



**TOWN OF WINCHESTER  
BOARD OF SELECTMEN MEETING  
Regular Meeting Agenda  
November 21, 2022-7:00PM**

Streamed live on YouTube and Channel 194

FILED  
CLERK'S OFFICE

NOV 18 2022

TOWN CLERK OF WINCHESTER  
WINSTED, CT

1. **CALL TO ORDER** (Turn your cell phones off)
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA REVIEW**
4. **APPROVAL OF MINUTES**
  - A) Minutes of Regular Meeting on November 07, 2022
5. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
6. **TOWN MANAGER'S REPORT**
7. **FINANCE DIRECTOR'S REPORT**
8. **CORRESPONDENCE**
9. **BOARDS AND COMMISSIONS**
10. **UNFINISHED BUSINESS**
  - A) 22-58a-Freedom of Information Act Draft Ordinance (Town Manager Kelly)
  - B) Discussion on Batcheller School RFP Responses (Town Manger Kelly)
11. **NEW BUSINESS**
  - A) Resolution to go to referendum on increased Water & Sewer Commission project budgets (Town Manager Kelly)
12. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
13. **SELECTMEN'S COMMENTS AND REPORTS**
14. **ADJOURNMENT**

# Town of Winchester

Board of Selectmen

Regular Meeting

Monday, November 7, 2022

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:10pm

Attending Members	Todd Arcelaschi (Mayor)	Jonathan Morhardt (Selectman)
	Candy Perez (Selectman)	Linda Groppo (Selectman)
	Steve Sedlack (Selectman)	Jack Bourque (Selectman)
Absent Excused	Candace Bouchard (Selectman)	
Staff Members	Josh Kelly (Town Manager)	
	Glenn Albanesi (Town Clerk)	

Item 2 **Pledge of Allegiance** Boy Scout Troop 1027 opened the meeting with a presentation of the American flag and led the attendees in the Pledge of Allegiance.

Item 3 **Agenda Review** -

- \* Selectman Perez questioned Item 10A (Discussion of Water Department Project Referendum) as being premature in the order of action. No changes to this agenda item were made.
- \* Separate discussion led to the following vote
  - Motion Statement - To swap the order of Items 12 and 13 with the intent of making the Executive Session the last order of business.
  - Motion - Sel. Sedlack / Second - Sel. Morhardt
  - Vote to approve - Unanimous (6 - 0)

Item 4 **Approval of Minutes**

- \* Minutes of Regular Meeting on October 17, 2022
  - Motion - Sel. Morhardt / Second - Sel. Sedlack
  - Vote to accept minutes - Unanimous (5 - 0 - 1) Sel. Bourque abstaining

Item 5 **Citizens Comments**

- \* Resident David LaPointe spoke regarding the proposed FOIA ordinance
- \* Resident Jerry Martinez spoke regarding the proposed FOIA ordinance

Item 6      **Town Manager's Report** - Josh Kelly reported to the Board on the following topics. . .

- \* The recent EDC Job Fair was heralded as a tremendous success.
- \* Final allocations and documents will be completed this week for all the businesses that were awarded funds thru the Façade and Business Start Up Program.
- \* Winchester has applied for a \$50,000 grant to fund overtime payments for the Police Department to focus on Speed Enforcement.
- \* Fit Together, a collaboration of the Town of Winchester, the local YMCA and Charlotte Hungerford Hospital is planning an informational session to review it's plan to develop land at the Mad River Dam into a State Recreational Park.
- \* The Town has hired new personnel to fill several key open positions in the Assessors and Collector of Revenue offices. These new employees will be introduced to the Board at an upcoming meeting.
- \* The Town has gone live with a new On Line Permitting program. This enhanced service will improve the process by which permit applications move thru their review stages and give applicants the ability to track progress.
- \* Winchester's new website will be up and running on November 14th. This change will bring much needed format improvements and ease of posting and adding information.
- \* The Town has reached a tentative agreement with the Clerical Union. Ratification should be finalized over the next several weeks bringing it to the Board for a vote.

Selectman Perez requested an updated report on the Towns Revaluation project.

Selectman Bourque asked for a clarification of funding use should we be awarded the Speed Enforcement Grant.

Mayor Arcelaschi was assured that our charging station was close to going live.

Item 7      **Correspondence** - A letter written and submitted by resident David Lapointe was received and given to each Board of Selectman member.

Item 8      **Boards and Commissions** - Sel. Sedlack introduced the following actions.....

- \* Kate Sherwood (D) is Appointed as a Member of the Architectural Review Committee by the Planning and Zoning Commission with a term to expire 12/2024
- \* Charlene Lavoie (U) is Appointed as a Member of the Architectural Review Committee by the Planning and Zoning Commission with a term to expire 12/2023
- \* Lynn Kessler (R) is Re-Appointed as a Member of the Ethics Commission with a term to expire 1/2025  
Motion - Sel. Sedlack / Second - Sel. Bourque  
Vote to approve - Unanimous (6 - 0)
- \* Anita Garnett (D) is Re-Appointed as a Member to the Ethics Commission with a term to expire 1/2025  
Motion - Sel. Sedlack / Second - Sel. Groppo  
Vote to approve - Unanimous (6 - 0)
- \* Donna Davis (U) is Re-Appointed as a Member of the Architectural Review Committee by the Planning and Zoning Commission with a term to expire 12/2025



- \* Doug Pfenninger (D) submitted an E-mail note on October 13, 2022 resigning his Membership position on the Architectural Review Committee.
- \* Thomas Sullivan (D) submitted an E-mail note on October 24, 2022 resigning his Alternate Membership position on the Zoning Board of Appeals.
- \* The following groups have position openings. Interested candidates are urged to apply!
  - Board of Assessment Appeals - 1 Alternate Seat
  - Arch. Review Committee - 1 Permanent Seats and 2 Alternate Seats
  - Economic Development Commission - 1 Alternate Seat
  - Conservation Commission - 2 Permanent Seats
  - Laurel City Commission - 5 Permanent Seats

Item 9 **Unfinished Business**

A) 22-58 FOI Draft Ordinance

- \* Town Manager Kelly submitted a "Red Line" copy of the proposed FOIA ordinance detailing the review and recommendations by both Town Attorney Kevin Nelligan and Tom Hennick from the State of Connecticut's FOIA Commission.
- The Board agreed to take no action at this time but did restate a request for historical data of FOIA requests presented to Town officials.

B) Discussion on Batcheller School RFP Responses

- \* Town Manager Kelly summarized the Batcheller School "walkthru exercise" from Saturday November 5th. Residents and curious parties were given a tour of existing conditions at the decommissioned school. This done in context of the two repurposing proposals received by the Town in response to it's recent RFP. A Special Meeting of the Board of Selectmen was held immediately after the tour with attendees given the opportunity to hear the specific renovation plans offered by Mr. George Noujaim and Northwest Senior Housing Corporation. Attendee's asked questions, made observations and critiqued each plan.
- \* Town Manager Kelly explained in greater detail what each proposal would look like and its impact on the community. He also emphasized the property upkeep costs that were now the responsibility of the Town.
- \* The Board asked for clarification of NSHC's property tax proposal and solicited further input from the community as they weigh whether to advance one of the plans to P & Z for review or request another RFP.

Item 10 **New Business**

A) Discussion on Resolution to go to Referendum on increased Winsted Water Works project budgets

- \* Public Works Director Jim Rollins gave a summary overview of the funding shortfall effecting several of the major Water and Sewer projects. A separate entity, the Water and Sewer Department requested an opportunity to explain why proposing a Town referendum to raise additional funds may be necessary. Recent bids would better predict what amount would have to be raised to keep projects in motion.



B) 22-59 Refunds as recommended by Collector of Revenues

Motion Statement - I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$3525.96.

Motion - Sel. Sedlack / Second - Sel. Morhardt

Vote to approve - Unanimous (6 - 0)

Item 11      **Citizens Comments**

- \* Resident John Wiarda expressed concern that the second floor drinking fountain wasn't working.
- \* Resident David LaPointe spoke again about the proposed FOIA ordinance.
- \* Resident Jerry Martinez spoke about increasing and improving the data content on the Town's website. He felt this would be an easy way to help minimize the expense of FOIA requests.

Item 13      **Selectmen's Comments and Reports**

- \* Sel. Perez offered a reminder that Veteran's would be honored at Forest View Cemetery on Friday the 11th. She asked the Town Manager for a Road Bond update and reported on the recent discussions by the Walker Field lighting committee. In closing Sel. Perez reported that she had reached out to the State for assistance cleaning up the trash and graffiti that are impacting the Sucker Brook dam area.
- \* Sel. Bourque announced that Soldiers Monument has a reading of the Gettysburg Address scheduled for Veterans Day. The Monument will be open from 2 - 4pm. Regarding road projects Sel. Bourque suggested that a quarterly report detailing each job and its progress status would be helpful.
- \* Sel. Sedlack drew attention to the west end entrance to downtown and voiced support for any initiative to slow auto and truck traffic down as it descends the hill into our populated areas. On the heels of the recent gas tanker accident in Norfolk, slowing incoming traffic should be a priority.
- \* Mayor Arcelaschi applauded the success of this years Recreation Department "Trunk or Treat" event. Over 500 kids and 32 vehicles attended. The Mayor also spoke of the recent passing of Mr. Daniel R. Smith. A Winsted resident and graduate of Gilbert High School, Mr. Smith was a heroic Army medic in the Korean War and was responsible for saving a life during the Flood of 1955. To honor his life and bravery in the face of danger, the Mayor suggested that the Town put up a Memorial Plaque or consider naming a street or Town facility after Mr. Smith.

Item 12      **Executive Session**

A) Contract Discussions

Motion Statement - To enter into Executive Session and include the Town Manager at 8:57pm

Motion - Sel. Morhardt

Vote to approve - Unanimous (6 - 0)

Board returned from Executive Session at 9:47pm with no action taken

Item 14

**Adjournment**

\* Motion - Sel. Sedlack / Second - Sel. Morhardt

To adjourn the meeting at 9:47pm

Vote to approve - Unanimous

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.



## TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

TO: Board of Selectmen  
FROM: Josh Kelly, Town Manager  
SUBJECT: Manager's Report  
MEETING DATE: November 21, 2022

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Below you will find a list of updates that highlight activities occurring around town since the Board last met and some reminders of activities that occurred in the prior month or that are coming soon. If you have any questions about these items or items that do not appear on this list, please email me at [townmanager@townofwinchester.org](mailto:townmanager@townofwinchester.org).

- **Batcheller School:** We are currently working to schedule a time for the Board to hold a special meeting to discuss the options before us in greater detail; please stay tuned for more information.
- **Bonding:** The Town is in need of bonding for both the Hinsdale School project and the first piece of the Infrastructure Investment Plan. Our hope at this time is to aim for a bonding in February; this will require your attention in December and January. I will bring more information about the needed bond size, projected/estimated schedule of payments, and approval process in the next few meetings.
- **Economic Development:** The Director of Economic Development has been working on a \$500,000 grant for brownfields remediation planning that would be a huge help to multiple vacant properties in town. We continue to work with a number of businesses that are looking to relocate to town or expand into vacant storefronts on Main Street.
- **Façade & Business Start-Up Programs:** Final allocations have been announced from these programs – a follow-up report is available and attached herein.
- **Fair Rent Committee:** Work on this project is ongoing.
- **Fiber Optic Internet:** Town employees have a meeting set up with a communications firm about fiber optic internet being brought into town for general residential/commercial use. I will share more information about that prospective project in the near future.
- **Grants:** In addition to the Communities Challenge Grant application being submitted as well as an additional request being made under the Federal Reconnecting Communities grant program, we have recently applied for around \$50,000 to help cover costs associated with overtime pay for police officers for speed enforcement. If awarded, this will allow us to conduct a significantly larger amount



of speed enforcement around town in the coming months without any additional tax burden for town residents.

- **ID Cards:** Most Town employees currently do not have photo identification cards issued to them. For safety and security purposes, the Town will issue ID cards to all Town employees within the next few weeks.
- **Mad River Recreation Area:** More and more state and federal grants require some amount of public input and discourse to have occurred on a subject in order for the project funding to be authorized. To try and meet this requirement, Fit Together (the group created in partnership between the Town, Hartford Healthcare, and the local YMCA) is putting together an info meeting about the proposed creation of the Mad River Recreation Area at 6:00 PM at the Little Red Barn Brewery. All are welcome and encouraged to attend to hear more about the planning that Fit Together has done on this project so far, to share feedback, and to hear about what state and federal funding opportunities are available soon to help make this project a reality.
- **Online Permitting:** The online permitting software has launched on the Town's website; we have been able to iron out all the kinks that presented themselves in the first couple of days, and all appears to be progressing well.
- **Personnel:** A final draft of the personnel policies has been completed and sent to the labor attorney for his review. This final draft has taken into account all comments that have been shared with me from the Board, from employees, and also from his office. Once a final review is conducted, I will present that final draft to you before it is implemented internally in Town Hall.
- **Sustainable CT:** Work continues with the Conservation Commission to further our objective of achieving the first Sustainable CT certification within the fiscal year.
- **Unions:** We have reached a Tentative Agreement with the Clerical Union. We should know if they will vote to ratify the contract imminently. If that ratification occurs, the contract will come before you shortly thereafter. Following the approval of that contract, work will begin on the Police Union contract.
- **Website:** We are currently in the midst of converting our website over to CivicLift. The public launch date has been slightly altered due to technical difficulties, but I expect that we will go live imminently.

**Here are a few upcoming events to mark on your calendars:**

- Thursday, November 24, 2022: Happy Thanksgiving (Town Hall Closed)
- Friday, November 24, 2022: Day After Thanksgiving (Town Hall Closed)
- Wednesday, November 30, 2022 (6pm): Mad River Recreation Area Info Meeting
- Sunday, December 4, 2022 (Noon): Sue Grossman Greenway Ribbon Cutting
- Monday, December 5, 2022 (7pm): Regular Board of Selectmen Meeting
- Monday, December 19, 2022 (7pm): Regular Board of Selectmen Meeting

Respectfully submitted,  
Joshua Steele Kelly  
Town Manager & CEO



FUND 001 000	GENERAL FUND	AMENDED	MONTH TO DATE	YEAR TO DATE	YTD
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	REVENUE	REVENUE	PERCENT

TO BE  
COLLECTED

0999 REVENUES - TOWN GENERAL FUND





GL2161R 11/16/2022  
8:05:23

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2022 TO 10/31/2022

PAGE 4  
USER - ANNAMARIE

FUND 001 000 GENERAL FUND		AMENDED		MONTH TO DATE		YEAR TO DATE		YTD		OUTSTANDING		UNENCUMBERED		UNEXPENDED	
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	EXPENDITURES	PERCENT	EXPENDITURES	PERCENT	ENCUMBERANCES	BALANCE	BALANCE	BALANCE	BALANCE	BALANCE
ACCOUNTING															
0114	0114-819-0000-0000 VEHICLE ALLOWANCE	500.00									500.00	500.00	500.00		
0114	0114-831-0000-0000 OUTSIDE SERVICES - ACTUARY	20,000.00									20,000.00	20,000.00	20,000.00		
0114	0114-898-0000-0000 SOFTWARE AGREEMENT/SUPPORT	1,000.00									1,000.00	1,000.00	1,000.00		
0114	0114-900-0001-0000 FRINGE BENEFITS - FICA	23,908.00	1,554.85	6,468.16	27.05	17,439.84		17,439.84			17,439.84	17,439.84	17,439.84		
0114	0114-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	86,276.00	31.20	26,747.76	31.00	59,528.24		59,528.24			59,528.24	59,528.24	59,528.24		
0114	900 FRINGE BENEFITS	110,184.00	1,586.05	33,215.92	30.15	76,968.08		76,968.08			76,968.08	76,968.08	76,968.08		
0114	ACCOUNTING	473,466.00	31,136.97	144,659.01	30.55	317,243.13		317,243.13		11,563.86	317,243.13	328,806.99	328,806.99		
ASSESSOR															
0115	0115-190-0000-0000 ADMINISTRATIVE SALARIES	146,517.00	4,425.00	20,483.31	13.98	126,033.69		126,033.69			126,033.69	126,033.69	126,033.69		
0115	0115-197-0000-0000 OVERTIME	2,500.00				2,500.00		2,500.00			2,500.00	2,500.00	2,500.00		
0115	0115-384-0000-0000 PERSONAL PROPERTY AUDITS	6,000.00				5,400.00		5,400.00			5,400.00	6,000.00	6,000.00		
0115	0115-806-0000-0000 OFFICE SUPPLIES	1,850.00		126.82	6.86	1,222.57		1,222.57			1,222.57	1,723.18	1,723.18		
0115	0115-811-0000-0000 TRAINING & EDUCATION	2,400.00		125.00	5.21	2,275.00		2,275.00			2,275.00	2,275.00	2,275.00		
0115	0115-814-0000-0000 MEMBERSHIPS, DUES & SUBSCRIPTIONS	1,815.00	1,202.37	1,699.57	93.64	115.43		115.43			115.43	115.43	115.43		
0115	0115-817-0000-0000 CONTRACTED PRINTING	3,550.00				3,550.00		3,550.00			3,550.00	3,550.00	3,550.00		
0115	0115-819-0000-0000 VEHICLE ALLOWANCE	575.00				575.00		575.00			575.00	575.00	575.00		
0115	0115-898-0000-0000 SOFTWARE	15,940.00		11,415.00	71.61	4,525.00		4,525.00			4,525.00	4,525.00	4,525.00		
0115	0115-900-0001-0000 FRINGE BENEFITS - FICA	11,402.00		1,207.08	10.59	10,194.92		10,194.92			10,194.92	10,194.92	10,194.92		
0115	0115-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	26,098.00	7.80	11,422.20	43.77	14,675.80		14,675.80			14,675.80	14,675.80	14,675.80		
0115	900 FRINGE BENEFITS	37,500.00	7.80	12,629.28	33.68	24,870.72		24,870.72			24,870.72	24,870.72	24,870.72		
0115	ASSESSOR	218,647.00	5,635.17	46,478.98	21.26	171,067.41		171,067.41		1,100.61	171,067.41	172,168.02	172,168.02		
BOARD OF ASSESSMENT APPEAL															
0116	0116-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	2,500.00		266.37	10.65	2,233.63		2,233.63			2,233.63	2,233.63	2,233.63		
0116	0116-819-0000-0000 VEHICLE ALLOWANCE	150.00				150.00		150.00			150.00	150.00	150.00		
0116	0116-900-0001-0000 FRINGE BENEFITS - FICA	192.00		17.63	9.18	174.37		174.37			174.37	174.37	174.37		
0116	BOARD OF ASSESSMENT APPEAL	2,842.00		284.00	9.99	2,558.00		2,558.00			2,558.00	2,558.00	2,558.00		
TAX COLLECTOR															
0117	0117-190-0000-0000 ADMINISTRATIVE SALARIES	71,115.00	22,954.00	27,642.85	38.87	43,472.15		43,472.15			43,472.15	43,472.15	43,472.15		
0117	0117-191-0000-0000 ADMINISTRATIVE ASSISTANT	57,716.00	17,630.64			57,716.00		57,716.00			57,716.00	57,716.00	57,716.00		
0117	0117-193-0001-0000 TEMP HELP		3,036.41	13,255.51		13,259.51		13,259.51			13,259.51	13,259.51	13,259.51		
0117	0117-197-0000-0000 OVERTIME	1,850.00	269.21	6,172.69	133.66	4,332.69		4,332.69			4,332.69	4,332.69	4,332.69		
0117	0117-806-0000-0000 OFFICE SUPPLIES	3,130.00	310.00	460.98	14.73	2,669.02		2,669.02			2,669.02	2,669.02	2,669.02		
0117	0117-808-0000-0000 POSTAGE	500.00		500.70	100.14	.70		.70			.70	.70	.70		
0117	0117-809-0000-0000 MAINTENANCE OFFICE EQUIPMENT	670.00				670.00		670.00			670.00	670.00	670.00		
0117	0117-811-0000-0000 TRAINING & EDUCATION	1,895.00	88.00	88.00	4.64	1,807.00		1,807.00			1,807.00	1,807.00	1,807.00		
0117	0117-812-0000-0000 DWY MUNICIPAL ACCESS PROGRAM	350.00		250.00	71.43	100.00		100.00			100.00	100.00	100.00		
0117	0117-814-0000-0000 MEMBERSHIPS, DUES & SUBSCRIPTIONS	320.00				320.00		320.00			320.00	320.00	320.00		
0117	0117-815-0000-0000 LEGAL NOTICES & ADS	550.00													
0117	0117-817-0000-0000 CONTRACTED PRINTING	975.00				479.00		479.00			479.00	479.00	479.00		
0117	0117-819-0000-0000 VEHICLE ALLOWANCE	975.00				975.00		975.00			975.00	975.00	975.00		
0117	0117-900-0001-0000 FRINGE BENEFITS - FICA	10,446.00	623.48	3,606.39	34.52	6,839.61		6,839.61			6,839.61	6,839.61	6,839.61		
0117	0117-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	33,371.00	7.80	9,721.41	29.13	23,649.59		23,649.59			23,649.59	23,649.59	23,649.59		
0117	900 FRINGE BENEFITS	43,817.00	631.28	13,327.80	30.42	30,489.20		30,489.20			30,489.20	30,489.20	30,489.20		
0117	TAX COLLECTOR	182,888.00	9,658.26	61,702.53	33.74	120,706.47		120,706.47		479.00	120,706.47	121,185.47	121,185.47		
TREASURER															
0118	0118-190-0000-0000 ADMINISTRATIVE SALARIES	45,947.00	3,828.91	15,315.64	33.33	30,631.36		30,631.36			30,631.36	30,631.36	30,631.36		



FUND	001	000	GENERAL FUND																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																				
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FUND 001 000 GENERAL FUND		AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNEXPENDED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBRANCES	BALANCE	BALANCE
0123	ZONING BOARD OF APPEALS							
0125	ECONOMIC DEVELOPMENT COMMISSION	500.00		50.00-	10.00-	229.00	321.00	550.00
0125-811-0000-0000	TRAINING AND EDUCATION	1,500.00				1,300.00	200.00	1,500.00
0125-814-0000-0000	MEMBERSHIPS DUES & SUBSCRIPTIONS	4,000.00				1,070.00	2,930.00	4,000.00
0125-831-0000-0000	OUTSIDE SERVICES		179.86	179.86	4.50	120.00	3,700.14	3,820.14
0125-831-0005-0000	MARKETING	8,000.00	179.86	179.86	2.25	1,190.00	6,630.14	7,820.14
0125	831 MARKETING	10,000.00	179.86	129.86	1.30	2,719.00	7,151.14	9,870.14
	ECONOMIC DEVELOPMENT COMMISSION							
0126	HIGHLAND LAKE							
0126-825-0000-0000	SUPPLIES AND MATERIALS	27,500.00	1,960.00	1,960.00	7.13	8,850.00	16,690.00	25,540.00
0126-851-0004-0000	HERBICIDE TREATMENT	16,658.00	2,152.00	4,070.00	24.43	8,514.00	4,074.00	12,588.00
0126-851-0007-0000	WATER SAMPLING	44,158.00	4,112.00	6,030.00	13.66	17,364.00	20,764.00	38,128.00
	851 ENGINEERING SERVICES	44,158.00	4,112.00	6,030.00	13.66	17,440.72	20,687.28	38,128.00
0126	HIGHLAND LAKE							
0127	BUILDINGS - TOWN HALL							
0127-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	103,605.00	7,845.80	28,313.52	27.33		2,224.42-	2,224.42-
0127-192-0001-0000	CUSTODIAN POSITION - PART TIME	3,716.00	250.24	500.48	13.47		1,810.90-	1,810.90-
	192 LABOR SKILLED & PROFESSIONAL							
0127-194-0000-0000	GENERAL LABOR	103,605.00	7,845.80	28,313.52	27.33		4,035.32-	4,035.32-
0127-197-0000-0000	OVERTIME	500.00	41.05	123.31	24.66		376.69	376.69
0127-806-0000-0000	OFFICE SUPPLIES	56,375.00	10,341.71	30,582.34	54.25	53,199.75	27,407.09-	25,792.66
0127-807-0000-0000	MOBILE TELEPHONE	11,942.00	510.28	1,384.18	11.59	8,215.82	2,342.00	10,557.82
0127-823-0000-0000	HEATING FUEL	5,046.00		1,166.15	23.11		3,879.85	3,879.85
0127-824-0000-0000	WATER AND SEWER RENT	8,221.00	403.59	1,408.71	17.14	557.50	6,254.79	6,812.29
0127-825-0000-0000	SUPPLIES & MATERIALS	13,600.00	253.40	701.48	5.16	51.88	12,846.64	12,898.52
0127-827-0000-0000	MAINTENANCE OF STRUCTURES	29,452.00	3,407.36	8,460.28	28.73	12,183.33	8,808.39	20,991.72
0127-831-0000-0000	CONTRACTED LABOR	1,000.00					1,000.00	1,000.00
0127-851-0000-0000	ENGINEERING SERVICES	8,281.00	574.84	2,648.12	31.98		5,632.88	5,632.88
0127-900-0001-0000	FRINGE BENEFITS - FICA	29,880.00	15.60	13,433.32	44.96	16,444.68	16,444.68	16,444.68
0127-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	38,161.00	590.44	16,083.44	42.15		22,077.56	22,077.56
	900 FRINGE BENEFITS	271,718.00	23,643.87	92,759.21	34.14	74,208.28	104,750.51	178,958.79
0127	BUILDINGS - TOWN HALL							
0129	SOLDIERS MONUMENT COMMISSION							
0129-806-0000-0000	OFFICE SUPPLIES	250.00					250.00	250.00
0129-822-0001-0000	ELECTRICITY	1,450.00	79.44	236.76	16.33	663.24	550.00	1,213.24
0129-827-0000-0000	MAINTENANCE OF STRUCTURES	3,500.00		280.14	8.00	100.00	3,119.86	3,219.86
0129-827-0001-0000	EVENTS AND FUND RAISING	1,500.00		374.00	24.93		1,126.00	1,126.00
	827 MAINTENANCE OF STRUCTURES	5,000.00		654.14	13.08	100.00	4,245.86	4,345.86
0129	SOLDIERS MONUMENT COMMISSION	6,700.00	79.44	890.90	13.30	763.24	5,045.86	5,809.10
0130	NORTHWEST CONSERVATION DISTRICT							
0130-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	1,840.00		1,840.00				
0136	INLANDS WETLANDS COMMISSION							
0136-193-0000-0000	SECRETARY/SUPPORT STAFF	3,050.00	654.06	2,168.29	71.09		881.71	881.71
0136-811-0000-0000	TRAINING AND EDUCATION	975.00					975.00	975.00
0136-900-0001-0000	FRINGE BENEFITS - FICA	235.00	49.70	164.79	70.12		70.21	70.21
0136	INLANDS WETLANDS COMMISSION	4,260.00	703.76	2,333.08	54.77		1,926.92	1,926.92

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FUND 001 000 GENERAL FUND		AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNEXPENDED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBRANCES	BALANCE	BALANCE
0136	INLANDS WETLANDS COMMISSION							
0142	FARMINGTON RIVER WATERSHED							
0142-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	1,229.00		1,229.00				
0145	PURCHASING/DATA PROCESSING							
0145-190-0000-0000	ADMINISTRATIVE SALARY	67,473.00	5,210.36	21,895.19	32.45		45,577.81	45,577.81
	OVERTIME	500.00					500.00	500.00
0145-197-0000-0000	OVERTIME	300.00		63.65	21.22	46.99	189.36	236.35
0145-809-0000-0000	OFFICE SUPPLIES	87,480.00	14,768.16	29,998.16	34.29		54,981.84	57,481.84
0145-812-0000-0000	MAINTENANCE OF EQUIPMENT	66,677.00	7,637.80	11,341.66	17.01	2,500.00	55,335.34	55,335.34
0145-812-0000-0000	DATA PROCESSING	4,300.00					4,300.00	4,300.00
	WEB SITE	70,977.00	7,637.80	11,341.66	15.98		59,635.34	59,635.34
812 DATA PROCESSING		100.00		100.00				
0145-814-0000-0000	MEMBERSHIP DUES & SUBSCRIPTIONS	97,083.00	15,998.31	85,301.15	87.86		11,781.85	11,781.85
0145-898-0000-0000	SOFTWARE AGREEMENT/SUPPORT	5,201.00	367.42	1,628.33	31.31		3,572.67	3,572.67
0145-900-0001-0000	FRINGE BENEFITS - FTCA	22,975.00	2,033.19	9,252.19	40.27		13,722.81	13,722.81
0145-900-0002-0000	FRINGE BENEFITS - MEDICAL BENEFITS	28,176.00	2,400.61	10,880.52	38.62		17,295.48	17,295.48
900 FRINGE BENEFITS		352,089.00	46,015.24	159,580.33	45.32	2,546.99	189,961.68	192,508.67
0145	PURCHASING/DATA PROCESSING							
0148	COMMUNITY PLANNING & DEVELOPMENT							
0148-190-0000-0000	ADMINISTRATIVE SALARY	72,218.00	11,751.22	33,193.02	45.96		39,024.98	39,024.98
0148-190-0003-0000	TOWN PLANNER	85,000.00					85,000.00	85,000.00
190 ADMINISTRATIVE SALARY		157,218.00	11,751.22	33,193.02	21.11		124,024.98	124,024.98
0148-191-0000-0000	ADMIN ASSISTANT	57,716.00	4,756.78	19,312.52	33.46		38,403.48	38,403.48
0148-197-0000-0000	OVERTIME	2,626.00	1,335.86	1,868.38	71.15		757.62	757.62
0148-806-0000-0000	OFFICE SUPPLIES	3,000.00	536.22	763.34	25.44	115.98	2,120.68	2,236.66
0148-811-0000-0000	TRAINING AND EDUCATION	910.00	160.00	354.00	38.90		556.00	556.00
0148-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	320.00		30.00	9.38		290.00	290.00
0148-830-0000-0000	OUTSIDE SERVICES	3,000.00		1,284.45-	42.82-		4,284.45	4,284.45
0148-898-0000-0000	SOFTWARE	7,600.00		2,200.00	28.95		5,400.00	5,400.00
0148-900-0001-0000	FTCA	16,722.00	1,304.04	4,293.83	25.68		12,428.17	12,428.17
0148-900-0002-0000	MEDICAL BENEFITS	43,815.00	23.40	5,033.10	11.49		38,781.90	38,781.90
900 FRINGE BENEFITS		60,537.00	1,327.44	9,326.93	15.41		51,210.07	51,210.07
0148	COMMUNITY PLANNING & DEVELOPMENT	292,927.00	19,867.52	65,763.74	22.45	115.98	227,047.28	227,163.26
0150	CIVIL SERVICE COMMISSION							
0150-193-0000-0000	CLERICAL SERVICE/SUPPORT STAFF	1,250.00	62.50	250.00	20.00		1,000.00	1,000.00
0150-806-0000-0000	STATIONARY AND POSTAL SERVICES	600.00	216.00	216.00	36.00		384.00	384.00
0150-810-0000-0000	DUPLICATION SERVICE	250.00					250.00	250.00
0150-832-0000-0000	CHIEF EXAMINER/OUTSOURCE SERVICES	10,000.00	7,397.50	8,112.50	81.13		1,887.50	1,887.50
0150-900-0001-0000	FRINGE BENEFITS - FTCA	861.00	12.25	81.30	9.44		779.70	779.70
0150	CIVIL SERVICE COMMISSION	12,961.00	7,688.25	8,659.80	66.81		4,301.20	4,301.20
0152	FRIENDS OF MAIN STREET							
0152-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	9,000.00		4,500.00	50.00		4,500.00	4,500.00
0210	POLICE							
0210-190-0000-0000	ADMINISTRATIVE SALARIES	102,000.00	7,856.86	33,784.50	33.12		68,215.50	68,215.50
0210-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	1,541,439.00	110,705.93	459,135.18	29.79		1,082,303.82	1,082,303.82
0210-192-0009-0000	SHIFT PREMIUM - OFFICERS	31,000.00	2,304.65	9,162.81	29.56		21,837.19	21,837.19
0210-192-0010-0000	HOLIDAY PAY	100,000.00	29,421.86	33,780.11	33.78		66,219.89	66,219.89
0210-192-0014-0000	TRAINING ACTIVITIES	28,000.00					28,000.00	28,000.00
192 LABOR SKILLED & PROFESSIONAL		1,700,439.00	142,432.44	502,078.10	29.53		1,198,360.90	1,198,360.90



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FUND 001 000 GENERAL FUND		AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNEXPENDED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBERANCES	BALANCE	BALANCE
0210	POLICE							
0210-193-0000-0000	SECRETARIAL/SUPPORT STAFF	57,716.00	4,439.66	18,995.40	32.91		38,720.60	38,720.60
0210-193-0002-0000	EVIDENCE- PROP CLERK-COURT LIAISON	26,739.00	1,813.27	8,497.99	31.78		18,241.01	18,241.01
193	SECRETARIAL	84,455.00	6,252.93	27,493.39	32.55		56,961.61	56,961.61
0210-197-0000-0000	OVERTIME	200,000.00	16,348.43	75,170.73	37.59		124,829.27	124,829.27
0210-197-0004-0000	OVERTIME-SPECIAL EVENTS-PARADES	5,000.00					5,000.00	5,000.00
0210-197-0010-0000	OVERTIME-HEAVY ACTIVITY		276.36	276.36			276.36-	276.36-
0210-197-0011-0000	OVERTIME-DRUG INVESTIGATIONS	6,000.00					6,000.00	6,000.00
0210-197-0012-0000	HOLIDAY PAY		17,285.48-					
197	OVERTIME	211,000.00	660.69-	75,447.09	35.76		135,552.91	135,552.91
0210-806-0000-0000	OFFICE SUPPLIES	3,000.00	189.26	697.00	23.23		2,303.00	2,303.00
0210-807-0000-0000	TELEPHONE	14,500.00	1,660.77	7,199.74	49.65	2,333.67	4,966.59	7,300.26
0210-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	1,000.00					1,000.00	1,000.00
0210-811-0000-0000	TRAINING AND EDUCATION	26,500.00	200.00	11,357.00	42.86	400.00	14,743.00	15,143.00
0210-811-0001-0000	ARMORER & RANGE	12,500.00		300.00	2.40		12,200.00	12,200.00
0210-811-0002-0000	FIRING RANGE REPAIRS	1,500.00					1,500.00	1,500.00
0210-811-0003-0000	EMERGENCY RESPONSE TEAM	2,500.00					2,500.00	2,500.00
811	TRAINING EDUCATION	43,000.00	200.00	11,657.00	27.11	400.00	30,943.00	31,343.00
0210-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	2,700.00		2,375.00	87.96		325.00	325.00
0210-818-0000-0000	CLOTHING ALLOWANCE & EQUIPMENT	18,500.00	5,501.74	10,518.20	56.86	5,130.60	2,851.20	7,981.80
0210-820-0000-0000	VEHICLE, GAS, OIL, & GREASE	26,000.00	1,286.55	6,896.45	26.52	560.00	18,543.55	19,103.55
0210-821-0000-0000	MAINTENANCE OF VEHICLES	19,000.00	3,788.33	9,992.43	52.59	6,145.67	2,861.90	9,007.57
0210-825-0000-0000	SUPPLIES AND MATERIALS	9,000.00	254.06	1,600.41	17.78	985.46	6,414.13	7,399.59
0210-825-0001-0000	TASER SUPPLIES AND PURCHASE	4,800.00					4,800.00	4,800.00
0210-825-0006-0000	COMMUNICATION EQUIPMENT	9,000.00					9,000.00	9,000.00
0210-825-0007-0000	OFFICER SAFETY EQUIPMENT	7,200.00	135.00	135.00	1.88		7,065.00	7,065.00
825	SUPPLIES & MATERIALS	30,000.00	389.06	1,735.41	5.78	985.46	27,279.13	28,264.59
0210-826-0000-0000	MAINTENANCE OF EQUIPMENT	3,000.00	688.25	860.70	28.69	420.00	1,719.30	2,139.30
0210-829-0000-0000	MAINTENANCE OF UNIFORMS	6,150.00	1,500.00	1,500.00	24.39		4,650.00	4,650.00
0210-830-0000-0000	CONTRACTED EQUIPMENT	67,000.00	3,644.82	39,808.84	59.42	373.53	27,191.16	27,191.16
0210-834-0000-0000	PRISONER FOOD, EXTRAD. EXP., P. CASH	1,000.00	26.47	255.72	25.57		370.75	744.28
0210-843-0000-0000	MARINE PATROL	5,500.00		2,681.40	48.75		2,818.60	2,818.60
0210-843-0001-0000	BOAT REPAIRS & EQUIPMENT	2,500.00	1,633.65	1,633.65	65.35		866.35	866.35
843	MARINE PATROL	8,000.00	1,633.65	4,315.05	53.94		3,684.95	3,684.95
0210-846-0000-0000	TIRES	5,000.00		4,216.92	84.34	870.00	86.92-	783.08
0210-898-0000-0000	SOFTWARE SUPPORT	49,325.00	1,500.00	21,335.79	43.26	2,000.00	25,989.21	27,989.21
0210-900-0001-0000	FRINGE BENEFITS - FICA	161,180.00	11,377.70	52,619.09	32.65		108,560.91	108,560.91
0210-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	397,449.00	226.21	139,955.63	35.21		257,493.37	257,493.37
0210-900-0005-0000	PENSION CONTRIBUTION-MERPE (POLICE)	465,015.00	33,457.90	158,500.73	34.09		306,514.27	306,514.27
900	FRINGE BENEFITS	1,023,644.00	45,061.81	351,075.45	34.30		672,568.55	672,568.55
0210-909-0000-0000	PHYSICAL FITNESS PROGRAM-YMCA	4,000.00	744.86	3,005.90	75.15	409.56	584.54	994.10
0210	POLICE	3,422,713.00	223,697.11	1,116,248.68	32.61	19,628.49	2,286,835.83	2,306,464.32
0211	FIRE							
0211-190-0000-0000	ADMINISTRATIVE SALARIES	78,222.00	6,025.82	25,911.03	33.12		52,310.97	52,310.97
0211-192-0000-0000	LABOR, SKILLED & PROFESSIONAL	60,167.00	4,413.67	17,505.57	29.09		42,661.43	42,661.43
0211-197-0000-0000	OVERTIME	2,100.00	331.03	815.92	38.85		1,284.08	1,284.08
0211-204-0000-0000	MEDICAL EXAMS & PHYSICALS	14,000.00		676.00	4.83		13,324.00	13,324.00
0211-204-0001-0000	PHYSICAL FITNESS PROGRAM	100.00					100.00	100.00
204	OVERTIME	14,100.00		676.00	4.79		13,424.00	13,424.00
0211-806-0000-0000	OFFICE SUPPLIES	400.00					400.00	400.00



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FUND 001 000 GENERAL FUND		AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNEXPENDED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBRANCES	BALANCE	BALANCE
0211	FIRE							
0211-807-0000-0000	TELEPHONE	7,640.00	809.58	3,162.39	41.39	4,621.58	143.97-	4,477.61
0211-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	4,500.00		1,053.33	23.41	199.00	3,247.67	3,446.67
0211-811-0000-0000	TRAINING AND EDUCATION	20,150.00		430.00	2.13	2,290.00	17,430.00	19,720.00
0211-811-0001-0000	FIRE SAFETY & PREVENTION	1,600.00	154.50-	154.50	9.66	1,058.14	387.36	1,445.50
811 TRAINING EDUCATION		21,750.00	154.50-	584.50	2.69	3,348.14	17,817.36	21,165.50
0211-812-0000-0000	COMPUTER AND SOFTWARE+	10,200.00	7,493.85	7,493.85	73.47		2,706.15	2,706.15
0211-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	585.00		205.00	35.04		380.00	380.00
0211-820-0000-0000	VEHICLE,GAS,OIL & GREASE	5,110.00	285.80	1,847.97	36.16	3,262.03	3,262.03	3,262.03
0211-822-0000-0000	ELECTRICITY	13,750.00	1,446.29	5,175.44	37.64	9,382.35	807.79-	8,574.56
0211-823-0000-0000	HEATING FUEL	19,450.00	1,336.37	2,099.90	10.80	15,724.22	1,625.88	17,350.10
0211-824-0000-0000	WATER AND SEWER RENT	3,700.00		831.20	22.46		2,868.80	2,868.80
0211-825-0000-0000	SUPPLIES AND MATERIALS	1,930.00	165.00	469.95	24.35	742.50	717.55	1,460.05
0211-825-0002-0000	FIREFIGHTING EQUIPMENT	33,220.00	1,075.48	1,240.37	3.73	107.73	31,871.90	31,979.63
825 SUPPLIES & MATERIALS		35,150.00	1,240.48	1,710.32	4.87	850.23	32,589.45	33,439.68
0211-826-0000-0000	MAINTENANCE OF EQUIPMENT	58,450.00	1,565.11	9,273.79	15.87	9,627.12	39,549.09	49,176.21
0211-827-0000-0000	MAINTENANCE OF STRUCTURES	13,800.00	4,592.18	4,963.91	35.97	1,022.00	7,814.09	8,836.09
0211-829-0000-0000	MAINTENANCE OF UNIFORMS	3,200.00		110.00	3.44		3,090.00	3,090.00
0211-831-0000-0000	CONTRACTED SERVICES	5,580.00	506.94	3,727.30	66.80	2,845.08	992.38-	1,852.70
0211-832-0000-0000	CONTRACTED LABOR	1,600.00					1,600.00	1,600.00
0211-846-0000-0000	TIRES	3,600.00					3,600.00	3,600.00
0211-849-0000-0000	MAINTENANCE OF FIRE ALARMS	100.00					100.00	100.00
0211-900-0001-0000	FRINGE BENEFITS - FICA	10,770.00	766.60	3,363.45	31.23		7,406.55	7,406.55
0211-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	39,668.00	967.68	15,235.78	38.41	24,432.22	24,432.22	24,432.22
0211-900-0006-0000	PAY PER CALL	23,000.00		210.00	.91		22,790.00	22,790.00
900 FRINGE BENEFITS		73,438.00	1,734.28	18,809.23	25.61	54,628.77	54,628.77	54,628.77
0211	FIRE	436,592.00	31,626.90	105,956.65	24.27	47,619.72	283,015.63	330,635.35
0213	BUILDING DEPARTMENT							
0213-190-0001-0000	BUILDING OFFICIAL	73,490.00	3,117.45	9,892.35	13.46		63,597.65	63,597.65
0213-190-0005-0000	FIRE MARSHAL-FULL TIME POSITION	67,870.00	5,346.18	22,462.69	33.10		45,407.31	45,407.31
190 ADMINISTRATIVE SALARY		141,360.00	8,463.63	32,355.04	22.89	109,004.96	109,004.96	109,004.96
0213-193-0000-0000	SECRETARIAL/SUPPORT STAFF			8,740.57			8,740.57-	8,740.57-
0213-197-0000-0000	OVERTIME	4,500.00	111.87	848.35	18.85		3,651.65	3,651.65
0213-806-0000-0000	OFFICE SUPPLIES	1,500.00					1,500.00	1,500.00
0213-809-0000-0000	MAINTENANCE OF OFFICE EQUIPMENT	1,000.00					1,000.00	1,000.00
0213-811-0000-0000	TRAINING AND EDUCATION	2,000.00					2,000.00	2,000.00
0213-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	1,010.00					1,010.00	1,010.00
0213-818-0000-0000	CLOTHING ALLOWANCE	550.00					550.00	550.00
0213-819-0000-0000	VEHICLE ALLOWANCE	300.00					300.00	300.00
0213-820-0000-0000	VEHICLE: GAS, OIL & GREASE	1,200.00	41.16	202.48	16.87		997.52	997.52
0213-821-0000-0000	MAINTENANCE OF VEHICLES	1,900.00					1,900.00	1,900.00
0213-825-0000-0000	SUPPLIES AND MATERIALS	5,580.00	203.17	609.99	10.93	2,436.60	2,533.41	4,970.01
0213-830-0001-0000	DEMOLITION OF BUILDINGS	5,000.00					5,000.00	5,000.00
0213-830-0002-0000	RELOCATION COSTS	4,000.00					2,392.43-	2,392.43-
830 CONTRACTED EQUIPMENT		9,000.00		6,392.43	159.81		2,607.57	2,607.57
0213-900-0001-0000	FRINGE BENEFITS - FICA	11,237.00	616.82	3,246.96	28.90		7,990.04	7,990.04
0213-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	22,294.00	15.60	6,035.97	27.07		16,258.03	16,258.03
900 FRINGE BENEFITS		33,531.00	632.42	9,282.93	27.68		24,248.07	24,248.07
0213	BUILDING DEPARTMENT	203,431.00	9,452.25	58,431.79	28.72	2,436.60	142,562.61	144,999.21





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FUND 001 000 GENERAL FUND		AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNEXPENDED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBERANCES	BALANCE	BALANCE
0231	PUBLIC SAFETY DISPATCH	500.00		99.98	20.00		400.02	400.02
0231-825-0000-0000	SUPPLIES AND MATERIALS	10,500.00					10,500.00	10,500.00
0231-826-0002-0000	CHARTER TOWER RENTAL	2,200.00					2,200.00	2,200.00
0231-826-0003-0000	NECS SERVICE AGREEMENT	12,700.00					12,700.00	12,700.00
826	MAINTENANCE OF EQUIPMENT	185,500.00		92,749.82	50.00		92,750.18	92,750.18
0231-831-0001-0000	CONTRACTED SERVICES - LCD	4,287.00	296.92	1,210.12	28.23		3,076.88	3,076.88
0231-900-0001-0000	FICA	28,369.00	14.51	11,033.26	38.89		17,335.74	17,335.74
0231-900-0002-0000	MEDICAL BENEFITS	32,656.00	311.43	12,243.38	37.49		20,412.62	20,412.62
900	FRINGE BENEFITS	288,888.00	4,862.00	123,009.55	42.58		165,878.45	165,878.45
0231	PUBLIC SAFETY DISPATCH							
0311	HIGHWAYS							
0311-190-0000-0000	ADMINISTRATIVE SALARIES	95,000.00	7,307.68	31,423.02	33.08		63,576.98	63,576.98
0311-192-0001-0000	ENGINEER	94,704.00	7,284.90	31,325.07	33.08		63,378.93	63,378.93
0311-193-0000-0000	SECRETARIAL/SUPPORT STAFF	65,961.00	5,073.88	21,817.68	33.08		44,143.32	44,143.32
0311-194-0000-0000	GENERAL LABOR	785,600.00	50,694.31	219,977.58	28.00		565,622.42	565,622.42
0311-194-0001-0000	WAS SNOW REMOVAL	8,761.00					8,761.00	8,761.00
194	GENERAL LABOR	794,361.00	50,694.31	219,977.58	27.69		574,383.42	574,383.42
0311-197-0000-0000	OVERTIME	100,000.00	3,695.84	10,431.00	10.43		89,569.00	89,569.00
0311-806-0000-0000	OFFICE SUPPLIES	2,634.00		653.60	24.81	25.19	1,955.21	1,980.40
0311-807-0000-0000	TELEPHONE	12,920.00	680.16	2,199.29	17.02		10,720.71	10,720.71
0311-811-0000-0000	TRAINING AND EDUCATION	6,125.00	50.00	265.00	4.33	499.00	5,361.00	5,860.00
0311-812-0000-0000	COMPUTER & SOFTWARE	3,000.00		55.54	1.85	156.00	2,788.36	2,944.36
0311-814-0000-0000	MEMBERSHIP, DUES & SUBSCRIPTIONS	24,345.00	1,495.00	1,895.00	7.78		22,450.00	22,450.00
0311-820-0000-0000	VEHICLE, GAS, OIL & GREASE	67,840.00	7,355.18	22,869.16	33.71		44,970.84	44,970.84
0311-822-0000-0000	ELECTRICITY	15,265.00	626.74	4,503.53	29.50		10,761.47	10,761.47
0311-823-0000-0000	HEATING FUEL	24,245.00	427.27	2,448.61	10.10	16,168.08	5,406.61	21,796.39
0311-825-0000-0000	SUPPLIES AND MATERIALS	31,070.00	1,595.44	4,201.63	13.52	957.03	25,911.34	26,868.37
0311-826-0000-0000	MAINTENANCE OF EQUIPMENT	86,450.00	6,191.84	32,127.78	37.16	21,399.88	32,922.34	54,322.22
826	MAINTENANCE OF EQUIPMENT	35,000.00		15,966.49	45.62		10,358.51	19,033.51
0311-826-0001-0000	FLEET REPAIRS	121,450.00	6,191.84	48,094.27	39.60	30,074.88	43,280.85	73,355.73
0311-827-0000-0000	CONTRACTED SERVICES	25,685.00	127.63	391.12	1.52	3,850.33	21,443.55	25,293.88
0311-827-0000-0000	MAINTENANCE OF STRUCTURES	19,200.00	3,490.34	4,300.34	22.40	622.37	15,522.03	14,899.66
0311-829-0000-0000	UNIFORMS & SAFETY CLOTHING	10,976.00	189.90	6,653.65	60.62		4,322.35	4,322.35
0311-830-0000-0000	CONTRACTED EQUIPMENT	25,685.00						
0311-831-0000-0000	CONTRACTED SERVICES	77,995.00	14,530.05	35,097.05	45.00	36,082.84	6,815.11	42,897.95
0311-832-0000-0000	CONTRACT LABOR	800.00		300.00	37.50		500.00	500.00
0311-844-0000-0000	MAIN STREET MAINTENANCE	25,000.00	3,557.40	7,757.40	31.03	5,565.15	11,677.45	17,242.60
0311-846-0000-0000	TIRES	13,920.00	1,408.00	4,192.94	30.12	3,406.76	6,320.30	9,727.06
0311-851-0000-0000	ENGINEERING SERVICES	32,000.00	1,208.25	1,208.25	3.78	4,891.75	25,900.00	30,791.75
0311-853-0000-0000	STREET & TRAFFIC SIGNS	10,000.00	2,330.00	2,740.00	27.40	880.00	6,380.00	7,260.00
0311-859-0000-0000	SALT	205,000.00		112,621.84	54.94		92,378.16	92,378.16
0311-860-0000-0000	SAND FOR ICE CONTROL	19,500.00	16,519.27	19,486.65	99.93	153.35	140.00	13.35
0311-865-0000-0000	PIPE & MANHOLES	18,000.00		6,196.00	34.42	804.00	11,000.00	11,804.00
0311-866-0000-0000	AGGREGATE MATERIALS	22,500.00		1,632.06	7.25	512.90	20,355.04	20,867.94
0311-900-0001-0000	FRINGE BENEFITS - FICA	87,615.00	5,242.39	25,727.68	29.36		61,887.32	61,887.32
0311-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	261,215.00	109.20	91,683.75	35.10		169,531.25	169,531.25
900	FRINGE BENEFITS	348,830.00	5,351.59	117,411.43	33.66		231,418.57	231,418.57
0311	HIGHWAYS	2,288,326.00	141,190.67	722,148.81	31.56	103,404.89	1,462,772.30	1,566,177.19
0313	CEMETERIES							
0313-194-0000-0000	GENERAL LABOR	30,316.00	3,984.09	17,040.67	56.21		13,275.33	13,275.33



FUND 001 000 GENERAL FUND		DEPT/OBJ/PROG DESCRIPTION		AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0313	CEMETERIES	0313-197-0000-0000 OVERTIME	2,635.00	230.62	997.26	37.85	1,637.74	1,637.74	30.00-	600.38
0313	ELECTRICITY	0313-822-0000-0000 ELECTRICITY	750.00	49.27	149.62	19.95	1,492.24	1,492.24	3,916.00	4,086.50
0313	HEATING FUEL	0313-823-0000-0000 HEATING FUEL	1,875.00	382.76	382.76	20.41	2,900.00	2,900.00	23,350.00	7,250.00
0313	SUPPLIES AND MATERIALS	0313-825-0000-0000 SUPPLIES AND MATERIALS	4,216.00	107.02	129.50	3.07	14,700.00	8,650.00	7,250.00	7,250.00
0313	MAINTENANCE OF STRUCTURES	0313-827-0000-0000 MAINTENANCE OF STRUCTURES	2,900.00	21,100.00	47.47	14,700.00	8,650.00	7,250.00	7,250.00	7,250.00
0313	CONTRACTED SERVICES	0313-831-0000-0000 CONTRACTED SERVICES	44,450.00	314.78	1,524.30	65.70	15,500.88	39,887.01	55,387.89	
0313	ENGINEERING SERVICES	0313-851-0000-0000 ENGINEERING SERVICES	7,250.00	5,068.54	41,324.11	42.73				
0313	FRINGE BENEFITS - FICA	0313-900-0001-0000 FRINGE BENEFITS - FICA	2,320.00							
0313	CEMETERIES	0313-900-0001-0000 CEMETERIES	96,712.00							
0314	WASTE DISPOSAL AND RECYCLING	0314-805-0000-0000 WASTE DISPOSAL AND RECYCLING	215,188.00		107,594.00	50.00	107,594.00	107,594.00		
0320	STREET LIGHTING	0320-383-0000-0000 STREET LIGHTING	140,000.00	9,092.89	44,935.22	32.10	102,170.00	7,105.22-	95,064.78	
0325	OTHER TOWN PROPERTIES	0325-822-0000-0000 OTHER TOWN PROPERTIES	4,000.00	6,018.90	6,440.83	161.02	1,668.00	4,108.83-	2,440.83-	784.89
0325	HEATING FUEL	0325-823-0000-0000 HEATING FUEL	1,000.00	77.29	215.11	21.51		1,500.00	1,500.00	1,500.00
0325	WATER & SEWER RENT	0325-824-0000-0000 WATER & SEWER RENT	1,500.00	1,007.59	1,273.15	104.72	1,273.15-	707.31-	1,273.15-	707.31-
0325	MAINTENANCE OF GROUNDS	0325-827-0000-0000 MAINTENANCE OF GROUNDS	15,000.00	6,922.17	15,707.31	109.94	1,668.00	3,804.40-	2,136.40-	
0325	CONTRACTED SERVICES	0325-831-0000-0000 CONTRACTED SERVICES	21,500.00	14,025.95	23,636.40					
0325	OTHER TOWN PROPERTIES	0325-831-0000-0000 OTHER TOWN PROPERTIES								
0410	HEALTH	0410-870-0000-0000 FOOTHILLS VISITING NURSES	34,000.00		17,000.00	50.00	17,000.00	17,000.00	15,269.50	28,019.00
0410	YOUTH SERVICE BUREAU	0410-873-0000-0000 YOUTH SERVICE BUREAU	30,539.00	7,634.75	15,269.50	50.00	15,269.50	28,019.00	28,019.00	
0410	TORRINGTON AREA HEALTH DISTRICT	0410-876-0000-0000 TORRINGTON AREA HEALTH DISTRICT	56,038.00	14,009.50	28,019.00	50.00				
0410	SUSAN B. ANTHONY PROJECT	0410-877-0000-0000 SUSAN B. ANTHONY PROJECT	5,000.00		5,000.00					
0410	N/W ELDERLY NUTRITION PROGRAM	0410-879-0000-0000 N/W ELDERLY NUTRITION PROGRAM	11,935.00		5,967.50	50.00	5,967.50	5,967.50	5,967.50	
0410	HELPING HANDS HOME CARE	0410-883-0000-0000 HELPING HANDS HOME CARE	6,000.00		6,000.00					
0410	GREENWOODS COUNSELLING REFERRALS	0410-887-0000-0000 GREENWOODS COUNSELLING REFERRALS	5,000.00		5,000.00					
0410	FISH	0410-888-0000-0000 FISH	1,000.00		1,000.00					
0410	HEALTH	0410-888-0000-0000 HEALTH	149,512.00	21,644.25	83,256.00	55.69	66,256.00	66,256.00		
0510	SOCIAL SERVICES	0510-806-0000-0000 OFFICE SUPPLIES	200.00		33.77	16.89	166.23	166.23	380.69	1,610.00
0510	TELEPHONE	0510-807-0000-0000 TELEPHONE	504.00	41.05	123.31	24.47				
0510	TRAINING AND EDUCATION	0510-811-0000-0000 TRAINING AND EDUCATION	1,610.00							
0510	VEHICLE ALLOWANCE	0510-819-0000-0000 VEHICLE ALLOWANCE	200.00		40.00	20.00				
0510	Uniform & Safety Clothing	0510-829-0000-0000 Uniform & Safety Clothing	250.00							
0510	EVICTIIONS	0510-830-0000-0000 EVICTIIONS	2,000.00							
0510	SOCIAL SERVICES	0510-830-0000-0000 SOCIAL SERVICES	4,764.00	41.05	197.08	4.14	4,566.92	4,566.92		
0710	LIBRARIES	0710-805-0000-0000 LIBRARIES	240,990.00							
0810	TRANSFER TO OUTSIDE AGENCY	0710-805-0000-0000 TRANSFER TO OUTSIDE AGENCY		20,082.50	100,412.50	41.67	140,577.50	140,577.50		
0810	PARKS	0810-825-0000-0000 SUPPLIES & MATERIALS	1,214.00				1,214.00	1,214.00	926.00	926.00
0810	MAINTENANCE OF STRUCTURES	0810-827-0000-0000 MAINTENANCE OF STRUCTURES	1,000.00		74.00	7.40	785.00	1,135.00	2,846.00	2,846.00
0810	MAINTENANCE OF GROUNDS	0810-827-0001-0000 MAINTENANCE OF GROUNDS	1,920.00		74.00	2.53	785.00	20,300.00	20,300.00	24,360.00
0810	CONTRACTED SERVICES	0810-830-0000-0000 CONTRACTED SERVICES	2,920.00							
0810	PARKS	0810-830-0000-0000 PARKS	24,434.00		74.00	.30	785.00	23,575.00		





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FUND 001 000 GENERAL FUND		AMENDED		MONTH TO DATE		YEAR TO DATE		YTD	OUTSTANDING	UNENCUMBERED		UNEXPENDED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBERANCES	BALANCE			BALANCE		
0813 SENIOR CITIZENS/FAMILY SERVICES												
0813-820-0000-0000	VEHICLE:GAS,OIL & GREASE	4,000.00		370.52	9.26		3,629.48			3,629.48		
0813-821-0000-0000	MAINTENANCE OF VEHICLES	5,000.00		59.95	1.20		4,940.05			4,940.05		
0813-822-0000-0000	ELECTRICITY	10,519.00	1,180.80	5,914.26	56.22	4,585.74	19.00			4,604.74		
0813-823-0000-0000	HEATING FUEL	10,519.00	228.52	678.84	6.45	919.00				9,840.16		
0813-824-0000-0000	WATER AND SEWER RENT	3,025.00		500.26	16.54		2,524.74			2,524.74		
0813-827-0000-0000	MAINTENANCE OF STRUCTURES	10,000.00		2,000.59	20.01		7,999.41			7,999.41		
0813-832-0000-0000	CONTRACTED LABOR	17,531.00	1,074.88	4,644.70	26.49	6,946.93				12,886.30		
0813-841-0000-0000	CELEBRATIONS	2,000.00					2,000.00			2,000.00		
0813-846-0000-0000	TIRES	1,110.00					1,110.00			1,110.00		
0813-900-0001-0000	FRINGE BENEFITS - FICA	11,862.00	600.20	2,984.83	25.16		8,877.17			8,877.17		
0813-900-0002-0000	FRINGE BENEFITS-MEDICAL BENEFITS	1,094.00	7.80	531.20	48.56		562.80			562.80		
900 FRINGE BENEFITS		12,956.00	608.00	3,516.03	27.14		9,439.97			9,439.97		
0813 SENIOR CITIZENS/FAMILY SERVICES		205,470.00	11,115.32	56,917.92	27.70	21,313.86	127,238.22			148,552.08		
0814 RURAL TRANSIT AUTHORITY												
0814-805-0000-0000	TRANSFER TO OUTSIDE AGENCY	5,744.00		5,744.00								
0910 MISCELLANEOUS												
0910-201-0005-0000	MEDICAL BENEFITS - FIREMEN	35,855.00		10,799.24	30.12		25,055.76			25,055.76		
0910-205-0000-0000	HEART & HYPERTENSION - EXISTING	65,500.00	5,026.84	21,364.07	32.62		44,135.93			44,135.93		
0910-205-0002-0000	BLOOD/AIRBORNE PATHOGENS	4,000.00					4,000.00			4,000.00		
0910-205-0003-0000	DRUG/ALCOHOL TESTING & PHYSICALS	4,000.00	419.00	1,174.00	29.35		2,826.00			2,826.00		
205 POST RETIREMENT BENEFITS		73,500.00	5,445.84	22,538.07	30.66		50,961.93			50,961.93		
0910-388-0000-0000	UNNEGOTIATED SETTLEMENTS	90,000.00					90,000.00			90,000.00		
0910-800-0009-0000	BANK FEES	12,000.00	383.16	1,523.00	12.69	1,540.58	8,936.42			10,477.00		
0910-804-0000-0000	TRANSFER OUT OTHER FUNDS	1,020,000.00	85,000.00	340,000.00	33.33	680,000.00	680,000.00			680,000.00		
0910-804-0001-0000	TOWN SUPPORT FOR EDUCATION	601,000.00	36,250.90	175,582.32	29.22	425,417.68	425,417.68			425,417.68		
804 TRANSFER TO OTHER FUNDS		1,621,000.00	121,250.90	515,582.32	31.81	1,105,417.68	1,105,417.68			1,105,417.68		
0910-807-0000-0000	TELEPHONE	30,000.00	3,121.49	8,002.15	26.67	21,794.14	21,997.85			21,997.85		
0910-808-0000-0000	POSTAGE	22,000.00	3,292.06	5,113.97	23.25	16,886.03	16,886.03			16,886.03		
0910-810-0000-0000	SERVICE CONTRACTS	25,000.00	2,224.53	10,055.01	40.22	989.93	13,955.06			14,944.99		
0910-831-0001-0000	FRIENDS OF PARK POND	8,000.00				7,840.00	160.00			8,000.00		
0910-877-0000-0000	OTHER EXPENDITURES	4,000.00				3,981.38	3,981.38			3,981.38		
0910 MISCELLANEOUS		1,921,355.00	135,717.98	573,632.38	29.86	10,574.22	1,337,148.40			1,347,722.62		
0911 DEFERRED CHARGES												
0911-202-0000-0000	SICK AND VACATION PAY ACCRUAL	140,000.00	12,577.22	17,504.30	12.50		122,495.70			122,495.70		
0912 EDUCATION INDIRECT COSTS												
0912-192-0000-0000	LABOR,SKILLED AND PROFESSIONAL	53,200.00	4,200.00	8,120.00	15.26		45,080.00			45,080.00		
0912-220-0000-0000	F.I.C.A.	4,070.00	321.30	621.16	15.26		3,448.84			3,448.84		
0912 EDUCATION INDIRECT COSTS		57,270.00	4,521.30	8,741.16	15.26		48,528.84			48,528.84		
0913 DEBT ADMINISTRATION												
0913-301-0000-0000	PRINCIPAL-BONDS JUNE 05 PROJECTS	392,000.00		392,000.00								
0913-302-0000-0000	INTEREST-BONDS JUNE 05 PROJECTS	23,477.00		15,678.60	66.78		7,798.40			7,798.40		
0913-302-0009-0000	INTEREST-2022 INFRASTRUCTURE BOND	400,000.00					400,000.00			400,000.00		
302 INTEREST COSTS		423,477.00		15,678.60	3.70		407,798.40			407,798.40		
0913-304-0001-0000	CLEAN WATER PRINCIPAL	35,557.00	2,950.75	11,773.58	33.11		23,783.42			23,783.42		
0913-304-0006-0000	CLEAN WATER INTEREST	3,055.00	266.91	1,097.06	35.91		1,957.94			1,957.94		
0913-304-0008-0000	SEWER PLANT/PERCH ROCK PRINCIPAL	28,000.00		28,000.00								
0913-304-0009-0000	SEWER PLANT/PERCH ROCK INTEREST	1,688.00		1,125.00	66.65		563.00			563.00		
304 DEBT SMR-WTR		68,300.00	3,217.66	41,995.64	61.49		26,304.36			26,304.36		



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FUND 001 000 GENERAL FUND		AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNEXPERIENCED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBERANCES	BALANCE	BALANCE
0913	DEBT ADMINISTRATION							
0913-804-0000-0000	TRANSFER OUT TO DEBT SERVICE FUND	150,000.00					150,000.00	150,000.00
0913	DEBT ADMINISTRATION	1,033,777.00	3,217.66	449,674.24	43.50		584,102.76	584,102.76
0918	RETIREMENT & PENSION CONTRIBUTION							
0918-203-0000-0000	ANNUITY CONTRIBUTION-TOWN MGR	12,500.00	961.54	4,326.93	34.62		8,173.07	8,173.07
0918-203-0003-0000	ANNUITY FINANCE DIRECTOR	6,450.00	496.16	2,232.72	34.62		4,217.28	4,217.28
0918-203-0004-0000	ANNUITY - POLICE CHIEF	5,682.00	539.20	2,431.80	42.80		3,250.20	3,250.20
0918-203-0005-0000	ANNUITY PUBLIC WORKS DIRECTOR	7,419.00	438.46	1,973.07	26.59		5,445.93	5,445.93
0918-203-0006-0000	ANNUITY- ASST TOWN ENGINEER	5,682.00	437.10	1,966.95	34.62		3,715.05	3,715.05
0918-203-0008-0000	ANNUITY - TOWN PLANNER	5,100.00					5,100.00	5,100.00
0918-203-0009-0000	ANNUITY - FIRE CHIEF	6,311.00					6,311.00	6,311.00
203 Blue Shield		49,144.00	2,872.46	12,931.47	26.31		36,212.53	36,212.53
0918-230-0000-0000	DEFINED BENEFIT PENSION CONTRIB	335,000.00					335,000.00	335,000.00
0918-230-0004-0000	DEFINED CONTRIBUTION - TOWN MATCH	90,000.00	1,476.04	1,476.04	1.64		88,523.96	88,523.96
230 RETIREMENT		425,000.00	1,476.04	1,476.04	.35		423,523.96	423,523.96
0918-900-0001-0000	ANNUITIES - ER FICA	3,512.00	322.37	1,057.35	30.11		2,454.65	2,454.65
0918-939-0000-0000	POLICE VEBA CONTRIBUTION	20,000.00					20,000.00	20,000.00
0918	RETIREMENT & PENSION CONTRIBUTION	497,656.00	4,670.87	15,464.86	3.11		482,191.14	482,191.14
0919	MUNICIPAL INSURANCE							
0919-381-0000-0000	MUNICIPAL INSURANCE	237,054.00		133,070.04	56.13	73,748.40	30,235.56	103,983.96
0919-381-0001-0000	WORKERS COMPENSATION	230,657.00		88,797.69	38.50	88,795.91	53,063.40	141,859.31
381 MUNICIPAL INSURANCE		467,711.00		221,867.73	47.44	162,544.31	83,298.96	245,843.27
0919	MUNICIPAL INSURANCE	467,711.00		221,867.73	47.44	162,544.31	83,298.96	245,843.27
0920	UNEMPLOYMENT COMPENSATION							
0920-250-0000-0000	UNEMPLOYMENT COMPENSATION EXPENSES	18,000.00					18,000.00	18,000.00
1000	BOARD OF EDUCATION EXPENDITURES	20,672,513.00	1,909,257.22	5,956,665.06	28.81		14,715,847.94	14,715,847.94
1000-100-1000-0000	BOARD OF EDUCATION EXPENDITURES	128,349.00					128,349.00	128,349.00
1000-100-1100-0000	BOE SINKING FUND EXPENDITURES	20,800,862.00	1,909,257.22	5,956,665.06	28.64		14,844,196.94	14,844,196.94
100	BOARD OF EDUCATION	20,800,862.00	1,909,257.22	5,956,665.06	28.64		14,844,196.94	14,844,196.94
1000	BOARD OF EDUCATION EXPENDITURES	36,053,374.00	2,841,388.58	10,944,456.19	30.36	654,860.18	25,108,917.81	25,108,917.81

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FUND 179 000 CAPITAL IMPROVEMENT PROGRAM 05		AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	TO BE
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	REVENUE	REVENUE	PERCENT	COLLECTED
BOE PEARSON						
0999	0999-100-1000-2001 HINSDALE RENOVATION REFERENDUM	820,000.00				820,000.00
0999	0999-110-0000-2016 FY16 GF COMMIT BALANCE TRANSFER	186,000.00				186,000.00
0999	0999-110-0000-2017 FY17 GF COMMIT BALANCE TRANSFER	250,000.00				250,000.00
0999	0999-110-0000-2018 FY18 GF COMMIT BALANCE TRANSFER	81,000.00				81,000.00
0999	0999-110-0000-2019 FY19 GF COMMIT BALANCE TRANSFER	183,012.00				183,012.00
0999	0999-110-0000-2020 FY20 GF COMMIT BALANCE TRANSFER	800,000.00				800,000.00
0999	0999-110-0000-2021 FY21 GF COMMIT BALANCE TRANSFER	516,601.00				516,601.00
0999	0999-110-0000-2022 FY22 GF COMMIT BALANCE TRANSFER	623,581.00				623,581.00
0999	0999-110-0000-2023 FY23 GF COMMIT BALANCE TRANSFER	1,020,000.00				1,020,000.00
110 Head Teachers						
0999	0999-148-0100-1702 SUE GROSSMAN GREENWAY GRANT	3,660,194.00				3,660,194.00
0999	0999-148-0100-1901 BRIDGE ST INTERSECT ENGINEERING	1,437,385.90		175,257.87	12.19	1,262,128.03
0999	0999-148-0100-1902 WHITTING STREET REPAIRS	100,000.00		59,531.94	59.53	40,468.06
0999	0999-148-1901-0000 BRIDGE ST ENGINEERING - STATE GRANT	6,900.00		6,900.00		6,900.00-
148 PLANNING, COMMUNITY, AND DEVELOPMENT						
0999	0999-210-0100-2201 GF APPROP - PD REPAIRS/RENOVATION	1,537,385.90		241,689.81	15.72	1,295,696.09
0999	0999-311-0100-1403 SUCKER BROOK RD BRIDGE DOT 80%	20,000.00		609,316.24		20,000.00
0999	0999-311-0100-1907 LANSOM DRIVE CULVERT - DOT 50%			500,452.63		609,316.24-
0999	0999-311-1901-0000 WHITTING ST RENOVATE - STATE GRANT	500,000.00		235,310.49	47.06	500,452.63-
0999	0999-311-1910-0000 FY19 LOCIP FUNDED ROAD REPAIRS	103,640.00				264,689.51
0999	0999-311-2006-0000 CASE AVE BRIDGE DOT 80%	232,700.00		114,065.68	49.02	103,640.00
0999	0999-311-2017-0000 FY20 LOCIP FUNDED ROAD REPAIRS	100,000.00				118,634.32
0999	0999-311-2111-0000 FY21 LOCIP FUNDED ROAD REPAIRS	87,442.00				100,000.00
0999	0999-311-2112-0000 OLD NEW HARTFORD ROAD REPAVE	87,442.00		24,000.00-		87,442.00
0999	0999-311-2206-0000 FY22 LOCIP FUNDED ROAD REPAIRS	87,442.00				24,000.00-
0999	0999-311-2301-0000 FY23 LOCIP FUNDED ROAD REPAIRS	87,295.00				87,442.00
311 HIGHWAYS						
0999	0999-748-0000-0000 INCOME ON INVESTMENTS	1,198,519.00		1,483,145.04	123.75	284,626.04-
0999	0999-771-0000-0000 STATE OF CONNECTICUT		603.00	37,768.54		37,768.54-
0999	0999-813-0100-2201 GF APPROP-SENIOR CTR A/C SYSTEM	7,500.00		465,112.28		465,112.28-
0999	0999-910-0804-2018 FY18 GF APPROPRIATION TRANSFER	135,090.00				7,500.00
0999	0999-910-0804-2019 FY19 GF APPROPRIATION TRANSFER	1,394,000.00				135,090.00
0999	0999-910-0804-2020 FY20 GF APPROPRIATION TRANSFER	1,150,000.00		1,462,000.00	127.13	1,394,000.00
0999	0999-910-0804-2021 FY21 GF APPROPRIATION TRANSFER	1,250,000.00		1,250,000.00		1,150,000.00
0999	0999-910-0804-2022 FY22 GF APPROPRIATION TRANSFER	1,075,000.00		1,075,000.00		1,250,000.00
0999	0999-910-0804-2023 FY23 APPROPRIATION TRANSFER	893,346.00		4,127,000.00	38.06	1,075,000.00
910 SENIOR CITIZENS						
0999	0999-915-0148-0000 LOCIP	5,897,436.00				553,346.00
0999	0999-915-0148-0001 OPERATING TRANSFER IN GF			184,883.00	69.98	1,770,436.00
915 CAPITAL OUTLAY						
0999	0999-915-0148-0001 OPERATING TRANSFER IN GF	13,141,034.90		2,843,012.00		184,883.00-
BOE PEARSON						
0999	0999-915-0148-0001 OPERATING TRANSFER IN GF	13,141,034.90		3,027,895.00-		2,843,012.00-
TOTAL REVENUE						
		13,141,034.90	85,603.00	9,382,610.67	71.40	3,027,895.00-
						3,758,424.23
						3,758,424.23

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FUND 179 000 CAPITAL IMPROVEMENT PROGRAM 05		DEPT/OBJ/PROG DESCRIPTION		AMENDED BUDGET	MONTH TO DATE EXPENDITURES	YEAR TO DATE EXPENDITURES	YTD PERCENT	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	UNEXPENDED BALANCE
0210	POLICE CRUISERS 2 EXISTING 1 NEW	0210-100-2301-0000	POLICE STATION UPGRADES	20,000.00	1,747.27	17,909.84	89.55	3,382.97	1,292.81-	2,090.16
0210-100-2302-0000	FY 2023 POLICE VEHICLE			56,000.00	1,747.27	358,831.50	84.22	3,382.97	56,000.00	56,000.00
100	BOARD OF EDUCATION			426,081.00	1,747.27	358,831.50	84.22	3,382.97	63,866.53	67,249.50
0210	POLICE CRUISERS 2 EXISTING 1 NEW			426,081.00					63,866.53	67,249.50
0211	FIRE EXTRACATION EQUIPMENT	0211-100-1608-0000	NEEDS SURVEY	41,500.00	3,625.00	42,607.60	102.67	525.00	1,632.60-	1,107.60-
0211-100-1609-0000	BUILDING IMPROVEMENTS TBD			55,590.00					55,590.00	55,590.00
0211-100-1901-0000	FIRE TRUCK REPLACEMENT - SF			400,000.00					400,000.00	400,000.00
0211-100-2101-0000	FIRE CHIEF PICKUP TRUCK			38,000.00		37,069.00	97.55		931.00	931.00
0211-100-2301-0000	STATION REPAIRS AND UPGRADES-SF			30,000.00					30,000.00	30,000.00
0211-100-2302-0000	AIR COMPRESSOR (FEMA MATCH) - SF			30,000.00					30,000.00	30,000.00
100	BOARD OF EDUCATION			595,090.00	3,625.00	79,676.60	13.39	525.00	514,888.40	515,413.40
0211-200-0006-0000	USDA ERHC FIRST RESPONDER EXPENSES					779,548.50		2,338,645.50	3,118,194.00-	779,548.50-
0211-200-2301-0000	BOND - AERIAL LADDER TRUCK					859,225.10	144.39	2,339,170.50	2,603,305.60-	264,135.10-
0211	FIRE EXTRACATION EQUIPMENT			595,090.00	3,625.00					
0213	RECORDS MANAGEMENT SYSTEM	0213-100-2301-0000	LAND USE/BUILDING SHARED VEHICLE	40,000.00					40,000.00	40,000.00
0311	ROAD REPAIRS AND IMPROVEMENTS	0311-100-1402-0000	WEST ROAD BRIDGE ENGINEERING	2,942.00-		894,873.80		193,338.82	2,942.00-	2,942.00-
0311-100-1403-0000	SUCKER BROOK RD BRIDGE TOTAL COSTS					26,212.00			614,692.21-	1,202,722.47-
0311-100-1601-0000	ROADSIDE PLOWER			26,212.00		179,600.61	155.84	588,030.26	6,000.00-	6,000.00-
0311-100-1602-0000	TWO PLOW TRUCKS			70,200.00		1,202,722.47			293,800.37-	293,421.74-
0311-100-1701-0000	ROAD MAINTENANCE 16-17								748,874.96-	338,554.27
0311-100-1704-0000	FLORENCE ST RETAINING WALL			6,000.00-					17,652.11-	17,652.11-
0311-100-1801-0000	SALT SHED			2,942.00		296,363.74	173.55	378.63	1,48-	1.48-
0311-100-1802-0000	JCB 100C EXCAVATOR			103,804.00		103,803.75	100.00		152.00-	152.00-
0311-100-1901-0000	WHITTING STREET RENOVATION			800,000.00	335,390.02	461,445.73	57.68	1,087,429.23	400,000.00	400,000.00
0311-100-1901-1000	WHITTING ST RENOVATION-RETAINAGE				17,652.11				438,829.24-	331,828.19-
0311-100-1902-0000	PLOW TRUCK #3			161,715.00		161,716.48	100.00		103,640.00	103,640.00
0311-100-1903-0000	BACKHOE / BUCKET LOADER			114,246.00		114,246.90	100.00		400,000.00	400,000.00
0311-100-1904-0000	BRUSH CHIPPER			54,500.00		54,500.00		10,000.00	10,000.00-	10,000.00-
0311-100-1905-0000	BUILDING MAINTAINER PICKUP TRUCK			27,228.00					400,000.00	400,000.00
0311-100-1906-0000	SIDEMALK MAINTAINER MACHINE			65,595.00		65,595.00			400,000.00	400,000.00
0311-100-1907-0000	LANSON DRIVE CULVERT			445,000.00		799,686.59	179.70	25,649.31	380,335.90-	354,686.59-
0311-100-1908-0000	ELM STREET RECONSTRUCTION			45,000.00		63,298.50	140.66	28,415.50	46,714.00-	18,298.50-
0311-100-1909-0000	STREET SIGNS			25,000.00		25,152.00	100.61		152.00-	152.00-
0311-100-1910-0000	FY19 LOCIP FUNDED ROAD REPAIRS			103,640.00					400,000.00	400,000.00
0311-100-1911-0000	FY19 SHIM CRACK CHIP SEAL			400,000.00					400,000.00	400,000.00
0311-100-2000-0000	FY20 SHIM CRACK CHIP SEAL			400,000.00					400,000.00	400,000.00
0311-100-2001-0000	FY20 ROAD MAINTNANCE			25,928.00-					438,829.24-	331,828.19-
0311-100-2002-0000	PLOW TRUCK #4			178,322.00					44	44
0311-100-2003-0000	PLOW TRUCK #5			149,809.00						
0311-100-2004-0000	CATCHBASIN MAINT TRUCK			293,620.00						
0311-100-2005-0000	SINGLE DRUM ROLLER			35,000.00						
0311-100-2006-0000	CASE AVE BRIDGE			328,700.00		233,253.54	70.66	63,560.21	32,886.25	96,446.46
0311-100-2007-0000	SMITH HILL ROAD CULVERT			22,000.00		11,300.00	51.36	12,800.00	2,100.00-	10,700.00
0311-100-2008-0000	TAYLOR BROOK CULVERT - W WAKEFIELD			80,000.00		70,525.00	88.16	9,225.00	250.00	9,475.00
0311-100-2009-0000	SUCKER BROOK CULVERT - W WAKEFIELD			333,942.00		342,380.31	102.53	12,328.97	20,767.28-	8,438.31-

GL2161R 11/16/2022  
8:05:47

TOWN OF WINCHESTER  
B U D G E T R E P O R T - E X P E N D I T U R E S  
FROM 7/01/2018 TO 10/31/2022

PAGE 4  
USER - ANNMARLE

FUND 179 000 CAPITAL IMPROVEMENT PROGRAM 05		AMENDED BUDGET		MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNEXPENDED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBERANCES	BALANCE	BALANCE	
0311	ROAD REPAIRS AND IMPROVEMENTS		11,916.09	36,292.83		832.49	37,125.32-	36,292.83-	
0311-100-2010-0000	MARSHALL STREET RENOVATION			79,941.46	106.59		4,941.46-	4,941.46-	
0311-100-2011-0000	SCHUEMAN ROAD FY20 PROJECT	75,000.00		101,464.39	86.78	6,920.00	8,535.61	15,455.61	
0311-100-2012-0000	REACHING HILL FY20 PROJECT	116,920.00		5,251.05			5,251.05-	5,251.05-	
0311-100-2013-0000	STONE RD 2			445,062.96	104.47	13,044.62	32,107.58-	19,062.96-	
0311-100-2014-0000	OVERLOOK ROAD	426,000.00		42,920.99		1,687.30	44,608.29-	42,920.99-	
0311-100-2015-0000	SUCKERBROOK RD PAVING						100,000.00	100,000.00	
0311-100-2017-0000	FY20 LOCIP FUNDED ROAD REPAIRS	100,000.00		308,344.54	77.09	46,923.86	44,731.60	91,655.46	
0311-100-2101-0000	FY21 ROAD MAINTENANCE	400,000.00		181,945.96	129.06		40,972.96-	40,972.96-	
0311-100-2102-0000	PILOW TRUCK #6	140,973.00		25,000.00	83.33		5,000.00	5,000.00	
0311-100-2103-0000	PAVING BOX	30,000.00		117,651.86	99.70	112,000.00	111,651.86-	348.14	
0311-100-2104-0000	TWO F550 TRUCKS W PLOWS	118,000.00							
0311-100-2105-0000	SOUTH ROAD ENGINEERING								
0311-100-2106-0000	HIGHLAND LAKE WM STORM DRAINS	300,000.00		14,836.25	4.95	14,988.75	270,175.00	285,163.75	
0311-100-2107-0000	PRATT ST CULVERT & SIDEWALK	30,000.00		47,917.42	159.72	24,514.77	42,432.19-	17,917.42-	
0311-100-2108-0000	HOLABIRD AVE - COLONY TO FLORENCE	102,000.00		56,750.00	55.64	1,150.00	44,100.00	45,250.00	
0311-100-2109-0000	ESOURCE-ALAN,GIBERT,LIVLY,OAK,WETMORE	108,000.00		24,959.93	23.11	2,169.00	80,871.07	83,040.07	
0311-100-2110-0000	RYAN FIELD DRIVEWAY	22,000.00		8,600.00	39.09	8,500.00	4,900.00	13,400.00	
0311-100-2111-0000	FY21 LOCIP FUNDED ROAD REPAIRS	87,295.00					87,295.00	87,295.00	
0311-100-2201-0000	FY22 ANNUAL ROAD MAINTENANCE	500,000.00	13,873.70	508,398.91	101.68	3,621.20	8,398.91-	8,398.91-	
0311-100-2202-0000	CASE AVE - MAIN ST TO GAY ST	30,000.00		53,322.00	177.74		26,943.20-	23,322.00-	
0311-100-2203-0000	UPLAND ROAD	130,000.00		5,516.50	4.24	1,250.00	123,233.50	124,483.50	
0311-100-2204-0000	PW DIRECTOR PICKUP TRUCK	30,000.00		29,966.00	99.89		34.00	34.00	
0311-100-2205-0000	PAYLOADER	111,110.00		209,148.11	188.24		98,038.11-	98,038.11-	
0311-100-2301-0000	FY 2023 ANNUAL ROAD MAINTENANCE	400,000.00	33,222.58	151,094.85	37.77	164,730.15	84,175.00	248,905.15	
0311-100-2302-0000	SMITH HILL BRIDGE MAINTENANCE	125,000.00					125,000.00	125,000.00	
0311-100-2303-0000	WINCHESTER CENTER CEMETARY EXPANS	115,000.00					115,000.00	115,000.00	
0311-100-2304-0000	FOREST VIEW-SHED ROAD AND CHAPEL	30,000.00					30,000.00	30,000.00	
0311-100-2305-0000	PW FACILITY - STAGING AREA	150,000.00					150,000.00	150,000.00	
0311-100-2306-0000	PW FACILITY - ROOF REPLACEMENT	60,000.00					60,000.00	60,000.00	
0311-100-2307-0000	PLOW TRUCK #7 - 6 YR LEASING PROG	43,000.00					43,000.00	43,000.00	
0311-100-2308-0000	COMMUNITIES CHALLENGE GRANT-MATCH	200,000.00					200,000.00	200,000.00	
0311-200-1601-0000	ROAD REPAIRS AND IMPROVEMENTS 15-16		455,397.33	8,610,936.12	104.86	1,364,428.60	1,763,461.72-	399,033.12-	
0311	ROAD REPAIRS AND IMPROVEMENTS	8,211,903.00	455,397.33	8,611,530.27	104.87	1,364,834.45	1,764,461.72-	399,627.27-	
0812	ZERO TURN MOWER								
0812-100-2101-0000	ZERO TURN MOWER	7,900.00		6,749.00	85.43		1,151.00	1,151.00	
0812-100-2201-0000	WALKER FIELD DUGOUT	65,000.00		43,516.68	66.95	15,895.00	5,588.32	21,483.32	
0812-100-2301-0000	PARK/REC - NEW MOWER	9,850.00		10,049.00	102.02		199.00-	199.00-	
0812-100-2302-0000	WALKER FIELD-SCOREBOARD ELEC REP	8,000.00				3,056.80	4,943.20	8,000.00	
0812-100-2303-0000	PARK/REC-TRACTOR W/LOADER ATTACH	27,750.00		29,100.00		29,100.00	1,350.00-	27,750.00	
0812	100 BOARD OF EDUCATION	118,500.00		60,314.68	50.90	48,051.80	10,133.52	58,185.32	
0812	ZERO TURN MOWER	118,500.00		60,314.68	50.90	48,051.80	10,133.52	58,185.32	
0813	SENIOR CENTER IMPROVEMENTS								
0813-100-0000-0000	SENIOR CENTER IMPROVEMENTS								
0813-100-2201-0000	SENIOR CENTER VAN VIA GRANT	12,000.00					12,000.00	12,000.00	
0813-100-2203-0000	SR CNTR-A/C SYST COMPRESSOR REPL	7,500.00		7,500.00	38.46		12,000.00	12,000.00	
0813	100 BOARD OF EDUCATION	19,500.00		7,500.00	38.46		12,000.00	12,000.00	
0813	SENIOR CENTER IMPROVEMENTS	19,500.00		7,500.00	38.46		12,000.00	12,000.00	

FUND 179 000 CAPITAL IMPROVEMENT PROGRAM 05		AMENDED	MONTH TO DATE	YEAR TO DATE	YTD	OUTSTANDING	UNENCUMBERED	UNEXPENDED
DEPT/OBJ/PROG	DESCRIPTION	BUDGET	EXPENDITURES	EXPENDITURES	PERCENT	ENCUMBERANCES	BALANCE	BALANCE
0813	SENIOR CENTER IMPROVEMENTS							
0915	BOE PEARSON PROJECT			10,397.11		15,000.00	10,397.11-	10,397.11-
0915-148-0000-0000	MAIN STREET PROJECT			4,844.16			10,155.84	4,844.16-
0915-311-0001-0000	HOLABIRD AVE ENGINEERING			15,241.27	38.46	15,000.00	241.27-	15,241.27-
0915	BOE PEARSON PROJECT							
1000	HINSDALE SCHOOL CAPITAL							
1000-100-1701-0000	MOTHBALL HINSDALE SCHOOL	100,000.00					100,000.00	100,000.00
1000-100-1901-0000	HINSDALE ENGINEERING -NOT BONDABLE	153,575.00		153,575.00			100,000.00	100,000.00
1000-100-1901-0000	100 BOARD OF EDUCATION	253,575.00		153,575.00	60.56		710,000.00	710,000.00
1000-878-0000-0000	HINSDALE SCHOOL-ARCHITECT DESIGN	710,000.00					110,000.00	110,000.00
1000-878-0001-0000	HINSDALE SCHOOL-OTHER PROFESS FEES	110,000.00					820,000.00	820,000.00
878 TOTAL		820,000.00					920,000.00	920,000.00
1000	HINSDALE SCHOOL CAPITAL	1,073,575.00		153,575.00	14.31		920,000.00	920,000.00
TOTAL EXPENDITURES		13,141,034.90	1,158,253.58	12,016,175.49	91.44	4,314,202.01	3,189,342.60-	1,124,859.41



# Boards & Commissions

## 1 CONSIDERATION

*(STEP 1 FOR NEW APPOINTMENTS - TO BE RECOGNIZED AT TONIGHT'S MEETING)*

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends
11/21/2022	Alison Pierce	Retirement Administration Board	R	Member	12/2026

## NOMINATIONS

*(STEP 2 FOR NEW APPOINTMENTS - TO BE VOTED INTO NOMINATION AT TONIGHT'S MEETING)*

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends

## APPOINTMENTS

*(FINAL STEP FOR NEW APPOINTMENTS - TO BE VOTED ON FOR APPOINTMENT AT TONIGHT'S MEETING)*

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends

## RE-APPOINTMENT

*(TO BE VOTED ON FOR RE-APPOINTMENT AT TONIGHT'S MEETING)*

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends
11/21/2021	Glenn Albanesius	RRDD#1	R	Member	12/2025

## RESIGNATION

*(TO BE MENTIONED AT TONIGHT'S MEETING)*

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends

## Boards & Commissions

11/21/2021	Claudia De la Cruz	Recreation Board		Member	04/2028
11/21/2022	Feliks Viner	Planning & Zoning Commission	R	Alternate	10/2025
11/21/2022	Phillip Allen	Zoning Board of Appeals	U	Member	12/2022

### APPOINTMENTS BY OTHER APPOINTING AUTHORITIES

*(TO BE MENTIONED AT TONIGHT'S MEETING)*

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends	Appointing Authority

### CURRENT VACANCIES

*(TO BE MENTIONED AT TONIGHT'S MEETING)*

Board/Commission	Position	Openings	Meets On	Appointing Authority
<u>Board of Assessment Appeals</u>	Alternate	1	As needed; several nights in March and several days in September	Board of Selectmen
<u>Conservation Commission</u>	Regular	2	2nd Thursday of each month, 5PM.	Board of Selectmen
<u>Architectural Review Committee</u>	Regular & Alternate	1 & 2 Alternate	As needed	Planning and Zoning Commission
<u>Laurel City Commission</u>	Regular	5	TBD but monthly	Board of Selectmen
<u>Economic Development Commission</u>	Alternate	1	1st & 3rd Tuesday of each month, 7PM	Board of Selectmen
<u>Planning &amp; Zoning Commission</u>	Alternate	1	2nd & 4th Monday of each month	Board of Selectmen
<u>Recreation Board</u>	Member	1	1st Wednesday of each month	Board of Selectmen
<u>Zoning Board of Appeals</u>	Member	1	4th Tuesday of each month	Board of Selectmen



**From:** Alison Pierce <[alisonpierce11@yahoo.com](mailto:alisonpierce11@yahoo.com)>

**Sent:** Saturday, November 5, 2022 10:05:38 AM

**To:** Josh Kelly <[jskelly@townofwinchester.org](mailto:jskelly@townofwinchester.org)>

**Subject:** Re: Retirement Administration Board

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Hi Josh,

I am doing well and am enjoying this new challenge very much, although I do miss you all as well.

Thank you for reaching out and thinking of me. I would gladly accept the position on the Retirement Board! I definitely can meet via zoom, and possibly sometimes in person, depending on my calendar.

Can you send me the current meeting dates and I'll make sure I don't have any conflicts?

Thank you again for asking me and for valuing my opinion. I am looking forward to working with you all again!!

Talk soon,  
Alison

**From:** claudia De la Cruz <cldhnn@gmail.com>  
**Sent:** Wednesday, November 2, 2022 5:14 PM  
**To:** Kurt D Williams <Kurt\_D\_Williams@bd.com>  
**Subject:** Tonight meeting

**EXTERNAL EMAIL - Use caution opening attachments and links.**

Good afternoon Mr. Kurt,

I am stepping out of the Recreation Board. I am unable to assist to the meetings. I was hoping to be a voice for my Spanish community but I can't find a way to do that. I am willing to help with translating and so if you need me to. I can still help out from outside. Thank you so much for the opportunity. I really appreciate it.

You can contact me whenever you need me.  
Thank you for your time.

## Terry Hall

---

**From:** Pam Colombie  
**Sent:** Monday, November 14, 2022 8:48 AM  
**To:** Feliks Viner  
**Cc:** george.closson@snet.net; Glenn Albanesius; Lance Hansen; Terry Hall  
**Subject:** RE: Planning and Zoning Commission November 14th Regular Meeting

Thanks for the message, Feliks. You will be missed! Thank you so much for the time that you have served. Personally, it has been a great pleasure getting to know you and I wish you good health and happiness as you move from town.

I have copied Town Clerk Glenn Albanesius, Town Manager Administrative Assistant Terry Hall, and Town Planner & Director of Land Use Lance D. Hansen so that your resignation is formalized.

Take good care.  
Sincerely,  
Pam

---

**From:** Feliks Viner <fviner@firstworld.com>  
**Sent:** Thursday, November 10, 2022 3:23 PM  
**To:** Pam Colombie <pcolombie@townofwinchester.org>  
**Cc:** george.closson@snet.net  
**Subject:** RE: Planning and Zoning Commission November 14th Regular Meeting

This sender is trusted.

Hi Guys,  
With regret please find this email as my resignation from Planning and Zoning Board as I sold my house and moved out of the area. It was great serving on the Board and I wish you all the best 🙏

**Feliks Viner**  
Vice President  
Capital Markets

**FIRST WORLD**  
MORTGAGE

Direct: 860-785-4032  
Cell: [860-916-1312](tel:860-916-1312)  
Fax: 860-785-3934  
Email: [fviner@firstworld.com](mailto:fviner@firstworld.com)  
[www.ctmortgageguy.com](http://www.ctmortgageguy.com)  
NMLS ID: 68490 | Company NMLS: 2643





Mr. Kelly,

I have decided I do not wish to be put forward for reappointment to the Zoning Board of Appeals when my term expires in December this year. ZBA is well served by its 2023 roster of citizen volunteers. I believe that my time will be most valuably spent, such as I am able, to moving forward the co-op. If the co-op does come to be as I hope it will, it will be the most substantive work I can ever hope to give my Town and my community.

PA (Phillip Allen)

--

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## BOARD OF SELECTMEN ACTION REQUEST

**No.: 22-58a**

**Date:** November 21, 2022

**Topic:** Freedom of Information Act Ordinance Adoption

**From:** Joshua Kelly, Town Manager

---

**Background:** On October 17, 2022, I presented a new draft ordinance to the Board of Selectmen that outlined training standards and a fee schedule related to Freedom of Information Act Requests. This meeting (Monday, November 7, 2022) marks the second time that this ordinance is being considered.

### TOWN CHARTER SECTION 303. ENACTMENT OF ORDINANCES

Before the enactment, amendment, or repeal of any bylaw or ordinance, the Board of Selectmen shall cause to be published on the Town's website a notice setting forth the subject matter of the proposed ordinance. Said notice shall be published for at least 14 days before the enactment, amendment, or repeal of the ordinance. The notice shall be simultaneously filed with the Town Clerk who shall make the notice available for public inspection. After the Board has enacted, amended, or repealed any ordinance, said ordinance shall become operative fifteen (15) days after the entire text of the same shall have been published on the Town's website. The notice shall be simultaneously filed with the Town Clerk who shall make the notice available for public inspection. Any ordinance made by the Board of Selectmen may be amended, or repealed by them in the manner in which bylaws or ordinances are enacted. The form of all bylaws and ordinances shall be as follows: "Be It ordained by the Board of Selectmen by the Town of Winchester, Connecticut."

Under this section of the Charter, a notice was placed on the Town's website and was filed in the Town Clerk's Office in October. The Board of Selectmen takes three meetings to review, consider, and act upon proposed charter additions, changes, or repeals. This marks the second of such meetings where this item is under consideration. Therefore, the matter may be finally decided at the November 21, 2022 meeting.

At the meeting on October 17, 2022, the Board of Selectmen asked me to share this document with the Town Attorney, Kevin Nelligan. That was done the day following that meeting, and it is the intention of the Attorney to deliver proposed edits to the draft ordinance as soon as possible.

**Requested Action:** I ask that the Board of Selectmen continue to discuss and consider this proposed ordinance.

**Fiscal Implications:** Please see the attached draft ordinance for the draft fee schedule.

**Attachments:** Draft Ordinance.



## Chapter XX

### FREEDOM OF INFORMATION ACT

#### § XX-1. Adherence to State Law.

The Town of Winchester hereby affirms its commitment to upholding Chapter 14 of the Connecticut General Statutes, the Connecticut Freedom of Information Act. The Town shall conform to all provisions found therein.

#### § XX-2. Training and Compliance.

The Town Manager shall be responsible for providing guidance to Town staff on the Freedom of Information Act, establishing standard operating procedures for town departments, boards, and commissions on the Freedom of Information Act, and for overseeing the attainment of Freedom of Information Act compliance for all town departments, boards, and commissions.

#### § XX-3. Fees.

The Town shall levy fees for all requests made under the Freedom of Information Act in accordance with the following schedule:

Viewing Easily-Accessible Documents (no copies made)	Free of Charge
Viewing Archived Documents (no copies made)	Price to be calculated based on the number of staff members that must work to retrieve the requested document, the number of hours it will take each involved staff member to complete the retrieval, and the rate of pay associated with the involved staff members, as defined by CGS Sec. 1-212(b)(4).
Photographing or Self-Copying Documents (on a cell phone, etc.)	A flat rate of \$20.00 for as many pictures as the requestor wishes to take per FOIA request, as outlined in CGS Sec. 1-212(g).
Printed 8.5x11" Copies Provided by Town	\$0.25 per page
Oversized Printed Copies Provided by Town	\$6.00 per copy
Electronic Copies Provided by Town	\$0.15 per page
Production of New Documents	Price to be calculated based on the number of staff members that must work to create the requested document, the number of hours it will take each involved staff member to complete the work, and the rate of pay and cost of benefits associated with the involved staff members, as defined by CGS Sec. 1-212(b)(4).

Fees shall be collected by the Town Manager's Office; fees equal to or greater than \$10.00 must be paid in advance of the documents being released or made viewable by the Town. Fees may be waived by the Town Manager in accordance with CGS Sec. 1-212(d). New requests may not be made by members of the public until all fees associated with prior requests are paid in full.



**§ XX-4. When effective.**

This chapter shall be effective fifteen (15) calendar days following the Board of Selectmen's adoption of the ordinance.

## **A Resolution of the Town of Winchester Water Sewer Commission**

**WHEREAS**, the Town of Winchester Water Sewer Commission (the "Commission") has been approved for Connecticut Department of Public Health Drinking Water State Revolving Fund (DWSRF) funding for the infrastructure improvement projects (the "Projects") consisting of:

- Replacement of existing water mains on Case Center, Thibault Greenwoods and Holabird Ave.;
- Construction of a new water storage tank and plant control system upgrades at the Crystal Lake Water Treatment plant; and
- Construction of a new Water Storage Tank on Wallens Hill to replace the existing out of Service Tank.

**WHEREAS**, the Town authorized an appropriation of up to \$6.2M at a referendum on May 25, 2021 to complete the Projects;

**WHEREAS**, the recent inflation of materials costs has caused the amount appropriated to be insufficient to complete the Projects as evidenced by the recent bidding results, so, an additional appropriation is needed; and

**WHEREAS**, such borrowing must be duly authorized by the Board of Selectmen in accordance with Town Charter and Connecticut State Statutes.

### **NOW THEREFORE, BE IT RESOLVED:**

Section 1. That the Board of Selectman is hereby requested to approve a resolution that provides for an additional appropriation and authorization of bonds and notes in the amount of \$2,300,000 for the increased costs and to complete the Project, calling for a Town Meeting and setting a date for a referendum.

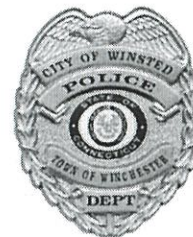
Section 2. That the Commission requests that the date for the proposed referendum be set to the earliest date possible.

Section 3. That the Commission requests that the Board of Selectmen authorize the Town Manager to engage Bond Counsel, Financial Advisors, Town Attorney, other individuals and/or organizations deemed appropriate to prepare required documentation and conduct the referendum in accordance with the Town of Winchester Charter and Connecticut State Statutes.

Duly approved this \_\_\_\_\_<sup>th</sup> day of November 2022.



Town of Winchester~ City of Winsted  
**POLICE DEPARTMENT**  
338 Main St., Winsted Connecticut 06098



TO: Josh S. Kelly, Town Manager  
FROM: William T. Fitzgerald, Jr., Chief of Police  
DATE: November 8, 2022  
RE: Monthly Report – **October 2022**

I have the following are the monthly activities as to goals and accomplishment achieved by the police department:

**Department Special Considerations:**

- Vacation house check locations and updated weekly listing
- House checks directed patrols and walking patrols when time permits.
- Directed Patrols
- Walking Patrols

**Special Considerations:**

Evening shift had a total of **271** calls for service.

There were **16** arrests (including 8 warrant arrests):

- **1** stemming from a complaint of Domestic Violence. Charges: Violation Conditions of Release 2nd, Disorderly Conduct, Interfering/Resisting Police (22-6517).
- **1** stemming from a complaint of Domestic Violence. Charge Disorderly Conduct (22-6848).
- **1** stemming from disturbance complaint. Charges: Breach of Peace 2<sup>nd</sup> and Threatening 2nd (22-6983).



- 1 stemming from a Motor Vehicle Stop Charges: Misuse of Registration, Operating M/V with Suspended License, Operating Vehicle with Minimal Insurance, Operating Unregistered M/V, Unauthorized Colored Lights (22-6566).
- 1 Stemming a motor vehicle accident. Charge: Driving While Intoxicated (22-6954).
- 2 Stemming from an assault complaint. Charges: Assault 3<sup>rd</sup>, Criminal Mischief 3<sup>rd</sup>, Breach of Peace 2<sup>nd</sup> (22-6762 Juvenile arrest).
- 1 Stemming from a complaint of Domestic Violence. Charges: Assault 1<sup>st</sup>, Risk of Injury (22-6922 Juvenile arrest).

#### **Warrant arrests:**

- 4 arrests for Cruelty to Animals, Risk of Injury stemming from an investigation of Animal Cruelty (22-3810).
- 1 arrest for Interfering with Police, Interfering/Resisting Police (22-5780).
- 1 arrest for Probation Violation (22-6520).
- 1 arrest for Assault 3<sup>rd</sup> of Person with Intellectual Disability (2 counts), Disorderly Conduct (2 counts), Assault 3<sup>rd</sup>, Unlawful Restraint 1<sup>st</sup>, Strangulation 3<sup>rd</sup>, (22-6339).
- 1 arrest for Failure to Appear 1<sup>st</sup> (22-6670).

#### **Other Considerations:**

There were 49 Medical Emergencies / Ambulance Request / well-being check calls; 4 Overdose; 6 Emergency committal/Emotionally Disturbed Person; 15 General Inquiries; 7 Domestic Violence / Intimidation complaints; 2 Intrusion Alarms; 31 Suspicious calls; and 9 Disturbance/Loud Noise complaints.

#### **Function Status Update:**

*Training:* Sgt. Mark Blanchette (refer to training report)

*Medical Officer:* Ofc. Jessica Luzefski (nothing to report)

*Fleet Manager:* Ofc. Abdullah Davranmakel was appointed fleet manager (effective 10/13/22).

## Medical Drop Off Box

### Total since Implementation:

- 1053.7 lbs. Ave -Weekly 16.4lbs.
- Total for Year 2022- 114 lbs.

## Overdose Calls

Calendar Year	OD Calls	Fatal	Narcan Used	
2014	1	0	0	
2015	16	0	0	
2016	25	1	11	36%
2017	31	4	18	19%
2018	14	1	12	-121%
2019	16	2	11	13%
2020	28	5	19	43%
2021	23	4	17	-22%
2022	18	3	14	
	<b>172</b>	<b>20</b>	<b>102</b>	

10/22/2022

## Monthly Calls for Service- Last Month to Analyze

	Calls for Service	All Shifts	
Monthly	2019	2020	
January	820	626	-24%
February	698	578	-17%
March	575	708	23%
April	673	709	5%
May	798	764	-4%
June	896	870	-3%
July	962	825	-14%
August	943	822	-13%
September	815	693	-15%
October	748	793	6%
November	739	728	-1%
December	658	776	18%
	7928	7388	-7%

	2021	2022	
January	626	716	14%
February	578	675	17%
March	708	711	0%
April	709	815	15%
May	764	889	16%
June	870	788	-9%
July	825	803	-3%
August	822	796	-3%
September	694	782	13%
October	793	694	-12%
November			#DIV/0!
December			
	7389	7669	4%

### **Accomplishments:**

- Officers continue to show enthusiasm and diligent work ethic during calls for service and case work. Excellent professionalism, proficiency, dedication to duty, and teamwork.

### **Roll Call Training**

- Monthly policy review
- Monthly policy reviews completed as directed.
- Kinahan- Connecticut Chief's of Police Association Training
- John Bailey Legal Update Training
- Whiteley- Connecticut Chief's of Police Association Training

### **Training Unit**

**October 3-4, 2022:** Ofc. Justin DeVauil attended Deflection Academy training, which is part of the implementation of project CLEAR. This training was conducted by Scott Allen and his team from *Operation to Save Lives*.

**October 4, 2022:** Received word from Joann Peterson, CT. Police Academy, that our department has two seats in class 377, commencing December 30, 2022.

**October 6, 2022:** Administrative Assistant/Records Clerk Kathy Venezia completed a webinar course through Police Records Management Group titled "*Eliminating Risk and Liability in Records*".

**October 6, 2022:** Ofc. Scott Twombly attended a CPCA/CPF Officer Wellness Symposium at Alexion Pharmaceuticals, New Haven, CT.. This training provided officers and police agencies current and specific information about Connecticut's requirements related to the emotional and psychological



wellness of officers and assist departments in developing programs aimed at keeping officers ready for the many challenges of police work.

**October 6-7, 2022:** Sgt. Kim Boyne attended Emergency Medical Responder (EMR) recertification training at Waterbury Police Training classroom. Her new certification will expire 12/31/24.

**October 10, 2022:** Disseminated department email to officer's interested in becoming a DARE instructor. Ofc. Joy Mikulski and Ofc. Abdullah responded with interest.

**October 10-14, 2022:** Ofc. Justin Waltzer completed L.O.C.K.U.P – Triple Instructor Certification training (handcuffing, Police Baton, Oleoresin Capsicum Spray - OC) sponsored by POST at the Hartford Police Academy. Additional training in Methods of Instruction as well as Use of Force are required before being able to provide instruction to department members.

**October 15, 2022:** Registered Ofc. Justin Waltzer and Ofc. Anthony Horton for Field Training Officer (FTO) training scheduled for December 5-7, 2022 at the CT Police Academy.

**October 18, 2022:** Reached out to CT Statewide DARE coordinator, TFC James White – CT State Police, regarding upcoming DARE Instructor training available February 27, 2023 – March 10, 2023, in Meriden, CT; seeking guidance on how to enroll two officers.

## **FIREARMS TRAINING**

The Department underwent firearms training (Rifle, shot gun, Less Lethal - Bean bag), utilizing multiple Instructors from Naugatuck Police Dept. The classroom portion of the training on Use of Force occurred at the Elm Street Fire House and was followed by live firearms training at the WPD range. The training occurred on the following dates with the named officers listed below.

- October 18 - Ofc. Scott Twombly, Ofc. Tom Smith, Ofc. Justin Waltzer, Ofc. Brandon Simmons, Ofc. Abdullah Davranmakel
- October 20: Sgt. Kevin Kinahan, Ofc. Joy Mikulski, Ofc. James Crean
- October 22: Sgt. Peter Delouis, Ofc. Jessica Luzefski, Ofc. Rudy David
- October 24: Sgt. Jason Hermenau, Sgt. Kim Boyne, Ofc. Anthony Horton
- October 26: Sgt. Mark Blanchette, Ofc. Dan Pietrafesa, A/S Mike Gagne, Ofc. Justin DeVaul

Absent was Ofc. Josh Blass due to an on-the-job injury.

## **OTHER NOTES:**

RE: Recruit Rudy David

10/21/22: Ofc. David completed phase 3 of the FTO program, working the evening shift with Ofc. Jessica Luzefski. He failed, however, to meet program standards in several critical areas, such as knowledge of commonly used statutes, identifying elements of probable cause, and basic criminal procedure. It was determined he was not ready for phase 4 (final phase) and was subsequently "unplugged" from the program and placed with Ofc. Brandon Simmons on Day shift for a 5 day evaluation. Another pre-phase 4 evaluation occurred on 10/27/22 and although Ofc. Rudy showed improvement and/or was proficient

in a number of areas, he still failed to meet program standards and was assigned another 5-days with Ofc. Simmons.

### **Functions Assigned:**

Patrol Commander / Final Report Review: 875

Fleet: 92

### **Function Status Update:**

Patrol Commander: No significant information during reporting period.

FLEET: Electrical issues with car 20, 23

### **Functions Assigned:**

(932)- Communications

(932)- Scheduling

-

### **Function Status Update:**

(932)- Communications- -Continuing to improve relations between PD and LCD.

Continuing to improve relations between PD and LCD.

Functions Assigned school functions and safety programs /DARE / Medical Coordination is vacant until promotions.

Function Status Update: Medical supplies restocked; bags gone through. for cars.

### **CID**

#### **Functions Assigned:**

#### **Special Considerations:**

Kinahan on vacation leave 10/01/22 through 10/5/22

Bruce Whiteley on vacation leave 10/11/22 through 10/18/22

Significant increase in requests from SAO on body camera videos (BCV).

#### **Functions Assigned:**

Sgt.Kinahan- Supervision, pre-employment background investigations, case management,



case assignment/investigation; Internal Affairs investigations, policy/use of force review, assist SAO with case presentation; body camera video review.

2<sup>nd</sup> Detective Position- Unfilled.

E/O Whitely- Evidence, property management.

### **New Cases Assigned:**

Child sexual assault- juvenile on juvenile (22-6692)

Untimely/unwitnessed death/possible overdose case (22-6615)

Two (2) sex offender violations investigations/arrests

Assist out of state agency with child sexual assault investigation (22-6001)

Extradition to Pennsylvania (22-4252)

Untimely/unwitnessed death/possible overdose (22-6855)

Five (5) Use of force reviews

Two (2) attorney FIOA requests for body camera videos, photos, 911/radio calls

Stabbing Incident involving juvenile (22-6922).

Possible sexual assault involving a juvenile (22-6934)

### **Function Status Update:**

Sgt. Kinahan- Two untimely/unwitnessed deaths investigations, extradition of Pennsylvania; sex offender violations, one arrest; assist with stabbing investigation, interview, evidence processing; close out 22-2248 sexual assault, no PC, no arrest; follow up on sexual assault, 22-5284, contact with victim; process two requests from attorneys on body camera videos; five (5) use of force reports submitted for review; review policies at request of Chief; interview juveniles on possible sexual assault case (22-6934); close out of 22-6692, sexual assault) due to uncooperative victim; assist with forensic interview of 16 y/o female victim of sexual assault in New Jersey, attended forensic interview, prepared file for New Jersey authorities.

E/O Whitely- Evidence returns, processing. Drug box clean out- 16.4 lbs.

### **TRAFFIC**

For the month of October, there were a total of **38** motor vehicle stops. **22** verbal warnings, **4** infractions, **5** written warnings, **2** misdemeanor summonses. **3** stops resulted in a D.W.I. arrest. There was a total of **26** motor vehicle crashes, 1 crash resulted in a D.W.I. arrest. There were **4** parking violations.

**(932)- 1033 Program-** Inventory performed

- 1033- Sgt. Boyne Inventory performed

**DARE/Crime Prevention-** Off. Pietrafesa instructor for all schools for DARE. Sgt Varasconi retirement. Will certify another officer when staffing levels are achieved.

**Juvenile Unit Liaison-** Nothing to report



## Animal Control

### Types of Cases

### Number of Cases

Animal Complaints	27
Dog Bites	1
Quarantine Animals	1
Follow Up Investigations	2
Roaming Dogs	20
Wildlife Calls	3
Written Warning Issued	0
Verbal Warning Issued	1
Infractions Issued	1
Other	

The Winchester Police Department has completed an extensive investigation and obtained arrest warrants for the following occupants. Additional warrant is pending for another individual..

#### Charges:

1. James Thomen Sr., age 61 - 106 Counts of Cruelty of Animal, 2 Counts Risk of Injury to a Minor.
2. Laura Thomen age 53- 106 Counts of Cruelty of Animal, 2 Counts Risk of Injury to a Minor.
3. Marissa O'Brien age 30- 106 Counts of Cruelty of Animal, 2 Counts Risk of Injury to a Minor.

The above individuals were arrested on the above charges on October 19<sup>th</sup>, 2022 and are scheduled to be arraigned on November 1<sup>st</sup>, 2022, at Torrington Superior Court.

### Monthly Overtime Cost Analysis: Fiscal Year

FY 2022-2023	Amount	HOLIDAYS	TRAINING	Marine Patrol	DUI Grant	Special Detail	Cover Dispatch	Cover LCD	COVID 19	ACTUAL OT
Month	Click it Ticket									
July	\$38,633.93	\$4,358.26	\$9,248.14	\$1,627.83	\$0.00	3206..84	\$743.31	\$0.00	\$0.00	\$19,449.55
August	\$18,368.08	\$334.75	\$1,471.31	\$1,053.57	\$0.00	\$250.26	327.78	\$0.00	\$0.00	\$14,930.41
September	\$26,753.86	\$4,636.66	\$3,578.67	\$1,285.22	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$17,253.31
October	\$22,616.08	\$6,891.76	\$3,504.91	\$0.00	\$0.00	\$0.00	\$298.95	\$0.00	\$0.00	\$11,920.46
November										
December										
January										
February										
March										
April										
May										
June										
	\$106,371.95	\$16,221.43	\$17,803.03	\$3,966.62	\$0.00	\$250.26	\$1,370.04	\$0.00	\$0.00	\$63,553.73
Ave	\$26,592.99	\$4,055.36	\$4,450.76	\$991.66	\$0.00	\$83.42	\$342.51	\$0.00	\$0.00	\$15,888.43

Majority of OT was due to use cover vacation, sick leave, retirement vacancies.

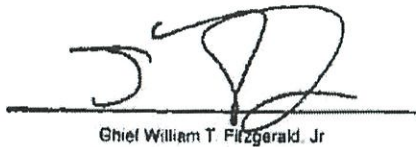
### Calls For Service- Calendar Year- Shifts

	Days	Evening	Mid	Total	Ave
<b>2022</b>					
January	291	233	192	716	239
February	307	207	160	674	225
March	320	250	141	711	237
April	330	313	172	815	272
May	364	338	186	888	296
June	350	320	118	788	263
July	332	295	176	803	268
August	317	326	150	793	264
September	328	317	137	782	261
October	314	271	105	690	230
November				0	#DIV/0!
December				0	#DIV/0!
	3253	2870	1537	7660	2553.3

Monthly Ave	325.3	287.0	153.7	638.3	255.3
Weekly Ave	81.325	71.8	38.4	159.6	63.8

Daily Ave	10.2	9.0	5	19.9	8.0
Per Off Shift	3.4	3.0	1.6	6.6	2.7
Meal break	1				
Shift Hrs	8				
Free time	1				
Est Call Time					
Per	3				
Proactive					
Time	1				
Report Time					
est	1.5				
Prelim Invest	1.5				
	8				

Respectfully Submitted,



Chief William T. Fitzgerald, Jr

Chief William Fitzgerald



# Town of Winchester

To: Josh Kelly, Town Manager

From: Ted Shafer, Economic Development Director

CC: Board of Selectmen

Date: October 31, 2022

RE: Activity Report 9/1/2022 – 10/31/2022

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Below details my 9/1/2022 – 10/31/2022 economic development activities on behalf of the Town of Winchester.

My employment status is “part time” at 19 hours per week.

## **Retaining & Expansion of Local Business**

Assisted Shannon & Shane Centrella (owners of Main Street Rooted Market and Golf Instruction) as they swapped locations.

Red Barn Brewery expansion issues addressed by Town.

Ongoing visits and chats with local main street & town merchants. Visited non-Main Street potential development sites. Discussed further support Town can provide and issues.

Ongoing connections with local banks about small business loans & financing. DECD program added.

Communicating with Rich Gladstone, ownership representative, of Ledgebrook Shopping Center

Ongoing discussions with local real estate brokers and property owners to respond to commercial space inquiries.

## **Attracting New Business**

"New business" grant applications review with Josh.

Discussions with Director of Farmington Valley Arts Center and tenants.

Discussions with Jackson Labs in Farmington.

Participating in 32 Lake Street Development and new tenant discussions.

Speaking with 10 Bridge Street developer Bill Krauss about development plans and potential brownfield remediation grants.

Owner Joe Miller and redevelopment efforts of former Capitol Products factory at 35 Willow Street

Speaking with Canton based developer Pranav Patel regarding business start-up potential.

Town Manager and I spoke with Stacy Whitman regarding potential bookstore and Home & Cake bakery about their start-ups and space sharing in front of Community Health Center building (old IGA).

Further discussed relocation search by NORPAK LLC with their representative Aidan Gaynor.

Attended Advance CT and CT Main Street Center webinars with follow-up discussions with some of the panel participants.

Discussions with John Fiorello (NCCC Entrepreneurial Center) & CORI – Center On Rural Innovation Assessment Initiative.

Left messages with Cumberland Farms corporate office about redevelopment plans.

Ongoing development of available commercial space inventory listings to be posted on website.

Connecting with CT Main Street Center's Carl Rosa about Main Street development programs and events.

Discussed Morsel Munk location potential with its real estate broker.

### **Economic Development Grant Programs**

Attended Uconn Technical Assistance For Brownfields (TAB) MARC EPA Region 1 “assessment” grant writing workshop at UCONN Storrs School of Engineering. Currently working with Town Staff to prepare and submit the application,

Submitted , with Town Staff, a Federal DOT Grant – “Reconnecting Communities Pilot” - application for planning & design funding for Main Street corridor to address parking, speeding, infrastructure. If funding granted, design plans created could be submitted for large federal DOT construction grant for Main Street corridor.

### **Attended / Viewed / Participated in Town Board, Commission & Initiative Meetings**

Assisting with EDC marketing branding and messaging initiative. Report to be presented to the Board of Selectmen & Town Manager.

Participated in Town Staff discussions/review regarding former Batcheller School RF

Attended Winchester Economic Development Commission (EDC) Meetings. Spoke with EDC Chairman Yeager prior to meeting to discuss agenda items and develop action items. Coordinated EDC budget and procurement process.

Attended SustainableCT meetings.

Participated in Winchester Conservation Commission meetings.

Participating in affordable housing committee process.

Attended local business visits with EDC commissioners. Assist with facebook postings.

View Winchester Board of Selectmen meetings on Youtube live stream

Participated in new web site “content loading” training.

### **Community Events & Networking**

Planned and coordinated October 20<sup>th</sup> “Winsted Job Fair” at NCCC Greenwoods Hall

Participated in Oct 25<sup>th</sup> NCCC Entrepreneur Center “Business Startup Community Night”

Planned and coordinated Oct 27<sup>th</sup> “Winchester Business Breakfast” at Whiting Mills

Participated in Friends of Main Street “Mad River” vicinity clean-up



### **Regional Meetings/Boards/Organizations**

NW CT Chamber of Commerce – Board of Directors, Gov’t Relations meetings and networking programs.

Western District Tourism Board.

Advance CT / Main Street webinars

### **Employee Related**

Assisting with onboarding of new Town Planner and Communications Coordinator.

Attended Town Manager’s Department/Leadership update meetings

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# Winsted Fire Department

27 Elm Street, P.O. Box 443

Winsted, Ct. 06098

860-379-5155

Fax 860-379-4527

[www.winstedfire.org](http://www.winstedfire.org)



TO: Board of Selectmen  
FROM: Fire Chief James Lagassie  
SUBJECT: Department Report  
MEETING DATE: November 21, 2022

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- **Emergency Calls:**

Month of September 46

Month of October 56

At time of report month of November 21

- **Fires 12:** 5 Cooking fires; 2 Chimney fires; 2 Vehicle fires; 2 Brush/ grass fires and 1 rubbish fire

- **Rescue and emergency Medical Incidents- 29:** 9 Assist EMS; 15 Motor vehicle accidents; 5 other type calls

- **Hazardous Conditions- 19**

- **Good Intent Calls- 21**

- **False Alarm & False Calls- 35**

Winsted and Winchester fire departments assisted Norfolk with the gasoline tanker rollover on 11/5/2022.

Due to the number of resources being used at the scene, a Strike Team was dispatched to standby at Winsted Fire Headquarters to assist with fire protection for the surrounding towns if another emergency was dispatched.

- **Personnel:**

- 28 Firefighters; 22 Interior, 6 Exterior
- 10 Fire Police and Support Services
- 7 Explorers (age 14-17)

**James Lagassie**  
Fire Chief

**Philip J. Bascetta**  
Assistant Fire Chief

**Benjamin Ludwig**  
Deputy Fire Chief

Over the past several months, we have 5 new members, one is already trained to the Firefighter 1 level. The others will be going to Litchfield County Regional Fire School in the future.

- **Maintenance of Vehicles:**

The month of October we send out apparatus for the annual preventative maintenance, Engine 2 was the first apparatus to be sent out. It may return early this week, there was a crack in the water tank which is covered by warrantee, but has kept the engine out of service for over a month.

- **Grants:**

In January 2022 an Assistance to Firefighters Grant was submitted to replace our 25-year-old SCBA fill station, FEMA has not awarded all the grants yet. There is still hope we will be awarded this grant.

- **Gator Parade:**

The Annual Gator Parade will be December 17, step off is at 5:00 PM, we will follow the same route as in the past. The route will be posted on the fire department website.

- **LCD Director:**

LCD Director meeting discussion on the upgrades to 911, should be complete in the first quarter of 2023. Mutual Link will be added to the console's, schools can purchase software, when emergency/ panic button is pressed, it will be a direct link to LCD, dispatchers can also see cameras at the school. Torrington and Plymouth police may be changing to NexGen CAD software, discussion on the impact it would have on LCD.

- **Eversource Point of Contact:**

Eversource appointed a new Community Relations Specialist to the Town of Winchester and the surrounding towns, Tim Waldron. He will be our contact for Blue Sky Days and storm preparation.

Respectfully submitted,



James Lagassie

Fire Chief

**James Lagassie**  
Fire Chief

**Philip J. Bascetta**  
Assistant Fire Chief

**Benjamin Ludwig**  
Deputy Fire Chief



2022	Jan-22	10	4	\$371.12	\$37.11	\$199.20	\$19.92	35%
2022	Feb-22	9	5	\$119.85	\$13.32	\$11.17	\$1.24	9%
2022	Mar-22	8	4	\$154.86	\$19.36	\$85.52	\$10.69	36%
2022	Apr-22	6	3	\$134.93	\$22.49	\$84.42	\$14.07	38%
2022	May-22	6	2	\$122.77	\$20.46	\$98.38	\$16.40	44%
2022	Jun-22	7	2	\$146.03	\$20.86	\$151.21	\$21.60	51%
2022	Jul-22	6	2	\$164.13	\$27.36	\$178.32	\$29.72	52%
2022	Aug-22	6	2	\$105.43	\$17.57	\$104.71	\$17.45	50%
2022	Sep-22	5	1	\$100.80	\$20.16	\$130.36	\$26.07	56%
2022	Year Total:	63	25	\$1,419.92	\$22.54	\$1,043.29	\$16.56	42%
Total		3,004	1,687	\$130,395.20	\$43.41	\$117,824.51	\$39.22	47%