



TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING
Regular Meeting Agenda
May 15, 2023-7:00PM

FILED
CLERK'S OFFICE

MAY 12 2023

Streamed live on YouTube and Channel 194

TOWN CLERK OF WINCHESTER
WINSTED, CT

1. **CALL TO ORDER** (Turn your cell phones off)
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA REVIEW**
4. **APPROVAL OF MINUTES**
 - A) Minutes of Special Meeting on May 01, 2023
 - B) Minutes of Regular Meeting on May 01, 2023
5. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
6. **TOWN MANAGER'S REPORT**
7. **FINANCE DIRECTOR'S REPORT**
8. **CORRESPONDENCE**
9. **BOARDS AND COMMISSIONS**
10. **UNFINISHED BUSINESS**
 - A) Discussion and possibly act on the establishment of public comment at the Board of Selectmen meetings (Mayor Arcelaschi)
11. **NEW BUSINESS**
 - A) 23-29 Consider and possibly act on the granting of driveway variance at 349 W. Wakefield Blvd. (Town Manager Kelly)
 - B) 23-30 Refunds as recommended by Collector of Revenues (Town Manager Kelly)
 - C) 23-31 Proposed Line-Item Transfer (Town Manger Kelly)
 - D) 23-32 Municipal Suspense Tax List (Town Manger Kelly)
 - E) 23-33 Consider and possibly act on the appointment of a town auditor (Director of Finance Rheault)
 - F) Consider and possible act on referring Town-owned parcels to the Planning & Zoning Commission for an 8-24 referral and to the Town's real estate agent for listing on the market (Town Manager Kelly)
 - G) 23-34 Proposed Line-Item Transfer (Town Manger Kelly)
 - H) 23-35 Proposed Line-Item Transfer (Town Manger Kelly)
 - I) 23-36 Proposed Line-Item Transfer (Town Manger Kelly)
 - J) 23-37 Proposed Line-Item Transfer (Town Manger Kelly)
 - K) 23-38 Proposed Line-Item Transfer (Town Manger Kelly)
 - L) 23-39 Proposed Line-Item Transfer (Town Manger Kelly)



**TOWN OF WINCHESTER
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12. **EXECUTIVE SESSION**

- A) Discussion on possible sale of Town-owned land
- B) Discussion on strategy and negotiations of contracts

13. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.

14. **SELECTMEN'S COMMENTS AND REPORTS**

15. **ADJOURNMENT**

Town of Winchester

Board of Selectmen

Special Meeting

Monday May 1, 2023

Item 1 **Call to Order**

Meeting called to order by Mayor Arcelaschi at 6:03pm

Attending Members	Todd Arcelaschi (Mayor)	
	Candy Perez (Selectwoman)	Jack Bourque (Selectman)
	Candace Bouchard (Selectwoman)	Linda Groppo (Selectwoman)
	Steve Sedlack (Selectman)	Jonathan Morhardt (Selectman)

Staff Members	Josh Kelly (Town Manager)
	Glenn Albanesius (Town Clerk)

Item 2 **Executive Session -**

A) Concerning the possible Sale of Town-Owned land

B) Discussion on Strategy and Negotiations of Contracts

Motion Statement - "Motion to enter Executive Session to discuss the Sale of Town-Owned land and Strategy and Negotiations of Contracts, taking the Town Manager to be part of the meeting at 6:03pm.

Motion - Sel. Sedlack / Second - Sel. Morhardt

Vote to approve - Unanimous (7 - 0)

The Board returned from Executive Session at 7:04pm with no action taken.

Item 3 **Adjournment**

* Motion - Sel. Bouchard / Second - Sel. Morhardt

To adjourn the meeting at 7:04PM

Vote to approve - Unanimous

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.

Town of Winchester

Board of Selectmen

Regular Meeting

Monday May 1, 2023

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:05pm

Attending Members	Todd Arcelaschi (Mayor)	Jonathan Morhardt (Selectman)
	Candy Perez (Selectwoman)	Linda Groppo (Selectwoman)
	Candace Bouchard (Selectwoman)	Jack Bourque (Selectman)
	Steve Sedlack (Selectman)	

Staff Members	Josh Kelly (Town Manager)
	Glenn Albanesius (Town Clerk)

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** -

- * Sel Bourque made a motion to add as New Business Item I Discussion and Possible Action regarding requested tree cutting at 127 Holabird Avenue. No second was offered.
- * Town Manager Kelly asked that New Business Item 9B include a possible referral to a Special Town Meeting.

Item 4 **Approval of Minutes**

- * Minutes of Special Meeting on April 14, 2023
Motion - Sel. Perez / Second - Sel. Sedlack
Vote to accept minutes - Unanimous (7 - 0)
- * Minutes of Regular Meeting on April 17, 2023
Motion - Sel. Groppo / Second - Sel. Perez
Vote to accept minutes - Unanimous (7 - 0)

Item 5 **Citizens Comments** - The following people addressed the Board

- * Stephen Kosinski - Made the following Motion Statement to everyone in attendance.
"And the motion is - everything goes back to that point in time, prior to the crime committed that 2013 BOS dominated by Democrats took away Public Comment; which was illegal to do so because it's in our Town Charter it is also part of our Freedom of Speech and we have many, many, many individuals living and have sacrificed to preserve that Constitutional right. Now I don't know about you but I put my hand up four times and took an oath and signed a contract with this country and I'll be damned if I'm gonna let anyone step on that Constitution. The motion is that we go back to that point in time prior to that crime committed in 2013 - so I put that motion out there".
Motion - Resident Stephen Kosinski / Second - Resident William Hester

Discussion ensued with Sel. Perez questioning the language and statute that would allow the motion. She also questioned the validity of the stated motion language and ambiguity of the 2013 date. She requested further research before a final vote was called for.

Mayor Arcelaschi tabled the motion.

- * Dennis Nalitov
- * Wayne Morgan
- * Willard Minton
- * Deb Kessler
- * Lynn Kessler - Read letter from Stuart Jones
- * Steve Larson

Item 6 **Town Manager's Report** - Josh Kelly reported to the Board on the following topics. . .

- * Town owned properties Batcheller School and 17 Front Street are progressing towards sold status.
- * The Annual Town Budget Meeting has been scheduled for May 8th at 7pm at the Gilbert School.
- * Winchester submitted an application to the Dept of Justice's COPS Grant Program. This is a required formality in order for the Town to receive the funding already earmarked for us from Congressional Directed Spending.
- * Current Personnel vacancies include 2 Police Officers and 2 Public Works staff openings.
- * Preliminary union negotiations with the Police Department will commence shortly.

Item 7 **Correspondence** - Letter from Mary Conklin

Item 8 **Boards and Commissions** - Sel. Sedlack introduced the following actions.

- 1) Paul Mitchell (U) is submitted for Appointment as a Alternate Member of the Zoning Board of Appeals with a term to expire in 12/2026
Motion - Sel. Sedlack / Second - Sel. Perez
Vote to approve - Unanimous (7 - 0)
 - 2) Thomas Sullivan (U) is submitted for Re-Appointment as a Permanent Member of the Soldiers Monument Commission with a term to expire in 6/2027
Motion - Sel. Sedlack / Second - Sel. Bourque
Vote to approve - Unanimous (7 - 0)
 - 2) Lynn Kessler (R) is submitted for Re-Appointment as a Permanent Member of the Soldiers Monument Commission with a term to expire in 6/2027
Motion - Sel. Sedlack / Second - Sel. Bourque
Vote to approve - Unanimous (7 - 0)
- * Resignations were received and accepted from the following.
- Mary Ann Marino from the IWWC
 - Allen Miller (U) from the Recreation Board
 - Doug Werner (R) from Soldiers Monument Commission
- Mary Ann, Allen's and Doug's volunteer time and service to the Town is acknowledged with gratitude.

* The following groups have position openings. Interested candidates are encouraged to apply!

Board of Assessment Appeals - 1 Alternate Seat

Arch. Review Committee - 1 Permanent Seats and 2 Alternate Seats

Economic Development Commission - 2 Alternate Seats

Conservation Commission - 1 Permanent Seat

Laurel City Commission - 5 Permanent Seats

Inland Wetlands & Watercourses Commission - 3 Permanent Seats

Recreation Board - 2 Permanent Seats

Zoning Board of Appeals - 2 Alternate Seats

Item 9

Unfinished Business

A) 23-11d Consider and possibly Act on Tax Abatement items

* Town Manager Kelly read the full Draft of the Abatement Proposal given to the Board of Selectmen.

* Discussion ensued with the following action taken -

Motion Statement - " I make a motion that Sub Section "E" be eliminated from the Resolution to Approve Tax Abatement for 630 Main Street."

Motion - Sel. Sedlack / Second - Sel. Bourque

Vote to approve - Yes (1) Sedlack No (6)

Motion Statement - " Sub Section "E" to be revised to read -The controlling organization shall be required to pay back any abated taxes if 630 Main Street is sold or otherwise transferred to an outside agency or individual between the dates of July 1, 2024 and June 30, 2028"

Motion - Sel. Perez / Second - Sel. Sedlack

Vote to approve - Yes (6) No (0) Abstain (1) Morhardt

Motion Statement - "Motion to accept and approve the Resolution for Tax Abatement on 630 Main Street."

Motion - Sel. Sedlack / Second - Sel. Bourque

Vote to approve - Yes (6) No (0) Abstain (1) Morhardt

B) Discussion on 840 E. Wakefield Blvd request for a permanent easement (and referral to a Special Town meeting.)

A brief review of the issues compelling this easement request resulted in the following action.

Motion Statement - "I make a motion that we grant a Permanent Easement on property located at 840 East Wakefield Blvd and a Temporary Easement on the adjacent Town Property ID # 044108030-31.

Motion - Sel. Perez / Second - Sel. Bouchard

Vote to approve - Unanimous (7 - 0)

C) 23-18 Driveway Ordinance Variance Request for 543 E. Wakefield Blvd

Sel. Perez recused herself for personal reasons

A review of the Driveway Construction and Ordinance language was offered by the Property owners representative. The Town Manager and Public Works Director Jim Rollins weighed in and a motion was made to table the issue again until the June 20th BOS meeting. This would give the the Town Attorney a chance to offer guidance as well as the allow the Town to gather construction details from J & J Excavating and Fragale Paving.

Motion Statement - "Motion to Table discussion until later date - June 20th"

Motion - Sel. Bouchard / Second - Sel. Groppo

No vote taken

Item 10

New Business -

A) 23-21 Refunds as recommended by the Collector of Revenues

Motion Statement - "I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$13,896.58

Motion - Sel. Sedlack / Second - Sel. Morhardt

Vote to approve - Unanimous (7 - 0)

B) 23-22 Proposed Line Item Transfer

Motion Statement - "I move that the Board of Selectmen approve the following Line Item transfer of \$10,000 from Training Activities (210-192-0014) to Maintenance of Vehicles (210-821-0000) in the amount of \$10,000."

Motion - Sel. Bourque / Second - Sel. Morhardt

Vote to approve - Unanimous (7 - 0)

C) 23-23 Consider and Possibly Act on the allocation of American Rescue Plan Act money to fund the position of Director of Economic Development in FY24

Motion Statement - "I move that the Board of Selectmen allocate American Rescue Plan Act dollars in accordance with the Town Manager's proposal as presented and direct the Town Manager to use the funds to support a Director of Economic Development whose primary focus shall be on growing the Towns Grand List."

Motion - Sel. Bouchard / Second - Sel. Morhardt

Sel. Perez requested a copy of the contract and the development of quarterly performance metrics.

Vote to approve - Unanimous (7 - 0)

D) 23-24 Consider and Possibly Act on the Appointment of a Moderator for the Annual Town Meeting to be held on Monday May 8, 2023

Motion Statement - "I move that the Board of Selectmen appoint Dennis Dressel to serve as Moderator at the Annual Town Budget Meeting to be held at 7:00pm on Monday May 8, 2023 at the Gilbert School."

Motion - Mayor Arcelaschi / Second - Sel. Bourque

Vote to approve - Unanimous (7 - 0)

- E) 23-25 Consider and Possibly Act on a positive 8-24 Referral from the Planning and Zoning Commission and establishing a Special Town Meeting to approve the sale of the Batcheller School property.
Motion Statement - "I move that the Board of Selectmen establish a Special Town Meeting to be held at 6:30pm in the Hicks Room in Winchester Town Hall on Monday June 5, 2023 to Consider and Possibly Act on the sale of the Batcheller School property located at 179/201 Pratt Street."
Motion - Sel. Bouchard / Second - Sel. Groppo
Vote to approve - Unanimous (7 - 0)
- F) 23-26 Consider and Possibly Act on the Approval of the Town Manager's contract."
Motion Statement - " I move that the Board of Selectmen approve the Town Manager's proposed contract as presented and authorize the Mayor to sign the contract on behalf of the Board of Selectmen."
Motion - Sel. Bourque / Second - Sel. Bouchard
Vote to approve - Unanimous (7 - 0)
- G) 23-27 Consider and Possibly Act on making an 8-24 Referral of the Sale of 17 Front Street (a Town owned parcel) to the Planning & Zoning Commission.
Motion Statement - I move that the Board of Selectmen send the Sale of 17 Front Street to the Planning and Zoning Commission for an 8 - 24 Referral and direct the Town Manager to engage the Private Citizen with the highest offer of \$93,000 to proceed with the Sale process."
Motion - Sel. Bouchard / Second - Sel. Bourque
Vote to approve - Unanimous (7 - 0)
- H) 23-28 Consider and Possibly Act on directing additional Town-owned parcels to be put on the market to be sold.
On the recommendation of Town Manager Kelly - NO ACTION TAKEN

Item 11 **Citizens Comments** - The following people addressed the Board

- * Stephen Kosinski
- * Jerry Martinez

Item 12 **Selectmen's Comments and Reports**

- * Sel. Perez - Requested that a Website Review Committee be formed to assess the current status of and progress of the new site.
- * Sel. Groppo - Reminded everyone about the upcoming Pet Parade and shared that there are now 11 candidates for the Laurel Festival contest.
- * Sel. Bourque - spoke of pending Soldiers Monument celebrations and ceremonies

Item 13 **Adjournment**

- * Motion - Sel. Sedlack / Second - Sel. Morhardt
- To adjourn the meeting at 9:16pm
- Vote to approve - Unanimous (7 - 0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.



TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

TO: Board of Selectmen
FROM: Josh Kelly, Town Manager
SUBJECT: Manager's Report
MEETING DATE: May 15, 2023

Below you will find a list of updates that highlight activities occurring around town since the Board last met and some reminders of activities that occurred in the prior month or that are coming soon. If you have any questions about these items or items that do not appear on this list, please email me at townmanager@townofwinchester.org.

- **508 Main Street:** The Town is presently seeking quotes for different components of building restoration to determine how next steps may be feasible.
- **Batcheller School:** The sale of the Batcheller School property will be considered at Special Town Meeting at 6:00 PM on Monday, June 5, 2023.
- **Budget:** The budget will be voted on at the annual budget referendum on Saturday, May 27, 2023. Voting is held from 8am to 8pm at Pearson School (2 Wetmore Ave). Absentee ballots are available by request at the Town Clerk's Office.
- **Communities Challenge Grant:** The five Town-focused subprojects from our Communities Challenge Grant must begin their work before August. Small focus groups will be created to move these projects forward.
- **Economic Development:** The sale of 17 Front Street will be considered at Special Town Meeting at 6:00 PM on Monday, June 5, 2023. We were made aware that one of the businesses we provided a start-up forgivable loan to has signed a lease and will be opening on Main Street in the next month or two. Another such business has begun reconstruction of their roof at 32 Lake Street and is hoping to open in time for July 4th.
- **Fair Rent Committee:** Work on this project is ongoing.
- **Fiber Optic Internet:** In their most recent communication with the Town Manager's Office, Frontier has said that the majority of the Town has now had fiber optic cable installed to it. Connections have begun to be made!
- **Grants:** The Town is currently working to develop a submission to the CT DOT Connectivity Grant program.
- **Historic District:** The Director of Economic Development and I met with representatives from the State, Preservation CT, and the prospective new owner of one of the major mill buildings in the downtown area to discuss the possibility of creating a small industrial-focused historic district on the southern side of Main

Street, which would allow the building owners in that area to take advantage of historic tax credits, making development at those sites more feasible. A grant is being sought to cover costs related with creating such a historic district.

- **Main Street Parking & Safety Survey:** In an effort to be proactive and be more prepared for future grants, the Town is conducting a survey to gauge resident sentiment on Main Street parking and safety along Main Street. All are encouraged to take the survey, which can be found on our website at <https://www.townofwinchester.org/subpages/community-surveys>.
- **Personnel:** The Town has made three recent hires: Linda Velez has joined the Assessor's Office and Geoff Green and Shane Whynott have joined the Land Use Department. A plan will be developed to have all three attend to speak to introduce themselves to the Board in the near future. Building Official Bill Pietrefase has passed his Building Official Exam and will be fully certified imminently.
- **Unions:** Police Union negotiations are set to begin.
- **Winchester Wire:** A new edition of the Winchester Wire has been developed and will be delivered to residents imminently.

Here are a few upcoming events to mark on your calendars:

- Saturday, May 27, 2023: Annual Town Budget Referendum at Pearson School (2 Wetmore Ave) from 8am to 8pm.
- Monday, May 29, 2023: Memorial Day (Town offices closed).
- Monday, June 5, 2023 (6pm): Special Town Meeting.
- Monday, June 5, 2023 (7pm): Regular Board of Selectmen meeting.
- Monday, June 19, 2023: Juneteenth (Town offices closed).
- Tuesday, June 20, 2023 (7pm): Regular Board of Selectmen meeting.

Respectfully submitted,

Joshua Steele Kelly
Town Manager & CEO

TOWN OF WINCHESTER
MONTHLY BUDGET VS. ACTUAL SUMMARY

7/01/2022 4/30/2023 10 MONTHS	FY 2023					PROJECTED 6/30/2023			FY 2022			FY2023 vs FY2022 \$ Difference	
	Amended Budget	Month to Date Expenditures	YTD Actual	Outstand. Encumbr.	YTD w/Encumbr.	YTD % w/Encumbr	YTD Remain. Balance	Amended Budget	Projected 6/30/2023	\$ Difference	YTD Actual		YTD %
83%													
Revenues by Source													
Current Property Taxes	25,505,771	38,419	25,285,060	-	25,285,060	99.13%	220,711	25,505,771	25,300,000	(205,771)	24,140,000	24,571,586	101.79%
Past Due Property Taxes	300,000	4,052	336,760	-	336,760	112.25%	(36,760)	300,000	336,760	36,760	300,000	416,512	138.84%
Current MV Supplemental Taxes	200,000	6,512	272,468	-	272,468	136.23%	(72,468)	200,000	272,468	72,468	-	-	-
Interest and Liens	160,000	9,343	212,302	-	212,302	132.69%	(52,302)	160,000	222,302	62,302	150,000	213,244	142.16%
State Grants/PILOT/Intergovernmental	8,821,104	3,853,751	8,755,087	-	8,755,087	99.25%	66,017	8,821,104	9,081,648	260,544	8,846,561	8,527,796	96.40%
Charges for Services	287,850	47,549	303,300	-	303,300	105.37%	(15,450)	287,850	385,332	97,482	351,200	251,565	71.63%
Licenses, Fees and Permits	236,000	18,805	247,405	-	247,405	104.83%	(11,405)	236,000	263,365	27,365	236,000	329,551	(82,146)
Income on Investments	24,000	31,854	235,509	-	235,509	981.29%	(211,509)	24,000	250,000	226,000	12,000	17,288	218,210
Other Revenue	52,000	5,478	68,100	-	68,100	130.96%	(16,100)	52,000	73,915	21,915	44,345	54,214	13,868
Sewer and Water Debt Administration - Transfer	338,300	22,500	286,865	-	286,865	84.80%	51,435	338,300	338,300	-	496,552	291,553	(4,689)
Appropriation of Fund Balance	893,346	12,473	73,174	-	73,174	0.00%	893,346	893,346	893,346	-	229,000	-	-
Fund Balance - BOE Non Lapsing	526,520	12,500	35,076,029	-	35,076,029	13.90%	453,346	526,520	526,520	-	85,000	-	0.00%
REVENUES - TOWN GENERAL FUND 999	37,344,891	4,050,736	36,076,029	-	36,076,029	96.60%	1,268,862	37,344,891	37,943,955	599,064	34,890,658	34,673,320	99.38%
REVENUE TOTAL per Report GL216	36,053,374	4,050,736	36,076,029	-	36,076,029	100.06%	(22,655)				34,890,658	34,673,320	99.38%
	1,291,517												1,402,709
Expenditures by Department													
Board of Selectmen 110	47,153	898	24,371	-	24,371	51.69%	22,782	47,153	47,153	-	67,155	38,767	57.73%
Town Manager 111	236,610	19,529	191,895	-	191,895	81.10%	44,715	236,610	235,283	(1,327)	219,800	173,605	78.98%
Probate Court 112	7,000	-	3,439	-	3,439	49.13%	3,561	7,000	7,000	-	6,860	-	0.00%
Registrars 113	72,409	4,275	54,816	666	55,482	76.62%	16,927	72,409	73,399	990	71,518	41,042	57.39%
Accounting 114	32,122	32,122	350,777	37	350,814	74.09%	122,652	473,466	447,299	(26,167)	493,722	360,069	76.98%
Assessor 115	15,970	15,970	184,205	625	184,831	84.53%	33,816	218,647	239,066	20,419	208,077	160,885	77.32%
Board Of Assessment Appeal 116	2,842	1,166	5,658	-	5,658	199.07%	(2,816)	2,842	5,808	2,966	2,841	2,740	96.45%
Tax Collector 117	182,888	5,709	137,131	342	137,473	75.17%	45,415	182,888	175,603	(7,285)	183,094	144,461	(6,988)
Treasurer 118	49,907	4,122	41,218	-	41,218	82.59%	8,689	49,907	49,907	-	48,937	41,100	83.99%
Legal Fees 119	125,000	9,688	80,093	-	80,093	64.07%	44,907	125,000	125,000	-	125,000	93,023	74.42%
Town Clerk 120	205,647	11,372	155,252	9,655	164,907	80.23%	40,640	205,647	202,739	(2,888)	223,532	155,229	69.44%
Laurel City Commission 121	15,000	-	40	19	59	0.39%	14,941	15,000	15,000	-	15,000	3,581	23.88%
Planning & Zoning Commission 122	2,731	-	1,809	-	1,809	66.23%	922	2,731	2,731	-	6,668	3,033	45.35%
Zoning Board Of Appeals 123	3,630	-	734	-	734	19.16%	3,096	3,630	3,630	-	3,230	1,650	51.08%
Economic Development Commission 125	10,000	1,002	1,971	1,939	3,910	39.10%	6,090	10,000	10,000	-	8,500	881	10.36%
Highland Lake 126	44,158	50	11,151	12,720	23,871	54.06%	20,287	44,158	44,235	77	44,158	20,191	45.72%
Buildings - Town Hall 127	271,718	10,551	219,216	23,664	242,879	89.39%	28,839	271,718	281,195	9,477	229,558	203,314	88.57%
Soldiers Monument Commission 129	74	74	2,216	1,086	3,312	49.43%	3,388	6,700	6,700	-	6,700	2,502	37.35%
Northwest Conservation District 130	1,840	-	1,840	-	1,840	100.00%	-	1,840	1,840	-	1,840	1,840	100.00%
Inlands Wellands Commission 136	4,260	80	3,140	-	3,140	73.72%	1,120	4,260	4,335	75	3,660	5,399	147.52%
Farmington River Watershed 142	1,229	-	1,229	-	1,229	100.00%	-	1,229	1,229	-	852	852	100.00%
Purchasing/Data Processing 145	352,089	39,873	294,531	-	294,531	83.65%	57,558	352,089	356,837	4,748	270,352	242,108	89.55%
Community Planning & Development 148	292,927	11,668	193,137	60	193,197	65.95%	99,730	292,927	245,105	(47,822)	180,948	138,744	76.68%
Civil Service Commission 150	12,961	188	15,149	-	15,149	116.88%	(2,188)	12,961	16,812	3,851	20,765	1,801	8.67%
Friends Of Main Street 152	9,000	-	9,000	-	9,000	100.00%	-	9,000	9,000	-	9,000	9,000	100.00%
Building Department 213	203,431	3,591	130,563	2,437	133,000	65.38%	70,431	203,431	183,682	(19,749)	265,337	186,008	70.10%
Printing 800	-	-	-	-	-	0.00%	-	-	-	-	5,000	4,722	94.45%
Public Celebrations 811	5,000	-	2,389	-	2,389	47.77%	2,611	5,000	5,000	-	5,000	3,576	71.53%
Rural Transit Authority 814	5,744	-	5,744	-	5,744	100.00%	-	5,744	5,744	-	2,397	2,387	100.00%
Deferred Charges 911	140,000	-	120,006	-	120,006	85.72%	19,994	140,000	120,006	(19,994)	158,000	152,058	96.24%
Retirement & Pension Contribution 918	30,466	30,466	470,414	-	470,414	94.53%	27,242	497,656	509,903	12,247	438,852	243,501	55.49%
Municipal Insurance 919	(12,955)	-	317,851	66,263	384,114	82.13%	467,711	467,711	467,711	-	456,422	421,219	92.29%
Unemployment Compensation 920	18,000	2,226	2,550	-	2,550	14.16%	15,451	18,000	5,000	(13,000)	18,000	(312)	-1.73%
Education Indirect Costs 912	57,270	-	31,757	-	31,757	55.45%	25,513	57,270	57,270	-	60,456	39,804	65.94%

TOWN OF WINCHESTER
REVENUE SUMMARY

Date Range:
7/01/2018
4/30/2023

179 CAPITAL IMPROVEMENT PROGRAM 05

Description	Amended Budget	Month to Date Revenue	Year to Date Revenue	YTD Pct	To Be Collected
0999-100-1000-2001 HINSDALE RENOVATION REFERENDUM	820,000.00				820,000.00
0999-110-0000-2016 FY16 GF COMMIT BALANCE TRANSFER	186,000.00				186,000.00
0999-110-0000-2017 FY17 GF COMMIT BALANCE TRANSFER	250,000.00				250,000.00
0999-110-0000-2018 FY18 GF COMMIT BALANCE TRANSFER	81,000.00				81,000.00
0999-110-0000-2019 FY19 GF COMMIT BALANCE TRANSFER	183,012.00				183,012.00
0999-110-0000-2020 FY20 GF COMMIT BALANCE TRANSFER	800,000.00		800,000.00	100.00	
0999-110-0000-2021 FY21 GF COMMIT BALANCE TRANSFER	516,601.00		516,601.00	100.00	
0999-110-0000-2022 FY22 GF COMMIT BALANCE TRANSFER	623,581.00		623,581.00	100.00	
0999-110-0000-2023 FY23 GF COMMIT BALANCE TRANSFER	893,346.00				893,346.00
0999-148-0100-1702 SUE GROSSMAN GREENWAY GRANT	1,437,385.90		175,257.87	12.19	1,262,128.03
0999-148-0100-1901 BRIDGE ST INTERSECT ENGINEERING	100,000.00		59,531.94	59.53	40,468.06
0999-148-0100-1902 WHITING STREET REPAIRS			6,900.00		-6,900.00
0999-210-0100-2201 GF APPROP - PD REPAIRS/RENOVATION	20,000.00				20,000.00
0999-311-0100-1403 SUCKER BROOK RD BRIDGE DOT 80%			609,316.24		-609,316.24
0999-311-0100-1907 LANSON DRIVE CULVERT - DOT 50%			500,452.63		-500,452.63
0999-311-1901-0000 WHITING ST RENOVATE - STATE GRANT	500,000.00				
0999-311-1910-0000 FY19 LOCIP FUNDED ROAD REPAIRS	103,640.00		570,968.23	114.19	-70,968.23
0999-311-2006-0000 CASE AVE BRIDGE DOT 80%	232,700.00				103,640.00
0999-311-2017-0000 FY20 LOCIP FUNDED ROAD REPAIRS	100,000.00		114,065.68	49.02	118,634.32
0999-311-2111-0000 FY21 LOCIP FUNDED ROAD REPAIRS	87,442.00				100,000.00
0999-311-2112-0000 OLD NEW HARTFORD ROAD REPAVE			24,000.00		87,442.00
0999-311-2206-0000 FY22 LOCIP FUNDED ROAD REPAIRS	87,442.00				-24,000.00
0999-311-2301-0000 FY23 LOCIP FUNDED ROAD REPAIRS		586.74			87,442.00
0999-748-0000-0000 INCOME ON INVESTMENTS			41,298.96		87,295.00
0999-771-0000-0000 STATE OF CONNECTICUT			425,737.28		-41,298.96
0999-813-0100-2201 GF APPROP-SENIOR CTR A/C SYSTEM	7,500.00				-425,737.28
0999-910-0804-2018 FY18 GF APPROPRIATION TRANSFER	135,090.00				7,500.00
0999-910-0804-2019 FY19 GF APPROPRIATION TRANSFER	1,394,000.00				135,090.00
0999-910-0804-2020 FY20 GF APPROPRIATION TRANSFER	1,150,000.00		1,462,000.00	127.13	-312,000.00
0999-910-0804-2021 FY21 GF APPROPRIATION TRANSFER	1,250,000.00		1,250,000.00	100.00	
0999-910-0804-2022 FY22 GF APPROPRIATION TRANSFER	1,075,000.00		1,075,000.00	100.00	
0999-910-0804-2023 FY23 APPROPRIATION TRANSFER	1,020,000.00		85,000.00	83.33	
0999-915-0148-0000 LOCIP			184,883.00		170,000.00
0999-915-0148-0001 OPERATING TRANSFER IN GF			2,843,012.00		-184,883.00
*** Unknown ***	13,141,034.90	85,586.74	12,132,605.83	92.33	-2,843,012.00
REVENUE TOTAL	13,141,034.90	85,586.74	12,132,605.83	92.33	1,008,429.07
					1,008,429.07

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2018
4/30/2023

179 CAPITAL IMPROVEMENT PROGRAM 05

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0113-100-2301-0000 REPLACEMENT OF VOTING BOOTHS *** Unknown ***	7,000.00 7,000.00		6,963.14 6,963.14	99.47 99.47		36.86 36.86	36.86 36.86
0114-100-1601-0000 SOFTWARE	131,000.00		42,389.00	35.21	3,738.00	84,873.00	88,611.00
0114-100-1901-0000 INFRASTRUCT FINANCING-NONBONDABLE	400,000.00		400,000.00	100.00			
0115-100-1801-0000 GRAND LIST REVALUATION - OCT 2022 *** Unknown ***	531,000.00		442,389.00	84.02	3,738.00	84,873.00	88,611.00
0127-100-2101-0000 TOWN HALL BOILERS	180,000.00		73,964.65	41.09		106,035.35	106,035.35
0127-100-2102-0000 TOWN HALL POLICE DEPT PLUMBING	180,000.00		73,964.65	41.09		106,035.35	106,035.35
0127-100-2103-0000 TOWN HALL SECURITY SYSTEM	50,000.00		63,000.00	126.00		-13,000.00	-13,000.00
0127-100-2104-0000 TH ROOF CUPOLA & ELEVATOR TOWER	30,000.00		8,900.00	29.67		21,100.00	21,100.00
0127-100-2301-0000 TOWN HALL ANNUAL REPAIRS/RENOVAT	20,000.00		19,995.85	99.98		4.15	4.15
0127-100-2302-0000 TOWN HALL EXTER & ATTIC BRICK WORK *** Unknown ***	20,000.00				4,217.33	20,000.00	20,000.00
0129-100-2001-0000 SOLDIERS MONUMENT WINDOWS	15,000.00		5,000.00	28.12	8,017.33	10,782.67	15,000.00
0129-100-2301-0000 SOLDIERS MONUMENT BUILDING UPGRADE *** Unknown ***	25,000.00		96,895.85	68.21	12,234.66	50,869.49	20,000.00
0145-100-2101-0000 COMPUTER & SWITCH UPGRADES	160,000.00		124,699.84	100.00	299.99	0.17	300.16
0145-100-2301-0000 ANNUAL COMPUTER REPLACEMENT PROG *** Unknown ***	125,000.00		124,699.84	83.33	299.99	25,000.00	25,000.00
0148-100-1702-0000 SUE GROSSMAN GREENWAY GRANT	150,000.00					25,000.17	25,300.16
0148-100-1901-0000 BRIDGE ST INTERSECT ENGINEERING *** Unknown ***	75,000.00	2,446.15	74,886.30	99.85		113.70	113.70
0210-100-1601-0000 POLICE VEHICLE DODGE CHARGER	16,000.00	2,446.15	6,821.15	67.84	4,032.81	5,146.04	9,178.85
0210-100-1701-0000 POLICE SEDAN AWD AND EQUIP	91,000.00		81,707.45	94.22	4,032.81	5,259.74	9,292.55
0210-100-1702-0000 POLICE EXPEDITION 4 X 4 AND EQUIP	1,437,385.90		1,490,393.96	105.47	25,611.62	-78,619.68	-53,008.06
0210-100-1801-0000 DODGE CHARGER POLICE VEH W/EQUIP	100,000.00		60,231.94	60.23		39,768.06	39,768.06
0210-100-1901-0000 DODGE CHARGER POLICE VEH W EQUIP	1,537,385.90		1,550,625.90	102.53	25,611.62	-38,851.62	-13,240.00
0210-100-1902-0000 2 CHEVY TAHOE POLICE VEHICLE	-3,918.00					-3,918.00	-3,918.00
0210-100-2101-0000 2020 CHEVY TAHOE POLICE VEHICLE	7,174.00		10,087.00	140.60		-2,913.00	-2,913.00
0210-100-2102-0000 RADIOS	15,931.00		14,465.82	90.80		1,465.18	1,465.18
0210-100-2201-0000 DISPATCH EDP RACK	20,894.00		35,992.00	89.98		20,894.00	20,894.00
0210-100-2202-0000 BODY CAMERA EXPENSES	40,000.00		80,237.66	99.06		4,008.00	4,008.00
0210-100-2301-0000 POLICE STATION UPGRADES	81,000.00		45,022.39	100.05		762.34	762.34
0210-100-2302-0000 FY 2023 POLICE VEHICLE *** Unknown ***	45,000.00					-22.39	-22.39
0211-100-1608-0000 NEEDS SURVEY	49,000.00					49,000.00	49,000.00
0211-100-1609-0000 BUILDING IMPROVEMENTS TBD	5,000.00		87,935.47	97.71		5,000.00	5,000.00
	90,000.00		66,995.33			2,064.53	2,064.53
	20,000.00		22,264.46	111.32		-66,995.33	-66,995.33
	56,000.00		39,111.00	97.31	15,380.00	-2,264.46	-2,264.46
	426,081.00		402,111.13	97.98	15,380.00	1,509.00	16,889.00
	41,500.00		42,607.60	103.93	525.00	8,589.87	23,969.87
	55,590.00					-1,632.60	-1,107.60
						55,590.00	55,590.00

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2018
4/30/2023

179 CAPITAL IMPROVEMENT PROGRAM 05

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0211-100-1901-0000 FIRE TRUCK REPLACEMENT - SF	400,000.00			152.17	608,684.00	-208,684.00	400,000.00
0211-100-2101-0000 FIRE CHIEF PICKUP TRUCK	38,000.00		37,069.00	97.55		931.00	931.00
0211-100-2301-0000 STATION REPAIRS AND UPGRADES-SF	30,000.00					30,000.00	30,000.00
0211-100-2302-0000 AIR COMPRESSOR (FEMA MATCH) - SF	30,000.00					30,000.00	30,000.00
0211-200-2301-0000 BOND - AERIAL LADDER TRUCK			779,548.50		2,338,645.50	-3,118,194.00	-779,548.50
*** Unknown ***	595,090.00		859,225.10	639.75	2,947,854.50	-3,211,989.60	-264,135.10
0213-100-2301-0000 LAND USE/BUILDING SHARED VEHICLE	40,000.00		40,000.00	100.00			
*** Unknown ***	40,000.00		40,000.00	100.00			
0311-100-1402-0000 WEST ROAD BRIDGE ENGINEERING	-2,942.00		894,873.80		193,338.82	-2,942.00	-2,942.00
0311-100-1403-0000 SUCKER BROOK RD BRIDGE TOTAL COSTS			26,212.00	100.00		-1,088,212.62	-894,873.80
0311-100-1601-0000 ROADSIDE MOWER	26,212.00		179,600.61	255.84		-109,400.61	-109,400.61
0311-100-1602-0000 TWO PLOW TRUCKS	70,200.00		1,202,722.47		-588,030.26	-614,692.21	-1,202,722.47
0311-100-1701-0000 ROAD MAINTENANCE 16-17						-6,000.00	-6,000.00
0311-100-1704-0000 FLORENCE ST RETAINING WALL	-6,000.00		296,363.74	1,086.42	378.63	-293,800.37	-293,421.74
0311-100-1801-0000 SALT SHED	2,942.00		103,803.75	100.00		0.25	0.25
0311-100-1802-0000 JCB 100C EXCAVATOR	103,804.00		634,906.74	193.86	915,962.06	-750,868.80	165,093.26
0311-100-1901-0000 WHITING STREET RENOVATION	800,000.00		24,682.85			-24,682.85	-24,682.85
0311-100-1901-1000 WHITING ST RENOVATION-RETAINAGE			161,716.48	100.00		-1.48	-1.48
0311-100-1902-0000 PLOW TRUCK #3	161,715.00		114,246.90	100.00	10,000.00	-10,000.00	-0.90
0311-100-1903-0000 BACKHOE / BUCKET LOADER	114,246.00		54,500.00	118.35			
0311-100-1904-0000 BRUSH CHIPPER	54,500.00		27,228.00	100.00			
0311-100-1905-0000 BUILDING MAINTAINER PICKUP TRUCK	27,228.00		65,595.00	100.00			
0311-100-1906-0000 SIDEWALK MAINTAINER MACHINE	65,595.00		799,686.59	185.47	25,649.31	-380,335.90	-354,686.59
0311-100-1907-0000 LANSON DRIVE CULVERT	445,000.00		84,908.75	203.81	6,805.25	-46,714.00	-39,908.75
0311-100-1908-0000 ELM STREET RECONSTRUCTION	45,000.00	2,092.50	25,152.00	100.61		-152.00	-152.00
0311-100-1909-0000 STREET SIGNS	25,000.00					103,640.00	103,640.00
0311-100-1910-0000 FY19 LOCIP FUNDED ROAD REPAIRS	103,640.00					400,000.00	400,000.00
0311-100-1911-0000 FY19 SHIM CRACK CHIP SEAL	400,000.00					400,000.00	400,000.00
0311-100-2000-0000 FY20 SHIM CRACK CHIP SEAL	400,000.00					400,000.00	400,000.00
0311-100-2001-0000 FY20 ROAD MAINTENANCE	-25,928.00						
0311-100-2002-0000 PLOW TRUCK #4	178,322.00		305,900.19	1,326.30	37,983.25	-369,811.44	-331,828.19
0311-100-2003-0000 PLOW TRUCK #5	149,809.00		178,321.56	100.00		0.44	0.44
0311-100-2004-0000 CATCHBASIN MAINT TRUCK	293,620.00		149,809.00	100.00			
0311-100-2005-0000 SINGLE DRUM ROLLER	35,000.00		35,000.00	100.00			
0311-100-2006-0000 CASE AVE BRIDGE	328,700.00	11,155.41	249,088.95	90.00	46,724.80	32,886.25	79,611.05
0311-100-2007-0000 SMITH HILL ROAD CULVERT	22,000.00		11,300.00	109.55	12,800.00	-2,100.00	10,700.00
0311-100-2008-0000 TAYLOR BROOK CULVERT - W WAKEFIELD	80,000.00		77,034.50	258.24	129,554.50	-126,589.00	2,965.50
0311-100-2009-0000 SUCKER BROOK CULVERT - W WAKEFIELD	333,942.00		342,380.31	106.22	12,328.97	-20,767.28	-8,438.31
0311-100-2010-0000 MARSHALL STREET RENOVATION			38,156.31		-667.51	-37,488.80	-38,156.31
0311-100-2011-0000 SCHUEMAN ROAD FY20 PROJECT	75,000.00		79,941.46	106.59		-4,941.46	-4,941.46
0311-100-2012-0000 REACHING HILL FY20 PROJECT	116,920.00		101,464.39	92.70	6,920.00	8,535.61	15,455.61

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2018
4/30/2023

179 CAPITAL IMPROVEMENT PROGRAM 05

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0311-100-2013-0000 STOWE RD 2	426,000.00		5,251.05	107.54		-5,251.05	-5,251.05
0311-100-2014-0000 OVERLOOK ROAD			445,062.96		13,044.62	-32,107.58	-19,062.96
0311-100-2015-0000 SUCKERBROOK RD PAVING			42,920.99		1,687.30	-44,608.29	-42,920.99
0311-100-2017-0000 FY20 LOCIP FUNDED ROAD REPAIRS	100,000.00		308,344.54	92.50	61,648.75	30,006.71	91,655.46
0311-100-2101-0000 FY21 ROAD MAINTENANCE	400,000.00		181,945.96	129.06		-40,972.96	-40,972.96
0311-100-2102-0000 FLOW TRUCK #6	140,973.00		25,000.00	83.33		5,000.00	5,000.00
0311-100-2103-0000 PAVING BOX	30,000.00		117,651.86	194.62	112,000.00	-111,651.86	348.14
0311-100-2104-0000 TWO F550 TRUCKS W PLOWS	118,000.00		14,836.25	9.94	14,988.75	270,175.00	285,163.75
0311-100-2106-0000 HIGHLAND LAKE WW STORM DRAINS	300,000.00		47,917.42	241.44	24,514.77	-42,432.19	-17,917.42
0311-100-2107-0000 PRATT ST CULVERT & SIDEWALK	30,000.00		57,900.00	56.76		44,100.00	44,100.00
0311-100-2108-0000 HOLABIRD AVE - COLONY TO FLORENCE	102,000.00		24,959.93	25.12	2,169.00	80,871.07	83,040.07
0311-100-2109-0000 ESOURCE-ALLN, GLBRT, LVLY, OAK, WETMOR	108,000.00		8,600.00	77.73	8,500.00	4,900.00	13,400.00
0311-100-2110-0000 RYAN FIELD DRIVEWAY	22,000.00		30,660.00	37.69	2,240.00	54,395.00	56,635.00
0311-100-2111-0000 FY21 LOCIP FUNDED ROAD REPAIRS	87,295.00	30,660.00	500,346.15	100.07		-346.15	-346.15
0311-100-2201-0000 FY22 ANNUAL ROAD MAINTENANCE	500,000.00		53,719.60	189.81	3,223.60	-26,943.20	-23,719.60
0311-100-2202-0000 CASE AVE - MAIN ST TO GAY ST	30,000.00		5,516.50	5.21	1,250.00	123,233.50	124,483.50
0311-100-2203-0000 UPLAND ROAD	130,000.00		29,966.00	99.89		34.00	34.00
0311-100-2204-0000 PW DIRECTOR PICKUP TRUCK	30,000.00		210,712.38	191.62	2,200.00	-101,802.38	-99,602.38
0311-100-2205-0000 PAYLOADER	111,110.00		315,292.56	88.12	37,194.73	47,512.71	84,707.44
0311-100-2301-0000 FY 2023 ANNUAL ROAD MAINTENANCE	400,000.00					125,000.00	125,000.00
0311-100-2302-0000 SMITH HILL BRIDGE MAINTENANCE	125,000.00					115,000.00	115,000.00
0311-100-2303-0000 WINCHESTER CENTER CEMETARY EXPANS	115,000.00					30,000.00	30,000.00
0311-100-2304-0000 FOREST VIEW-SHED ROAD AND CHAPEL	30,000.00			7.67	11,500.00	138,500.00	150,000.00
0311-100-2305-0000 PW FACILITY - STAGING AREA	150,000.00					60,000.00	60,000.00
0311-100-2306-0000 PW FACILITY - ROOF REPLACEMENT	60,000.00				992.18	-1,335.01	-342.83
0311-100-2307-0000 PLOW TRUCK #7 - 6 YR LEASING PROG	43,000.00		43,342.83	103.10		200,000.00	200,000.00
0311-100-2308-0000 COMMUNITIES CHALLENGE GRANT-MATCH	200,000.00		594.15		405.85	-1,000.00	-594.15
0311-200-1601-0000 ROAD IMPROVEMENTS 15-16			6,900.00			-6,900.00	-6,900.00
0311-200-2304-0000 BOND - CASE AVENUE							
0311-200-2306-0000 BOND - CASE AVENUE BRIDGE		6,900.00					
0311-200-2312-0000 BOND - W WAKEFIELD/TAYLOR BRK BRDG			1,250.00		2,564,798.00	-8,750.00	-1,250.00
0311-200-2319-0000 BOND- GRANTVILLE RD MAD RIVER BRDG			1,828.00		7,500.00	-1,828.00	-1,828.00
*** Unknown ***	8,211,903.00	50,807.91	9,038,735.48	154.88	3,679,605.37	-4,506,437.85	-826,832.48
0812-100-2101-0000 ZERO TURN MOWER	7,900.00		6,749.00	85.43		1,151.00	1,151.00
0812-100-2201-0000 WALKER FIELD DUGOUT	65,000.00		58,466.68	91.40	945.00	5,588.32	6,533.32
0812-100-2301-0000 PARK/REC - NEW MOWER	9,850.00		10,049.00	102.02		-199.00	-199.00
0812-100-2302-0000 WALKER FIELD-SCOREBOARD ELEC REP	8,000.00		3,939.60	49.25		4,060.40	4,060.40
0812-100-2303-0000 PARK/REC-TRACTOR W/LOADER ATTACH	27,750.00		29,100.00	104.86		-1,350.00	-1,350.00
*** Unknown ***	118,500.00	29,100.00	108,304.28	92.19	945.00	9,250.72	10,195.72
0813-100-2201-0000 SENIOR CENTER VAN VIA GRANT	12,000.00		7,500.00	100.00		12,000.00	12,000.00
0813-100-2203-0000 SR CNTR-A/C SYST COMPRESSOR REPL	7,500.00						

TOWN OF WINCHESTER
APPROPRIATION SUMMARY

Date Range:
7/01/2018
4/30/2023

179 CAPITAL IMPROVEMENT PROGRAM 05

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0915-148-0000-0000 MAIN STREET PROJECT	19,500.00		7,500.00	38.46		12,000.00	12,000.00
0915-311-0001-0000 HOLABIRD AVE ENGINEERING	*** Unknown ***		10,397.11			-10,397.11	-10,397.11
			4,844.16		-15,000.00	10,155.84	-4,844.16
			15,241.27		-15,000.00	-241.27	-15,241.27
1000-100-1701-0000 MOTHBALL HINSDALE SCHOOL	100,000.00		153,575.00	100.00		100,000.00	100,000.00
1000-100-1901-0000 HINSDALE ENGINEERING -NOT BONDABLE	153,575.00					710,000.00	710,000.00
1000-878-0000-0000 HINSDALE SCHOOL-ARCHITECT DESIGN	710,000.00					110,000.00	110,000.00
1000-878-0001-0000 HINSDALE SCHOOL-OTHER PROFESS FEES	110,000.00		153,575.00	14.31		920,000.00	920,000.00
*** Unknown ***	1,073,575.00						
APPROPRIATION TOTAL	13,141,034.90	82,354.06	13,001,938.09	149.73	6,674,701.95	-6,535,605.14	139,096.81

TOWN OF WINCHESTER
REVENUE SUMMARY

Date Range:
7/01/2022
4/30/2023

001 GENERAL FUND

Description	Amended Budget	Month to Date Revenue	Year to Date Revenue	YTD Pct	To Be Collected
0999-700-0000-0000 PROPERTY TAXES - CURRENT	25,505,771.00	38,418.93	25,285,059.80	99.13	220,711.20
0999-700-0001-0000 PROPERTY TAXES - PAST DUE	300,000.00	4,051.85	336,760.38	112.25	-36,760.38
0999-700-0003-0000 MV SUPPLEMENTAL	200,000.00	6,511.61	272,467.86	136.23	-72,467.86
0999-701-0000-0000 INTEREST AND LIEN FEES	150,000.00	9,343.45	212,301.57	141.53	-62,301.57
0999-701-0001-0000 SUSPENSE INTEREST	10,000.00				10,000.00
0999-710-0004-0000 DISTRESSED MUNICIPALITIES GRANT			3,624.08		-3,624.08
0999-710-0007-0000 TAX RELIEF-THE ELDERLY & DISABLED			1,758.65		-1,758.65
0999-710-0010-0000 TOWN AID - IMPROVED ROADS	299,355.00		295,490.12	98.71	3,864.88
0999-710-0012-0000 PILOT	209,648.00		209,648.00	100.00	
0999-710-0013-0000 PEQUOT-MOHEGAN GRANT	49,474.00		32,982.66	66.67	16,491.34
0999-710-0019-0000 MUNICIPAL REVENUE SHARING			210,642.79		-210,642.79
0999-710-0024-0000 TELECOMMUNICATIONS PROPERTY TAX	26,000.00		28,183.55	108.40	-2,183.55
0999-710-0125-0000 JUDICIAL PAYMENT 51-56A	1,000.00	585.00	3,072.50	307.25	-2,072.50
0999-710-0179-0000 STATE OF CT EMERGENCY PLANNING			4,542.81		-4,542.81
0999-710-0198-0000 MUNICIPAL STABILIZATION GRANT	105,432.00		105,432.00	100.00	
0999-710-0199-0000 GRANTS FOR MUNICIPAL PROJECTS	306,204.00				306,204.00
0999-710-0215-0000 MUNICIPAL TRANSITION MV TAX CAP					-93,544.00
0999-720-0007-0000 EDUCATION COST SHARING (ECS)	7,823,991.00	3,853,166.00	7,765,162.00	99.25	58,829.00
0999-740-0000-0000 ROAD OPENING PERMIT FEE	1,000.00		600.00	60.00	400.00
0999-741-0000-0000 DRIVEWAY PERMIT FEE		25.00	325.00		-325.00
0999-742-0000-0000 POLICE PERMITS	12,500.00	1,195.10	9,175.20	73.40	3,324.80
0999-742-0002-0000 FIRE REPORTS			400.00		-400.00
0999-742-0005-0000 POLICE - CT SNTF ASSET FORFEITURE			1,004.15		-1,004.15
0999-745-0000-0000 PARKING FINES	1,150.00	300.00	1,425.00	123.91	-275.00
0999-746-0000-0000 BUILDING PERMITS	140,000.00	23,378.27	181,232.45	129.45	-41,232.45
0999-746-0001-0000 HOUSING INSPECTION FEES-RENTALS	2,000.00	25.00	125.00	6.25	1,875.00
0999-746-0002-0000 PLANNING AND ZONING FEES	8,000.00	1,200.00	14,610.00	182.63	-6,610.00
0999-746-0003-0000 ZONING BOARD OF APPEALS FEES	6,000.00	1,230.00	10,310.00	171.83	-4,310.00
0999-746-0004-0000 INLAND WETLANDS APPLICATION FEES	3,000.00	395.00	7,130.00	237.67	-4,130.00
0999-746-0007-0000 PLANNING OFFICE REVENUE	2,000.00	90.00	3,915.00	195.75	-1,915.00
0999-746-0009-0000 BUILDING DEPARTMENT COPIES		29.50	359.50		-359.50
0999-747-0000-0000 CIRMA DISTRIBUTION	30,000.00				30,000.00
0999-748-0000-0000 INCOME ON INVESTMENTS	24,000.00	31,853.73	235,508.75	981.29	-211,508.75
0999-749-0000-0000 CEMETERIES	15,000.00	900.00	16,380.00	109.20	-1,380.00
0999-749-0002-0000 CEMETERY FOUNDATION INSPECTION FEE			300.00		-300.00
0999-750-0000-0000 GRAVE OPENINGS	20,000.00	600.00	13,600.00	68.00	6,400.00
0999-751-0000-0000 TOWN CLERK REVENUE	200,000.00	17,250.91	215,840.24	107.92	-15,840.24
0999-753-0000-0000 MISCELLANEOUS REVENUE - TOWN	20,000.00	5,388.26	64,185.44	320.93	-44,185.44
0999-753-0034-0000 BURNING PERMITS-FIRE DEPARTMENT	200.00		230.00	115.00	-30.00
0999-754-0000-0000 SALE OF LAND AND EQUIPMENT			15,909.00		-15,909.00
0999-755-0000-0000 RECREATION REVENUE	20,000.00				20,000.00
0999-758-0000-0000 FIRE MARSHAL REVENUE	1,000.00		435.00	43.50	565.00

001 GENERAL FUND

Description

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TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2022
4/30/2023

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0110-190-0000-0000 ADMINISTRATIVE SALARIES	7,500.00	624.98	6,249.80	83.33		1,250.20	1,250.20
0110-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	17,579.00	225.00	17,276.80	98.28		302.20	302.20
0110-835-0000-0000 CONTINGENCY	20,000.00		350.00	1.75		19,650.00	19,650.00
0110-898-0000-0000 SOFTWARE AGREEMENT/SUPPORT	1,500.00					1,500.00	1,500.00
0110-900-0001-0000 FRINGE BENEFITS - FICA	574.00	47.84	494.50	86.15		79.50	79.50
BOARD OF SELECTMEN 110	47,153.00	897.82	24,371.10	51.69		22,781.90	22,781.90
0111-190-0000-0000 ADMINISTRATIVE SALARIES	125,000.00		103,640.06	82.91		21,359.94	21,359.94
0111-193-0000-0000 SECRETARIAL/SUPPORT STAFF	65,706.00	5,054.30	54,478.13	82.91		11,227.87	11,227.87
0111-385-0000-0000 ANNUAL REPORT AND BUDGET	500.00					500.00	500.00
0111-806-0000-0000 OFFICE SUPPLIES	750.00	74.77	859.94	114.66		-109.94	-109.94
0111-811-0000-0000 TRAINING & EDUCATION	9,150.00		3,196.56	34.94		5,953.44	5,953.44
0111-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	1,529.00		220.00	14.39		1,309.00	1,309.00
0111-831-0005-0000 PUBLIC COMMUNICATIONS	4,000.00	3,880.99	4,563.35	114.08		-563.35	-563.35
0111-835-0011-0000 MISCELLANEOUS/OTHER	500.00		377.56	75.51		122.44	122.44
0111-900-0001-0000 FRINGE BENEFITS - FICA	14,666.00	1,023.86	12,084.78	82.40		2,581.22	2,581.22
0111-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	14,809.00	-120.80	12,474.40	84.24		2,334.60	2,334.60
TOWN MANAGER 111	236,610.00	19,528.50	191,894.78	81.10		44,715.22	44,715.22
0112-804-0000-0000 TRANSFER TO DISTRICT FOR EXPENSES	7,000.00		3,439.13	49.13		3,560.87	3,560.87
PROBATE COURT 112	7,000.00		3,439.13	49.13		3,560.87	3,560.87
0113-190-0000-0000 ADMINISTRATIVE SALARIES	25,222.00	1,876.30	18,806.62	74.56		6,415.38	6,415.38
0113-806-0000-0000 OFFICE SUPPLIES	600.00		60.16	11.69	9.98	529.86	539.84
0113-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	750.00					750.00	750.00
0113-811-0000-0000 TRAINING & EDUCATION	5,256.00	1,551.70	2,583.62	58.67	500.00	2,172.38	2,672.38
0113-819-0000-0000 VEHICLE ALLOWANCE	600.00	142.79	230.29	38.38		369.71	369.71
0113-837-0000-0000 ELECTIONS & REFERENDUMS	30,000.00		25,472.52	85.43	156.30	4,371.18	4,527.48
0113-838-0000-0000 VOTER CANVASSERS	6,306.00	425.49	4,797.93	76.09		1,508.07	1,508.07
0113-900-0001-0000 FRINGE BENEFITS - FICA	3,675.00	278.70	2,864.97	77.96		810.03	810.03
REGISTRARS 113	72,409.00	4,274.98	54,816.11	76.62	666.28	16,926.61	17,592.89
0114-190-0000-0000 ADMINISTRATIVE SALARIES	107,500.00	8,269.22	89,130.38	82.91		18,369.62	18,369.62
0114-191-0000-0000 ADMINISTRATIVE ASSISTANTS	116,432.00	9,306.04	96,881.39	83.21		19,550.61	19,550.61
0114-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	80,000.00	4,615.38	44,551.60	55.69		35,448.40	35,448.40
0114-197-0000-0000 OVERTIME			332.98			-332.98	-332.98
0114-384-0000-0000 AUDIT FEE	29,500.00		29,000.00	98.31		500.00	500.00
0114-806-0000-0000 OFFICE SUPPLIES	2,300.00	69.13	2,232.18	98.68	37.46	30.36	67.82
0114-809-0000-0000 MAINTENANCE OFFICE EQUIPMENT	1,050.00					1,050.00	1,050.00
0114-811-0000-0000 TRAINING & EDUCATION	2,000.00		175.00	8.75		1,825.00	1,825.00
0114-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	500.00					500.00	500.00
0114-814-0001-0000 TRANSPORT FEES	2,500.00		1,960.16	78.41		539.84	539.84
0114-819-0000-0000 VEHICLE ALLOWANCE	500.00					500.00	500.00
0114-831-0000-0000 OUTSIDE SERVICES - ACTUARY	20,000.00	9,600.00	12,250.00	61.25		7,750.00	7,750.00
0114-898-0000-0000 SOFTWARE AGREEMENT/SUPPORT	1,000.00					1,000.00	1,000.00

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2022
4/30/2023

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0114-900-0001-0000 FRINGE BENEFITS - FICA	23,908.00	1,499.32	16,471.85	68.90		7,436.15	7,436.15
0114-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	86,276.00	-1,237.32	57,791.16	66.98		28,484.84	28,484.84
ACCOUNTING 114	473,466.00	32,121.77	350,776.70	74.09	37.46	122,651.84	122,689.30
0115-190-0000-0000 ADMINISTRATIVE SALARIES	146,517.00	14,788.00	130,724.32	89.22		15,792.68	15,792.68
0115-197-0000-0000 OVERTIME	2,500.00		58.88	2.36		2,441.12	2,441.12
0115-384-0000-0000 PERSONAL PROPERTY AUDITS	6,000.00		1,350.00	22.50		4,650.00	4,650.00
0115-806-0000-0000 OFFICE SUPPLIES	1,850.00	155.25	1,079.66	80.24	404.69	365.65	770.34
0115-811-0000-0000 TRAINING & EDUCATION	2,400.00	475.00	650.00	27.08		1,750.00	1,750.00
0115-812-0000-0000 DATA PROCESSING			41.01			-41.01	-41.01
0115-814-0000-0000 MEMBERSHIPS,DUES & SUBSCRIPTIONS	1,815.00	80.87	2,262.37	124.65		-447.37	-447.37
0115-817-0000-0000 CONTRACTED PRINTING	3,550.00					3,550.00	3,550.00
0115-819-0000-0000 VEHICLE ALLOWANCE	575.00		72.26	12.57		502.74	502.74
0115-898-0000-0000 SOFTWARE	15,940.00		12,390.00	77.73		3,550.00	3,550.00
0115-900-0001-0000 FRINGE BENEFITS - FICA	11,402.00	1,067.90	9,230.94	80.96		2,171.06	2,171.06
0115-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	26,098.00	-596.78	26,345.88	100.95		-247.88	-247.88
ASSESSOR 115	218,647.00	15,970.24	184,205.32	84.43	404.69	34,036.99	34,441.68
0116-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	2,500.00	1,091.50	5,423.32	216.93		-2,923.32	-2,923.32
0116-819-0000-0000 VEHICLE ALLOWANCE	150.00					150.00	150.00
0116-900-0001-0000 FRINGE BENEFITS - FICA	192.00	74.34	234.24	122.00		-42.24	-42.24
BOARD OF ASSESSMENT APPEAL 116	2,842.00	1,165.84	5,657.56	199.07		-2,815.56	-2,815.56
0117-190-0000-0000 ADMINISTRATIVE SALARIES	71,115.00	5,448.28	63,056.67	88.67		8,058.33	8,058.33
0117-191-0000-0000 ADMINISTRATIVE ASSISTANT	57,716.00		16,376.98	28.38		41,339.02	41,339.02
0117-193-0001-0000 TEMP HELP			15,296.98			-15,296.98	-15,296.98
0117-197-0000-0000 OVERTIME	1,850.00	223.77	7,998.15	432.33		-6,148.15	-6,148.15
0117-806-0000-0000 OFFICE SUPPLIES	3,130.00	51.25	841.94	26.90		2,288.06	2,288.06
0117-808-0000-0000 POSTAGE	500.00		600.70	120.14		-100.70	-100.70
0117-809-0000-0000 MAINTENANCE OFFICE EQUIPMENT	670.00					670.00	670.00
0117-811-0000-0000 TRAINING & EDUCATION	1,895.00		563.00	29.71		1,332.00	1,332.00
0117-812-0000-0000 DMV/MUNICIPAL ACCESS PROGRAM	350.00		250.00	71.43		100.00	100.00
0117-814-0000-0000 MEMBERSHIPS,DUES & SUBSCRIPTIONS	320.00		75.00	23.44		245.00	245.00
0117-817-0000-0000 CONTRACTED PRINTING	550.00		479.00	87.09		71.00	71.00
0117-819-0000-0000 VEHICLE ALLOWANCE	975.00					975.00	975.00
0117-900-0001-0000 FRINGE BENEFITS - FICA	10,446.00	371.46	7,471.07	71.52		2,974.93	2,974.93
0117-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	33,371.00	-386.08	24,121.96	72.28		9,249.04	9,249.04
TAX COLLECTOR 117	182,888.00	5,708.68	137,131.45	74.98		45,756.55	45,756.55
0118-190-0000-0000 ADMINISTRATIVE SALARIES	45,947.00	3,828.91	38,289.10	83.33		7,657.90	7,657.90
0118-811-0000-0000 TRAINING & EDUCATION	300.00					300.00	300.00
0118-819-0000-0000 VEHICLE ALLOWANCE	145.00					145.00	145.00
0118-900-0001-0000 FRINGE BENEFITS - FICA	3,515.00	292.91	2,929.11	83.33		585.89	585.89
TREASURER 118	49,907.00	4,121.82	41,218.21	82.59		8,688.79	8,688.79

**TOWN OF WINCHESTER
APPROPRIATION SUMMARY**

Date Range:
7/01/2022
4/30/2023

001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0119-815-0000-0000 LEGAL ADS & NOTICES	18,000.00	637.85	14,360.38	79.78		3,639.62	3,639.62
0119-845-0000-0000 LEGAL FEES - TOWN ATTORNEY	60,000.00	9,050.00	49,025.00	81.71		10,975.00	10,975.00
0119-845-0001-0000 LEGAL FEES - OUTSIDE LEGAL COUNSEL	20,000.00		9,492.40	47.46		10,507.60	10,507.60
0119-845-0002-0000 LEGAL FEES - LABOR COUNSEL	22,000.00		7,215.00	32.80		14,785.00	14,785.00
0119-845-0003-0000 LEGAL FEES - ENVIRONMENTAL COUNSEL	5,000.00					5,000.00	5,000.00
LEGAL FEES 119	125,000.00	9,687.85	80,092.78	64.07		44,907.22	44,907.22
0120-190-0000-0000 TOWN CLERK	63,579.00	-6,477.45	52,784.63	83.02		10,794.37	10,794.37
0120-191-0000-0000 ASSISTANT TOWN CLERK	47,241.00	3,786.46	38,395.23	81.28		8,845.77	8,845.77
0120-192-0000-0000 CLERK, PART TIME * FLOATER	18,196.00	12,837.70	12,837.70	70.55		5,358.30	5,358.30
0120-806-0000-0000 OFFICE SUPPLIES	2,810.00	472.83	1,703.74	78.76	509.44	596.82	1,106.26
0120-806-0005-0000 COPIER PAPER	405.00					405.00	405.00
0120-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	1,400.00		149.32	10.67		1,250.68	1,250.68
0120-809-0001-0000 MAINTENANCE OF BOOKS AND MAPS	750.00		758.11	101.08		-8.11	-8.11
0120-809-0002-0000 RESTORATION OF RECORDS	2,500.00		86.94	3.48		2,413.06	2,413.06
0120-811-0000-0000 TRAINING & EDUCATION	1,651.00	200.00	1,992.00	120.65		-341.00	-341.00
0120-814-0000-0000 MEMBERSHIPS/DUES/SUBSCRIPTIONS	290.00		260.00	89.66		30.00	30.00
0120-819-0000-0000 VEHICLE ALLOWANCE	467.00	89.08	219.21	46.94		247.79	247.79
0120-825-0000-0000 SUPPLIES & MATERIALS	440.00					440.00	440.00
0120-828-0002-0000 INDEXING SYSTEM	25,860.00	261.91	16,876.03	100.15	9,022.79	-38.82	8,983.97
0120-837-0000-0000 ELECTIONS PRINTING	1,025.00		896.33	87.45		128.67	128.67
0120-839-0000-0000 VITAL STATISTICS	330.00	206.93	206.93	100.00	123.07		123.07
0120-900-0001-0000 FRINGE BENEFITS - FICA	10,003.00	708.42	7,568.38	75.66		2,434.62	2,434.62
0120-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	28,600.00	-714.12	20,517.32	71.74		8,082.68	8,082.68
TOWN CLERK 120	205,547.00	11,371.76	155,251.87	80.23	9,655.30	40,639.83	50,295.13
0121-800-0000-0000 OPERATING EXPENSES	15,000.00		39.50	0.39	19.00	14,960.50	14,960.50
LAUREL CITY COMMISSION 121	15,000.00		39.50	0.39	19.00	14,960.50	14,960.50
0122-193-0000-0000 SECRETARY SALARY/SUPPORT STAFF	1,700.00		1,681.43	98.91		18.57	18.57
0122-811-0000-0000 TRAINING AND EDUCATION	900.00					900.00	900.00
0122-900-0001-0000 FRINGE BENEFITS - FICA	131.00		127.34	97.21		3.66	3.66
PLANNING & ZONING COMMISSION 122	2,731.00		1,808.77	66.23		922.23	922.23
0123-193-0000-0000 SECRETARIAL/SUPPORT STAFF	3,000.00		681.80	22.73		2,318.20	2,318.20
0123-811-0000-0000 TRAINING AND EDUCATION	600.00					600.00	600.00
0123-900-0001-0000 FRINGE BENEFITS - FICA	230.00		51.79	22.52		178.21	178.21
ZONING BOARD OF APPEALS 123	3,830.00		733.59	19.15		3,096.41	3,096.41
0125-811-0000-0000 TRAINING AND EDUCATION	500.00		-50.00	35.80	229.00	321.00	550.00
0125-814-0000-0000 MEMBERSHIPS DUES & SUBSCRIPTIONS	1,500.00			86.67	1,300.00	200.00	1,500.00
0125-831-0000-0000 OUTSIDE SERVICES	4,000.00	450.00	1,049.00	36.48	410.00	2,541.00	2,951.00
0125-831-0005-0000 MARKETING	4,000.00	551.99	971.85	24.30		3,028.15	3,028.15
ECONOMIC DEVELOPMENT COMMISSION 125	10,000.00	1,001.99	1,970.85	39.10	1,939.00	6,090.15	8,029.15
0126-825-0000-0000 SUPPLIES AND MATERIALS					76.72	-76.72	

TOWN OF WINCHESTER APPROPRIATION SUMMARY

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001 GENERAL FUND									
Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance		
0126-851-0004-0000 HERBICIDE TREATMENT	27,500.00		5,010.00	40.58	6,150.00	16,340.00	22,490.00		
0126-851-0007-0000 WATER SAMPLING	16,658.00	50.20	6,141.20	75.84	6,493.00	4,023.80	10,516.80		
HIGHLAND LAKE 126	44,158.00	50.20	11,151.20	54.06	12,719.72	20,287.08	33,006.80		
0127-194-0000-0000 GENERAL LABOR	103,605.00	4,483.07	65,885.65	63.59		37,719.35	37,719.35		
0127-197-0000-0000 OVERTIME	3,716.00		1,527.62	41.11		2,188.38	2,188.38		
0127-806-0000-0000 OFFICE SUPPLIES	100.00					100.00	100.00		
0127-807-0000-0000 MOBILE TELEPHONE	500.00	41.00	369.34	73.87		130.66	130.66		
0127-822-0000-0000 ELECTRICITY	56,375.00	3,594.15	75,100.88	170.26	20,881.28	-39,607.16	-18,725.88		
0127-823-0000-0000 HEATING FUEL	11,942.00	1,715.97	11,740.62	98.31		201.38	201.38		
0127-824-0000-0000 WATER AND SEWER RENT	5,046.00		3,744.27	74.20		1,301.73	1,301.73		
0127-825-0000-0000 SUPPLIES & MATERIALS	8,221.00	58.26	2,337.37	28.43		5,883.63	5,883.63		
0127-827-0000-0000 MAINTENANCE OF STRUCTURES	13,600.00		2,458.24	20.65	350.00	10,791.76	11,141.76		
0127-831-0000-0000 CONTRACTED LABOR	29,452.00	361.25	28,676.42	111.44	4,145.73	-3,370.15	775.58		
0127-851-0000-0000 ENGINEERING SERVICES	1,000.00					1,000.00	1,000.00		
0127-900-0001-0000 FRINGE BENEFITS - FICA	8,281.00	289.48	5,215.27	62.98		3,065.73	3,065.73		
0127-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	29,880.00	7.80	22,160.21	74.16		7,719.79	7,719.79		
BUILDINGS - TOWN HALL 127	271,718.00	10,550.98	219,215.89	90.02	25,377.01	27,125.10	52,502.11		
0129-806-0000-0000 OFFICE SUPPLIES	250.00		230.00	92.00		20.00	20.00		
0129-822-0001-0000 ELECTRICITY	1,450.00	74.07	701.96	62.07	198.04	550.00	748.04		
0129-827-0000-0000 MAINTENANCE OF STRUCTURES	3,500.00		560.14	41.66	898.00	2,041.86	2,939.86		
0129-827-0001-0000 EVENTS AND FUND RAISING	1,500.00		724.00	48.27		776.00	776.00		
SOLDIERS MONUMENT COMMISSION 129	6,700.00	74.07	2,216.10	49.43	1,096.04	3,387.86	4,483.90		
0130-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	1,840.00		1,840.00	100.00					
NORTHWEST CONSERVATION DISTRICT 130	1,840.00		1,840.00	100.00					
0136-193-0000-0000 SECRETARY/SUPPORT STAFF	3,050.00	74.41	2,790.44	91.49		259.56	259.56		
0136-811-0000-0000 TRAINING AND EDUCATION	975.00		40.00	4.10		935.00	935.00		
0136-900-0001-0000 FRINGE BENEFITS - FICA	235.00	5.10	309.95	131.89		-74.95	-74.95		
INLANDS WETLANDS COMMISSION 136	4,260.00	79.51	3,140.39	73.72		1,119.61	1,119.61		
0142-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	1,229.00		1,229.00	100.00					
FARMINGTON RIVER WATERSHED 142	1,229.00		1,229.00	100.00					
0145-190-0000-0000 ADMINISTRATIVE SALARY	67,473.00		49,849.86	73.88		17,623.14	17,623.14		
0145-197-0000-0000 OVERTIME	500.00		14.49	2.90		485.51	485.51		
0145-806-0000-0000 OFFICE SUPPLIES	300.00	8.33	364.06	121.35		-64.06	-64.06		
0145-809-0000-0000 MAINTENANCE OF EQUIPMENT	87,480.00	21,745.00	76,565.38	87.52		10,914.62	10,914.62		
0145-812-0000-0000 DATA PROCESSING	66,677.00	928.76	22,302.82	33.45		44,374.18	44,374.18		
0145-812-0001-0000 WEB SITE	4,300.00		3,343.22	77.75		956.78	956.78		
0145-814-0000-0000 MEMBERSHIP DUES & SUBSCRIPTIONS	100.00		100.00	100.00					
0145-898-0000-0000 SOFTWARE AGREEMENT/SUPPORT	97,083.00	17,183.05	119,239.77	122.82		-22,156.77	-22,156.77		
0145-900-0001-0000 FRINGE BENEFITS - FICA	5,201.00		3,601.15	69.24		1,599.85	1,599.85		
0145-900-0002-0000 FRINGE BENEFITS - MEDICAL BENEFITS	22,975.00	7.80	19,150.06	83.35		3,824.94	3,824.94		

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001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
PURCHASING/DATA PROCESSING 145	352,089.00	39,872.94	294,530.81 83.65		57,558.19	57,558.19
0148-190-0000-0000 ADMINISTRATIVE SALARY	72,218.00	650.00	58,580.62 81.12		13,637.38	13,637.38
0148-190-0003-0000 TOWN PLANNER	85,000.00	5,653.84	37,972.50 44.67		47,027.50	47,027.50
0148-191-0000-0000 ADMIN ASSISTANT	57,716.00	4,653.02	49,130.43 85.12		8,585.57	8,585.57
0148-197-0000-0000 OVERTIME	2,626.00	378.06	3,007.17 114.52		-381.17	-381.17
0148-806-0000-0000 OFFICE SUPPLIES	3,000.00	109.95	1,836.49 63.22	59.99	1,103.52	1,163.51
0148-811-0000-0000 TRAINING AND EDUCATION	910.00		1,324.00 145.49		-414.00	-414.00
0148-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	320.00		30.00 9.38		290.00	290.00
0148-819-0000-0000 VEHICLE ALLOWANCE			36.68		-36.68	-36.68
0148-830-0000-0000 OUTSIDE SERVICES	3,000.00		929.55 30.99		2,070.45	2,070.45
0148-898-0000-0000 SOFTWARE	7,600.00		4,900.00 64.47		2,700.00	2,700.00
0148-900-0001-0000 FICA	16,722.00	803.13	11,123.11 66.52		5,598.89	5,598.89
0148-900-0002-0000 MEDICAL BENEFITS	43,815.00	-580.22	24,266.46 55.38		19,548.54	19,548.54
COMMUNITY PLANNING & DEVELOPMENT 148	292,927.00	11,667.78	193,137.01 65.95	59.99	99,730.00	99,789.99
0150-193-0000-0000 CLERICAL SERVICE/SUPPORT STAFF	1,250.00	175.00	737.50 59.00		512.50	512.50
0150-806-0000-0000 STATIONARY AND POSTAL SERVICES	600.00		216.00 36.00		384.00	384.00
0150-810-0000-0000 DUPLICATION SERVICE	250.00				250.00	250.00
0150-832-0000-0000 CHIEF EXAMINER/OUTSOURCE SERVICES	10,000.00		13,851.00 138.51		-3,851.00	-3,851.00
0150-900-0001-0000 FRINGE BENEFITS - FICA	861.00	13.39	344.85 40.05		516.15	516.15
CIVIL SERVICE COMMISSION 150	12,961.00	188.39	15,149.35 116.88		-2,188.35	-2,188.35
0152-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	9,000.00		9,000.00 100.00			
FRIENDS OF MAIN STREET 152	9,000.00		9,000.00 100.00			
0210-190-0000-0000 ADMINISTRATIVE SALARIES	102,000.00	8,461.17	68,959.00 67.61		33,041.00	33,041.00
0210-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	1,541,439.00	100,969.45	1,137,403.74 73.79		404,035.26	404,035.26
0210-192-0009-0000 SHIFT PREMIUM - OFFICERS	31,000.00	1,975.38	22,930.01 73.97		8,069.99	8,069.99
0210-192-0010-0000 HOLIDAY PAY	100,000.00	14,005.50	125,022.46 125.02		-25,022.46	-25,022.46
0210-192-0014-0000 TRAINING ACTIVITIES	28,000.00				28,000.00	28,000.00
0210-193-0000-0000 SECRETARIAL/SUPPORT STAFF	57,716.00	4,653.02	48,813.31 84.58		8,902.69	8,902.69
0210-193-0002-0000 EVIDENCE- PROP CLERK-COURT LIAISON	26,739.00	2,110.97	23,464.21 87.75		3,274.79	3,274.79
0210-197-0000-0000 OVERTIME	200,000.00	15,966.34	216,575.64 108.29		-16,575.64	-16,575.64
0210-197-0004-0000 OVERTIME-SPECIAL EVENTS-PARADES	5,000.00		2,661.62 53.23		2,338.38	2,338.38
0210-197-0011-0000 OVERTIME-DRUG INVESTIGATIONS	6,000.00				6,000.00	6,000.00
0210-806-0000-0000 OFFICE SUPPLIES	3,000.00	444.83	2,389.94 84.03	130.83	479.23	610.06
0210-807-0000-0000 TELEPHONE	14,500.00	1,946.69	19,507.76 139.16	669.82	-5,677.58	-5,007.76
0210-808-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	1,000.00				1,000.00	1,000.00
0210-811-0000-0000 TRAINING AND EDUCATION	26,500.00	315.00	16,686.00 62.97		9,814.00	9,814.00
0210-811-0001-0000 ARMORER & RANGE	12,500.00		1,205.00 9.64		11,295.00	11,295.00
0210-811-0002-0000 FIRING RANGE REPAIRS	1,500.00				1,500.00	1,500.00
0210-811-0003-0000 EMERGENCY RESPONSE TEAM	2,500.00				2,500.00	2,500.00
0210-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	2,700.00				-30.00	-30.00
0210-818-0000-0000 CLOTHING ALLOWANCE & EQUIPMENT	24,500.00	1,527.00	2,730.00 101.11		2,402.41	5,417.56
			19,082.44 90.19	3,015.15		

**TOWN OF WINCHESTER
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001 GENERAL FUND

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0210-820-0000-0000 VEHICLE: GAS,OIL & GREASE	26,000.00	1,822.07	17,226.41 67.33	280.00	8,493.59	8,773.59
0210-821-0000-0000 MAINTENANCE OF VEHICLES	25,000.00	916.86	22,569.70 99.08	2,200.00	230.30	2,430.30
0210-825-0000-0000 SUPPLIES AND MATERIALS	9,000.00	491.01	6,884.43 81.44	445.43	1,670.14	2,115.57
0210-825-0001-0000 TASER SUPPLIES AND PURCHASE	4,800.00		376.36 7.84		4,423.64	4,423.64
0210-825-0006-0000 COMMUNICATION EQUIPMENT	9,000.00		1,205.50 18.95	500.00	7,294.50	7,794.50
0210-825-0007-0000 OFFICER SAFETY EQUIPMENT	7,200.00	500.00	635.00 8.82		6,565.00	6,565.00
0210-826-0000-0000 MAINTENANCE OF EQUIPMENT	3,000.00	98.00	1,566.70 84.29	962.00	471.30	1,433.30
0210-829-0000-0000 MAINTENANCE OF UNIFORMS	6,150.00		4,000.00 65.04		2,150.00	2,150.00
0210-830-0000-0000 CONTRACTED EQUIPMENT	67,000.00	505.06	45,531.08 67.96		21,468.92	21,468.92
0210-834-0000-0000 PRISONER FOOD,EXTRAD,EXP.,P.CASH	1,000.00	104.07	744.86 94.61	201.24	53.90	255.14
0210-843-0000-0000 MARINE PATROL	5,500.00		2,681.40 62.24	741.92	2,076.68	2,818.60
0210-843-0001-0000 BOAT REPAIRS & EQUIPMENT	2,500.00		1,633.65 65.35		866.35	866.35
0210-846-0000-0000 TIRES	5,000.00		4,216.92 84.34		783.08	783.08
0210-898-0000-0000 SOFTWARE SUPPORT	49,325.00	949.00	23,818.90 49.00	352.00	25,154.10	25,506.10
0210-900-0001-0000 FRINGE BENEFITS - FICA	161,180.00	10,610.89	126,603.65 78.55		34,576.35	34,576.35
0210-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	385,449.00	-5,004.04	305,264.18 79.20		80,184.82	80,184.82
0210-900-0005-0000 PENSION CONTRIBUTION-MERFB(POLICE)	465,015.00	-1,482.92	342,701.07 73.70		122,313.93	122,313.93
0210-909-0000-0000 PHYSICAL FITNESS PROGRAM-YMCA	4,000.00		3,634.90 90.87		365.10	365.10
POLICE 210	3,422,713.00	161,885.35	2,618,725.84 76.79	9,498.39	794,488.77	803,987.16
0211-190-0000-0000 ADMINISTRATIVE SALARIES	78,222.00	6,025.82	65,078.86 83.20		13,143.14	13,143.14
0211-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	60,167.00	4,769.92	49,979.58 83.07		10,187.42	10,187.42
0211-197-0000-0000 OVERTIME	2,100.00		1,530.91 72.90		569.09	569.09
0211-204-0000-0000 MEDICAL EXAMS & PHYSICALS	14,000.00		3,411.00 24.36		10,589.00	10,589.00
0211-204-0001-0000 PHYSICAL FITNESS PROGRAM	100.00				100.00	100.00
0211-806-0000-0000 OFFICE SUPPLIES	400.00				400.00	400.00
0211-807-0000-0000 TELEPHONE	7,640.00	797.03	8,044.42 126.52	1,621.68	-2,026.10	-404.42
0211-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	4,500.00	510.00	3,348.33 78.83	199.00	952.67	1,151.67
0211-811-0000-0000 TRAINING AND EDUCATION	19,170.00	3,232.68	8,026.56 51.99	1,940.00	9,203.44	11,143.44
0211-811-0001-0000 FIRE SAFETY & PREVENTION	1,600.00		1,212.64 75.79		387.36	387.36
0211-812-0000-0000 COMPUTER AND SOFTWARE+	10,200.00		7,748.85 98.84	2,332.62	118.53	2,451.15
0211-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	1,565.00		205.00 13.10		1,360.00	1,360.00
0211-820-0000-0000 VEHICLE: GAS, OIL & GREASE	5,110.00	439.19	4,422.54 86.55		687.46	687.46
0211-822-0000-0000 ELECTRICITY	13,750.00	1,233.20	13,498.08 115.34	2,361.10	-2,109.18	251.92
0211-823-0000-0000 HEATING FUEL	19,450.00	885.02	17,169.60 108.22	3,879.50	-1,599.10	2,280.40
0211-824-0000-0000 WATER AND SEWER RENT	3,700.00		2,654.12 71.73		1,045.88	1,045.88
0211-825-0000-0000 SUPPLIES AND MATERIALS	1,930.00		882.45 71.37	495.00	552.55	1,047.55
0211-825-0002-0000 FIREFIGHTING EQUIPMENT	33,220.00	1,658.71	13,212.88 80.71	13,598.63	6,408.49	20,007.12
0211-826-0000-0000 MAINTENANCE OF EQUIPMENT	58,450.00	1,140.00	24,766.49 79.36	21,618.70	12,064.81	33,683.51
0211-827-0000-0000 MAINTENANCE OF STRUCTURES	13,800.00	-2.64	8,050.99 68.63	1,419.41	4,329.60	5,749.01
0211-829-0000-0000 MAINTENANCE OF UNIFORMS	3,200.00		110.00 3.44		3,090.00	3,090.00
0211-831-0000-0000 CONTRACTED SERVICES	5,580.00	316.12	5,815.71 104.22		-235.71	-235.71
0211-832-0000-0000 CONTRACTED LABOR	1,600.00				1,600.00	1,600.00

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001 GENERAL FUND

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0211-846-0000-0000 TIRES	3,600.00					3,600.00	3,600.00
0211-849-0000-0000 MAINTENANCE OF FIRE ALARMS	100.00					100.00	100.00
0211-900-0001-0000 FRINGE BENEFITS - FICA	10,770.00	750.38	8,586.42	79.73		2,183.58	2,183.58
0211-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	39,668.00	-655.96	40,391.82	101.82		-723.82	-723.82
0211-900-0006-0000 PAY PER CALL	23,000.00		10,800.00	46.96		12,200.00	12,200.00
FIRE 211	436,592.00	21,099.47	298,947.25	79.80	49,465.64	88,179.11	137,644.75
0213-190-0001-0000 BUILDING OFFICIAL	73,490.00	4,156.60	36,732.11	49.98		36,757.89	36,757.89
0213-190-0005-0000 FIRE MARSHAL-FULL TIME POSITION	67,870.00	5,471.64	55,921.60	82.40		11,948.40	11,948.40
0213-193-0000-0000 SECRETARIAL/SUPPORT STAFF			8,740.57			-8,740.57	-8,740.57
0213-197-0000-0000 OVERTIME	4,500.00	641.24	1,949.53	43.32		2,550.47	2,550.47
0213-806-0000-0000 OFFICE SUPPLIES	1,500.00					1,500.00	1,500.00
0213-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT	1,000.00					1,000.00	1,000.00
0213-811-0000-0000 TRAINING AND EDUCATION	2,000.00		180.00	9.00		1,820.00	1,820.00
0213-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	1,010.00					1,010.00	1,010.00
0213-818-0000-0000 CLOTHING ALLOWANCE	550.00					550.00	550.00
0213-819-0000-0000 VEHICLE ALLOWANCE	300.00					300.00	300.00
0213-820-0000-0000 VEHICLE: GAS, OIL & GREASE	1,200.00	36.22	452.80	37.73		747.20	747.20
0213-821-0000-0000 MAINTENANCE OF VEHICLES	1,900.00				2,436.60	1,900.00	1,900.00
0213-825-0000-0000 SUPPLIES AND MATERIALS	5,580.00	203.02	1,828.20	76.43		1,315.20	3,751.80
0213-830-0001-0000 DEMOLITION OF BUILDINGS	5,000.00					5,000.00	5,000.00
0213-830-0002-0000 RELOCATION COSTS	4,000.00	-7,143.38				4,000.00	4,000.00
0213-900-0001-0000 FRINGE BENEFITS - FICA	11,237.00	722.23	7,649.66	68.08		3,587.34	3,587.34
0213-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	22,294.00	-496.96	17,108.68	76.74		5,185.32	5,185.32
BUILDING DEPARTMENT 213	203,431.00	3,590.61	130,563.15	65.38	2,436.60	70,431.25	72,867.85
0214-190-0000-0000 ADMINISTRATIVE SALARIES	4,800.00	400.00	4,000.00	83.33		800.00	800.00
0214-807-0000-0000 TELEPHONE		123.45	1,007.06		526.94	-1,534.00	-1,007.06
0214-822-0000-0000 ELECTRICITY	1,375.00		1,395.94	101.52		-20.94	-20.94
0214-823-0000-0000 HEATING FUEL	1,750.00	326.73	1,108.02	102.86	691.98	-50.00	641.98
0214-824-0000-0000 WATER AND SEWER RENT	600.00		517.72	86.29		82.28	82.28
0214-826-0000-0000 MAINTENANCE OF EQUIPMENT	800.00					800.00	800.00
0214-826-0002-0000 COMMUNICATIONS EQUIPMENT	1,500.00					1,500.00	1,500.00
0214-827-0000-0000 MAINTENANCE OF STRUCTURES	1,500.00					1,500.00	1,500.00
0214-900-0001-0000 FRINGE BENEFITS - FICA	368.00	30.60	306.00	83.15		62.00	62.00
EMERGENCY MANAGEMENT 214	12,693.00	880.78	8,334.74	75.27	1,218.92	3,139.34	4,358.26
0215-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	85,000.00		63,750.00	75.00		21,250.00	21,250.00
0215-805-0001-0000 PARAMEDIC COST	183,000.00	45,600.00	182,400.00	99.67		600.00	600.00
0215-900-0005-0000 PENSION CONTRIBUTION	6,000.00		4,500.00	75.00		1,500.00	1,500.00
AMBULANCE 215	274,000.00	45,600.00	250,650.00	91.48		23,350.00	23,350.00
0216-192-0000-0000 LABOR, SKILLED & PROFESSIONAL	26,595.00	2,208.78	23,432.91	88.11		3,162.09	3,162.09
0216-820-0000-0000 VEHICLE GAS, OIL & GREASE	500.00					500.00	500.00
0216-821-0000-0000 MAINTENANCE OF VEHICLES	1,000.00		45.00	44.50	400.00	555.00	955.00

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0216-825-0000-0000 SUPPLIES AND MATERIALS	500.00		221.26	44.25		278.74	278.74
0216-825-0001-0000 VETERINARY FEES	4,000.00		1,042.97	26.07		2,957.03	2,957.03
0216-846-0000-0000 TIRES	500.00					500.00	500.00
0216-854-0000-0000 RENT	11,000.00	850.00	8,500.00	92.73	1,700.00	800.00	2,500.00
0216-855-0000-0000 DOG DISPOSAL FEES	100.00	5.00	170.00	170.00		-70.00	-70.00
0216-900-0001-0000 F.I.C.A.	2,035.00	169.35	1,945.53	95.60		89.47	89.47
DOG ACCOUNT 216	46,230.00	3,233.13	35,357.67	81.02	2,100.00	8,772.33	10,872.33
0219-848-0000-0000 WINCHESTER FIRE DEPT - REGULAR	10,000.00	-838.09	10,000.00	100.00			
0219-848-0001-0000 WINCHESTER FIRE DEPT - CONTRACT	25,000.00		25,000.00	100.00			
0219-848-0004-0000 TURNOUT GEAR	5,000.00			75.72	3,786.00	1,214.00	5,000.00
0219-848-0009-0000 ANNUAL EQUIP TESTING/CERTIFICATION	5,000.00	838.09	3,648.20	72.96		1,351.80	1,351.80
0219-900-0005-0000 PENSION CONTRIBUTION	3,000.00		3,000.00	100.00			
WINCHESTER FIRE DEPARTMENT 219	48,000.00		41,648.20	94.65	3,786.00	2,565.80	6,351.80
0231-192-0000-0000 LABOR SKILLED AND PROFESSIONAL	51,038.00	4,209.19	41,418.70	81.15		9,619.30	9,619.30
0231-192-0002-0000 HOLIDAY PAY	2,494.00		2,017.20	80.88		476.80	476.80
0231-197-0000-0000 OVERTIME	2,500.00		2,839.94	113.60		-339.94	-339.94
0231-806-0000-0000 OFFICE SUPPLIES	1,000.00		947.92	94.79		52.08	52.08
0231-811-0000-0000 TRAINING AND EDUCATION	500.00					500.00	500.00
0231-825-0000-0000 SUPPLIES AND MATERIALS	500.00		445.54	89.11		54.46	54.46
0231-826-0002-0000 CHARTER TOWER RENTAL	10,500.00					10,500.00	10,500.00
0231-826-0003-0000 NECS SERVICE AGREEMENT	2,200.00					2,200.00	2,200.00
0231-831-0001-0000 CONTRACTED SERVICES - LCD	185,500.00		185,499.64	100.00		0.36	0.36
0231-900-0001-0000 FICA	4,287.00	268.11	3,110.31	72.55		1,176.69	1,176.69
0231-900-0002-0000 MEDICAL BENEFITS	28,369.00	-504.58	23,420.86	82.56		4,948.14	4,948.14
PUBLIC SAFETY DISPATCH 231	288,888.00	3,972.72	259,700.11	89.90		29,187.89	29,187.89
0311-190-0000-0000 ADMINISTRATIVE SALARIES	95,000.00	7,307.68	78,922.94	83.08		16,077.06	16,077.06
0311-192-0001-0000 ENGINEER	94,704.00	5,463.67	71,392.00	75.38		23,312.00	23,312.00
0311-193-0000-0000 SECRETARIAL/SUPPORT STAFF	65,961.00	5,317.74	55,895.27	84.74		10,065.73	10,065.73
0311-194-0000-0000 GENERAL LABOR	785,600.00	77,466.22	584,550.55	74.41		201,049.45	201,049.45
0311-194-0001-0000 W&S SNOW REMOVAL	8,761.00		2,288.19	26.12		6,472.81	6,472.81
0311-197-0000-0000 OVERTIME	100,000.00	4,294.81	121,359.26	121.36		-21,359.26	-21,359.26
0311-806-0000-0000 OFFICE SUPPLIES	2,634.00		1,307.42	54.32	123.26	1,203.32	1,326.58
0311-807-0000-0000 TELEPHONE	12,920.00	441.50	5,900.81	45.67		7,019.19	7,019.19
0311-811-0000-0000 TRAINING AND EDUCATION	6,125.00	600.00	1,575.00	59.98	2,099.00	2,451.00	4,550.00
0311-812-0000-0000 COMPUTER & SOFTWARE	3,000.00		55.64	7.05	156.00	2,788.36	2,944.36
0311-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	24,345.00	200.00	2,095.00	8.61		22,250.00	22,250.00
0311-820-0000-0000 VEHICLE: GAS, OIL & GREASE	67,840.00	11,221.69	94,645.31	140.36	576.61	-27,381.92	-26,805.31
0311-822-0000-0000 ELECTRICITY	15,265.00	682.74	14,189.97	160.25	10,271.43	-9,196.40	1,075.03
0311-823-0000-0000 HEATING FUEL	24,245.00	1,662.82	19,802.90	81.68		4,442.10	4,442.10
0311-825-0000-0000 SUPPLIES AND MATERIALS	31,070.00	1,990.78	19,570.60	77.10	4,385.74	7,113.66	11,499.40
0311-826-0000-0000 MAINTENANCE OF EQUIPMENT	86,450.00	3,512.34	75,537.37	96.23	7,657.66	3,254.97	10,912.63

TOWN OF WINCHESTER APPROPRIATION SUMMARY

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Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
0311-826-0001-0000 FLEET REPAIRS	35,000.00		23,523.82	92.35	8,800.00	2,676.18	11,476.18
0311-827-0000-0000 MAINTENANCE OF STRUCTURES	19,200.00	215.05	6,364.43	31.40	-335.02	13,170.59	12,835.57
0311-829-0000-0000 UNIFORMS & SAFETY CLOTHING	10,976.00		7,599.23	73.19	433.62	2,943.15	3,376.77
0311-830-0000-0000 CONTRACTED EQUIPMENT	25,685.00	234.68	14,231.39	67.67	3,150.33	8,303.28	11,453.61
0311-831-0000-0000 CONTRACTED SERVICES	77,995.00	2,771.21	35,365.87	66.59	16,569.46	26,059.67	42,629.13
0311-832-0000-0000 CONTRACT LABOR	800.00		500.00	62.50		300.00	300.00
0311-844-0000-0000 MAIN STREET MAINTENANCE	25,000.00		12,748.18	105.01	13,503.65	-1,251.83	12,251.82
0311-846-0000-0000 TIRES	13,920.00		11,150.62	83.30	445.00	2,324.38	2,769.38
0311-851-0000-0000 ENGINEERING SERVICES	32,000.00	381.80	5,998.71	20.26	483.09	25,518.20	26,001.29
0311-853-0000-0000 STREET & TRAFFIC SIGNS	10,000.00		5,422.00	66.27	1,205.00	3,373.00	4,578.00
0311-859-0000-0000 SALT	205,000.00		152,373.24	74.33		52,626.76	52,626.76
0311-860-0000-0000 SAND FOR ICE CONTROL	19,500.00		19,486.65	99.93		13.35	13.35
0311-865-0000-0000 PIPE & MANHOLES	18,000.00	3,955.24	10,028.99	62.85	1,284.76	6,686.25	7,971.01
0311-868-0000-0000 AGGREGATE MATERIALS	22,500.00	830.00	7,145.05	56.20	5,500.00	9,854.95	15,354.95
0311-900-0001-0000 FRINGE BENEFITS - FICA	87,615.00	7,059.61	68,177.93	77.82		19,437.07	19,437.07
0311-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	261,215.00	-4,183.54	184,696.77	70.71		76,518.23	76,518.23
HIGHWAYS 311	2,288,326.00	131,426.04	1,713,901.11	78.23	76,309.59	498,115.30	574,424.89
0313-194-0000-0000 GENERAL LABOR	30,316.00	-19,940.66	20,240.46	66.76		10,075.54	10,075.54
0313-197-0000-0000 OVERTIME	2,635.00	206.69	3,720.14	141.18		-1,085.14	-1,085.14
0313-822-0000-0000 ELECTRICITY	750.00	83.49	686.47	104.00	93.53	-30.00	63.53
0313-823-0000-0000 HEATING FUEL	1,875.00		2,604.60	138.91		-729.60	-729.60
0313-825-0000-0000 SUPPLIES AND MATERIALS	4,216.00	10.33	1,021.07	25.76	64.90	3,130.03	3,194.93
0313-827-0000-0000 MAINTENANCE OF STRUCTURES	2,900.00					2,900.00	2,900.00
0313-831-0000-0000 CONTRACTED SERVICES	44,450.00		34,600.00	77.84		9,850.00	9,850.00
0313-851-0000-0000 ENGINEERING SERVICES	7,250.00					7,250.00	7,250.00
0313-900-0001-0000 FRINGE BENEFITS - FICA	2,320.00	-1,633.96	1,783.12	76.86		536.88	536.88
CEMETERIES 313	96,712.00	-21,274.11	64,655.86	67.02	158.43	31,897.71	32,056.14
0314-805-0000-0000 TRANSFER TO OUTSIDE AGENCY(REGULA	215,188.00		161,391.00	75.00		53,797.00	53,797.00
WASTE DISPOSAL AND RECYCLING 314	215,188.00		161,391.00	75.00		53,797.00	53,797.00
0320-383-0000-0000 STREET LIGHTING EXPENDITURES	140,000.00	3,962.53	129,146.01	131.77	55,328.61	-44,474.62	10,853.99
STREET LIGHTING 320	140,000.00	3,962.53	129,146.01	131.77	55,328.61	-44,474.62	10,853.99
0325-822-0000-0000 ELECTRICITY	4,000.00	565.07	12,246.95	319.43	530.22	-8,777.17	-8,246.95
0325-823-0000-0000 HEATING FUEL	1,000.00	17.00	410.57	41.06		589.43	589.43
0325-824-0000-0000 WATER & SEWER RENT	1,500.00	-19,074.60	3,600.31	240.02		-2,100.31	-2,100.31
0325-827-0000-0000 MAINTENANCE OF GROUNDS			1,273.15			-1,273.15	-1,273.15
0325-831-0000-0000 CONTRACTED SERVICES	15,000.00		32,680.88	217.87		-17,680.88	-17,680.88
OTHER TOWN PROPERTIES 325	21,500.00	-18,492.53	50,211.86	236.01	530.22	-29,242.08	-28,711.86
0410-870-0000-0000 FOOTHILLS VISITING NURSES	34,000.00		34,000.00	100.00			
0410-873-0000-0000 YOUTH SERVICE BUREAU	30,539.00	7,634.75	30,539.00	100.00			
0410-876-0000-0000 TORRINGTON AREA HEALTH DISTRICT	56,038.00	14,009.50	56,038.00	100.00			

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0410-877-0000-0000 SUSAN B ANTHONY PROJECT	5,000.00		5,000.00	100.00			
0410-879-0000-0000 N/W ELDERLY NUTRITION PROGRAM	11,935.00		11,935.00	100.00			
0410-883-0000-0000 HELPING HANDS HOME CARE	6,000.00		6,000.00	100.00			
0410-887-0000-0000 GREENWOODS COUNSELLING REFERRALS	5,000.00		5,000.00	100.00			
0410-888-0000-0000 FISH	1,000.00		1,000.00	100.00			
HEALTH 410	149,512.00	21,644.25	149,512.00	100.00			
0510-806-0000-0000 OFFICE SUPPLIES	200.00		73.77	66.88	59.99	66.24	126.23
0510-807-0000-0000 TELEPHONE	504.00	41.00	369.34	73.28		134.66	134.66
0510-811-0000-0000 TRAINING AND EDUCATION	1,610.00		45.00	2.80		1,565.00	1,565.00
0510-819-0000-0000 VEHICLE ALLOWANCE	200.00		40.00	20.00		160.00	160.00
0510-829-0000-0000 Uniform & Safety Clothing	250.00					250.00	250.00
0510-830-0000-0000 EVICTIONS	2,000.00		280.00	14.00		1,720.00	1,720.00
SOCIAL SERVICES 510	4,764.00	41.00	808.11	18.22	59.99	3,895.90	3,955.89
0710-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	240,990.00		200,825.00	83.33		40,165.00	40,165.00
LIBRARIES 710	240,990.00		200,825.00	83.33		40,165.00	40,165.00
0810-825-0000-0000 SUPPLIES & MATERIALS	1,214.00		74.00	7.40		1,214.00	1,214.00
0810-827-0000-0000 MAINTENANCE OF STRUCTURES	1,000.00		785.00	98.18	1,100.00	926.00	926.00
0810-827-0001-0000 MAINTENANCE OF GROUNDS	1,920.00		19,020.00	99.61	1,200.00	35.00	1,135.00
0810-830-0000-0000 CONTRACTED SERVICES	20,300.00		19,879.00	90.77	2,300.00	80.00	1,280.00
PARKS 810	24,434.00		19,879.00	90.77	2,300.00	2,255.00	4,555.00
0811-194-0000-0000 GENERAL LABOR	2,000.00					2,000.00	2,000.00
0811-596-0000-0000 HOLIDAY DISPLAYS-INSTALL/REMOVAL	1,500.00		1,500.00	100.00			
0811-596-0001-0000 REPLACEMENT DISPLAYS	1,500.00		888.74	59.25		611.26	611.26
PUBLIC CELEBRATIONS 811	5,000.00		2,388.74	47.77		2,611.26	2,611.26
0812-190-0000-0000 ADMINISTRATIVE SALARIES	37,683.00	3,207.83	33,759.54	89.59		3,923.46	3,923.46
0812-194-0000-0000 GENERAL LABOR	136,375.00	7,666.51	79,949.29	58.62		56,425.71	56,425.71
0812-194-0001-0000 HOLIDAY PAY	1,250.00	-1,452.00				1,250.00	1,250.00
0812-197-0000-0000 OVERTIME	2,818.00	43.87	972.73	34.52		1,845.27	1,845.27
0812-806-0000-0000 OFFICE SUPPLIES	390.00		237.96	61.02		152.04	152.04
0812-807-0000-0000 TELEPHONE	2,400.00	125.98	1,246.09	51.92		1,153.91	1,153.91
0812-811-0000-0000 TRAINING AND EDUCATION	500.00					500.00	500.00
0812-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	105.00		110.00	104.76		-5.00	-5.00
0812-818-0000-0000 CLOTHING ALLOWANCE	500.00		453.00	90.60		47.00	47.00
0812-819-0000-0000 VEHICLE ALLOWANCE	205.00		93.80	45.76		111.20	111.20
0812-820-0000-0000 VEHICLE: GAS, OIL & GREASE	3,020.00	354.57	2,381.57	78.86		638.43	638.43
0812-822-0000-0000 ELECTRICITY	17,835.00	772.16	16,374.34	91.81		1,460.66	1,460.66
0812-823-0000-0000 HEATING FUEL	4,490.00	467.24	2,970.19	99.56	1,500.00	19.81	1,519.81
0812-824-0000-0000 WATER AND SEWER RENT	22,330.00		18,710.68	83.79		3,619.32	3,619.32
0812-825-0000-0000 SUPPLIES AND MATERIALS	5,675.00	133.73	5,178.55	94.58	188.78	307.67	496.45
0812-826-0000-0000 MAINTENANCE OF EQUIPMENT	9,540.00	121.31	8,416.52	95.27	671.94	451.54	1,123.48

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0812-827-0000-0000 MAINTENANCE OF GROUNDS	47,500.00	1,693.69	17,489.17	74.49	17,894.88	12,115.95	30,010.83		
0812-830-0000-0000 CONTRACTED EQUIPMENT	500.00		136.00	27.20		364.00	364.00		
0812-831-0000-0000 OUTSIDE SERVICES	9,220.00	395.01	3,499.95	76.92	3,592.47	2,127.58	5,720.05		
0812-832-0000-0000 CONTRACTED LABOR	13,000.00	1,381.00	7,847.85	69.02	1,125.00	4,027.15	5,152.15		
0812-841-0000-0000 RECREATION CELEBRATIONS	2,800.00		2,627.32	93.83		172.68	172.68		
0812-841-0001-0000 RECREATION ASSISTED PROGRAMS	3,000.00	2,000.00	3,000.00	100.00					
0812-842-0000-0000 BACKGROUND CHECKS	350.00								
0812-900-0001-0000 FRINGE BENEFITS - FICA	15,158.00	800.65	9,565.68	63.11		350.00	350.00		
0812-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS		1,000.00	1,000.00			5,592.32	5,592.32		
RECREATION 812	336,644.00	18,711.55	216,020.23	71.59	24,973.07	95,650.70	120,623.77		
0813-190-0000-0000 ADMINISTRATIVE SALARIES	69,415.00	5,596.20	62,225.72	89.64		7,189.28	7,189.28		
0813-192-0000-0000 LABOR, SKILLED AND PROFESSIONAL	24,218.00	1,368.90	14,579.85	60.20		9,638.15	9,638.15		
0813-193-0000-0000 SECRETARIAL/SUPPORT STAFF	20,567.00	1,743.77	18,258.94	88.78		2,308.06	2,308.06		
0813-197-0000-0000 OVERTIME	4,500.00		60.07	1.33		4,439.93	4,439.93		
0813-800-0001-0000 HEALTHY AGING PROGRAMS	3,900.00		1,401.15	35.93		2,498.85	2,498.85		
0813-806-0000-0000 OFFICE SUPPLIES	2,000.00		1,952.78	97.64		47.22	47.22		
0813-806-0002-0000 COPIER	600.00				300.00	300.00	600.00		
0813-807-0000-0000 TELEPHONE	2,560.00	144.94	1,892.18	92.75	482.17	185.65	667.82		
0813-808-0000-0000 POSTAGE	500.00		498.60	99.72		1.40	1.40		
0813-811-0000-0000 TRAINING AND EDUCATION	100.00					100.00	100.00		
0813-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS	250.00	50.00	90.00	36.00		160.00	160.00		
0813-819-0000-0000 VEHICLE ALLOWANCE	200.00					200.00	200.00		
0813-820-0000-0000 VEHICLE: GAS, OIL & GREASE	4,000.00	98.86	1,066.32	26.66		2,933.68	2,933.68		
0813-821-0000-0000 MAINTENANCE OF VEHICLES	5,000.00		708.05	14.16		4,291.95	4,291.95		
0813-822-0000-0000 ELECTRICITY	10,519.00	1,043.34	12,633.72	120.10		-2,114.72	-2,114.72		
0813-823-0000-0000 HEATING FUEL	10,519.00	1,118.96	7,553.04	91.26	2,046.96	919.00	2,965.96		
0813-824-0000-0000 WATER AND SEWER RENT	3,025.00		1,390.58	45.97		1,634.42	1,634.42		
0813-827-0000-0000 MAINTENANCE OF STRUCTURES	10,000.00	1,385.67	5,608.68	61.09	500.00	3,891.32	4,391.32		
0813-832-0000-0000 CONTRACTED LABOR	17,531.00	422.19	10,195.91	79.94	3,817.99	3,517.10	7,335.09		
0813-841-0000-0000 CELEBRATIONS	2,000.00		400.00	20.00		1,600.00	1,600.00		
0813-846-0000-0000 TIRES	1,110.00					1,110.00	1,110.00		
0813-900-0001-0000 FRINGE BENEFITS - FICA	11,862.00	604.76	7,743.76	65.28		4,118.24	4,118.24		
0813-900-0002-0000 FRINGE BENEFITS-MEDICAL BENEFITS	1,094.00	-428.24	6,924.45	632.95		-5,830.45	-5,830.45		
SENIOR CITIZENS/FAMILY SERVICES 813	205,470.00	13,149.35	155,183.80	79.00	7,147.12	43,139.08	50,286.20		
0814-805-0000-0000 TRANSFER TO OUTSIDE AGENCY	5,744.00		5,744.00	100.00					
RURAL TRANSIT AUTHORITY 814	5,744.00		5,744.00	100.00					
0910-201-0005-0000 MEDICAL BENEFITS - FIREMEN	35,855.00		26,998.10	75.30		8,856.90	8,856.90		
0910-205-0000-0000 HEART & HYPERTENSION - EXISTING	65,500.00	5,026.84	54,038.53	82.50		11,461.47	11,461.47		
0910-205-0002-0000 BLOOD/AIRBORNE PATHOGENS	4,000.00					4,000.00	4,000.00		
0910-205-0003-0000 DRUG/ALCOHOL TESTING & PHYSICALS	4,000.00	375.00	4,034.00	100.85		-34.00	-34.00		
0910-388-0000-0000 UNNEGOTIATED SETTLEMENTS	90,000.00	600.00	33,597.18	37.33		56,402.82	56,402.82		

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0910-800-0000-0000 BANK FEES	12,000.00	99.00	3,971.66	35.18	250.29	7,778.05	8,028.34
0910-804-0000-0000 TRANSFER OUT OTHER FUNDS	1,020,000.00	85,000.00	850,000.00	83.33		170,000.00	170,000.00
0910-804-0001-0000 TOWN SUPPORT FOR EDUCATION	601,000.00	24,218.09	439,314.33	73.10		161,685.67	161,685.67
0910-807-0000-0000 TELEPHONE	30,000.00	1,590.12	19,249.20	65.54	411.75	10,339.05	10,750.80
0910-808-0000-0000 POSTAGE	22,000.00		13,909.90	63.23		8,090.10	8,090.10
0910-810-0000-0000 SERVICE CONTRACTS	25,000.00	5,489.95	28,252.04	115.22	552.89	-3,804.93	-3,252.04
0910-831-0001-0000 FRIENDS OF PARK POND	8,000.00		9,524.00	119.05		-1,524.00	-1,524.00
0910-877-0000-0000 OTHER EXPENDITURES	4,000.00		18.62	0.47		3,981.38	3,981.38
0910-900-0001-0000 FICA/MCR		41.82	2,550.61			-2,550.61	-2,550.61
MISCELLANEOUS 910	1,921,355.00	122,440.82	1,485,458.17	77.38	1,214.93	434,681.90	435,896.83
0911-202-0000-0000 SICK AND VACATION PAY ACCRUAL	140,000.00		120,005.75	85.72		19,994.25	19,994.25
DEFERRED CHARGES 911	140,000.00		120,005.75	85.72		19,994.25	19,994.25
0912-192-0000-0000 LABOR - CROSSING GUARDS	53,200.00	1,994.40	29,558.96	55.56		23,641.04	23,641.04
0912-220-0000-0000 F.I.C.A.	4,070.00	231.34	2,197.78	54.00		1,872.22	1,872.22
EDUCATION INDIRECT COSTS 912	57,270.00	2,225.74	31,756.74	55.45		25,513.26	25,513.26
0913-301-0000-0000 PRINCIPAL-BONDS JUNE 05 PROJECTS	392,000.00		392,000.00	100.00			
0913-302-0000-0000 INTEREST-BONDS JUNE 05 PROJECTS	23,477.00		23,477.20	100.00		-0.20	-0.20
0913-302-0009-0000 INTEREST-2022 INFRASTRUCTURE BOND	400,000.00	17,250.00	38,250.00	9.56		361,750.00	361,750.00
0913-304-0001-0000 CLEAN WATER PRINCIPAL	35,557.00		29,581.64	83.19		5,975.36	5,975.36
0913-304-0006-0000 CLEAN WATER INTEREST	3,055.00		2,594.95	84.94		460.05	460.05
0913-304-0008-0000 SEWER PLANT/PERCH ROCK PRINCIPAL	28,000.00		28,000.00	100.00			
0913-304-0009-0000 SEWER PLANT/PERCH ROCK INTEREST	1,688.00		1,688.00	100.00			
0913-304-0009-0000 TRANSFER OUT TO DEBT SERVICE FUND	150,000.00					150,000.00	150,000.00
DEBT ADMINISTRATION 913	1,033,777.00	17,250.00	515,591.79	49.87		518,185.21	518,185.21
0918-203-0000-0000 ANNUITY CONTRIBUTION-TOWN MGR	12,500.00	961.54	10,576.94	84.62		1,923.06	1,923.06
0918-203-0003-0000 ANNUITY FINANCE DIRECTOR	6,450.00	496.16	5,457.76	84.62		992.24	992.24
0918-203-0004-0000 ANNUITY - POLICE CHIEF	5,682.00	582.33	5,330.63	93.82		351.37	351.37
0918-203-0005-0000 ANNUITY PUBLIC WORKS DIRECTOR	7,419.00	438.46	4,823.06	65.01		2,595.94	2,595.94
0918-203-0006-0000 ANNUITY- ASST TOWN ENGINEER	5,682.00	437.10	4,808.10	84.62		873.90	873.90
0918-203-0008-0000 ANNUITY - TOWN PLANNER	5,100.00					5,100.00	5,100.00
0918-203-0009-0000 ANNUITY - FIRE CHIEF	6,311.00					6,311.00	6,311.00
0918-230-0000-0000 DEFINED BENEFIT PENSION CONTRIB	335,000.00	6,888.43	343,822.00	102.63		-8,822.00	-8,822.00
0918-230-0004-0000 DEFINED CONTRIBUTION - TOWN MATCH	90,000.00		68,658.01	76.29		21,341.99	21,341.99
0918-900-0001-0000 ANNUITIES - ER FICA	3,512.00	662.44	6,937.47	197.54		-3,425.47	-3,425.47
0918-939-0000-0000 POLICE VEDA CONTRIBUTION	20,000.00	20,000.00	20,000.00	100.00			
RETIREMENT & PENSION CONTRIBUTION 918	497,656.00	30,466.46	470,413.97	94.53		27,242.03	27,242.03
0919-381-0000-0000 MUNICIPAL INSURANCE	237,054.00	-4,104.12	184,654.91	96.41	43,880.40	8,518.69	52,399.09
0919-381-0001-0000 WORKERS COMPENSATION	230,657.00	-8,852.04	133,195.65	73.16	35,545.91	61,915.44	97,461.35
MUNICIPAL INSURANCE 919	467,711.00	-12,956.16	317,850.56	84.94	79,426.31	70,434.13	149,860.44
0920-250-0000-0000 UNEMPLOYMENT COMPENSATION EXPENSES	18,000.00		2,549.50	14.16		15,450.50	15,450.50

TOWN OF WINCHESTER
APPROPRIATION SUMMARY

Date Range:
7/01/2022
4/30/2023

Description	Amended Budget	Month to Date Expenditures	Year to Date Expenditures	YTD Pct	Outstanding Encumbrances	Unencumbered Balance	Unexpended Balance
001 GENERAL FUND							
UNEMPLOYMENT COMPENSATION 920	18,000.00		2,549.50	14.16		15,450.50	15,450.50
1000-100-1000-0000 BOARD OF EDUCATION EXPENDITURES	20,672,513.00	1,595,477.08	16,300,473.50	78.85		4,372,039.50	4,372,039.50
1000-100-1100-0000 BOE SINKING FUND EXPENDITURES	128,349.00	12,472.99	73,174.05	57.01		55,174.95	55,174.95
BOARD OF EDUCATION EXPENDITURES 1000	20,800,862.00	1,607,950.07	16,373,647.55	78.72		4,427,214.45	4,427,214.45
APPROPRIATION TOTAL	36,053,374.00	2,325,142.19	27,814,885.18	78.17	367,928.31	7,870,560.51	8,238,488.82

Boards & Commissions

1 CONSIDERATION

(STEP 1 FOR NEW APPOINTMENTS - TO BE RECOGNIZED AT TONIGHT'S MEETING)

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends
05/15/2023	Bradley Burcorff	Recreation Board	R	Member	4/2028 (rpc. A. Warner)

NOMINATIONS

(STEP 2 FOR NEW APPOINTMENTS - TO BE VOTED INTO NOMINATION AT TONIGHT'S MEETING)

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends

APPOINTMENTS

(FINAL STEP FOR NEW APPOINTMENTS - TO BE VOTED ON FOR APPOINTMENT AT TONIGHT'S MEETING)

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends

RE-APPOINTMENT

(TO BE VOTED ON FOR RE-APPOINTMENT AT TONIGHT'S MEETING)

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends
05/15/2023	George Closson	Water & Sewer Commission	D	Member	6/2028
05/15/2023	Joseph Lemelin	Water & Sewer Commission	U	Member	6/2028

RESIGNATION

(TO BE MENTIONED AT TONIGHT'S MEETING)

Date	Name	Board/Commis sion	Party	Permanent/ Alternate	Term Ends
05/15/2023	Jamie Duffy	Recreation Board	R	Member	4/2027

Boards & Commissions

APPOINTMENTS BY OTHER APPOINTING AUTHORITIES

(TO BE MENTIONED AT TONIGHT'S MEETING)

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends	Appointing Authority

CURRENT VACANCIES

(TO BE MENTIONED AT TONIGHT'S MEETING)

Board/Commission	Position	Openings	Meets On	Appointing Authority
<u>Architectural Review Committee</u>	Member & Alternate	1 & 2 Alternates	As needed	Planning and Zoning Commission
<u>Board of Assessment Appeals</u>	Alternate Member	1	TBD March/September	Board of Selectmen
<u>Economic Development Commission</u>	Member & Alternate	2 Alternates	1 st & 3 rd	Board of Selectmen
<u>Laurel City Commission</u>	Regular	5	TBD January-June	Board of Selectmen
<u>Inland Wetlands & Watercourses Commission</u>	Member	3	3 rd Wednesday of each month	Board of Selectmen
<u>Recreation Board</u>	Member	2	1 st Wednesday of each month	Board of Selectmen
<u>Soldiers Monument</u>	Member	1	2 nd Thursday of each month	Board of Selectmen
<u>Zoning Board of Appeals</u>	Member & Alternate	2 Alternates	4 th Tuesday of each month	Board of Selectmen

**APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT**

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

NAME: BRADLEY T BURCROFF
ADDRESS: 442 PLATT HILL RD WINSTED CT 06098
HOME PHONE #: _____ CELL PHONE #: 203-379-7409 E-MAIL: ohiobluesBT@hotmail.com
ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? YES
PRIOR CIVIC INVOLVEMENT: WINSTED YOUTH BASEBALL BOARD
SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? REC BOARD Name: TANYA

Signature: BT Burcroff Date: 5-10-2023

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

Terry Hall

From: GEORGE CLOSSON <gnclosson@gmail.com>
Sent: Tuesday, May 2, 2023 11:26 AM
To: Terry Hall
Cc: jtmassi1@aol.com
Subject: Re: Water & Sewer Commission

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Yes please, thank you.

On Tue, May 2, 2023 at 11:22 AM Terry Hall <thall@townofwinchester.org> wrote:

Good morning George,

Your Water & Sewer commission membership is set to end in June of 2023. Would you like to be reappointed?

Let me know and I can add your reappointment to the next Board of Selectmen's meeting.

Thank you,

Terry L. Hall

Executive Assistant

Town Manager's Office

Town Of Winchester

860-738-6078

thall@townofwinchester.org



From: Joseph Lemelin <jlemelin@charter.net>
Sent: Tuesday, May 2, 2023 3:08 PM
To: Rhonda Roy <rroy@townofwinchester.org>
Subject: Re: Water & Sewer Commission

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Yes I would like to remain on the commission and can you give Terry my email I'll be back next week on Tuesday Thanks Joe

Sent from my iPad

On May 2, 2023, at 11:27 AM, Rhonda Roy <rroy@townofwinchester.org> wrote:

Joey

See below.

Thank You

Rhonda Roy

Rhonda Roy
Office Assistant, Public Works Department

<[image002.png](#)>
189 Rowley St | Winsted, CT 06098
t: 860-379-4070 | t: 860-379-4101 | f: 860-738-3509

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-29

Date: May 15, 2023

Topic: New Business (A)- SEC.142-Driveway Ordinance-Variance Request-349 W. Wakefield Blvd

From: Joshua Kelly, Town Manager

Background: Kenneth and Vicki . Hawkins bought this property in March of 2022. An application is in for the driveway permit, but it is after the fact. This is an existing nonconforming driveway which was enlarged twice by the previous owner.

Requested Action: *I request that the Board of Selectmen allow for a driveway variance at 349 West Wakefield Blvd.*

Recommended Motion: *I move that the Board of Selectmen grant a driveway variance to Kenneth and Vicki. Hawkins for 349 West Wakefield Blvd.*

Attachments:

- SEC. 142 Driveway Ordinance
- PW Directors correspondence and recommendation

Driveway Permit APPLICATION check list 349 W. Wakefield Blvd.

1. Is there an application? Yes, #358

Is the application complete with enough information to determine compliance with the Ordinance? Yes.

Existing conditions: Existing conditions, are the proposed conditions. This is an "After-The-Fact" application for the **THIRD PHASE of the driveway**. Phase 1 was pre-existing before my time at DPW. Phase 2 was constructed during my tenure, but it was not constructed as it was proposed. The existing driveway was 68' long and phase 2 was proposed to not exceed 34' long, (less than 50%) which avoided a driveway permit. Phase 3 was constructed by the previous owner without a permit and it was less than 50% of the length of the first 2 phases combined.

Proposed activities The photos provided, show the proposed location but lack enough detail to determine compliance with the ordinance. See comments below, #1, #2,

1. Does the proposed driveway meet the road at an angle of less than 75 degrees for a distance of 40 feet from the centerline of the road? No, the angle is good, but the distance is short, 15'
2. Does the proposed driveway maintain a slope of not more than 4% for a distance of 40 feet from the centerline of the road? No. Field measurements are 13% slope.
3. Is there any section of the proposed driveway that exceeds 14% along the driveway's length? Not in this phase.
4. Is there any section of the proposed driveway that exceeds 5% across its width? No.
5. Does the proposed driveway cause or continue runoff which previously had drained thereon only as a natural condition? Site walk determined there is NO problems with runoff.
Is a culvert or drainage structure required? No.
If yes, is it at least 18' long or 2' wider than the driveway on each side? n/a
6. Does construction prevent roadway runoff to enter the main portion of the driveway? Yes.
7. Is the proposed driveway at least 14 feet wide where it joins the road? Yes.
Does it maintain at least a minimum width of 10 feet? Yes.
Is the proposed apron at least 12 feet in from the edge of the road? The apron is already paved to the road.
Is the proposed apron at least 2 ½ inches thick?
8. Does a public or commercial driveway exceed 30 feet wide at the curb cut? No.
If yes, does it have a special approval from P&Z? n/a
9. Are the sight lines adequate for the speeds of the roadway? Yes.
10. Is the proposed driveway located within 20 feet of an intersection? No.
Is the proposed driveway located within 20 feet of a marked crosswalk? No.
11. If a proposed driveway joins a State road, does it have a DOT permit? n/a
12. Are adequate erosion and sedimentation controls shown on the plans/sketches? None are shown on the plans. Site walk determined there is no significant erosion or sediment leaving the property.
13. Are the earth slopes and disturbed soils being stabilized? All slopes appear to be stable.
14. Has the \$25 application fee been paid? Yes.
15. Is this a new driveway? Phase 3 is after the fact.
16. Is this a Substantial Reconstruction? Yes, after the fact. My recollection of phase 2, the upper driveway is that the prior owner avoided the need for a driveway permit, when building the

garage, by only reconstructing less than 50% of the length. In fact, he did far more driveway work than was told to DPW before construction. My only recollection of, phase 3, the lower driveway is a quick discussion with the prior owner, after it was already built.

17. Does this driveway require a BOS Variance? **Yes.**

18. Will this variance be in harmony with the general purpose and intent of the Ordinance? Yes, the intent is to set parameters for safe and adequate ingress/egress for owners, visitors, construction, and emergency services, without interrupting natural drainage, while minimizing silt and sedimentation, or negatively impacting the town right of way, earthen slopes, or wetlands. **This is an existing nonconforming driveway which has been enlarged twice by a previous owner.**

Will it conserve **public:** health, safety, convenience, welfare, and property values? This is consistent with other existing driveways in that immediate area.

Does a literal enforcement of the ordinance result in exceptional hardship? **It does now, I don't know about what the prior owner could have done to comply with the ordinance, other than to not add on to the existing driveway.**

An application letter and \$25 fee are due to the Board of Selectmen at least 2 weeks prior to the meeting.

19. Have any of the terms of the ordinance been violated? **Yes.**

Are fines of not more than \$100/day being assessed? **Not to the current owner.**

I think this is one where the previous owner moved faster than the town and got away with this and sold before anything caught up to him.

It seems terribly unfair to penalize the current owners, I don't know how they could ever have known that the driveway work was not on the up and up. This was a perfect storm of falling through the cracks of the ordinance.

Other: Wetlands, Zoning, Slope, Emergency service vehicles

Jim Rollins



5/10/2023

DPW Director

Town of Winchester

SEC. 142 DRIVEWAY ORDINANCE

Be it ordained by the Board of Selectmen of the Town of Winchester, Connecticut:

1. No driveway shall be constructed connecting to a Town road prior to the issuance of a Driveway Permit by the Director of Public Works or his designated representative (Superintendent of Streets). No building permit will be issued until such time as applicant secures a Driveway Permit.
2. Every driveway shall meet the edge of the highway pavement at an angle of no less than 75 degrees and shall adhere to this angle to a distance of 40 feet, measured from the centerline of the highway.
3. Every driveway shall have an area extending from the edge of the highway pavement to a distance of 40 feet, measured from the centerline of the highway, that is not more than 4 percent grade.
4. No driveway shall contain any portion having a grade greater than 14 percent along its length.
5. No driveway shall contain any portion having a grade of more than 5 percent across its width.
6. No driveway shall be constructed or maintained so as to discharge water into any roadway, or gutterline of any roadway, except water which previously had drained thereon as a natural condition. Driveways entering Town roads may require a culvert, or more extensive drainage structures, depending on runoff conditions. The size, type and dimensions of culverts and drainage structures will be subject to review by the Public Works Director or his designated representative prior to the issuance of a Driveway Permit. All culverts required by the Public Works Director shall be a minimum of 18 feet in length or 2 feet wider than the driveway on each side.
7. No driveway shall be constructed or maintained so as to allow roadway water to enter the main portion of the driveway.
8. All driveways shall have a minimum width of at least 10 feet and shall be at least 14 feet across where joining any highway. A bituminous concrete apron at least 2 ½ inches thick will be constructed from the edge of the adjoining Town road for a length of at least 12 feet.
9. No public or commercial driveway of over thirty (30) feet in width shall be permitted without special approval of the Planning and Zoning Commission.
10. Adequate site lines, as determined by the Public Works Director shall be established and maintained.
11. No driveway shall be located within 20 feet of an intersection or within 20 feet of a regularly constituted crosswalk.
12. All driveways entering State highways must conform to the current specifications as set forth by the Department of Transportation, and must be approved by the State Department of Transportation.
13. Every reasonable precaution shall be exercised by Owner throughout the construction of the driveway to prevent, control and abate siltation, sedimentation and pollution of all waters, underground water systems and inland wetlands. Unless a specific type of sedimentation control system is ordered by the Director of Public Works, the type of system will be at the contractors option. Hay bale systems will be allowed to remain in the

- toe-of-slope areas unless ordered removed by the Director of Public Works. The permittee will immediately remove any siltation accumulating in a Town road.
14. All earth slopes and areas of disturbed soil produced in the process of driveway construction shall be stabilized to the satisfaction of the Director of Public Works.
 15. Applicants for driveway permits shall pay a permit fee of \$25 to the Town of Winchester.
 16. This ordinance shall apply only to new construction of driveways and to substantial reconstruction of existing driveways. Substantial reconstruction, for the purposes of this section, shall mean any reconstruction of 50% or more of the length of a driveway.
 17. Variances. Determinations. The effect of this Ordinance may be determined and varied as follows:
 - a) The Board of Selectmen shall serve as the Board which may grant variances or determine the effect of this ordinance.
 - b) It shall be the duty of the Board of Selectmen to determine and vary the application of the Driveway Ordinance in harmony with its general purpose and intent and with due consideration for conserving the public health, safety, convenience, welfare and property values solely with respect to a parcel of land where, owing to conditions especially affecting such parcel but not affecting generally the district in which it is situated, a literal enforcement of such Driveway Ordinance would result in exceptional difficulty or unusual hardship so that substantial justice will be done and the public safety and welfare secured.
 - c) A simple majority vote is required to grant a variance or make a determination. No public hearings are required, although variances and determinations must be made at a public meeting. No notice or publication will be necessary beyond those required for regular commissions by the Freedom of Information Commission respecting posting of meetings and filing of minutes.
 - d) An application to vary this ordinance or to determine the effect of this ordinance shall be made in writing at least two weeks prior to a meeting of the Board of Selectmen; this requirement may be waived by the Board of Selectmen for good cause. The application must set forth the reasons for which a variance or a determination is sought, including any hardship resulting from a literal enforcement of this ordinance. The application shall provide the location of the property, the name of the owner, the name of the applicant and any other information which may be helpful to the Board of Selectmen. The application fee shall accompany the application.
 - e) The application fee shall be \$25.00.
 18. Any person who violates any of the terms thereof shall be subject to a fine of not more than one hundred (\$100) dollars and each day that a violation thereof continues shall constitute a separate offense. INITIAL ORDINANCE OPERATIVE FEBRUARY 26, 1986, AS AMENDED EFFECTIVE AUGUST 4, 1988 AND NOVEMBER 24, 1988.

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-30

Date: May 15, 2023

Topic: New Business (B)- Refunds as Recommended by the Collector of Revenue (with attachments)

From: Josh Kelly, Town Manager

Background: The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

Requested Action: The Board of Selectmen should authorize the Town Manager to approve the described refunds.

Fiscal Implications: The described refunds total \$3,845.25

Manager's Recommendation: I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

Recommended Motion: *I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$3,845.25.*

Attachment:

Grand List 2021 Refunds



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
51649	2021 MV	SHERRILL	\$36.74
	CIARCIA	419 WINCHESTER RD	C OF C
		WINSTED, CT 06098	
54088	2021 MV		\$469.41
	HONDA LEASE	11675 GREAT OAKS WAY STE 200	C OF C
		ALPHARETTA, GA 30005	
55115	2021 MV	RAE	\$86.99
	LAMBERT	PO BOX 736	C OF C
		OTIS, MA 01253	
55409	2021 MV	MATTHEW	\$198.79
	LEVESQUE	193 MARSHALL STREET	C OF C
		WINSTED, CT 06098	
MV TOTAL REFUNDS BY TYPE			\$791.93
3539	2021 RE	RAYMOND	\$3,053.32
	NESHKO	PO BOX 586	OVERPAYMENT
		WINSTED, CT 06098	
RE TOTAL REFUNDS BY TYPE			\$3,053.32
NUMBER OF REFUNDS	5	TOTAL REFUNDS	\$3,845.25

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

5/11/2023

Date of Report

Ashley Kelsey
Ashley Kelsey, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-31

Date: May 15, 2023

Topic: New Business (C)- Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 914.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY23 year-end deficits.

Fiscal Implications:

FROM: Fire Department (211)			
<u>Line</u>	<u>Description</u>		<u>Amount</u>
211-811-0000	Training and Education		\$1,850.00
211-826-0000	Maintenance of Equipment		\$500.00
211-829-0000	Maintenance of Uniforms		\$900.00
211-832-0000	Contracted Labor		\$1,200.00
	Total		\$4,450.00
TO: Fire Department (211)			
<u>Line</u>	<u>Description</u>		<u>Amount</u>
211-807-0000	Telephone		\$400.00
211-822-0000	Electricity		\$2,200.00
211-823-0000	Heating Fuel		\$1,600.00
211-831-0000	Contracted Services		\$250.00
	Total		\$4,450.00

Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$1,850.00 from (211-811-0000) Training and Education, \$500.00 (211-826-0000) Maintenance of Equipment, \$900.00 (211-829-0000) Maintenance of Uniforms, and \$1200.00 (211-832-0000) Contracted Labor to (211-807-0000) Telephone in the amount of \$400.00, (211-822-0000) Electricity in the amount of \$2,200.00, (211-823-0000) Heating Fuel in the amount of \$1,600.00 and (211-831-0000) Contracted Services in the amount of \$250.00.



In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Membership dues.

Fiscal Implications: none

FUND TRANSFERS - TOWN OF WINCHESTER

Date prepared: 5/11/2023

1. DEPARTMENT REQUESTING TRANSFER

211-Fire

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$4,450

FY 2023

ACCOUNT(S) TRANSFERRED FROM:

Fund: DEPT# OBJECT# OBJECT# AMOUNTS

Training and Education	1	211	811	0000	\$1,850
Maintenance of Equipment	1	211	826	0000	\$500
Maintenance of Uniforms	1	211	829	0000	\$900
Contracted Labor	1	211	832	0000	\$1,200
				Total	\$4,450

SUB-

ACCOUNT(S) TRANSFERRED TO:

DEPT# OBJECT# OBJECT# AMOUNTS

Telephone	1	211	807	0000	\$400
Electricity	1	211	822	0000	\$2,200
Heating Fuel	1	211	823	0000	\$1,600
Contracted Services	1	211	831	0000	\$250
				Total	\$4,450

3. **REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:**
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Market prices for electricity and heating fuel surged throughout 2023 causing an overage.
There was an unanticipated rise in Verizon costs due to unbudgeted fees.
More generator maintenance was required than anticipated in contracted services.

4. **REQUESTING DEPARTMENT HEAD SIGNATURE:**

 5/11/2023

5. **DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:**

 5/12/2023

6. **TOWN MANAGER'S APPROVAL AND RECOMMENDATION:**
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. **DATE SUBMITTED TO BOARD OF SELECTMEN**

8. **DATE APPROVED BY BOARD OF SELECTMEN**

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-32

Date: May 15, 2023

Topic: New Business (C)- Municipal Suspense Tax List (with attachments)

From: Josh Kelly, Town Manager

Background: In accordance with the Connecticut State Statute§12-165:

Each municipality shall have a suspense tax book [list]. At least once in each year each collector of taxes in each municipality shall deliver to the board of finance or other similar board by whatever name called or, if no such board exists, to the board of selectmen if a town not consolidated with a city or borough, to the common council or board of aldermen if a city, to the warden and burgesses if a borough and to the governing board if any other municipality, a statement giving by rate bill: (1) The name and address of the person against whom each uncollectible tax was levied, and (2) the reason why such collector believes each such tax is uncollectible. At the end of such statement, the tax collector shall certify that, to the best of his knowledge and belief, each tax contained in such statement has not been paid and is uncollectible.

Ms. Ashley Kelsey, Town Tax Collector, has deemed the attached taxes from, Grand List 2011, Grand List 2013, Grand List 2016, Grand List 2017, Grand List 2018, Grand List 2019, Grand List 2020 and Grand List 2021, Grand List *Proposed 2023 as uncollectible.

Requested Action: The Board of Selectmen should consider the Town of Winchester Suspense List.

Fiscal Implications: The amount of the suspended taxes is \$56,522.79.

Manager's Recommendation: I recommend that the Board of Selectmen approve the Town's Suspense List.

Recommended Motion: *I move that the Board of Selectmen approve the Town of Winchester Suspense List.*

Attachments:

Letter from A. Kelsey to J. Kelly
Suspense Report



TOWN OF WINCHESTER – CITY OF WINSTED

Office of the Collector of Revenue

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

www.townofwinchester.org

Phone: (860) 379-4474 Fax: (860) 738-6597

MEMO TO: Joshua Steele Kelly, Town Manager
CC: Ann Marie Rheault, Finance Director

MEMO FROM: Ashley Kelsey
Collector of Revenues

DATED: May 10, 2023

SUBJECT: Suspense Tax List

Pursuant to Connecticut General Statute 12-165, I submit herewith the following list of uncollected taxes. These taxes are deemed 'uncollectible' for one or more of the following reasons: Taxpayer cannot be located, and tax bills have been returned by the U.S. Postal Service as undeliverable; taxpayer is out of business; taxpayer is deceased; the Town of Winchester has taken ownership of the property.

I hereby certify, to the best of my knowledge and belief, that these taxes are uncollectible, and respectfully request that the Board transfer these items to the Suspense Tax Book, in accordance with CGS 12-165. The total dollar amount included in this request for transfer to suspense is \$56,522.79.

Our suspense history are as follows:

2023: \$56,522.79 * Proposed

2022: \$97,207.28

2015: \$83,300.08

2021: \$64,462.03

2014: \$92,608.60

2020: \$108,771.81

2013: \$144,723.19

2019: \$85,933.04

2012: \$48,380.43

2018: \$7,610.43

2011: \$41,850.09

2017: \$87,003.07

2010: \$83,339.73

2016: \$106,758.35

2009: \$103,069.23

This year, we are requesting a transfer of 348 items. Accounts that are transferred to suspense are still collectible in certain cases and remain on our tax software system for fifteen years from the due date. The transfer to suspense is an efficiency measure and serves to relieve the Town from having to continue to attempt to bill accounts for which we have no valid address. We do collect in cases where our State

Marshal is able to locate the taxpayer through skip-tracing and other methods, or in cases when the taxpayer ultimately moves back to Connecticut and attempts to register a vehicle at the Department of Motor Vehicles. Accordingly, the transfer to suspense does not mean the Town 'gives up' on collecting; it merely means we are able to use our resources more efficiently. If at any time these accounts become active, the taxes will be collected with interest at the rate of 18% per year in accordance with Connecticut State Statutes.

A detailed listing of accounts follows.

Thank you very much for your consideration of this request.

Respectfully submitted:

A handwritten signature in black ink that reads "Ashley Kelsey". The signature is written in a cursive style and is positioned above a horizontal line.

Ashley Kelsey, CCMC
Collector of Revenues

A handwritten signature in blue ink that appears to read "Joshua Steele Kelly". The signature is written in a cursive style and is positioned above a horizontal line.

Joshua Steele Kelly, Town Manager

TO: Collector of Revenues

ON: _____, 2023, The Winchester Board of Selectman approved and accepted the attached list of outstanding taxes due that will be placed in Suspense as presented.

Process Suspense Report

TOWN OF WINCHESTER Date: 04/18/2023 Time: 12:40:41
Condition (s): Year: 2021, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

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Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2011-04-0180099	0	ROURKE CHRISTINE M	UL	UNABLE TO LOCATE	04/18/2023	243.39			243.39
MOTOR VEHICLE SUPPL # Of Acct: 1									
YR : 2011 TOTAL : 1									
2013-04-0250451	0	OWENS OLIVIA RENEE	UL	UNABLE TO LOCATE	04/18/2023	398.43			398.43
MOTOR VEHICLE SUPPL # Of Acct: 1									
YR : 2013 TOTAL : 1									
2016-07-0000486	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	120.00			120.00
2016-07-0002001	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	719.59			719.59
SEWER USAGE METER # Of Acct: 2									
2016-17-0000486	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	178.00			178.00
2016-17-0002001	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	811.39			811.39
WATER USAGE METER # Of Acct: 2									
YR : 2016 TOTAL : 4									
2017-05-0004835	0	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	446.12			446.12
ASSESSMENT # Of Acct: 1									
2017-07-0000486	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	180.00			180.00
2017-07-0001799	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	120.00			120.00
2017-07-0002001	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	60.00			60.00
2017-07-0002233	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	244.98			244.98
2017-07-0002937	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	120.00			120.00
2017-07-0003047	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	120.00			120.00
SEWER USAGE METER # Of Acct: 6									
2017-17-0000486	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	267.00			267.00
2017-17-0001799	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	208.00			208.00
2017-17-0002001	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	89.00			89.00
2017-17-0002233	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	332.27			332.27
2017-17-0002937	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	178.00			178.00
2017-17-0003047	1	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	208.00			208.00
WATER USAGE METER # Of Acct: 6									
YR : 2017 TOTAL : 13									
2018-03-0010003	0	RAYDENBOW JOSEPH N	UL	UNABLE TO LOCATE	04/18/2023	41.66			41.66
2018-03-0010031	0	HENRY SUE ANN	UL	UNABLE TO LOCATE	04/18/2023	65.74			65.74
2018-03-0010159	0	BRESLIN ADAM J	UL	UNABLE TO LOCATE	04/18/2023	288.78			288.78
2018-03-0010188	0	CHAPMAN DEAN R	UL	UNABLE TO LOCATE	04/18/2023	80.83			80.83
2018-03-0010206	0	ALVES DANIEL S	UL	UNABLE TO LOCATE	04/18/2023	84.86			84.86
2018-03-0010217	0	REYNOLDS KIMBERLY A	UL	UNABLE TO LOCATE	04/18/2023	81.50			81.50
2018-03-0010249	0	COLLINS DONALD ALLEN	UL	UNABLE TO LOCATE	04/18/2023	89.55			89.55
2018-03-0010263	0	AVALO-ALVAREZ JANET IRANDHY	UL	UNABLE TO LOCATE	04/18/2023	93.91			93.91
2018-03-0010275	0	CARROLL MICHAEL EDWARD	UL	UNABLE TO LOCATE	04/18/2023	105.65			105.65
2018-03-0010339	0	FILIPPATOS AGATHANGELOS	UL	UNABLE TO LOCATE	04/18/2023	92.57			92.57
2018-03-0010348	0	BEMAN MICHAEL JOSEPH	UL	UNABLE TO LOCATE	04/18/2023	53.33			53.33
2018-03-0010349	0	PADIN THERESA B	UL	UNABLE TO LOCATE	04/18/2023	112.02			112.02
2018-03-0010393	0	BLAIS STEVE D	UL	UNABLE TO LOCATE	04/18/2023	108.00			108.00

Process Suspense Report

TOWN OF WINCHESTER Date: 04/18/2023 Time: 12:40:41
 Condition (s): Year: 2021, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Total
2018-03-0010407	0 SAMIULLAH FNU	UL	UNABLE TO LOCATE	04/18/2023	59.70		
2018-03-0010480	0 MCINTYRE RONALD G	UL	UNABLE TO LOCATE	04/18/2023	73.45		
2018-03-0010499	0 ELPERS JONATHAN LEE	UL	UNABLE TO LOCATE	04/18/2023	58.70		
2018-03-0010543	0 KALPIN STEPHEN T	UL	UNABLE TO LOCATE	04/18/2023	110.68		
2018-03-0010580	0 LAFRENIERE ZACHARY TUCKER	UL	UNABLE TO LOCATE	04/18/2023	16.77		
2018-03-0010623	0 CAMPOS-BORBOREMA VINICIUS	UL	UNABLE TO LOCATE	04/18/2023	87.20		
2018-03-0010655	0 PROVOST DEBRA M	UL	UNABLE TO LOCATE	04/18/2023	110.35		
2018-03-0010663	0 DELANEY NICOLE B	UL	UNABLE TO LOCATE	04/18/2023	108.00		
2018-03-0010765	0 ANDUJAR HERIBERTO	UL	UNABLE TO LOCATE	04/18/2023	242.83		
2018-03-0010794	0 NEALE YAEI A	UL	UNABLE TO LOCATE	04/18/2023	116.05		
2018-03-0010803	0 PAREDES FRANKLIN	UL	UNABLE TO LOCATE	04/18/2023	97.27		
2018-03-0010849	0 MOULTHROP GARY W	UL	UNABLE TO LOCATE	04/18/2023	45.61		
2018-03-0010865	0 FAZZINO KEITH A	UL	UNABLE TO LOCATE	04/18/2023	270.00		
2018-03-0010967	0 HILLS JOHN	UL	UNABLE TO LOCATE	04/18/2023	173.07		
2018-03-0010971	0 ROSS DONALD L	UL	UNABLE TO LOCATE	04/18/2023	299.85		
2018-03-0011031	0 KOWALEWSKI KERRILYNN	UL	UNABLE TO LOCATE	04/18/2023	167.03		
2018-03-0011099	0 PUIG GERMOSEN AMAYITA A	UL	UNABLE TO LOCATE	04/18/2023	173.74		
2018-03-0011103	0 DILLON JERAMIAH	UL	UNABLE TO LOCATE	04/18/2023	227.07		
2018-03-0011190	0 OLIVER RICHARD J	UL	UNABLE TO LOCATE	04/18/2023	135.17		
2018-03-0011297	0 BAKOUSH ABDALLAH ABDELLATIF	UL	UNABLE TO LOCATE	04/18/2023	213.65		
2018-03-0011300	0 BLACKBURN TALISHA LYNN	UL	UNABLE TO LOCATE	04/18/2023	59.03		
2018-03-0011323	0 MCKAY-ROGERS DESIREE ASHLEY	UL	UNABLE TO LOCATE	04/18/2023	135.50		
2018-03-0011352	0 DAYTON JO ANN	UL	UNABLE TO LOCATE	04/18/2023	64.40		
2018-03-0011380	0 WESTON EDWARD MATTHEW	UL	UNABLE TO LOCATE	04/18/2023	195.91		
2018-03-0011419	0 VENEZIA CHRISTOPHER F	UL	UNABLE TO LOCATE	04/18/2023	376.52		
2018-03-0011428	0 KING KRISTINE M	UL	UNABLE TO LOCATE	04/18/2023	274.69		
2018-03-0011483	0 TKACZUK ALEXANDER M	UL	UNABLE TO LOCATE	04/18/2023	244.51		
2018-03-0011495	0 BERROA KATHLEEN JENETTE	UL	UNABLE TO LOCATE	04/18/2023	63.39		
2018-03-0011800	0 FOX SARAH ELIZABETH	UL	UNABLE TO LOCATE	04/18/2023	56.68		
2018-03-0011802	0 DZIS JESSICA L	UL	UNABLE TO LOCATE	04/18/2023	185.81		
2018-03-0011832	0 MCDONAGH SARAH ROSE	UL	UNABLE TO LOCATE	04/18/2023	117.39		
2018-03-0011864	0 PAGE MARYELLEN MIKOLESKI	UL	UNABLE TO LOCATE	04/18/2023	224.72		
2018-03-0011944	0 BONADIES LINDA	UL	UNABLE TO LOCATE	04/18/2023	407.85		
2018-03-0012050	0 FLIEGER PAUL DAVID	UL	UNABLE TO LOCATE	04/18/2023	144.89		
2018-03-0012148	0 WRIGHT CYNTHIA M	UL	UNABLE TO LOCATE	04/18/2023	94.25		
2018-03-0012241	0 LAROCO MARTHA A	UL	UNABLE TO LOCATE	04/18/2023	64.40		
2018-03-0012270	0 COLABELLA STEVEN JOSEPH	UL	UNABLE TO LOCATE	04/18/2023	75.13		
2018-03-0012406	0 MARTINEZ PENA JOSE	UL	UNABLE TO LOCATE	04/18/2023	237.13		
2018-03-0012436	0 DINNEN ERIC M	UL	UNABLE TO LOCATE	04/18/2023	70.77		
2018-03-0012456	0 SIMONIK RAYMOND J	UL	UNABLE TO LOCATE	04/18/2023	16.77		
2018-03-0012526	0 LAMERE DANIEL F	UL	UNABLE TO LOCATE	04/18/2023	79.83		
2018-03-0012677	0 OAKLEY DOUGLAS S	UL	UNABLE TO LOCATE	04/18/2023	209.29		
2018-03-0012721	0 SIMONIK RAYMOND J	UL	UNABLE TO LOCATE	04/18/2023	11.54		
2018-03-0012739	0 BONADIES FRANCIS J	UL	UNABLE TO LOCATE	04/18/2023	699.98		
2018-03-0012779	0 HUGMAN COMPANY INC.	UL	UNABLE TO LOCATE	04/18/2023	358.54		
2018-03-0012828	0 FATIC SEMIR	UL	UNABLE TO LOCATE	04/18/2023	151.27		
2018-03-0012833	0 ROSADO-ALVAREZ GEOVANNIE	UL	UNABLE TO LOCATE	04/18/2023	79.15		
2018-03-0012837	0 RAE-SKITROMO SHEENA M	UL	UNABLE TO LOCATE	04/18/2023	119.07		
2018-03-0012858	0 HICKEY ALAN S	UL	UNABLE TO LOCATE	04/18/2023	116.72		
2018-03-0012950	0 BMAN MICHAEL JOSEPH	UL	UNABLE TO LOCATE	04/18/2023	238.80		
2018-03-0012951	0 MACINTYRE JESSICA KATHLEEN	UL	UNABLE TO LOCATE	04/18/2023	64.40		
2018-03-0012971	0 MACINTYRE CONOR WILLIAM VOSBURGH	UL	UNABLE TO LOCATE	04/18/2023	406.84		
2018-03-0013016	0 COLLINS DONALD ALLEN	UL	UNABLE TO LOCATE	04/18/2023	26.16		
2018-03-0013051	0 HEGAN ROBERT S	UL	UNABLE TO LOCATE	04/18/2023	9.39		
2018-03-0013069	0 REY ALYSSA MARIE	UL	UNABLE TO LOCATE	04/18/2023	77.48		
2018-03-0013077	0 KLIES JOSHUA PETER	UL	UNABLE TO LOCATE	04/18/2023	470.57		

Process Suspense Report

TOWN OF WINCHESTER Date: 04/18/2023 Time: 12:40:41
Condition (s): Year: 2021, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

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Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Due/Susp	Total
2018-03-0013085	0 PROVOST DEBRA M	UL	UNABLE TO LOCATE	04/18/2023	61.04			
2018-03-0013357	0 REYNOLDS KIMBERLY A	UL	UNABLE TO LOCATE	04/18/2023	82.51			
2018-03-0013410	0 CYR STEVIE B	UL	UNABLE TO LOCATE	04/18/2023	339.76			
2018-03-0013423	0 CHASSIE KRISTYN M	UL	UNABLE TO LOCATE	04/18/2023	126.78			
2018-03-0013434	0 MULVILLE CONOR WILLIAM VOSBURGH	UL	UNABLE TO LOCATE	04/18/2023	463.52			
2018-03-0013499	0 DELUCA JESSICA L	UL	UNABLE TO LOCATE	04/18/2023	334.39			
2018-03-0013514	0 GAHMEE MOHAMED FAISAL NASSER	UL	UNABLE TO LOCATE	04/18/2023	141.20			
2018-03-0013528	0 KNOWLES ROBIN ALINE	UL	UNABLE TO LOCATE	04/18/2023	65.74			
2018-03-0013530	0 CABRAL TRACIE ANN	UL	UNABLE TO LOCATE	04/18/2023	16.77			
2018-03-0013561	0 HALL WAYNE E	UL	UNABLE TO LOCATE	04/18/2023	86.87			
2018-03-0013620	0 GIANNATASIO ANGELA	UL	UNABLE TO LOCATE	04/18/2023	89.22			
2018-03-0013623	0 PROVOST DEBRA M	UL	UNABLE TO LOCATE	04/18/2023	134.83			
2018-03-0013627	0 BRANCATO GEOFFREY J	UL	UNABLE TO LOCATE	04/18/2023	192.86			
2018-03-0013683	0 DEGUZMAN BERNARDINO A	UL	UNABLE TO LOCATE	04/18/2023	133.15			
2018-03-0013720	0 CASTILLODELROSARIO ANGEL LEONARDO	UL	UNABLE TO LOCATE	04/18/2023	110.35			
2018-03-0013737	0 BYRD MYRNA L	UL	UNABLE TO LOCATE	04/18/2023	211.30			
2018-03-0013777	0 BEST ELBERT LEE	UL	UNABLE TO LOCATE	04/18/2023	88.55			
2018-03-0013895	0 CHAPMAN DEAN R	UL	UNABLE TO LOCATE	04/18/2023	238.80			
2018-03-0013918	0 SACCOMANI JOAN G	UL	UNABLE TO LOCATE	04/18/2023	62.72			
2018-03-0014002	0 GODREY TYLER RHODES	UL	UNABLE TO LOCATE	04/18/2023	166.69			
2018-03-0014008	0 PILBIN DAVID C	UL	UNABLE TO LOCATE	04/18/2023	122.42			
2018-03-0014013	0 WINEGAR JAY S	UL	UNABLE TO LOCATE	04/18/2023	53.66			
2018-03-0014024	0 MANENTO GREGORY A	UL	UNABLE TO LOCATE	04/18/2023	575.55			
2018-03-0014111	0 HOFFMAN CATHY LEE	UL	UNABLE TO LOCATE	04/18/2023	82.17			
2018-03-0014114	0 REILLY SARA V	UL	UNABLE TO LOCATE	04/18/2023	94.92			
2018-03-0014169	0 CAVE ALYSSA SKYE	UL	UNABLE TO LOCATE	04/18/2023	81.50			
2018-03-0014194	0 RACHEVA MARIYA HRISTOVA	UL	UNABLE TO LOCATE	04/18/2023	80.83			
2018-03-0014205	0 KYLE SIOBHAN MARIE	UL	UNABLE TO LOCATE	04/18/2023	55.01			
2018-03-0014259	0 HEGAN ROBERT S	UL	UNABLE TO LOCATE	04/18/2023	95.59			
2018-03-0014365	0 JAHMEE FAISAL N	UL	UNABLE TO LOCATE	04/18/2023	47.79			
2018-03-0014398	0 WHEELER JARED K	UL	UNABLE TO LOCATE	04/18/2023	168.81			
2018-03-0014408	0 BAILEY JAEGER PATRICK	UL	UNABLE TO LOCATE	04/18/2023	56.68			
2018-03-0014432	0 CORDANO MARJORIE L	UL	UNABLE TO LOCATE	04/18/2023	112.69			
2018-03-0014474	0 DIXON BRIAN KEITH	UL	UNABLE TO LOCATE	04/18/2023	95.59			
2018-03-0014551	0 JAMES CATHY A	UL	UNABLE TO LOCATE	04/18/2023	58.70			
2018-03-0014562	0 MCINTYRE RONALD G	UL	UNABLE TO LOCATE	04/18/2023	127.12			
2018-03-0014608	0 CARLE ORCUTT C	UL	UNABLE TO LOCATE	04/18/2023	115.38			
2018-03-0014707	0 COTE RYAN ANTHONY	UL	UNABLE TO LOCATE	04/18/2023	74.46			
2018-03-0014729	0 BROWN KEITH E	UL	UNABLE TO LOCATE	04/18/2023	68.02			
2018-03-0014768	0 BATES LORIE J	UL	UNABLE TO LOCATE	04/18/2023	253.56			
2018-03-0014827	0 BHRHARDT CATHERINE ALEXANDRA	UL	UNABLE TO LOCATE	04/18/2023	166.69			
2018-03-0014863	0 FENDLEY WILLIAM	UL	UNABLE TO LOCATE	04/18/2023	83.85			
2018-03-0014893	0 CALABRESE ROBERT F	UL	UNABLE TO LOCATE	04/18/2023	92.57			
2018-03-0014915	0 LAMMLIN MADISON TEARESA	UL	UNABLE TO LOCATE	04/18/2023	61.38			
2018-03-0014939	0 WEAVER DENISE M	UL	UNABLE TO LOCATE	04/18/2023	69.76			
2018-03-0015088	0 FERRY CLAUDIA M	UL	UNABLE TO LOCATE	04/18/2023	234.11			
2018-03-0015105	0 CYR STEVIE B	UL	UNABLE TO LOCATE	04/18/2023	511.15			
2018-03-0015118	0 GRENIER JOSEPH L	UL	UNABLE TO LOCATE	04/18/2023	41.93			
2018-03-0015174	0 HOFFMAN ANDREW L	UL	UNABLE TO LOCATE	04/18/2023	86.53			
2018-03-0015184	0 BUDAHAZY JAY R	UL	UNABLE TO LOCATE	04/18/2023	59.03			
2018-03-0015202	0 CLARK TAYLOR F	UL	UNABLE TO LOCATE	04/18/2023	103.91			
2018-03-0015278	0 BECKWITH STEVEN ROBERT	UL	UNABLE TO LOCATE	04/18/2023	205.94			
2018-03-0015418	0 CHILES LYNEA MORGAN	UL	UNABLE TO LOCATE	04/18/2023	108.00			
2018-03-0015477	0 BALDWIN SHERRY L	UL	UNABLE TO LOCATE	04/18/2023	67.08			
2018-03-0015543	0 CARROLL MICHAEL EDWARD	UL	UNABLE TO LOCATE	04/18/2023	16.77			
2018-03-0015620	0 CABRERA NELSON J	UL	UNABLE TO LOCATE	04/18/2023	97.77			

Process Suspense Report

TOWN OF WINCHESTER Date: 04/18/2023 Time: 12:40:42
Condition (s): Year: 2021, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

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Bill #	Dst	Name	Code	Reason	Date	Town	Due/Susp	Dist	Due/Susp	Due/Susp	Total
2018-03-0015638	0	IVEY JUSTIN SCOTT	UL	UNABLE TO LOCATE	04/18/2023		178.43				
2018-03-0015645	0	CLEAR CHOICE RENOVATION LLC	UL	UNABLE TO LOCATE	04/18/2023		181.79				
2018-03-0015650	0	SWANSON JENNYJEAN	UL	UNABLE TO LOCATE	04/18/2023		45.95				
2018-03-0015653	0	BARTUS ANASTASIA	UL	UNABLE TO LOCATE	04/18/2023		130.81				
2018-03-0015675	0	IATIMER ARIAN THAIS	UL	UNABLE TO LOCATE	04/18/2023		315.61				
2018-03-0015729	0	HRHARDT JENNIFER S	UL	UNABLE TO LOCATE	04/18/2023		160.66				
2018-03-0015771	0	JAHMEE FAISAL N	UL	UNABLE TO LOCATE	04/18/2023		79.83				
2018-03-0015785	0	CRAIGHILL TABITHA L	UL	UNABLE TO LOCATE	04/18/2023		177.76				
2018-03-0015856	0	CENTRELLA TIMOTHY PATRICK	UL	UNABLE TO LOCATE	04/18/2023		157.30				
2018-03-0015876	0	BIAIS STEVE D	UL	UNABLE TO LOCATE	04/18/2023		360.22				
2018-03-0015902	0	DUNBAR NORMAN E	UL	UNABLE TO LOCATE	04/18/2023		184.81				
2018-03-0015986	0	CONNELL LISA M	UL	UNABLE TO LOCATE	04/18/2023		69.76				
2018-03-0016018	0	CLARK TAYLOR F	UL	UNABLE TO LOCATE	04/18/2023		62.05				
2018-03-0016029	0	BARTOW DONALD G	UL	UNABLE TO LOCATE	04/18/2023		56.35				
2018-03-0016053	0	ESBJERG RAYMOND L	UL	UNABLE TO LOCATE	04/18/2023		173.74				
2018-03-0016056	0	NELSON WILFREDO	UL	UNABLE TO LOCATE	04/18/2023		79.83				
2018-03-0016074	0	DRAKE WALLACE M	UL	UNABLE TO LOCATE	04/18/2023		77.48				
2018-03-0016188	0	OSTROUT PAUL W	UL	UNABLE TO LOCATE	04/18/2023		231.09				
2018-03-0016207	0	COLLINS DONALD ALLEN	UL	UNABLE TO LOCATE	04/18/2023		9.06				
2018-03-0016213	0	TOLOSKI KIMBERLY LEE	UL	UNABLE TO LOCATE	04/18/2023		58.70				
2018-03-0016218	0	ZIMMERMAN DARREN ALLEN	UL	UNABLE TO LOCATE	04/18/2023		16.77				
2018-03-0016222	0	RAYMOND DANIEL T	UL	UNABLE TO LOCATE	04/18/2023		260.61				
2018-03-0016280	0	OLIVER RICHARD J	UL	UNABLE TO LOCATE	04/18/2023		76.14				
2018-03-0016356	0	RAYMOND JASMIN IRENE	UL	UNABLE TO LOCATE	04/18/2023		100.96				
2018-03-0016365	0	CAVE ALYSSA SKYE	UL	UNABLE TO LOCATE	04/18/2023		62.05				
2018-03-0016382	0	RACHEVA MARIYA HRISTOVA	UL	UNABLE TO LOCATE	04/18/2023		133.82				
2018-03-0016407	0	CORSO ELIZABETH KATHERINE	UL	UNABLE TO LOCATE	04/18/2023		81.50				
2018-03-0016450	0	DESPLAINES EDWARD R	UL	UNABLE TO LOCATE	04/18/2023		60.37				
2018-03-0016524	0	MONTELEONE BRANDON P	UL	UNABLE TO LOCATE	04/18/2023		101.29				
2018-03-0016532	0	FETZER BRENDAN V	UL	UNABLE TO LOCATE	04/18/2023		89.55				
2018-03-0016547	0	CARON MICHAEL A	UL	UNABLE TO LOCATE	04/18/2023		15.73				
2018-03-0016639	0	ROSARIO ROSANNA	UL	UNABLE TO LOCATE	04/18/2023		245.85				
2018-03-0016650	0	NORTHEAST BUILDER'S FINISH INC	UL	UNABLE TO LOCATE	04/18/2023		124.77				
2018-03-0016741	0	HICKEY ALAN S	UL	UNABLE TO LOCATE	04/18/2023		87.20				
2018-03-0016803	0	BARTOW DONALD G	UL	UNABLE TO LOCATE	04/18/2023		114.71				
2018-03-0016893	0	HENDERSON DESEREE KENDRA	UL	UNABLE TO LOCATE	04/18/2023		67.42				
2018-03-0016924	0	LAPOINTE BRIAN A	UL	UNABLE TO LOCATE	04/18/2023		630.22				
2018-03-0016925	0	MEYER TERRY JAMES	UL	UNABLE TO LOCATE	04/18/2023		113.03				
2018-03-0016985	0	NORTHEAST BUILDER'S FINISH INC	UL	UNABLE TO LOCATE	04/18/2023		55.68				
2018-03-0016990	0	BLACKBURN TALISHA LYNN	UL	UNABLE TO LOCATE	04/18/2023		84.86				
2018-03-0017020	0	CARLSON KAREN K	UL	UNABLE TO LOCATE	04/18/2023		108.33				
2018-03-0017043	0	RIVERA DIANE L	UL	UNABLE TO LOCATE	04/18/2023		96.26				
2018-03-0017052	0	JOHNSON LAWRENCE COLEMAN	UL	UNABLE TO LOCATE	04/18/2023		84.52				
2018-03-0017186	0	ALLYN WILLIAM H	UL	UNABLE TO LOCATE	04/18/2023		399.46				
2018-03-0017210	0	TRUAX DONALD HOWARD	UL	UNABLE TO LOCATE	04/18/2023		70.77				
2018-03-0017259	0	NORTHEAST BUILDER'S FINISH INC	UL	UNABLE TO LOCATE	04/18/2023		87.20				
2018-03-0017271	0	LACHANCE DANIEL J	UL	UNABLE TO LOCATE	04/18/2023		265.13				
2018-03-0017288	0	SHEPHARD ALVARO A	UL	UNABLE TO LOCATE	04/18/2023		80.83				
2018-03-0017347	0	PERODEAU DANA R	UL	UNABLE TO LOCATE	04/18/2023		447.76				
2018-03-0017367	0	COLLINS DONALD ALLEN	UL	UNABLE TO LOCATE	04/18/2023		316.95				
2018-03-0017371	0	GARCIA ELISEO	UL	UNABLE TO LOCATE	04/18/2023		373.64				
2018-03-0017400	0	LAMANNA DONNA A	UL	UNABLE TO LOCATE	04/18/2023		362.90				
2018-03-0017401	0	ZIMMERMAN DARREN ALLEN	UL	UNABLE TO LOCATE	04/18/2023		57.69				
2018-03-0017556	0	CONNELL LISA M	UL	UNABLE TO LOCATE	04/18/2023		16.77				
2018-03-0017645	0	PARSONS PAUL D	UL	UNABLE TO LOCATE	04/18/2023		38.57				
2018-03-0017726	0	SKUTT SARAH M	UL	UNABLE TO LOCATE	04/18/2023		73.12				

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Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Due/Susp	Total
2018-03-0017738	0	TONG DUC M	UL	UNABLE TO LOCATE	04/18/2023	389.06			
2018-03-0017764	0	CHOINIERE JESSIE MARIE	UL	UNABLE TO LOCATE	04/18/2023	159.65			
2018-03-0017890	0	COON MICHAEL JOHN	UL	UNABLE TO LOCATE	04/18/2023	216.33			
2018-03-0017896	0	KALPIN STEPHEN T	UL	UNABLE TO LOCATE	04/18/2023	65.74			
2018-03-0017987	0	BERROA KATHLEEN JENETTE	UL	UNABLE TO LOCATE	04/18/2023	133.15			
2018-03-0018128	0	FREY GEORGE W	UL	UNABLE TO LOCATE	04/18/2023	597.35			
2018-03-0018203	0	MOW BENJAMIN C	UL	UNABLE TO LOCATE	04/18/2023	141.87			
2018-03-0018244	0	MCDONAGH SARAH ROSE	UL	UNABLE TO LOCATE	04/18/2023	57.35			
2018-03-0018260	0	MARTINEZ PENA JOSE	UL	UNABLE TO LOCATE	04/18/2023	255.91			
2018-03-0018267	0	LAMERE DANIEL F	UL	UNABLE TO LOCATE	04/18/2023	87.47			
2018-03-0018299	0	CLARK TAYLOR F	UL	UNABLE TO LOCATE	04/18/2023	77.81			
2018-03-0018335	0	WHEELER JARED K	UL	UNABLE TO LOCATE	04/18/2023	5.60			
2018-03-0018362	0	JOHNSON STARLITE M	UL	UNABLE TO LOCATE	04/18/2023	243.50			
2018-03-0018366	0	CAMMILLETTI JEREMY A	UL	UNABLE TO LOCATE	04/18/2023	77.81			
2018-03-0018369	0	DEWEY WAYNE A	UL	UNABLE TO LOCATE	04/18/2023	61.38			
2018-03-0018442	0	NASH JOSHUA W	UL	UNABLE TO LOCATE	04/18/2023	78.08			
2018-03-0018485	0	KROCZEWSKI-SCHULTZ STEVEN M	UL	UNABLE TO LOCATE	04/18/2023	59.03			
2018-03-0018496	0	BENNETT TODD DANIEL	UL	UNABLE TO LOCATE	04/18/2023	130.81			
2018-03-0018589	0	CLARK TAYLOR F	UL	UNABLE TO LOCATE	04/18/2023	81.50			
2018-03-0018603	0	FINISH SMART IS LLC	UL	UNABLE TO LOCATE	04/18/2023	537.98			
2018-03-0018731	0	GRENIER JOSEPH L	UL	UNABLE TO LOCATE	04/18/2023	36.89			
2018-03-0018824	0	CABRAL TRACIE ANN	UL	UNABLE TO LOCATE	04/18/2023	103.64			
2018-03-0019107	0	REESE MARY E	UL	UNABLE TO LOCATE	04/18/2023	87.87			
2018-03-0019120	0	SACCOMANI GINO P	UL	UNABLE TO LOCATE	04/18/2023	86.87			
2018-03-0019240	0	ATWOOD PAMELA L	UL	UNABLE TO LOCATE	04/18/2023	127.79			
2018-03-0019341	0	SALOIS STEPHEN G	UL	UNABLE TO LOCATE	04/18/2023	69.09			
2018-03-0019380	0	PERRY WILLIAM H	UL	UNABLE TO LOCATE	04/18/2023	68.09			
2018-03-0019417	0	COON LISA M	UL	UNABLE TO LOCATE	04/18/2023	47.63			
2018-03-0019523	0	WHEELER JARED K	UL	UNABLE TO LOCATE	04/18/2023	341.14			
2018-03-0019592	0	TRINIDAD SONIA A	UL	UNABLE TO LOCATE	04/18/2023	195.87			
2018-03-0019621	0	HANSEN THOMAS R	UL	UNABLE TO LOCATE	04/18/2023	233.44			
2018-03-0019945	0	REESE JASON MICHAEL	UL	UNABLE TO LOCATE	04/18/2023	63.39			
2018-03-0019997	0	NEALE LILLIAN R	UL	UNABLE TO LOCATE	04/18/2023	192.86			
2018-03-0020013	0	INCILLO DEVIN MICHAEL	UL	UNABLE TO LOCATE	04/18/2023	80.16			
2018-03-0020146	0	GOODWIN DARCIIE M	UL	UNABLE TO LOCATE	04/18/2023	137.18			
2018-03-0020153	0	BROOKS SHANIKA J	UL	UNABLE TO LOCATE	04/18/2023	279.72			
2018-03-0020261	0	MOW BENJAMIN C	UL	UNABLE TO LOCATE	04/18/2023	68.42			
2018-03-0020311	0	SPEZIALE HILARIE C	UL	UNABLE TO LOCATE	04/18/2023	83.18			
2018-03-0020325	0	UNTERREINER ADAM JAMES	UL	UNABLE TO LOCATE	04/18/2023	71.44			
2018-03-0020332	0	TURNER NOAH THOMAS	UL	UNABLE TO LOCATE	04/18/2023	76.14			
2018-03-0020342	0	CENTRELIA GEORGE E	UL	UNABLE TO LOCATE	04/18/2023	185.81			
2018-03-0020342	0	HUDSON DARRYL ANTHONY	UL	UNABLE TO LOCATE	04/18/2023	306.89			
2018-03-0020352	0	CARLSON KAREN K	UL	UNABLE TO LOCATE	04/18/2023	77.48			
2018-03-0020366	0	CROCCO DENISE L	UL	UNABLE TO LOCATE	04/18/2023	230.42			
2018-03-0020373	0	KOPLAR GARY M	UL	UNABLE TO LOCATE	04/18/2023	198.22			
2018-03-0020378	0	BLOOM SEBASTIAN L	UL	UNABLE TO LOCATE	04/18/2023	114.37			
2018-03-0020514	0	CALABRESE ROBERT F	UL	UNABLE TO LOCATE	04/18/2023	116.05			
2018-03-0020580	0	NUNEZ VIRGINIA E	UL	UNABLE TO LOCATE	04/18/2023	524.57			
2018-03-0020640	0	AREVALO CLEANING LLC	UL	UNABLE TO LOCATE	04/18/2023	123.76			
2018-03-0251210	0	MIKE ALBERT LTD	UL	UNABLE TO LOCATE	04/18/2023	628.20			
2018-03-0251213	0	HEINZ HEATHER	UL	UNABLE TO LOCATE	04/18/2023	237.65			
MOTOR VEHICLE # Of Acct: 232									34,732.60
2018-04-0010030	0	ALLYN WILLIAM H	UL	UNABLE TO LOCATE	04/18/2023	77.48			
2018-04-0020022	0	BARNES CURTIS RAY	UL	UNABLE TO LOCATE	04/18/2023	104.64			
2018-04-0020030	0	BARTHOLOMEW CONOR J	UL	UNABLE TO LOCATE	04/18/2023	140.13			

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Bill #	Dst	Name	Code	Reason	Date	Town	Due/Susp	Dist	Due/Susp	Total
2018-04-0020066	0	BEMAN MICHAEL JOSEPH	UL	UNABLE TO LOCATE	04/18/2023		60.71			
2018-04-0020070	0	BENNETT TODD DANIEL	UL	UNABLE TO LOCATE	04/18/2023		104.04			
2018-04-0020086	0	BLAKEMORE LAUREN A	UL	UNABLE TO LOCATE	04/18/2023		149.52			
2018-04-0020114	0	BRESLIN SONDRA LEE	UL	UNABLE TO LOCATE	04/18/2023		10.90			
2018-04-0020128	0	BROWN KEITH E	UL	UNABLE TO LOCATE	04/18/2023		202.65			
2018-04-0020129	0	BROWN KEITH E	UL	UNABLE TO LOCATE	04/18/2023		16.77			
2018-04-0020130	0	BROWN PAMELA M	UL	UNABLE TO LOCATE	04/18/2023		28.78			
2018-04-0020131	0	BROWN PAMELA M	UL	UNABLE TO LOCATE	04/18/2023		34.41			
2018-04-0020150	0	BYRD MYRNA L	UL	UNABLE TO LOCATE	04/18/2023		47.39			
2018-04-0030008	0	CABRAL TRACIE ANN	UL	UNABLE TO LOCATE	04/18/2023		54.94			
2018-04-0030015	0	CALABRESE ROBERT F	UL	UNABLE TO LOCATE	04/18/2023		15.06			
2018-04-0030020	0	CAMPBELL MATTHEW D	UL	UNABLE TO LOCATE	04/18/2023		265.64			
2018-04-0030021	0	CAMPBELL MATTHEW D	UL	UNABLE TO LOCATE	04/18/2023		188.43			
2018-04-0030027	0	CAREW MARY A	UL	UNABLE TO LOCATE	04/18/2023		80.83			
2018-04-0030037	0	CARON MICHAEL A	UL	UNABLE TO LOCATE	04/18/2023		97.80			
2018-04-0030047	0	CASTILLODELROSARIO ANGEL LEONARDO	UL	UNABLE TO LOCATE	04/18/2023		276.74			
2018-04-0030048	0	CASTILLODELROSARIO ANGEL LEONARDO	UL	UNABLE TO LOCATE	04/18/2023		72.78			
2018-04-0030052	0	CAVE ALYSSA SKYE	UL	UNABLE TO LOCATE	04/18/2023		76.30			
2018-04-0030053	0	CAVE ALYSSA SKYE	UL	UNABLE TO LOCATE	04/18/2023		221.30			
2018-04-0030074	0	CHARETTE DAVID J	UL	UNABLE TO LOCATE	04/18/2023		82.51			
2018-04-0030136	0	CORSO ELIZABETH KATHERINE	UL	UNABLE TO LOCATE	04/18/2023		260.61			
2018-04-0040017	0	DAYTON JO ANN	UL	UNABLE TO LOCATE	04/18/2023		13.99			
2018-04-0040077	0	DILMAR SERVICES LLC	UL	UNABLE TO LOCATE	04/18/2023		17.61			
2018-04-0040086	0	DIXON BRIAN KEITH	UL	UNABLE TO LOCATE	04/18/2023		15.33			
2018-04-0040098	0	DRAKE THOMAS G	UL	UNABLE TO LOCATE	04/18/2023		128.42			
2018-04-0040114	0	DUSI NICHOLAS ALEXANDER	UL	UNABLE TO LOCATE	04/18/2023		13.99			
2018-04-0040116	0	DUTCHER BRADLEY D	UL	UNABLE TO LOCATE	04/18/2023		36.76			
2018-04-0050006	0	EHRLHARDT JENNIFER S	UL	UNABLE TO LOCATE	04/18/2023		170.72			
2018-04-0060013	0	FAZZINO KEITH A	UL	UNABLE TO LOCATE	04/18/2023		65.13			
2018-04-0070068	0	GONZALEZ-PEREZ MARIEL	UL	UNABLE TO LOCATE	04/18/2023		240.65			
2018-04-0080025	0	HARSHBARGER JONAH DAVID REJOICE	UL	UNABLE TO LOCATE	04/18/2023		37.20			
2018-04-0080026	0	HARSHBARGER JONAH DAVID REJOICE	UL	UNABLE TO LOCATE	04/18/2023		89.48			
2018-04-0080053	0	HEWITT WILLIAM G	UL	UNABLE TO LOCATE	04/18/2023		40.99			
2018-04-0080106	0	HUBBELL ANDREW F	UL	UNABLE TO LOCATE	04/18/2023		41.76			
2018-04-0100025	0	JOHNSON LAWRENCE COLEMAN	UL	UNABLE TO LOCATE	04/18/2023		119.00			
2018-04-0110028	0	KILDAY MICHAEL J	UL	UNABLE TO LOCATE	04/18/2023		52.52			
2018-04-0110054	0	KOPLAR GARY M	UL	UNABLE TO LOCATE	04/18/2023		30.25			
2018-04-0110065	0	KROCZEWSKI SCHULTZ STEVEN MICHAEL	UL	UNABLE TO LOCATE	04/18/2023		32.03			
2018-04-0120009	0	LAMERE DANIEL F	UL	UNABLE TO LOCATE	04/18/2023		37.56			
2018-04-0120010	0	LAMERE DANIEL F	UL	UNABLE TO LOCATE	04/18/2023		47.66			
2018-04-0120077	0	LOZADA JORGE	UL	UNABLE TO LOCATE	04/18/2023		5.27			
2018-04-0120090	0	LUTTON ERIC J	UL	UNABLE TO LOCATE	04/18/2023		37.23			
2018-04-0120092	0	LYNCH JOY MARIE	UL	UNABLE TO LOCATE	04/18/2023		291.19			
2018-04-0130019	0	MADDEN TRAVIS J	UL	UNABLE TO LOCATE	04/18/2023		221.70			
2018-04-0130065	0	MARRERO WINNELIA	UL	UNABLE TO LOCATE	04/18/2023		65.91			
2018-04-0130127	0	MEYER TERRY JAMES	UL	UNABLE TO LOCATE	04/18/2023		105.99			
2018-04-0130128	0	MICHAELS APRIL	UL	UNABLE TO LOCATE	04/18/2023		58.12			
2018-04-0130157	0	MOHAN DUNCAN P	UL	UNABLE TO LOCATE	04/18/2023		44.78			
2018-04-0130197	0	MOW BENJAMIN C	UL	UNABLE TO LOCATE	04/18/2023		48.30			
2018-04-0140010	0	NASH JOSHUA W	UL	UNABLE TO LOCATE	04/18/2023		7.45			
2018-04-0140022	0	NELSON WILFREDO	UL	UNABLE TO LOCATE	04/18/2023		161.09			
2018-04-0150013	0	OLIVER RICHARD J	UL	UNABLE TO LOCATE	04/18/2023		77.38			
2018-04-0160018	0	PARENTI EDWARD MICHAEL	UL	UNABLE TO LOCATE	04/18/2023		12.41			
2018-04-0160077	0	PILBIN DAVID C	UL	UNABLE TO LOCATE	04/18/2023		83.98			
2018-04-0160079	0	PIMENTEL BIANCA ANN	UL	UNABLE TO LOCATE	04/18/2023		201.14			
2018-04-0160083	0	PINO FELIX M	UL	UNABLE TO LOCATE	04/18/2023		71.14			

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Bill #	Dst	Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Due/Susp	Total
2018-04-0160120 0		PRISCO ANTONIO S	UL	UNABLE TO LOCATE	04/18/2023	26.26			
2018-04-0160121 0		PRISCO ANTONIO S	UL	UNABLE TO LOCATE	04/18/2023	57.69			
2018-04-0180036 0		REILLY SARA V	UL	UNABLE TO LOCATE	04/18/2023	157.17			
2018-04-0180058 0		RIDER MARK KENNEDY	UL	UNABLE TO LOCATE	04/18/2023	66.51			
2018-04-0180065 0		RIVERA DIANE L	UL	UNABLE TO LOCATE	04/18/2023	72.45			
2018-04-0180073 0		ROBERTS WADE ARTHUR	UL	UNABLE TO LOCATE	04/18/2023	34.88			
2018-04-0180111 0		RUBDIE SEAN D	UL	UNABLE TO LOCATE	04/18/2023	47.53			
2018-04-0180117 0		RUSSO KELLY L	UL	UNABLE TO LOCATE	04/18/2023	97.27			
2018-04-0190075 0		SIMONIK RAYMOND J	UL	UNABLE TO LOCATE	04/18/2023	97.97			
2018-04-0190080 0		SKIBITSKY BENJAMIN J	UL	UNABLE TO LOCATE	04/18/2023	45.78			
2018-04-0190083 0		SKJERLI PETER KRISTIAN	UL	UNABLE TO LOCATE	04/18/2023	15.53			
2018-04-0190120 0		STARR ANDREW THOMAS	UL	UNABLE TO LOCATE	04/18/2023	247.59			
2018-04-0210004 0		UNDERWOOD SHELLEY A	UL	UNABLE TO LOCATE	04/18/2023	40.75			
2018-04-0230022 0		WEBB PATRICK L	UL	UNABLE TO LOCATE	04/18/2023	59.87			
2018-04-0230066 0		WILCOX JENNIFER M	UL	UNABLE TO LOCATE	04/18/2023	38.54			
2018-04-0230067 0		WILCOX JENNIFER M	UL	UNABLE TO LOCATE	04/18/2023	84.08			
2018-04-0250006 0		ZAYAS-VEGA ZULEY VERENIZ	UL	UNABLE TO LOCATE	04/18/2023	87.20			
2018-04-0251327 0		BROUARD BEATA H	UL	UNABLE TO LOCATE	04/18/2023	225.25			
MOTOR VEHICLE SUPPL # Of Acct: 77						6,896.81			
2018-05-0004835 0		WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	446.12			
ASSESSMENT # Of Acct: 1						446.12			
2018-07-0003585 1		WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	194.40			
SEWER USAGE METER # Of Acct: 1						194.40			
2018-17-0003585 1		WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	288.37			
WATER USAGE METER # Of Acct: 1						288.37			
YR : 2018 TOTAL : 312						42,558.30			
2019-02-0402430 0		BILLY RAY'S CAFE LLC	OB	OUT OF BUSINESS	04/18/2023	148.62			
PERSONAL PROPERTY # Of Acct: 1						148.62			
2019-04-0210093 0		SPENCER TIMOTHY STERLING	DE	DECEASED	04/18/2023	74.73			
MOTOR VEHICLE SUPPL # Of Acct: 1						74.73			
YR : 2019 TOTAL : 2						223.35			
2020-05-0004835 0		WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	446.12			
ASSESSMENT # Of Acct: 1						446.12			
YR : 2020 TOTAL : 1						446.12			
2021-01-0000361 0		WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	2,413.54			
2021-01-0001294 0		WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	444.20			
2021-01-0001744 0		TOWN OF WINCHESTER	TO	TOWN OWNED	04/18/2023	112.70			
2021-01-0001745 0		TOWN OF WINCHESTER	TO	TOWN OWNED	04/18/2023	1,035.38			
2021-01-0003979 0		WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	881.46			
2021-01-0005046 0		FOREST AVENUE ASSOCIATION INC	LT	LAKE LOTS	04/18/2023	426.30			
2021-01-0005047 0		FOREST AVENUE ASSOCIATION INC	LT	LAKE LOTS	04/18/2023	122.10			
2021-01-0005053 0		FOREST AVENUE ASSOCIATION INC	LT	LAKE LOTS	04/18/2023	361.56			
2021-01-0005054 0		FOREST AVENUE ASSOCIATION INC	LT	LAKE LOTS	04/18/2023	429.66			
2021-01-0005056 0		FOREST AVENUE ASSOCIATION INC	LT	LAKE LOTS	04/18/2023	972.00			
REAL ESTATE # Of Acct: 10						7,198.90			

Process Suspense Report

TOWN OF WINCHESTER Date: 04/18/2023 Time: 12:40:42
 Condition (s): Year: 2021, Type: 00 - ALL BILLS, Order: Bill Number, Total Only: No, Recap by Dist: No

Page: 8

Bill #	Dst Name	Code	Reason	Date	Town Due/Susp	Dist Due/Susp	Sewer Due/Susp	Total
2021-03-0052498	DOUGHTY LEON N	DE	DECEASED	04/18/2023	81.15			
MOTOR VEHICLE	# Of Acct: 1				81.15			
2021-04-0081289	RICCI RICHARD M 2ND	DE	DECEASED	04/18/2023	6.75			
2021-04-0081290	RICCI RICHARD M 2ND	DE	DECEASED	04/18/2023	517.93			
MOTOR VEHICLE SUPPL	# Of Acct: 2				524.68			
2021-05-0004835 0	WINCHESTER TOWN OF	TO	TOWN OWNED	04/18/2023	446.12			
ASSESSMENT	# Of Acct: 1				446.12			
YR : 2021	TOTAL : 14				8,250.85			

Grand Total: 348

56,522.79

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-33

Date: May 15, 2023

Topic: New Business (D)- Letter of Engagement of Town Auditor (with attachments)

From: Josh Kelly, Town Manager

Background: King, King & Associates has served as our auditing agency for the last 9 fiscal years. The attached correspondence is the specific letter of engagement to perform the 2022-2023 annual audit. The fee for the audit will not exceed: \$61,900.00, which will be allocated to the Town (\$32,150.00), the Board of Education (\$19,750.00), and the Water and Sewer Commission (\$10,000).

A representative of King, King & Associates may be available to provide additional information (if necessary) and to respond to questions.

Requested Action: The Board of Selectmen should authorize the Town Manager to sign the letter of engagement with King, King & Associates to provide municipal auditing services for the 2022-2023 fiscal year.

Fiscal Implications: As described earlier, the fee proposed by King, King & Associates for the Town is \$32,150.00.

Manager's Recommendation: I recommend that the Board of Selectmen authorize the Town Manager to sign the letter of engagement with King, King & Associates, for the terms described in correspondence received May 11, 2023, to complete the 2022-2023 audit.

Recommended Motion: I move that the Board of Selectmen authorize the Town Manager to sign the letter of engagement with King, King & Associates, for the terms described in correspondence received May 11, 2023 to complete the 2022-2023 audit.

Attachments:

Correspondence, R. King to Board of Selectmen



May 11, 2023

Board of Selectmen
Town of Winchester
338 Main St.
Winsted, CT 06098

We are pleased to confirm our understanding of the services we are to provide for the Town of Winchester for the year ended June 30, 2023.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of the Town of Winchester as of and for the year ended June 30, 2023. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town of Winchester's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Town of Winchester's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Schedule of Revenues & Expenditures – Budget & Actual – General Fund
- 3) Schedules of Changes of Net Pension Liability, Net OPEB Liability & Related Ratios
- 4) Schedule of Contributions
- 5) Schedule of Investment Returns
- 6) Schedule of Town's Proportionate Share of Net Pension Liability and Schedule of Contributions – Municipal Employees' Retirement System
- 7) Schedule of Town's Proportionate Share of Net Pension Liability – Teachers' Retirement System
- 8) Schedule of Town's Proportionate Share of Net OPEB Liability – Teachers' Retirement System

We have also been engaged to report on supplementary information other than RSI that accompanies the Town of Winchester's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a separate written report accompanying our auditor's report on the financial statements or in a report combined with our auditor's report on the financial statements:

- 1) Schedule of Expenditures of Federal Awards
- 2) Schedule of Expenditures of State Financial Assistance
- 3) Combining Balance Sheet – Nonmajor Governmental Funds
- 4) Combining Statement of Revenues, Expenditures, and Changes in Fund Balances – Nonmajor Governmental Funds
- 5) Schedule of Water and Sewer Rates Levied, Collected and Outstanding
- 6) Schedule of Property Taxes Levied, Collected and Outstanding

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1) Statistical Section

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and Government Auditing Standards will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with state statutes, regulations, and the terms and conditions of state awards that could have a direct and material effect on each major program in accordance with the Connecticut State Single Audit Act.

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance and the Connecticut State Single Audit Act, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance and the Connecticut State Single Audit Act, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- The majority of Town revenues come through the tax department. This large volume of transactions and dollar value could potentially lead to a material misstatement if proper controls are not in place.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures—Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance and the Connecticut State Single Audit Act, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal and state award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance and the Connecticut State Single Audit Act.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, the Uniform Guidance and the Connecticut State Single Audit Act.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Town of Winchester's compliance with provisions of applicable

laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance and the Connecticut State Single Audit Act require that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal and state statutes, regulations, and the terms and conditions of federal and state awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB *Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Town of Winchester's major programs. For federal and state programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the Town of Winchester's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance and the Connecticut State Single Audit Act.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal and state awards, and related notes of the Town of Winchester in conformity with accounting principles generally accepted in the United States of America, the Uniform Guidance, and the Connecticut State Single Audit Act, based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal and state awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal and state awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal and state awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal and state awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

We will perform procedures included in the Connecticut State Department of Education review package, which were agreed to by the State Department of Education (SDE)'s solely to assist the SDE in evaluating certain school year grant data as printed in the SDE's internet application in connection with education reimbursements submitted by the Town of Winchester for the year ended June 30, 2023.

Additional work outside the scope of the audit will be billed at standard rates, which currently range from **\$125 - \$225** per hour depending on the level of expertise required for their performance. Please keep in mind that the occasional phone calls and assistance will not be billed and will be considered part of the services we provide the Town as auditors.

Responsibilities of Management for the Financial Statements and Single Audit

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal and state awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and state awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal and state statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal and state awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance and the Connecticut State Single Audit Act; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal and state awards; federal and state award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, and the Connecticut State Single Audit Act, it is management's responsibility to evaluate and monitor noncompliance with federal and state statutes,

regulations, and the terms and conditions of federal and state awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal and state awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and state awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance and the Connecticut State Single Audit Act. You agree to include our report on the schedule of expenditures of federal and state awards in any document that contains and indicates that we have reported on, the schedule of expenditures of federal and state awards. You also agree to include the audited financial statements with any presentation of the schedule of expenditures of federal and state awards that includes our report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal and state awards no later than the date the schedule of expenditures of federal and state awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal and state awards in accordance with the Uniform Guidance, and the Connecticut State Single Audit Act; (2) you believe the schedule of expenditures of federal and state awards, including its form and content, is stated fairly in accordance with the Uniform Guidance, and the Connecticut State Single Audit Act; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and state awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon or make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarize our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal and state awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal and state audit clearinghouses. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide copies of our reports to the Town of Winchester; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of King, King and Associates, CPAs and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of Policy and Management or its designee, a federal or state agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of King, King and Associates, CPAs personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Office of Policy and Management. If we are aware that a federal or state awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Christopher King, CPA, CGMA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for these services will be at our standard hourly rates and is not expected to exceed **\$61,900.00**. The Town will be billed **\$32,150.00**, the Board of Education will be billed **\$19,750.00**, and the WPCA will be billed **\$10,000.00**. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees will be rendered as work progresses and are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we may prepare additional invoices at our standard hourly rates.

Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the Board of Selectmen of the Town of Winchester. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an

emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity's internal control and compliance. The Uniform Guidance and the Connecticut State Single Audit Act report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and the Connecticut State Single Audit Act. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the Town of Winchester and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



King, King and Associates, CPAs

RESPONSE:

This letter correctly sets forth the understanding of the Town of Winchester.

Management signature: _____

Title: _____

Date: _____

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-34

Date: May 15, 2023

Topic: New Business (G)- Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 914.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY23 year-end deficits.

Fiscal Implications:

FROM: Tax Collector (117)			
<u>Line</u>	<u>Description</u>	<u>Amount</u>	
117-191-0000	Administrative Assistant	\$20,000.00	
117-197-0000	Fringe Benefits-Medical Benefits	\$2,550.00	
		Total	\$22,550.00
TO: Tax Collector (117)			
<u>Line</u>	<u>Description</u>	<u>Amount</u>	
117-193-0001	Temp Help	\$15,300.00	
117-197-0000	Overtime	\$7,000.00	
117-808-0000	Postage	\$250.00	
		Total	\$22,550.00

Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$20,000.00 from (117-191-0000) Administrative Assistant, \$2,550.00 (117-197-0000) Fringe Benefits-Medical Benefits, to \$15,300.00 (117-193-0001) Temp Help, \$7,000.00 (117-197-0000) Overtime and \$250.00 (117-808-0000) Postage.



In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Membership dues.

Fiscal Implications: none

FUND TRANSFERS - TOWN OF WINCHESTER

Date prepared: 5/11/2023

1. DEPARTMENT REQUESTING TRANSFER

117-Tax Collector

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$22,550

FY 2023

ACCOUNT(S) TRANSFERRED FROM:

Fund: DEPT# OBJECT# OBJECT# AMOUNTS

Administrative Assistant	1	117	191	0000	\$20,000
Fringe Benefits - Medical Benefits	1	117	197	0000	\$2,550
				Total	\$22,550

ACCOUNT(S) TRANSFERRED TO:

DEPT# OBJECT# OBJECT# AMOUNTS

Temp Help	1	117	193	0001	\$15,300
Overtime	1	117	197	0000	\$7,000
Postage	1	117	808	0000	\$250
				Total	\$22,550

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Ashley was working the Tax Office alone requiring substantial overtime to make up for a vacancy.
Janice was working as temp help throughout crucial vacancies.
Pam will be taking over as the administrative assistant who will not earn the last of the budgeted amount in the final two months of FY23. She has dental insurance only.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:

Ashley Kelsey 5/11/2023

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY TO FUND THIS REQUEST:

A. J. Heath 5/12/2023

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-35

Date: May 15, 2023

Topic: New Business (H)- Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 914.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY23 year-end deficits.

Fiscal Implications:

FROM: Town Clerk (120)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
120-809-0002	Restoration of Records	\$400.00
Total		\$400.00
TO: Town Clerk (120)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
120-809-0001	Maintenance of Books and Maps	\$10.00
120-811-0000	Training and Education	\$350.00
120-828-0002	Indexing System	\$40.00
Total		\$400.00

Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$400.00 (120-809-0002) Restoration of Books to \$10.00 (120-809-0001) Maintenance of Books and Maps, \$350.00 (120-811-0000) Training and Education, \$40.00 (120-828-0002) Indexing System



In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Membership dues.

Fiscal Implications: none

FUND TRANSFERS - TOWN OF WINCHESTER

Date prepared: 5/11/2023

1. DEPARTMENT REQUESTING TRANSFER

120-Town Clerk

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$400

FY 2023

ACCOUNT(S) TRANSFERRED FROM:

Fund:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

Restoration of Records	1	120	809	0002	\$400
				Total	\$400

ACCOUNT(S) TRANSFERRED TO:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

Maintenance of Books and Maps	1	120	809	0001	\$10
Training and Education	1	120	811	0000	\$350
Indexing System	1	120	828	0002	\$40
				Total	\$400

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Lauren received a stipend for completion of her courses.
More spending in maintenance of books and maps and indexing than foreseen.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:



5/11/2023

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY
TO FUND THIS REQUEST:

 5/12/2023

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-36

Date: May 15, 2023

Topic: New Business (I) - Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 914.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY23 year-end deficits.

Fiscal Implications:

FROM: Police (210)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
210-192-0000	Labor, Skilled, and Professional	\$100,000
210-197-0011	Overtime-Drug Investigations	\$6,000
210-192-0014	Training Activities	\$18,000
210-811-0002	Fire Range Repairs	\$1,500
210-811-0003	Emergency Response Team	\$200
Total		\$125,700
TO: Police (210))		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
210-192-0010	Holiday Pay	\$50,000
210-197-0000	Overtime	\$74,000
210-807-0000	Telephone	\$1,500
210-814-0000	Membership, Dues and Subscriptions	\$200
Total		\$125,700

Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$100,000 from (210-192-0000) Labor, Skilled and Professional, \$6,000 (210-197-0011) Overtime-Drug Investigations, \$18,000 (210-192-0014) Training Activities, \$1,500 from (210-811-0002) Fire Range Repairs, and \$200 (210-811-0003) Emergency Response Team to \$50,000 (210-192-0010) Holiday Pay, \$74,000.00 (210-197-0000) Overtime, \$1,500 (210-807-0000) Telephone and \$200 (210-814-0000) Membership, Dues and Subscriptions.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Membership dues.

Fiscal Implications: none

FUND TRANSFERS - TOWN OF WINCHESTER

Date prepared: 5/11/2023

1. DEPARTMENT REQUESTING TRANSFER

210-Police

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$125,700

FY 2023

ACCOUNT(S) TRANSFERRED FROM:

Fund: DEPT# OBJECT# OBJECT# AMOUNTS

Labor, Skilled, and Professional	1	210	192	0000	\$100,000
Overtime - Drug Investigations	1	210	197	0011	\$6,000
Training Activities	1	210	192	0014	\$18,000
Firing Range Repairs	1	210	811	0002	\$1,500
Emergency Response Team	1	210	811	0003	\$200
				Total	\$125,700

ACCOUNT(S) TRANSFERRED TO:

DEPT# OBJECT# OBJECT# AMOUNTS

Holiday Pay	1	210	192	0010	\$50,000
Overtime	1	210	197	0000	\$74,000
Telephone	1	210	807	0000	\$1,500
Membership, Dues, and Subscriptions	1	210	814	0000	\$200
				Total	\$125,700

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

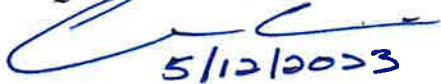
There was an unanticipated rise in Verizon costs due to unbudgeted fees and switching to IP-based phones.

Holiday Pay was used more than expected in Nov-Jan. → *unbudgeted for FY 2023*

Overtime was necessary due to staffing shortages.

Dues to organizations changed pricing mid-year from prior year cost.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:


5/12/2023

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY
TO FUND THIS REQUEST:

 5/12/2023

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-37

Date: May 15, 2023

Topic: New Business (J) - Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 914.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY23 year-end deficits.

Fiscal Implications:

FROM: Emergency Management (214)			
<u>Line</u>	<u>Description</u>		<u>Amount</u>
214-826-0000	Maintenance of Equipment		\$300
214-826-0002	Communications Equipment		\$750
214-827-0000	Maintenance of Structures		\$750
Total			\$1800
TO: Emergency Management (214)			
<u>Line</u>	<u>Description</u>		<u>Amount</u>
214-807-0000	Telephone		\$1600
214-822-0000	Electricity		\$100
214-823-0000	Heating Fuel		\$100
Total			\$1800

Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$300 from (214-826-0000) Maintenance of Equipment, \$750 (214-826-0002) Communications Equipment, \$750 (214-827-0000) Maintenance of Structures to \$1600 (214-807-0000) Telephone, \$100 (214-822-0000) Electricity and \$100 (214-823-0000) Heating Fuel.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Membership dues.

Fiscal Implications: none

FUND TRANSFERS - TOWN OF WINCHESTER

Date prepared: 5/11/2023

1. DEPARTMENT REQUESTING TRANSFER

214-Emergency Management

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$1,800

FY 2023

ACCOUNT(S) TRANSFERRED FROM:

Fund:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

Maintenance of Equipment	1	214	826	0000	\$300
Communications Equipment	1	214	826	0002	\$750
Maintenance of Structures	1	214	827	0000	\$750
				Total	\$1,800

ACCOUNT(S) TRANSFERRED TO:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

Telephone	1	214	807	0000	\$1,600
Electricity	1	214	822	0000	\$100
Heating Fuel	1	214	823	0000	\$100
				Total	\$1,800

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Market prices for electricity and heating fuel surged throughout 2023 causing an overage.

Telephone was unbudgeted.

No "from" accounts have any expenses against them.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:



5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY
TO FUND THIS REQUEST:

 5/12/2023

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-38

Date: May 15, 2023

Topic: New Business (K) - Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 914.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY23 year-end deficits.

Fiscal Implications:

FROM: Dog Account (216)			
<u>Line</u>	<u>Description</u>		<u>Amount</u>
216-846-0000	Tires		\$300
		Total	\$300
TO: Dog Account (216)			
<u>Line</u>	<u>Description</u>		<u>Amount</u>
216-855-0000	Dog Disposal Fees		\$300
		Total	\$300

Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$300 from (216-846-0000) Tires to \$300 (216-855-0000) Dog Disposal Fees

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Membership dues.

Fiscal Implications: none

FUND TRANSFERS - TOWN OF WINCHESTER

Date prepared: 5/11/2023

1. DEPARTMENT REQUESTING TRANSFER

216-Dog Account

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$300

FY 2023

ACCOUNT(S) TRANSFERRED FROM:

Fund:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

Tires	1	216	846	0000	\$300
				Total	\$300

ACCOUNT(S) TRANSFERRED TO:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

Dog Disposal Fees	1	216	855	0000	\$300
				Total	\$300

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

More dog disposals required than anticipated.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:



5/12/2023

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY
TO FUND THIS REQUEST:



5/12/2023

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-39

Date: May 15, 2023

Topic: New Business (L) - Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

Background: The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

Section 914.

INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

Requested Action: The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY23 year-end deficits.

Fiscal Implications:

FROM: Public Works (313) Cemeteries			
<u>Line</u>	<u>Description</u>		<u>Amount</u>
313-194-0000	General Labor		\$11,730.34
313-194-0000	General Labor		\$1,085.41
313-827-0000	Maintenance of Structures		\$730.00
			Total
			\$13,545.48
TO: Public Works (313) Cemeteries)			
<u>Line</u>	<u>Description</u>		<u>Amount</u>
313-194-0000	General Labor		\$11,730.34
313-197-0000	Overtime		\$1085.14
313-823-0000	Heating Fuel		\$730
			Total
			\$13,545.48

Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of **-\$11,730.34** from (313-194-0000) General Labor, **-\$1085.41** (313-194-0000) General Labor **-\$730.00** (313-827-0000) Maintenance of Structures to \$11,730.340 (313-194-0000) General Labor, \$1085.14 (313-197-0000) Overtime and \$730.00 (313-823-0000) Heating Fuel.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Membership dues.

Fiscal Implications: none

FUND TRANSFERS - TOWN OF WINCHESTER

8-May-2023

1. DEPARTMENT REQUESTING TRANSFER

Public Works - 313 Cemeteries

2. TOTAL AMOUNT OF TRANSFER

ACCOUNT(S) TRANSFERRED FROM:

General Labor			DEPT#	OBJECT#	OBJECT#	Current Balance	Prop Transfer	Remaining Balance
General Labor			311	194	0000	\$192,855.33	\$11,730.34	\$181,125.33
Maint. Of Structures			311	194	0000	\$181,125.33	\$1,085.14	\$180,040.19
			313	827	0000	\$2,900.00	\$730	\$2,170.00
ACCOUNT(S) TRANSFERRED TO			DEPT#	OBJECT#	OBJECT#	Current Balance	Prop Transfer	Proposed Balance
General Labor			313	194	0000	\$11,730.34	\$11,730.34	\$0
Overtime			313	197	0.000	\$1,085.14	\$1,085	\$0.00
Heating Fuel			313	823	0.000	\$730	\$730	\$0.00

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

This year there was a time card mistake, the Supt added the cemetery position as funded 100% in the cemetery line, the cemetery attenddnt is only funded 50% streets and 50% Cemetery. All General labor and Overtime will be deducted from 311 from now until July 1, 2023.
With the increased cost of heating oil, the line ran over. Maint of structures can sustain the transfer because the gutter repairs can wait until after July

4. REQUESTING DEPARTMENT HEAD SIGNATURE:

(PER SECTION 914 OF TOWN CHARTER) FURTHER COMMENTS:

 5/8/2023

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY

TO FUND THIS REQUEST:

 5/12/2023

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:

(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN



Happy, Healthy & Safe Adults Age 55+

80 Holabird Avenue, Winsted, CT 06098, 860-379-4252

To: Board of Selectmen
From: Jennifer Kelley, Winsted Senior Center Director & Municipal Agent
Subject: **Director's Report**
Meeting Date: May 5, 2023

Listed below you will find a list of program and services that were provided by the Winsted Senior Center during April 2023. If you have any questions, please email me at jkelly@townofwinchester.org.

April 2023

Finances:

<u>Budget:</u>	\$205,470.00
<u>YTD Actual:</u>	\$155,084.94
<u>Percentage Spent:</u>	79%

Celebrations: 47 people attended the Easter luncheon at the Center.

Drumming Circle: 33 people participated in four classes.

Fitness Classes: 28 classes were held with 285 members participating.

Friday BINGO: 87 people attended our weekly Friday afternoon games on 3 afternoons.

Friendly Hands Food Bags: 138 bags were distributed to the 6 elderly housing sites, the Y shelter and Winsted Senior Center.

Hartford HealthCare Neighborhood Health Clinic: 3 member and community residents were seen for various medical services including Covid vaccines, flu shots, shingles, tetanus and pneumonia shots.

Healthy Cooking Classes: 9 members participated in our monthly class.

Lunches Served: 434 Grab & Go and Sit-Down lunches were served on 19 days.

Membership: 312 older adults age 55+ have paid dues or are lifetime members this year.

Senior Center Van: 403 rides were provided on 16 days.

Trips: 17 members traveled the Cheesecake Factory in West Hartford.

Update: Director completed "Harm Reduction" training; "Building Better Relationships"; and CT DoA Farmer Market Card training. Director attended Age Well Community Excellence presentation; Aging CT Summit planning committee meeting; Chris Murphy presentation; HHC Community Alliance meeting; Fit Together board meeting; and CHWC board meeting.

Respectfully,

A handwritten signature in black ink that reads "Jennifer Kelley".

Jennifer Kelley