982.78	26,982.78
0311-900-0001-0000			FRINGE BENEFITS - FICA	305,100.00	20,958.15	189,340.18	62.06		115,759.82	115,759.82
0311-900-0002-0000			FRINGE BENEFITS-MEDICAL BENEFITS	381,493.00	27,069.92	238,750.40	62.58		142,742.60	142,742.60
900 FRINGE BENEFITS				2,192,380.00	162,073.90	1,308,092.04	59.67	147,034.70	737,253.26	884,287.96
0311			HIGHWAYS							

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 2/29/2020

FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0311	001 000	GENERAL FUND							
		HIGHWAYS							
0313	0313-194-0000-0000	CEMETERIES GENERAL LABOR	29,400.00	2,153.74	14,459.02	48.85		15,140.98	15,140.98
0313	0313-197-0000-0000	CEMETERIES OVERTIME	6,000.00	490.72	1,336.07	22.27		4,663.93	4,663.93
0313	0313-822-0000-0000	ELECTRICITY	600.00	50.93	329.75	54.96		270.25	270.25
0313	0313-823-0000-0000	HEATING FUEL	2,178.00		508.36	23.34		1,669.64	1,669.64
0313	0313-825-0000-0000	SUPPLIES AND MATERIALS	2,650.00	108.00	518.79	19.58		2,131.21	2,131.21
0313	0313-826-0000-0000	MAINTENANCE OF EQUIPMENT							
0313	0313-827-0000-0000	MAINTENANCE OF STRUCTURES	2,900.00				7,000.00	2,900.00	2,900.00
0313	0313-831-0000-0000	CONTRACTED SERVICES	49,900.00		38,962.90	78.08		3,937.10	10,937.10
0313	0313-851-0000-0000	ENGINEERING SERVICES	2,250.00					2,250.00	2,250.00
0313	0313-900-0001-0000	FRINGE BENEFITS - FICA	2,723.00	178.50	1,064.65	39.10		1,658.35	1,658.35
0313		CEMETERIES	98,801.00	2,981.89	57,179.54	57.87	7,000.00	34,621.46	41,621.46
0314		WASTE DISPOSAL AND RECYCLING							
0314	0314-805-0000-0000	TRANSFER TO OUTSIDE AGENCY(REGULA)	202,950.00		152,212.50	75.00		50,737.50	50,737.50
0320		STREET LIGHTING							
0320	0320-383-0000-0000	STREET LIGHTING EXPENDITURES	150,000.00	11,447.96	75,528.29	50.35		74,471.71	74,471.71
0325		OTHER TOWN PROPERTIES							
0325	0325-822-0000-0000	ELECTRICITY	4,000.00	339.84	2,259.73	56.49		1,740.27	1,740.27
0325	0325-823-0000-0000	HEATING FUEL	2,000.00					2,000.00	2,000.00
0325	0325-824-0000-0000	WATER & SEWER RENT	2,500.00	272.50	981.50	39.26		1,518.50	1,518.50
0325	0325-827-0000-0000	MAINTENANCE OF GROUNDS	2,500.00					2,500.00	2,500.00
0325	0325-831-0000-0000	CONTRACTED SERVICES	20,000.00		8,150.00	40.75	3,942.00	7,908.00	11,850.00
0325		OTHER TOWN PROPERTIES	31,000.00	612.34	11,391.23	36.75	3,942.00	15,666.77	19,608.77
0410		HEALTH							
0410	0410-870-0000-0000	FOOTHILLS VISITING NURSES	34,000.00		25,500.00	75.00		8,500.00	8,500.00
0410	0410-871-0000-0000	CAMP HOE	2,250.00		2,250.00				
0410	0410-872-0000-0000	NW CT FAMILY SERV & MENTAL HEALTH	4,500.00		4,500.00				
0410	0410-873-0000-0000	YOUTH SERVICE BUREAU	29,940.00		22,601.75	75.49		7,338.25	7,338.25
0410	0410-876-0000-0000	TORRINGTON AREA HEALTH DISTRICT	58,850.00		44,137.50	75.00		14,712.50	14,712.50
0410	0410-877-0000-0000	SUSAN B.ANTHONY PROJECT	5,000.00		3,750.00	75.00		1,250.00	1,250.00
0410	0410-878-0000-0000	NORTHWEST REGION.MENTAL HEALTH BRD	1,181.00		1,181.00				
0410	0410-879-0000-0000	N/W ELDERLY NUTRITION PROGRAM	15,138.00		11,353.52	75.00		3,784.48	3,784.48
0410	0410-880-0000-0000	GEER/GAME WAY ADULT DAY CENTER	3,000.00		2,250.00	75.00		750.00	750.00
0410	0410-881-0000-0000	PARAMEDIC COST	182,400.00		136,800.00	75.00		45,600.00	45,600.00
0410	0410-883-0000-0000	THE CHORE SERVICE	5,000.00		5,000.00				
0410	0410-887-0000-0000	GREENHOODS COUNSELLING REFERRALS	5,000.00		5,000.00				
0410	0410-888-0000-0000	FISH	1,000.00		1,000.00				
0410		HEALTH	347,259.00	265,323.77		76.41		81,935.23	81,935.23
0710		LIBRARIES							
0710	0710-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	222,702.00	18,558.50	148,468.00	66.67		74,234.00	74,234.00
0800		PRINTING							
0800	0800-817-0000-0000	CONTRACTED PRINTING	5,000.00		5,166.69	103.33		166.69	166.69
0810		PARKS							
0810	0810-825-0000-0000	SUPPLIES & MATERIALS	762.00					762.00	762.00
0810	0810-827-0000-0000	MAINTENANCE OF STRUCTURES	1,000.00					1,000.00	1,000.00
0810	0810-827-0001-0000	MAINTENANCE OF GROUNDS	924.00					924.00	924.00
		827 MAINTENANCE OF STRUCTURES	1,924.00					1,924.00	1,924.00

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 2/29/2020

FUND 001 600	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0810	PARKS	0810-830-0000-0000	CONTRACTED SERVICES	17,100.00	14,170.00	14,170.00	82.87	4,000.00	1,070.00-	2,930.00
0810	PARKS	0810-830-0000-0000	CONTRACTED SERVICES	19,786.00	14,170.00	14,170.00	71.62	4,000.00	1,616.00	5,616.00
0811	PUBLIC CELEBRATIONS	0811-194-0000-0000	GENERAL LABOR	2,600.00	1,750.00	1,750.00	87.50	650.00	250.00	250.00
0811	PUBLIC CELEBRATIONS	0811-596-0000-0000	HOLIDAY DISPLAYS-INSTALL/REMOVAL	1,500.00	850.00	850.00	56.67	650.00	650.00	650.00
0811	PUBLIC CELEBRATIONS	0811-596-0001-0000	REPLACEMENT DISPLAYS	1,500.00	825.55	825.55	55.04	674.45	674.45	674.45
0811	PUBLIC CELEBRATIONS	596	GENERAL LABOR	3,000.00	1,675.55	1,675.55	55.85	650.00	674.45	1,324.45
0811	PUBLIC CELEBRATIONS	596	GENERAL LABOR	5,000.00	3,425.55	3,425.55	68.51	650.00	934.45	1,574.45
0812	RECREATION	0812-190-0000-0000	ADMINISTRATIVE SALARIES	41,879.00	1,853.28	27,810.33	66.41	14,068.67	14,068.67	14,068.67
0812	RECREATION	0812-194-0000-0000	GENERAL LABOR	127,809.00	5,930.19-	89,993.38	70.41	37,815.62	37,815.62	37,815.62
0812	RECREATION	0812-197-0000-0000	OVERTIME	1,500.00	760.88	760.88	50.73	739.12	739.12	739.12
0812	RECREATION	0812-806-0000-0000	OFFICE SUPPLIES	350.00	297.58	297.58	85.02	52.42	52.42	52.42
0812	RECREATION	0812-807-0000-0000	TELEPHONE	2,382.00	255.28	1,276.89	53.61	1,105.11	1,105.11	1,105.11
0812	RECREATION	0812-811-0000-0000	TRAINING AND EDUCATION	500.00	200.00	200.00	40.00	300.00	300.00	300.00
0812	RECREATION	0812-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	100.00	105.00	105.00	105.00	5.00-	5.00-	5.00-
0812	RECREATION	0812-819-0000-0000	VEHICLE ALLOWANCE	219.00	150.00	150.00	68.49	69.00	69.00	69.00
0812	RECREATION	0812-820-0000-0000	VEHICLE: GAS, OIL & GREASE	2,780.00	148.91	1,741.24	62.63	1,038.76	1,038.76	1,038.76
0812	RECREATION	0812-822-0000-0000	ELECTRICITY	13,900.00	800.74	8,247.79	59.34	5,652.21	5,652.21	5,652.21
0812	RECREATION	0812-823-0000-0000	HEATING FUEL	4,000.00	747.26	3,319.32	82.98	380.00	300.68	680.68
0812	RECREATION	0812-824-0000-0000	WATER AND SEWER RENT	19,150.00	185.13	11,029.90	57.60	8,120.10	8,120.10	8,120.10
0812	RECREATION	0812-824-0001-0000	PROPERTY TAXES-WILLOW ST(CLEP)	900.00	185.13	11,029.90	57.60	900.00	900.00	900.00
0812	RECREATION	824	HEATING FUEL	20,050.00	185.13	11,029.90	55.01	9,020.10	9,020.10	9,020.10
0812	RECREATION	0812-825-0000-0000	SUPPLIES AND MATERIALS	5,095.00	3,533.22	3,533.22	69.35	163.00	1,398.78	1,561.78
0812	RECREATION	0812-826-0000-0000	MAINTENANCE OF EQUIPMENT	9,450.00	215.39	8,657.83	91.62	175.00	617.17	792.17
0812	RECREATION	0812-827-0000-0000	MAINTENANCE OF GROUNDS	38,430.00	758.68	22,461.97	58.45	5,923.05	10,044.98	15,968.03
0812	RECREATION	0812-841-0000-0000	RECREATION CELEBRATIONS	2,800.00	198.53	2,432.16	86.86	367.84	367.84	367.84
0812	RECREATION	0812-841-0001-0000	RECREATION ASSISTED PROGRAMS	3,000.00	198.53	1,000.00	33.33	2,000.00	2,000.00	2,000.00
0812	RECREATION	841	SPECIAL PROGRAMS	5,800.00	198.53	3,432.16	59.18	2,367.84	2,367.84	2,367.84
0812	RECREATION	0812-842-0000-0000	BACKGROUND CHECKS	300.00	300.00	300.00	100.00	0.00	0.00	0.00
0812	RECREATION	0812-900-0001-0000	FRINGE BENEFITS - FICA	13,164.00	382.16	9,782.71	74.31	3,381.29	3,381.29	3,381.29
0812	RECREATION	0812-900-0001-0000	RECREATION	287,708.00	384.83-	183,100.20	67.12	6,641.05	87,966.75	94,607.80
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-190-0000-0000	ADMINISTRATIVE SALARIES	68,053.00	5,234.88	47,366.32	69.60	20,686.68	20,686.68	20,686.68
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-192-0000-0000	LABOR-SKILLED AND PROFESSIONAL	28,037.00	1,797.23	18,183.04	64.85	9,853.96	9,853.96	9,853.96
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-193-0000-0000	SECRETARIAL/SUPPORT STAFF	24,756.00	1,282.76	15,899.27	64.22	8,856.73	8,856.73	8,856.73
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-197-0000-0000	OVERTIME	355.00	523.49	523.49	147.46	168.49-	168.49-	168.49-
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-800-0001-0000	HEALTHY AGING PROGRAMS	3,900.00	92.52	182.52	4.68	3,717.48	3,717.48	3,717.48
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-806-0000-0000	OFFICE SUPPLIES	2,000.00	108.37	678.65	33.93	1,321.35	1,321.35	1,321.35
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-806-0002-0000	COPIER	1,200.00	204.44	204.44	17.04	995.56	995.56	995.56
0813	SENIOR CITIZENS/FAMILY SERVICES	806	OFFICE SUPPLIES	3,200.00	108.37	883.09	27.60	2,316.91	2,316.91	2,316.91
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-807-0000-0000	TELEPHONE	2,700.00	117.22	1,226.49	45.43	1,473.51	1,473.51	1,473.51
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-808-0000-0000	POSTAGE	370.00	369.60	369.60	99.89	.40	.40	.40
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-811-0000-0000	TRAINING AND EDUCATION	100.00	140.84	140.84	70.42	100.00	100.00	100.00
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	200.00	59.16	59.16	29.58	59.16	59.16	59.16
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-819-0000-0000	VEHICLE ALLOWANCE	200.00	200.00	200.00	100.00	200.00	200.00	200.00
0813	SENIOR CITIZENS/FAMILY SERVICES	0813-820-0000-0000	VEHICLE: GAS, OIL & GREASE	4,000.00	164.45	1,412.91	35.32	2,587.09	2,587.09	2,587.09

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 2/29/2020

FUND	DEPT/OBJ/PROG	GENERAL FUND DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0813		SENIOR CITIZENS/FAMILY SERVICES							
	0813-621-0000-0000	MAINTENANCE OF VEHICLES	5,000.00		448.35	8.97		4,551.65	
	0813-622-0000-0000	ELECTRICITY	8,250.00	581.46	4,270.59	51.76		3,979.41	
	0813-623-0000-0000	HEATING FUEL	8,250.00	840.39	3,798.25	46.04		4,451.75	
	0813-624-0000-0000	WATER AND SEWER RENT	2,500.00	506.50	1,690.49	67.62		809.51	
	0813-627-0000-0000	MAINTENANCE OF STRUCTURES	9,000.00	212.58	8,269.68	91.89	500.00	730.32	
	0813-632-0000-0000	CONTRACTED LABOR	16,700.00	783.92	8,760.53	52.46	7,813.86	1,300.00	
	0813-641-0000-0000	CELEBRATIONS	2,600.00		700.00	35.00		1,900.00	
	0813-646-0000-0000	TIRES	1,000.00					1,000.00	
	0813-900-0001-0000	FRINGE BENEFITS - FICA	9,272.00	708.93	6,404.66	69.08		2,867.34	
	0813-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	2,000.00	8.00	1,064.00	53.20		936.00	
	900	FRINGE BENEFITS	11,272.00	716.93	7,468.66	66.26		3,803.34	
0813		SENIOR CITIZENS/FAMILY SERVICES	199,843.00	12,439.21	121,594.12	60.84	8,313.86	69,935.02	78,248.88
0814		RURAL TRANSIT AUTHORITY							
	0814-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	2,397.00		2,397.00				
0910		MISCELLANEOUS							
	0910-201-0000-0000	MEDICAL BENEFITS	12,480.00	909.44	6,265.48	50.20		6,214.52	
	0910-201-0001-0000	HEART & HYPERTEN-POLICE MED BENEFIT	21,466.00	1,671.40	13,371.20	62.29		8,094.80	
	0910-201-0005-0000	MEDICAL BENEFITS - FIREMEN	33,946.00	2,580.84	19,636.68	57.85		14,309.32	
	201	Blue Cross	65,900.00	5,026.84	43,984.85	67.15		21,515.15	
	0910-205-0000-0000	HEART & HYPERTENSION - EXISTING	4,000.00		282.00	7.05		3,718.00	
	0910-205-0002-0000	BLOOD/AIRBORNE PATHOGENS	4,000.00	286.50	1,854.50	46.36		2,145.50	
	0910-205-0003-0000	DRUG/ALCOHOL TESTING & PHYSICALS	75,500.00	5,313.34	46,121.35	62.75		27,378.65	
	205	POST RETIREMENT BENEFITS	75,561.00	329.03	21,222.34	27.98		54,638.66	
	0910-388-0000-0000	UNNEGOTIATED SETTLEMENTS							
	0910-800-0000-0000	PROSPECT ST TAX FORECLOSURE							
	0910-800-0009-0000	BANK FEES	13,000.00	11.00-	5,487.41	42.21		7,512.59	
	0910-804-0000-0000	TRANSFER OUT OTHER FUNDS	1,150,000.00	95,833.00	766,668.00	66.67		383,332.00	
	0910-804-0001-0000	TOWN SUPPORT FOR EDUCATION	480,000.00	64,524.23	318,371.99	66.33		161,628.01	
	804	TRANSFER TO OTHER FUNDS	1,630,000.00	160,357.23	1,085,039.99	66.57		544,960.01	
	0910-807-0000-0000	TELEPHONE	29,000.00	3,614.78	20,374.84	70.26		8,625.16	
	0910-808-0000-0000	POSTAGE	21,000.00	2,763.64-	10,092.01	48.06		10,907.99	
	0910-810-0000-0000	PHOTOCOPIING	25,000.00	2,827.31	20,855.12	83.42		4,144.88	
	0910-831-0001-0000	FRIENDS OF PARK POND	8,000.00					8,000.00	
	0910-877-0000-0000	OTHER EXPENDITURES	5,000.00					5,000.00	
	0910-900-0001-0000	53RD PAYWEEK 2010-2011							
0910		MISCELLANEOUS	1,914,307.00	172,347.89	1,229,182.94	64.21		685,124.06	
0911		DEFERRED CHARGES							
	0911-202-0000-0000	SICK AND VACATION PAY ACCRUAL	50,000.00		25,102.17	50.20		24,897.83	
0912		EDUCTN INDRCT COSTS CRSSING GUARDS							
	0912-192-0000-0000	LABOR-SKILLED AND PROFESSIONAL	60,480.00	4,070.00	22,110.00	36.56		38,370.00	
	0912-220-0000-0000	F. I. C. A.	4,626.00	311.35	1,691.30	36.56		2,934.70	
0912		EDUCTN INDRCT COSTS CRSSING GUARDS	65,106.00	4,381.35	23,801.30	36.56		41,304.70	
0913		DEBT ADMINISTRATION							
	0913-301-0000-0000	PRINCIPAL-BONDS JUNE 05 PROJECTS	392,000.00		392,000.00	100.00			.20-
	0913-302-0000-0000	INTEREST-BONDS JUNE 05 PROJECTS	70,752.00	31,437.60	70,752.20	100.00		155,000.00	
	0913-304-0000-0000	SEWER REFUNDING PRINCIPAL	155,000.00					11,236.92	
	0913-304-0001-0000	CLEAN WATER PRINCIPAL	33,488.00	2,797.62	22,251.08	66.44			

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 2/29/2020

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0913	DEBT ADMINISTRATION	0913-304-0004-0000	SEWER REFUNDING INTEREST	23,269.00	10,634.38	50.00			10,634.62	10,634.62
0913-304-0006-0000	CLEAN WATER INTEREST	5,124.00	420.03	3,490.19	66.11			1,633.81	1,633.81	
0913-304-0008-0000	SEWER PLANT/PERCH ROCK PRINCIPAL	28,000.00		28,000.00						
0913-304-0009-0000	SEWER PLANT/PERCH ROCK INTEREST	5,065.00	2,250.00	5,065.00						
304 DEBT SHR-WTR		247,946.00	5,467.65	69,440.65	28.01			178,505.35	178,505.35	
0913	DEBT ADMINISTRATION	710,698.00	36,905.25	532,192.85	74.88			178,505.15	178,505.15	
0918	RETIREMENT & PENSION CONTRIBUTION	0918-203-0000-0000	ANNUITY CONTRIBUTION-TOWN MGR	12,240.00	941.54	8,003.09	65.38		4,236.91	4,236.91
0918-203-0003-0000	FINANCE DIRECTOR	6,732.00	517.78	4,401.13	65.38			2,330.87	2,330.87	
0918-203-0004-0000	POLICE CHIEF	5,630.00	431.54	3,668.09	65.15			1,961.91	1,961.91	
0918-203-0005-0000	PUBLIC WORKS DIRECTOR	5,349.00	411.42	3,497.07	65.38			1,851.93	1,851.93	
0918-203-0006-0000	ASST TOWN ENGINEER	5,151.00						5,151.00	5,151.00	
0918-203-0008-0000	TOWN PLANNER	4,119.00						4,119.00	4,119.00	
203 Blue Shield		39,221.00	2,302.28	19,569.38	49.90			19,651.62	19,651.62	
0918-230-0000-0000	DEFINED BENEFIT PENSION CONTRIB	315,000.00		155,000.00	49.21			160,000.00	160,000.00	
0918-230-0004-0000	DEFINED CONTRIBUTION - TOWN MATCH	35,000.00	7,600.71	20,522.49	58.64			14,477.51	14,477.51	
230 RETIREMENT		350,000.00	7,600.71	175,522.49	50.15			174,477.51	174,477.51	
0918-900-0001-0000	ANNUITIES - ER FICA	3,000.00	174.04	1,477.13	49.24			1,522.87	1,522.87	
0918-939-0000-0000	POLICE VEBBA CONTRIBUTION	20,000.00						20,000.00	20,000.00	
0918	RETIREMENT & PENSION CONTRIBUTION	412,221.00	10,077.03	196,569.00	47.69			215,652.00	215,652.00	
0919	MUNICIPAL INSURANCE	0919-381-0000-0000	MUNICIPAL INSURANCE	210,000.00	235.50	196,723.50	93.68		13,276.50	13,276.50
0919-381-0001-0000	WORKERS COMPENSATION	265,000.00	13,035.00	218,593.00	82.49			46,407.00	46,407.00	
381 MUNICIPAL INSURANCE		475,000.00	12,799.50	415,316.50	87.44			59,683.50	59,683.50	
0919	MUNICIPAL INSURANCE	475,000.00	12,799.50	415,316.50	87.44			59,683.50	59,683.50	
0920	UNEMPLOYMENT COMPENSATION	0920-250-0000-0000	UNEMPLOYMENT COMPENSATION EXPENSES	19,000.00	515.79	4,270.79	22.48		14,729.21	14,729.21
1000	BOARD OF EDUCATION EXPENDITURES	1000-100-1000-0000	BOARD OF EDUCATION EXPENDITURES	19,961,666.00	1,812,598.99	12,272,846.29	61.48		7,688,839.71	7,688,839.71
1000-100-1000-0918	TEACHERS PENSIONS TO STATE	10,765.00						10,765.00	10,765.00	
100	BOARD OF EDUCATION	19,972,451.00	1,812,598.99	12,272,846.29	61.45			7,699,604.71	7,699,604.71	
1000	BOARD OF EDUCATION EXPENDITURES	19,972,451.00	1,812,598.99	12,272,846.29	61.45			7,699,604.71	7,699,604.71	
TOTAL EXPENDITURES		33,825,361.00	2,684,693.95	21,089,454.95	62.35			242,844.43	12,493,061.62	12,735,906.05

*Correspondence*

**Town of Winchester CT**  
**Savings Report by Month**  
**1/31/2020 12:00:00 AM -**

Year	Month	Claims	Used	Cost	Rx Cost	Price Savings	Savings	% Savings
2017	Jan-17	21	10	\$660.01	\$31.43	\$1,158.53	\$55.17	64%
2017	Feb-17	8	6	\$277.81	\$34.73	\$547.52	\$68.44	66%
2017	Mar-17	16	10	\$515.94	\$32.25	\$925.06	\$57.82	64%
2017	Apr-17	16	7	\$459.95	\$28.75	\$623.83	\$38.99	58%
2017	May-17	12	8	\$482.39	\$40.20	\$569.15	\$47.43	54%
2017	Jun-17	12	10	\$256.38	\$21.37	\$741.10	\$61.76	74%
2017	Jul-17	20	10	\$620.96	\$31.05	\$1,033.63	\$51.68	62%
2017	Aug-17	12	7	\$360.99	\$30.08	\$297.54	\$24.80	45%
2017	Sep-17	16	11	\$418.02	\$26.13	\$826.72	\$51.67	66%
2017	Oct-17	19	10	\$723.32	\$38.07	\$182.16	\$9.59	20%
2017	Nov-17	16	11	\$903.13	\$56.45	\$308.03	\$19.25	25%
2017	Dec-17	14	10	\$752.40	\$53.74	\$187.46	\$13.39	20%
2017	<b>Year Total:</b>	<b>182</b>	<b>110</b>	<b>\$6,431.30</b>	<b>\$35.34</b>	<b>\$7,400.73</b>	<b>\$40.66</b>	<b>54%</b>
2018	Jan-18	22	7	\$988.32	\$44.92	\$246.86	\$11.22	20%
2018	Feb-18	13	7	\$604.65	\$46.51	\$190.34	\$14.64	24%
2018	Mar-18	11	6	\$415.97	\$37.82	\$174.49	\$15.86	30%
2018	Apr-18	15	8	\$576.93	\$38.46	\$153.36	\$10.22	21%
2018	May-18	11	6	\$456.31	\$41.48	\$176.51	\$16.05	28%
2018	Jun-18	13	6	\$329.34	\$25.33	\$240.05	\$18.47	42%
2018	Jul-18	10	5	\$375.43	\$37.54	\$365.79	\$36.58	49%
2018	Aug-18	5	5	\$323.50	\$64.70	\$79.87	\$15.97	20%
2018	Sep-18	11	5	\$243.04	\$22.09	\$148.58	\$13.51	38%
2018	Oct-18	13	7	\$607.94	\$46.76	\$199.00	\$15.31	25%
2018	Nov-18	6	3	\$291.13	\$48.52	\$77.96	\$12.99	21%
2018	Dec-18	9	6	\$238.81	\$26.53	\$51.92	\$5.77	18%
2018	<b>Year Total:</b>	<b>139</b>	<b>71</b>	<b>\$5,451.37</b>	<b>\$39.22</b>	<b>\$2,104.73</b>	<b>\$15.14</b>	<b>28%</b>
2019	Jan-19	9	6	\$569.20	\$63.24	\$154.09	\$17.12	21%
2019	Feb-19	7	6	\$340.62	\$48.66	\$85.56	\$12.22	20%
2019	Mar-19	2	1	\$136.24	\$68.12	\$20.54	\$10.27	13%
2019	Apr-19	9	6	\$300.50	\$33.39	\$76.95	\$8.55	20%
2019	May-19	6	4	\$254.77	\$42.46	\$44.41	\$7.40	15%
2019	Jun-19	11	5	\$491.07	\$44.64	\$127.49	\$11.59	21%
2019	Jul-19	13	5	\$524.40	\$40.34	\$153.76	\$11.83	23%
2019	Aug-19	8	5	\$654.08	\$81.76	\$230.37	\$28.80	26%
2019	Sep-19	10	3	\$385.82	\$38.58	\$201.24	\$20.12	34%
2019	Oct-19	8	4	\$413.57	\$51.70	\$266.22	\$33.28	39%
2019	Nov-19	8	5	\$659.55	\$82.44	\$343.67	\$42.96	34%
2019	Dec-19	9	3	\$418.40	\$46.49	\$211.47	\$23.50	34%
2019	<b>Year Total:</b>	<b>100</b>	<b>53</b>	<b>\$5,148.22</b>	<b>\$51.48</b>	<b>\$1,915.77</b>	<b>\$19.16</b>	<b>27%</b>
2020	Jan-20	13	6	\$532.00	\$40.92	\$329.73	\$25.36	38%
2020	<b>Year Total:</b>	<b>13</b>	<b>6</b>	<b>\$532.00</b>	<b>\$40.92</b>	<b>\$329.73</b>	<b>\$25.36</b>	<b>38%</b>
<b>Total</b>		<b>2,697</b>	<b>1,555</b>	<b>\$121,475.80</b>	<b>\$45.04</b>	<b>\$113,892.40</b>	<b>\$42.23</b>	<b>48%</b>

DEPT	DESCRIPTION	ORIGINAL BUDGET	CURRENT BUDGET	EXPENDITURES	ENCUMBRANCES	REMAINING BUDGET	PERCENT USED
190	BOARD OF SELECTMEN						
	0110-190-0000-0000 ADMINISTRATIVE SALARIES	7,500.00	7,500.00	4,599.84		2,500.16	66.7 %
	0110-193-0000-0000 SECRETARIAL/SUPPORT STAFF	5,000.00	5,000.00			5,000.00	.0 %
	0110-806-0000-0000 OFFICE SUPPLIES	200.00	200.00	144.48		55.52	72.2 %
	0110-814-0000-0000 C.C.M. MEMBERSHIP	7,696.00	7,696.00	7,696.00			100.0 %
	0110-814-0001-0000 LITCHFIELD HILLS C.E.O.	8,591.00	8,591.00	8,591.20		.20-	100.0 %
	0110-814-0002-0000 NORTHWEST CT CHAMBER	225.00	225.00			225.00	.0 %
	0110-814 TOTAL FOR MEMBERSHIP DUES & SUBSCRIPTI	16,512.00	16,512.00	16,287.20		224.80	98.6 %
	0110-835-0000-0000 CONTINGENCY	20,000.00	19,000.00	464.16		18,535.84	2.4 %
	0110-835-0010-0000 LITCHFIELD COUNTY DISPATCH	4,350.00	4,350.00	4,291.10		58.90	98.6 %
	0110-835 TOTAL FOR CONTINGENCY	24,350.00	23,350.00	4,755.25		18,594.74	20.4 %
	0110-841-0001-0000 WINCHESTER 250 COMMITTEE	574.00	1,000.00	450.00		550.00	45.0 %
	0110-900-0001-0000 PRINCE BENEFITS - FICA	574.00	574.00	382.72		191.28	66.7 %
	110-----DEPT TOTL	54,136.00	54,136.00	27,019.50		27,116.50	49.9 %



TOWN OF WINCHESTER

APPROPRIATION SUMMARY - 7/1/2019-3/31/2020

Percent of Fiscal Year: 75%

\*Note: We have reached 4th Quarter of FY20 - if you have budgets that have maxed out, inter or intra department transfers must be made to cover  
 Please advise the Finance Office if you anticipate a surplus in your budget that can be allocated elsewhere within the Town.  
 Contact Caroline Brayne at ext. 326 - 860-416-1751 (cell) - Cbrayne@townofwinchester.org for assistance

DESCRIPTION	7/1/2019 TO 3/31/2020				7/1/2018 TO 3/31/2019			VARIANCE		
	ORIGINAL BUDGET	CURRENT BUDGET	EXPENDITURES	ENCUMBRANCES	REMAINING BUDGET	PERCENT USED	EXPENDITURES	PERCENT USED	EXPENDITURES	PERCENT USED
DEPT 110 BOARD OF SELECTMEN										
0110-190-0000-0000 ADMINISTRATIVE SALARIES	7,500.00	7,500.00	5,624.82		1,875.18	75	7500	75	-1,875.18	0
0110-193-0000-0000 SECRETARIAL/SUPPORT STAF	5,000.00	5,000.00			5,000.00	0	0	0	0.00	0
0110-806-0000-0000 OFFICE SUPPLIES	200	200	144.48		55.52	72.2	200	0	-55.52	72.2
0110-814-0000-0000 C.C.M. MEMBERSHIP	7,696.00	7,696.00	7,696.00		-0.2	100	8700	98.9	-149.00	1.9
0110-814-0001-0000 LITCHFIELD HILLS C.F.O.	8,591.00	8,591.00	8,591.20		225	0	200	112.5	-108.80	1.1
0110-814-0002-0000 NORTHWEST CT CHAMBER	225	225			224.8	98.6	16745	98.7	-200.00	-112.5
0110-814--TOTAL FOR MEMBERSHIP DUES & SUBSCR	16,512.00	16,512.00	16,287.20		224.8	98.6	16745	98.7	-457.80	-0.1
0110-835-0000-0000 CONTINGENCY	20,000.00	19,000.00	464.16		15,560.84	18.1	20000	1	-19,535.84	17.1
0110-835-0010-0000 LITCHFIELD COUNTY DISPAT	4,350.00	4,350.00	4,291.10		58.9	98.6	4350	98.9	-58.90	-0.3
0110-835--TOTAL FOR CONTINGENCY	24,350.00	23,350.00	4,755.26		15,619.74	33.1	24350	18.5	-19,594.74	14.6
0110-841-0001-0000 WINCHESTER 250 COMMITTEE	574	574	450		50	45	0	0	0.00	0
0110-900-0001-0000 FRINGE BENEFITS - FICA	54,136.00	54,136.00	430.56		143.44	75	574	75	-143.44	0
110-----DEPT TOTAL	54,136.00	54,136.00	27,692.32		23,468.68	56.6	49369	54.9	-21,676.68	1.7

# Boards & Commissions

## NOMINATIONS

Date	Name	Board/Commission	Vote	Term Dates
4/6	Kim Huber	Recreation Board		

## APPOINTMENTS

Date	Name	Board/Commission	Vote	Term Dates
4/6	Ashley Alcott	Recreation Board		

## RE-APPOINTMENTS

Date	Name	Board/Commission	Vote	Next Term Exp
4/6	Steven Dew	Soldiers' Monument		6/2024
4/6	Kurt Williams	Recreation Board		4/2026
4/6	Andrea Krawiecki	Inland Wetlands and Watercourses Commission		4/2023
4/6	Betty Button	Housing Authority		4/2025
4/6	Sheila Sedlack	Soldiers' Monument		6/2024

## RESIGNATIONS

Date	Name	Board/Commission	Term Expiration Date
4/6	Phillip Allen	Economic Development	

March 3, 2020

Mr. Robert Geiger, Town Manager  
Town of Winchester  
338 Main St.  
Winsted, CT 06098

**Re: Winsted Recreation Board Membership**

Dear Mr. Geiger:

Please take this letter as my request for consideration for appointment to the Recreation Board.

I have been a lifelong resident of Winsted, raising three boys with my husband through St Anthony School and The Gilbert School. I have been involved throughout the years in many school, civic and community related activities and feel I can contribute to Recreation Board as a member.

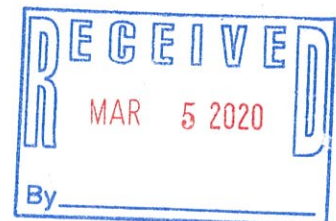
If you have any questions or would like to discuss further, please feel free to contact me at 860-738—0847.

Thank you for your time and consideration. I look forward to becoming a member of the Recreation Board.

Sincerely



Kim Huber  
107 Old Colebrook Rd  
Winsted CT, 06098





**TOWN OF WINCHESTER – CITY OF WINSTED**

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

March 19, 2020

Mr. Kurt Williams  
209 Glendale Avenue  
Winsted, CT 06098

*3/24  
Please  
re-appoint*

Re: Membership on the Recreation Board

Dear Mr. Williams,

According to our records your term on the Recreation Board expires in April 2020. If you are interested in being considered for re-appointment to this board, please notify my office at 860-738-6962 indicating your willingness to serve again.

Sincerely,

Robert Geiger  
Town Manager

c: Board of Selectmen  
Chairman



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

March 19, 2020

Ms. Andrea Krawiecki  
2 Apple Tree Lane  
Farmington, CT 06032

3/30  
Please  
re-appoint

Re: Membership on the Inland Wetlands and Watercourses Commission

Dear Ms. Krawiecki,

According to our records your term on the Inland Wetlands and Watercourses Commission expires in April 2020. If you are interested in being considered for re-appointment to this board, please notify my office at 860-738-6962 indicating your willingness to serve again.

Sincerely,

Robert Geiger  
Town Manager

c: Board of Selectmen  
Chairman



**TOWN OF WINCHESTER – CITY OF WINSTED**

Town Hall – 338 Main Street  
WINSTED, CONNECTICUT 06098

March 19, 2020

Mr. Stephen Dew  
144 Old Robertsville Road  
Winsted, CT 06098

Re: Membership on the Soldiers' Monument Commission

*3/24  
please  
re-appoint*

Dear Mr. Dew,

According to our records your term on the Soldiers' Monument Commission expires in June 2020. If you are interested in being considered for re-appointment to this board, please notify my office at 860-738-6962 indicating your willingness to serve again.

Sincerely,

Robert Geiger  
Town Manager

c: Board of Selectmen  
Chairman



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street  
WINSTED, CONNECTICUT 06098

March 19, 2020

Mr. Stephen Dew *Steven*  
144 Old Robertsville Road  
Winsted, CT 06098

Re: Membership on the Soldiers' Monument Commission

Dear Mr. Dew,

According to our records your term on the Soldiers' Monument Commission expires in June 2020. If you are interested in being considered for re-appointment to this board, please notify my office at 860-738-6962 indicating your willingness to serve again.

Sincerely,

Robert Geiger  
Town Manager

c: Board of Selectmen  
Chairman

*Yes please*  
*Stephen Dew*  
*3-24-2020*



**TOWN OF WINCHESTER – CITY OF WINSTED**

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

March 19, 2020

Ms. Betty Button  
80 Chestnut Street, #1G  
Winsted, CT 06098

Re: Membership on the Housing Authority

Dear Ms. Button,

According to our records your term on the Housing Authority expires in April 2020. If you are interested in being considered for re-appointment to this board, please notify my office at 860-738-6962 indicating your willingness to serve again.

Sincerely,

Robert Geiger  
Town Manager

c: Board of Selectmen  
Chairman

4/3  
please  
re-appoint



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street  
WINSTED, CONNECTICUT 06098

4/3  
please  
re-appoint

March 19, 2020

Mrs. Sheila Sedlack  
1036 Indian Meadow Drive  
Winsted, CT 06098

Re: Membership on the Soldiers' Monument Commission

Dear Mrs. Sedlack,

According to our records your term on the Soldiers' Monument Commission expires in June 2020. If you are interested in being considered for re-appointment to this board, please notify my office at 860-738-6962 indicating your willingness to serve again.

Sincerely,

Robert Geiger  
Town Manager

c: Board of Selectmen  
Chairman



**TOWN OF WINCHESTER – CITY OF WINSTED**

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

March 19, 2020

Mr. Kurt Timmeney  
55 Glendale Avenue  
Winsted, CT 06098

Re: Membership on the Inland Wetlands and Watercourses Commission

Dear Mr. Timmeney,

According to our records your term on the Inland Wetlands and Watercourses Commission expires in April 2020. If you are interested in being considered for re-appointment to this board, please notify my office at 860-738-6962 indicating your willingness to serve again.

Sincerely,

Robert Geiger  
Town Manager

c: Board of Selectmen  
Chairman



**TOWN OF WINCHESTER – CITY OF WINSTED**

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

March 19, 2020

Mr. Stephen Molinelli  
450 East Wakefield Boulevard  
Winsted, CT 06098

Re: Membership on the Inland Wetlands and Watercourses Commission

Dear Mr. Molinelli,

According to our records your term on the Inland Wetlands and Watercourses Commission expires in April 2020. If you are interested in being considered for re-appointment to this board, please notify my office at 860-738-6962 indicating your willingness to serve again.

Sincerely,

Robert Geiger  
Town Manager

c: Board of Selectmen  
Chairman

## Laurie Bessette

---

**From:** Tanya Risucci  
**Sent:** Wednesday, March 25, 2020 7:30 AM  
**To:** Laurie Bessette  
**Subject:** Fwd: Recreation: COVID 19

Here is the email she sent the board.

Thanks

Sent from my iPhone

Begin forwarded message:

**From:** Kris Peterson <[Krisntheboys@hotmail.com](mailto:Krisntheboys@hotmail.com)>  
**Date:** March 24, 2020 at 1:51:01 PM EDT  
**To:** 'Kurt Root' <[kwroot@eba-d.com](mailto:kwroot@eba-d.com)>, 'Diane Ransom' <[dransom03@yahoo.com](mailto:dransom03@yahoo.com)>, 'Jamie Duffy' <[jamielynnduffy@gmail.com](mailto:jamielynnduffy@gmail.com)>, 'Allen Miller' <[miller@watertownct.org](mailto:miller@watertownct.org)>, 'Brian Shaughnessy' <[bshaughnessy75@outlook.com](mailto:bshaughnessy75@outlook.com)>, "Sean McGlynn" <[sean.patrick.mcglynn@gmail.com](mailto:sean.patrick.mcglynn@gmail.com)>, "[awarner@totalmortgage.com](mailto:awarner@totalmortgage.com)" <[awarner@totalmortgage.com](mailto:awarner@totalmortgage.com)>, Kurt D Williams <[Kurt\\_D\\_Williams@bd.com](mailto:Kurt_D_Williams@bd.com)>  
**Cc:** Tanya Risucci <[trisucci@townofwinchester.org](mailto:trisucci@townofwinchester.org)>  
**Subject:** Re: Recreation: COVID 19

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block send](#)

Hello,

I received a letter that my term on the Rec Board is over in April. I do not plan to renew my appointment.

My commitment to the Board of Education and William L. Gilbert School Corp take up much of my time and energy. I feel that is where my skills are best served.

I'd like to thank all of you for your consideration when it came to proposing new ideas. I hope many of these continue forward, especially the development of Tatro's Pond into a usable area. I'd be glad to be a part of that project.

Be well,

Kristin

Get [Outlook for Android](#)

---

**From:** Kurt D Williams <[Kurt\\_D\\_Williams@bd.com](mailto:Kurt_D_Williams@bd.com)>  
**Sent:** Tuesday, March 24, 2020 1:35:51 PM  
**To:** 'Kurt Root' <[kwroot@eba-d.com](mailto:kwroot@eba-d.com)>; 'Diane Ransom' <[dransom03@yahoo.com](mailto:dransom03@yahoo.com)>; 'Jamie Duffy' <[jamielynnduffy@gmail.com](mailto:jamielynnduffy@gmail.com)>; 'Allen Miller' <[miller@watertownct.org](mailto:miller@watertownct.org)>; 'Brian Shaughnessy'



**TOWN OF WINCHESTER – CITY OF WINSTED**

Town Hall – 338 Main Street  
WINSTED, CONNECTICUT 06098

March 19, 2020

Ms. Kristin Peterson  
63 Birdsall Street  
Winsted, CT 06098

Re: Membership on the Recreation Board

*Not interested in being re-appointed*

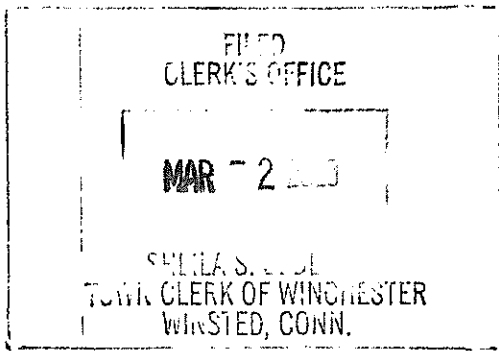
Dear Ms. Peterson,

According to our records your term on the Recreation Board expires in April 2020. If you are interested in being considered for re-appointment to this board, please notify my office at 860-738-6962 indicating your willingness to serve again.

Sincerely,

Robert Geiger  
Town Manager

c: Board of Selectmen  
Chairman



**Phillip Allen**  
80 Chestnut Street Apt 4U  
Winsted, CT 06098-1667  
860.459.1216 — text or voice  
phillip.allen.edc@gmail.com

March 2, 2020

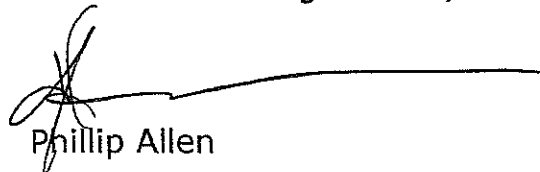
Dennis Dressell, Chairman  
Town of Winchester Economic Development Commission  
Town Hall  
338 Main Street  
Winsted, CT 06098

Good morning, Dennis.

With this letter, please accept my resignation from the Town of Winchester Economic Development Commission. My body is telling me pretty clearly that I must slow down, and my work on behalf of Mad River Market is at a point that demands as much of my attention and energy as I can provide. If I am honest, I have not been giving Commission work it's fair share of my efforts for some months.

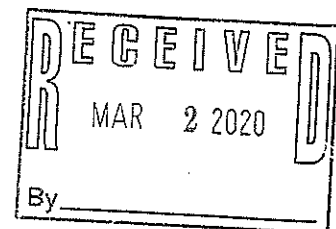
There may well come a time when I will be able to put myself forward again to share in EDC's work. In the meantime, it is very good to know that our town has such a talented, committed group of citizens working to support and grow our town's economy.

With warmest regards to you and the Commissioners,



Phillip Allen

✓ cc: Robert Geiger, Town Manager



## BOARD OF SELECTMEN ACTION REQUEST

No.: 20-014

Date: April 6, 2020

**Topic:** New Business (A)- Proposed Line Item Transfers (with attachments)

**From:** Robert Geiger, Town Manager

---

**Background:** The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

**Section 914.**

**INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS** When any department, commission, board or officer shall desire to secure a transfer of funds in its or his appropriation from funds set apart for one specific purpose to another, before incurring any expenditure therefor, such department, commission, board or officers shall make application to the Town Manager, whose duty it shall be to examine the matter, and upon approval of the Board of Selectmen, such transfer may be made. But not otherwise.

Additionally, Section 915 of the Town Charter (as amended) provides for inter-departmental transfers:

**Section 915.**

**INTER-DEPARTMENTAL TRANSFER OF APPROPRIATIONS** Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance or portion thereof, from one department, commission, board or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

**Requested Action:** The Board of Selectmen should consider the proposed line item transfers.

In accordance with Section 914, Director of Public Works Jim Rollins, has requested a transfer of funds to purchase hot asphalt for pothole patch.

**Fiscal Implications:**

<b>FROM: Highways (311)</b>			
<u>Line</u>	<u>Description</u>		<u>Amount</u>
860-0000-0000	Sand for Ice Control		\$8,500
832-0000-0000	Contracted Labor		\$1,400
<b>TO: Highways (311)</b>			
<u>Line</u>	<u>Description</u>		<u>Amount</u>
862-0000-0000	Bituminous Concrete		\$9,900

*Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$8,500 from Sand for Ice Control (311-860-0000-0000) and \$1,400 from Contracted Labor (311-832-0000-0000) to Bituminous Concrete (311-862-0000-0000).*



In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover charges for Contracted Printing.

***Fiscal Implications:***

<b>FROM: Accounting (114)</b>		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
814-0001-0000	Transport Fees	\$200
<b>TO: Printing (800)</b>		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
817-0000-0000	Contracted Printing	\$200

*Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$200 from Accounting - Transport Fees (114-814-0001-0000) to Printing - Contracted Printing (800-817-0000-0000).*



In accordance with Section 915, Finance Director Bruce Stratford has requested a transfer of funds to cover charges for Litchfield County Dispatch.

***Fiscal Implications:***

<b>FROM: Fire Department (211)</b>		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
190-0000-0000	Administrative Salaries	\$68,000
900-0002-0000	Fringe Benefits - Medical	\$20,000
900-0001-0000	Fringe Benefits - FICA	\$5,000
<b>TO: Dispatch (231)</b>		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
831-0001-0000	Contracted Services - LCD	\$93,000

*Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$68,000 from Fire Department – Administrative Salaries (211-190-0000-0000), \$20,000 from Fire Department - Fringe Benefits-Medical (211-900-0002-0000) and \$5,000 from Fire Department - Fringe Benefits-FICA (211-900-0001-0000) to Dispatch - Contracted Services-LCD (231-831-0001-0000).*



***Attachments:***

Fund Transfer Request- Highways, Printing, Dispatch

# FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

Public Works - 311 Highways

2. TOTAL AMOUNT OF TRANSFER

\$9,900.00

ACCOUNT(S) TRANSFERRED FROM:

	DEPT#	OBJECT#	OBJECT#	AMOUNTS
Sand for Ice Control	311	860	0000	\$8,500.00
Contracted Labor	311	832	0000	\$1,400.00

ACCOUNT(S) TRANSFERRED TO

	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
Bituminous Concrete	311	862	0000	\$9,900.00

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:  
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Bituminous Concrete is Minus (-) \$1,380.45 , with transfer of \$8,500.00 from Sand for ice control and \$1,400.00 from Contracted Labor will bring Bituminous Concrete line to \$9,900.00. Which will enable DPW to get 100 tons of Hot asphalt for pot hole patching.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:  
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

*J. Rallin*

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:

*B. Staufel* 3/4/20

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:  
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

*R. J. [Signature]*

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

# FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

800 - Printing

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$200

FY20

ACCOUNT(S) TRANSFERRED FROM: Fund: DEPT# OBJECT# OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED FROM:	Fund:	DEPT#	OBJECT#	OBJECT#	AMOUNTS
Transport Fees		1	114	814	0001 \$200

ACCOUNT(S) TRANSFERRED TO DEPT# OBJECT# SUB-OBJECT# AMOUNTS

ACCOUNT(S) TRANSFERRED TO	DEPT#	OBJECT#	SUB-OBJECT#	AMOUNTS
Contracted Printing	1	800	817	0000 \$200

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:  
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Dept 800 needs budget funds to resolve a \$167 deficit.  
Acct 114-814-0001 has surplus budget funds to cover this deficit.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:  
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

*BB Hatfield 4/1/20*

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:

*BB Hatfield 4/1/20*

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:  
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

*R. King 4/2/20*

7. DATE SUBMITTED TO BOARD OF SELECTMEN

4-6-2020

8. DATE APPROVED BY BOARD OF SELECTMEN

\_\_\_\_\_

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer



Back



List



New



Save



Print Screen



### 001-000-0800-817-0000-0000 CONTRACTED PRINTING

Expense

From: 1/2019

To: 4/1/2020

Refresh

#### Totals

Current Budget	5,000.00
Unliquidated Encumbrances	0.00
Expenditures	5,166.69
Unencumbered Balance	-166.69

Activity | Acct

Date	Description	Ref No	Source	Encumbrance	Expense	Balance
7/1/2019	FY 19-20 BUDGET		J/E			5000.00
12/31/2019	MARK V. ZANELLI	309636	A/P		506.36	4493.64
1/22/2020	MAIL SOL JUNE 2019		J/E		4660.33	-166.69

# FUND TRANSFERS - TOWN OF WINCHESTER

1. DEPARTMENT REQUESTING TRANSFER

231 - Dispatch

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$93,000

FY20

ACCOUNT(S) TRANSFERRED FROM: Fund: DEPT# OBJECT# OBJECT# AMOUNTS

Admin Salaries - Fire Dept		1	211	190	0000	\$68,000
Fringe Benefits - Medical		1	211	900	0002	\$20,000
Fringe Benefits - FICA		1	211	900	0001	\$5,000

ACCOUNT(S) TRANSFERRED TO DEPT# OBJECT# SUB-OBJECT# AMOUNTS

Contracted Services - LCD		1	231	831	0001	\$93,000

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:  
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Dispatch Dept needs additional budget funds to cover cost of transition to LCD as primary contractor.  
Fire Dept has not hired a Fire chief and no hire is expected this Fiscal Year.  
Surplus Salary, Medical Benefit and FICA budget funds total \$93,000 which can be transferred to Dispatch.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:  
(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

*Robert G. Johnson* 4/2/2020

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY  
TO FUND THIS REQUEST:

*Bruce B. Stratford* 4/1/20

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:  
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

*Robert G. Johnson* 4/2/20  
4/6/2020

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2019 TO 3/31/2020

FUND 001 000	GENERAL FUND	DEPT/OBJ/PROG	DESCRIPTION	BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0231			PUBLIC SAFETY DISPATCH							
0231-192-0000-0000			LABOR SKILLED AND PROFESSIONAL	220,000.00	15,361.12	130,651.07	59.39		89,348.93	89,348.93
0231-192-0001-0000			SHIFT PREMIUM	3,300.00	66.60	1,295.90	39.27		2,004.10	2,004.10
0231-192-0002-0000			HOLIDAY PAY	15,260.00	178.16	4,408.22	28.89		10,851.78	10,851.78
			192 LABOR SKILLED & PROFESSIONAL	238,560.00	15,605.88	136,355.19	57.16		102,204.81	102,204.81
0231-197-0000-0000			OVERTIME	25,000.00	623.54	31,810.13	127.24		6,810.13	6,810.13
0231-806-0000-0000			OFFICE SUPPLIES	500.00		277.48	55.50		222.52	222.52
0231-811-0000-0000			TRAINING AND EDUCATION	1,500.00		542.61	18.09	298.38	1,500.00	1,500.00
0231-825-0000-0000			SUPPLIES AND MATERIALS	3,000.00		10,500.00	18.09		2,158.61	2,157.19
0231-826-0002-0000			CHARTER TOWER RENTAL	10,500.00		10,500.00				
0231-826-0003-0000			NECS SERVICE AGREEMENT	13,000.00		600.00	15.91	1,215.88	9,715.37	10,931.25
			826 MAINTENANCE OF EQUIPMENT	23,500.00		600.00	53.48	1,215.88	9,715.37	10,931.25
0231-831-0001-0000			CONTRACTED SERVICES - LCD		15,222.53	156,492.59	41.73		156,492.59	156,492.59
0231-900-0001-0000			FICA	20,162.00	534.24	8,414.02	46.16		11,747.98	11,747.98
0231-900-0002-0000			MEDICAL BENEFITS	70,000.00	2,057.40	32,313.59	45.17		37,686.41	37,686.41
			900 FRINGE BENEFITS	90,162.00	2,591.64	40,727.61	45.17		49,434.39	49,434.39
0231			PUBLIC SAFETY DISPATCH	382,222.00	34,643.59	378,774.56	99.10	1,514.26	1,933.18	3,447.44
			TOTAL EXPENDITURES	382,222.00	34,643.59	378,774.56	99.10	1,514.26	1,933.18	3,447.44



## BOARD OF SELECTMEN ACTION REQUEST

No.: 20-015

Date: April 6, 2020

**Topic:** New Business (B)- Refunds as Recommended by the Collector of Revenue (with attachments)

**From:** Robert Geiger, Town Manager

---

*Background:* The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

*Requested Action:* The Board of Selectmen should authorize the Town Manager to approve the described refunds.

*Fiscal Implications:* The described refunds total \$1,505.38

*Manager's Recommendation:* I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

*Recommended Motion:* I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$1,505.38.

*Attachment:*

Grand List 2018 Refunds




The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
13508	2018 MV	NISSAN INFINITI P O BOX 254648 SACRAMENTO, CA 95865	\$573.20 C OF C
18482	2018 MV	TSDC LLC 106 RIDGE ST WINSTED, CT 06098	\$23.92 DUPLICATE PAYMENT
420903	2018 MV	ONION ELECTRIC LLC P O BOX 476 WINSTED, CT 06098	\$73.08 DUPLICATE PAYMENT
15701	2018 MV COMBS	RICHARD 35 PRATT ST APT 1 WINSTED, CT 06098	\$15.36 OVER PAYMENT
11170	2018 MV CONNORS	TAMARA 57 PROSPECT ST WINSTED, CT 06098	\$7.87 OVER PAYMENT
<b>MV TOTAL REFUNDS BY TYPE</b>			<b>\$693.43</b>
<b>NUMBER OF REFUNDS</b>	<b>5</b>	<b>TOTAL REFUNDS</b>	<b>\$693.43</b>

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

3/31/2020

Date of Report

  
Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: \_\_\_\_\_

\_\_\_\_\_  
Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: \_\_\_\_\_

\_\_\_\_\_  
Collector of Revenue



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
12185 2018	MV	OLGA GORNEAULT 10 BEACH ST #1FL WINSTED, CT 06098-1208	\$5.99 OVER PAYMENT
17074 2018	MV	RACHEL MAXWELL 24 HIGH ST WINSTED, CT 06098	\$307.40 DUPLICATE PAYMENT
17531 2018	MV	RACHEL MAXWELL 24 HIGH ST WINSTED, CT 06098	\$199.59 DUPLICATE PAYMENT
<b>MV</b>		<b>TOTAL REFUNDS BY TYPE</b>	<b>\$512.98</b>
2907 2018	RE	ROGER & GAIL LANGLOIS 170 HOERLE BLVD TORRINGTON, CT 06790	\$10.00 OVER PAYMENT
1520 2018	RE	C/O LERETA MR. COPPER 901 CORPORATE CENTER POMA, CA 91768	\$30.52 OVER PAYMENT
103341 2018	RE	JOANNE STUMPF 117 EAST MOUNTAIN AVE WINSTED, CT 06098	\$37.56 OVER PAYMENT
103342 2018	RE	JOANNE STUMPF 117 EAST MOUNTAIN AVE WINSTED, CT 06098	\$31.69 OVER PAYMENT
103343 2018	RE	JOANNE STUMPF 117 EAST MOUNTAIN AVE WINSTED, CT 06098	\$31.69 OVER PAYMENT
5370 2018	RE	WIN 21 LLC WIN 21 156 ROOSEVELT DR SEYMOUR, CT 06483	\$24.67 OVER PAYMENT
<b>RE</b>		<b>TOTAL REFUNDS BY TYPE</b>	<b>\$166.13</b>
130084 2018	SUPP	RACHEL MAXWELL 24 HIGH ST WINSTED, CT 06098	\$132.84 DUPLICATE PAYMENT

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

3/11/2020

Date of Report

Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: \_\_\_\_\_

\_\_\_\_\_  
Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Collector of Revenue



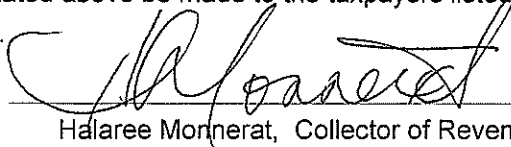
The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
<b>SUPP TOTAL REFUNDS BY TYPE</b>			<b>\$132.84</b>
<b>NUMBER OF REFUNDS</b>	<b>10</b>	<b>TOTAL REFUNDS</b>	<b>\$811.95</b>

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

3/11/2020

Date of Report

  
Halaree Monnerat, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: \_\_\_\_\_

\_\_\_\_\_  
Town Manager

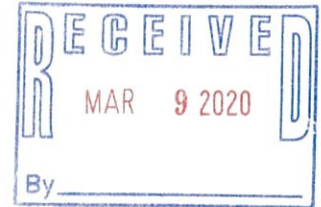
I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: \_\_\_\_\_

\_\_\_\_\_  
Collector of Revenue

10 (c)  
20-016

Board of Selectmen  
338 Main Street  
Winsted, Connecticut 06098



Re: Letter on Sucker Brook Flood Control Dam

Dear Winchester Board of Selectmen:

Thank you for your letter dated December 30, 2019 addressing the repairs at the Sucker Brook Flood Control Dam in Winchester, CT. The Connecticut Department of Energy and Environmental Protection (DEEP) is aware of the Town's concern regarding sediment entering Highland Lake, which is located downstream of our current repair project.

We have made an effort to keep the Town up to date with matters involving the construction through emails and several site visits with Town Officials. In addition, DEEP has implemented some suggestions made by Town Officials in regards to sediment and erosion controls at the site, such as the sediment detention system located directly downstream of the work site.

DEEP recognizes Highland Lake as a valuable resource for the Town of Winchester, as well as the State, by means of a vital recreation and fishing location.

Per your request, attached with this letter are the following documents:

- The Sediment and Erosion control plan submitted by the Construction Contractor;
- The construction schedule revised as of January;
- The report of the pipe failure prepared by Arthur Christian II, P.E.; and
- The water chemistry testing for the 2019 season.

As of January 1, 2020, Arthur Christian II, who came out of retirement in order to manage this project, has left state service. Replacing him are Daniel Biron and Jenna Bogaczyk of the State Dams Section at DEEP. We have also increased our contract hours with Macchi Engineers, LLC, with an anticipated 4 full days a week of construction site oversight. DEEP staff have also made it a point to inspect all sediment and erosion controls on site after major storm events.

Along with the construction contractor's attached sediment and erosion control plan, DEEP has required several extra controls be placed in order to address the Town's concern of sediment entering Highland Lake. As of January 2020, the following controls are in place at the job site in order of water flow:

1. Multiple rows of hay bales across the formed channel;
2. A riprap diversion channel to protect the site from flowing water and sediment washout;

3. Multiple rows of hay bales between the outflow chamber and the first sediment retention pool;
4. 1 row of silt fence that fully encompasses the downstream site before water flows into Sucker Brook;
5. Silt fence around the stock piles;
6. A sediment detention basin system which comprises of 3 retention pools that are cleaned on an as needed basis, 3 rows of silt fence, and a stone check dam;
7. 3 stone check dams in Sucker Brook, 2 upstream of the dam and 1 downstream of the dam;
8. 2 turbidity curtains, one upstream of the dam and 1 downstream of the dam; and
9. 1 stone check dam in the original stream channel which, for this project, will be where the spoils are placed.

On January 24, 2020, construction on the site was shut down for the winter season. We have asked that the construction contractor submit a detailed project plan and schedule two weeks prior to resuming construction in the spring. DEEP has also requested that the construction contractor submit similar two week "look aheads" once construction has restarted. These two week updates will provide DEEP with a detailed methodology and timelines to assure that the construction proceeds in tandem with our standards and the design specifications. Furthermore, as the ground begins to thaw in the spring, DEEP plans to inspect the controls in place in order to assure that they are functioning properly with the expected increase in flow. DEEP will also be inspecting the site after any large storms to assure that all sediment and erosion controls are still working appropriately.

As for your request of a sediment recovery plan, DEEP cannot provide that at this time. Unfortunately, funding for this project is dedicated to the costs associated with the repair of the failed pipe. Funding cannot be utilized for work outside said scope, such as to recover sediment in the lake.

I hope this letter and its attachments have fully addressed the concerns noted in your letter.

Sincerely,



Betsey Wingfield  
Deputy Commissioner  
Environmental Quality Branch  
Department of Environmental Protection

Date: 2/26/2020

CC:  
Senator C. Miner  
Representative J. Case  
Beth Papermaster, Highland Lake Watershed Association President  
Charles Lee, Assistant Director - DEEP