



**TOWN OF WINCHESTER  
BOARD OF SELECTMEN MEETING**

**Regular Meeting Agenda**

**June 05, 2023, 7:00PM**

**P. Francis Hicks Room**

**Streamed live on YouTube and Channel 194**

**FILED  
CLERK'S OFFICE**

**JUN - 2 2023**

**TOWN CLERK OF WINCHESTER  
WINSTED, CT**

1. **CALL TO ORDER** (Turn your cell phones off)
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA REVIEW**
4. **APPROVAL OF MINUTES**
  - A) Minutes of Regular Meeting on May 15, 2023
5. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
6. **TOWN MANAGER'S REPORT**
7. **CORRESPONDENCE**
8. **BOARDS AND COMMISSIONS**
9. **UNFINISHED BUSINESS**
  - A) Consider and possibly act on matters related to revising the FY2024 budget and submitting a revised draft to the Town Meeting.
10. **NEW BUSINESS**
  - A) Discussion on the FY2022 Town audit (King, King & Assoc.).
  - B) 23-41 Consideration and approval of the Neighborhood Assistance Act Tax Credit Program for American Mural Project (AMP).
  - C) Discussion on the State Department of Education's study regarding the funding of the Gilbert School (Selectman Sedlack).
  - D) 23-42 Consider and possibly act on the interim tax collection plan (Town Manager Kelly).
  - E) 23-43 Refunds as recommended by Collector of Revenues (Town Manager Kelly)
  - F) 23-44 Proposed Line-Item Transfer (Town Manager Kelly).
  - G) 23-45 Proposed Line-Item Transfer (Town Manager Kelly).
  - H) 23-46 Proposed Line-Item Transfer (Town Manager Kelly).
  - I) 23-47 Proposed Line-Item Transfer (Town Manager Kelly).
  - J) 23-48 Proposed Line-Item Transfer (Town Manager Kelly).



**TOWN OF WINCHESTER  
BOARD OF SELECTMEN MEETING**

**Regular Meeting Agenda**

**May 01, 2023, 7:00PM**

**P. Francis Hicks Room**

**Streamed live on YouTube and Channel 194**

11. **SELECTMEN'S COMMENTS AND REPORTS**

12. **EXECUTIVE SESSION (to include Town Manager Kelly) for**

- A) Discussion on possible sale of Town-owned land.
- B) Discussion on strategy and negotiations of contracts

13. **POST-EXECUTIVE SESSION BUSINESS**

- A) Consider and possibly act on referring Town-owned parcels to the Planning & Zoning Commission for an 8-24 referral and to the Town's real estate agent for listing on the market.
- B) Consider and possibly act on any contracts as discussed in Executive Session.

14. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address

15. **ADJOURNMENT**

# Town of Winchester

Board of Selectmen

Regular Meeting

Monday May 15, 2023

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:00pm

Attending Members	Todd Arcelaschi (Mayor)	Jonathan Morhardt (Selectman)
	Candy Perez (Selectwoman)	Jack Bourque (Selectman)
	Candace Bouchard (Selectwoman)	Linda Groppo (Selectwoman)
	Steve Sedlack (Selectman)	

Staff Members	Josh Kelly (Town Manager)
	Ann Marie Rheault (Finance Director)
	Glenn Albanesi (Town Clerk)

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** - No Changes

Item 4 **Approval of Minutes**

- \* Minutes of Special Meeting on May 1, 2023  
Motion - Sel. Bouchard / Second - Sel. Morhardt  
Vote to accept minutes - Unanimous (7 - 0)
- \* Minutes of Regular Meeting on May 1, 2023  
Motion - Sel. Groppo / Second - Sel. Bourque  
Vote to accept minutes - Unanimous (7 - 0)

Item 5 **Citizens Comments** - The following people addressed the Board

- \* Stephen Kosinski
- \* Candy Perez

Item 6 **Town Manager's Report** - Josh Kelly reported to the Board on the following topics. . .

- \* A Special Town Meeting will be held at 6pm on June 5 at the Hicks Room in Town Hall to approve the sale of Town-Owned property at 201 Pratt Street (formerly Batcheller School) and a home at 17 Front Street.
- \* Two of the enterprises that took advantage of the Towns "Forgivable Loans for Start up Businesses" are edging closer to opening. The new Ax Throwing venture located next to the Little Red Barn Brewery has targeted July 4th for its opening. A new bakery has signed a lease at 450 Main Street and plans to open within the next several months.

- \* Frontier has begun to connect Winsted homes to it's new fiber optic cable. Feedback regarding the service has been positive.
- \* The Town is in the process of submitting an application for CT COT's Connectivity Grant program.
- \* A survey, targeting Main Street parking and safety has been developed and all are encouraged to complete the questionnaire found on the Town website.
- \* Several new hires have started their new Town of Winchester careers. Linda Valez joined the Assessors team while Geoff Green and Shane Whynott have filled openings in the Land Use Department.

#### **Finance Directors Report**

- Item 7
- \* Finance Director Ann Marie Rheault reviewed current General Fund, Cash Flow and CIP data....
  - \* An updated Solar Credit spreadsheet was submitted.
  - \* A brief mention was made about a possible rebate to Water and Sewer users. Consideration of this action is dependent on future financial reporting.

#### **Correspondence**

- Item 8
- \* Jack Bourque spoke about the Soldiers Monument informative letter submitted to the BOS for review.
  - \* Steve Sedlack asked the Board to add a review of the State Bd of Educations letter to the Town regarding Gilbert School funding to the next Selectman Meeting agenda.

#### **Boards and Commissions** - Sel. Sedlack introduced the following actions.

- Item 9
- 1) Brad Burcorff (R) has submitted a written Application for Consideration as a member of the Board of Recreation with a term to expire 4/2028.
  - 2) George Closson (D) is submitted for Re-Appointment as a Member of the Water & Sewer Commission with a term expiration of 06/28  
Motion - Sel. Sedlack / Second - Sel. Bouchard  
Vote to approve - Unanimous (7 - 0)
  - 3) Joseph Lemelin (U) is submitted for Re-Appointment as a Member of the Water & Sewer Commission with a term expiration of 06/28  
Motion - Sel. Sedlack / Second - Sel. Bourque  
Vote to approve - Unanimous (7 - 0)
- \* A notice of resignation was received via E-mail and accepted from the following volunteer.  
Jamie Duffy (R) from the Recreation Board  
Jamie's volunteer time and service to the Town is acknowledged with deepest gratitude.
  - \* The following groups have position openings. Interested candidates are encouraged to apply!  
Arch. Review Committee - 1 Permanent Seats and 2 Alternate Seats  
Board of Assessment Appeals - 1 Alternate Seat  
Economic Development Commission - 2 Alternate Seats  
Laurel City Commission - 5 Permanent Seats  
Inland Wetlands & Watercourses Commission - 3 Permanent Seats  
Recreation Board - 2 Permanent Seats  
Soldiers Monument - 1 Permanent Seat  
Zoning Board of Appeals - 2 Alternate Seats

Item 10

**Unfinished Business**

A) Consider and Possibly Act on on the establishment of Public Comment at the Board of Selectmen meetings.

\* Mayor Arcelaschi commented briefly on the topic of Public Comment and closed by asking the Board if anyone wanted to weigh in. No discussion ensued and no further action was taken.

Item 11

**New Business -**

A) 23-29 Consider and Possibly Act on the granting of a Driveway Variance at 349 W.Wakefield Blvd. Public Works Director Jim Rollins gave a brief history of the property and ended by recommending the Board grant the variance.

Motion Statement - "I move that the Board of Selectmen grant a Driveway Variance to Kenneth and Vickie Hawkins for 349 W. Wakefield Blvd."

Motion - Sel. Bouchard / Second - Sel. Perez

Vote to approve - Unanimous (7 - 0)

B) 23-30 Refunds as recommended by the Collector of Revenue

Motion Statement - " I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$3,845.25."

Motion - Sel. Bouchard / Second - Sel. Perez

Vote to approve - Unanimous (7 - 0)

C) 23-31 Proposed Line item Transfer

Motion Statement - " I move that the Board of Selectmen approve the line-item transfer of \$1850.00 from (211-811-0000) Training and Education, \$500.00 (211-826-0000) Maintenance of Equipment, \$900.00 (211-829-0000) Maintenance of Uniforms, and \$1200.00 (211-832-0000) Contracted Labor to (211-807-0000) Telephone in the amount of \$400.00, 211-822-0000) Electricity in the amount of \$2200.00, (211-823-0000) Heating Fuel in the amount of \$1600.00 and (211-831-0000) Contracted Services in the amount of \$250.00."

Motion - Sel. Sedlack / Second - Sel. Morhardt

Vote to approve - Unanimous (7 - 0)

D) 23-32 Municipal Suspense Tax List

Motion Statement - " I move that the Board of Selectmen approve the Town of Winchester Suspense List."

Motion - Sel. Perez / Second - Sel. Bouchard

Vote to approve - Unanimous (7 - 0)

E) 23-33 Consider and Possibly Act on the Appointment of a Town Auditor

Motion Statement - "I move that the Board of Selectmen authorize the Town Manager to sign the letter of engagement with King, King & Associates, for the terms described in correspondence received May 11, 2023 to complete the 2022-2023 audit.

Motion - Sel. Bourque / Second - Sel. Sedlack

Vote to approve - Unanimous (7 - 0)

F) Consider and Possibly act on referring Town owned parcels to the Planning & Zoning Commission for an 8-24 referral and to the Town's Real Estate Agent for listing on the market.

G) 23-34 Proposed Line Item Transfer

Motion Statement - "I move that the Board of Selectmen approve the line-item transfer of \$20,000 .00 from (117-191-0000) Administrative Assistant, \$2550.00 (117-197-0000) Fringe Benefits-Medical Benefits, to \$15,300.00 (117-193-0001) Temp Help, \$7000.00 (117-197-0000) Overtime and \$250.00 (117-808-0000) Postage."

Motion - Sel. Perez / Second - Sel. Groppo

Vote to approve - Unanimous (7 - 0)

H) 23-35 Proposed Line Item Transfer

Motion Statement - "I move that the Board of Selectmen approve the line-item transfer of \$400.00 (120-809-0000) Restoration of Books to \$10.00 (120-809-0001) Maintenance of Books and Maps, \$350.00 (120-811-0000) Training and Education, \$40.00 (120-828-0002) Indexing System."

Motion - Sel. Bourque / Second - Sel. Bouchard

Vote to approve - Unanimous (7 - 0)

I) 23-36 Proposed Line Item Transfer

Motion Statement - "I move that the Board of Selectmen approve the line-item transfer of \$100,000 from (210-192-0000) Labor, Skilled and Professional, \$6000.00(210-197-0011) Overtime-Drug Investigations, \$18,000 (210-192-0014) Training Activities, \$1500.00 from (210-811-0002) Fire Range Repairs, and \$200 (210-811-0003) Emergency Response Team to \$50,000.00 (210-192-0010) Holiday Pay, \$74,000.00 (210-197-000) Overtime, \$1000.00 (210-807-0000) Telephone and \$200.00 (210-814-0000) Membership, Dues and Subscriptions."

Motion - Sel. Perez / Second - Sel. Sedlack

Vote to approve - Unanimous (7 - 0)

J) 23-37 Proposed Line Item Transfer

Motion Statement - "I move that the Board of Selectmen approve the line-item transfer of \$300.00 from (214-826-0000) Maintenance of Equipment, \$750 (214-826-0002) Communications Equipment, \$750.00 (214-827-0000) Maintenance of Structures to \$1600.00 (217-807-0000) Telephone, \$100.00 (214-822-0000) Electricity and \$100.00 (214-823-000) Heating Oil."

Motion - Sel. Morhardt / Second - Sel. Groppo

Vote to approve - Unanimous (7 - 0)

K) 23-38 Proposed Line Item Transfer

Motion Statement - "I move that the Board of Selectmen approve the line-item transfer of \$300.00 from (216-846-0000) Tires to \$300.00 (216-855-0000) Dog Disposal Fees."

Motion - Sel. Groppo / Second - Sel. Morhardt

Vote to approve - Unanimous (7 - 0)

L) 23-39 proposed Line Item Transfer

Motion Statement - "I move that the Board of Selectmen approve the line-item transfer of (- \$11730.34) from (311-194-0000) General Labor, (-1085.41) (311-194-0000) General Labor (-730.00) (313-827-0000) Maintenance of Structures to \$11,730.34 (313-194-0000) General Labor, \$1085.14 (313-197-0000) Overtime and \$730.00 (313-823-0000) Heating Fuel."

Motion - Sel. Perez / Second - Sel. Morhardt

Vote to approve - Unanimous (7 - 0)

Motion - Sel. Perez / Second - Sel. Morhardt

A mid-meeting Motion was offered at the suggestion of Public Works Director Jim Rollins

Motion Statement - "I move that the Board of Selectmen add New Business agenda Item (M) as requested by Jim Rollins the Public Works Director."

Motion - Sel. Perez / Second - Sel. Morhardt

Vote to approve - Unanimous (7 - 0)

Motion Statement - "I move that the Board of Selectmen approve the line-item transfer of \$10,000.00 from (311-859-0000) Contracted Services to \$10,000.00 (311-826-0000) Maintenance of Equipment."

Motion - Sel. Perez / Second - Sel. Bouchard

Vote to approve - Unanimous (7 - 0)

Item 12      **Executive Session -**

A) Concerning the possible Sale of Town-Owned land

B) Discussion on Strategy and Negotiations of Contracts

Motion Statement - "Motion to enter Executive Session to discuss the Sale of Town-Owned land and Strategy and Negotiations of Contracts, taking the Town Manager to be part of the meeting at at 7:58pm.

Motion - Sel. Morhardt / Second - Sel. Sedlack

Vote to approve - Unanimous (7 - 0)

The Board returned from Executive Session at 9:37pm with no action taken.

Item 13      **Citizens Comments** - None

Item 14      **Selectmen's Comments and Reports** -

\* Sel. Groppo reminded everyone of the upcoming 89th Annual Laurel Festival activities

\* Sel. Perez commented on the new website shortcomings and asked for corrective action

\* Sel. Bourque reviewed upcoming Memorial Day events

\* Mayor Arcelaschi reminded Voters and Property Owners that the Annual Town Budget referendum will be held on May 27th at Pearson School from 8am to 8pm.

Item 15      **Adjournment**

\* Motion - Sel. Sedlack / Second - Sel. Morhardt

To adjourn the meeting at 9:45pm

Vote to approve - Unanimous (7 - 0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.



## TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

TO: Board of Selectmen  
FROM: Josh Kelly, Town Manager  
SUBJECT: Manager's Report  
MEETING DATE: June 5, 2023

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Below you will find a list of updates that highlight activities occurring around town since the Board last met and some reminders of activities that occurred in the prior month or that are coming soon. If you have any questions about these items or items that do not appear on this list, please email me at [townmanager@townofwinchester.org](mailto:townmanager@townofwinchester.org).

- **508 Main Street:** The Town is presently seeking quotes for different components of building restoration to determine how next steps may be feasible.
- **Budget:** The initial budget vote failed. A Special Board of Selectmen meeting was held last week to discuss reductions to be made to the budget before it is put forward for a second round of consideration.
- **Communities Challenge Grant:** The state has officially signed the contract with the Town to award this funding. The five Town-focused subprojects from our Communities Challenge Grant must begin their work before August. Small focus groups will be created to move these projects forward.
- **Economic Development:** Papa's Market has officially opened at the former Hunny Bunns site; the expansion of the Little Red Barn Brewery and the axe-throwing business both remain in development and are set to open in the near future. Home & Cake, a bakery and home goods store, is set to open in the near future. The Town is currently seeking proposals for a residential development on the site of Mountainside Drive, off Wallens Hill. Work continues to grow the grand list and attract more large businesses and other forms of development to town.
- **Fiber Optic Internet:** In their most recent communication with the Town Manager's Office, Frontier said that the majority of the Town has now had fiber optic cable installed to it. Connections have begun to be made.
- **Grants:** The Town of Winchester has been notified that all seven of its applications for FY 2024 Congressionally-Directed Spending have been forwarded to the US Senate Appropriations Committee. This includes:
  - \$1,980,000 for the construction of an addition on the Elm Street Fire House.
  - \$96,000 for the digitalization of land use records in Town Hall.
  - \$1,960,000 for improvements to the sewer plant.
  - \$640,000 for an extension of the sewer line down Rowley Street.

- \$952,000 for improvements to 44 Elm Street.
- \$1,860,000 for improvements to Tatros Pond Park area, including culvert and dam improvements.
- \$2,000,000 for the completion of Sue Grossman Greenway in Winsted.
- TOTAL: \$9,488,000

Last year all items from Winchester that went in front of the appropriations committee were funded, so we have reason to be optimistic about this forward progress. A special thank you to US Senators Chris Murphy and Richard Blumenthal for their help in moving these funding requests forward. Additionally, the Town is working to apply for up to \$800,000 as part of a Connectivity Grant being offered by the State DOT.

- **Historic District:** The Director of Economic Development and I met with representatives from the State, Preservation CT, and the prospective new owner of one of the major mill buildings in the downtown area to discuss the possibility of creating a small industrial-focused historic district on the southern side of Main Street, which would allow the building owners in that area to take advantage of historic tax credits, making development at those sites more feasible. A grant is being sought to cover costs related with creating such a historic district.
- **Human Resources:** In May, all staff reporting to me completed a self-evaluation. In June, I will complete an evaluation of all staff. If the Board of Selectmen is interested in hearing more about this process or specifics surrounding any given evaluation, please let me know.
- **Main Street Parking & Safety Survey:** In an effort to be proactive and be more prepared for future grants, the Town is conducting a survey to gauge resident sentiment on Main Street parking and safety along Main Street. All are encouraged to take the survey, which can be found on our website at <https://www.townofwinchester.org/subpages/community-surveys>. The survey closes soon, please make sure you take it before the deadline!
- **Personnel:** The Town is currently working through the hiring process for a new Purchasing Agent.
- **Realtors' Association:** I attended the annual Local Leadership meeting held by the regional Realtors' Association in May; I used the opportunity to speak about Winchester, highlighting the investments being made in town and the current opportunities we have surrounding the sale of small Town-owned parcels and the RFP process for Mountainside Drive.
- **Unions:** Police Union negotiations are set to begin soon; we are working to establish dates for negotiating sessions.
- **Winchester Wire:** The spring edition of the Winchester Wire was sent to residents in mid-May.

**Here are a few upcoming events to mark on your calendars:**

- Monday, June 12, 2023 (7pm): Town Budget Meeting.
- Monday, June 19, 2023: Juneteenth (Town offices closed).

- Tuesday, June 20, 2023 (7pm): Regular Board of Selectmen meeting.
- Tuesday, June 27, 2023: Recommended date for the second budget referendum.
- Monday, July 3, 2023 (7pm): Regular Board of Selectmen meeting.
- Tuesday, July 4, 2023: Independence Day (Town offices closed).
- Monday, July 17, 2023 (7pm): Regular Board of Selectmen meeting.

Respectfully submitted,

Joshua Steele Kelly  
Town Manager & CEO

# Boards & Commissions

## 1 CONSIDERATION

*(STEP 1 FOR NEW APPOINTMENTS - TO BE RECOGNIZED AT TONIGHT'S MEETING)*

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends

## NOMINATIONS

*(STEP 2 FOR NEW APPOINTMENTS - TO BE VOTED INTO NOMINATION AT TONIGHT'S MEETING)*

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends
05/15/2023	Bradley Burcoff	Recreation Board	R	Member	04/2028 (Rplc. A. Warner)

## APPOINTMENTS

*(FINAL STEP FOR NEW APPOINTMENTS - TO BE VOTED ON FOR APPOINTMENT AT TONIGHT'S MEETING)*

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends

## RE-APPOINTMENT

*(TO BE VOTED ON FOR RE-APPOINTMENT AT TONIGHT'S MEETING)*

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends

## RESIGNATION

*(TO BE MENTIONED AT TONIGHT'S MEETING)*

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends

## APPOINTMENTS BY OTHER APPOINTING AUTHORITIES

# Boards & Commissions

*(TO BE MENTIONED AT TONIGHT'S MEETING)*

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends	Appointing Authority

## CURRENT VACANCIES

*(TO BE MENTIONED AT TONIGHT'S MEETING)*

Board/Commission	Position	Openings	Meets On	Appointing Authority
<a href="#">Architectural Review Committee</a>	Member & Alternate	1 & 2 Alternates	As needed	Planning and Zoning Commission
<a href="#">Board of Assessment Appeals</a>	Alternate Member	1	TBD March/September	Board of Selectmen
<a href="#">Economic Development Commission</a>	Member & Alternate	2 Alternates	1 <sup>st</sup> & 3 <sup>rd</sup>	Board of Selectmen
<a href="#">Laurel City Commission</a>	Regular	5	TBD January-June	Board of Selectmen
<a href="#">Inland Wetlands &amp; Watercourses Commission</a>	Member	3	3 <sup>rd</sup> Wednesday of each month	Board of Selectmen
<a href="#">Recreation Board</a>	Member	2	1 <sup>st</sup> Wednesday of each month	Board of Selectmen
<a href="#">Soldiers Monument</a>	Member	1	2 <sup>nd</sup> Thursday of each month	Board of Selectmen
<a href="#">Zoning Board of Appeals</a>	Member & Alternate	2 Alternates	4 <sup>th</sup> Tuesday of each month	Board of Selectmen

## BOARD OF SELECTMEN ACTION REQUEST

**No.:**23-41

**Date:** June 05,2023

**Topic:** New Business (A)- Consideration and approval of American Mural Project's application for Neighborhood Assistance Act Tax Credit Program application (with attachments)

**From:** Joshua Kelly, Town Manager

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**Background:** As indicated in the attached correspondence, the American Mural Project (AMP) has prepared a proposal for Neighborhood Assistance Act Tax Credit Program that must be submitted through the municipality.

This proposal indicates an application requesting \$24,500 for an exterior vestibule.

**Requested Action:** The Board of Selectmen should approve proposed application and designate Town Manger Josh Kelly as the liaison for Neighborhood Assistance Act Tax Credit Program from the American Mural Project.

**Manager's Recommendation:** I recommend that the Board of Selectmen approve proposed application and designation of Town Manager Josh Kelly as the liaison for the Neighborhood Assistance Act (NAA) Tax Credit Program from the American Mural Project.

**Recommended Motion:** *I move that the Board of Selectmen support the application and designation of Town Manager Josh Kelly as the liaison for application for Neighborhood Assistance Act Tax Credit Program from the America Mural Project .*

*Attachments*

*Communications  
Applications.*



**Municipality:** Winchester

**Form NAA-01**  
**2023 Connecticut Neighborhood Assistance Act (NAA)**  
**Program Proposal**

This form **must** be completed and submitted to your municipality for approval. All items **must** be completed with as much detail as possible. If additional space is needed, attach additional sheets. Please type or print clearly. See attached instructions before completing. **Do not submit this form directly to the Department of Revenue Services.**

**Part I — General Information**

Name of tax exempt organization/municipal agency: \_\_\_\_\_  
American Mural Project

Address: 90 Whiting Street, PO Box 538, Winsted, CT 06098

Federal Employer Identification Number: 26-3993911

Program title: Exterior Vestibule

Name of contact person: Amy Wynn

Telephone number: (860) 379-3006

Email address: amy@americanmuralproject.org

**Total NAA funding requested** (\$250 minimum, \$150,000 maximum): \$ 24,500.00

Is your organization required to file federal Form 990 or 990EZ, Return of Organization Exempt from Income Tax?

☐

Yes

☒

No

If **Yes**, attach a copy of the **first page** of your most recent return.

If **No**, attach a copy of your determination letter from the U.S. Treasury Department, Internal Revenue Service.

## Part II — Program Information

Check the appropriate description of your program:

### 100% credit percentage

- ☒ Energy conservation; **or**  
☐ Comprehensive college access loan forgiveness (see Conn. Gen. Stat. § 12-635(3)).

### 60% credit percentage

- ☐ Job training/education for unemployed persons aged 50 or over;  
☐ Job training/education for persons with physical disabilities;  
☐ Program serving low-income persons;  
☐ Child care services;  
☐ Establishment of a child day care facility;  
☐ Open space acquisition fund; **or**  
☐ Other (specify): \_\_\_\_\_

Description of program: \_\_\_\_\_  
Construction of exterior vestibule for new main entryway.

Need for program: \_\_\_\_\_

All exterior doors to the facility are direct entrances to the exhibit, i.e. there is no transitional space between the outside and the gallery space. Frequent use of these doors causes heat loss, stresses the cooling system, and wastes funds. For the new main exhibit entryway door on the southeast corner of the building, which will be most frequently opened and closed, we seek to prevent loss of heating and cooling through the construction of a transition space, or vestibule, for this entryway. This will save energy and money, and will support our commitment to be responsible stewards of our limited natural resources.

Neighborhood area to be served: \_\_\_\_\_

AMP is in Winsted, CT and has a number of partnerships within the Winsted community and the NW CT region. AMP serves Winsted and residents throughout Connecticut via its education programs (grades 3 - college), as a pro-active neighbor interested in improving the area, as an employer, and as a destination that drives the local and state economy through tourism and cultural enrichment. AMP served 4,200 people in 2022 and is ahead of projections to serve at least 6,500 in 2023.

Plan to implement the program: \_\_\_\_\_

Plans for the new entryway have been reviewed by engineers and have received approval by the town's planning and zoning board. We have preliminary plans for the vestibule and have received a cost estimate. The vestibule plan will next be reviewed by our engineers and, once adjustments have been made, will then be submitted for planning and zoning to review. One final planning and zoning approval has been received, we will get bids and incorporate this work into the construction, planned for April/May 2024.

**Timetable:**Program start date: 04/01/2024  
MM - DD - YYYYProgram completion date: 11/30/2024  
MM - DD - YYYYPost-project audit due date: \_\_\_\_\_  
MM - DD - YYYY

The program start date must not be more than two years prior to the program completion date.

Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.

**Part III — Financial Information****Program Budget:**

Complete in full. Expenditures must equal or exceed total funding.

**Sources of Revenue:**NAA funds requested \$24,500.00

Other funding sources - itemized sources:

a) AMP donations and grants \$15,700.00

b) \_\_\_\_\_

c) \_\_\_\_\_

d) \_\_\_\_\_

**Total Funding:** \$40,200.00**Proposed Program Expenditures:**

Direct operating expenses - itemized description:

a) Materials \$17,000.00b) Labor \$17,500.00

c) \_\_\_\_\_

d) \_\_\_\_\_

Administrative expenses - itemized description:

a) Construction Management \$4,500.00b) Administration (Contracts, Finances, NAA Admin) \$1,200.00

c) \_\_\_\_\_

d) \_\_\_\_\_

**Total Proposed Expenditures:** \$40,200.00

## Part IV — Municipal Information

To be completed by the municipal agency overseeing implementation of the program

Name of municipal agency overseeing implementation of the program: \_\_\_\_\_

\_\_\_\_\_

Mailing address: \_\_\_\_\_

\_\_\_\_\_

Name of municipal liaison: \_\_\_\_\_

Telephone number: \_\_\_\_\_

Fax number: \_\_\_\_\_

Email address: \_\_\_\_\_

### Post-Project Audit

Is a post-project audit required for this proposal?

☐ Yes

☒ No

If **Yes**, date post-project audit due:

\_\_\_\_\_

Date

# 2023 Connecticut Neighborhood Assistance Act (NAA) Program Proposal Instructions

Complete all items on **Form NAA-01**, *2023 Connecticut Neighborhood Assistance Act (NAA) Program Proposal*. Incomplete applications will **not** be accepted. For where to direct inquiries, see *Additional Information* below.

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## Part I —General Information

Enter the name of the tax exempt organization or municipal agency, address, Federal Employer Identification Number, and email address.

**Program Title:** Assign a unique program title to each program for which your organization is making an application.

**Federal Form 990:** Attach a copy of the first page of your organization's most recent federal Form 990 or Form 990EZ. If your organization is not required to file either Form 990 or Form 990EZ, attach a copy of the determination letter from the Internal Revenue Service.

## Part II —Program Information

**Description of Program:** Describe the program, including information about how the program will operate, its benefit to the community, how recipients will be selected, and any measures used to determine the program's impact on the community.

**Need for Program:** Demonstrate a need for this program. For example, provide relevant statistics.

**Neighborhood Area to Be Served:** Describe the neighborhood or municipality this program will serve.

**Plan to implement the program:** Describe how the program will operate. Identify other persons or organizations involved in the administration of the program.

**Timetable:** Indicate the starting and completion dates of the program. The program completion date must not be more than two years from the program start date.

## Part III —Financial Information

Each program proposal must include a program budget that includes all sources of funding and all anticipated expenditures. The information provided in the budget may be used during a post-project audit.

**Sources of Revenue:** The budget must include the requested NAA funding and any other anticipated revenue sources.

**NAA Funding Requested:** Indicate the total amount your organization is requesting for its program.

This amount may not exceed the total proposed expenditures. Please note that the minimum NAA funding is \$250, with a maximum funding of \$150,000 per organization or agency per year.

**Other Funding Sources:** Provide a detailed description(s) and the amount(s) of all funding sources.

**Proposed Program Expenditures:** The budget must include a detailed description and the amount of all direct operating and administrative expenditures. **Expenditures must equal or exceed total funding.**

**Direct Operating Expenses:** Expenses include materials, equipment, wages, salaries, tuition fees, sub-contracting services, and any other expenses needed to administer the program.

## Part IV —Municipal Information

This part is to be completed by the municipal agency overseeing implementation of the program.

**Municipal Liaison:** The municipality must designate an individual to serve as a liaison with the Department of Revenue Services (DRS) for all NAA matters.

**Post-Project Audit:** Any program receiving \$25,000 or more in NAA funding is required to provide a post-project audit, prepared by a certified public accounting firm, to the municipality overseeing the program, no later than three months after the program completion date.

## Additional Information

See the *Guide to Connecticut Business Tax Credits* available on the DRS website at [portal.ct.gov/DRS](https://portal.ct.gov/DRS). E-mail any questions to [NAAProgram@ct.gov](mailto:NAAProgram@ct.gov) or call **860-297-5687**, Monday through Friday, 8:30 a.m. to 4:30 p.m. for more information.

**Return of Organization Exempt From Income Tax**

Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code (except private foundations)

- ▶ Do not enter social security numbers on this form as it may be made public.  
▶ Go to [www.irs.gov/Form990](http://www.irs.gov/Form990) for instructions and the latest information.

**2021****Open to Public Inspection**Department of the Treasury  
Internal Revenue Service**A For the 2021 calendar year, or tax year beginning****, 2021, and ending****, 20****B** Check if applicable:

- ☐ Address change  
☐ Name change  
☐ Initial return  
☐ Final return/terminated  
☐ Amended return  
☐ Application pending

**C**  
AMERICAN MURAL PROJECT, INC  
P.O. BOX 538 90 WHITING STREET  
WINSTED, CT 06098

**D** Employer identification number

26-3993911

**E** Telephone number

860-379-3006

**G** Gross receipts \$ 605,919.

**F** Name and address of principal officer: ELLEN GRIESEDIECK  
173 LOW ROAD SHARON, CT 06069

**H(a)** Is this a group return for subordinates? ☐ Yes ☒ No**H(b)** Are all subordinates included? ☐ Yes ☐ No  
If "No," attach a list. See instructions.**I** Tax-exempt status: ☒ 501(c)(3) ☐ 501(c) ( ) (insert no.) ☐ 4947(a)(1) or ☐ 527**J** Website: [WWW.AMERICANMURALPROJECT.ORG](http://WWW.AMERICANMURALPROJECT.ORG)**H(c)** Group exemption number ▶**K** Form of organization: ☒ Corporation ☐ Trust ☐ Association ☐ Other ▶**L** Year of formation: 2008**M** State of legal domicile: CT**Part I Summary**

<b>Activities &amp; Governance</b>	<b>1</b> Briefly describe the organization's mission or most significant activities: <u>MUSEUM: CONSTRUCT AND EXHIBIT THREE DIMENSIONAL PAINTING CALLED THE AMERICAN MURAL PROJECT DEPICTING AMERICANS WORKING AT VARIOUS JOBS; A CELEBRATION OF AMERICAN INGENUITY, PRODUCTIVITY AND COMMITMENT TO WORK</u>		
	<b>2</b> Check this box <input type="checkbox"/> if the organization discontinued its operations or disposed of more than 25% of its net assets.		
	<b>3</b> Number of voting members of the governing body (Part VI, line 1a) .....	<b>3</b>	13
	<b>4</b> Number of independent voting members of the governing body (Part VI, line 1b) .....	<b>4</b>	8
<b>Revenue</b>	<b>5</b> Total number of individuals employed in calendar year 2021 (Part V, line 2a) .....	<b>5</b>	4
	<b>6</b> Total number of volunteers (estimate if necessary) .....	<b>6</b>	50
	<b>7a</b> Total unrelated business revenue from Part VIII, column (C), line 12 .....	<b>7a</b>	0.
	<b>b</b> Net unrelated business taxable income from Form 990-T, Part I, line 11 .....	<b>7b</b>	0.
<b>Expenses</b>	<b>8</b> Contributions and grants (Part VIII, line 1h) .....	<b>Prior Year</b>	<b>Current Year</b>
	<b>9</b> Program service revenue (Part VIII, line 2g) .....	503,588.	524,502.
	<b>10</b> Investment income (Part VIII, column (A), lines 3, 4, and 7d) .....	21,525.	53,564.
	<b>11</b> Other revenue (Part VIII, column (A), lines 5, 6d, 8c, 9c, 10c, and 11e) .....	3,868.	-20,339.
	<b>12</b> Total revenue — add lines 8 through 11 (must equal Part VIII, column (A), line 12) .....	528,981.	557,727.
	<b>13</b> Grants and similar amounts paid (Part IX, column (A), lines 1-3) .....		
	<b>14</b> Benefits paid to or for members (Part IX, column (A), line 4) .....		
	<b>15</b> Salaries, other compensation, employee benefits (Part IX, column (A), lines 5-10) .....	205,050.	208,583.
	<b>16a</b> Professional fundraising fees (Part IX, column (A), line 11e) .....		
	<b>b</b> Total fundraising expenses (Part IX, column (D), line 25) ▶ 142,383.		
<b>Net Assets or Fund Balances</b>	<b>17</b> Other expenses (Part IX, column (A), lines 11a-11d, 11f-24e) .....	276,649.	325,361.
	<b>18</b> Total expenses. Add lines 13-17 (must equal Part IX, column (A), line 25) .....	481,699.	533,944.
	<b>19</b> Revenue less expenses. Subtract line 18 from line 12 .....	47,282.	23,783.
	<b>20</b> Total assets (Part X, line 16) .....	<b>Beginning of Current Year</b>	<b>End of Year</b>
<b>Net Assets or Fund Balances</b>	<b>21</b> Total liabilities (Part X, line 26) .....	4,805,096.	5,236,888.
	<b>22</b> Net assets or fund balances. Subtract line 21 from line 20 .....	138,245.	515,548.
		4,666,851.	4,721,340.

**Part II Signature Block**

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

**Sign Here**

Signature of officer

Date

ELLEN GRIESEDIECK  
Type or print name and title

PRESIDENT

**Paid Preparer Use Only**

Print/Type preparer's name

Preparer's signature

Date

Check ☐ if self-employed

PTIN

ROBERT E. KING, CPA

ROBERT E. KING, CPA

P00083643

Firm's name ▶ KING, KING &amp; ASSOCIATES, CPAS

Firm's address ▶ 170 HOLABIRD AVE

WINSTED, CT 06098

Firm's EIN ▶ 06-1392255

Phone no. (860) 379-0215

May the IRS discuss this return with the preparer shown above? See instructions

☒ Yes☐ No**BAA For Paperwork Reduction Act Notice, see the separate instructions.**

TEEA0101L 09/22/21

Form 990 (2021)

**Report to the Town of Winchester**

**From: Amy Wynn, Executive Director, American Mural Project**

**Re: Neighborhood Assistance Act Tax Credit Program, Projects 1, 2 & 3**

**May 31, 2023**

Although not required to provide a report at this level of funding, we submit the following for the record.

**Project 1: Energy Efficient Doors**

The American Mural Project (AMP) received \$7,000 in corporate donations from Eversource through the Neighborhood Assistance Tax Credit Program in 2021 for this project. There were two doors replaced on the first platform level. Prior to the renovation, the two wall openings were covered with wood where heat and air conditioning would leak, were inaccessible egresses and were eyesores. The replacement doors have been installed and are energy efficient, allow light into the building, and one will be the permanent entrance to the building upon additional renovations.

**Project 2: Roof Repairs and Insulation**

AMP received \$20,000 in corporate donations from ConnectiCare, Northwest Community Bank, Salisbury Bank & Trust, and Webster Bank through the Neighborhood Assistance Act Tax Credit Program in 2021 for this project. Specifically, this project addressed the roof over the wing on the west side of the building, which was showing signs of disrepair including rot, deterioration and poor drainage. The roof project is complete, eliminating leaks and increasing AMP's energy efficiency. The project has allowed us to move our program space from a small area downstairs to a larger, redesigned area on the second level that includes a small kitchenette area and its own bathroom. The space is used for year-round offerings that include summer programs, an after-school program throughout the academic year, and school field trips, among others.

**Project 3: Energy Efficient Lighting**

AMP did not receive any Neighborhood Assistance Act Tax Credit Program funding for this project.



**STATE OF CONNECTICUT**  
*STATE BOARD OF EDUCATION*



To: Clerk of the Senate  
Clerk of the House of Representatives

From: Charlene M. Russell-Tucker, Commissioner of Education *CRJ*

Date: May 8, 2023

Subject: Study of the Funding Process for the Gilbert School

Pursuant to Section 261 of Public Act 22-118, enclosed is the Study of the Funding Process for the Gilbert School.

Please note that by copy of this memo, I am distributing copies of this study in accordance with C.G.S. 11-4a.

If you have any questions, please contact Laura Stefon, Chief of Staff and Legislative Liaison, at 860-713-6493.

CRT:kk

cc: Education Committee  
Office of Legislative Research  
State Library

Enclosure



# STATE OF CONNECTICUT

## DEPARTMENT OF EDUCATION



### Study of the Funding Process for the Gilbert School

#### I. Introduction and Background

The State Department of Education ("Department" or "CSDE") submits this report pursuant to Public Act 22-118, § 261, which requires the Department to conduct a study of the funding process for the Gilbert School, an endowed academy approved pursuant to Connecticut General Statutes ("C.G.S.") § 10-34. The Act further requires the Department to submit, in accordance with C.G.S. § 11-4a, any recommendations relating to the funding process for the Gilbert School to the joint standing committee of the General Assembly having cognizance of matters relating to education.

The Gilbert School enrolls students in Grades 7-12 and has a total enrollment as of October 1, 2022, of 410 students of which 400 are from the Town of Winchester. The adopted budget for the 2022-23 school year was \$8.3 million, not including federal COVID relief funding. Revenue to support the school's budget is derived from tuition charged to the Winchester Board of Education, a small cohort of international boarding students, an award from the Gilbert Foundation, and other miscellaneous sources. The overwhelming majority of the Academy's revenue is from the tuition charged to the Winchester Board of Education.

By way of background, C.G.S. § 10-34 governs endowed academies in Connecticut, authorizing the State Board of Education ("SBE") to "examine any incorporated or endowed high school or academy in this state" and approve the school or academy "if it appears that such school or academy meets the requirements of the State Board of Education for the approval of public high schools." For any approved endowed academy, the statute further requires "any town in which a high school is not maintained shall pay the whole of the tuition fees of pupils attending such school or academy, except if it is a school under ecclesiastical control." There are currently three such schools in Connecticut: the Gilbert School, Norwich Free Academy, and Woodstock Academy.

Pursuant to C.G.S. § 10-33, school districts that do not maintain a high school are required to designate a high school approved by the SBE that students in the school district may attend. The school or schools designated by the sending town that does not maintain a high school may be an endowed academy or a traditional public school operated by another board of education. Under C.G.S. § 10-33, the sending town is required to pay the tuition as determined by the receiving school district. The statute provides no dollar limitation, or other methodology, as to the amount of tuition the designated high school may charge. Similarly, the plain language of C.G.S. § 10-34 allows endowed academies to charge tuition, without limitation, to school districts that do not maintain a high school and which send students to such an academy. Given that both C.G.S. § 10-34, which relates to endowed academies in particular, and C.G.S. § 10-33, which relates to designated high schools in general, contain a similar structure for the payment of tuition by sending towns, it is instructive to examine both for purposes of the current study regarding the Gilbert School, an endowed academy.

To that end, Section II of this report includes a brief overview of some of the designated high school arrangements in place in two Connecticut school districts, Pomfret and Woodstock. Collectively, these

two districts – neither of which maintains its own high school – send students to an endowed academy and to traditional public high schools. Section III examines a cooperative arrangement, authorized under C.G.S. § 10-158a, between the Salem Board of Education, which does not maintain its own high school, and the East Lyme Board of Education. As will be discussed in Section III, a notable element of this arrangement is that it includes a specific methodology for the determination of tuition – a circumstance that provides for some measure of stability and predictability for each of the parties to the arrangement.

## **II. Review of Select Designated High School Arrangements**

As noted at the outset, C.G.S. § 10-33 authorizes any local board of education that does not maintain its own high school to designate a high school, or multiple high schools, for students to attend. The statute requires the sending board of education to pay tuition to the receiving board of education, but it does not specify a methodology for the calculation of that tuition or any parameters regarding the amount of that tuition. To gain a better understanding of how these arrangements work in practice, the Department consulted a selection of Superintendents in school districts that do not maintain their own high school, including Woodstock and Pomfret.

The Woodstock Board of Education recognizes Woodstock Academy (“WA”), an endowed academy, as a designated high school for purposes of C.G.S. § 10-33. The Woodstock Board of Education and WA have a written agreement (“Woodstock Agreement”) in place that governs the terms and conditions of the relationship, and an unsigned version of this Agreement is attached hereto as Appendix A. With regard to the payment of tuition, the Woodstock Agreement addresses the issue of tuition for regular education and special education services, but there is no specific methodology in place for determining tuition on a prospective basis. In particular, Section 5 of the Woodstock Agreement (emphasis added) provides as follows:

**REGULAR EDUCATION TUITION PAYMENT:** Regular education enrollment for budget purposes for each prospective year will be the enrollment of the previous October 1. **The regular education tuition payment for each prospective fiscal year will be based on the total enrollment of Woodstock students multiplied by the per student regular education tuition as determined by The Academy’s budget for each prospective fiscal year.** The Academy agrees to establish two regular education tuition rates after consultation with the Board.

Thus, while the Woodstock Agreement contains certain general parameters of the designated high school arrangement, including a section specific to tuition, there is no limitation on the amount of the annual increase in tuition that WA may charge sending towns. The Woodstock Agreement includes an addendum in which tuition for each year is specified in writing. In accordance with Section 5 of the Woodstock Agreement, copied above, tuition in succeeding years is “determined by The Academy’s budget for each prospective fiscal year.” The percentage amount of the increases in tuition can vary on a year-to-year basis, which can have an obvious impact on the budgeting process of the Woodstock Board.

The Department also contacted the Pomfret School District, which reported that, as a town without its own high school, it had designated high school agreements in place with a number of entities, including traditional public high schools operated by other boards of education as well as an endowed academy. The Department examined the designated high school agreements that Pomfret had in place with the Killingly and Putnam Boards of Education. Both are attached hereto for reference, as Appendix B and

Appendix C, respectively. In the Killingly Agreement, Appendix B, Section 10 is entitled “Budget Information” and describes the manner in which the amount of tuition is determined and communicated, as set forth below:

Killingly shall deliver to Pomfret no later than March 15<sup>th</sup> of the preceding school year an estimate of the per pupil tuition costs for regular and special education. Killingly will also share with Pomfret any and all budget data requested for the calculation of the tuition rate. Killingly recognizes that Pomfret must depend upon these estimates in preparing budgets for education purposes, and therefore agrees that such estimates will be made in good faith.

In accordance with the above provision, Pomfret receives an estimate of the succeeding year’s tuition costs by March 15 of a given year, and the contract explicitly recognizes the importance to Pomfret of being able to rely on such estimates for budgeting purposes. The Pomfret-Killingly Agreement also addresses special education costs in Section 8.

The agreement in place between the Pomfret and Putnam Boards of Education is similar. In particular, Appendix C, Section 4b of the Putnam Agreement provides as follows:

Regular Education Tuition payment for each fiscal year will be based on the enrollment . . . multiplied times the per student regular education tuition as determined by the Putnam Board in collaboration with the Pomfret Board for that fiscal year.

Thus, in accordance with the terms of this provision, the tuition rate is determined collaboratively by the Putnam and Pomfret Boards of Education. The agreement, however, does not include a methodology for determining the rate of tuition to be charged to Pomfret as a sending board of education.

Finally, the Pomfret Board of Education shared an agreement in place between that board of education and WA between 2013 and 2018 for purposes of using Woodstock Academy as a designated high school. This document is attached hereto as Appendix D. Similar to the agreement described above involving the Woodstock Board of Education, the agreement in place between the Pomfret Board of Education and WA provides as follows with regard to the setting of tuition rates: “Regular Education Tuition payment for each prospective fiscal year will be based on the enrollment [from the prior October 1] multiplied times the per student regular education tuition as determined by [Woodstock Academy’s] budget for each prospective fiscal year.” Appendix D, § 4b. Thus, in this situation, the tuition amount chargeable to Pomfret is, in accordance with C.G.S. §§ 10-33 and 10-34, determined unilaterally by WA, the endowed academy.

### **III. Cooperative Arrangement Pursuant to C.G.S. § 10-158a: Salem and East Lyme Boards of Education**

This Section explores the cooperative arrangement agreement in place between the East Lyme Board of Education and the Salem Board of Education, which does not maintain its own high school. This arrangement is notable for purposes of this study because the agreement in place between the parties contains a specific methodology for the calculation of tuition to be assessed to Salem for educating that school district’s students.

By way of background, C.G.S. § 10-158a authorizes boards of education to enter into written agreements to provide a whole host of services on a cooperative basis, including, among other things,

“school accommodations services, programs or activities, special education services.” Salem is a small town in southeastern Connecticut that does not have its own high school.

Salem initially designated East Lyme High School as its high school of record in 1979, but in 1997 opted to take the additional step of entering into a cooperative arrangement agreement with the East Lyme Board of Education. The cooperative arrangement agreement in place between Salem and East Lyme is attached hereto as Appendix E. As stated in that agreement, the 1997 cooperative arrangement agreement was made in connection with a bonding process to increase the enrollment capacity of East Lyme High School to accommodate Salem students. The agreement itself describes the history of this relationship in greater detail, as set forth in Appendix E’s Preamble:

The term of the [initial] agreement was set at twenty years consistent with the bonding timeline. The agreement was amended throughout the years to respond to the changes in the educational landscape. The most recent change included the billing structure for the students with special education needs. The revised structure is congruent with contemporary practices of inclusion and differentiation. The premise for this revision is a mutual belief that both Salem and East Lyme High students should have the same access to services and opportunities provided by East Lyme High School regardless of their place of residence. Salem and East Lyme have enjoyed a collaborative and productive working relationship between the leaders of the district for many years.

Consistent with the provisions of C.G.S. § 10-158a, the Salem and East Lyme Boards of Education devised an agreement that allowed for a shared governance structure for the new entity. In addition, through the cooperative arrangement agreement, the parties were able to devise contractual terms that were uniquely suited to their particular circumstances, including a clear, predictable and mutually agreed upon methodology for calculating tuition – both for regular education students and a separate calculation for those receiving special education. These provisions are set forth in Section 3 of Appendix E (pages 5-9) and is further articulated in Appendixes B and C<sup>1</sup> (pages 13-14) of the Cooperative Arrangement agreement (which itself is Appendix E of this document).

With regard to regular education, Section 3.1 of the Agreement calculates a “Base tuition rate,” which is based on East Lyme’s submission to the CSDE on Form ED001 relating to expenses per student related to East Lyme High School for two school years prior, excluding items such as transportation, debt service, special education, land and building costs. (Please note that the ED001 has been replaced with an electronic filing via the CSDE’s Education Financial System.) The calculation includes an inflation adjustment factor for the most recent two-year period. Section 3.1 goes on to detail that the Base tuition rate is calculated by East Lyme’s Superintendent, or a designee, in December of each school year for the following school year, using the particular methodology outlined in detail of Appendix B of the Agreement. Once the base rate tuition is calculated, it is included in each school district’s budgeting process for the following year’s budget, and any overcharge or undercharge in actual per student expenses is later reconciled using a process described in the Agreement. The Agreement also includes a methodology for excess billing for special education students, as articulated in Sections 3.2, 3.5, and in Appendix C of the Agreement.

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<sup>1</sup> These references to Appendixes B and C refer to appendixes in the Cooperative Agreement itself, which appears here as Appendix E.

The cooperative arrangement in place between Salem and East Lyme is notable because it includes a specific methodology for calculating tuition, which allows for advance planning on the part of both parties to the agreement. For this reason, the CSDE considers this model to be a best practice and one that other similar entities may wish to replicate.

#### **IV. Recommendation**

In addition to a review of the various types of arrangements for the provision of educating students in communities without a high school, the CSDE also met with representatives of the Gilbert School, Winchester Public Schools, and the Town of Winchester to better understand the various perspectives around the current arrangement for setting tuition for Winchester resident students attending the Gilbert School. The main concern that arose, which is frankly a longstanding one and not unique to the Gilbert School, is the lack of control Winchester has in determining the tuition rate and the corresponding impact that has on the Winchester Public Schools and conversely the Town of Winchester's budget process. As a remedy to this concern, they strongly advocated for a legislative change to the endowed academy statute that would require mediation and binding arbitration between the endowed academies and the municipalities they serve when there is a stalemate over the setting of the tuition rate.

The Department does not recommend a modification of the endowed academy statutes. Based on our review of the various funding mechanisms for the endowed academies and other designated high schools, the Department would recommend that the Winchester Board of Education and the Gilbert School enter into a long-term legal arrangement that provides for a specific methodology for calculating regular and special education tuition. This will allow for better budget planning for both parties and has proven successful in the Salem/East Lyme relationship. The arrangement could also include a provision for arbitration/mediation in instances where they were necessary to achieve agreement versus a statutory change which mandates the requirement for all of the endowed academies. We believe a long-term agreement would also resolve or at least mitigate the annual discord that arises when tuition rates are set versus the proposed change in statute to require arbitration/mediation which would allow the current situation to continue but just provide a specific mechanism for resolution.

# AGREEMENT BETWEEN THE WOODSTOCK ACADEMY BOARD OF TRUSTEES AND THE WOODSTOCK BOARD OF EDUCATION

This Agreement is made this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, between The Woodstock Academy Board of Trustees (hereinafter referred to as "The Academy") and the Woodstock Board of Education (hereinafter referred to as the "Board" or the "Woodstock Board") (collectively referred to as the "parties").

Founded in 1801, The Woodstock Academy is a co-educational, non-selective, independent secondary school serving students in grades nine through twelve, plus post-graduates. The Academy community takes great pride in its comprehensive and diverse programs, opportunities for academic rigor and enrichment, long history and traditions, as well as the natural beauty of its surroundings.

The Academy is governed by an independent, self-perpetuating Board of Trustees. The Board of Trustees is composed of Trustees of the Corporation, Trustees of the Community and Trustees of the Sending Towns as outlined in its Manual of Governance. Trustees of the Sending Towns come from the Boards who have a contract with The Academy for educational services. The Woodstock Academy's bylaws and charter, subject to change from time to time, permit the board of education of each sending town with a contract to designate one trustee from the board. The Trustees of the Sending Towns are recommended by their boards of education and proposed to The Woodstock Academy Nominating Committee for election by the Board of Trustees. Trustees of the Sending Towns terms expire with reorganization of their respective boards of education and provide public representation on The Woodstock Academy Board of Trustees.

The Woodstock Academy is an independent school with a public purpose. As such, The Academy is committed to its status as an independent school and dedicated to providing a superior secondary education to our sending town and private tuition students.

The parties to this Agreement, in consideration of the mutual promises, covenants and stipulations set out herein, agree to the following mutually acceptable terms and conditions:

1. **ACADEMY DESIGNATION:** As provided for in Section 10-33 of the Connecticut General Statutes, the Board recognizes The Academy as a designated high school. This designation is not exclusive. The Board maintains the right to designate additional schools as designated high schools for the instruction of Woodstock students in grades nine (9) through twelve (12).
2. **ACADEMY SERVICES:** The Academy will furnish educational facilities, programs, and activities for grades nine (9) through grade twelve (12) for high school students residing in the Town of Woodstock, subject to all the requirements, privileges, restrictions and awards accorded to its student body. Woodstock students shall be afforded all of the rights and privileges of public-school students enrolled at The Academy, on the same terms and conditions of other publicly enrolled high school students.
3. **ENROLLMENT:** The Board will provide an electronic copy of all the contact information for eligible eighth grade students within 30 days of being requested by The Academy. The Board shall notify The Academy by April 1 of each year of a non-binding, anticipated number of ninth grade enrollees for the subsequent school year.
4. **STUDENTS:** Any students residing in the Town of Woodstock and recommended by the Board who have not completed the prescribed program for high school graduation shall be entitled to all the privileges and advantages of attendance at The Academy if, residency status has been verified in advance by the Woodstock Board, in accordance with the policies and procedures of the Woodstock Public Schools. In the event of any known changes in address of a Woodstock student, The Academy shall promptly notify the Woodstock Superintendent of Schools of the student's new address. The Superintendent of the Woodstock Public Schools may at his/her discretion prohibit the enrollment of any student who has attained the age of twenty-two (22) years, as permitted by applicable law.

Upon termination of this contract, or any extension thereof, all Woodstock students then enrolled at The Academy shall be provided the option of completing their high school

education at The Academy up to, and including, graduation at the expense of the Woodstock Board.

5. REGULAR EDUCATION TUITION PAYMENT: Regular education enrollment for budget purposes for each prospective year will be the enrollment of the previous October 1. The regular education tuition payment for each prospective fiscal year will be based on the total enrollment of Woodstock students multiplied by the per student regular education tuition as determined by The Academy's budget for each prospective fiscal year. The Academy agrees to establish two regular education tuition rates after consultation with the Board.
6. SPECIAL EDUCATION TUITION AND SERVICES: The Academy provides a wide range of special education services to its students and The Academy will continue to expand these services when required by increased special education student load and/or need. The Woodstock Board will be responsible for reimbursing The Academy for the actual costs of special education programs for Woodstock students who require special education services, consistent with the requirements of the student's Individual Education Program (IEP), in addition to the regular education tuition for each student. The cost of educating Woodstock students who require special services will be computed individually for each student in a timely manner in order that the Woodstock Board may apply for partial state reimbursement as permitted by Connecticut statutes. Such cost shall be determined using an agreed upon method of dividing the prior year special services enrollment into the following year Academy budget for special services to derive a daily tuition rate per student. Prior to October 1 of each year and following a determination by a Planning and Placement Team (PPT) meeting, if it is determined that a student will be assigned to spend fifty (50) percent or more of the student's time in either a resource room or self-contained environment, the regular education tuition cost shall be waived for that school year and tuition costs shall be based on special education services only. Any increase or decrease of assigned time following October 1 of each year shall result only in adjustments in special education costs.

The Academy agrees to comply with the provisions of the Individual with Disabilities Education Act (IDEA) and related state laws or regulations as they relate to enrolled resident students from Woodstock. Woodstock shall remain the local education agency (as such term is understood under the IDEA) for any student that is a resident Woodstock. The Academy agrees to accept all Woodstock students requiring special education services based on the PPT decisions and through the PPT process which cooperatively develops IEPs for such students. The parties acknowledge, however, that The Academy may not be able to appropriately educate certain Woodstock students who require extensive and/or specialized education, or related services, and the Woodstock Board shall be responsible for providing an education for these students at the sole expense of the Woodstock Board. Determination of such placement shall be made by a legally constituted PPT with the opportunity for input from Academy staff members as needed and the Woodstock Director of Student Services.

7. EXPULSION: Woodstock students who are expelled by The Academy, based on the students' actions and in accordance with applicable law, shall continue to be counted as part of the Woodstock October 1 student census. The cost of providing any alternative education to expelled students shall be the responsibility of The Academy, subject to the provisions of the paragraph regarding special education students. In providing alternative education to Woodstock students, The Academy will be guided by the regulations concerning homebound tutoring. In the event that a student attempts to withdraw after a disciplinary infraction, The Academy shall notify the Woodstock Superintendent of the withdrawal and reasons therefor.
8. TRANSPORTATION: The Woodstock Board shall be responsible for providing transportation of its students to and from The Academy on a daily basis.
9. INVOICES: The Academy will invoice the Woodstock Board for the tuition costs of all students residing in the Town of Woodstock on a quarterly basis, with payments due August 30, November 30, February 28, and April 30. In the event the Woodstock Board shall fail to make payments to The Academy as required herein, the Woodstock Board shall be liable to The Academy, in addition to the installment due, for interest at the rate of three-hundredths of one percent (0.03%) per day for each day that the payment is late following the due date. In the event of a failure to make a timely

payment, there shall be an initial 30-day cure period.

10. **TERM:** This Agreement shall remain in term for a period of three (3) years commencing on the date of signing and will automatically be extended for a period of three (3) years under the same terms and conditions of this Agreement unless either party provides written notice of their intent not to renew this Agreement at least one hundred and eighty (180) days prior to the expiration of the Agreement. The parties understand and agree that, throughout the term of this Agreement, and upon request of either party, the Board and The Academy will engage in good faith efforts to address and resolve any issues or concerns related to this Agreement.
11. **INDEMNITY:** The Academy agrees to indemnify the Woodstock Board for any and all claims concerning educational services provided by The Academy to Woodstock students and all claims concerning the actions of The Academy employees.
12. **LIABILITY INSURANCE:** The Academy shall provide to the Woodstock Board a Certificate of Liability Insurance for the premises at which educational services are being provided pursuant to this Agreement, in the amount of \$1,000,000 per accident and \$500,000 property damage. It is understood that said liability insurance shall be only for the premises of The Academy, or such other locations at which educational services are being provided hereunder. The Academy agrees to name the Woodstock Board as an additional insured on such policy.
13. **RECORD ACCESS:** In accordance with applicable law, it is agreed and understood that the Woodstock Board, through its Superintendent, may request from and The Academy will provide, such information or permit the inspection of such records as may be necessary to verify or confirm any information submitted by or to the Woodstock Board in accordance with this Agreement, including all charges due. All individual student records acquired by The Academy will be released and available to the Woodstock Board at reasonable times. If the Woodstock Board provides The Academy with a student's cumulative folder, it shall be returned to the Woodstock Board within one year of the student graduating or otherwise ceasing to attend the Academy.
14. **EXCLUSIVE TERMS:** This written Agreement contains the sole and entire Agreement between the parties and supersedes any and all other contracts between them. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this Agreement or any representation including the execution and delivery hereof except such representation as specifically set forth herein, and each party acknowledges that each has relied on its own that any statements or representations that may have heretofore been made by either of them to the other are void and of no effect and that neither of them has relied thereon in connection with its dealings with the other.
15. **NO MODIFICATION – MODIFICATION IN WRITING:** No waiver or modification of this Agreement or of any covenant, condition or limitation herein contained shall be valid unless in writing and duly executed by the parties to be charged therewith. Furthermore, no evidence of a waiver or modification shall be offered or received in any proceeding between the parties arising out of or affecting this Agreement or the rights or obligations of any party hereunder unless such waiver or modification is in writing, duly executed as aforesaid. The provisions of this paragraph may not be waived except as herein set forth.
16. **NOTICES:** Any notice, request, acknowledgement, consent, or communication (other than an invoice) which any party hereto is required or permitted to give to the other party shall be delivered by electronic mail, provided it is sent to the then-current email address of the Superintendent of Schools or Head of School, and receipt is acknowledged by the recipient. Invoices shall be delivered personally; sent by registered or certified mail, return receipt requested; or, sent by a recognized overnight delivery service, to the recipient at the applicable address set forth below:

For the Board  
Superintendent of Schools  
Woodstock Board of Education  
147A Route 169  
Woodstock, CT 06281

For The Academy  
Head of School  
The Woodstock Academy  
57 Academy Road  
Woodstock, CT 06281

17. REPRESENTATION: The Academy Bylaws, as may be amended from time to time, establish the number of voting members on the Board of Trustees that the Woodstock Board of Education is entitled to seat, and further establish those members' committee assignments. As of the date of this Agreement, but subject to any amendment of the bylaws, which are controlling, the Woodstock Board of Education is entitled to one (1) voting member on The Woodstock Academy Board of Trustees. The Woodstock Trustee of the Sending Towns will serve on the Executive and Finance Committees.
18. COOPERATIVE OPPORTUNITIES: The Head of School, working on behalf of the Board of Trustees, and the Superintendent, working on behalf of the Board, may promote whenever possible mutual educational, cooperative, and/or financial opportunities and benefits that would strengthen both parties and the larger community as a whole. These opportunities may include but are not limited to: financial and facility support to Woodstock Public Schools and community organizations (such as sharing of buses and student support services), sharing of professional development opportunities and sharing staff when appropriate. It is the goal and the belief that through mutual cooperation, the Board and the Academy will be able to provide better services to students.
19. SCOPE OF AGREEMENT: It is understood that the provisions of the Agreement shall not contravene the decision-making authority of either of the parties of this Agreement or their respective duties and prerogatives created by law.
20. EFFECTIVE DATE: This Agreement shall become operative when approved by the Woodstock Board of Education and by the Trustees of The Woodstock Academy.
21. GOVERNING LAW: This Agreement shall be construed and governed by and under the laws of the State of Connecticut.

IN WITNESS WHEREOF, the parties have executed this Agreement on the \_\_\_\_\_ day of \_\_\_\_\_

The Woodstock Academy

Woodstock Board of Education

\_\_\_\_\_  
President, Board of Trustees

\_\_\_\_\_  
Date  
Date

\_\_\_\_\_  
Chairman, Board of Education

\_\_\_\_\_  
Head of School

\_\_\_\_\_  
Date  
Date

\_\_\_\_\_  
Superintendent

RECEIVED  
DEC 26 2018

OFFICE OF  
SUPERINTENDENT OF SCHOOLS

**AGREEMENT  
BETWEEN THE KILLINGLY BOARD OF EDUCATION AND  
THE POMFRET BOARD OF EDUCATION FOR  
SECONDARY EDUCATIONAL SERVICES TO POMFRET STUDENTS**

This agreement made this 20<sup>th</sup> day of December, 2018 between the Board of Education of the Town of Pomfret, acting herein by, Mrs. Kathleen Cerrone its Chairperson, duly authorized hereafter referred to as "Pomfret," and the Board of Education of the Town of Killingly, acting herein by, Mr. John Burns its Chairperson, duly authorized hereafter referred to as "Killingly."

WHEREAS CT General Statute. 10-220 provides in part that:

(a) Each local or regional board of education shall maintain good public elementary and secondary schools, implement the educational interests of the state, as defined in section 10-4a and provide such other education activities as in its judgment will best serve the interests of the school district; provided any board of education may secure such opportunities in another school district in accordance with provisions of the general statutes and shall give all the children of the school district, including children receiving alternative education, as defined in section 10-74j, as nearly equal advantages as may be practicable; [... and] may arrange with the board of education of any adjacent town for the instruction therein of such children as can attend in such adjacent town more conveniently[...]

and

WHEREAS Pomfret does not maintain a secondary or high school for its students in grades nine through twelve, inclusive;

NOW THEREFORE, it is mutually agreed by and between Pomfret and Killingly as follows:

**1. Killingly High School as a Designated School**

As provided in Connecticut General Statute 10-33, Pomfret hereby recognizes and designates Killingly High School as a designated high school for instruction of

In the event of families moving into Pomfret, Killingly agrees to accept students in grades nine (9), ten (10), eleven (11) and twelve (12) who are transfers from other high schools.

In the event a current Pomfret resident student transfers to Killingly High School from another high school designated by Pomfret pursuant to Sec. 10-33, it shall be on the same terms and conditions as other transfer students to the extent Pomfret authorizes the payment of tuition for that student. In the event a student from Pomfret is found to be lawfully allowed to attend Killingly High School pursuant to Sec. 10-186 or other applicable statutes, either via transfer from Pomfret's other designated high school or from another town, Pomfret shall be liable for tuition consistent with the terms of Section 3 of the existing contract. Should a transfer student require special education services, payment for the same shall be consistent with the terms of Section 8 of the existing contract.

It is agreed and understood, that neither Pomfret nor Killingly will permit students to transfer between Killingly and Pomfret's other designated high schools between October 1st and the end of the school year because of disruption to the student's academic program. Authorization for tuition to Killingly shall be in writing and shall be submitted to Killingly prior to admission of the student to Killingly High School.

## **6. Payment**

The tuition is to be paid in ten (10) monthly installments payable on the 15th of the month of October through June. Killingly will send invoices for tuition costs for all students from the town of Pomfret (excluding those enrolled in the Vocational Agricultural Program) on a ten (10) month basis commencing on October 1, 2019. Killingly will send invoices for payment based on verified enrollment of students in grades nine (9), ten (10), eleven (11) and twelve (12). The payment for

the school year shall be based on October 1st verified enrollments. Enrollment changes after October 1st shall not affect the tuition due for that school year.

## **7. Transportation**

Pomfret shall be responsible for providing the daily transportation for all students sent to Killingly. Killingly shall provide transportation to Pomfret resident students, enrolled pursuant to this Agreement, who attend field trips and athletic events and competitions to the same extent and in the same manner that it provides such transportation for Killingly resident students.

## **8. Students Requiring Special Education**

Killingly provides a wide range of special education services to the students attending Killingly High School and will continue to provide these services as required by the demands of increased special education student load or provisions of state and/or federal statutes. Killingly agrees to accept Pomfret students requiring special education on the same terms as Killingly students and to participate in the PPT/IEP process as needed for such students consistent with the requirements of special education regulations. The parties acknowledge however, that Killingly High School may not be able to educate certain students who require extensive special education and related services and agrees that certain of these students will need to be educated in outside placements.

Notwithstanding any other provisions of this agreement, Killingly will neither indemnify nor hold Pomfret harmless regarding Special Education Due Process procedures and litigation. Pomfret will indemnify Killingly and hold Killingly harmless including attorney fees regarding special education services for Pomfret students. Killingly shall cooperate with Pomfret to the extent reasonably necessary to assist Pomfret with regard to such process procedures and litigation. This hold harmless

provision shall not be applicable to any due process procedures or litigation when the claim is that Killingly failed to provide the services called for in the student's IEP.

Pomfret will be responsible for reimbursing Killingly for the cost of special education programs for Pomfret students. Special education tuition shall be pro-rated on a period-by-period basis. It is determined that a student will be assigned fifty percent (50%) or more of his/her time in either a resource room or self-contained special education program, regular tuition costs shall be waived for that school year and tuition costs shall be based on his special education program only.

#### **9. Killingly Policies – Students**

Any Pomfret student attending Killingly High School is expected to comply with any and all Killingly policies governing the performance and/or behavior of high school students in all areas of the schools' program. In the event that a Pomfret student is expelled by Killingly Public Schools, said student shall continue to be counted as part of the Pomfret Board's October 1 student census. The cost of providing any alternative education to expelled student(s) shall be the responsibility of Killingly, subject to the provisions of Section 8 hereof, regarding special education. In providing alternative education to Pomfret students, Killingly will be guided by Sec. 10-233(d) of the Connecticut General Statutes.

#### **10. Budget Information**

Killingly shall deliver to Pomfret no later than March 15th of the preceding school year an estimate of the per pupil tuition costs for regular and special education. Killingly will also share with Pomfret any and all budget data requested for the calculation of the tuition rate. Killingly recognizes that Pomfret must depend upon these estimates in preparing budgets for education purposes, and therefore agrees that such estimates will be made in good faith.

## **11. Capital Costs**

Should, during the term of this agreement or any extension thereof, the town of Killingly choose to make expenditures for capital improvements to the Killingly High School building pursuant to Chapter 173 of the general statutes, Pomfret will be assessed an additional per pupil charge each year of the agreement and any extension thereof.

This per pupil charge shall be calculated as follows: the annual local cost exclusive of state reimbursement to the town of Killingly including principal and interest divided by the number of students in attendance at Killingly High School on October 1st. The fee shall be made on a lump sum basis, subject to the same invoicing provisions delineated in Section 6 of this agreement. This fee shall be separate from the tuition charge and paid directly to the treasurer, Town of Killingly.

Should, during the term of this agreement, the town of Killingly choose to make expenditures for a major expansion of Killingly High School, or build a new high school pursuant to Chapter 173 of the general statutes, Pomfret will be notified at least one year in advance of such a building program in order that Pomfret may, if it chooses, exercise its rights under Sections 10-33 and 10-35 of the Connecticut General Statutes. (Attached)

In the event Killingly chooses to make expenditures for other capital improvements, the terms of Section 11 of the existing contract shall apply.

## **12. Liability Insurance and Indemnity**

Killingly shall provide to Pomfret a certificate of liability insurance for the premises at which educational services are being provided pursuant to this contract with Pomfret being named an additional insured. It is understood that said liability insurance shall be only for the premises of the Killingly School or such other location

at which educational services are being provided hereunder. Pomfret agrees to reimburse Killingly the additional costs of naming the Pomfret Board an additional named insured.

### **13. Records Access**

It is agreed and understood that at any time Pomfret may request and Killingly will provide such information or permit the inspection of such records as may be necessary to verify or confirm any information submitted to Pomfret in accordance with this contract. All individual student records acquired by Killingly of Pomfret students shall be released and available to Pomfret at reasonable times.

### **14. Exclusive Terms**

This written contract contains the sole and entire agreement between the parties and supersedes any and all other contracts between them. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this agreement or any representation including the execution and delivery hereof except such representations as specifically set forth herein, and each party acknowledges that each has relied on its own that any statement of representations that may have heretofore been made by either of them to the other are void and of no effect and that neither of them has relied thereon in connection with dealings with the other.

### **15. Modification Ineffective Except in Writing**

No waiver or modification of this contract or of any covenant, condition, or limitation herein contained shall be valid unless in writing and duly executed by the party to be charged therewith. Furthermore, no evidence of any waiver or modification shall be offered or received in any proceeding between the parties

arising out of or affecting this contract or the rights or obligations of any party hereunder unless such waiver or modification is in writing, duly executed as aforesaid. The provision of this paragraph may not be waived except as herein set forth.

#### 16. Duration

This contract shall be effective as of date of signatures through June 30, 2024, inclusive. This contract will automatically renew for subsequent five (5) year renewals upon the same terms and conditions of this agreement unless either party provides written notice of their intent not to renew at least one (1) year prior to the expiration of this agreement. This contract may be modified in writing at any time by the mutual consent of the parties.

IN WITNESS WHEREOF, the parties have set their hands and seals on this 19<sup>th</sup> day of December, 2018.

#### POMFRET BOARD OF EDUCATION

By: [Signature]  
Chairperson

Date: 12/19/18

[Signature]  
Stephen Cullinan, Witness  
Superintendent of Schools

Date: 12/19/18

#### KILLINGLY BOARD OF EDUCATION

By: [Signature]  
Chairperson

Date: 12/20/18

[Signature]  
Steven R. Rioux, Witness  
Superintendent of Schools

Date: 12/20/18

## Connecticut Education Laws

***Sec. 10-33. Tuition in towns in which no high school is maintained.*** Any local board of education which does not maintain a high school shall designate a high school approved by the State Board of Education as the school which any child may attend who has completed an elementary school course, and such board of education shall pay the tuition of such child residing with a parent or guardian in such school district and attending such high school.

***Sec. 10-35. Notice of discontinuance of high school service to nonresidents. Cooperative arrangements and school building projects for school accommodations.*** (a) A board of education which is providing educational facilities for nonresident high school students and which desires to discontinue furnishing such service to nonresident students shall notify the board of education of the school district wherein such pupils reside that such facilities will not be so furnished, such notice to be given not less than one year prior to the time when such facilities will cease to be so furnished, provided the board of education not maintaining a high school may enter into an agreement with another board of education to provide such facilities for a period not exceeding ten years, in which event the time agreed upon shall not be changed except by agreement between the parties.

(b) Notwithstanding the provisions of subsection (a) of this section, boards of education which enter into a cooperative arrangement pursuant to section 10-158a for the purpose of a school building project for school accommodations for students residing within the school districts that are members of such cooperative arrangement, may enter into agreements to provide such school accommodations for a period of not less than twenty years.

AGREEMENT BETWEEN THE BOARD OF EDUCATION OF PUTNAM, CONNECTICUT  
AND THE  
BOARD OF EDUCATION OF POMFRET, CONNECTICUT

This Agreement is made this 19<sup>th</sup> day of December, 2018, between the Board of Education of the Town of Putnam, State of Connecticut (hereinafter referred to as the "Putnam Board") and the Board of Education of the Town of Pomfret, State of Connecticut (hereinafter referred to as the "Pomfret Board").

The parties to this Agreement, in consideration of the mutual promises, covenants and stipulations set out herein, agree to the following mutually acceptable terms and conditions:

1. PUTNAM BOARD DESIGNATION: As provided for in Section 10-33 of the Connecticut General Statutes, the Pomfret Board recognizes Putnam High School as a designated high school for eligible residents of the Pomfret school district.
2. PUTNAM SERVICES: Putnam High School will furnish educational facilities, programs and activities for grades nine (9) through grade twelve (12) for high school students residing in the Town of Pomfret, Connecticut, subject to all the requirements, privileges, restrictions and awards accorded to the Putnam student body.

The Pomfret Board of Education shall notify the Putnam Board by June 1<sup>st</sup> of each year, the anticipated number of enrollees for the subsequent school year.

STUDENTS: Any students residing in the Town of Pomfret and designated by the Pomfret Board of Education who have successfully completed the 8<sup>th</sup> grade and have not completed the prescribed program for high school graduation shall be entitled to all the privileges and advantages of attendance at Putnam High School.

Upon termination of this contract, or any extension thereof, all Pomfret resident students then enrolled at Putnam High School shall be provided, by the Pomfret Board and the Putnam Board, the option of completing their high school education at Putnam High School, up to and including graduation, at the expense of the Pomfret Board.

4. REGULAR EDUCATION ENROLLMENT and TUITION PAYMENT

- a. Pomfret District will pay to Putnam District tuition for each Pomfret resident student enrolled in Putnam High School pursuant to this Agreement. Regular Education Enrollment for budget purposes will be the enrollment as of October 1<sup>st</sup> of the current school year.
- b. Regular Education Tuition payment for each fiscal year will be based on the enrollment from 4.a. above multiplied times the per student regular education

tuition as determined by the Putnam Board in collaboration with the Pomfret Board for that fiscal year.

- c. The Putnam Board will invoice the Pomfret Board for the tuition costs of all students from the Pomfret Board on a monthly basis, from October through June of that school year.

##### 5. SPECIAL EDUCATION TUITION AND SERVICES:

- a. Putnam High School provides a wide range of special education services to its students and may expand these services when required by increased special education student load. Except as otherwise provided in this paragraph, in addition to the regular education per pupil tuition, the Pomfret Board will be responsible for reimbursing the Putnam Board for the costs of special education programming and/or accommodations for Pomfret students who require services and/or accommodations consistent with the requirements of each student's individualized education program ("IEP") or accommodation plan developed in accordance with §504 of the Rehabilitation Act of 1973 or other state and federal statutes. The cost of educating Pomfret students who require special services will be computed for each student in a timely manner in order that the Pomfret Board may apply for partial state reimbursement as permitted by Connecticut Statute. Such cost shall be determined by the Putnam Board. Prior to October 1<sup>st</sup> of each year and following a determination by a planning and placement team (PPT) meeting, if it is determined that a student will be assigned fifty percent (50%), or more, of the student's time in either a resource room, or self-contained environment, regular tuition cost shall be waived for that school year and tuition costs shall be based on special education services only. Any increase or decrease of assigned time following October 1<sup>st</sup> of each year shall result only in adjustments in special education costs.
- b. Putnam High School agrees to accept all Pomfret students requiring special education services based on the PPT decisions and through the PPT process will cooperatively develop Individual Education Plan's (IEPs) for such students. The parties acknowledge, however, that Putnam High School may not be able to appropriately educate certain Pomfret students who require extensive and/or specialized education, or related services, and, therefore, the Pomfret Board shall be responsible for providing an education for these students at the sole expense of the Pomfret Board. Determination of such placement shall be made by a legally constituted PPT, chaired by the Pomfret Director of Special Services with the opportunity for input from all staff of Pomfret District and Putnam District as required by law.

- 6. **EXPULSION:** Pomfret students who may be expelled by the Putnam Board shall continue to be counted as part of the census of Pomfret resident students enrolled at Putnam High School during the period of expulsion, unless such student withdraws during such period. The cost of providing any alternative education to expelled

students shall be the responsibility of the Putnam Board, subject to the provisions of paragraph 5 hereof, regarding special education students. In providing alternative education to Pomfret resident students, Putnam Board will be guided by the regulations concerning an alternative educational program for expelled students.


7. **TRANSPORTATION:** The Pomfret Board shall be responsible for providing all the daily transportation needs of its students to and from Putnam High School. Putnam Board shall provide transportation to enrolled Pomfret resident student, enrolled pursuant to this Agreement, who attend field trips and athletic events and competitions to the same extent and in the same manner that it provides such transportation for Putnam resident students.
8. **LIABILITY INSURANCE:** The Putnam Board shall provide to the Pomfret Board a Certificate of Liability Insurance for the premises at which educational services are being provided pursuant to this contract, in the amount of \$1,000,000 per accident and \$500,000 property damage (with the Pomfret Board being named an additional insured). It is understood that said liability insurance shall be only for the premises of Putnam High School, or such other location at which educational services, or Putnam High School activities, are being provided hereunder. The Pomfret Board agrees to reimburse the contracting institution the additional costs of naming the Pomfret Board as an additionally named insured, but not to exceed \$1,500.00.
9. **INDEMNITY:** The Putnam Board agrees to indemnify the Pomfret Board for any and all claims concerning educational services provided by the Putnam Board to Pomfret students and all claims concerning the actions of the Putnam Board employees.
10. **RECORD ACCESS:** The Putnam Board shall provide such information, or permit the inspection of such records, as may be necessary to verify, or confirm, any information submitted to the Pomfret Board in accordance with this contract, including charges due. All individual student records acquired by the Putnam Board of Pomfret resident students shall be released and available to the Pomfret Board at all reasonable times, unless expressly prohibited by state and/or federal laws, regulations or constitutions.
11. **EXCLUSIVE TERMS:** This written contract contains the sole and entire Agreement between the parties with respect to the subject matter addressed herein and supersedes any and all other contracts, understandings or agreements between them to the extent related to the subject matter herein. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this Agreement or any representation including the execution and delivery hereof except such representations as are specifically set forth herein. Each party further acknowledges that, in reaching its decision on this Agreement, it has not relied on any statement or representation, other than those contained herein, that heretofore may have been made by either of them to the other. Any such statements or representations not contained herein are void and of no effect.
12. **MODIFICATION INEFFECTIVE EXCEPT IN WRITING:** No waiver or modification of this Agreement or of any covenant, condition or limitation herein contained shall be valid unless in writing and duly executed by both parties. Furthermore, no evidence of

a waiver or modification shall be offered or received in any proceeding between the parties hereunder unless such waiver or modification is in writing and duly executed. The provisions of this paragraph may not be waived except as herein set forth.

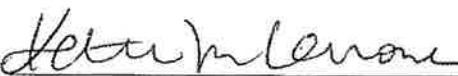
13. **SCOPE OF AGREEMENT:** It is understood that the provisions of the Agreement shall not contravene the decision-making authority of either of the parties of this Agreement or their respective duties and prerogatives created by law, except as explicitly delegated herein.
14. **DURATION:** This Agreement shall remain in force for a period of five (5) years commencing on July 1, 2019 and ending on June 30, 2024 and will automatically be extended for a period of five (5) years upon the same terms and conditions of this Agreement unless either party provides written notice of its intention not to renew this agreement at least one (1) year prior to expiration of the Agreement.
15. **SEVERABILITY:** The parties hereby understand and agree that if any part, term or provision of this Agreement is held by any Court to be invalid, illegal or in conflict with any applicable law, the validity of the remaining portions of this Agreement shall not be affected and the rights and obligations of the parties shall be construed and enforced as if this Agreement did not contain the particular part, term, or provision held to be invalid, illegal or in conflict with any applicable law.
16. **NOTICES:** All notices which may be issued pursuant to any term or provision of this Agreement shall be in writing, delivered by First Class Mail, postage prepaid to the following:
- |                                       |   |
|---------------------------------------|---|
| If to the Putnam Board of Education   | Superintendent of Schools<br>Putnam Board of Education<br>152 Woodstock Avenue<br>Putnam, CT 06260<br><i>With a copy to the Chair, Board of Education.</i>          |
| If to the Pomfret Board of Education: | Superintendent of Schools<br>Pomfret Board of Education<br>20 Pomfret Street<br>Pomfret Center, CT 06259<br><i>With a copy to the Chairman, Board of Education.</i> |
17. **EFFECTIVE DATE:** This Agreement shall become operative when approved by the Putnam Board of Education and the Pomfret Board of Education.

IN WITNESS WHEREOF, the parties have executed this Agreement on the \_\_\_ day of December, 2018.

PUTNAM BOARD OF EDUCATION

  
\_\_\_\_\_  
Chair, Board of Education

POMFRET BOARD OF EDUCATION

  
\_\_\_\_\_  
Chair, Board of Education

AGREEMENT BETWEEN THE WOODSTOCK ACADEMY  
AND THE  
BOARD OF EDUCATION OF POMFRET, CONNECTICUT

This Agreement is made this 21st day of January, 2014, between the Woodstock Academy (hereinafter referred to as the "Academy") and the Board of Education of the Town of Pomfret, State of Connecticut (hereinafter referred to as the "the Pomfret Board").

Agreement

The parties to this Agreement, in consideration of the mutual promises, covenants and stipulations set out herein, agree to the following mutually acceptable terms and conditions:

1. **ACADEMY DESIGNATION:** As provided for in Section 10-33 of the Connecticut General Statutes, the Pomfret Board recognizes the Academy as a designated high school.
2. **ACADEMY SERVICES:** The Academy will furnish educational facilities, programs and activities for grades nine (9) through grade twelve (12) for high school students residing in the Town of Pomfret, Connecticut, subject to all the requirements, privileges, restrictions and awards accorded its student body.

The Pomfret Board of Education shall notify the Academy by June 1<sup>st</sup> of each year, the anticipated number of enrollees for the ninth grade for the subsequent school year.

3. **STUDENTS:** Any students residing in the Town of Pomfret and recommended by the Pomfret Board of Education who has not completed the prescribed program for high school graduation shall be entitled to all the privileges and advantages of attendance at Woodstock Academy. Provided, the Superintendent of the Pomfret School system may in his/her discretion prohibit the enrollment of any student who has attained the age of twenty-one (21) years.

No decision on enrollment of Pomfret students at Woodstock Academy can be based on the high school demographics in another sending town district.

Upon termination of this contract, or any extension thereof, all Pomfret students then enrolled at the Academy shall be provided, by the Pomfret Board and the Academy, the option of completing their high school education at the Academy up to, and including, graduation at the expense of the Pomfret Board.

4. **REGULAR EDUCATION TUITION and TUITION PAYMENT:**
  - a. Regular Education Enrollment for budget purposes for each prospective year will be the enrollment as of the previous October 1<sup>st</sup>.
  - b. Regular Education Tuition payment for each prospective fiscal year will be based on the enrollment from 4.a. above multiplied times the per student regular education tuition as determined by the Academy's budget for each prospective fiscal year.
5. **SPECIAL EDUCATION TUITION AND SERVICES:**
  - a. The Academy provides a wide range of special education services to its students and the Academy will continue to expand these services when required by increased special education

student load. The Pomfret Board will be responsible for reimbursing the Academy for the actual costs of special education programs for Pomfret students who require special education services, consistent with the requirements of the student's IEP, in addition to the regular education tuition for each student. The cost of educating Pomfret students who require special services will be computed for each student in a timely manner in order that the Pomfret Board may apply for partial state reimbursement as permitted by Connecticut Statute. Such cost shall be determined using the agreed upon method of dividing the prior year special services enrollment into the following year Academy budget for special services to derive a daily tuition rate per student. Prior to October 1<sup>st</sup> of each year and following a determination by a Planning and Placement Team (PPT) meeting, if it is determined that a student will be assigned fifty (50) percent, or over, of the student's time in either a resource room, or self-contained environment, regular tuition cost shall be waived for that school year and tuition costs shall be based on special education services only. Any increase or decrease of assigned time following October 1<sup>st</sup> of each year shall result only in adjustments in special education costs.

- b. The Academy agrees to accept all Pomfret students requiring special education services based on the PPT decisions and through the PPT process which cooperatively develop Individual Education Plan's (IEP's) for such students. The parties acknowledge, however, that the Academy may not be able to appropriately educate certain Pomfret students who require extensive and/or specialized education, or related services, and, therefore, the Pomfret Board shall be responsible for providing an education for these students at the sole expense of the Pomfret Board. Determination of such placement shall be made by a legally constituted PPT with the opportunity for input from Woodstock Academy staff members as needed and Pomfret's Director of Student Services.
6. **EXPULSION:** Pomfret students who may be expelled by the Academy shall continue to be counted as part of the Pomfret Board's October 1<sup>st</sup> Pomfret student census. The cost of providing any alternative education to expelled students shall be the responsibility of the Academy, subject to the provisions of paragraph 5 hereof, regarding special education students. In providing alternative education to Pomfret students, the Academy will be guided by the regulations concerning homebound tutoring, in no case to exceed ten (10) hours per week, unless otherwise required by law. Conn. Agencies Regs. 10-76d-15.
7. **TRANSPORTATION:** The Pomfret Board shall be responsible for providing all the transportation needs of its students to and from the Academy on a daily basis.
8. **INVOICES:** The Academy will invoice the Town of Pomfret for the tuition costs of all students from the Town of Pomfret on a twelve (12) month basis, with the first payment due July 15<sup>th</sup> and subsequent payments due on the 15<sup>th</sup> day of each successive month thereafter.
9. **LIABILITY INSURANCE:** The Academy shall provide to the Pomfret Board a Certificate of Liability Insurance for the premises at which educational services are being provided pursuant to this contract, in the amount of \$1,000,000 per accident and \$500,000 property damage (with the Pomfret Board being named an additional insured). It is understood that said liability insurance shall be only for the premises of the Academy, or such other location at which educational services are being provided hereunder. The Pomfret Board agrees to reimburse the contracting institution the additional costs of naming the Pomfret Board as an additionally named insured, but not to exceed \$1,500.00.

10. INDEMNITY: The Academy agrees to indemnify the Pomfret Board for any and all claims concerning educational services provided by the Academy to Pomfret students and all claims concerning the actions of the Academy employees.
11. RECORD ACCESS: The Academy will provide such information, or permit the inspection of such records, as may be necessary to verify, or confirm, any information submitted to the Pomfret Board in accordance with this contract, including charges due. All individual student records acquired by the Academy of Pomfret students shall be released and available to the Pomfret Board at all reasonable times, unless expressly prohibited by state and/or federal laws, regulations or constitutions.
12. ACADEMY BOARD REPRESENTATIVE: As provided in the by-laws of the Academy, the Pomfret Board, by virtue of its designation of the Academy as its high school, shall be entitled to nominate two (2) of its members to serve on the Academy's Board of Trustees (Trustees). The Trustees further agree to allow one of these members to serve on the Academy's Executive Committee and one of these members to serve on the Academy's Finance Committee during the term of this agreement.
13. EXCLUSIVE TERMS: This written contract contains the sole and entire Agreement between the parties and supersedes any and all other contracts between them. The parties acknowledge and agree that neither of them has made any representation with respect to the subject matter of this Agreement or any representation including the execution and delivery hereof except such representation as specifically set forth herein.
14. MODIFICATION INEFFECTIVE EXCEPT IN WRITING: No waiver or modification of this Agreement or of any covenant, condition or limitation herein contained shall be valid unless in writing and duly executed by the parties to be charged therewith. Furthermore, no evidence of a waiver or modification shall be offered or received in any proceeding between the parties hereunder unless such waiver or modification is in writing, duly executed as aforesaid. The provisions of this paragraph may not be waived except as herein set forth.
15. SCOPE OF AGREEMENT: It is understood that the provisions of the Agreement shall not contravene the decision-making authority of either of the parties of this Agreement or their respective duties and prerogatives created by law.
16. DURATION: This Agreement shall remain in force for a period of five (5) years commencing on July 1, 2013 and ending on June 30, 2018 and will automatically be extended for a period of five (5) years upon the same terms and conditions of this Agreement unless either party provides written notice of its intention not to renew this agreement at least one (1) year prior to expiration of the Agreement.
17. NOTICES: All notices which may be issued pursuant to any term or provision of this Agreement shall be in writing, delivered by First Class Mail, postage prepaid to the following:

If to Woodstock academy:

Headmaster, Woodstock Academy  
57 Academy Road  
Woodstock, CT 06281  
*With a copy to the President, Board of Trustees.*

If to the Pomfret Board of Education:

Superintendent of Schools  
Pomfret Board of Education  
~~20 Pomfret Street~~

Pomfret Center, CT 06259

*With a copy to the Chairman, Board of Education.*

18. EFFECTIVE DATE: This Agreement shall become operative when approved by the Pomfret Board of Education and by the Trustees of the Woodstock Academy.

IN WITNESS WHEREOF, the parties have executed this Agreement on the 21st day of January, 2014.

THE WOODSTOCK ACADEMY

Christine Svenson  
President, Board of Trustees

POMFRET BOARD OF EDUCATION

Richard J. Hall  
Chairman, Board of Education

**THE EAST LYME AND SALEM HIGH SCHOOL  
COOPERATIVE AGREEMENT**

**By and Between**

**THE BOARD OF EDUCATION OF EAST LYME  
AND  
THE BOARD OF EDUCATION OF SALEM**

**Adopted 5/16/16, East Lyme and Salem Cooperative BOE Meeting**

**Effective date: July 1, 2019 – June 30, 2039**

## **PREAMBLE**

A cooperative agreement was originally signed on March 17, 1997 between the boards of education of the towns of Salem and East Lyme. The agreement established East Lyme High School as the official high school of Salem Public Schools. The towns entered into a bonding process increasing the capacity of the East Lyme High School to accommodate the increase in enrollment. The term of the agreement was set at twenty years consistent with the bonding timeline. The agreement was amended throughout the years to respond to the changes in the educational landscape. The most recent change included the billing structure for the students with special education needs. The revised structure is congruent with the contemporary practices of inclusion and differentiation. The premise for this revision is a mutual belief that both Salem and East Lyme High students should have the same access to services and opportunities provided by East Lyme High School regardless of their place of residence. Salem and East Lyme have enjoyed a collaborative and productive working relationship between the leaders of the district for many years.

## **INTRODUCTION**

This Cooperative Agreement (hereinafter "Agreement") is the result of a joint effort by teams from the East Lyme Board of Education (hereinafter "ELBOE") and Salem Board of Education (hereinafter "SBOE") who made up the "Cooperative Agreement Committee" hereby known as the Committee. The list of members below reflects broad representation from each community. The boards of education of each town established the joint committee and charged it with the following mission:

To renew a cooperative Agreement between the ELBOE and the SBOE that is:

- a) educationally appropriate; and
- b) beneficial to both communities
- c) in compliance with State statutes (Section 10-158a);

The Committee met throughout the 2013 and 2014 school years. In order to assure equity, each town had one vote on any given issue. Therefore, each item in this Agreement was approved by representatives from both Salem and East Lyme.

The Committee is dissolved with the final approval of this Agreement by both towns' boards of education.

Members (and representation) of the Committee:

	<u>East Lyme</u>	<u>Salem</u>
Board of Education	Tim Hagen	Steve Buck Mary Ann Pudimat Phil Texeira George Jackson Mark Sommaruga Joseph Onofrio II
Board Attorney	Fred Dorsey	Elizabeth Catarius
Superintendents	Jeffrey R. Newton	Kim Gadaree
Interim Assistant Superintendent	Donna Gittleman	
Director of Student Services		
Business Director	Maria Z. Whalen	
ELHS Principal	Michael Susi	

**AGREEMENT ESTABLISHING THE EAST LYME AND SALEM  
HIGH SCHOOL COOPERATIVE**

**THIS AGREEMENT** is entered into on May 16, 2016 by and between the undersigned ELBOE and SBOE, each acting by its respective Chairperson.

**WHEREAS**, the Town of East Lyme maintains a high school approved by the State Board of Education; and

**WHEREAS**, the Town of Salem does not maintain a high school and the SBOE is required by law to designate a high school where any resident child of Salem who is eligible for high school may attend; and

**WHEREAS**, Salem high school students have been attending East Lyme High School almost continuously since East Lyme High School was built in 1967, and the SBOE designated East Lyme High School its high school of record in 1979; and

**WHEREAS**, it is in the best interest of East Lyme and Salem to continue the long-standing arrangement whereby Salem students attend East Lyme High School for grades 9 through 12; and

**WHEREAS**, the ELBOE and SBOE agree that a cooperative agreement is a mutually beneficial method to ensure continued availability of a high quality, cost effective, secondary education for the students of both towns, and desire to be in compliance with Connecticut General Statutes Sections:

- 10-33 which requires a board of education without a high school to designate a State Board of Education approved high school for any child to attend that has completed elementary education; and
- 10-158a, which authorizes any two or more boards of education to agree, in writing, to establish cooperative arrangements to provide special services, programs, or activities to enable such boards to carry out the duties specified therein, and further authorizes such boards to establish a committee to supervise such services, programs, or activities; and

**WHEREAS**, the cooperative agreement signed on March 27, 1997 remains in effect until June, 30, 2019; and

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements set forth herein, the SBOE and ELBOE do hereby enter the Agreement and hereby agree as follows:

## **1. COOPERATIVE COMMITTEE**

### **1.1 Establishment**

As established under Connecticut General Statutes Section 10-158a, a Cooperative Committee (hereinafter "Committee") is hereby appointed and empowered by both boards of education.

### **1.2 Membership**

Membership shall consist of the full membership of each town's board of education.

### **1.3 Responsibilities**

1. to oversee the administration of this Agreement;
2. to develop amendments to this Agreement if needed; and
3. if the number of external students (non-Salem/non-East Lyme) exceeds 75, the Committee shall be responsible for establishing enrollment parameters beyond seventy-five (75), unless more are required by law. If Salem is at its maximum enrollment, or if total enrollment at East Lyme High School, including Salem, and external students exceeds 1,500, then the Committee shall be fully responsible for setting the number of external students permitted to enroll.

### **1.4 Meetings**

The Committee shall meet at least twice each year, once in January, and once on a date to be agreed upon at the January meeting. Additional meetings may be called by the co-chairs. The Committee shall also convene within two weeks of delivery of a written request to meet, by either board, to the Chair of the other board. The Committee may hold its meetings, regular or special, at such place and time as the officers of the Committee may determine. All such meetings shall be conducted in accordance with the Freedom of Information Act. In the conduct of its meetings, the Committee shall be guided by *Robert's Rules of Order* unless such provisions are inconsistent with this Agreement or are modified through bylaws adopted by the Committee. A quorum of the membership of each board must be present to constitute a quorum for a Committee meeting.

### **1.5 Officers**

Chairs of each board of education shall serve as co-chairs of Committee meetings.

### **1.6 Voting**

Each board of education shall have one vote which shall be cast by the Chair of each Board, or his or her designee. Therefore, it will take two affirmative votes to pass a motion.

### **1.7 Special Education and Curriculum Alignment**

The East Lyme High School administration will provide information to the SBOE in the form of presentations, newsletters and electronic communication about the progress of East Lyme High School students on standardized test results, initiatives, and other indicators of student progress.

Salem students are encouraged to participate in transition activities (similar to those at East Lyme Middle School) prior to entering East Lyme High School. These activities will include but are not limited to visits to the high school in the eighth grade and open house activities.

The special education leadership of both towns will collaboratively develop a plan to administer the special education programs for students from Salem (See Appendix A). The special education leaders will meet to discuss at least the following on a quarterly basis: student special education programs, progress and transition (*i.e.*, Salem to East Lyme High School, East Lyme High School to 18-21 year old transition programs, post-secondary education).

Parents, teachers and administrators of Salem are invited to participate as members of the East Lyme Curriculum Council and subsequent standing committees. Salem and East Lyme Public Schools staffs collaboratively develop and monitor the vertically articulated curriculum with the collaboration of middle school teams from both districts. Teams from both districts will meet regularly to review and revise the middle school curriculums. The purpose of these meetings is to support students from both districts to enter the high school with similar curriculum experiences.

## **2. RETAINED AUTHORITY**

Overall governance of the School is maintained, as established by statute, under the authority of the ELBOE. A member of the SBOE is a welcome participant in all public deliberations of the ELBOE which involve East Lyme High School.

## **3. FINANCIAL PROVISIONS**

The premise for the financial provisions is that Salem and East Lyme communities should experience equivalent operating budget costs for students attending East Lyme High School. The financial provisions establish two tuition rates: one for students receiving special education services and one for students not receiving special education service. The premise for both tuition rates is simply the appropriate average separate rate for operating budget expenditure for an East Lyme student at East Lyme High School receiving education with or without special education. District-wide costs are prorated per the enrollment of the high school compared to the enrollment in the middle and elementary schools.

### **3.1 Tuition Calculation**

The Cost Per Pupil - Base Tuition Rate (hereinafter "Base Rate") for the term of this agreement shall be based on East Lyme's submission to the State of Connecticut, on form ED001 or equivalent, of expenses per student related to East Lyme High School, for the school year occurring two years prior, excluding transportation, debt service, special education, land and building costs, and including an inflation adjustment factor equal to inflation rates for the most recent two-year period (current two-year total equal to positive 5% and subject to projected budget increases continuing throughout the term of this Agreement), to bring the audited ED001 expenses per student up to date for the coming school year by January 15<sup>th</sup> of the current school year. This Base Rate will be calculated by East Lyme's Superintendent, or designee, in December of each school year for the following school year, using the following methodology. (See Appendix B.)

Divide all regular education high school related expenses (except transportation to and from home) by all students enrolled in East Lyme High School. This enrollment is calculated using the October 1<sup>st</sup> PSIS enrollment or equivalent occurring two years prior. This shall be the Base Rate included in each school district's budgeting process for the following year's budget. The Base Rate is a projection. Any overcharge or undercharge in the actual per student expenses, using this same methodology, will be reconciled as described in Section 3.7.

Any amount in excess of this calculation, if agreed to by both Superintendents, may be substituted for the Base Rate. The purpose of such increase would be to stabilize reconciliation calculations, and therefore minimize required adjustments.

If East Lyme proposes to change the allocation methodology for reporting expenditures to the State, and if such change adversely impacts Salem, Salem shall have the right to prior approval or to pay tuition on the basis of the old methodology.

### **3.2 Special Education**

The special education financial provisions are founded on the premise that East Lyme High School students with special needs receive an appropriate program regardless of their zip code. The delivery of special education services at East Lyme High School are designed to support students in the least restrictive environment as defined by applicable state and federal law. Special education students receive instruction through, among other things, co-taught classrooms, resource rooms, individual counseling, and specialized classrooms such as therapeutic and special needs. To this end, East Lyme High School PPT teams will request additional support from the East Lyme and Salem central office administration for the following similar scenarios or situations:

1. Special education services within the scope of practice of special education and related services staff located at East Lyme High School are included in the Cost Per Pupil – Special Education Tuition Rate (hereinafter “Special Education Rate”) paid by Salem. On an annual basis the Superintendents of Salem and East Lyme shall meet to review and make appropriate changes to the scope of services included in the special education tuition rate. (See Appendix C)
2. Additional costs for special education students who reside in Salem will include, but not be limited to, the following: payment for contracted services for medical personnel needed to accompany a child during the school day, *e.g.*, a registered nurse needed to monitor a tracheotomy or feeding tube; payment for services provided by private and other public agencies, when such services are provided outside East Lyme High School setting; payment for services provided by private and other public agencies, when such services are provided outside of the school day; payment for services provided by private and other public agencies when such services are provided outside of the school year. Examples of such services would be employment placement and job coaching services provided by an organization such as LEARN or a private agency. The Special Education Rate shall not include these special education contracted service expenditures.

3. Students placed in programs where student-specific expenditures exceed the East Lyme special education tuition rate will require individual contracts between the two school districts. For example, if Salem desires to place a student in the East Lyme Medically Fragile program, Salem shall pay its proportional share of the full cost of said program as determined by the Superintendent of Schools of the East Lyme Public Schools. The cost of such programs will not be included in the calculation of the Special Education Rate. In the event that a student from Salem is determined to require specialized services not covered in this Agreement, the Salem and East Lyme Superintendents shall together determine the "fair cost" of those services to Salem. Salem's share of those services shall not exceed the proportional share of those services that the Salem student is receiving. The Superintendents shall inform their respective Boards of Education when such a financial agreement is required.
4. The Special Education Rate shall include the proportional share of any extended school year services required for Salem students.
5. In all cases, if a student attends East Lyme High School for a portion of the school day and then leaves to receive separate services from a private or outside public agency, the Special Education Rate shall be prorated for a portion of the school day that the student attends East Lyme High School. The portion shall be determined in 25% increments (quarters) of the full Special Education Rate.
6. All paraprofessionals serving East Lyme High School students will be hired by the ELBOE.

3.3 Projected enrollment levels of regular students and students receiving special education attending East Lyme High School in the following school year shall be made by and exchanged between the respective Superintendents, or their designees, for Salem and East Lyme students, on or about December 15 of each school year, and shall be used in each school district's budgeting process for the following year's budget.

3.4 Minimum Enrollment: Regardless of the number of students attending East Lyme High School, Salem shall pay a Base Tuition to East Lyme for a minimum enrollment equal to 80% of the total Salem high school students enrolled in grades nine through twelve (9-12) at any high school, with the exception of legally mandated schools of choice (e.g., Magnet, Charter, vocational schools). Should Salem reach or exceed the Maximum Enrollment described in Section 3.10, this provision shall not apply.

3.5 The Special Education Rate for Salem students receiving special education shall be based on actual special education expenses incurred for all students receiving special education at East Lyme High School and district-wide expenses fairly allocated to East Lyme High School's special education programs, divided by the total number of students actually enrolled in special education programs at East Lyme High School. Adding to that result is the reconciled Base Rate. The calculation of the actual per student costs of special education at East Lyme High School shall include no expense included in Base Rate, nor any expenses for externally purchased services or tuition, but shall include expenses at the district level fairly allocated to the East Lyme High School special education program. This

calculation is based upon the October 1<sup>st</sup> PSIS enrollment or equivalent occurring two years prior.

The Special Education Rate is equal to the combined following per pupil rates:  
The Base Rate plus the High School Special Education Costs plus the Districtwide Special Education Costs (prorated to the East Lyme High School enrollment) equals the Special Education Rate.

**3.6 Services Surcharge:** To compensate East Lyme for services provided by East Lyme and not included in the ED001, such as police, fire safety, water and sewer, a Services Surcharge will be added to tuition rates, equal to \$74.50 per student in the first year of this Agreement, plus an increase in the per student charge of \$1 per year for each subsequent year of this Agreement. If these expenses are included in future ED001 submissions during the term of this Agreement, this Services Surcharge shall then be subject to review and mutually agreed adjustment as necessary.

**3.7 Reconciliation Amount:** Beginning in November of 2019, and each year thereafter, East Lyme's Superintendent of Schools, or his designee, shall compare the expenses reported on the ED001 submission, using the same methodology as described in section 3.3, to determine East Lyme High School's actual per student expenses for the prior year, plus the applicable Services Surcharge for that year, as described in Section 3.6, with the Base Rate charged Salem for that year. At the same time, a reconciliation of the Special Education Rate will be based on actual expenses of providing special education at East Lyme High School, consistent with the methodology described in section 3.5, plus the applicable Services Surcharge for that year, as described in Section 3.6. The difference between total payments actually made by Salem for Base Rate and Special Education Rate with the applicable Services Surcharge for that year, and the total actual costs for all Salem students attending East Lyme, based on calculated costs per student for all regular and special education students with the applicable Services Surcharge for that year, shall be divided by 10, and shall be the monthly Reconciliation Amount to adjust the payments in the following school year.

**3.8 Actual Monthly Payment Amounts:** Salem shall pay to East Lyme in 10 monthly payments, beginning in September, due on the last business day of the month, and for each of the following 9 months ending in June, an amount equal to:

1. the sum of the Base Rate and the Services Surcharge, divided by ten and multiplied by the actual number of regular education students attending East Lyme High School on the first school day of each month in which a payment is being made, adjusting the regular education enrollment upwards if necessary to assure that the total of regular education students plus special education student enrollment in any month shall in no event be less than the Minimum Enrollment, plus
2. the sum of the Special Education Rate and the Services Surcharge, divided by ten and multiplied by the actual number of special education students attending East Lyme High School on the first school day of each month in which a payment is being made, plus or minus, as the case may be.
3. the Monthly Reconciliation Amount, if any.

East Lyme shall submit the billing to Salem by the 10<sup>th</sup> of each month, which will include the enrollment for the month (as of the first school day of that month), and the names and addresses of all Salem students counted in the enrollment for that month.

**3.9 Late Fees:** Any amounts unpaid as of the end of the month shall be overdue and shall be assessed a late charge, equal to the greater of 1% per month or a percentage per month equal to one-tenth of the prime rate then in effect at the billing date as published by Chase Manhattan Bank in New York, or if unavailable, by such other bank as agreed to by the Committee.

**3.10 Maximum Enrollment:** Salem's Maximum Enrollment under the above financial terms shall be a total of 300 students in any given month. In the event that East Lyme elects to accept students from Salem beyond Salem's Maximum Enrollment, the tuition rate for the number in excess of 300 shall be established by the terms of this Agreement. In the event East Lyme High School total enrollment, including Salem and external students, exceeds 1,500, without any new capacity created by expansion or renovation projects beyond the construction project that was the subject of the 1999-2019 cooperative agreement, then Salem's Maximum Enrollment shall equal 20% of the total enrollment.

**3.11 In-Year Transfers:** In the event a Salem student ceases to reside in Salem while attending East Lyme High School, Salem may elect to pay for that student to complete the current semester. Such authorization shall be in writing and shall be submitted to the ELBOE by the SBOE within 15 days after Salem's Superintendent learns of the student's change of residence. If the SBOE elects not to be responsible for further payment, the SBOE consents to allow the ELBOE to take any actions with respect to such students the ELBOE deems necessary.

#### **4.0 AMENDMENT AND TERMINATION OF THIS AGREEMENT**

**4.1** This Agreement shall become effective when executed by both parties and shall continue in effect for a period of twenty (20) years. This Agreement is effective from July 1, 2019 and shall continue through June 30, 2039.

**4.2** On or before June 30, 2029, the parties will consider the extension of this Agreement beyond June 30, 2039.

**4.3** Either party may terminate this Agreement on June 30th of any year, by said party giving written notice of termination to the other party at least one year prior to the effective date of termination, as per Connecticut General Statutes 10-158a.

**4.4** Any penalty which may be imposed upon the parties by the State of Connecticut, the State Board of Education, or other lawful authority for early termination of this Agreement shall be paid by the party which terminated the Agreement.

**4.5** If State-mandated enrollment of students from outside the Towns of Salem and East Lyme prevents the attendance of all eligible Salem and East Lyme students, or if State-mandated programs prevent Salem from fulfilling its minimum enrollment obligations, this

Agreement, including the payment schedules, will be reviewed and adjusted equitably so as to maintain the integrity of as much of this Agreement as is possible.

4.6 After the termination of this Agreement, whether by action of a party or by lapse of time, the Reconciliation Amount determined under section 3.7 shall be paid in monthly installments beginning in September of the school year in which the payment is due.

4.7 The Agreement may need to be modified according to changes in state and federal laws.

4.8 The Agreement may be amended and/or extended only by written agreement between the ELBOE and the SBOE.

4.9 During, or in preparation for the commencement of the Agreement, should any capital projects, such as building renovations, additions, or construction, be necessary for the execution of the terms of this Agreement, The ELBOE shall notify the SBOE of the need for such project to execute the Agreement and shall initiate a request to call the Committee together to discuss the need. Following the Committee's review of the project, The SBOE shall discuss the request for said project and respond in a timely fashion to the ELBOE notification with one of the following:

a. A statement that the project is necessary to fulfill the Agreement and a willingness to pay for a proportional share of the cost of said project, which shall be in addition to its other financial commitments, as specified in section 3, Financial Provisions. Such capital cost shall be added to the monthly payments otherwise due from the SBOE as a part of this Agreement and shall be paid on the same terms and schedule as all other payments provided for herein.

b. A request for negotiations on the matter of the shared cost. Should the ELBOE and the SBOE fail to reach Agreement on the shared cost, the ELBOE shall cover the full cost of the project and may give the Salem BOE notice that the ELBOE wishes to terminate the Agreement not less than one full school year from the date of such notice.

## 5. MISCELLANEOUS

5.1 The high school building usage by either party shall be treated equally. It is understood that Salem's usage is limited to the high school facilities only and not the middle or elementary school facilities.

5.2 Any and all disagreements arising under the terms and conditions of this Agreement which cannot be resolved by the Cooperative Committee will be submitted for resolution to the American Arbitration Association for binding arbitration, under the rules of the Association.

EAST LYME BOARD OF EDUCATION

By




Date

5/16/2016

SALEM BOARD OF EDUCATION

By



Date

5/16/16

## Appendix A.

East Lyme will provide all necessary special education services for Salem students eligible under this Cooperative Agreement who attend East Lyme High School. East Lyme will provide reasonable accommodations and appropriate special education and related services in the least restrictive environment for students who are identified consistent with state and federal law as requiring such accommodations and services. It is understood, however, that East Lyme shall not be required to implement new programs to provide for Salem exceptional students within its school program. "Exceptional student" shall be defined as any Salem student who is in a program at East Lyme High School and requires special programming or accommodations as a special education student or a student accommodated under §504 or other state and federal statutes. All initial placement, development of individual education programs (hereinafter "IEP"s), subsequent IEP changes and manifestation determinations for exceptional students shall be made by a duly designated planning and placement team (hereinafter "PPT"), or such other teams, if any, authorized by applicable state and/or federal statute, chaired by East Lyme. Salem's Director of Special Programs shall be invited to attend all such team meetings for exceptional students. All PPT/IEP procedures applicable to East Lyme students shall apply to exceptional students, including scheduling, chairing and otherwise providing for PPT meetings.

1. East Lyme staff will serve as case managers for exceptional students and will prepare draft IEP documents, including proposed goals and objectives, for all PPT meetings for exceptional students. East Lyme staff will also be responsible for the preparation and dissemination of all final PPT/IEP documents following PPT meetings. The Salem Superintendent of Schools, or his/her designee, will be sent a copy of all such documents. Before the start of any PPT meetings for exceptional students, Salem's Director of Special Programs will receive a copy of any draft IEP documents.
2. East Lyme agrees to accept exceptional students and to prepare IEPs for them, if the PPT, as referenced in Paragraph 1, above, determines that such exceptional students may be appropriately educated in the least restrictive environment at East Lyme High School, and to provide reasonable accommodations to exceptional students in accordance with state and federal law. The parties acknowledge, however, that the PPT may determine, consistent with state and federal law, that certain exceptional students may not be able to be appropriately educated in the least restrictive environment at the High School. In accordance with the Agreement, Salem will be responsible for providing an education for these students at Salem's sole cost. Legally constituted Planning and Placement Teams, convened and chaired by East Lyme, with the opportunity for input from those staff required by law from Salem and East Lyme, will make the decisions for placement of exceptional students outside East Lyme High School, or the return of previously outplaced exceptional students to East Lyme High School. Programming for exceptional students who are placed outside East Lyme shall be the responsibility of Salem.

3. Exceptional students shall be subject to all the same rules, regulations and restrictions as East Lyme students attending the High School. It is specifically understood that East Lyme shall have primary responsibility for the discipline of all exceptional students pursuant to Section 10-233a *et seq.*, as amended, of the Connecticut General Statutes and consistent with state and federal laws governing the discipline of disabled students.
4. In any disciplinary matter that may result in the expulsion of an exceptional student, East Lyme will provide Salem adequate written notice of the intent to take such action or hold such meeting. Salem may designate a Board of Education member and/or the Salem Superintendent to attend any meeting relating to such disciplinary action. To the maximum extent allowed by law, this right to attendance may extend to executive sessions or other meetings generally not open to the public.

## Appendix B.

### East Lyme Public Schools

## Summary of Salem Tuition Rate Calculation

### Base Tuition Rate Calculation

	Total Education Cost - Per ED001
	Less: Total SPED cost
Step 1	Total Base Enrollment Cost
	X % of HS Students in district
Step 2	Total Cost to run HS
	Less: Transportation Cost
Step 3	Total Cost to run HS, less Transportation
	Number of HS Students
Step 4	Total Cost per Pupil, less transportation
	+ Surcharge - for services not included in ED001 (such as police, fire safety, etc.)
Step 5	Total Cost per Pupil - Base Tuition Rate

### HS Special Education Per Pupil Base Rate

	District Wide (DW) - SPED Costs
	Less: 15% of Admin & Non-Cert. Salaries, Purchase Services & Equipment
Step 1	Total DW Adjusted SPED costs
	Number of Total DW SPED Students
Step 2	HS - SPED Salary, Benefits & Supplies
	Number of HS SPED Students
Step 3	Cost Per Pupil - SPED
	+ Surcharge
Step 4	Total Cost Per Pupil - SPED

### Premium Tuition Rate

	Cost Per Pupil - Base Tuition Rate
	Cost Per Pupil - SPED
	Surcharge
Step 1	Total Cost Per Pupil - SPED

## **Appendix C.**

### **Special Education Services**

1. Special education services within the scope of practice of special education and related services staff located at the school are included in the Cost Per Pupil – Special Education Tuition Rate. These services include, but are not limited to:

Resource Room/Academic Support

Speech Language Therapy

Occupational Therapy

Physical Therapy

Counseling/Social Skills

Adaptive Physical Education

Therapeutic Program

Assistive Technology for IEP

Others deemed appropriate by the Planning and Placement Team meeting

These services will change from time to time as new technologies and remediation programs are budgeted.

2. Students placed in specialized programs beyond the services provided above will be billed at a rate for services. Specialized programs are defined as:

Medically Fragile Program

T.A.P. (Transition Alliance Program)

3. Services not included in #1 above may include:

Independent Educational Evaluations

Consultants specific to a student's program

Extended Day

Extended School Year (ESY)

Specialized Nursing Services (tracheotomy, feeding tube, etc.)

FM equipment

## BOARD OF SELECTMEN ACTION REQUEST

No.: 23-42

Date: June 5, 2023

Topic: New Business (D ) – Interim Tax Collection Plan

From: Joshua Kelly, Town Manager

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**Background:** Due to the failed initial budget referendum, the Town does not yet know what the final mill rate will be for FY 2024. Given this situation<sup>1</sup>, the Board of Selectmen has two options:

1. Authorize the Tax Collector to issue 1<sup>st</sup> installment of personal property and real estate bills for a mill rate (based on the new grand list) to levy taxes totaling last year's annual budget total (motor vehicle taxes must be deferred either way).
2. Defer the issuing of all property tax bills until after a budget has been formally adopted.

There are pros and cons to each approach. Authorizing a partial bill to go out now will mean that we have to issue a second tax bill once a new budget is adopted, something that is costly to the Town and that nobody likes to see. Deferring the issuance of any tax bill until after a budget has been formally adopted (or at least until a later date) will impact cash flow. A quick review of funds by our Town Treasurer confirms we can sustain the Town through at least August in this manner, perhaps September.

**Requested Action:** I ask that the Board of Selectmen take action on this matter. It is my recommendation that the Board of Selectmen adopt Option #2 at the present time, deferring the issuance of tax bills at least until after a second vote on the budget is held.

**Fiscal Implications:** Under State Statute, the Town has the right to levy property taxes up to the mill rate as established by the Town of Winchester. Collection will be viable whether two separate tax bills are issued or one tax bill is issued in a deferred manner.

**Recommended Motion:** "I move that the Board of Selectmen direct the Tax Collector to defer the issuance of any tax bill until at least after a second referendum on the budget can be held."

**Attachments:** None.

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<sup>1</sup> *It is my recommendation that the Board of Selectmen consider including a specific procedure in any future charter amendment so that this question does not have to be re-answered by each new Board of Selectmen any time that a budget referendum fails. Additionally, the current Charter forces a second budget referendum to occur, at the earliest, in the last weeks of June, very close to the start of the new fiscal year. I recommend that the Charter be examined for changes that would allow for a second referendum to be held sooner.*

## BOARD OF SELECTMEN ACTION REQUEST

**No.:** 23-43

**Date:** June 05, 2023

**Topic:** New Business (E)- Refunds as Recommended by the Collector of Revenue (with attachments)

**From:** Josh Kelly, Town Manager

---

**Background:** The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

**Requested Action:** The Board of Selectmen should authorize the Town Manager to approve the described refunds.

**Fiscal Implications:** The described refunds total \$256.11

**Manager's Recommendation:** I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

**Recommended Motion:** *I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$256.11.*

**Attachment:**

Grand List MV 2019 Refunds

Grand List MV 2021 Refunds



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
51134 2021	MV BROWN	PETER PO BOX 263 RIVERTON, CT 06065	\$111.63 C OF C
60040 2019	MV FULLERTON	RYAN 12 MANCHESTER HEIGHTS WINSTED, CT 06098	\$12.21 OVERPAYMENT
80820 2021	MV LAPOINTE	DAVID 11 HILLSIDE AVE WINSTED, CT 06098	\$132.27 C OF C
<b>MV TOTAL REFUNDS BY TYPE</b>			<b>\$256.11</b>
<b>NUMBER OF REFUNDS</b>	<b>3</b>	<b>TOTAL REFUNDS</b>	<b>\$256.11</b>

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

6/1/2023

Date of Report

Ashley Kelsey  
Ashley Kelsey, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: \_\_\_\_\_

\_\_\_\_\_  
Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

\_\_\_\_\_  
Date:

\_\_\_\_\_  
Collector of Revenue

## BOARD OF SELECTMEN ACTION REQUEST

No.: 23-44

Date: June 05, 2023

Topic: New Business (F) - Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

---

**Background:** The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

**Section 914.**

**INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS** Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

**Requested Action:** The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY23 year-end deficits.

**Fiscal Implications:**

<b>FROM:</b> Town Manager (111)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
111-811-0000	Training & Education	\$328.00
		Total
		\$328.00
<b>TO:</b> Town Manager (111)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
111-806-0000	Office Supplies	\$286.00
111-808-0000	Office Equipment	\$42.00
		Total
		\$328.00

*Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$328.00 from (111-811-0000) Training & Education to \$286.00 (111-806-0000) Office Supplies, \$42.00 (111-808-0000) Office Equipmentl.*

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Membership dues.

**Fiscal Implications:** none

# FUND TRANSFERS - TOWN OF WINCHESTER

Date prepared: 5/18/2023

1. DEPARTMENT REQUESTING TRANSFER

111 - Town Manager

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$328

FY 2023

ACCOUNT(S) TRANSFERRED FROM:

Fund: DEPT# OBJECT# OBJECT# AMOUNTS

Training & Education	1	111	811	0000	\$328
				Total	\$328

ACCOUNT(S) TRANSFERRED TO:

DEPT# OBJECT# OBJECT# AMOUNTS

Office Supplies	1	111	806	0000	\$286
Purchase/Maintenance Office Equipment	1	111	808	0000	\$42
				Total	\$328

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:  
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Office Supply and Purchase/Maintenance Office Equipment lines are overburdened due to inflation related to supplies and equipment. Some small relief is needed in these lines to carry us through the year. The Training & Education line has not been totally expended due to the business of Town Hall this year and my inability to get all trainings scheduled.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:

 5/18/23

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY  
TO FUND THIS REQUEST:

 5/19/2023

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:  
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

 5/18/23

7. DATE SUBMITTED TO BOARD OF SELECTMEN

6/5/23

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

## BOARD OF SELECTMEN ACTION REQUEST

No.: 23-45

Date: June 05, 2023

Topic: New Business (G) - Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

---

**Background:** The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

**Section 914.**

**INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS** Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

**Requested Action:** The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY23 year-end deficits.

**Fiscal Implications:**

<b>FROM:</b> Community Planning & Development (148)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
148-898-0000	Software	\$833.00
		Total
		\$833.00
<b>TO:</b> Community Planning & Development (148)		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
148-197-0000	Overtime	\$382.00
148-811-0000	Training & Equipment	\$414.00
148-819-0000	Vehicle Allowance	\$37.00
		Total
		\$833.00

*Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$833.00 (148-898-0000) Software to \$382.00 (148-197-0000) Overtime, \$414.00 (148-811-0000) Training & Equipment and \$37.00 (148-819-0000) Vehicle Allowance.*

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Membership dues.

**Fiscal Implications:** none

# FUND TRANSFERS - TOWN OF WINCHESTER

Date prepared: 6/1/2023

1. DEPARTMENT REQUESTING TRANSFER

148-Community Planning and Development

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$833

FY 2023

ACCOUNT(S) TRANSFERRED FROM:

Fund:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

Software	1	148	898	0000	\$833
				Total	\$833

ACCOUNT(S) TRANSFERRED TO:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

Overtime	1	148	197	0000	\$382
Training and Education	1	148	811	0000	\$414
Vehicle Allowance	1	148	819	0000	\$37
				Total	\$833

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:  
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Overtime was used by Pam while staffing committees.

Travel was required to and from training sessions.

Vehicle Allowance was unbudgeted.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY  
TO FUND THIS REQUEST:

 6/1/2023

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:  
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:



7. DATE SUBMITTED TO BOARD OF SELECTMEN

\_\_\_\_\_

8. DATE APPROVED BY BOARD OF SELECTMEN

\_\_\_\_\_

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

## BOARD OF SELECTMEN ACTION REQUEST

No.: 23-46

Date: June 05, 2023

Topic: New Business (H) - Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

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**Background:** The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

**Section 914.**

**INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS** Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

**Requested Action:** The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY23 year-end deficits.

**Fiscal Implications:** none

<b>FROM: Building Department (213)</b>		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
213-806-0000	Office Supplies	\$750.00
213-809-0000	Maintenance of Office Equipment	\$750.00
213-811-0000	Training & Education	\$1,000.00
213-814-0000	Memberships, Dues, & Subscriptions	\$500.00
213-821-0000	Maintenance of Vehicles	\$1,241.00
213-823-0000	Supplies & Materials	\$500.00
213-830-0001	Demolition of Buildings	\$4,000.00
Total		\$8,741.00
<b>TO: Building Department (213)</b>		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
213-193-0000	Secretarial/Support Staff	\$8,741.00
Total		\$8,741.00

*Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$750.00 from (213-806-0000) Office Supplies, \$750.00 (213-809-0000) Maintenance of Office Equipment, \$1000.00 (213-813-0000) Training & Education, \$500.00 (213-811-0000) Memberships, Dues & Subscriptions, \$1,241.00 (213-821-0000) Maintenance of Vehicles, \$500.00 (213-823-0000) Supplies & Materials, \$4,000.00 (213-830-0001) Demolition of Buildings to (213-193-0000) Secretarial/Support Staff in the amount of \$8,741.00.*

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Membership dues.

*Fiscal Implications: none*

# FUND TRANSFERS - TOWN OF WINCHESTER

Date prepared: 6/1/2023

1. DEPARTMENT REQUESTING TRANSFER

213-Building Department

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$8,741

FY 2023

ACCOUNT(S) TRANSFERRED FROM:

Fund: DEPT# OBJECT# OBJECT# AMOUNTS

Office Supplies	1	213	806	0000	\$750
Maintenance of Office Equipment	1	213	809	0000	\$750
Training and Education	1	213	811	0000	\$1,000
Membership, Dues, and Subscriptions	1	213	814	0000	\$500
Maintenance of Vehicles	1	213	821	0000	\$1,241
Supplies and Materials	1	213	823	0000	\$500
Demolition of Buildings	1	213	830	0001	\$4,000
				Total	\$8,741

ACCOUNT(S) TRANSFERRED TO:

DEPT# OBJECT# OBJECT# AMOUNTS

Secretarial/Support Staff	1	213	193	0000	\$8,741
				Total	\$8,741

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:  
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Part-time work was required to assist Bill.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY  
TO FUND THIS REQUEST:

 6/1/2023

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:  
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:



7. DATE SUBMITTED TO BOARD OF SELECTMEN

\_\_\_\_\_

8. DATE APPROVED BY BOARD OF SELECTMEN

\_\_\_\_\_

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

## BOARD OF SELECTMEN ACTION REQUEST

No.: 23-47

Date: June 05, 2023

Topic: New Business (I) - Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

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**Background:** The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

**Section 914.**

**INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS** Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

**Requested Action:** The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY23 year-end deficits.

**Fiscal Implications:**

<b>FROM: Recreation (812)</b>		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
812-194-0000	General Labor	\$1005.00
		Total \$1005.00
<b>TO: Recreation (812))</b>		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
812-900-0002	Fringe Benefits-Medical Benefits	\$1,000.00
812-814-0000	Membership, Dues & Subscriptions	\$5.00
		Total \$1005.00

*Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$1005.00 from (812-194-0000) General Labor to (812-900-0002) Fringe Benefits-Medical Benefits in the amount of \$1,000.00, and (812-814-0000) Membership, Dues & Subscriptions in the amount of \$5.00.*

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Membership dues.

**Fiscal Implications: none**

# FUND TRANSFERS - TOWN OF WINCHESTER

Date prepared: 5/12/2023

1. DEPARTMENT REQUESTING TRANSFER

812-Recreation

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$1,005

FY 2023

ACCOUNT(S) TRANSFERRED FROM:

Fund:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

General Labor	1	812	194	0000	\$1,005
				Total	\$1,005

ACCOUNT(S) TRANSFERRED TO:

DEPT#

OBJECT#

OBJECT#

AMOUNTS

Fringe Benefits - Medical Benefits	1	812	900	0002	\$1,000
Membership, Dues, and Subscriptions	1	812	814	0000	\$5
				Total	\$1,005

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:  
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)

Tanya receives a \$1,000 stipend per the supervisor contract that was unbudgeted.  
CT Parks and Rec Association due went up \$5.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY  
TO FUND THIS REQUEST:

 6/1/2023

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:  
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:

 4/1/23

7. DATE SUBMITTED TO BOARD OF SELECTMEN

8. DATE APPROVED BY BOARD OF SELECTMEN

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer

## BOARD OF SELECTMEN ACTION REQUEST

No.: 23-48

Date: June 05, 2023

Topic: New Business (J) - Proposed Line-Item Transfers (with attachment)

From: Joshua Kelly, Town Manager

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**Background:** The Town of Winchester Charter (as amended) provides for the intra-departmental transfer of funds:

**Section 914.**

**INTRA-DEPARTMENTAL TRANSFER OF APPROPRIATIONS** Upon the request of the Manager, but only within the last three (3) months of the fiscal year, the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance, or portion thereof, from one department, commission, board, or office to another. No transfer shall be made from any appropriation for debt service and other statutory charges. Notwithstanding the above, no transfer shall be made from any appropriation for an uncompleted capital improvement or from a department sinking fund without approval of the Town acting by referendum.

**Requested Action:** The Board of Selectmen should consider the proposed line- item transfers.

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover FY23 year-end deficits.

**Fiscal Implications:**

<b>FROM: Senior Center (813)</b>		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
813-197-0000	Overtime	\$3,000.00
813-820-0000	Vehicle: Gas, Oil & Grease	\$2,000.00
813-821-0000	Maintenance of Vehicles	\$2,500.00
813-800-0001	Healthy Aging Programs	\$1,500.00
813-841-0000	Celebrations	\$1,000.00
Total		\$10,000.00
<b>TO: Senior Center (813))</b>		
<u>Line</u>	<u>Description</u>	<u>Amount</u>
813-822-0000	Electricity	\$3,000.00
813-806-0000	Office Supplies	\$2,000.00
813-827-0000	Maintenance of Structures	\$5,000.00
Total		\$10,000.00

*Recommended Motion: I move that the Board of Selectmen approve the line-item transfer of \$3,000.00 from (813-197-0000) Overtime, \$2,000.00 (813-820-0000) Vehicle: Gas, Oil and Grease, \$2,500.00 (813-821-0000) Vehicle Maintenance, \$1,500.00 (813-800-0001) Healthy Aging Programs and \$1,000.00 (813-841-0000) Celebrations to \$3,000.00 (813-822-0000) Electricity, \$2,000.00 (813-806-0000) Office Supplies, and \$5,000.00 (813-827-0000) Maintenance of Structures.*

In accordance with Section 914, Finance Director Ann Marie Rheault has requested a transfer of funds to cover charges for Membership dues.

**Fiscal Implications: none**

# FUND TRANSFERS - TOWN OF WINCHESTER

Date prepared: 6/1/2023

1. DEPARTMENT REQUESTING TRANSFER

813-Senior Center Family Services

2. TOTAL AMOUNT & FISCAL YEAR OF TRANSFER

\$10,000

FY 2023

ACCOUNT(S) TRANSFERRED FROM:

Fund: DEPT# OBJECT# OBJECT# AMOUNTS

Overtime	1	813	197	0000	\$3,000
Vehicle: Gas, Oil, and Grease	1	813	820	0000	\$2,000
Maintenance of Vehicles	1	813	821	0000	\$2,500
Healthy Aging Programs	1	813	800	0001	\$1,500
Celebrations	1	813	841	0000	\$1,000
				Total	\$10,000

ACCOUNT(S) TRANSFERRED TO:

DEPT# OBJECT# OBJECT# AMOUNTS

Electricity	1	813	822	0000	\$3,000
Office Supplies	1	813	806	0000	\$2,000
Maintenance of Structures	1	813	827	0000	\$5,000
				Total	\$10,000

3. REASON FOR REQUEST AND HOW SOURCE ACCOUNT CAN WITHSTAND TRANSFER:  
(ANTICIPATED ITEMIZED EXPENDITURE WHICH REQUIRES INCREASE FUNDING)


Market prices for electricity fuel surged throughout 2023 causing an overage.

Funding reallocation is requested for more office supplies.

Funding reallocation is requested for office carpeting, tree maintenance, emergency response buttons, and automatic bathroom doors.

4. REQUESTING DEPARTMENT HEAD SIGNATURE:

5. DIRECTOR OF FINANCE VERIFICATION OF FUNDING SOURCE'S ABILITY  
TO FUND THIS REQUEST:

 6/1/2023

6. TOWN MANAGER'S APPROVAL AND RECOMMENDATION:  
(PER SECTIONS 914 AND 915 OF TOWN CHARTER) FURTHER COMMENTS:



7. DATE SUBMITTED TO BOARD OF SELECTMEN

\_\_\_\_\_

8. DATE APPROVED BY BOARD OF SELECTMEN

\_\_\_\_\_

CC: Town Manager, Director of Finance, Purchasing Director, Department Requesting Fund Transfer



Happy, Healthy & Safe Adults Age 55+

80 Holabird Avenue, Winsted, CT 06098, 860-379-4252

To: Board of Selectmen  
From: Jennifer Kelley, Winsted Senior Center Director & Municipal Agent  
Subject: **Director's Report**  
Meeting Date: June 5, 2023

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Listed below you will find a list of program and services that were provided by the Winsted Senior Center during May 2023. If you have any questions, please email me at [jkelly@townofwinchester.org](mailto:jkelly@townofwinchester.org).

## May 2023

### Finances:

<u>Budget:</u>	\$205,470.00
<u>YTD Actual:</u>	\$171,486.00
<u>Percentage Spent:</u>	86.2%

**Arts and Crafts Class:** 26 members participated in the soapmaking class.

**Celebrations:** 55 members attended the Mother's Day luncheon with entertainment and 50 members attended the Memorial Day luncheon including Chief Chris and 3 officers at the Center.

**Community Health & Wellness Wednesday:** Our new monthly program started. 8 members attended "Covid's Ugly Head" presentation.

**Drumming Circle:** 36 members participated in four classes.

**Fitness Classes:** 37 classes were held with 180 members participating.

**Friday BINGO:** 68 people attended our weekly Friday afternoon games on 3 afternoons.

**Friendly Hands Food Bags:** 143 bags were distributed to the 6 elderly housing sites, the Y shelter and Winsted Senior Center.

**Hartford HealthCare Neighborhood Health Clinic:** 3 member and community residents were seen for various medical services including Covid vaccines, flu shots, shingles, tetanus and pneumonia shots.

**Healthy Cooking Classes:** 7 members participated in our monthly class.

**Lunches Served:** 660 Grab & Go and Sit-Down lunches were served on 19 days.

**Membership:** 335 older adults age 55+ have paid dues or are lifetime members this year.

**Senior Center Van:** 139 rides were provided on 16 days.

**Trips:** 16 members traveled the Log Cabin, Holyoke, MA for a luncheon and The Andrews Sisters show. 8 members traveled to Chili's Restaurant, Bristol, CT for a special lunch out.

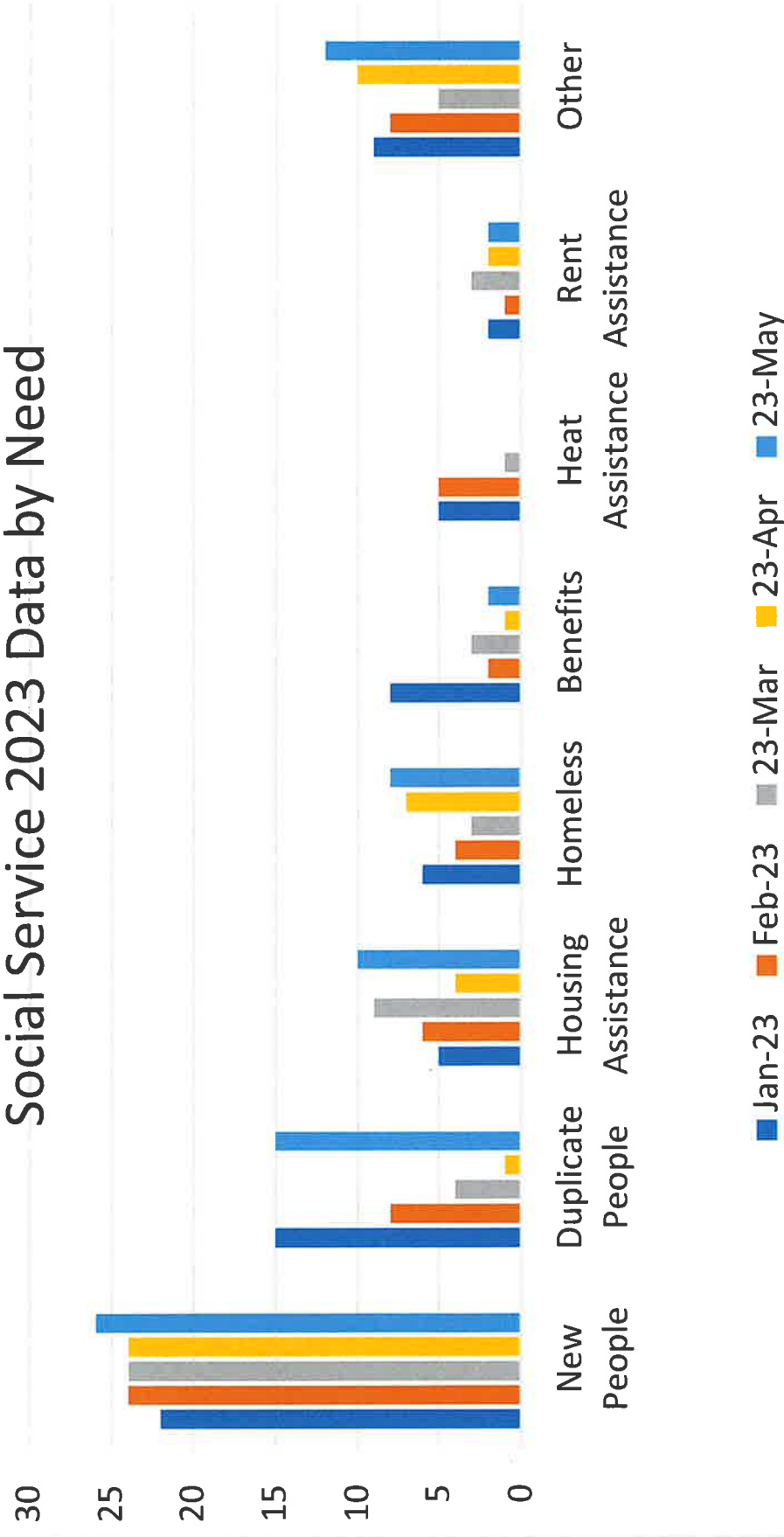
**Update:** Director attended NCOA (National Council on Aging) Older Adult Mental Health Symposium by ZOOM; Fit Together board meeting; and CHWC board meeting; and hosted local directors meeting (Colebrook, New Hartford and Barkhamsted). Director was informed by the State Unit on Aging that WSC is eligible to receive \$37,475 in State ARPA money so getting estimates for a new roof to add solar panels; automatic doors for restrooms; and personal emergency response buttons for staff in various locations in the building.

Respectfully,

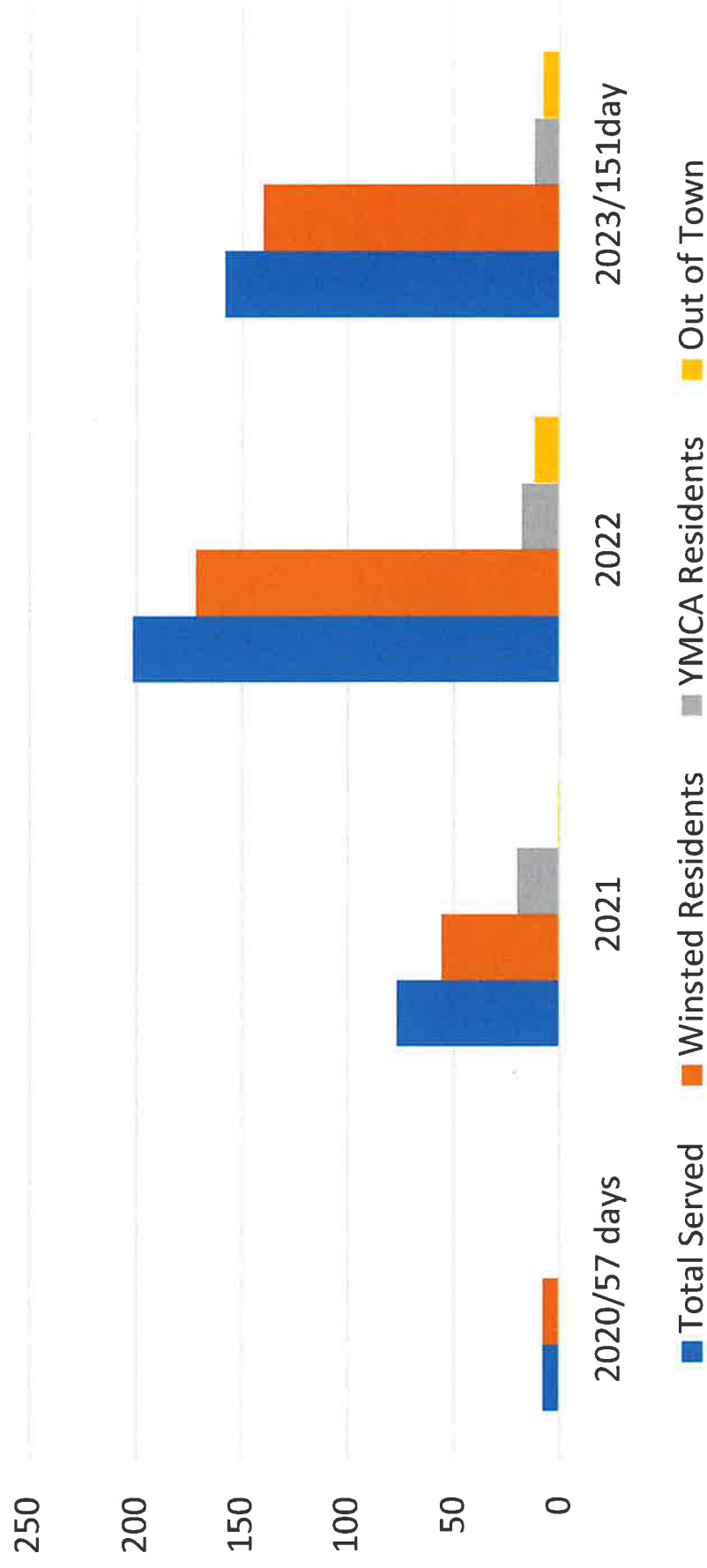
A handwritten signature in black ink that reads "Jennifer Kelley". The signature is written in a cursive style with a large, stylized "J" and "K".

Jennifer Kelley

## Social Service 2023 Data by Need



## People Served by Winchester Social Services



2021	Jan-21	7	3	\$164.89	\$23.56	\$39.06	\$5.58	19%
2021	Feb-21	13	5	\$354.11	\$27.24	\$53.98	\$4.15	13%
2021	Mar-21	16	5	\$483.36	\$30.21	\$182.21	\$11.39	27%
2021	Apr-21	11	5	\$251.36	\$22.85	\$90.30	\$8.21	26%
2021	May-21	11	5	\$344.55	\$31.32	\$97.85	\$8.90	22%
2021	Jun-21	16	6	\$582.27	\$36.39	\$242.28	\$15.14	29%
2021	Jul-21	10	4	\$322.17	\$32.22	\$118.20	\$11.82	27%
2021	Aug-21	14	5	\$432.73	\$30.91	\$144.84	\$10.35	25%
2021	Sep-21	10	5	\$318.03	\$31.80	\$133.78	\$13.38	30%
2021	Oct-21	13	6	\$412.07	\$31.70	\$155.08	\$11.93	27%
2021	Nov-21	10	6	\$304.16	\$30.42	\$164.06	\$16.41	35%
2021	Dec-21	9	5	\$237.47	\$26.39	\$114.40	\$12.71	33%
2021	Year Total:	140	60	\$4,207.17	\$30.05	\$1,536.04	\$10.97	27%
2022	Jan-22	10	4	\$371.12	\$37.11	\$199.20	\$19.92	35%
2022	Feb-22	9	5	\$119.85	\$13.32	\$11.17	\$1.24	9%
2022	Mar-22	8	4	\$154.86	\$19.36	\$85.52	\$10.69	36%
2022	Apr-22	6	3	\$134.93	\$22.49	\$84.42	\$14.07	38%
2022	May-22	6	2	\$122.77	\$20.46	\$98.38	\$16.40	44%
2022	Jun-22	7	2	\$146.03	\$20.86	\$151.21	\$21.60	51%
2022	Jul-22	6	2	\$164.13	\$27.36	\$178.32	\$29.72	52%
2022	Aug-22	6	2	\$105.43	\$17.57	\$104.71	\$17.45	50%
2022	Sep-22	5	1	\$100.80	\$20.16	\$130.36	\$26.07	56%
2022	Oct-22	6	1	\$265.80	\$44.30	\$127.45	\$21.24	32%
2022	Nov-22	6	2	\$248.89	\$41.48	\$124.16	\$20.69	33%
2022	Dec-22	5	1	\$92.78	\$18.56	\$98.38	\$19.68	51%
2022	Year Total:	80	29	\$2,027.39	\$25.34	\$1,393.28	\$17.42	41%
2023	Jan-23	6	2	\$98.41	\$16.40	\$99.74	\$16.62	50%
2023	Feb-23	6	2	\$244.75	\$40.79	\$116.40	\$19.40	32%
2023	Year Total:	12	4	\$343.16	\$28.60	\$216.14	\$18.01	39%
Total		3,033	1,695	\$131,345.83	\$43.31	\$118,390.64	\$39.03	47%

# **TOWN OF WINCHESTER CONNECTICUT**



**ANNUAL COMPREHENSIVE FINANCIAL REPORT  
FOR THE YEAR ENDED JUNE 30, 2022**

**TOWN OF WINCHESTER  
CONNECTICUT**

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Annual Comprehensive Financial Report

For the Fiscal Year Ended

June 30, 2022

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Prepared By  
Winchester Finance Department  
Winsted, Connecticut 06098

# TOWN OF WINCHESTER, CONNECTICUT

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# TOWN OF WINCHESTER, CONNECTICUT

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# **Introductory Section**

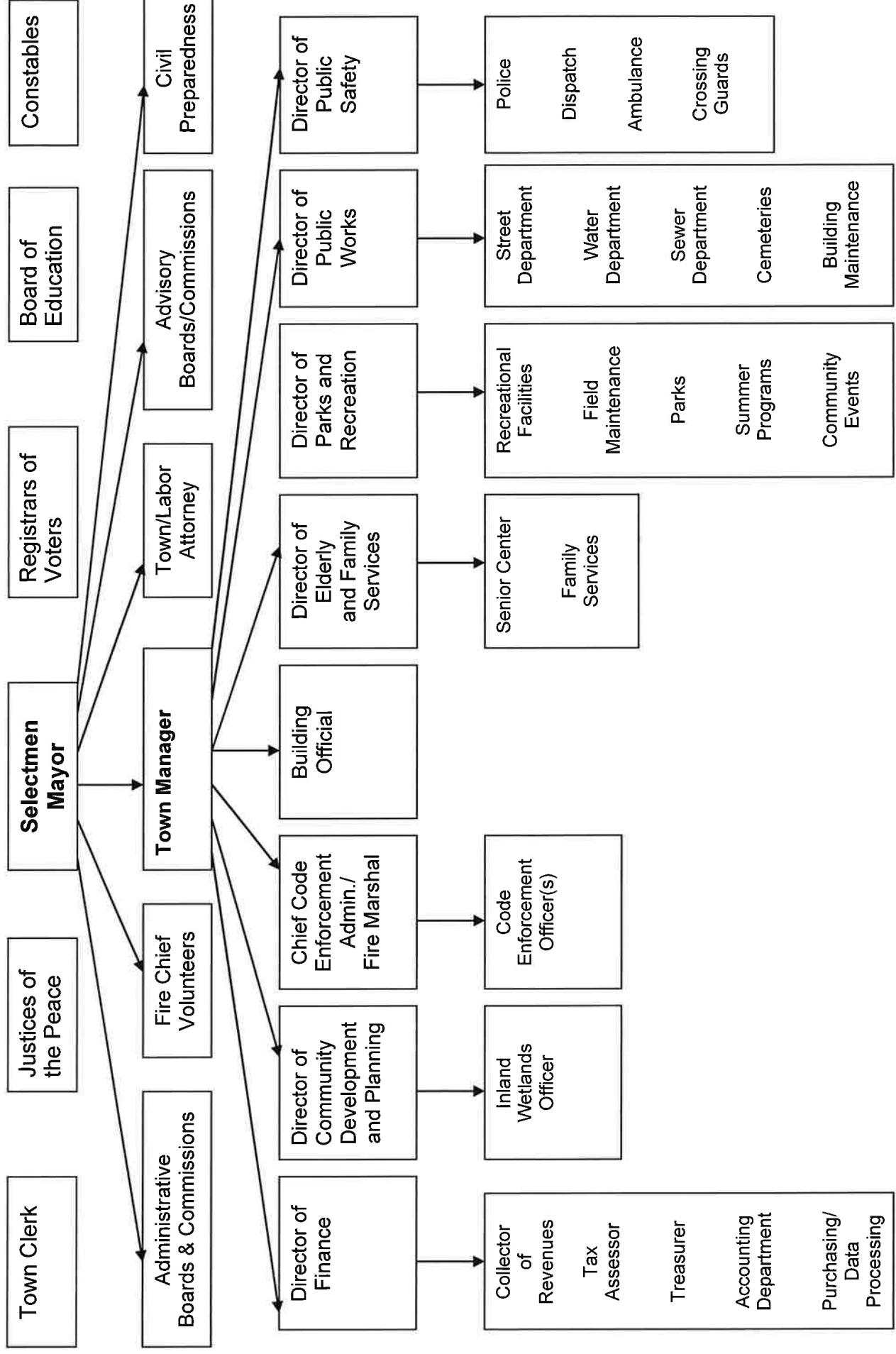
**TOWN OF WINCHESTER, CONNECTICUT**  
List of Elected and Appointed Officials  
As of June 30, 2022

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<b><u>Office</u></b>	<b><u>Name</u></b>	<b><u>Manner of Selection</u></b>
Mayor:	Todd Arcelaschi	Appointed
Board of Selectman:	Todd Arcelaschi	Elected
	Jack Borque	Elected
	Candace Bouchard	Elected
	Linda Groppo	Elected
	Jonathan Mordhardt	Elected
	Althea Candy Perez	Elected
	Steven Sedlack	Elected
Board of Assessment Appeals:	John Herman, Chairman	Appointed
	Jackie Mulvey	Appointed
	Joel Stewart	Appointed
	Vacant Seat	Appointed
	Troy Lamere	Alternate
	Todd Arcelaschi	Liaison
Director of Public Works:	James Rollins	Appointed
Town Manager:	Joshua S. Kelly	Appointed
Director of Finance:	Ann Marie Rheault	Appointed
Treasurer:	Cynthia E. Rines	Appointed
Tax Collector:	Halaree Monnerat	Appointed
Town Clerk:	Glenn S. Albanesius	Elected
Purchasing Agent:	Mark A. Douglass	Appointed
Town Assessor:	Cory Iacino	Appointed
Superintendent of Schools:	Melony Brady-Shanley	Appointed

# TOWN OF WINCHESTER, CONNECTICUT

## Organizational Chart of the Town Government





## TOWN OF WINCHESTER – CITY OF WINSTED

Town Hall – 338 Main Street

WINSTED, CONNECTICUT 06098

January 27, 2023

Honorable Mayor Todd Arcelaschi

Members of The Board of Selectmen

Town Manager Joshua Kelly

Citizens of the Town of Winchester

The Finance Department is pleased to transmit the Annual Comprehensive Financial Report (ACFR) of the Town of Winchester for the fiscal year ended June 30, 2022. The report includes the independent auditors' report as required by the Town Charter and the Connecticut Statutes. The report is prepared in conformity with Generally Accepted Accounting Principles (GAAP) and standards set forth by the Governmental Accounting Standards Board (GASB).

State law requires that every general-purpose local government publish, within 6 months of the close of each fiscal year, a complete set of audited financial statements. This report is published to fulfill that requirement for the fiscal year ended June 30, 2022.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based on a comprehensive framework of internal control that has been established for this purpose. The internal controls are designed to provide reasonable, but not absolute, assurance that these objectives are met, including producing financial statements that are free of any material misstatements. The concept of reasonable assurance recognizes that the cost of internal control should not exceed the anticipated benefits.

King, King & Associates, CPAs have issued an unqualified opinion on the Town of Winchester's financial statements for the fiscal year ended June 30, 2022. The independent auditor's report is located at the front of the financial section of this report.

State and federal "single audits" were also performed as required by state and federal law, respectively. The purpose of these audits is to determine whether the Town of Winchester complied with the laws and regulations and applicable compliance requirements of the major state and federal assistance programs, and whether the Town maintained controls to assure compliance.

GAAP require that management provide a narrative introduction, overview and analysis to accompany the basic financial statements in the form of Management's Discussion and Analysis (MD&A). The MD&A is designed to complement this transmittal letter and should be read in conjunction with it. The Town's MD&A can be found immediately following the report of the independent auditors.

*The Town of Winchester is an equal opportunity provider, employer and lender.*

## **Profile of the Town of Winchester**

The Town of Winchester, located in Litchfield County, is a political subdivision located approximately thirty miles northwest of Hartford in the watersheds of the Farmington and Naugatuck Rivers. It is bordered on the north by the Town of Colebrook, on the south by the City of Torrington, on the east by the Town of Barkhamsted, and on the west by the Towns of Norfolk and Goshen. It covers a land area of approximately thirty-four square miles. What is commonly referred to as the City of Winsted is located within the Town of Winchester, but there exists no separate government or other political distinction (the terms "Winchester" and "Winsted" are used interchangeably by area residents). Winchester was first settled in 1732 and incorporated as a Town in 1771.

The Town sits at the crossroads of U.S. Route 44 and State Route 8. State Routes 20, 183 and 263 also traverse the Town. The Town has approximately eighty miles of Town roads, of which approximately seventy-six miles are paved. State-controlled and maintained roads account for an additional twenty-three miles.

The Town of Winchester is governed under a home-rule charter, as amended in 2019, that provides a Manager/Selectmen/Town Meeting form of government with a seven-member Board of Selectmen that also serves as the Board of Finance. Elections for the Board of Selectmen are held in November in every odd-numbered year. The residents also have the powers and privileges conferred and granted to Towns and Cities under the Constitution and the General Statutes of the State of Connecticut.

The Town Manager is the full-time Chief Executive and Administrative Officer of the Town and oversees the execution of all laws and ordinances governing the Town. The First Selectman, or officially titled "Mayor," presides over the Board of Selectmen and has full voting privileges on the Board. The Board of Selectmen appoints members to various commissions and boards.

The Town's annual Budget Meeting is held on the second Monday in May. Prior to adjournment to Budget Referendum, the electors at the Budget Meeting review the budget as presented by the Board of Selectmen and have the power to decrease, but not increase, any line-item of the budget. The Budget Meeting is then adjourned to a referendum for approval. The approved budget serves as the foundation for the Town's financial planning and control.

The Town provides a full range of services, including general government operations; police and fire protection; the construction and maintenance of highways, streets and other infrastructure; health and welfare services; cultural and recreational activities; economic development support; and education. Water and wastewater treatment and distribution are under the control of an independent Water and Sewer Commission (appointed by the Board of Selectmen).

## **Factors Affecting Financial Condition**

The information presented in the financial statements is perhaps best understood when it is considered from the broader perspective of the specific environment within which the Town of Winchester operates.

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## **Economic Condition and Outlook**

Winchester is primarily a residential community with single-family homes. Most residents are employed in the manufacturing, education, health and social services categories. Recent data from the CT Data Collaborative indicates that Winchester's 2016-2020 median household income was \$63,882, as compared to the State of Connecticut's \$79,855. The Town's population as of July 2021 was 10,217 according to State of Connecticut Department of Health statistics.

In accordance with State of Connecticut statutes, the Town conducted a property revaluation in 2017. The next scheduled revaluation including a physical inspection of all properties, which was not part of the 2017 revaluation, is slated for the October 2022 grant list.

As of June 30, 2022 the Town's unassigned General Fund balance was \$7,890,117, which represents 23.0 percent of fiscal year 2022 General Fund expenditures. Moody's Investor Services assigned an Issuer Rating of A1 to the Town on September 6, 2019.

In fiscal year 2022, the Town spent \$278,299 on approved projects utilizing American Rescue Plan Act funds.

## **Major Initiatives**

### *Land Use and Zoning Regulations*

The Planning and Zoning Commission adopted in 2016 a complete revision of its zoning regulations, which are expected to encourage economic growth through increased clarity and modernization. In 2022, town staff and a working group of the Board of Selectmen reviewed those regulations and the Town's Inland Wetland regulations and ordinances, and converted them to a uniform, searchable format online; that new online ordinance and regulation portal is expected to go live in fiscal year 2023. Likewise, in fiscal year 2022 the Town began implementation of a new online permitting portal which will allow residents to submit land use permit applications online and track the progress of their approval process in real time. In August 2021, the Town also hired a full-time Enforcement Officer to ensure that the adopted regulations are enforced and applied evenly across town and to help the Town's land use regulatory agencies better review, comprehend, and act on applications that are submitted to them.

### *Economic Development*

The Economic Development Commission is committed to expanding the Town's commercial and industrial base and constantly looks for opportunities to create readily marketable properties in the Town's industrial and commercial zoned areas, including the adaptive reuse of former mill sites. In fiscal year 2022, the Town hired a part-time Director of Economic Development to pursue these efforts more vigorously.

The Town is pursuing grants for property development, facilities improvements, and recreational funding. In 2016, the Town was awarded \$1.5 million to extend the Sue Grossman Trail, a bike and pedestrian greenway, into the downtown area, and the Town is expected to complete that work in FY 2023.

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In FY 2022, the Town applied for and was awarded a \$1.8 million grant from the State of Connecticut for the reinvigoration of the Town's Main Street pedestrian areas, namely near the intersection of Main Street and Bridge Street. This grant will allow for the reconstruction of Bridge Street, the replacement of many damaged sidewalks, and more.

### *Regional Outreach*

The Town is a member of the regional planning organization, the Northwest Hills Council of Governments (NHCOG). A popular and effective program among the twenty-one member towns is the Public Works Equipment Cooperative, which enables member towns to share pieces of heavy-duty equipment related to public works activities. The Town currently works hand-in-hand with neighboring towns in emergency situations through mutual aid agreements and the Town has also established shared service agreements for the Fire Marshal and Economic Development personnel to the Town of Barkhamsted.

### *Brownfields*

In 2015 the Town was awarded \$600,000 in State of Connecticut grants for brownfield assessment and remediation of a long-vacant and deteriorating town-controlled site: \$100,000 was funded by the Department of Community and Economic Development's Municipal Brownfield Assessment and Inventory (MBAI) program, and the remaining \$500,000 was received from the Office of Policy and Management's Small Town Economic Assistance Program (STEAP). The remediation of this property, now known as Winsted Edgeworks, is complete. The site now hosts a local craft brewery and pub at 32 Lake Street, and the Town has approved Zoning and Inland Wetlands permits for that business to expand and for other businesses to be developed at the site. The State of Connecticut \$1.8 million award to the Town in fiscal year 2022 also provides a small amount of money for the remediation of brownfields at 35 Willow Street, a building that was recently purchased by a local businessman who hopes to turn it into a new center of business.

### *Development*

During the fiscal year, the Town saw the opening of more than twenty businesses in and around Main Street. Through the American Rescue Plan Act funds and a previously obtained Building Healthier Communities Grant from Hartford Healthcare, the Town was able to offer \$250,000 in Façade Improvement Forgivable Loans and \$100,000 in Business Start-Up Forgivable Loans that have tremendously helped the Town's economic development in its downtown core.

### *Labor Contracts*

During the fiscal year, the Town drafted agreements with both the UPSEU Supervisors Union and the UPSEU Clerical Union that are expected to be adopted in FY 2023.

### *Infrastructure*

Since July 2016, the Town has reconstructed and/or resurfaced more than 13 miles of local roads. In May 2022, voters at referendum approved the borrowing of up to \$24.7 million for the reconstruction of approximately 20 different roads and bridges over the next five years and allocating funds for the replacement of the Town's ladder truck, \$600,000 in sidewalk repairs and replacement, and \$1 million for improvements to drainage around Highland Lake.

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In September 2019 Town residents approved a \$17.4 million referendum to renovate the Mary P. Hinsdale School with \$7 million of that cost being funded by the State of Connecticut. During the fiscal year the Hinsdale School Renovation Committee awarded a construction contract for the renovation and authorized architectural planning for the project. Groundbreaking occurred in May 2021 and the project is targeted for completion in time to receive students for the 2022-2023 school year.

### **Budgetary Controls**

Under the direction of the Director of Finance, the Town continues to review and revise its budgetary controls, and has implemented other changes, policies, and procedures recommended by the independent auditor and other State and Federal regulatory agencies. The objective of budgetary controls is to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the electors at referendum. Budget administration is performed by the Town Manager and the Director of Finance. The budget is legally enacted at the department expenditure level, which serves as a management tool; budgetary control is maintained at the department level. This is achieved through the use of a full encumbrance system, which encumbers appropriations upon the issuance of purchase orders. Encumbrances outstanding at year-end are recorded as budgetary expenditures and reported as a reservation of the fund balance at June 30. Transfers within a department may be made during the fiscal year upon approval by the Board of Selectmen. Transfers between departments can only be made during the last three months of the fiscal year, once again, with approval by the Board of Selectmen. Management cannot amend the budget.

### **Fiduciary Fund Operation**

Fiduciary Funds are used to account for funds that the Town holds in a trustee capacity or as an agent for individuals or organizations. The Town of Winchester Town Employees' Pension Trust Fund is used to account for contributions, pension benefits and other costs that are associated with the operations of the pension plan.

### **Acknowledgements**

The preparation of this report would not have been possible without the hard work of the Department of Finance, including Treasurer Cynthia Rines, other Town staff and Nancy O'Dea-Wyrick, Director of Finance and Business Services for the Winchester Board of Education. I would also like to thank the Board of Selectmen for its continued support in planning and conducting the financial operations of the Town in a responsible and professional manner.

Respectfully submitted,



Ann Marie Rheault  
Director of Finance

## **Financial Section**



## INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen  
Town of Winchester, Connecticut

### Report on the Audit of the Financial Statements

#### **Opinions**

We have audited the accompanying financial statements of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Winchester, Connecticut, as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprise the Town of Winchester, Connecticut's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the Town of Winchester, Connecticut, as of June 30, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Town of Winchester, Connecticut and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Winchester, Connecticut's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## ***Auditor's Responsibility for the Audit of the Financial Statements***

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgement and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Town of Winchester, Connecticut's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgement, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Town of Winchester, Connecticut's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

## ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, and pension and OPEB schedules on pages 11-19 and 68-79 be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### ***Supplementary Information***

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Winchester, Connecticut's basic financial statements. The accompanying combining and individual nonmajor fund financial statements, and other supplemental schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements, and other supplemental schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

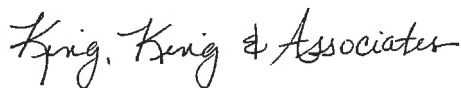
### ***Other Information***

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

### ***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated January 27, 2023, on our consideration of the Town of Winchester, Connecticut's internal control over financial reporting and on our test of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Winchester, Connecticut's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Winchester, Connecticut's internal control over financial reporting and compliance.



King, King & Associates, P.C., CPAs  
Winsted, CT  
January 27, 2023

**TOWN OF WINCHESTER, CONNECTICUT**  
Management's Discussion and Analysis  
June 30, 2022

---

As management of the Town of Winchester, we offer readers of the Town of Winchester's financial statements this narrative overview and analysis of the financial activities of the Town of Winchester for the fiscal year ended June 30, 2022.

***Financial Highlights***

- The assets of the Town of Winchester exceeded its liabilities at the close of the most recent fiscal year by \$87,454,755 (*net position*). Governmental activities reflect an unrestricted net position in the amount of \$1,410,013 available to be used to meet ongoing obligations to citizens and creditors. Business-type activities have an unrestricted net position of \$3,599,631.
- The government's total net position including business-type activities increased by \$8,417,088.
- As of the close of the current fiscal year, the Town of Winchester's governmental funds reported combined ending fund balances of \$15,202,683, a decrease of \$2,844,178 in comparison with the prior year.
- At the end of the current fiscal year, unassigned and total fund balances for the General Fund were \$7,890,117 and \$9,549,942, respectively.

***Overview of the Financial Statements***

This discussion and analysis is intended to serve as an introduction to the Town of Winchester's basic financial statements. The Town of Winchester's basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

**Government-Wide Financial Statements:** The *government-wide financial statements* are designed to provide readers with a broad overview of the Town of Winchester's finances, in a manner similar to a private-sector business.

The *statement of net position* presents information on all of the Town of Winchester's assets and deferred outflows of resources, and liabilities and deferred inflows of resources, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator whether the financial position of the Town of Winchester is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position is changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in future cash inflows (revenues) and outflows (expenditures).

Both of the government-wide financial statements distinguish functions of the Town of Winchester that are principally supported by grants and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the Town of Winchester include education, public safety, general government and public works.

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The government-wide financial statements can be found on pages 20-21 of this report.

**Fund Financial Statements:** A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The Town of Winchester, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. All of the funds of the Town of Winchester can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

**Governmental Funds:** *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on *near-term inflows and outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental funds balance sheet and the governmental funds statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The Town of Winchester maintains twenty-eight (28) individual governmental funds. Information is presented separately in the governmental fund balance sheet and in the governmental funds statement of revenues, expenditures, and changes in fund balances for the General Fund, Sewer Assessment Fund, Federal and State Education Grants Fund, ARPA Fund, Water & Sewer Capital Improvements Fund, and Hinsdale Renovation Project. Data from the other governmental funds are combined into a single, aggregate presentation. Individual fund data for each of these nonmajor governmental funds is provided in the form of combining statements elsewhere in this report.

The Town of Winchester adopts an annual appropriated budget for its General Fund. A budgetary comparison statement has been provided for the General Fund to demonstrate compliance with this budget.

The basic governmental fund financial statements can be found on pages 22-25 of this report.

**Proprietary Funds:** The Town maintains two proprietary funds. Proprietary funds provide the same type of information as the government-wide financial statements, only in more detail. The proprietary fund financial statements provide separate information for the Water Pollution Control Authority.

The basic proprietary fund financial statements can be found on pages 26-28 of this report.

**Fiduciary Funds:** Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statements because the resources of those funds are not available to support the Town of Winchester's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

The basic fiduciary fund financial statements can be found on pages 29-30 of this report.

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**Notes to the financial statements:** The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements can be found on pages 31-67 of this report.

**Government-wide Financial Analysis**

As noted earlier, net position may serve over time as a useful indicator of a government's financial position. In the case of the Town of Winchester, assets and deferred outflows of resources exceeded liabilities and deferred inflows of resources by \$87,454,755 at the close of the most recent fiscal year.

	Governmental Activities		Business-Type Activities		Totals	
	2022	2021	2022	2021	2022	2021
Current and Other Assets	\$ 23,508,417	\$ 23,707,425	\$ 3,940,632	\$ 3,904,287	\$ 27,449,049	\$ 27,611,712
Capital Assets	60,175,358	49,904,392	25,675,056	25,379,877	85,850,414	75,284,269
Total Assets	<u>83,683,775</u>	<u>73,611,817</u>	<u>29,615,688</u>	<u>29,284,164</u>	<u>113,299,463</u>	<u>102,895,981</u>
Deferred Outflows of Resources	<u>3,297,085</u>	<u>2,798,727</u>	<u>-</u>	<u>9,858</u>	<u>3,297,085</u>	<u>2,808,585</u>
Long-term Liabilities	17,227,391	18,513,732	341,658	539,147	17,569,049	19,052,879
Other Liabilities	7,336,401	4,968,088	168,312	211,424	7,504,713	5,179,512
Total Liabilities	<u>24,563,792</u>	<u>23,481,820</u>	<u>509,970</u>	<u>750,571</u>	<u>25,073,762</u>	<u>24,232,391</u>
Deferred Inflows of Resources	<u>4,068,031</u>	<u>2,445,087</u>	<u>-</u>	<u>-</u>	<u>4,068,031</u>	<u>2,445,087</u>
Net Position:						
Net Investment in Capital Assets	54,339,358	47,648,554	25,506,087	25,019,997	79,845,445	72,668,551
Restricted	2,599,666	2,504,253	-	-	2,599,666	2,504,253
Unrestricted	1,410,013	330,830	3,599,631	3,523,454	5,009,644	3,854,284
Total Net Position	<u>\$ 58,349,037</u>	<u>\$ 50,483,637</u>	<u>\$ 29,105,718</u>	<u>\$ 28,543,451</u>	<u>\$ 87,454,755</u>	<u>\$ 79,027,088</u>

\$79,845,445 of the Town's net position reflects its investment in capital assets, less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the Town's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources since the capital assets themselves cannot be used to liquidate these liabilities.

\$1,310,924 of the restricted portion of the Town of Winchester's net position represents net position restricted for Community Development, \$156,458 is restricted for Brownfields Pilot Program, \$272,884 is restricted for Grants & Donations, \$314,436 is restricted for Anti Blight, and \$240,160 is restricted for other purposes. The remaining restricted portion, \$304,804, represents net position restricted for purposes of trust. Unrestricted net position in the amount of \$1,410,013 may be used to meet ongoing obligations to citizens and creditors.

At the end of the current fiscal year, the Town of Winchester's Governmental Activities are able to report positive balances in all categories of net position, for the government as a whole.

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	Governmental Activities		Business-Type Activities		Totals	
	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>	<u>2022</u>	<u>2021</u>
<b>REVENUES</b>						
<i>General Revenues:</i>						
Property Taxes	\$ 25,468,796	\$ 24,683,726	\$ -	\$ -	\$ 25,468,796	\$ 24,683,726
Unrestricted Grants & Contributions	697,502	592,243	-	-	697,502	592,243
Unrestricted Investment Income	37,193	19,897	2,531	2,580	39,724	22,477
Other General Revenues, Net	109,370	69,753	-	-	109,370	69,753
<i>Program Revenues:</i>						
Charges for Services	1,324,120	1,283,796	3,680,174	3,727,985	5,004,294	5,011,781
Operating Grants and Contributions	13,831,558	15,806,665	-	-	13,831,558	15,806,665
Capital Grants and Contributions	8,604,203	2,672,166	-	-	8,604,203	2,672,166
Total Revenues	<u>50,072,742</u>	<u>45,128,246</u>	<u>3,682,705</u>	<u>3,730,565</u>	<u>53,755,447</u>	<u>48,858,811</u>
<b>EXPENSES</b>						
<i>Governmental Activities:</i>						
General Government	4,640,204	3,546,158	-	-	4,640,204	3,546,158
Public Safety	4,966,600	5,791,474	-	-	4,966,600	5,791,474
Public Works	3,739,445	2,920,338	-	-	3,739,445	2,920,338
Health	813,080	620,927	-	-	813,080	620,927
Library	233,971	229,383	-	-	233,971	229,383
Parks and Recreation	448,910	380,722	-	-	448,910	380,722
Waste Disposal and Recycling	209,038	202,950	-	-	209,038	202,950
Interest on Long-Term Debt	42,049	62,670	-	-	42,049	62,670
Education	26,101,545	27,203,135	-	-	26,101,545	27,203,135
<i>Business-Type Activities:</i>						
Waterworks	-	-	1,970,973	1,941,434	1,970,973	1,941,434
Sewer	-	-	2,172,544	2,020,811	2,172,544	2,020,811
Total Expenses	<u>41,194,842</u>	<u>40,957,757</u>	<u>4,143,517</u>	<u>3,962,245</u>	<u>45,338,359</u>	<u>44,920,002</u>
Change in Net Position Before Transfers, and Contributions to Permanent Funds	<u>8,877,900</u>	<u>4,170,489</u>	<u>(460,812)</u>	<u>(231,680)</u>	<u>8,417,088</u>	<u>3,938,809</u>
Transfers	<u>(1,023,079)</u>	<u>(263)</u>	<u>1,023,079</u>	<u>263</u>	<u>-</u>	<u>-</u>
Change in Net Position	<u>7,854,821</u>	<u>4,170,226</u>	<u>562,267</u>	<u>(231,417)</u>	<u>8,417,088</u>	<u>3,938,809</u>
Beginning Net Position, restated	<u>50,494,216</u>	<u>46,313,411</u>	<u>28,543,451</u>	<u>28,774,868</u>	<u>79,037,667</u>	<u>75,088,279</u>
Ending Net Position	<u>\$ 58,349,037</u>	<u>\$ 50,483,637</u>	<u>\$ 29,105,718</u>	<u>\$ 28,543,451</u>	<u>\$ 87,454,755</u>	<u>\$ 79,027,088</u>

### Governmental Activities

Governmental activities increased the Town of Winchester's net position by \$7,854,821. Fifty-one percent (51%) of the revenues of the Town were derived from property taxes, followed by forty-six percent (46%) from grants and contributions, three percent (3%) from fees for services, and less than one percent (1%) from other.

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**Management's Discussion and Analysis**  
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Major revenue factors include:

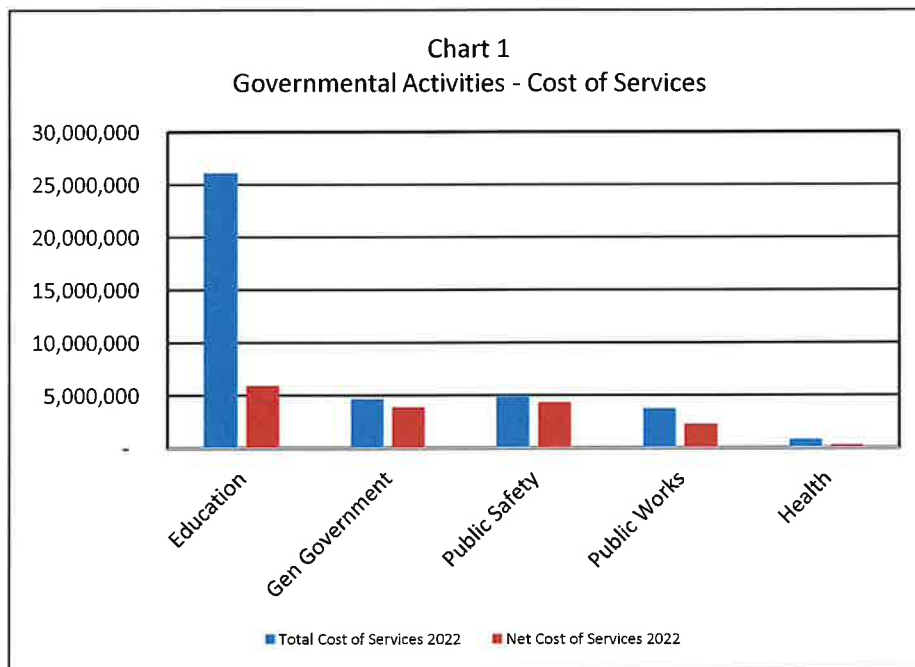
- \$605,000 increase in Property Taxes primarily due to increase in the grand list.
- \$5,932,000 increase in Capital Grants and Contributions due to federal and state grant funding for Hinsdale School Renovation Project, Drinking Water Project, and other capital improvement projects.
- \$1,925,000 decrease in Operating Grants and Contributions primarily due to changes in the revenue recognized for the Teachers' Retirement System.

For Governmental Activities, 63% of the Town's expenses relate to education, 14% relate to public safety and health, 9% relate to public works, and the remaining 14% relates to government and community services, administration, and other areas.

Major expense factors include:

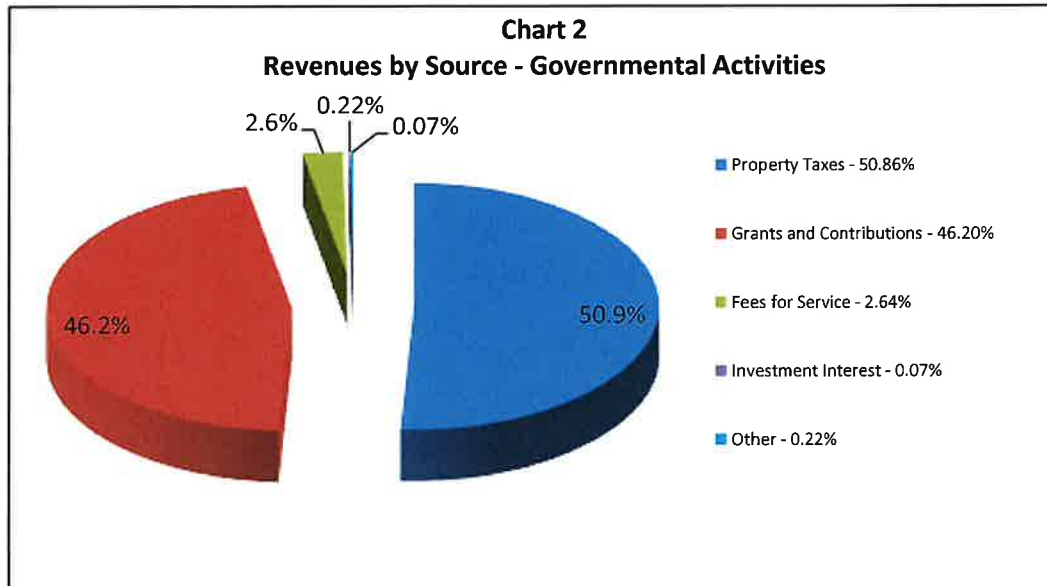
- \$1,094,000 increase in General Government expense primarily due to recognized pension expense.
- \$819,000 increase in public works expense from general road repair, and other repair and maintenance work.
- \$825,000 decrease in Public Safety expense primarily due to changes in expenditures recognized for the Municipal Employee Retirement System.
- \$1,100,000 decrease in Education expense primarily due to the changes in expenditures recognized for the Teachers' Retirement System.

Chart 1 presents the costs of each of the five largest programs, as well as each program's net cost (total cost less revenues generated by the activities). The Net Cost shows the financial burden that was placed on the Town's taxpayers by each of these functions.



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Chart 2 presents the various sources of revenue that fund Town operations. The percentages indicate what part of the whole each segment represents.

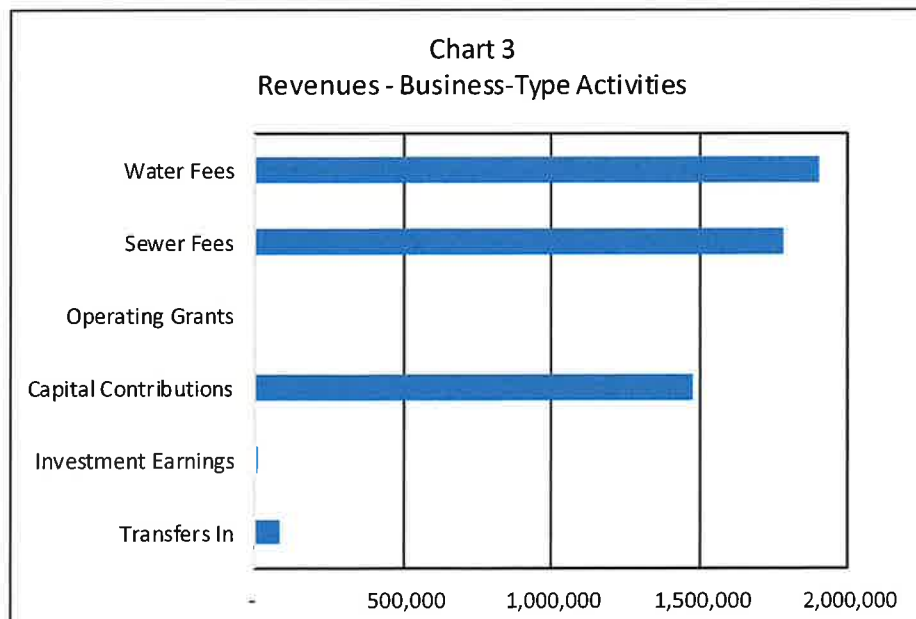


**Business-Type activities**

Business-type activities increased the Town of Winchester's net position by \$562,267. Ninety-nine percent (99%) of the revenues of the business-type activities were derived from charges for services and less than one percent (1%) was from investment income. Key elements of enterprise fund performance are as follows:

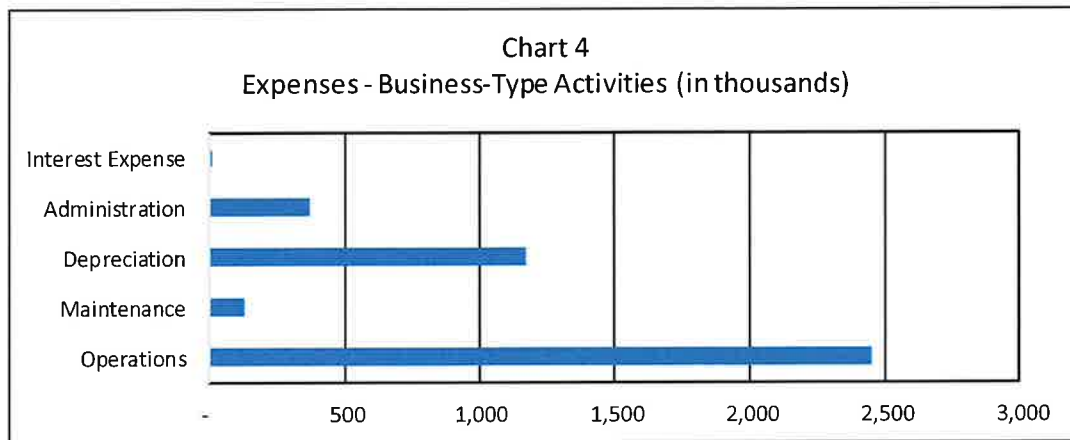
- Capital Contributions from the Water & Sewer Capital Improvements Fund funded by grants from the Drinking Water State Revolving Fund and Department of Transportation.

Charts 3 and 4 reflect the water/sewer utility operations for fiscal year 2022 regarding sources of revenue and classes of expenses.



**TOWN OF WINCHESTER, CONNECTICUT**  
**Management's Discussion and Analysis**  
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**Financial Analysis of the Government's Funds**

As noted earlier, the Town of Winchester uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental Funds:** The focus of the Town of Winchester's governmental funds is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing the Town of Winchester's financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the Town of Winchester's governmental funds reported combined ending fund balances of \$15,202,683, a decrease of \$2,844,178 in comparison with the prior year.

**General Fund.** The General Fund is the chief operating fund of the Town of Winchester. At June 30, 2022, the General Fund's fund balance was \$9,549,942 of which \$483,092 was committed to education (BOE nonlapsing) and \$893,346 was committed to capital improvements. There was also \$83,387 assigned to general government encumbrances, and \$200,000 assigned fund balance subject to Board of Selectman's approval. The remaining \$7,890,117 is classified as unassigned General Fund balance. As a measure of the General Fund's liquidity, it may be useful to compare the unassigned and total fund balances to total fund expenditures. At June 30, 2022, unassigned and total General Fund balances represented 23.0% and 27.8% of total budget basis General Fund expenditures, respectively. See page 72 for budgetary basis data.

The fund balance of the Town of Winchester's General Fund decreased by \$973,828 during the current fiscal year.

**Federal and State Education Grants Fund.** The Federal and State Education Grants Fund revenues and expenses were \$2,919,340. Grant revenues in the fund are recognized when they are expended. Major grant revenue recognized in the current fiscal year were from the following grants ESSER, Title I – Improving Basic Programs, Alliance District, Excess Cost, and the Commissioner Network.

**ARPA Fund.** The ARPA Fund is a new created fund to track the expenditures related to the American Rescue Plan Act grant. The Fund balance increased by \$3,418 due to interest earned on unearned revenue.

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Management's Discussion and Analysis  
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**Sewer Assessment Fund.** The fund balance of the Sewer Assessment Fund decreased by \$26,820 during the current fiscal year due to collections of \$53,621, less the transfer out of \$80,441.

**Water & Sewer Capital Improvements Fund.** The fund balance of the W&S Capital Improvements Fund decreased by \$531,707 during the current fiscal year due to significant work on the Water Main Project. There is a deficit fund balance of (\$490,740) at the end of the current fiscal year due mainly to \$432,302 in debt funded construction costs incurred through June 30, 2022 not yet received from the Drinking Water State Revolving Fund.

**Hinsdale Renovation Project.** The fund balance of the Hinsdale Renovation decreased by \$3,004,538 during the current fiscal year due to significant work on the project. There is a fund balance of \$1,179,123 at the end of the current fiscal year.

***General Fund Budgetary Highlights***

The General Fund Budgetary Highlights are as follows:

- \$209,000 of other local revenues in excess of budget.
- \$669,000 of property taxes, interest and lien fees collected in excess of budget.
- \$284,000 of expenditure savings in the General Government function.
- \$168,000 of expenditure savings in the Public Works function.
- Transfer of \$1,075,000 to the Capital Improvements Fund.

***Capital Asset and Debt Administration***

**Capital Assets:** The Town of Winchester's reported value in capital assets for its governmental and business-type activities as of June 30, 2022, amounts to \$85,850,414 (net of accumulated depreciation). The reported value in capital assets includes land and buildings, vehicles, machinery and equipment. Major capital asset events during the current fiscal year included the following:

- Hinsdale School Renovation project commencement.
- Vehicle and equipment replacements (Public Works and Public Safety.)
- Drinking Water project commencement.

	2022	2021
<i>Governmental Activities:</i>		
Land	\$ 25,839,045	\$ 25,839,045
Construction in Progress	14,372,000	3,282,538
Buildings	2,027,079	2,092,436
Improvements	2,768,081	2,833,914
Machinery and Equipment	4,144,859	4,059,108
Infrastructure	11,024,294	11,797,351
	<u>\$ 60,175,358</u>	<u>\$ 49,904,392</u>

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	2022	2021
<i>Business-type Activities:</i>		
Land	\$ 85,476	\$ 85,476
Construction in Progress	1,439,527	297,707
Buildings	14,348,376	15,059,192
Improvements	1,236,031	1,290,566
Machinery and Equipment	922,521	762,387
Infrastructure	7,643,125	7,884,549
	<u>\$ 25,675,056</u>	<u>\$ 25,379,877</u>

Additional information on the Town of Winchester's capital assets can be found in Note 3 on pages 42-43 of this report.

**Long-Term Debt:** The Town of Winchester has the following obligations:

<u>Date</u>	<u>Purpose</u>	<u>Rate %</u>	<u>Original Issue</u>	<u>Outstanding</u>	<u>Maturity</u>
<u>Note</u>					
6/8/2021	Hinsdale Project	Variable	\$ 5,000,000	\$ 5,000,000	June 2024
<u>Bonds</u>					
8/14/2008	Public Improvements	4.02	\$ 6,316,000	836,000	Aug. 2023
<u>Other</u>					
1/31/2008	Clean Water Fund Loans	2.00	642,019	168,969	Jan. 2027
	Total			<u>\$ 6,004,969</u>	

The Town of Winchester's total borrowings decreased by \$454,854 during the current fiscal year, primarily due to regular principal payments. Additional information on the Town of Winchester's long-term debt can be found in Note 3 on pages 44-46 of this report.

***Economic Factors and Next Year's Budgets and Rates***

- Recent price inflation and supply chain disruptions.
- COVID-19 pandemic impact on the state economy.
- Recent economic development impact on Grand List growth.
- Continued capital investment to address aging infrastructure and equipment.
- Uncertainty of State municipal aid grants continuing at historical funding levels.

***Request for Information***

This financial report is designed to provide a general overview of the Town of Winchester's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Director of Finance, Town of Winchester, 338 Main Street, Winsted, CT 06098.

# **Basic Financial Statements**

# TOWN OF WINCHESTER, CONNECTICUT

## Statement of Net Position

June 30, 2022

	Governmental Activities	Business-Type Activities	Total
<b>Assets</b>			
Cash and Cash Equivalents	\$ 17,117,127	\$ 2,861,613	\$ 19,978,740
Restricted Cash	88,097	-	88,097
Receivables, Net of Allowance	6,176,349	294,326	6,470,675
Other Assets	5,271	901,566	906,837
Internal Balances	116,873	(116,873)	-
Prepays	4,700	-	4,700
Capital Assets:			
Assets Not Being Depreciated	40,211,045	1,525,003	41,736,048
Assets Being Depreciated, Net	19,964,313	24,150,053	44,114,366
Total Assets	<u>83,683,775</u>	<u>29,615,688</u>	<u>113,299,463</u>
<b>Deferred Outflows of Resources</b>			
Deferred Outflows - Pension and OPEB	3,297,085	-	3,297,085
Total Deferred Outflows of Resources	<u>3,297,085</u>	<u>-</u>	<u>3,297,085</u>
<b>Liabilities</b>			
Accounts Payable and Accrued Items	5,393,355	168,312	5,561,667
Performance Bonds	88,097	-	88,097
Due to Other Governments	153,130	-	153,130
Unearned Revenue	1,701,819	-	1,701,819
Noncurrent Liabilities:			
Due Within One Year	785,879	118,338	904,217
Due In More Than One Year	16,441,512	223,320	16,664,832
Total Liabilities	<u>24,563,792</u>	<u>509,970</u>	<u>25,073,762</u>
<b>Deferred Inflows of Resources</b>			
Deferred Inflows - Prepaid Property Taxes	115,607	-	115,607
Deferred Inflows - Pension and OPEB	3,952,424	-	3,952,424
Total Deferred Inflows of Resources	<u>4,068,031</u>	<u>-</u>	<u>4,068,031</u>
<b>Net Position</b>			
Net Investment in Capital Assets	54,339,358	25,506,087	79,845,445
Restricted for Community Development	1,310,924	-	1,310,924
Restricted for Anti Blight	314,436	-	314,436
Restricted for Grants & Donations	272,884	-	272,884
Restricted for Other Purposes	396,618	-	396,618
Restricted for Purposes of Trust:			
Nonexpendable	187,376	-	187,376
Expendable	117,428	-	117,428
Unrestricted	1,410,013	3,599,631	5,009,644
Total Net Position	<u>\$ 58,349,037</u>	<u>\$ 29,105,718</u>	<u>\$ 87,454,755</u>

The notes to the financial statements are an integral part of this statement

**TOWN OF WINCHESTER, CONNECTICUT**  
Statement of Activities  
For the Year Ended June 30, 2022

Functions/Program Activities	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Primary Government		
					Governmental Activities	Business-Type Activities	Total
<b>Governmental Activities:</b>							
General Government	\$ 4,640,204	\$ 674,776	\$ 78,845	\$ -	\$ (3,886,583)	\$ -	\$ (3,886,583)
Library	233,971	-	-	-	(233,971)	-	(233,971)
Waste Disposal and Recycling	209,038	-	-	-	(209,038)	-	(209,038)
Public Safety	4,966,600	117,990	514,359	-	(4,334,251)	-	(4,334,251)
Public Works	3,739,445	270,000	318,771	893,357	(2,257,317)	-	(2,257,317)
Health	813,080	50,975	483,839	-	(278,266)	-	(278,266)
Parks and Recreation	448,910	155,464	8,475	-	(284,971)	-	(284,971)
Education	26,101,545	54,915	12,427,269	7,710,846	(5,908,515)	-	(5,908,515)
Interest on Long-Term Debt	42,049	-	-	-	(42,049)	-	(42,049)
Total Governmental Activities	41,194,842	1,324,120	13,831,558	8,604,203	(17,434,961)	-	(17,434,961)
<b>Business-Type Activities:</b>							
Waterworks	1,970,973	1,900,948	-	-	-	(70,025)	(70,025)
Sewer	2,172,544	1,779,226	-	-	-	(393,318)	(393,318)
Total Business-Type Activities	4,143,517	3,680,174	-	-	-	(463,343)	(463,343)
Total Primary Government	\$ 45,338,359	\$ 5,004,294	\$ 13,831,558	\$ 8,604,203	(17,434,961)	(463,343)	(17,898,304)
<b>General Revenues:</b>							
Property Taxes					25,468,796	-	25,468,796
Grants and Contributions not Restricted to Specific Programs					697,502	-	697,502
Unrestricted Investment Earnings					37,193	2,531	39,724
Miscellaneous					109,370	-	109,370
Transfers					(1,023,079)	1,023,079	-
Total General Revenues and Transfers					25,289,782	1,025,610	26,315,392
Change in Net Position					7,854,821	562,267	8,417,088
Net Position at Beginning of Year, Restated					50,494,216	28,543,451	79,037,667
Net Position at End of Year					\$ 58,349,037	\$ 29,105,718	\$ 87,454,755

The notes to the financial statements are an integral part of this statement

**TOWN OF WINCHESTER, CONNECTICUT**

Balance Sheet  
Governmental Funds  
June 30, 2022

	General	Federal and State Education Grants Fund	ARPA Fund	Water & Sewer Capital Improv. Fund	Sewer Assessment	Hinsdale Renovation Project	Nonmajor Governmental Funds	Total Governmental Funds
<b>Assets</b>								
Cash and Cash Equivalents	\$ 13,444,779	\$ -	\$ 1,363,626	\$ -	\$ -	\$ 121,642	\$ 2,187,080	\$ 17,117,127
Restricted Cash	88,097	-	-	-	-	-	-	88,097
Receivables, Net of Allowance	1,270,435	334	-	482,456	48,037	2,039,196	2,335,891	6,176,349
Prepays	4,700	-	-	-	-	-	-	4,700
Due from Other Funds	1,385,352	390,735	-	916,228	-	1,925,112	1,708,588	6,326,015
Other Assets	-	-	-	-	-	-	5,271	5,271
<b>Total Assets</b>	<b>\$ 16,193,363</b>	<b>\$ 391,069</b>	<b>\$ 1,363,626</b>	<b>\$ 1,398,684</b>	<b>\$ 48,037</b>	<b>\$ 4,085,950</b>	<b>\$ 6,236,830</b>	<b>\$ 29,717,559</b>
<b>Liabilities</b>								
Accounts Payable and Accrued Items	\$ 1,320,497	\$ -	\$ 65,632	\$ 738,297	\$ -	\$ 2,906,827	\$ 362,102	\$ 5,393,355
Performance Bonds	88,097	-	-	-	-	-	-	88,097
Due to Other Funds	4,311,865	-	3,745	1,151,127	734,564	-	7,841	6,209,142
Due to Other Governments	-	-	-	-	-	-	153,130	153,130
Unearned Revenue	-	391,069	1,290,831	-	-	-	19,919	1,701,819
<b>Total Liabilities</b>	<b>5,720,459</b>	<b>391,069</b>	<b>1,360,208</b>	<b>1,889,424</b>	<b>734,564</b>	<b>2,906,827</b>	<b>542,992</b>	<b>13,545,543</b>
<b>Deferred Inflows of Resources</b>								
Unearned Revenue:								
Prepaid Property Taxes	115,607	-	-	-	-	-	-	115,607
Unavailable Revenue:								
Property Taxes and Interest	807,355	-	-	-	-	-	-	807,355
Sewer Assessment Charges	-	-	-	-	46,371	-	-	46,371
<b>Total Deferred Inflows of Resources</b>	<b>922,962</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>46,371</b>	<b>-</b>	<b>-</b>	<b>969,333</b>
<b>Fund Balances</b>								
Nonspendable	-	-	-	-	-	-	187,376	187,376
Restricted	-	-	3,418	-	-	-	2,408,872	2,412,290
Committed	1,376,438	-	-	-	-	1,179,123	3,097,590	5,653,151
Assigned	283,387	-	-	-	-	-	-	283,387
Unassigned	7,890,117	-	-	(490,740)	(732,898)	-	-	6,666,479
<b>Total Fund Balances</b>	<b>9,549,942</b>	<b>-</b>	<b>3,418</b>	<b>(490,740)</b>	<b>(732,898)</b>	<b>1,179,123</b>	<b>5,693,838</b>	<b>15,202,683</b>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Balances</b>	<b>\$ 16,193,363</b>	<b>\$ 391,069</b>	<b>\$ 1,363,626</b>	<b>\$ 1,398,684</b>	<b>\$ 48,037</b>	<b>\$ 4,085,950</b>	<b>\$ 6,236,830</b>	<b>\$ 29,717,559</b>

The notes to the financial statements are an integral part of this statement

# TOWN OF WINCHESTER, CONNECTICUT

## Reconciliation of the Balance Sheet of Governmental Funds to the Statement of Net Position June 30, 2022

---

**Fund balances reported in governmental funds Balance Sheet** \$ 15,202,683

**Amounts reported for governmental activities in the government- wide  
Statement of Net Position are different because:**

Capital assets used in governmental activities are not financial  
resources and, therefore, are not reported in the funds.

<i>Capital Assets</i>	96,259,312
<i>Depreciation</i>	(36,083,954)

Other long-term assets are not available to pay for current-period  
expenditures and, therefore, are deferred in the funds.

<i>Property taxes and interest receivable greater than 60 days</i>	807,355
<i>Sewer assessments and interest receivable greater than 60 days</i>	46,371

*Certain changes related to pensions are deferred and amortized over time.* (655,339)

Long-term liabilities are not due and payable in the current period  
and, therefore, are not reported in the fund statements.

<i>Bonds payable</i>	(836,000)
<i>General Obligation Note</i>	(5,000,000)
<i>Net Pension Liability</i>	(4,686,027)
<i>Net Pension Liability - MERS</i>	(2,485,014)
<i>OPEB liability</i>	(2,717,786)
<i>Claims and judgments</i>	(659,957)
<i>Compensated Absences</i>	<u>(842,607)</u>

**Net position of governmental activities** \$ 58,349,037

**TOWN OF WINCHESTER, CONNECTICUT**  
Statement of Revenues, Expenditures, and Changes in Fund Balances  
Governmental Funds  
For the Year Ended June 30, 2022

	General	Federal and State Education Grants Fund	ARPA Fund	Water & Sewer Capital Improv. Fund	Sewer Assessment	Hinsdale Renovation Project	Nonmajor Governmental Funds	Total
<b>Revenues</b>								
Property Taxes, Interest and Lien Fees	\$ 25,258,971	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,258,971
Intergovernmental Revenues	10,357,955	2,919,340	278,299	519,798	-	7,710,846	1,520,661	23,306,899
Interest and Dividends	24,856	-	3,354	-	-	3,751	5,232	37,193
Charges for Services	629,380	-	-	-	53,621	-	242,013	925,014
Licenses, Fees and Permits	370,103	-	-	-	-	-	-	370,103
Other Revenue	107,889	-	-	-	-	-	348,053	455,942
<b>Total Revenues</b>	<b>36,749,154</b>	<b>2,919,340</b>	<b>281,653</b>	<b>519,798</b>	<b>53,621</b>	<b>7,714,597</b>	<b>2,115,959</b>	<b>50,354,122</b>
<b>Expenditures</b>								
Current:								
General Government	3,456,345	-	78,845	-	-	-	15,312	3,550,502
Library	233,971	-	-	-	-	-	-	233,971
Miscellaneous	838,921	-	-	-	-	-	-	838,921
Waste Disposal and Recycling	209,038	-	-	-	-	-	-	209,038
Public Safety	4,203,767	-	171,563	-	-	-	362,367	4,737,697
Public Works	2,338,302	-	19,416	-	-	-	-	2,357,718
Health	339,834	-	-	-	-	-	500,232	840,066
Parks and Recreation	300,744	-	8,475	-	-	-	117,115	426,334
Education	21,888,300	2,919,340	-	-	-	-	547,477	25,355,117
Program and Project Expenditures	467,343	-	-	-	-	-	-	467,343
Debt Service:								
Principal Retirement	403,116	-	-	-	-	-	-	403,116
Interest	58,933	-	-	-	-	-	-	58,933
Capital Outlay	-	-	-	1,552,505	-	11,272,710	1,356,281	14,181,496
<b>Total Expenditures</b>	<b>34,738,614</b>	<b>2,919,340</b>	<b>278,299</b>	<b>1,552,505</b>	<b>-</b>	<b>11,272,710</b>	<b>2,898,784</b>	<b>53,660,252</b>
Excess/(Deficiency) of Revenues over Expenditures	2,010,540	-	3,354	(1,032,707)	53,621	(3,558,113)	(782,825)	(3,306,130)
<b>Other Financing Sources/(Uses)</b>								
Transfers In	30,814	-	64	501,000	-	553,575	3,015,182	4,100,635
Transfers Out	(3,015,182)	-	-	-	(80,441)	-	(553,639)	(3,649,262)
<b>Total Other Financing Sources/(Uses)</b>	<b>(2,984,368)</b>	<b>-</b>	<b>64</b>	<b>501,000</b>	<b>(80,441)</b>	<b>553,575</b>	<b>2,461,543</b>	<b>451,373</b>
<b>Net Change in Fund Balances</b>	<b>(973,828)</b>	<b>-</b>	<b>3,418</b>	<b>(531,707)</b>	<b>(26,820)</b>	<b>(3,004,538)</b>	<b>1,678,718</b>	<b>(2,854,757)</b>
<b>Fund Balances at Beginning of Year, Restated</b>	<b>10,523,770</b>	<b>-</b>	<b>-</b>	<b>40,967</b>	<b>(706,078)</b>	<b>4,183,661</b>	<b>4,015,120</b>	<b>18,057,440</b>
<b>Fund Balances at End of Year</b>	<b>\$ 9,549,942</b>	<b>\$ -</b>	<b>\$ 3,418</b>	<b>\$ (490,740)</b>	<b>\$ (732,898)</b>	<b>\$ 1,179,123</b>	<b>\$ 5,693,838</b>	<b>\$ 15,202,683</b>

The notes to the financial statements are an integral part of this statement

## TOWN OF WINCHESTER, CONNECTICUT

### Reconciliation of the Statement of Revenues, Expenditures, and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended June 30, 2022

---

**Net change in fund balances - total governmental funds** \$ (2,854,757)

**Amounts reported for governmental activities in the Statement of Activities  
are different because:**

Governmental funds report capital outlays as expenditures. However,  
in the Statement of Activities, the cost of those assets is allocated over  
their estimated useful lives as depreciation expense.

<i>Capital expenditures</i>	11,775,805
<i>Depreciation expense</i>	(1,504,839)

Revenues in the Statement of Activities that do not provide current  
financial resources are not reported as revenue in the funds

<i>Property taxes and interest collected accrual basis change</i>	209,825
<i>Sewer assessment and interest revenue accrual basis change</i>	(48,575)

Repayment of debt principal is an expenditure in the governmental funds, but  
the repayment reduces long-term liabilities in the Statement of Net Position.

<i>General obligation bond principal payments</i>	420,000
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*Amortization of deferred outflows related to pension and OPEB benefits*

498,358

*Amortization of deferred inflows related to pension and OPEB benefits*

(1,507,337)

Certain benefits are expended in the funds when resources are used, but  
are expensed in the Statement of Activities when the liability is incurred.

<i>Net Pension Liability</i>	(1,214,295)
<i>Net Pension Liability - MERS</i>	1,375,295
<i>OPEB liability</i>	538,362
<i>Claims and judgments</i>	65,349
<i>Compensated Absences</i>	<u>101,630</u>

**Change in net position of governmental activities** \$ 7,854,821

**TOWN OF WINCHESTER, CONNECTICUT**

## Statement of Fund Net Position

## Proprietary Funds

June 30, 2022

	<u>Waterworks</u>	<u>Sewer</u>	<u>Total</u>
<b>Assets</b>			
Current Assets:			
Cash and Cash Equivalents	\$ 2,117,503	\$ 744,110	\$ 2,861,613
Rents and Assessments Receivable, Net	112,735	142,398	255,133
Interest Receivable	20,207	18,986	39,193
Accrued Utility Revenue	466,090	435,476	901,566
Total Current Assets	<u>2,716,535</u>	<u>1,340,970</u>	<u>4,057,505</u>
Noncurrent Assets:			
Due from Other Funds	261,385	868,898	1,130,283
Nondepreciable Capital Assets	1,475,775	49,228	1,525,003
Capital Assets, Net of Accumulated Deprecation	<u>12,187,799</u>	<u>11,962,254</u>	<u>24,150,053</u>
Total Noncurrent Assets	<u>13,924,959</u>	<u>12,880,380</u>	<u>26,805,339</u>
Total Assets	<u>\$ 16,641,494</u>	<u>\$ 14,221,350</u>	<u>\$ 30,862,844</u>
<b>Deferred Outflows of Resources</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Liabilities</b>			
Current Liabilities:			
Accounts Payable and Accrued Items	\$ 74,440	\$ 93,872	\$ 168,312
Due to Other Funds	623,523	623,633	1,247,156
Current Portion of Long-Term Debt	<u>44,138</u>	<u>74,200</u>	<u>118,338</u>
Total Current Liabilities	<u>742,101</u>	<u>791,705</u>	<u>1,533,806</u>
Noncurrent Liabilities:			
Compensated Absences	54,091	35,817	89,908
Clean Water Fund Loans	<u>-</u>	<u>133,412</u>	<u>133,412</u>
Total Noncurrent Liabilities	<u>54,091</u>	<u>169,229</u>	<u>223,320</u>
<b>Total Liabilities</b>	<u>796,192</u>	<u>960,934</u>	<u>1,757,126</u>
<b>Deferred Inflows of Resources</b>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Net Position</b>			
Net Investment in Capital Assets	13,663,574	11,842,513	25,506,087
Unrestricted	<u>2,181,728</u>	<u>1,417,903</u>	<u>3,599,631</u>
<b>Total Net Position</b>	<u>\$ 15,845,302</u>	<u>\$ 13,260,416</u>	<u>\$ 29,105,718</u>

The notes to the financial statements are an integral part of this statement

**TOWN OF WINCHESTER, CONNECTICUT**  
Statement of Revenues, Expenses, and Changes in Fund Net Position  
Proprietary Funds  
For the Year Ended June 30, 2022

	<u>Waterworks</u>	<u>Sewer</u>	<u>Total</u>
<b>OPERATING REVENUES</b>			
Charges for Services	\$ 1,852,440	\$ 1,738,171	\$ 3,590,611
Fines, Penalties and Interest	<u>48,508</u>	<u>41,055</u>	<u>89,563</u>
Total Operating Revenues	<u>1,900,948</u>	<u>1,779,226</u>	<u>3,680,174</u>
<b>OPERATING EXPENSES</b>			
Operations	1,251,152	1,199,735	2,450,887
Maintenance	37,485	97,427	134,912
Depreciation Expense	496,617	675,286	1,171,903
Administration	<u>185,719</u>	<u>185,719</u>	<u>371,438</u>
Total Operating Expenses	<u>1,970,973</u>	<u>2,158,167</u>	<u>4,129,140</u>
Operating Income/(Loss)	(70,025)	(378,941)	(448,966)
<b>NONOPERATING REVENUE (EXPENSES)</b>			
Interest Income	1,927	604	2,531
Interest Expense	<u>-</u>	<u>(14,377)</u>	<u>(14,377)</u>
Total Nonoperating Expenses	<u>1,927</u>	<u>(13,773)</u>	<u>(11,846)</u>
Income/(Loss) before Transfers, and			
Capital Contributions	<u>(68,098)</u>	<u>(392,714)</u>	<u>(460,812)</u>
Transfers:			
Transfers In	-	80,441	80,441
Transfers Out	<u>(320,000)</u>	<u>(211,814)</u>	<u>(531,814)</u>
Total Transfers	<u>(320,000)</u>	<u>(131,373)</u>	<u>(451,373)</u>
Capital Contributions	<u>1,253,866</u>	<u>220,586</u>	<u>1,474,452</u>
Change in Net Position	865,768	(303,501)	562,267
Net Position - Beginning of Year	<u>14,979,534</u>	<u>13,563,917</u>	<u>28,543,451</u>
Net Position - End of Year	<u>\$ 15,845,302</u>	<u>\$ 13,260,416</u>	<u>\$ 29,105,718</u>

The notes to the financial statements are an integral part of this statement

# TOWN OF WINCHESTER, CONNECTICUT

## Statement of Cash Flows Proprietary Funds For the Year Ended June 30, 2022

	Waterworks	Sewer	Total
<b>Cash Flows from Operating Activities:</b>			
Receipts from Customers and Users	\$ 1,896,621	\$ 1,694,658	\$ 3,591,279
Receipts from Interfund Services	12,289	12,289	24,578
Payments to Employees	(194,676)	(183,339)	(378,015)
Payments to Suppliers	(1,331,007)	(1,290,534)	(2,621,541)
Net Cash Provided by Operating Activities	<u>383,227</u>	<u>233,074</u>	<u>616,301</u>
<b>Cash Flows from Noncapital Financing Activities:</b>			
Advance/(Repayment) from General Fund	34,217	(57,876)	(23,659)
Advance/(Repayment) from Sewer Assessments	-	(28,791)	(28,791)
Advance/(Repayment) from Proprietary Funds	(9,651)	9,651	-
Net Cash Used by Noncapital Financing Activities	<u>24,566</u>	<u>(77,016)</u>	<u>(52,450)</u>
<b>Cash Flows from Capital and Related Financing Activities:</b>			
Principal Payments on Bonds Payable	-	(150,000)	(150,000)
Principal Payments on Clean Water Fund Loans	-	(34,854)	(34,854)
Principal Payments on General Fund Bonds Payable	-	(28,000)	(28,000)
Advance/(Repayment) from W & S Cap Fund	314,926	173,396	488,322
Purchase of Capital Assets	-	-	-
Transfer (to)/from Other Funds	(320,000)	(183,814)	(503,814)
Interest Paid on Bonds Payable and Clean Water Fund Loans	-	(10,883)	(10,883)
Highland Lake Assessments	-	80,747	80,747
Net Cash Used by Capital and Related Financing Activities	<u>(5,074)</u>	<u>(153,408)</u>	<u>(158,482)</u>
<b>Cash Flows from Investing Activities:</b>			
Interest Income	1,927	604	2,531
Net Cash Provided by Investing Activities	<u>1,927</u>	<u>604</u>	<u>2,531</u>
Net Increase/(Decrease) in Cash and Cash Equivalents	404,646	3,254	407,900
Cash and Cash Equivalents at Beginning of Year	<u>1,712,857</u>	<u>740,856</u>	<u>2,453,713</u>
Cash and Cash Equivalents at End of Year	<u>\$ 2,117,503</u>	<u>\$ 744,110</u>	<u>\$ 2,861,613</u>
<b>Reconciliation of Operating Income/(Loss) to Net Cash Provided by Operating Activities:</b>			
Operating Income/(Loss)	\$ (70,025)	\$ (378,941)	\$ (448,966)
Adjustments to Reconcile Income to Net Cash			
Provided by Operating Activities:			
Depreciation	496,617	675,286	1,171,903
Loss on Disposal of Capital Assets	7,370	-	7,370
Change in Assets and Liabilities:			
(Increase) Decrease in Rents Receivable	(14,757)	(39,371)	(54,128)
(Increase) Decrease in Interest Receivable	(1,780)	(2,614)	(4,394)
(Increase) Decrease in Accrued Utility Revenue	24,499	(30,294)	(5,795)
Increase (Decrease) in Accounts Payable and Accrued Expenses	(49,740)	6,628	(43,112)
Increase (Decrease) in Accrued Vacation and Sick Leave Benefits	(8,957)	2,380	(6,577)
Total Adjustments	<u>453,252</u>	<u>612,015</u>	<u>1,065,267</u>
Net Cash Provided by Operating Activities	<u>\$ 383,227</u>	<u>\$ 233,074</u>	<u>\$ 616,301</u>
<b>Noncash Capital and Related Financing Activity:</b>			
Capital Contributions from Other Funds	\$ 1,253,866	\$ 220,586	\$ 1,474,452

The notes to the financial statements are an integral part of this statement

**TOWN OF WINCHESTER, CONNECTICUT**

## Statement of Fiduciary Net Position

June 30, 2022

	<b>Pension Trust Fund</b>
<b>Assets</b>	
Cash and Cash Equivalents	\$ -
Investments, at Fair Value:	
Short-Term Investments	307
Mutual Funds	<u>8,952,442</u>
Total Investments, at Fair Value	<u>8,952,749</u>
Accrued Income	<u>21,339</u>
<b>Total Assets</b>	<u><u>8,974,088</u></u>
<b>Deferred Outflows of Resources</b>	<u>-</u>
<b>Liabilities</b>	<u>-</u>
<b>Deferred Inflows of Resources</b>	<u>-</u>
<b>Net Position</b>	
Restricted for Pension Benefits	<u>8,974,088</u>
<b>Total Net Position</b>	<u><u>\$ 8,974,088</u></u>

The notes to the financial statements are an integral part of this statement

**TOWN OF WINCHESTER, CONNECTICUT**  
**Statement of Changes in Fiduciary Net Position**  
**For the Year Ended June 30, 2022**

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	<b>Pension Trust Fund</b>
<b>Additions</b>	
Contributions:	
Employer	\$ 725,000
Plan Members	<u>72,177</u>
Total Contributions	<u>797,177</u>
Net Investment Income:	
Net Appreciation/(Depreciation) in Fair	
Value of Investments	(1,913,723)
Interest and Dividends	508,692
Investment Expenses	<u>(64,090)</u>
Total Net Investment Income	<u>(1,469,121)</u>
Total Additions	<u>(671,944)</u>
<b>Deductions</b>	
Benefits	<u>945,650</u>
Total Deductions	<u>945,650</u>
Change in Net Position	(1,617,594)
Net Position at Beginning of Year	<u>10,591,682</u>
Net Position at End of Year	<u>\$ 8,974,088</u>

The notes to the financial statements are an integral part of this statement

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Reporting Entity**

The Town of Winchester, Connecticut, was incorporated in 1771. The Town operates under a Selectmen-Town Manager form of government and provides the following services as authorized by its charter: public safety, public works, health, welfare, parks, recreation, and elementary and secondary education. The financial statements include all of the funds of the Town that meet the criteria for inclusion as set forth in Statement of Governmental Accounting Standards No. 14 issued by the Governmental Accounting Standards Board (GASB).

Accounting principles generally accepted in the United States of America require that the reporting entity include the primary government and its component units, entities for which the government is considered to be financially accountable, all organizations for which the primary government is financially accountable, and other organizations which by the nature and significance of their relationship with the primary government would cause the financial statements to be incomplete or misleading if excluded. Blended component units, although legally separate entities, are, in substance, part of the government's operations; therefore, data from these units are combined with data of the primary government. Based on these criteria, there are no component units requiring inclusion in these financial statements.

The Winchester Housing Authority (the Authority) has been determined to be a related organization of the Town of Winchester, Connecticut, as the governing body of the Authority is appointed by the Town. The Authority is not included in this report, as the Town is not obligated to finance any deficit that the authority may incur, nor does the Town significantly subsidize the Authority; the Town obtains no financial benefit, nor can it impose its will upon the Authority.

**Basis of Presentation**

The accompanying financial statements have been prepared in conformity with accounting principles generally accepted in the United States of America (GAAP) as applied to governmental units. The Governmental Accounting Standards Board is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Town's accounting policies are described below.

**Government-Wide and Fund Financial Statements**

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the Town. For the most part, the effect of interfund activity has been removed from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

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Separate financial statements are provided for governmental funds, proprietary funds and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

**Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements, with the exception of the agency funds which have no measurement focus. Revenues are recorded when earned, and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Town considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

Property taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and have been recognized as revenues of the current fiscal period. In determining when to recognize intergovernmental revenues (grants and entitlements), the legal and contractual requirements of the individual programs are used as guidance. Revenues are recognized when the eligibility requirements have been met. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Town.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

The Town reports the following major governmental funds:

The *General Fund* is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

The *Federal and State Education Grants Fund* is to account for revenues and expenditures of various education grants.

The *ARPA Fund* is to account for revenue and expenditures related to the American Rescue Plan Act grant.

The *Water & Sewer Capital Improvement Fund* is to account for capital projects related to the Waterworks & Sewer Funds.

The *Sewer Assessment Fund* is used to account for the sewer assessment revenues and expenditures related to the Highland Lake sewer project.

The *Hinsdale Renovation Project* is used to account for the renovation of the Hinsdale School.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

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The Town reports the following major proprietary funds:

The *Waterworks Fund* is used to account for the financial operations of the Winsted Waterworks. All necessary activities to provide such services are included in this fund, including, but not limited to, administration, operations, maintenance, financing and billing and collection. The Water and Sewer Commission, as empowered by the Town Charter, oversees the operation of the Winsted Waterworks.

The *Sewer Fund* is used to account for the financial operations of the Town's sewer utility. All activities necessary to provide such services are included in this fund, including, but not limited to, administration, operations, maintenance, financing and billing and collection. Authority over the operations of the Sewer Fund is with the Water and Sewer Commission.

Additionally, the Town reports the following fund types:

The *Pension Trust Fund* is used to account for the activities of the Town's defined benefit plan which accumulates resources for pension benefit payments to qualified employees.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the enterprise funds and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the proprietary funds are charges to customers for services. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

### **Accounting Estimates**

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

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**Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position or Equity**

**Cash Equivalents** - The deposit of public funds is controlled by the Connecticut General Statutes. The Town maintains separate accounts with depositories where necessary. Cash applicable to a particular fund is readily identifiable. Cash in excess of current requirements is invested in various interest-bearing accounts, certificates of deposit, and pooled investment funds that may be deemed to be cash equivalents based on maturity date or availability of conversion to cash. Cash and cash equivalents are stated at cost, which approximates market value and have maturities of three months or less. This definition also applies to the proprietary statement of cash flows.

**Investments** - In general, State of Connecticut Statutes allow the Town to invest in obligations of the United States of America or United States government sponsored corporations, in shares or other interests in any custodial arrangement, pool, or no-load, open-end management type investment company or investment trust, in obligations of any state or political subdivision rated within the top two rating categories of any nationally recognized rating service, or in obligations of the State of Connecticut or political subdivision rated within the top three rating categories of any nationally recognized rating service. Other trust funds may also invest in stocks, bonds, or other securities selected by the Trustee.

The Short-Term Investment Fund ("STIF") is a money market investment pool managed by the Cash Management Division of the State Treasurer's Office created by Section 3-27 of the Connecticut General Statutes ("CGS"). Pursuant to CGS 3-27a through 3-27f, the State, municipal entities, and political subdivisions of the State are eligible to invest in the fund. The fund is considered a "2a7-like" pool and, as such, reports its investments at amortized cost (which approximates fair value). The pool is overseen by the Office of the State Treasurer. The pool is rated AAAM by S & P Global Ratings. This is the highest rating for money market funds and investment pools. The pooled investment funds' risk category cannot be determined since the Town does not own identifiable securities but invests as a shareholder of the investment pool. The fair value of the position in the pool is the same as the value of the pool shares.

**Fair Value of Financial Instruments**

In accordance with GASB Statement No. 72, the Town is required to measure the fair value of its assets and liabilities under a three-level hierarchy, as follows:

**Level 1:** Quoted market prices for identical assets or liabilities to which an entity has access to at the measurement date.

**Level 2:** Inputs and information other than quoted market indices included in Level 1 that are observable for the asset or liability, either directly or indirectly. Level 2 inputs include:

- a. Quoted prices for similar assets or liabilities in active markets.
- b. Quoted prices for identical or similar assets in markets that are not active;
- c. Observable inputs other than quoted prices for the assets or liability;
- d. Inputs derived principally from, or corroborated by, observable market data by correlation or by other means.

**Level 3:** Unobservable inputs for the asset or liability. Unobservable inputs should be used to measure the fair value to the extent that observable inputs are not available.

*Observable inputs* reflect the assumptions market participants would use in pricing the asset or liability developed from sources independent of the reporting entity; and *unobservable inputs* reflect the reporting entity's own assumptions about the assumptions market participants would use in pricing the asset or liability developed based on the best information available in the circumstances.

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

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Investments are carried at fair value and are presented in Note 3.

**Inventories** - All inventories are valued at cost using the first-in/first-out (FIFO) method. Inventories of governmental funds are recorded as expenditures when consumed rather than when purchased.

**Receivables and Payables** - Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

All trade and property tax receivables are shown net of an allowance for uncollectibles.

**Capital Assets** - Capital assets, which include property, plant and equipment and infrastructure, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial individual cost of more than \$5,000 and an estimated useful life of more than two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its life are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Property, plant and equipment and infrastructure of the Town are depreciated using the straight-line method over the following estimated useful lives.

<u>Assets</u>	<u>Years</u>
Buildings, Structures and Improvements	50
Equipment	7-15
Distribution reservoirs and standpipes	50
Infrastructure	7-100

**Deferred Outflows/Inflows of Resources** - In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/expenditure) until then. The Town reports the deferred charge on refunding in this category. A deferred charge on refunding results from the difference in the carrying value of refunded debt and its reacquisition price. This amount is deferred and amortized over the shorter of the life of the refunded or refunding debt. The Town also reports increases of Deferred Pension Expense in this category. Deferred pension expense results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in pension expense over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension plan (active and inactive employees).

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

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In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The government has two items that qualify for reporting in this category. The Town reports decreases of Deferred Pension Expense in this category. Deferred pension expense results from differences between expected and actual experience, changes in assumptions or other inputs. These amounts are deferred and included in pension expense over a period equal to the average of the expected remaining service lives of all employees that are provided with benefits through the pension plan (active and inactive employees). For governmental funds, the Town reports unearned and unavailable revenue, which arises only under the modified accrual basis of accounting. The governmental funds report unearned revenue from prepaid property taxes and unavailable revenues from several sources: property taxes and sewer assessments. These amounts are deferred and recognized as an inflow of resources in the period during which the amounts become available.

**Long-Term Obligations** - In the government-wide financial statements and proprietary fund types in the fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities or proprietary fund type statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount. Bond issuance costs are reported as deferred charges and amortized over the term of the related debt.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuance are reported as other financing sources, and discounts are reported as other financing uses. Issuance costs, whether or not withheld from actual debt proceeds, are reported as debt service expenditures.

**Compensated Absences** - A limited amount of vacation earned may be accumulated by employees until termination of their employment, at which time they are paid for accumulated vacation. Sick leave may be accumulated by employees in accordance with union contracts until retirement, termination or death, at which time they are paid for a percentage of their accumulated sick leave.

All vacation and sick pay is accrued when incurred in the government-wide, proprietary and fiduciary fund financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignations and retirements.

**Fund Equity and Net Position** – Equity in the government-wide financial statements is defined as “net position” and is classified in the following categories:

*Net Investment in Capital Assets* – This category groups all capital assets, including infrastructure, into one component of net position. Accumulated depreciation and the outstanding balances of debt that are attributable to the acquisition, construction or improvement of these assets reduces this category.

*Restricted Net Position* – This category presents external restrictions imposed by creditors, grantors, contributors, or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

*Unrestricted Net Position* – This category represents the net position of the Town, which is not restricted for any project or other purpose.

## TOWN OF WINCHESTER, CONNECTICUT

### Notes to the Financial Statements

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When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first, then unrestricted resources as they are needed.

The equity of the fund financial statements is defined as "fund balance" and is classified in the following five separate categories:

*Nonspendable Fund Balance* - Indicates amounts that cannot be spent because they are either not in spendable form, or are legally or contractually required to be maintained intact. Examples are items that are not expected to be converted to cash including prepaid expenditures and permanent fund principal.

*Restricted Fund Balance* - Indicates amounts that are restricted to specific purposes. The spending constraints placed on the use of fund balance amounts are externally imposed by creditors, grantors, contributors, or laws or regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

*Committed Fund Balance* - Indicates amounts that can be used only for specific purposes pursuant to constraints imposed by formal budgetary action of the Board of Selectman and Town Meeting in accordance with provisions of the Connecticut General Statutes.

*Assigned Fund Balance* - For all governmental funds other than the General Fund, this represents any remaining positive amounts not classified as nonspendable, restricted or committed. For the General Fund, this includes amounts constrained for the intent to be used for a specific purpose by the Winchester Board of Selectmen or department head as specified in the Town Charter.

*Unassigned Fund Balance* - Represents the remaining fund balance after amounts are set aside for all other classifications. If another governmental fund has a fund balance deficit, it is reported as a negative amount in unassigned fund balance.

The Town has not established a formal policy for its use of restricted and unrestricted (committed, assigned, unassigned) fund balance; however, the Town generally used restricted fund balance first if the expenditure meets the restricted purpose, followed by committed, assigned and unassigned amounts.

The Town has not formally enacted legislation or Board policies establishing stabilization funds.

The Town's Policy on Fund Balance is to maintain an unassigned General Fund Balance of at least ten percent of current General Fund expenditures. At June 30, 2022, the unassigned General Fund Balance represented 23.0% of the 2022 General Fund budget basis expenditures. See page 72 for budget basis data.

### **Property Taxes**

The Town's property tax is levied each July 1 on the assessed value as of the prior October 1 for all real property, motor vehicles and commercial personal property located in the Town. Assessed values are established by the Town Assessment Board at 70% of estimated market value. A physical revaluation of all real property is required to be completed every ten years, and a statistical revaluation is required to be completed every five years. The Town had a revaluation of its property as of October 1, 2017. The Town's property tax is levied each June on the assessed value listed on the prior October 1 Grand List for all taxable property located in the Town. A mill rate was applied to the Grand List. Taxes not paid within 30 days of the due date are subject to an interest charge of 1.5% per month. Liens are placed on delinquent accounts in June following the levy date.

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

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Taxes are due in two equal installments on the July 1 and January 1 following the levy date, although a 30-day grace period is provided. Uncollected property taxes are recorded as receivables, net of an allowance for estimated uncollectible accounts.

Property tax revenues are recognized when they become available. Available means due or past due and receivable within the current period or expected to be collected soon enough thereafter to be used to pay liabilities of the current period. The Town defines the current period to mean within 60 days after year-end. Property taxes receivable not expected to be collected during the available period are reflected in deferred revenue in the fund financial statements. The entire receivable is recorded as revenue in the government-wide financial statements. Property taxes collected prior to June 30 that are applicable to the subsequent years' assessment are reflected as advance tax collections in both the fund financial statements and the government-wide financial statements.

**NOTE 2 - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**Budgetary Information**

Budgets are authorized annually by the Board of Selectmen.

Program budgets are established for funds not budgeted normally. The procedures establishing the budgetary data reflected in the financial statements are as follows:

- Prior to March 16, the Town Manager submits to the Board of Selectmen a proposed operating budget for the fiscal year commencing the following July 1. The operating budget includes proposed expenditures and the means of financing them.
- Public hearings are conducted at locations throughout the Town to obtain taxpayer comments.
- The budget is reviewed at the annual Town budget meeting and sent to referendum for enactment by vote of the general public.
- Upon request of the Town Manager, but only within the last three months of the fiscal year, only the Board of Selectmen may, by resolution, transfer any unencumbered appropriation, balance or portion thereof from one department, commission, board or office to another. Management cannot amend the budget.
- The control level on which expenditures may not legally exceed appropriations is the departmental level. The Board of Selectman must approve transfers within a department. Unencumbered appropriations lapse at the close of the fiscal year, except for those appropriations which are made for capital improvements.

The budgets are prepared on a modified-accrual basis of accounting except for encumbrances. Encumbrances are recognized as a valid and proper charge against a budget appropriation in the year in which the purchase order is issued and, accordingly, encumbrances outstanding at year-end are reflected in budgetary reports as expenditures in the current year.

Budgeted amounts are as originally adopted, or as amended by the Board of Selectmen.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

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**NOTE 3 – DETAILED NOTES ON ALL FUNDS**

The deposit of public funds is controlled by the Connecticut General Statutes (Section 7-402). Deposits may be made in a “qualified public depository” as defined by Statute or in amounts not exceeding the Federal Deposit Insurance Corporation insurance limit in an “out of state bank,” as defined by the Statutes, which is not a “qualified public depository.”

The following is a summary of cash and cash equivalents at June 30, 2022:

	Governmental Funds	Proprietary Funds	Total
Cash	\$ 14,910,414	\$ 2,861,613	\$ 17,772,027
Cash Equivalents	2,206,713	-	2,206,713
Restricted Cash	88,097	-	88,097
Total	<u>\$ 17,205,224</u>	<u>\$ 2,861,613</u>	<u>\$ 20,066,837</u>

*Custodial Credit Risk - Deposits:* Custodial credit risk is the risk that in the event of a bank failure, the Town’s deposits may not be returned to it. The Town’s custodial credit risk policy is to only use banks that are in the State of Connecticut. The State of Connecticut requires that each depository maintain segregated collateral in an amount equal to a defined percentage of its public deposits based upon the bank’s risk-based capital ratio. The following is a reconciliation of the Town’s deposits subject to custodial credit risk:

Cash, Cash Equivalents, and Restricted Cash	\$ 20,066,837
Less: Cash Equivalents (STIF)	<u>(2,206,713)</u>
	<u>\$ 17,860,124</u>

At year-end, the Town’s carrying amount of deposits subject to custodial credit risk was \$17,860,124 and the bank balance was \$18,044,515. Of the bank balance, Federal Depository Insurance Corporation insured \$9,806,764.

As of June 30, 2022, \$8,237,751 of the Town’s bank balance of \$18,044,515 was exposed to custodial credit risk as follows:

Uninsured and uncollateralized	\$ 7,338,976
Uninsured and collateral held by pledging bank’s Trust department not in the Town’s name	<u>898,775</u>
Total	<u>\$ 8,237,751</u>

**Cash Equivalents**

At June 30, 2022, the Town’s cash equivalents (Short-Term Investment Fund “STIF”) amounted to \$2,206,713. STIF is rated AAAM by S & P Global Ratings and has an average maturity of under 60 days.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

**Investments**

As of June 30, 2022, the Town had the following investments:

Investment Type	Credit Rating	Amount	Investment Maturities (Years)			
			Not Applicable	Less Than 1	1-10	More Than 10
Short-Term Investments	N/A	\$ 307	\$ -	\$ 307	\$ -	\$ -
Money Market Funds	N/A	397,147	397,147	-	-	-
Mutual Funds	N/A	7,497,146	7,497,146	-	-	-
Exchange Traded Funds	N/A	1,058,149	1,058,149	-	-	-
Total Investments		<u>\$ 8,952,749</u>	<u>\$ 8,952,442</u>	<u>\$ 307</u>	<u>\$ -</u>	<u>\$ -</u>

N/A - Not Applicable

The Short-Term Investments and Mutual Funds are reported in the Pension Trust Fund.

The following is a summary of assets measured at fair value:

Description	June 30, 2022	Fair Value Measurements Using		
		Quoted Prices in Active Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Short-Term Investments	\$ 307	\$ 307	\$ -	\$ -
Money Market Funds	397,147	19	397,128	-
Mutual Funds	7,497,146	6,157,084	1,340,062	-
Exchange Traded Funds	1,058,149	1,058,149	-	-
Total	<u>\$ 8,952,749</u>	<u>\$ 7,215,559</u>	<u>\$ 1,737,190</u>	<u>\$ -</u>

**Interest Rate Risk-** The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

**Credit Risk-Investments-** The Town has no investment policy that would limit its investment choices due to credit risk other than State Statutes governing investments in obligations of any State or political subdivision or in obligations of the State of Connecticut or political subdivision.

**Concentration of Credit Risk-** The Town has no policy limiting an investment in any one issuer that is in excess of 5% of the Town's total investments.

**Custodial Credit Risk-** Custodial credit risk for an investment is the risk that, in the event of the failure of the counterparty (the institution that pledges collateral or repurchase agreement securities to the Town or that sells investments to or buys them for the Town), the Town will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

**Receivables**

Receivables as of year-end for the Town's individual major funds and nonmajor and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	General Fund	Federal and State Education Grants Fund	Sewer Assessment	W&S Capital Improvements Fund	Hinsdale Renovation Project	Waterworks	Sewer	Nonmajor and Other Funds	Total
Receivables:									
Property taxes	\$ 731,241	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 731,241
Interest, Liens, and Fees	248,970	-	3,928	-	-	20,207	18,986	-	292,091
Sewer assessment	-	-	44,109	-	-	-	-	-	44,109
Intergovernmental	-	334	-	482,456	2,039,196	-	-	1,288,949	3,810,935
Loans *	-	-	-	-	-	-	-	1,046,942	1,046,942
Rents and assessments	-	-	-	-	-	128,641	150,603	-	279,244
Accounts	368,224	-	-	-	-	-	-	-	368,224
Gross receivables	1,348,435	334	48,037	482,456	2,039,196	148,848	169,589	2,335,891	6,572,786
Less allowance for uncollectibles:									
Property taxes	(53,000)	-	-	-	-	-	-	-	(53,000)
Interest, Liens, and Fees	(25,000)	-	-	-	-	-	-	-	(25,000)
Rents and assessments	-	-	-	-	-	(15,906)	(8,205)	-	(24,111)
Total allowance	(78,000)	-	-	-	-	(15,906)	(8,205)	-	(102,111)
Net Total Receivables	\$ 1,270,435	\$ 334	\$ 48,037	\$ 482,456	\$ 2,039,196	\$ 132,942	\$ 161,384	\$ 2,335,891	\$ 6,470,675

\* Not expected to be collected within one year.

Governmental funds report unavailable revenue in connection with receivables that are not considered to be available to liquidate liabilities of the current period. Governmental funds also defer revenue recognition in connection with resources that have been received, but not yet earned. At the end of the current fiscal year, the various components of unavailable revenue and unearned revenue reported in the governmental funds were as follows:

	Unavailable	Unearned
General Fund:		
Delinquent property taxes receivable	\$ 599,417	\$ -
Delinquent interest, liens, fees receivable	207,938	-
Prepaid Property Taxes	-	115,607
Education Grants Fund:		
Unexpended Grant Receipts	-	391,069
ARPA Fund:		
Unexpended Grant Receipts	-	1,290,831
Grants & Donations Fund:		
Unexpended Grant Receipts	-	19,919
Sewer Assessment:		
Assessments receivable not yet due	42,443	-
Delinquent interest, liens, fees receivable	3,928	-
Total Unavailable/Unearned Revenue for Governmental Funds	\$ 853,726	\$ 1,817,426

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

**Capital Assets**

Capital asset activity for the year ended June 30, 2022 was as follows:

	<u>Beginning Balances</u>	<u>Increases</u>	<u>Decreases &amp; Adjustments</u>	<u>Ending Balances</u>
<i>Governmental Activities:</i>				
Capital assets, not being depreciated				
Land	\$ 25,839,045	\$ -	\$ -	\$ 25,839,045
Construction in Progress	3,282,538	11,089,462	-	14,372,000
Total capital assets, not being depreciated	<u>29,121,583</u>	<u>11,089,462</u>	<u>-</u>	<u>40,211,045</u>
Capital assets, being depreciated				
Buildings	5,573,746	-	-	5,573,746
Improvements	4,518,379	62,185	-	4,580,564
Machinery & Equipment	11,929,504	605,094	-	12,534,598
Infrastructure	33,340,295	19,064	-	33,359,359
Total capital assets, being depreciated	<u>55,361,924</u>	<u>686,343</u>	<u>-</u>	<u>56,048,267</u>
Less accumulated depreciation for:				
Buildings	3,481,310	65,357	-	3,546,667
Improvements	1,684,465	128,018	-	1,812,483
Machinery & Equipment	7,870,396	519,343	-	8,389,739
Infrastructure	21,542,944	792,121	-	22,335,065
Total accumulated depreciation, net	<u>34,579,115</u>	<u>1,504,839</u>	<u>-</u>	<u>36,083,954</u>
Total capital assets, being depreciated	<u>20,782,809</u>	<u>(818,496)</u>	<u>-</u>	<u>19,964,313</u>
<i>Governmental Activities capital assets, net</i>	<u>\$ 49,904,392</u>	<u>\$ 10,270,966</u>	<u>\$ -</u>	<u>\$ 60,175,358</u>
<i>Business-Type Activities:</i>				
Capital assets not being depreciated				
Land	\$ 85,476	\$ -	\$ -	\$ 85,476
Construction in Progress	297,707	1,141,820	-	1,439,527
Total capital assets, not being depreciated	<u>383,183</u>	<u>1,141,820</u>	<u>-</u>	<u>1,525,003</u>
Capital assets, being depreciated				
Buildings	35,540,811	-	-	35,540,811
Improvements	3,106,355	5,925	-	3,112,280
Machinery & Equipment	6,538,158	244,743	(26,171)	6,756,730
Infrastructure	16,593,016	81,964	-	16,674,980
Total capital assets, being depreciated	<u>61,778,340</u>	<u>332,632</u>	<u>(26,171)</u>	<u>62,084,801</u>
Less accumulated depreciation for:				
Buildings	20,481,619	710,816	-	21,192,435
Improvements	1,815,789	60,460	-	1,876,249
Machinery & Equipment	5,775,771	77,238	(18,800)	5,834,209
Infrastructure	8,708,467	323,388	-	9,031,855
Total accumulated depreciation	<u>36,781,646</u>	<u>1,171,902</u>	<u>(18,800)</u>	<u>37,934,748</u>
Total capital assets, being depreciated, net	<u>24,996,694</u>	<u>(839,270)</u>	<u>(7,371)</u>	<u>24,150,053</u>
<i>Business-Type Activities capital assets, net</i>	<u>\$ 25,379,877</u>	<u>\$ 302,550</u>	<u>\$ (7,371)</u>	<u>\$ 25,675,056</u>

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

Depreciation expense was charged to functions/programs of the government as follows:

Governmental activities:	
General Government	\$ 181,726
Public Safety	223,713
Public Works	983,564
Education	80,857
Parks and Recreation	<u>34,979</u>
Total Depreciation Expense	
Governmental Activities	<u>\$ 1,504,839</u>
Business-type activities	
Waterworks	\$ 496,616
Sewer	<u>675,286</u>
Total Depreciation Expense	
Business-Type Activities	<u>\$ 1,171,902</u>

**Construction Commitments**

The Town has several active construction projects as of June 30, 2022. At year-end, the Town's commitments are as follows:

	Spent to Date	Remaining Commitment
Mary P. Hinsdale School Renovation	\$ 13,640,501	\$ 1,092,257
Whiting St - Reconstruction	-	1,350,359
Sue Grossman Trail	-	1,354,547
Water Main Replacement Project	<u>853,354</u>	<u>1,185,858</u>
	<u>\$ 14,493,855</u>	<u>\$ 4,983,021</u>

The Town accepted a bid of \$13,068,000 in March 2021 for renovation of the Hinsdale School. Subsequent change orders and contracted architect services have increased the project commitment to \$14,665,000. A September 2019 referendum authorized the project at a total cost of \$17,425,000 of which \$16,889,000 was allocated to construction and architect fees.

A portion of Whiting Street will be reconstructed utilizing a \$501,229 State of Connecticut Responsible Growth and Transit Grant. A bid for construction work was awarded in June 2022 for work to be completed in fiscal year 2023.

Expansion of the Sue Grossman Trailway will be funded through a 1.55 million grant from the State of Connecticut. Construction work is schedule for fiscal year 2023.

The Water Main replacement project is being partly funded through the Connecticut Drinking Water State Revolving Fund. Replacement of the water mains began in fiscal year 2022 and is slated to be complete in fiscal year 2023. A may 2021 referendum authorized \$2,200,000 for the construction work.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

**Interfund Transfers, Receivables, and Payables**

Transfer to:	Transfer from:						Total
	General Fund	Sewer Assessment Fund	Sewer Fund	Water Fund	Grants & Donation Fund	Capital Improvements Fund	
General Fund	\$ -	\$ -	\$ 30,814	\$ -	\$ -	\$ -	\$ 30,814
Capital Improvements Fund	3,015,182	-	-	-	-	-	3,015,182
Hinsdale Renovation Project	-	-	-	-	-	553,575	553,575
W&S Capital Improvements Fund	-	-	181,000	320,000	-	-	501,000
ARPA	-	-	-	-	64	-	64
Sewer Fund	-	80,441	-	-	-	-	80,441
	<u>\$ 3,015,182</u>	<u>\$ 80,441</u>	<u>\$ 211,814</u>	<u>\$ 320,000</u>	<u>\$ 64</u>	<u>\$ 553,575</u>	<u>\$ 4,181,076</u>

Transfers are used to account for the financing by the General Fund of various programs and activities in other funds and bond payments in the Sewer Fund paid from sewer assessment.

Interfund receivables and payables are a result of temporary loans and/or advances to various funds. The amount due from Sewer Assessments to the Sewer Fund, are not expected to be repaid within one year. The composition of interfund balances as of June 30, 2022 is as follows:

Due From:	Due To:							Total
	General Fund	Nonmajor Funds	Federal and State Education Grants Fund	Hinsdale Renovation Project	Water & Sewer Capital Improvements Fund	Water Fund	Sewer Fund	
General Fund	\$ -	\$ 1,708,588	\$ 390,735	\$ 1,925,112	\$ -	\$ 153,096	\$ 134,334	\$ 4,311,865
Nonmajor Funds	7,841	-	-	-	-	-	-	7,841
W&S Capital Improvements Fund	1,151,127	-	-	-	-	-	-	1,151,127
ARPA Fund	3,745	-	-	-	-	-	-	3,745
Sewer Assessments	-	-	-	-	-	-	734,564	734,564
Sewer Fund	163,370	-	-	-	351,974	108,289	-	623,633
Water Fund	59,269	-	-	-	564,254	-	-	623,523
	<u>\$ 1,385,352</u>	<u>\$ 1,708,588</u>	<u>\$ 390,735</u>	<u>\$ 1,925,112</u>	<u>\$ 916,228</u>	<u>\$ 261,385</u>	<u>\$ 868,898</u>	<u>\$ 7,456,298</u>

**Long-Term Debt**

**Changes in Long-Term Liabilities**

Long-Term liability activity for the year ended June 30, 2022 was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance	Due Within One Year
Governmental Activities:					
General obligation bonds	\$ 1,256,000	\$ -	\$ 420,000	\$ 836,000	\$ 420,000
General obligation note	5,000,000	-	-	5,000,000	-
Compensated absences	944,237	-	101,630	842,607	300,111
Heart and hypertension	725,306	-	65,349	659,957	65,768
Net Pension Liability	3,471,732	1,214,295	-	4,686,027	-
Net Pension Liability-MERS	3,860,309	-	1,375,295	2,485,014	-
OPEB liability	3,256,148	-	538,362	2,717,786	-
Total Governmental Activities Long-Term Liabilities	<u>\$ 18,513,732</u>	<u>\$ 1,214,295</u>	<u>\$ 2,500,636</u>	<u>\$ 17,227,391</u>	<u>\$ 785,879</u>

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

	Beginning Balance	Increases	Decreases	Ending Balance	Due Within One Year
Business-Type Activities:					
Bonds payable:					
General obligation bonds	\$ 150,000	\$ -	\$ 150,000	\$ -	\$ -
Plus deferred amounts:					
Issuance premiums					
on refunding	6,058	-	6,058	-	-
Total bonds payable	156,058	-	156,058	-	-
Clean water fund loans	203,823	-	34,854	168,969	35,557
Compensated absences	179,266	-	6,577	172,689	82,781
Total Business-Type Activities					
Long-Term Liabilities	\$ 539,147	\$ -	\$ 197,489	\$ 341,658	\$ 118,338

For the governmental activities, claims and judgments and compensated absences are generally liquidated by the General Fund.

**General Obligation Bonds and Note**

The Town issued a general obligation note to provide funds for the renovation, improvements, and additions to the Mary P. Hinsdale Elementary School. The note is for up to \$10,000,000 with a maturity date of June 7, 2024. The interest on the note is a variable rate based on the SIFMA index plus the applicable margin determined at the beginning of each interest period. The applicable margin is based on the Town's current credit rating. The initial applicable margin is 0.55%. At June 30, 2022 the Town has drawn down \$5,000,000 and a remaining \$5,000,000 authorized and available balance.

The Town issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities.

General obligation bonds are direct obligations of the Town for which full faith and credit are pledged and are payable from taxes levied on all taxable properties located within the Town. General obligation bonds currently outstanding are as follows:

Description	Date of Issue	Original Issue	Interest Rate	Date of Maturity	Annual Principal	Principal Outstanding June 30, 2022
General Purposes:						
Public Improvements	8/14/2008	6,316,000	4.02%	8/15/2023	\$ 416,000 - 425,000	\$ 836,000

All bonds are general obligation bonds secured by the general revenue raising powers of the Town, and payment will be provided by General Fund revenues, except for proprietary fund type bonds, which are expected to be paid from the receipts of the related fund, and Highland Lake Sewer Fund Bonds, which are expected to be paid by revenues of the Sewer Assessment Fund.

Annual debt service requirements to maturity for general obligation bonds and note are as follows:

Year Ending	Governmental Activities	
	Principal	Interest
2023	\$ 420,000	\$ 25,165
2024	5,416,000	8,362
Total	\$ 5,836,000	\$ 33,527

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

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**Clean Water Fund Notes**

The Town is currently participating in a capital project (Wastewater Design Project) under the State of Connecticut Clean Water Fund established in accordance with Section 22a-477 of the General Statutes of Connecticut. The Clean Water Fund is administered by the State Department of Environmental Protection and provides grant and loan funds to municipalities for "eligible water quality project costs." The notes were converted to permanent financing on January 31, 2008, and the balance as of June 30, 2022, was \$168,969. The notes carry an interest rate of 2%.

Project loan obligations payable to the State of Connecticut mature as follows:

Year Ending	Business-Type Activities	
	Principal	Interest
2023	\$ 35,558	\$ 3,055
2024	36,275	2,337
2025	37,007	1,605
2026	37,754	858
2027	22,375	150
Total	<u>\$ 168,969</u>	<u>\$ 8,005</u>

Clean Water Fund notes will be repaid by sewer user fees.

**Bonds and Notes Authorized and Unissued**

At June 30, 2022 there was \$38,009,925 authorized and unissued bonds and notes for costs related to capital projects. \$7,109,925 related to the renovations, improvements, and additions to the Mary P. Hinsdale Elementary School, \$6,200,000 for costs related to replacements and improvements to water mains and water storage tanks, and \$24,700,000 for costs related to various capital improvements to roadways, sidewalks and highland lake drainage systems, and the acquisition of fire apparatus.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

**NOTE 4 - FUND BALANCE ASSIGNMENTS**

The components of fund balance for the governmental funds at June 30, 2022 are as follows:

	General Fund	Sewer Assessment Fund	ARPA Fund	W&S Capital Improvements Fund	Hinsdale Renovation Project	Nonmajor Governmental Funds	Total
<b>Fund balances:</b>							
<b>Nonspendable:</b>							
Winchester Memorial Park Fund	\$ -	\$ -	\$ -	\$ -	\$ -	8,300	\$ 8,300
Jane A Nisbet Fund	-	-	-	-	-	250	250
Town Park Fund	-	-	-	-	-	6,911	6,911
Forest View Cemetery Fund	-	-	-	-	-	138,267	138,267
Winchester Center Cemetery Fund	-	-	-	-	-	33,648	33,648
<b>Total Nonspendable</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 187,376</b>	<b>\$ 187,376</b>
<b>Restricted for:</b>							
Small Cities	\$ -	\$ -	\$ -	\$ -	\$ -	1,310,924	\$ 1,310,924
ARPA Fund	-	-	3,418	-	-	-	3,418
Brownfields Pilot Program	-	-	-	-	-	156,458	156,458
Elderly Enrichment Part I Fund	-	-	-	-	-	10,874	10,874
Cemetery Association Trust Fund	-	-	-	-	-	669	669
Soldiers Monument Restoration Fund	-	-	-	-	-	27,665	27,665
Anti Blight Fund	-	-	-	-	-	314,436	314,436
Winchester Memorial Park Fund	-	-	-	-	-	6,093	6,093
Champs Fund	-	-	-	-	-	81,525	81,525
Grants & Donations Fund	-	-	-	-	-	272,884	272,884
Winchester School Trust Fund	-	-	-	-	-	95,398	95,398
Forest View Cemetery Fund	-	-	-	-	-	4,965	4,965
Winchester Center Cemetery Fund	-	-	-	-	-	5,962	5,962
Winchester Bond Sinking Fund	-	-	-	-	-	18	18
Forest View Cemetery Chapel Trust	-	-	-	-	-	630	630
Jane A Nisbet Fund	-	-	-	-	-	7,534	7,534
Town Park Fund	-	-	-	-	-	92,874	92,874
Student Activity Fund	-	-	-	-	-	11,273	11,273
Beverly Pass Fund	-	-	-	-	-	8,690	8,690
<b>Total Restricted</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,418</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,408,872</b>	<b>\$ 2,412,290</b>
<b>Committed to:</b>							
Industrial Park #2 Fund	\$ -	\$ -	\$ -	\$ -	\$ -	232,737	\$ 232,737
Cafeteria Fund	-	-	-	-	-	98,542	98,542
City Sidewalks Fund	-	-	-	-	-	859	859
Education	483,092	-	-	-	-	-	483,092
Hinsdale Renovation Project	-	-	-	-	1,179,123	-	1,179,123
Capital Improvements	893,346	-	-	-	-	2,765,452	3,658,798
<b>Total Committed</b>	<b>\$ 1,376,438</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,179,123</b>	<b>\$ 3,097,590</b>	<b>\$ 5,653,151</b>
<b>Assigned - General Government</b>	<b>\$ 283,387</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 283,387</b>
<b>Unassigned</b>	<b>\$ 7,890,117</b>	<b>\$ (732,898)</b>	<b>\$ -</b>	<b>\$ (490,740)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,666,479</b>

**NOTE 5 - EMPLOYEE RETIREMENT PLANS**

**Defined Contribution Plan**

As of July 1, 2014, non-union employees and newly hired union positions are eligible to participate in a Defined Contribution retirement plan administered by the Town. The deferred compensation plan currently has 24 participants enrolled in the plan. The Town will match employee contributions up to 6% of eligible compensation. The total expense to the Town for the year ended June 30, 2022 was \$151,736. Contributions are made to accounts in the participant's name, there are no assets accumulated in a trust that meets the criteria in GASB Statement No. 73, paragraph 4.

**Defined Benefit Pension Plan**

*Plan Description* - The Town of Winchester is the administrator of a single-employer public employee retirement system (PERS) established and administered by the Town to provide pension benefits for its municipal employees. The Plan provides retirement, death, and disability benefits to plan members and beneficiaries. The PERS is considered to be part of the Town of Winchester's financial reporting entity and is included in the Town's financial reports as a Pension Trust Fund. The plan does not issue a stand-alone financial report. The Retirement Administration Board has the authority to make rules and regulations for the administration of the plan. The Board consists of the Town Manager, two citizens at large, and two non-supervisory employees of the Town appointed by the Board of Selectmen. The Town manager's seat is ex-officio (non-voting).

*Classes of Employees Covered and Current Membership* – Supervisors hired prior to December 20, 2012, Public Works employees hired prior to December 1, 2014, Secretaries/Administrators hired prior to December 4, 2014, and Dispatchers hired prior to December 11, 2015 (except Police Officers covered by CMERS, those covered by the State of Connecticut Teachers Retirement System, and alternative funding source employees) at least 21 years of age and having six months of service are eligible. One year of credited service is earned for each calendar year during which 1,000 hours is worked. Current membership consists of the following:

Active plan members	24
Inactive plan members or beneficiaries receiving benefits	55
Inactive plan members entitled to but not yet receiving benefits	<u>9</u>
Total plan participants	<u>88</u>

*Benefits Provided* - Employees are 100% vested after five years of continuous service as long as their contributions remain in the fund upon termination. Employees who retire at the normal retirement age 65 or 5 years of service (age 55 or 10 years of services for BOE members); or upon meeting the rule of 75 (age plus years of service = 75) receive a retirement benefit for life of 2% times years of credited service (maximum of 25 years for BOE; 35 years for all other employees) of the average of the three highest consecutive years of compensation out of the last 10 years prior to retirement. No cost of living adjustments are included. Members can withdraw or discontinue their contributions at any time during their service with the Town. They can re-join the plan after one year from the date the participant elected to withdraw or discontinue their contributions. Members' contributions are also returnable on termination or upon death while active. The balance of contributions is returnable after retirement (less any benefits paid) provided in each case that no death benefits are otherwise paid.

*Contributions* - The contribution requirements of the Town are established and may be amended by the Board of Selectmen, as suggested by the actuarial valuations. The actuarial method used to develop the annual funding percentage for all benefits is the Entry Age Normal Actuarial Cost Method. The Town currently contributes at the actuarially determined rate; the current rate is 39.75% of annual covered payroll. Plan participants from the Board of Education are required to contribute 2.5% of their earnings up to the Social Security base and 5% of earnings over the Social Security base. All others must contribute 5% of earnings. Costs to administer the plan are paid by the Pension Trust Fund and

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

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are included in the actuarially determined contribution. Investment management fees are also paid out of the Pension Trust Fund.

**Summary of Significant Accounting Policies**

*Basis of Accounting* - The Town of Winchester Pension Plan's financial statements are prepared using the accrual basis of accounting. Plan member and employer contributions are recognized as revenues in the period in which employee services are performed. Benefits and refunds are recognized when due and payable in accordance with the terms of the plan. For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expenses, information about the fiduciary net position of the plan and additions/deductions to/from the Town's fiduciary net position have been determined on the same basis as they are reported by the Town's Pension Plan. For this purpose, benefit payments are recognized when due and payable in accordance with the benefit terms.

*Investment Policy* – The Pension Plan's policy in regards to the allocation of invested assets is established and may be amended by the Retirement Administration Board. It is the policy of the Town's board to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The pension plan's investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocations over short time spans.

*Method Used to Value Investments* - All funds are invested at Morgan Stanley and administered through First State Trust Company, and are reported at fair value. Investment income is recognized as earned.

There were no investments that represented 5% or more of the pension plan's fiduciary net position.

*Money-weighted Rate of Return* – For the year ended June 30, 2022 the annual money-weighted rate of return on pension plan investments, net of pension plan investment expenses, was (13.72) percent. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Currently there is no Deferred Retirement Option Plan.

**Net Pension Liability of the Town**

The components of the net pension liability of the Town at June 30, 2022, were as follows:

Schedule of Net Pension Liability

	2022
Total pension liability	\$ 13,660,116
Plan fiduciary net position	8,974,089
Net pension liability (asset)	\$ 4,686,027
Plan fiduciary net position as a percentage of total pension liability	65.70%
Covered payroll	1,523,321
Net pension liability as a % of covered payroll	307.62%

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

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*Actuarial Methods and Assumptions* - The annual required contribution for the current year was determined as part of the January 1, 2021 actuarial valuation using the entry age normal actuarial cost method. The funding policy consists of two parts, normal cost plus an amortization of the plan's Unfunded Actuarial Liability. For the January 1, 2022 valuation, a closed amortization period of 18 years was used. Significant actuarial assumptions used include: (1) rate of return on investments of 6.75% per year, (2) projected salary increases of 2.40% per year, and (3) a normal retirement age at the later of age 65 or 5 years of service. The unfunded actuarial accrued liability is being amortized over 18 years. Mortality was based on Pub-2010 Public Retirement Plans Amount-Weighted Mortality Table projected to valuation date with Scale MP-2021. An expenses study has not been performed.

*Discount Rate* - The long-term expected rate of return on investments may be used to discount liabilities to the extent that the plan's fiduciary net position and future contributions are projected to be sufficient to cover expected benefit payments and administrative expenses for current plan members. Projections of the plan's fiduciary net position incorporate all cash flows for contributions from the employer and employee and administrative expenses. Professional judgment should be applied to the projections of contributions in circumstances where a) contributions amounts are established by statute or contract or b) a formal written policy exists. Consideration should also be given to the most recent five-year contribution history as key indicators of future contributions. It should not include cash flows for future plan members.

If the amount of the plan's fiduciary net position is projected to be greater than or equal to the benefit payments and administrative expenses made in that period, the actuarial present value of payments should be discounted using the long-term expected rate of return on those investments. A 20-year, high quality (AA/Aa or higher), tax-exempt municipal bond yield or index rate must be used to discount benefit payments for periods where the fiduciary net position is not projected to cover the expected benefit payments and administrative expenses.

Plans that are projected to have a sufficient fiduciary net position indefinitely will use the long-term expected return on investments to determine liabilities but will have to substantiate their projected solvency. Plans that are projected to not have a sufficient fiduciary net position (i.e., assets are not sufficient to cover future benefit payments and administrative expenses) will be required to use a blended single equivalent discount rate, which may be significantly lower than the long-term expected rate of return on investments and will result in higher liabilities. GASB permits alternative methods to evaluate sufficiency of the plan's fiduciary net position. Based on the plan's current net pension liability and current contribution policy, the plan's projected fiduciary net position will be sufficient to cover projected benefit payments and administrative expenses indefinitely. Therefore, since the fund is not projected to run out of money, we have used the 6.75% interest rate assumption to discount plan liabilities.

	<u>Current</u> <u>Discount Rate</u> 6.75%	<u>1% Decrease</u> <u>Discount Rate</u> 5.75%	<u>1% Increase</u> <u>Discount Rate</u> 7.75%
Net pension liability as of June 30, 2022	\$4,686,027	\$5,958,234	\$3,586,920

*Valuation Date and Roll Forward Process* - The plan used the January 1, 2021 valuation to calculate the Actuarially Determined Employer Contribution for fiscal year ending June 30, 2022. The January 1, 2022 Total Pension Liability was increased by service cost, interest, and decreased by benefit payments to estimate the Total Pension Liability as of June 30, 2022. The Total Pension Liability as of June 30, 2022 was also adjusted to reflect any material plan changes after the valuation.

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Target Allocation and Expected Rate of Return  
June 30, 2022

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return *</u>	<u>Weighting</u>
U.S. Large Cap	20.00%	4.00%	0.80%
U.S. Mid Cap	9.00%	5.10%	0.46%
U.S. Small Cap	6.00%	5.10%	0.31%
International-Developed	10.00%	5.60%	0.56%
Emerging Markets	7.00%	8.30%	0.58%
Domestic Government Fixed	10.00%	2.00%	0.20%
Global High Yield	5.00%	3.60%	0.18%
International Fixed	5.00%	0.80%	0.04%
Global Inflation Adjusted	5.00%	6.80%	0.34%
Real Estate	5.00%	4.40%	0.22%
Hedge Strategy	10.00%	5.20%	0.52%
Commodities	5.00%	3.00%	0.15%
Cash	3.00%	1.00%	0.03%
	100.00%		4.39%
Long-Term Inflation Expectation			2.40%
Long-Term Expected Nominal Return			6.79%

\* Long-term returns are provided by Morgan Stanley. The returns are geometric means.

The long-term expected rate of return on pension plan investments was determined using a building block method in which best-estimate ranges of expected future real rates of return are developed. Best estimates of the real rates of return for each major asset class are included in the pension plan's target asset allocation.

The information is based on geometric means and does not reflect additional returns through investment selection, asset allocation and rebalancing. An expected rate of return of 6.75% was used.

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

	Increase (Decrease)		
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balance at June 30, 2021	\$ 14,063,414	\$ 10,591,682	\$ 3,471,732
Changes for the year:			
Service Cost	166,246	-	166,246
Interest	929,105	-	929,105
Differences Between Expected and Actual Experience	(581,984)	-	(581,984)
Changes in Assumptions	29,070	-	29,070
Employer Contributions	-	725,000	(725,000)
Member Contributions	-	40,003	(40,003)
Net Investment Income	-	(1,429,940)	1,429,940
Benefit Payments	(945,735)	(945,735)	-
Administrative Expenses	-	(6,921)	6,921
Net Changes	(403,298)	(1,617,593)	1,214,295
Balance at June 30, 2022	\$ 13,660,116	\$ 8,974,089	\$ 4,686,027
Plan fiduciary net position as a percentage of the total pension liability			65.70%
Covered Payroll			\$ 1,523,321
Net pension liability as a percentage of covered payroll			307.62%

For the year ended June 30, 2022, the Town recognized pension expense (gain) of \$387,134. As of June 30, 2022, the Town reported deferred inflows and outflows of resources related to pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Town contributions subsequent to the measurement date	\$ 283,560	\$ -
Net difference between projected and actual earnings of Pension Plan investments	1,043,701	-
Differences between expected and actual experience	-	166,281
Changes of assumptions	8,306	-
Total	\$ 1,335,567	\$ 166,281

Amounts reported as deferred outflows of resources related to Town contributions after the measurement date will be recognized as a reduction of the net pension liability in the subsequent year. Other amounts reported as net deferred outflows (inflows) of resources related to pension will be recognized in the pension expense as follows:

Year ended June 30:

2023	\$ 110,015
2024	227,291
2025	120,691
2026	427,729
	<u>\$ 885,726</u>

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

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**Connecticut State Teacher's Retirement System**

*Plan Description:* Teachers, principals, superintendents, or supervisors engaged in service of public schools are provided with pensions through the Connecticut State Teachers' Retirement System (the "System"). The System is a cost sharing multiple-employer defined benefit pension plan administered by the Connecticut State Teachers' Retirement Board (CTRB). Chapter 167a of the State Statutes grants authority to establish and amend the benefited terms to the CTRB Board. The CTRB issues a publicly available financial report that can be obtained at [www.ct.gov](http://www.ct.gov).

*Benefit Provisions:* The Plan provides retirement, disability and death benefits. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut.

*Normal Retirement:* Retirement benefits for the employees are calculated as 2% of the average annual salary times years of credited service (maximum benefit is 75% of average annual salary during the 3 highest years of salary). In addition, amounts derived from accumulation of the 6% contributions made prior to July 1, 1989, and voluntary contributions are payable.

*Early Retirement:* Employees are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

*Disability Retirement:* Employees are eligible for service-related disability regardless of length of service. Five years of credited service is required for non-service-related disability or eligibility. Disability benefits are calculated as 2% per year of service times the average of the highest three years of pensionable salary, as defined per the plan, but not less than 15% of average annual salary, nor more than 50% of average annual salary.

*Contributions:* Per Connecticut General Studies Section 10-183z, contribution requirements of active employees and the State of Connecticut are approved, amended, and certified by the State Teachers Retirement Board and appropriated by the General Assembly.

*Employer (School Districts):* School District employers are not required to make contributions to the plan. The statutes require the State of Connecticut to contribute 100% of each school districts' required contributions, which are actuarially determined as an amount, that, when combined with employee contributions, is expected to finance the costs of the benefits earned by employees during the year, with any additional amount to finance any unfunded accrued liability.

*Employees:* Participants are required to contribute 7% of their annual salary to the System as required by the CGS Section 10-183b(7). For the year ended June 30, 2022 the certified teachers' contribution to the Connecticut Teachers Retirement Board was \$396,450. Covered payroll for the town for the year ended June 30, 2022 was approximately \$5,663,576.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

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*Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources Related to Pensions:* At June 30, 2022 the Town reports no amounts for its proportionate share of the net pension liability, and related deferred outflows and inflows due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net pension liability, the related State support, and the total portion of the net pension liability that was associated with the Town were as follows:

Town's proportionate share of the net pension liability	\$ -
State's proportionate share of the net pension liability associated with the Town	<u>17,581,944</u>
Total	<u>\$ 17,581,944</u>

The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021. At June 30, 2022, the Town had no proportionate share of the net pension liability.

For the year ended June 30, 2022, the Town recognized benefits expense and contribution revenue of \$1,472,207 in the governmental funds for on-behalf amounts for the benefits provided by the State. In the government-wide financial statements, the Town recognized \$1,134,955 for pension expense related to actuarial liabilities for on-behalf amounts for the benefits provided by the State.

*Actuarial Assumptions:* The actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial experience study for the period July 1, 2010 through June 30, 2015. The total pension liability was determined by an actuarial valuation as of June 30, 2021, using the following actuarial assumptions, applied to all periods included in the measurement.

Inflation	2.50 Percent
Salary increases, including inflation	3.00-6.50 Percent
Long-term investment rate of return, net of pension investment expense, including inflation.	6.90 Percent

Mortality rates were based on the PubT-2010 Healthy Retiree Table (adjusted 105% for males and 103% for females as ages 82 and above), projected generationally with MP-2019 for the period after service retirement.

Future Cost-of-Living increases for members who retired prior to September 1, 1992, are made in accordance with increases in the Consumer Price Index, with a minimum of 3% and a maximum of 5% per annum. For teachers who were members of the Teachers' Retirement System before July 1, 2007, and retire on or after September 1, 1992, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 6% per annum. If the return on assets in the previous year was less than 8.5%, the maximum increase is 1.5%. For teachers who were members of the Teachers' Retirement System after July 1, 2007, pension benefit adjustments are made that are consistent with those provided for Social Security benefits on January 1 of the year granted, with a maximum of 5% per annum. If the return on assets in the previous year was less than 11.5%, the maximum increase is 3%, and if the return on the assets in the previous year was less than 8.5%, the maximum increase is 1.0%.

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

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The long-term expected rate of return on pension investments was determined using a log-normal distributions analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The current capital market assumptions and the target asset allocation as provided by the Treasurer's Office are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity Fund	20.00%	5.60%
Developed Market Intl. Stock Fund	11.00%	6.00%
Emerging Market Intl. Stock Fund	9.00%	7.90%
Core Fixed Income Fund	16.00%	2.10%
Inflation Linked Bond Fund	5.00%	1.10%
Emerging Market Debt Fund	5.00%	2.70%
High Yield Bond Fund	6.00%	4.00%
Real Estate Fund	10.00%	4.50%
Private Equity	10.00%	7.30%
Alternative Investments	7.00%	2.90%
Liquidity Fund	1.00%	0.40%

*Discount Rate:* The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumed that member contributions will be made at the current contribution rate and that State contributions will be made at the actuarially determined rates in future years. Based on those assumptions, the pension's fiduciary net position was projected to be available to make all projected future benefit payments of current members. Therefore, the long-term expected rate of return on pension investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Sensitivity of the Net Pension Liability to Changes in the Discount Rate:* The Town's proportionate share of the net pension liability is \$0 and therefore the change in the discount rate would only impact the amount recorded by the State of Connecticut.

#### **Municipal Employees' Retirement System**

*Plan Description:* All Town employees not covered by the Town's defined contribution plan, the Town's defined benefit pension plan, or the teacher retirement system participate in the Municipal Employees' Retirement System (MERS). This is a cost-sharing multiple-employer public employee retirement system (PERS) established by the State of Connecticut and administered by the State Retirement Commission to provide pension benefits for the employees of participating local government authorities. Chapters 7-425 to 7-451 of the State of Connecticut General Statutes, which can be amended by legislative action, establishes MERS benefits, member contribution rates and other plan provisions. MERS is considered to be part of the State of Connecticut's financial reporting entity and is included in the State's financial reports as a pension trust fund. Those reports can be obtained at [www.ct.gov](http://www.ct.gov).

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

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*Benefit Provisions:* The Plan provides retirement, disability and death benefits, and annual cost-of-living adjustments to plan members and their beneficiaries. Employees are eligible to retire at age 55 with 5 years of continuous service, or 15 years of active aggregate service, or 25 years of aggregate service. In addition, compulsory retirement is at age 65 for police and fire members.

*Normal Retirement:* For members not covered by social security, retirement benefits are calculated as 2% of average final compensation, times years of service. For members covered by social security, retirement benefits are calculated as 1.5% of the average final compensation not in excess of the year's breakpoint plus 2% of average final compensation in excess of the year's breakpoint, times years of service. Maximum benefit is 100% of average final compensation and the minimum benefit is \$1,000 annually.

*Early Retirement:* Members must have 5 years of continuous or 15 years of active aggregate service. Benefits are calculated as a service retirement allowance on the basis of the average of the three highest paid years of service to the date of termination. Deferred to normal retirement age, or an actuarially reduced allowance may begin at the time of separation.

*Disability Retirement – Service Connected:* Employees who are totally and permanently disabled and such disability has arisen out of and in the course of employment with the municipality. Disability due to heart and hypertension in the case of fire and police, is presumed to have been suffered in the line of duty. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability with a minimum benefit (including worker's compensation benefits) of 50% of compensation at the time of disability, are eligible after 25 years of credited service including 20 years of Connecticut service, or age 55 with 20 years of credited service including 15 years of Connecticut service with reduced benefit amounts.

*Disability Retirement – Non-Service Connected:* Employees who have 10 years of service and are totally and permanently disabled. Benefits are calculated as a service retirement allowance based on compensation and service to the date of the disability.

*Death Benefit:* Employees who are eligible for service, disability, or early retirement and married for at least 12 months preceding death. Benefits are calculated based on the average of the three highest paid years of service and creditable service at date of death, payable to the spouse. Benefit is equal to 50% of the average of the life annuity allowance and the reduced 50% joint and survivor allowance.

*Contributions - Member:* Contributions for members not covered by social security are 6% of compensation; for members covered by social security, 3.25% of compensation up to the social security taxable wage base plus 6%, if any, in excess of such base.

*Contributions – Employer:* Participating employers make annual contributions consisting of a normal cost contribution, a contribution for the amortization of the net unfunded accrued liability and a prior service amortization payment, which covers the liabilities of MERS not met by member contributions.

*Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources Related to Pensions:* At June 30, 2022, the Town reports a total liability of \$2,485,014 for government-wide financials for its proportionate share of the net pension liability. The net pension liability was measured at June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation at that date. The Town's proportion of the net pension liability was based on a projection of the Town's long-term share of contributions to the pension plan relative to the projected contributions of all participants, actuarially determined. At June 30, 2021, the Town's proportion was 4.93%.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

For the year ended June 30, 2022, the Town recognized pension expense in the government-wide financial statements of \$417,938. As of June 30, 2022, the Town reported deferred inflows and outflows of resources related to pension from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Town contributions subsequent to the measurement date	\$ 444,072	\$ -
Net difference between projected and actual earnings	-	1,093,266
Difference between expected and actual experience	193,274	335,906
Changes in assumptions	324,172	-
Change in proportional share	241,137	7,548
Total	<u>\$ 1,202,655</u>	<u>\$ 1,436,720</u>

Amounts reported as deferred outflows of resources related to Town contributions after the measurement date will be recognized as a reduction of the net pension liability in the subsequent year. Amounts reported as deferred outflows of resources related to pension will be recognized in the pension expense as follows:

Year ended June 30:

2023	\$ 100,112
2024	(212,458)
2025	(247,872)
2026	(317,919)
	<u>\$ (678,137)</u>

The net pension liability was measured as of June 30, 2021, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021.

*Actuarial Assumptions:* The total pension liability was determined by an actuarial valuation as of June 30, 2021, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.50 Percent
Salary increases, including inflation	3.50-10.00 Percent
Long-term investment rate of return, net of pension investment expense, including inflation.	7.00 Percent

Mortality rates were based on the RP-2014 Combined Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB for General Employees for the period after retirement and for dependent beneficiaries. The RP-2014 Blue Collar Mortality Table adjusted to 2006 and projected to 2015 with Scale MP-2017 and projected to 2022 with Scale BB is used by Police and Fire for the period after retirement and for dependent beneficiaries. For disabled retirees, the RP-2014 Disabled Retiree Mortality Table projected to 2020 by Scale BB is used.

The actuarial assumptions used in the June 30, 2021 valuation were based on the results of an actuarial experience study for the period July 1, 2012 – June 30, 2017.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

The long-term expected rate of return on pension plan investments was determined using a statistical analysis in which best-estimate ranges of expected future real rates of return (expected returns, net of pension investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target asset allocation and best estimates of arithmetic real rates of return for each major asset class are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Domestic Equity	20.00%	5.30%
Developed Market International	11.00%	5.10%
Emerging Market International	9.00%	7.40%
Core Fixed Income	16.00%	1.60%
Inflation Linked Bond	5.00%	1.30%
Emerging Market Debt	5.00%	2.90%
High Yield Bonds	6.00%	3.40%
Real Estate	10.00%	4.70%
Private Equity	10.00%	7.30%
Alternative Investments	7.00%	3.20%
Liquidity Fund	1.00%	0.90%
Total	<u>100.00%</u>	

*Discount Rate:* The discount rate used to measure the total pension liability was 7.00%. The projection of cash flows used to determine the discount rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at the actuarially determined contribution rates in the future years. Based on those assumptions, the pension's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension investments was applied to all periods of projected benefit payments to determine the total pension liability.

*Sensitivity of the Net Pension Liability to Changes in the Discount Rate:* The following presents the Town's proportionate share of the net pension liability, calculated using the discount rate of 7.00%, as well as what the Town's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.00%) or 1-percentage-point higher (8.00%) than the current rate:

	<u>1% Decrease</u>	<u>Current Discount Rate</u>	<u>1% Increase</u>
	<u>6.0%</u>	<u>7.0%</u>	<u>8.0%</u>
Net Pension Liability as of June 30, 2022	<u>\$ 4,352,317</u>	<u>\$ 2,485,014</u>	<u>\$ 909,208</u>

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

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**NOTE 6 - OTHER POSTEMPLOYMENT BENEFITS**

*Plan Description:* The Town allows certain retired employees and their spouses to remain on the Town's health insurance plan until age 65. Certified Board of Education employees age 50 with 25 years of service or age 55 with 20 years of service or age 60 with 10 years of service are eligible. Town employees are eligible at age 55 with 10 years of service or Rule of 75. There are no assets accumulated in a trust that meets the criteria in GASB Statement No. 73.

*Funding Policy:* Retired Certified Board of Education employees pay 100% of the premiums. The Board of Education pays for 50% of each retiree's annual Health Savings Account contribution, which equals \$750 for single coverage and \$1,500 for 2 person or family coverage. All other Town retirees pay 100% of the premiums and 100% of any Health Savings Account contributions. The Town pays the full cost of insurance for one current retiree per a specific settlement agreement.

Effective June 2017, a Voluntary Employee Benefits Association (VEBA) trust was to be established by the Police Union, which is designed to provide medical benefits to police retirees. Per the Police Union labor contract, the primary funding source for this trust is a \$10 per hour surcharge on all outside details, which is paid by the contractor engaging the police to be present on the job site. The Town has no future funding requirements to police retiree medical benefits. At June 30, 2022 one current police retiree has medical coverage with the Town until age 65 per a specific settlement agreement.

*Employees Covered by Benefit Terms:* At June 30, 2022, the following employees were covered by the benefit terms:

Inactive plan members or beneficiaries currently receiving benefits	7
Active plan members	120
	<u>127</u>

*Total OPEB Liability:* The Town's total OPEB liability of \$2,717,786 was measured as of June 30, 2022 and was determined by an actuarial valuation as of July 1, 2020.

*Actuarial Assumptions and Other Inputs:* The total OPEB liability in the July 1, 2020 valuation was determined using the following assumptions and other inputs, applied to all periods included in the measurement, unless otherwise specified:

<b>Measurement Date</b>	June 30, 2022 for June 30, 2022 Reporting Date
<b>Actuarial Cost Method</b>	Entry Age Normal
<b>Amortization Method</b>	Level Percentage of Salary
<b>Salary Increases</b>	2.4% (Prior 2.6%)
<b>Discount Rate</b>	3.54% (Prior 2.16%) Which is based on the 20-bond GO index effective as of June 30, 2022.
<b>Mortality Rates</b>	Pub-2010 Public Retirement Plans Amount-Weighted Mortality Tables, projected to the valuation date with Scale MP-2020.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

*Changes in the Total OPEB Liability:*

	Total OPEB Liability
Balance at 6/30/21	\$ 3,256,148
Changes for the year:	
Service Cost	92,514
Interest	70,767
Difference Between Expected and Actual Experience	19,725
Changes of Benefit Terms	-
Changes in Assumptions	(575,734)
Benefit Payments	(145,634)
Net Changes	(538,362)
Balance at 6/30/22	\$ 2,717,786

*Sensitivity of the Total OPEB Liability to Changes in the Discount Rate:* The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point lower (2.54%) or 1-percentage-point higher (4.54%) than the current discount rate:

	Current Discount Rate 3.54%	1% Decrease 2.54%	1% Increase 4.54%
Total OPEB Liability as of June 30, 2022	\$ 2,717,786	\$ 3,115,635	\$ 2,400,079

*Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates:* The following presents the total OPEB liability of the Town, as well as what the Town's total OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage-point lower (5.50% decreasing to 3.40%) or 1-percentage-point higher (7.50% decreasing to 5.40%) than the current healthcare cost trend rates:

	Healthcare Cost Trend Rates	1% Decrease	1% Increase
Total OPEB Liability as of June 30, 2022	\$ 2,717,786	\$ 2,341,975	\$ 3,190,849

*OPEB Expense:* For the year ended June 30, 2022, the Town recognized OPEB expense of \$60,907. As of June 30, 2022, deferred inflows and outflows of resources related to OPEB are reported as follows:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 303,034	\$ 849,152
Changes of assumptions	455,829	603,942
Total	\$ 758,863	\$ 1,453,094

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

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Amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in the OPEB expense as follows:

Year ended June 30:

2023	\$ (90,494)
2024	(90,494)
2025	(90,494)
2026	(90,494)
2027	(90,494)
Thereafter	(241,761)
	<u>\$ (694,231)</u>

**Connecticut Teachers' Retirement System - OPEB**

*Plan Description* - Teachers, principals, superintendents or supervisors engaged in service of public schools are provided with benefits, including retiree health insurance, through the Connecticut Teachers' Retirement System—a cost sharing multiemployer defined benefit pension plan administered by the TRB. Chapter 167a of the State Statutes grants authority to establish and amend the benefit terms to the TRB. TRS issues a publicly available financial report that can be obtained at [www.ct.gov](http://www.ct.gov).

*Benefit Provisions* - The Plan covers retired teachers and administrators of public schools in the State who are receiving benefits from the Plan. The Plan provides healthcare insurance benefits to eligible retirees and their spouses. Any member that is currently receiving a retirement or disability benefit through the Plan is eligible to participate in the healthcare portion of the Plan. Subsidized Local School District Coverage provides a subsidy paid to members still receiving coverage through their former employer and the TRB Sponsored Medicare Supplemental Plans provide coverage for those participating in Medicare, but not receiving Subsidized Local School District Coverage.

Any member that is not currently participating in Medicare Parts A & B is eligible to continue healthcare coverage with their former employer. A subsidy of up to \$110 per month for a retired member plus an additional \$110 per month for a spouse enrolled in a local school district plan is provided to the school district to first offset the retiree's share of the cost of coverage, any remaining portion is used to offset the district's cost. The subsidy amount is set by statute, and has not increased since July of 1996. A subsidy amount of \$220 per month may be paid for a retired member, spouse or the surviving spouse of a member who has attained the normal retirement age to participate in Medicare, is not eligible for Part A of Medicare without cost, and contributes at least \$220 per month towards coverage under a local school district plan. Employees are eligible to retire at age 60 with 20 years of credited service in Connecticut, or 35 years of credited service including at least 25 years of service in Connecticut. Any member that is currently participating in Medicare Parts A & B is eligible to either continue health care coverage with their former employer, if offered, or enroll in the plan sponsored by the system. If they elect to remain in the Plan with their former employer, the same subsidies as above will be paid to offset the cost of coverage.

*Contributions* - Per Connecticut General Statutes Section 10-183z (which reflects Public Act 79-436 as amended), contribution requirements of active employees and the State of Connecticut are amended and certified by the TRB and appropriated by the General Assembly. The State pays for one third of plan costs through an annual appropriation in the General Fund.

School district employers are not required to make contributions to the Plan. The State of Connecticut's estimated allocated contribution to the Plan on behalf of the Town was \$34,644.

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

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The cost of providing plan benefits is financed on a pay-as-you-go basis as follows: active teachers' pay for one third of the Plan costs through a contribution of 1.25% of their pensionable salaries, and retired teachers pay for one third of the Plan costs through monthly premiums, which helps reduce the cost of health insurance for eligible retired members and dependents.

*Actuarial Assumptions* - The total OPEB liability was determined by an actuarial valuation as of June 30, 2021 using the following actuarial assumptions and other inputs, applied to all periods included in the measurement:

Inflation	2.50%
Real Wage Growth	0.50%
Wage Inflation	3.00%
Salary increases	3.00-6.50%, including inflation
Long-term investment rate of return	3.00%, net of OPEB plan investment expense, including inflation
<u>Municipal bond index rate:</u>	
Measurement Date	2.16%
Prior Measurement Date	2.21%

The projected fiduciary net position is projected to be depleted in 2023.

Single equivalent interest rate

Measurement Date	2.17%, net of OPEB plan investment expense, including price inflation
Prior Measurement Date	2.21%, net of OPEB plan investment expense, Including price inflation

Healthcare cost trend rates:

Medicare	5.125% for 2020 decreasing to an ultimate Rate of 4.50% by 2023.
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Mortality rates were based on the PubT-2010 healthy Retiree Table(adjusted 105% for males and 103% for females as ages 82 and above), projected generationally with MP-2019 for the period after service retirement.

*Long-Term Rate of Return* - The long-term expected rate of return on plan assets is reviewed as part of the GASB 75 valuation process. Several factors are considered in evaluation the long-term rate of return assumption, including the Plan's current asset allocations and a log-normal distribution analysis using the best-estimate ranges of expected future real rates of return (expected return, net of investment expense and inflation) for each major asset class.

The long-term expected rate of return was determined by weighing the expected future real rates of return by the target asset allocation percentage and then adding expected inflation. The assumption is not expected to change absent a significant change in the asset allocation, a change in the inflation assumption, or a fundamental change in the market that alters expected returns in future years.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

The target asset allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Allocation	Expected 10-Year Geometric Real Rate of Return	Standard Deviation
U.S. Treasuries (Cash Equivalents)	100.0%	-0.42%	1.78%
Price inflation		2.50%	
Expected rate of return (Rounded nearest 0.25%)		2.00%	

*Discount Rate* - The discount rate used to measure the total OPEB liability was 2.17%. The projection of cash flows used to determine the discount rate was performed in accordance with GASB 75. The projection's basis was an actuarial valuation performed as of June 30, 2020. In addition to the actuarial methods and assumptions of the June 30, 2020 actuarial valuation, the following actuarial methods and assumptions were used in the projection of cash flows:

- Total payroll for the initial projection year consists of the payroll of the active membership present on the valuation date. In subsequent projection years, total payroll was assumed to increase annually at a rate of 3.00%.
- Employee contributions were assumed to be made at the current member contribution rate. Employee contributions for future plan members were used to reduce the estimated amount of total service costs for future plan members.
- Annual State contributions were assumed to be equal to the most recent five-year average of state contributions toward the fund.

Based on those assumptions, the plan's fiduciary net position was projected to be depleted in 2023 and, as a result, the Municipal Bond Index Rate was used in the determination of the single equivalent rate.

*Sensitivity of the Net OPEB Liability to Changes in Healthcare Cost Trend Rates* - The following presents the total OPEB liability, calculated using current cost trend rates, as well as what the Plan's net OPEB liability would be if it were calculated using healthcare cost trend rates that are 1-percentage point lower or 1-percentage point higher than current healthcare cost trend rates:

	1% Lower Trend Rates	Current Trend Rates	1% Higher Trend Rates
Initial Healthcare Cost Trend Rate	4.125%	5.125%	6.125%
Ultimate Healthcare Cost Trend Rate	3.50%	4.50%	5.50%
Total OPEB Liability	\$ 1,604,352	\$ 1,915,521	\$ 2,341,036

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

*Sensitivity of the Net OPEB Liability to Changes in Discount Rates* - The following presents the net OPEB liability, calculated using the current discount rate, as well as what the net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

	1% Decrease (1.17%)	Current Discount Rate (2.17%)	1% Increase (3.17%)
Net OPEB liability	\$ 2,344,531	\$ 1,915,521	\$ 1,581,119

*Pension Liabilities, Pension Expense, and Deferred Outflows/Inflows of Resources Related to Pensions:* At June 30, 2022 the Town reports no amounts for its proportionate share of the net OPEB liability, and related deferred outflows and inflows due to the statutory requirement that the State pay 100% of the required contribution. The amount recognized by the Town as its proportionate share of the net OPEB liability, the related State support, and the total portion of the net OPEB liability that was associated with the Town were as follows:

Town's proportionate share of the net OPEB liability	\$ -
State's proportionate share of the net OPEB liability associated with the Town	<u>1,915,521</u>
Total	<u>\$ 1,915,521</u>

The net OPEB liability was measured as of June 30, 2021, and the total OPEB liability used to calculate the net OPEB liability was determined by an actuarial valuation as of June 30, 2021. At June 30, 2022, the Town had no proportionate share of the net OPEB liability.

For the year ended June 30, 2022, the Town recognized OPEB expense and revenue of \$34,644 in the governmental funds for on-behalf amounts for the benefits provided by the State. In the government-wide financial statements, the Town recognized (\$70,734) for OPEB expense related to actuarial liabilities for on-behalf amounts for the benefits provided by the State.

**NOTE 7 - OTHER INFORMATION**

**Risk Management**

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; injuries to employees; and natural disasters. These risks are covered by commercial insurance purchased from independent third parties, except for worker's compensation, which is handled through an interlocal risk pool. Settled claims for these risks did not exceed commercial insurance coverage for the current year or three prior years.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

A schedule of changes in the claims liability for heart and hypertension judgments for the years ended June 30, 2022, 2021 and 2020, is presented below:

	Accrued Liability Beginning of Fiscal Year	Current Year Claims and Changes in Estimates	Accrued Liability Claim Payments	Accrued Liability End of Fiscal Year
2019-20	\$ 857,261	\$ -	\$ 65,349	\$ 791,912
2020-21	791,912	-	66,606	725,306
2021-22	725,306	-	65,349	659,957

**Interlocal Risk Pool**

The Town is a member of the Connecticut Interlocal Risk Management Agency (CIRMA), an unincorporated association of Connecticut local public agencies which was formed in 1980 by the Connecticut Conference of Municipalities for the purpose of establishing and administering an interlocal risk management program pursuant to the provisions of Section 7-479a et. seq. of the Connecticut General Statutes. The Workers' Compensation Pool provides statutory benefits pursuant to the provisions of the Connecticut Workers' Compensation Act. CIRMA currently has 203 members in the Workers' Compensation Pool. CIRMA's Workers' Compensation Pool retains up to \$1,000,000 per occurrence. Claims over \$1,000,000 are reinsured. The pooling agreement allows CIRMA to make additional assessments to make the pool self-sustaining. The Town cannot estimate the amount of such additional assessments and has not been notified that any assessments are forthcoming. CIRMA publishes its own financial report, which can be obtained from: CIRMA, 900 Chapel Street, New Haven, CT.

**Contingent Liabilities**

There are various suits and claims pending against the Town, none of which, individually or in the aggregate, is believed by counsel to be likely to result in judgment or judgments that could materially affect the Town's financial position.

The Town may be subject to rebate penalties to the federal government relating to various bond note issues. The Town expects such amounts, if any, to be immaterial.

The Town participates in Regional Refuse District No. 1, a transfer station that was formally a landfill. The District has been informed that its landfill is on the Superfund list and has been named a potentially responsible party by the Environmental Protection Agency. The District has settled its liability for the Remedial Investigation/Feasibility Study, and the EPA has approved a long-term natural attenuation and monitoring program as the final remedy for the site. The annual financial obligation for this long-term work was funded by amounts obtained in grant funds and assessed to all PRP's and set aside in a trust fund for these activities. At this point, it is premature to estimate the final cost of the program, as the total cost of post closure care is an estimate and subject to changes resulting from inflation, deflation, technology, or changes in applicable laws and regulations. The towns served by the District are required to pay any shortfall in the District's budget. The Town of Winchester, CT is responsible for approximately 51% of any such shortfall.

**TOWN OF WINCHESTER, CONNECTICUT**  
Notes to the Financial Statements

**NOTE 8 –PRIOR PERIOD RESTATEMENT**

During the fiscal year ended June 30, 2022, the Town reclassified the Student Activity Funds from Fiduciary Funds to Special Revenue Funds. The effects of this reclassification are below:

	<b>Fiduciary Funds</b>	<b>Special Revenue Funds</b>
	<b>Custodial Funds</b>	<b>Student Activity Funds</b>
Net position as previously reported as June 30, 2021	\$ 10,579	\$ -
To reclassify fund to proper fund type	(10,579)	10,579
Net position as restated at July 1, 2021	<u>\$ -</u>	<u>\$ 10,579</u>

**NOTE 9 –UPCOMING PRONOUNCEMENTS**

**GASB Pronouncements Issued, But Not Yet Effective**

The Governmental Accounting Standards Board (GASB) has issued several pronouncements that have effective dates that may impact future financial presentations. Management has not currently determined what, if any, impact implementation of the following statements may have on the financial statements:

**GASB Statement No. 91 – *Conduit Debt Obligations*** – The primary objectives of this statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. The requirements of this statement are effective for the Town's reporting period beginning July 1, 2022.

**GASB Statement No. 94 – *Public-Private and Public-Public Partnerships and Availability Payment Arrangements*** – The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). The requirements of this statement are effective for the Town's reporting period beginning July 1, 2022.

**GASB Statement No. 96 – *Subscription-Based Information Technology Arrangements*** – This Statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset—an intangible asset—and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. To the extent relevant, the standards for SBITAs are based on the standards established in Statement No. 87, *Leases*, as amended. The requirements of this statement are effective for the Town's reporting period beginning July 1, 2022.

**TOWN OF WINCHESTER, CONNECTICUT**  
**Notes to the Financial Statements**

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GASB Statement No. 99 – *Omnibus 2022* - The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. The requirements related to extension of the use of LIBOR, accounting for SNAP distributions, disclosures of nonmonetary transactions, pledges of future revenues by pledging governments, clarification of certain provisions in Statement 34, as amended, and terminology updates related to Statement 53 and Statement 63 are effective upon issuance. The requirements related to leases, PPPs, and SBITAs are effective for the Town's reporting period beginning July 1, 2022. The requirements related to financial guarantees and the classification and reporting of derivative instruments within the scope of Statement 53 are effective for the Town's reporting period beginning July 1, 2023.

GASB Statement No. 100 – *Accounting Changes and Error Corrections* - The primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. The requirements of this Statement are effective for the Town's reporting period beginning July 1, 2023.

GASB Statement No. 101 – *Compensated Absences* - The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. The requirements of this Statement are effective for the Town's reporting period beginning July 1, 2024.

## **Required Supplementary Information**

**TOWN OF WINCHESTER, CONNECTICUT**  
Schedule of Revenues and Expenditures - Budget and Actual  
For the Year Ended June 30, 2022

Page 1 of 4

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>REVENUES</b>				
<b>Taxes</b>				
Property Taxes	\$ 24,140,000	\$ 24,140,000	\$ 24,596,184	\$ 456,184
Property Taxes - Prior Years	300,000	300,000	442,682	142,682
Supplemental Tax	-	-	81	81
Interest and Lien Fees	150,000	150,000	220,024	70,024
Total Taxes	<u>24,590,000</u>	<u>24,590,000</u>	<u>25,258,971</u>	<u>668,971</u>
<b>Intergovernmental Revenue</b>				
State of Connecticut - General Government	1,012,570	1,012,570	1,007,147	(5,423)
State of Connecticut - Board of Education	7,823,991	7,823,991	7,843,957	19,966
Total Intergovernmental Revenues	<u>8,836,561</u>	<u>8,836,561</u>	<u>8,851,104</u>	<u>14,543</u>
<b>Other Local Revenues</b>				
<b>Licenses, Fees and Permits</b>				
Cemeteries	35,000	35,000	39,275	4,275
Town Clerk	200,000	200,000	328,873	128,873
<b>Charges for Services</b>				
In Lieu of Taxes - Housing Authority	39,000	39,000	39,858	858
Building Department	112,000	112,000	197,442	85,442
Planning and Zoning	6,000	6,000	11,100	5,100
Inland Wetlands Commission	3,000	3,000	6,110	3,110
Zoning Board of Appeals	3,000	3,000	9,430	6,430
Police Department	19,000	19,000	13,869	(5,131)
Fire and Ambulance	56,200	56,200	58,641	2,441
Sale of Land and Equipment	100,000	100,000	-	(100,000)
Park and Recreation Department	20,000	20,000	20,500	500
<b>Sewer-Water Administration</b>	270,000	270,000	270,000	-
<b>Sewer Debt Service</b>	226,552	226,552	226,551	(1)
<b>Other</b>	60,345	60,345	137,130	76,785
Total Other Local Revenues	<u>1,150,097</u>	<u>1,150,097</u>	<u>1,358,779</u>	<u>208,682</u>
Total Revenues	<u>\$ 34,576,658</u>	<u>\$ 34,576,658</u>	<u>\$ 35,468,854</u>	<u>\$ 892,196</u>
<b>Other Financing Sources</b>				
Fund Balance- Unassigned	229,000	229,000	-	(229,000)
Fund Balance- BOE Nonlapsing	85,000	119,780	-	(119,780)
Total Other Financing Sources	<u>\$ 314,000</u>	<u>\$ 348,780</u>	<u>\$ -</u>	<u>\$ (348,780)</u>

See accountant's report.

**TOWN OF WINCHESTER, CONNECTICUT**  
Schedule of Revenues and Expenditures - Budget and Actual  
For the Year Ended June 30, 2022

Page 2 of 4

	<u>Original</u> <u>Budget</u>	<u>Amended</u> <u>Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>EXPENDITURES</b>				
<b>General Government</b>				
Board of Selectmen	\$ 47,155	\$ 46,807	\$ 43,147	\$ 3,660
Town Clerk	223,532	220,032	186,324	33,708
Treasurer	48,937	49,578	49,182	396
Accounting Department	493,722	493,722	467,466	26,256
Election Expenditures	71,518	71,518	53,427	18,091
Insurance	456,422	424,083	427,984	(3,901)
Town Counsel	125,000	125,000	113,352	11,648
Town Manager	219,800	214,456	211,329	3,127
Building Department	265,337	265,337	221,951	43,386
Assessor	208,077	198,077	185,276	12,801
Board of Tax Review	2,841	2,841	2,740	101
Tax Collector	183,094	183,094	176,757	6,337
Planning and Zoning	6,688	6,688	3,579	3,109
Building - Town Hall	229,558	261,672	253,051	8,621
Inland Wetland Commission	3,660	8,660	6,575	2,085
Zoning Board of Appeals	3,230	3,230	1,803	1,427
Laurel City Commission	15,000	15,348	15,348	-
Northwest Conservation District	1,840	1,840	1,840	-
Purchasing/Data Processing	270,352	282,852	282,537	315
Probate Court	6,860	6,860	1,530	5,330
Senior Citizens	217,816	217,816	185,211	32,605
Rural Transit District	2,397	2,397	2,397	-
Vacation and Sick Pay Accrual	158,000	158,000	156,357	1,643
Highland Lake	44,158	44,158	33,884	10,274
Economic Development Commission	8,500	8,500	2,994	5,506
School Crossing Guards	60,455	60,455	48,891	11,564
Conservation Commission	1	1	-	1
Unemployment Compensation	18,000	18,000	(312)	18,312
Cemeteries	99,615	102,115	101,769	346
Soldiers Monument Commission	6,700	6,700	4,873	1,827
Planning and Community Development	180,948	175,948	170,413	5,535
Civil Service Commission	20,765	20,765	2,326	18,439
Farmington River Watershed	852	852	852	-
Other Town Properties	22,500	26,893	25,746	1,147
Friends of Main Street	9,000	9,000	9,000	-
Total General Government	\$ 3,732,330	\$ 3,733,295	\$ 3,449,599	\$ 283,696

See accountant's report.

**TOWN OF WINCHESTER, CONNECTICUT**  
Schedule of Revenues and Expenditures - Budget and Actual  
For the Year Ended June 30, 2022

Page 3 of 4

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>Library</b>	\$ 233,971	\$ 233,971	\$ 233,971	\$ -
<b>Miscellaneous</b>	962,811	834,199	834,199	-
<b>Contracted Printing</b>	5,000	5,000	4,722	278
<b>Waste Disposal and Recycling</b>	209,038	209,038	209,038	-
<b>Public Safety</b>				
Police Department	3,276,667	3,298,721	3,296,194	2,527
Fire Department	428,556	428,556	421,703	6,853
Dog Account	41,894	46,005	44,941	1,064
Civil Preparedness	10,747	10,747	10,020	727
Winchester Fire Department	48,000	48,000	47,384	616
Ambulance	91,000	91,000	91,000	-
Social Services	1,000	1,742	1,266	476
Dispatch	284,765	284,765	283,035	1,730
Total Public Safety	4,182,629	4,209,536	4,195,543	13,993
<b>Public Works</b>				
Public Works Department/Highways	2,257,387	2,229,639	2,071,829	157,810
Street Lighting	140,000	140,000	129,981	10,019
Total Public Works	2,397,387	2,369,639	2,201,810	167,829
<b>Health</b>				
Department of Health	131,377	131,377	127,494	3,883
Youth and Family Services	29,940	29,940	29,940	-
Paramedic	183,000	183,000	182,400	600
Total Health	344,317	344,317	339,834	4,483
<b>Parks and Recreation</b>				
Park and Recreation Department	344,850	344,850	304,702	40,148
<b>Education</b>				
Board of Education	20,261,686	20,381,466	20,381,449	17
<b>Retirement and Pension Contribution</b>	\$ 438,852	\$ 475,635	\$ 467,343	\$ 8,292

See accountant's report.

**TOWN OF WINCHESTER, CONNECTICUT**  
Schedule of Revenues and Expenditures - Budget and Actual  
For the Year Ended June 30, 2022

Page 4 of 4

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>Variance</u>
<b>Debt Service</b>				
Principal Retirement	\$ 392,000	\$ 392,000	\$ 392,000	\$ -
Interest	39,235	39,235	39,235	-
Sewer Plant Principal Retirement	28,000	28,000	28,000	-
Sewer Plant Interest	3,758	3,758	3,758	-
Sewer Principal Retirement	184,854	184,854	184,854	-
Go Ban Interest- PW Projects	25,000	25,000	-	25,000
Sewer Interest	9,940	9,940	9,939	1
Total Debt Service	<u>682,787</u>	<u>682,787</u>	<u>657,786</u>	<u>25,001</u>
<b>Contingency</b>	<u>20,000</u>	<u>20,000</u>	<u>-</u>	<u>20,000</u>
Total Expenditures	<u>33,815,658</u>	<u>33,843,733</u>	<u>33,279,996</u>	<u>563,737</u>
<b>Other Financing Uses</b>				
Transfer out to Capital Projects	<u>1,075,000</u>	<u>1,081,705</u>	<u>1,075,000</u>	<u>6,705</u>
Total Transfers	<u>1,075,000</u>	<u>1,081,705</u>	<u>1,075,000</u>	<u>6,705</u>
Total	<u>34,890,658</u>	<u>34,925,438</u>	<u>34,354,996</u>	<u>570,442</u>
<b>Excess of Revenues and Other Sources</b>				
Over/(Under) Expenditures and Other Uses	\$ <u>-</u>	\$ <u>-</u>	\$ <u>1,113,858</u>	\$ <u>1,113,858</u>

See accountant's report.

**TOWN OF WINCHESTER, CONNECTICUT**  
Summary of Significant Accounting Principles

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**NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING PRINCIPLES**

***Budgetary Information and Accounting***

The budgets are prepared on a modified accrual basis of accounting except for encumbrances. Encumbrances are recognized as a valid and proper charge against a budget appropriation in the year in which the purchase order is issued and, accordingly, encumbrances outstanding at year-end are reflected in budgetary reports as expenditures in the current year.

Encumbrance accounting is employed in the governmental funds. Open encumbrances are reported as reservations of fund balances since the commitments will be honored in subsequent years. Encumbrances do not constitute expenditures or liabilities in the governmental funds.

***Budgetary/GAAP Reconciliation***

Accounting principles applied for purposes of developing data on a budgetary basis differ from those used to present financial statements in conformity with accounting principles generally accepted in the United States of America ("GAAP basis"). The differences consist primarily of payments made by the State of Connecticut "on-behalf" of the Town into the State Teachers' Retirement System, which are not recorded for budgetary purposes, the revenues and expenditures for Water/Sewer Debt Service are shown in the General Fund for budgetary purposes and in the Proprietary funds for the GAAP statements, and expenditures from the BOE nonlapsing fund are shown for GAAP and not budgetary purposes. The budget as presented has been amended by the Board of Selectmen throughout the year.

A reconciliation of General Fund amounts presented on the budgetary basis to amounts presented on the GAAP basis is as follows for the year ended June 30, 2022:

	<u>Total Revenue</u>	<u>Total Expenses</u>	<u>Other Financing Sources (Uses)</u>
Budgetary Basis	\$ 35,468,854	\$ 33,279,996	\$ (1,075,000)
"On-behalf" payments - State Teachers Retirement Fund	1,506,851	1,506,851	-
Adjustment for Encumbrances	-	147,504	-
Capital Improvements Fund Transfer	-	-	(1,940,182)
Reclass Water/Sewer Debt Service	<u>(226,551)</u>	<u>(195,737)</u>	<u>30,814</u>
GAAP Basis	<u>\$ 36,749,154</u>	<u>\$ 34,738,614</u>	<u>\$ (2,984,368)</u>

**TOWN OF WINCHESTER, CONNECTICUT**  
Schedule of Changes in Net Pension Liability and Related Ratios  
Last Nine Fiscal Years\*

	2022	2021	2020	2019	2018	2017	2016	2015	2014
<b>Total Pension Liability</b>									
Service Cost	\$ 166,246	\$ 191,460	\$ 210,086	\$ 183,346	\$ 193,304	\$ 425,381	\$ 356,834	\$ 373,253	\$ 362,381
Interest	929,105	933,662	908,041	894,756	912,280	662,663	786,103	765,560	744,581
Changes in Benefit Terms	-	-	-	-	-	-	-	-	-
Differences Between Expected and Actual Experience	(581,984)	(90,953)	7,127	153,643	(186,032)	294,578	(756,267)	(502)	-
Changes of Assumptions	29,070	(160,524)	667,354	282,949	515,083	(5,159,423)	2,126,873	-	-
Benefit Payments, Including Refunds of Member Contributions	(945,735)	(887,091)	(939,446)	(882,771)	(822,486)	(840,333)	(770,208)	(699,299)	(744,122)
<b>Net Change in Total Pension Liability</b>	(403,298)	(13,446)	853,162	631,923	610,149	(4,617,134)	1,743,335	439,012	362,840
<b>Total Pension Liability - Beginning</b>	<u>14,063,414</u>	<u>14,076,860</u>	<u>13,223,698</u>	<u>12,591,775</u>	<u>11,981,626</u>	<u>16,598,760</u>	<u>14,855,425</u>	<u>14,416,413</u>	<u>14,053,573</u>
<b>Total Pension Liability - Ending (a)</b>	<u>\$ 13,660,116</u>	<u>\$ 14,063,414</u>	<u>\$ 14,076,860</u>	<u>\$ 13,223,698</u>	<u>\$ 12,591,775</u>	<u>\$ 11,981,626</u>	<u>\$ 16,598,760</u>	<u>\$ 14,855,425</u>	<u>\$ 14,416,413</u>
<b>Plan Fiduciary Net Position</b>									
Contributions - Employer	\$ 725,000	\$ 653,248	\$ 614,795	\$ 552,800	\$ 739,680	\$ 801,260	\$ 598,100	\$ 448,806	\$ 153,179
Contributions - Member	40,003	78,884	77,769	82,165	84,438	104,223	118,366	88,137	103,410
Net Investment Income	(1,429,940)	2,113,031	75,518	415,037	555,677	767,942	(228,997)	222,132	983,007
Benefit Payments, Including Refunds of Member Contributions	(945,735)	(887,091)	(939,446)	(882,771)	(822,486)	(840,333)	(770,208)	(699,299)	(744,122)
Administrative Expenses	(6,921)	(6,404)	(6,012)	(5,862)	(5,714)	(5,126)	(4,927)	(2,174)	(21,100)
Other	-	-	-	-	-	-	-	-	-
<b>Net Change in Pension Fiduciary Net Position</b>	<u>(1,617,593)</u>	<u>1,951,668</u>	<u>(177,376)</u>	<u>161,369</u>	<u>551,595</u>	<u>827,966</u>	<u>(287,666)</u>	<u>57,602</u>	<u>474,374</u>
<b>Plan Fiduciary Net Position - Beginning</b>	<u>10,591,682</u>	<u>8,640,014</u>	<u>8,817,390</u>	<u>8,656,021</u>	<u>8,104,426</u>	<u>7,276,460</u>	<u>7,564,126</u>	<u>7,506,524</u>	<u>7,032,150</u>
<b>Plan Fiduciary Net Position - Ending (b)</b>	<u>\$ 8,974,089</u>	<u>\$ 10,591,682</u>	<u>\$ 8,640,014</u>	<u>\$ 8,817,390</u>	<u>\$ 8,656,021</u>	<u>\$ 8,104,426</u>	<u>\$ 7,276,460</u>	<u>\$ 7,564,126</u>	<u>\$ 7,506,524</u>
<b>Net Pension Liability - Ending: (a) - (b)</b>	<u>\$ 4,686,027</u>	<u>\$ 3,471,732</u>	<u>\$ 5,436,846</u>	<u>\$ 4,406,308</u>	<u>\$ 3,935,754</u>	<u>\$ 3,877,200</u>	<u>\$ 9,322,300</u>	<u>\$ 7,291,299</u>	<u>\$ 6,909,889</u>
<b>Plan Fiduciary Net Position as a Percentage of the Total Pension Liability</b>	65.70%	75.31%	61.38%	66.68%	68.74%	67.64%	43.84%	50.92%	52.07%
<b>Covered Payroll</b>	\$ 1,523,321	\$ 1,643,188	\$ 1,692,050	\$ 1,691,109	\$ 1,830,753	\$ 2,281,285	\$ 2,254,826	\$ 2,376,673	\$ 2,666,367
<b>Net Pension Liability as a Percentage of Covered Payroll</b>	307.62%	211.28%	321.32%	260.56%	214.98%	169.96%	413.44%	306.79%	258.96%

\*This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

See accountant's report.

# TOWN OF WINCHESTER, CONNECTICUT

## Schedule of Contributions Last Nine Fiscal Years\*

	2022	2021	2020	2019	2018	2017	2016	2015	2014
Actuarially Determined Employer Contribution (ADEC)	\$ 615,335	\$ 651,693	\$ 604,649	\$ 479,574	\$ 532,614	\$ 520,449	\$ 460,938	\$ 525,230	\$ 474,401
Contributions in Relation to the ADEC	725,000	653,248	614,795	552,800	739,680	801,260	598,100	448,806	153,179
Contribution Deficiency (Excess)	<u>\$ (109,665)</u>	<u>\$ (1,555)</u>	<u>\$ (10,146)</u>	<u>\$ (73,226)</u>	<u>\$ (207,066)</u>	<u>\$ (280,811)</u>	<u>\$ (137,162)</u>	<u>\$ 76,424</u>	<u>\$ 321,222</u>
Covered Payroll	1,523,321	1,643,188	1,692,050	1,691,109	1,830,753	2,281,285	2,254,826	2,376,673	2,668,367
Contributions as a Percentage of Covered Payroll	47.59%	39.75%	36.33%	32.69%	40.40%	35.12%	26.53%	18.88%	5.74%

\*This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

### Notes to Schedule

Valuation Date: 1/1/2022

Methods and assumptions used to determine contribution rates:

Actuarial cost method	Entry Age Normal Level Percent of Salary
Amortization method	Closed
Remaining amortization period	17 yrs
Asset valuation method	The Actuarial Value of assets used in the development of plan contributions phases in the recognition of differences between the actual return on Market Value and expected return on Market Value over a 5-year period at 20% per year. The Actuarial Value is adjusted, if necessary, to be within the range of 80% and 120% of the Market Value of assets.
Salary increases	2.40% increase per year (Previously 3.00%)
Investment rate of return	6.75%
Normal Retirement	Later of age 65 or 5 years of service.
Mortality	Pub-2010 Public Retirement Plans Amount-Weighted Mortality Table projected to the valuation date with Scale MP-2021

# TOWN OF WINCHESTER, CONNECTICUT

## Schedule of Investment Returns

Last Nine Fiscal Years\*

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Year Ended June 30:	Annual Money-Weighted Rate of Return, Net of <u>Investment Expense</u>
2014	14.55%
2015	3.03%
2016	-3.13%
2017	10.65%
2018	6.98%
2019	4.91%
2020	0.88%
2021	25.14%
2022	-13.72%

\*This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

See accountant's report.

**TOWN OF WINCHESTER, CONNECTICUT**  
Schedule of Town's Proportionate Share of the  
Net Pension Liability and Schedule of Contributions  
- Municipal Employees' Retirement System  
Last Eight Fiscal Years\*

**Schedule of Changes in the Net Pension Liability and Related Ratios**  
**Last 10 Fiscal Years or Since Inception of GASB 68**

	2022	2021	2020	2019	2018	2017	2016	2015
Town's Percentage of Collective Net Pension Liability	4.931%	4.678%	4.673%	3.953%	3.451%	3.451%	3.077%	3.077%
Town's Portion of Net Pension Liability	<u>\$ 2,485,014</u>	<u>\$ 3,860,309</u>	<u>\$ 3,405,129</u>	<u>\$ 2,685,922</u>	<u>\$ 1,380,023</u>	<u>\$ 1,613,600</u>	<u>\$ 941,454</u>	<u>\$ 696,164</u>
Town's Covered Payroll	<u>\$ 2,304,093</u>	<u>\$ 2,081,009</u>	<u>\$ 2,075,615</u>	<u>\$ 2,239,380</u>	<u>\$ 1,598,329</u>	<u>\$ 1,598,329</u>	<u>\$ 1,232,689</u>	<u>\$ 1,232,689</u>
Town's Portion of Net Pension Liability as a % of Covered Payroll	107.85%	185.50%	164.05%	119.94%	86.34%	100.96%	76.37%	56.48%
Plan Fiduciary Net Position as a % of Total Pension Liability	82.59%	71.18%	72.69%	73.60%	91.68%	88.29%	92.72%	90.48%

**Schedule of Employer Contributions**  
**Since Inception of GASB 68**

	2022	2021	2020	2019	2018	2017	2016	2015
Town's Contractually Required Contribution	<u>\$ 482,949</u>	<u>\$ 415,876</u>	<u>\$ 368,109</u>	<u>\$ 349,482</u>	<u>\$ 305,365</u>	<u>\$ 267,400</u>	<u>\$ 274,508</u>	<u>\$ 255,456</u>
Town's Contributions in Relation to the Contractually Required Contribution	<u>482,949</u>	<u>415,876</u>	<u>368,109</u>	<u>317,365</u>	<u>305,365</u>	<u>295,778</u>	<u>274,508</u>	<u>255,456</u>
Town's Contribution Deficiency (Excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 32,117</u>	<u>\$ -</u>	<u>\$ (28,378)</u>	<u>\$ -</u>	<u>\$ -</u>
Town's Covered Payroll	2,304,093	2,081,009	2,075,615	2,239,380	1,598,329	1,598,329	1,232,689	1,232,689
Town's Contributions as a Percentage of Covered Payroll	20.96%	19.98%	17.73%	14.17%	19.11%	18.51%	22.27%	20.72%

\*This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

**Notes to Schedule**

Actuarial valuation date	June 30, 2021
Actuarial cost method	Entry age, normal cost method
Amortization method	Level dollar, closed
Remaining amortization period	20 years
Asset valuation method	5-year smoothed market (20% write up)
Inflation	2.50%
Salary Increases	3.5%-10.00%, including inflation
Investment rate of return	7.00% net of investment expense, including inflation

See accountant's report.

**TOWN OF WINCHESTER, CONNECTICUT**

Other Post Employment Benefits (OPEB)  
Schedule of Changes in Net OPEB Liability  
Last Five Fiscal Years\*

	2022	2021	2020	2019	2018
<b>Total OPEB Liability</b>					
Service Cost	\$ 92,514	\$ 63,363	\$ 47,018	\$ 64,139	\$ 64,036
Interest	70,767	62,481	85,500	139,182	132,053
Changes in Benefit Terms	-	-	-	-	-
Differences Between Expected and Actual Experience	19,725	327,637	6,202	(1,286,990)	(18,120)
Changes of Assumptions	(575,734)	125,441	398,638	82,678	(129,193)
Benefit Payments	(145,634)	(172,275)	(152,188)	(132,688)	(149,467)
<b>Net Change in Total OPEB Liability</b>	<b>(538,362)</b>	<b>406,647</b>	<b>385,170</b>	<b>(1,133,679)</b>	<b>(100,691)</b>
<b>Total OPEB Liability - Beginning</b>	<b><u>3,256,148</u></b>	<b><u>2,849,501</u></b>	<b><u>2,464,331</u></b>	<b><u>3,598,010</u></b>	<b><u>3,698,701</u></b>
<b>Total OPEB Liability - Ending</b>	<b><u>\$ 2,717,786</u></b>	<b><u>\$ 3,256,148</u></b>	<b><u>\$ 2,849,501</u></b>	<b><u>\$ 2,464,331</u></b>	<b><u>\$ 3,598,010</u></b>
<b>Covered-Employee Payroll</b>	<b>\$ 7,838,089</b>	<b>\$ 7,654,384</b>	<b>\$ 6,523,499</b>	<b>\$ 6,358,187</b>	<b>\$ 7,137,686</b>
<b>Total OPEB Liability as a Percentage of Covered-Employee Payroll</b>	<b>34.67%</b>	<b>42.54%</b>	<b>43.68%</b>	<b>38.76%</b>	<b>50.41%</b>

There are no assets that are being accumulated in a trust that meets the criteria in GASB 75 to pay benefits.

\*This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

**Notes to Schedule**

Measurement Date	June 30, 2022
Valuation Date	July 1, 2020
Inflation Rate	2.40% (Prior 2.60%)
Discount Rate	3.54% (Prior 2.16%)
Actuarial Cost Method	Entry Age Normal (level percent of salary)
Salary Increases	2.40% (Prior 2.60%)
Healthcare Cost Trend Rates	6.50% in 2020, reducing by 0.25% each year to an ultimate rate of 4.40% per year rate for 2029 and later. (Prior 7.00% in 2018, reducing by 0.5% each year to an ultimate rate of 4.60% per year rate for 2023 and later.)

See accountant's report.

**TOWN OF WINCHESTER, CONNECTICUT**  
Schedule of the Town's Proportionate Share of Net Pension Liability  
- Teachers' Retirement System  
Last Eight Fiscal Years\*

Schedule of Proportionate Share of Net Pension Liability		2022	2021	2020	2019	2018	2017	2016	2015
Town's percentage of the net pension liability		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Town's proportionate share of the net pension liability		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
State of Connecticut's proportionate share of the net pension liability associated with the Town		17,583,138	22,199,186	20,943,408	16,148,584	14,763,617	15,575,729	14,125,042	13,055,770
Total		\$ 17,583,138	\$ 22,199,186	\$ 20,943,408	\$ 16,148,584	\$ 14,763,617	\$ 15,575,729	\$ 14,125,042	\$ 13,055,770
Town's covered payroll		\$ 5,663,576	\$ 5,456,788	\$ 5,372,594	\$ 5,218,621	\$ 5,362,820	\$ 4,934,307	\$ 4,879,007	\$ 4,600,786
Town's proportionate share of the net pension liability (asset) as a percentage of its covered payroll.		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
Plan fiduciary net position as a percentage of the total pension liability		60.77%	49.24%	52.00%	57.69%	55.93%	52.26%	59.50%	61.51%

\*This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

**Notes to Schedule**

Actuarial cost method	Entry Age
Amortization method	Level percent of pay closed, grading to a level dollar amortization method for the June 30, 2024 valuation.
Single equivalent amortization period	30 years
Asset valuation method	4-year smoothed market
Inflation	2.50%
Salary increases	3.5% - 6.50% average, including inflation
Investment rate of return	6.90% net of investment related expense

See accountant's report.

**TOWN OF WINCHESTER, CONNECTICUT**  
Schedule of Town's Proportionate Share of Net OPEB Liability  
- Teachers' Retirement System  
Last Five Fiscal Years\*

**Schedule of Proportionate Share of Net OPEB Liability**

	2022	2021	2020	2019	2018
Town's percentage of the net OPEB liability	0.00%	0.00%	0.00%	0.00%	0.00%
Town's proportionate share of the net OPEB liability	\$ -	\$ -	\$ -	\$ -	\$ -
State of Connecticut's proportionate share of the net OPEB liability associated with the Town	1,915,521	3,311,234	3,266,243	3,228,211	3,799,976
Total	\$ 1,915,521	\$ 3,311,234	\$ 3,266,243	\$ 3,228,211	\$ 3,799,976
Town's covered-employee payroll	\$ 5,663,576	\$ 5,456,788	\$ 5,372,594	\$ 5,218,621	\$ 5,362,820
Town's proportionate share of the net OPEB liability as a percentage of its covered-employee payroll.	0.00%	0.00%	0.00%	0.00%	0.00%
Plan fiduciary net position as a percentage of the total OPEB liability	6.11%	2.50%	2.08%	1.49%	1.79%

\*This schedule is intended to show information for ten years. Additional years' information will be displayed as it becomes available.

**Notes to Schedule**

Actuarial Cost Method	Entry age
Amortization Method	Level percent of payroll over a closed period
Amortization Period	30 years
Asset Valuation Method	Market value of assets
Investment Rate of Return	3.00%, net of investment related expense including price inflation
Price Inflation	2.50%

See accountant's report.

# **Supplemental, Combining Individual Nonmajor Fund Statements, and Schedules**

# Nonmajor Governmental Funds

## ***Special Revenue Funds***

Special revenue funds are used to account for specific revenues that are legally restricted to expenditures for particular purposes.

Industrial Park #2 Fund - To account for revenues and expenditures for the marketing and sales of lots in the Town's second industrial park.

Cafeteria Fund - To account for the Child Nutrition Program. Revenues consist of sales of food and grant subsidies for nutrition.

Small Cities - To account for federal grant revenues from the U.S. Department of Housing and Urban Development and subsequent loans to entities for various grant years.

Brownfields Pilot Program - To account for a grant from the U.S. E.P.A. and related expenditures to study and redevelop several potentially contaminated manufacturing sites.

City Sidewalks Fund - To account for revenues and expenditures relating to the maintenance of sidewalks.

Elderly Enrichment Part I Fund - To account for the revenues and expenditures relating to day services for developmentally disabled individuals.

Cemetery Association Trust Fund - To account for the revenues and expenditures relating to the maintenance of the Forest View Cemetery.

Anti-Blight Fund - To account for the revenues and expenditures relating to the clean-up of blighted properties inside the Town.

Soldiers Monument Restoration Fund - To account for the revenues and expenditures relating to the renovation of the monument structure at the soldiers monument park.

CHAMPS Fund - To account for activity of an after-school enrichment program.

Winchester School Trust Fund - To account for beneficiary funds received from the W. H. Batcheller Trust to provide scholarships on an annual basis to local youth who excel in the school system.

Winchester Bond Sinking Fund - To account for funds established for the retirement of debt. The fund balance must exceed \$75,000 before any funds can be utilized.

Forest View Cemetery Chapel Trust Fund - To account for the revenues and expenditures for the repairs and maintenance of the chapel located on the grounds of the Forest View Cemetery.

Crippled Children Trust Fund - This fund was established to provide funds for disabled children.

Beverly Pass Fund - This fund was established as a scholarship fund.

Grants & Donations Fund - To account for revenue and expenditures from estate bequeaths, citizen donations, and funds arising from organizations declaring a non-taxable status, as well as fee-based recreation programs.

## ***Capital Non-Recurring Funds***

Capital Improvements Fund - This fund is used to account for various long-term capital projects.

## ***Permanent Funds***

Forest View Cemetery Fund - This fund was established to accumulate donations and other resources, the income on which is used for the operation and maintenance of the Town's Forest View Cemetery and to purchase cemetery land.

Winchester Center Cemetery Fund - This fund was established to accumulate donations and other resources, the income on which is used for the operation and maintenance of the Winchester Center Cemetery and to purchase cemetery land.

Winchester Memorial Park Fund - This fund was established to provide funds to make repairs and improvements to the Town of Winchester parks.

Jane A Nisbet Fund - This fund was established to accumulate interest with the income used for the operation and maintenance of the Forest View Cemetery.

Town Park Fund - To account for funds contributed to the Town, the income on which is used for repairs and maintenance of the Town parks.

# TOWN OF WINCHESTER, CONNECTICUT

Combining Balance Sheet  
Nonmajor Governmental Funds  
June 30, 2022

## SPECIAL REVENUE FUNDS

	Industrial Park #2 Fund	Cafeteria Fund	Small Cities	Brownfields Pilot Program	City Sidewalks Fund	Elderly Enrichment Part I Fund	Cemetery Association Trust Fund	Soldiers Monument Restoration Fund
<b>Assets</b>								
Cash and Cash Equivalents	\$ 385,867	\$ 31,984	\$ 263,982	\$ 156,458	\$ 859	\$ 100,901	\$ 669	\$ 27,665
Receivables, Net	-	85,647	1,046,942	-	-	47,862	-	-
Prepays	-	-	-	-	-	-	-	-
Inventory	-	5,271	-	-	-	-	-	-
Due from Other Funds	-	-	-	-	-	-	-	-
<b>Total Assets</b>	<b>\$ 385,867</b>	<b>\$ 122,902</b>	<b>\$ 1,310,924</b>	<b>\$ 156,458</b>	<b>\$ 859</b>	<b>\$ 148,763</b>	<b>\$ 669</b>	<b>\$ 27,665</b>
<b>Liabilities and Fund Balances</b>								
<b>Liabilities:</b>								
Accounts Payable and Accrued Items	\$ -	\$ 24,360	\$ -	\$ -	\$ -	\$ 136,142	\$ -	\$ -
Due to Other Funds	-	-	-	-	-	1,747	-	-
Due to Other Governments	153,130	-	-	-	-	-	-	-
Unearned Revenue	-	-	-	-	-	-	-	-
<b>Total Liabilities</b>	<b>153,130</b>	<b>24,360</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>137,889</b>	<b>-</b>	<b>-</b>
<b>Fund Balances:</b>								
Nonspendable	-	-	-	-	-	-	-	-
Restricted	-	-	1,310,924	156,458	-	10,874	669	27,665
Committed	232,737	98,542	-	-	859	-	-	-
Unassigned	-	-	-	-	-	-	-	-
<b>Total Fund Balances</b>	<b>232,737</b>	<b>98,542</b>	<b>1,310,924</b>	<b>156,458</b>	<b>859</b>	<b>10,874</b>	<b>669</b>	<b>27,665</b>
<b>Total Liabilities and Fund Balances</b>	<b>\$ 385,867</b>	<b>\$ 122,902</b>	<b>\$ 1,310,924</b>	<b>\$ 156,458</b>	<b>\$ 859</b>	<b>\$ 148,763</b>	<b>\$ 669</b>	<b>\$ 27,665</b>

See accountant's report.

# TOWN OF WINCHESTER, CONNECTICUT

Combining Balance Sheet  
Nonmajor Governmental Funds  
June 30, 2022

## SPECIAL REVENUE FUNDS

	Winchester		Winchester		Forest View		Beverly		Grants &	
	School		Bond		Cemetery		Pass		Donations	
	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund	Fund
<b>Assets</b>										
Cash and Cash Equivalents	\$ -	\$ -	\$ 95,398	\$ 18	\$ 630	\$ 11,273	\$ 8,690	\$ -	\$ 88,685	
Receivables, Net	-	-	-	-	-	-	-	-	305,859	
Prepays	-	-	-	-	-	-	-	-	-	
Inventory	-	-	-	-	-	-	-	-	-	
Due from Other Funds	314,436	81,525	-	-	-	-	-	-	-	
<b>Total Assets</b>	<b>\$ 314,436</b>	<b>\$81,525</b>	<b>\$ 95,398</b>	<b>\$ 18</b>	<b>\$ 630</b>	<b>\$ 11,273</b>	<b>\$ 8,690</b>	<b>\$ -</b>	<b>\$ 394,544</b>	
<b>Liabilities and Fund Balances</b>										
<b>Liabilities:</b>										
Accounts Payable and										
Accrued Items	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 95,647	
Due to Other Funds	-	-	-	-	-	-	-	-	6,094	
Due to Other Governments	-	-	-	-	-	-	-	-	-	
Unearned Revenue	-	-	-	-	-	-	-	-	19,919	
<b>Total Liabilities</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>121,660</b>	
<b>Fund Balances:</b>										
Nonspendable	-	-	-	-	-	-	-	-	-	
Restricted	314,436	81,525	95,398	18	630	11,273	8,690	-	272,884	
Committed	-	-	-	-	-	-	-	-	-	
Unassigned	-	-	-	-	-	-	-	-	-	
<b>Total Fund Balances</b>	<b>314,436</b>	<b>81,525</b>	<b>95,398</b>	<b>18</b>	<b>630</b>	<b>11,273</b>	<b>8,690</b>	<b>-</b>	<b>272,884</b>	
<b>Total Liabilities and Fund Balances</b>	<b>\$ 314,436</b>	<b>\$81,525</b>	<b>\$ 95,398</b>	<b>\$ 18</b>	<b>\$ 630</b>	<b>\$ 11,273</b>	<b>\$ 8,690</b>	<b>\$ -</b>	<b>\$ 394,544</b>	

See accountant's report.

# TOWN OF WINCHESTER, CONNECTICUT

Combining Balance Sheet  
Nonmajor Governmental Funds  
June 30, 2022

CAPITAL PROJECTS FUND		PERMANENT FUNDS					
		Forest View Cemetery Fund	Winchester Center Cemetery Fund	Winchester Memorial Park Fund	Jane A Nisbet Fund	Town Park Fund	Total
<b>Assets</b>							
Cash and Cash Equivalents	\$ 709,197	\$ 143,232	\$ 39,610	\$ 14,393	\$ 7,784	\$ 99,785	\$ 2,187,080
Receivables, Net	849,581	-	-	-	-	-	2,335,891
Prepays	-	-	-	-	-	-	-
Inventory	-	-	-	-	-	-	5,271
Due from Other Funds	1,312,627	-	-	-	-	-	1,708,588
Total Assets	\$ 2,871,405	\$ 143,232	\$ 39,610	\$ 14,393	\$ 7,784	\$ 99,785	\$ 6,236,830
<b>Liabilities and Fund Balances</b>							
Liabilities:							
Accounts Payable and	\$ 105,953	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 362,102
Accrued Items	-	-	-	-	-	-	7,841
Due to Other Funds	-	-	-	-	-	-	153,130
Due to Other Governments	-	-	-	-	-	-	19,919
Unearned Revenue	-	-	-	-	-	-	-
Total Liabilities	105,953	-	-	-	-	-	542,992
Fund Balances:							
Nonspendable	-	138,267	33,648	8,300	250	6,911	187,376
Restricted	-	4,965	5,962	6,093	7,534	92,874	2,408,872
Committed	2,765,452	-	-	-	-	-	3,097,590
Unassigned	-	-	-	-	-	-	-
Total Fund Balances	2,765,452	143,232	39,610	14,393	7,784	99,785	5,693,838
Total Liabilities and Fund Balances	\$ 2,871,405	\$ 143,232	\$ 39,610	\$ 14,393	\$ 7,784	\$ 99,785	\$ 6,236,830

See accountant's report.

**TOWN OF WINCHESTER, CONNECTICUT**  
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances  
Nonmajor Governmental Funds  
For the Year Ended June 30, 2022

SPECIAL REVENUE FUNDS										
	Industrial Park #2 Fund	Cafeteria Fund	Small Cities	Brownfields Pilot Program	City Sidewalks Fund	Elderly Enrichment Part I Fund	Cemetery Association Trust Fund	Soldiers Monument Restoration Fund		
<b>Revenues</b>										
Intergovernmental Revenues	\$ -	\$ 596,386	\$ -	\$ -	\$ -	\$ 483,839	\$ -	\$ -		
Interest and Dividends	829	-	330	308	-	-	-	1,750		
Charges for Services	-	31,375	-	-	-	-	-	-		
Other Revenue	-	-	-	-	-	-	-	-		
Total Revenues	829	627,761	330	308	-	483,839	-	1,750		
<b>Expenditures</b>										
Current:										
General Government	-	-	-	1,000	-	-	-	-		
Public Safety	-	-	-	-	-	-	-	-		
Health	-	-	-	-	-	483,879	-	-		
Parks and Recreation	-	-	-	-	-	-	-	-		
Education	-	534,340	-	-	-	-	-	-		
Debt Service:										
Principal Retirement	-	-	-	-	-	-	-	-		
Interest	-	-	-	-	-	-	-	-		
Capital Outlay	-	-	-	-	-	-	-	22,643		
Total Expenditures	-	534,340	-	1,000	-	483,879	-	22,643		
Excess/(Deficiency) of Revenues Over Expenditures	829	93,421	330	(692)	-	(40)	-	(20,893)		
<b>Other Financing Sources/(Uses)</b>										
Transfers In	-	-	-	-	-	-	-	-		
Transfers Out	-	-	-	-	-	-	-	-		
Total Other Financing Sources/(Uses)	-	-	-	-	-	-	-	-		
Net Change in Fund Balances	829	93,421	330	(692)	-	(40)	-	(20,893)		
Fund Balances at Beginning of Year, Restated	231,908	5,121	1,310,594	157,150	859	10,914	669	48,558		
Fund Balances at End of Year	\$ 232,737	\$ 98,542	\$ 1,310,924	\$ 156,458	\$ 859	\$ 10,874	\$ 669	\$ 27,665		

See accountant's report.

**TOWN OF WINCHESTER, CONNECTICUT**  
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances  
Nonmajor Governmental Funds  
For the Year Ended June 30, 2022

<b>SPECIAL REVENUE FUNDS</b>									
	Winchester		Winchester		Forest View				
	Anti Blight	Champs	School	Bond	Cemetery	Student	Beverly	Grants &	
	Fund	Fund	Trust	Sinking	Chapel	Activity	Pass	Donations	
			Fund	Fund	Trust	Fund	Fund	Fund	
<b>Revenues</b>									
Intergovernmental Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 66,877
Interest and Dividends	-	-	-	-	-	-	18	-	-
Charges for Services	-	23,540	-	-	-	-	-	-	187,098
Other Revenue	77,578	-	3,365	-	-	1,481	-	-	265,629
Total Revenues	77,578	23,540	3,365	-	-	1,481	18	-	519,604
<b>Expenditures</b>									
Current:									
General Government	5,791	-	-	-	-	-	-	-	8,521
Public Safety	-	-	-	-	-	-	-	-	362,367
Health	-	-	-	-	-	-	-	-	16,353
Parks and Recreation	-	-	-	-	-	-	-	-	117,115
Education	-	11,210	1,140	-	-	787	-	-	-
Debt Service:									
Principal Retirement	-	-	-	-	-	-	-	-	-
Interest	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-
Total Expenditures	5,791	11,210	1,140	-	-	787	-	-	504,356
Excess/(Deficiency) of Revenues	71,787	12,330	2,225	-	-	694	18	-	15,248
Over Expenditures									
<b>Other Financing Sources/(Uses)</b>									
Transfers In	-	-	-	-	-	-	-	-	-
Transfers Out	-	-	-	-	-	-	-	-	(64)
Total Other Financing Sources/(Uses)	-	-	-	-	-	-	-	-	(64)
Net Change in Fund Balances	71,787	12,330	2,225	-	-	694	18	-	15,184
Fund Balances at Beginning of Year, Restated	242,649	69,195	93,173	18	630	10,579	8,672	-	257,700
Fund Balances at End of Year	\$ 314,436	\$ 81,525	\$ 95,398	\$ 18	\$ 630	\$ 11,273	\$ 8,690	\$ -	\$ 272,884

See accountant's report.

**TOWN OF WINCHESTER, CONNECTICUT**  
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances  
Nonmajor Governmental Funds  
For the Year Ended June 30, 2022

Page 3 of 3

	CAPITAL PROJECTS FUND	PERMANENT FUNDS						Total
		Forest View Cemetery Fund	Winchester Center Cemetery Fund	Winchester Memorial Park Fund	Jane A Nisbet Fund	Town Park Fund		
Revenues								
Intergovernmental Revenues	\$ 373,559	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,520,661	
Interest and Dividends	1,524	307	74	18	-	74	5,232	
Charges for Services	-	-	-	-	-	-	242,013	
Other Revenue	-	-	-	-	-	-	348,053	
Total Revenues	375,083	307	74	18	-	74	2,115,959	
Expenditures								
Current:								
General Government	-	-	-	-	-	-	15,312	
Public Safety	-	-	-	-	-	-	362,367	
Health	-	-	-	-	-	-	500,232	
Parks and Recreation	-	-	-	-	-	-	117,115	
Education	-	-	-	-	-	-	547,477	
Debt Service:								
Principal Retirement	-	-	-	-	-	-	-	
Interest	-	-	-	-	-	-	-	
Capital Outlay	1,333,638	-	-	-	-	-	1,356,281	
Total Expenditures	1,333,638	-	-	-	-	-	2,898,784	
Excess/(Deficiency) of Revenues Over Expenditures	(958,555)	307	74	18	-	74	(782,825)	
Other Financing Sources/(Uses)								
Transfers In	3,015,182	-	-	-	-	-	3,015,182	
Transfers Out	(553,575)	-	-	-	-	-	(553,639)	
Total Other Financing Sources/(Uses)	2,461,607	-	-	-	-	-	2,461,543	
Net Change in Fund Balances	1,503,052	307	74	18	-	74	1,678,718	
Fund Balances at Beginning of Year, Restated	1,262,400	142,925	39,536	14,375	7,784	99,711	4,015,120	
Fund Balances at End of Year	\$ 2,765,452	\$ 143,232	\$ 39,610	\$ 14,393	\$ 7,784	\$ 99,785	\$ 5,693,838	

See accountant's report.

## **Supplemental Schedules**

**TOWN OF WINCHESTER, CONNECTICUT**  
Schedule of Property Taxes Levied, Collected, and Outstanding  
For the Year Ended June 30, 2022

List of 10/1:	Outstanding July 1, 2021	Current Levy	Lawful Corrections		Transfers to Suspense	Collectible Taxes	Collections During the Year			Outstanding June 30, 2022
			Additions	Deductions			Taxes	Interest and Liens	Total	
2020		\$ 25,648,744	\$ 145,497	\$ 753,768	\$ -	\$ 25,040,473	\$ 24,642,843	\$ 121,137	\$ 24,763,980	\$ 397,630
2019	\$ 354,559	-	71,306	5,497	-	420,368	303,306	58,703	362,009	117,062
2018	138,028	-	51,401	75	-	189,354	103,778	35,490	139,268	85,576
2017	93,559	-	1,172	75	-	94,656	17,441	4,367	21,808	77,215
2016	25,966	-	152	72	-	26,046	3,455	2,179	5,634	22,591
2015	15,555	-	159	-	-	15,714	617	441	1,058	15,097
2014	9,715	-	-	-	-	9,715	-	-	-	9,715
2013	2,651	-	398	-	-	3,049	(395)	-	(395)	3,444
2012	613	-	-	-	-	613	-	-	-	613
2011	749	-	1	-	-	750	-	-	-	750
2010	774	-	-	-	-	774	-	-	-	774
2009	774	-	-	-	-	774	-	-	-	774
2008	-	-	-	-	-	-	-	-	-	-
2007	-	-	162	-	-	162	162	-	162	-
2006	-	-	-	-	-	-	-	-	-	-
	<b>\$ 642,943</b>	<b>\$ 25,648,744</b>	<b>\$ 270,248</b>	<b>\$ 759,487</b>	<b>\$ -</b>	<b>\$ 25,802,448</b>	<b>25,071,207</b>	<b>222,317</b>	<b>25,293,524</b>	<b>\$ 731,241</b>
Net Grand List - October 1, 2020			Total Suspense Collections				1,268	1,615	2,883	
Tax Rate: 33.54 mills			Total Collections				<b>\$ 25,072,475</b>	<b>\$ 223,932</b>	<b>\$ 25,296,407</b>	

See accountant's report.

**TOWN OF WINCHESTER, CONNECTICUT**  
Schedule of Water and Sewer Rents Levied, Collected, and Outstanding  
For the Year Ended June 30, 2022

**Water Rents:**

Levy as of July 1,	New Levy and Uncollected Balance, July 1, 2021	Lawful Corrections	Transfers to Suspense	Adjusted Levy and Uncollected Balance	Rents	Collections Interest and Liens	Total	Water Rents Receivable June 30, 2022
2020	\$ 1,882,122	\$ (9,533)	\$ -	\$ 1,872,589	\$ 1,765,214	\$ 19,248	\$ 1,784,462	\$ 107,375
2019	91,958	(108)	-	91,850	85,882	16,343	102,225	5,968
2018	10,336	-	-	10,336	7,583	2,253	9,836	2,753
2017	4,001	-	-	4,001	769	472	1,241	3,232
2016	2,705	-	-	2,705	178	199	377	2,527
2015	1,764	-	-	1,764	-	-	-	1,764
2014	945	-	-	945	(28)	28	-	973
2013	1,553	-	-	1,553	-	-	-	1,553
2012	316	-	-	316	-	-	-	316
	<b>\$ 1,995,700</b>	<b>\$ (9,641)</b>	<b>\$ -</b>	<b>\$ 1,986,059</b>	<b>\$ 1,859,598</b>	<b>\$ 38,543</b>	<b>\$ 1,898,141</b>	<b>\$ 126,461</b>

**Sewer Rents:**

Levy as of July 1,	New Levy and Uncollected Balance, July 1, 2021	Lawful Corrections	Transfers to Suspense	Adjusted Levy and Uncollected Balance	Rents	Collections Interest and Liens	Total	Sewer Rents Receivable June 30, 2022
2020	\$ 1,570,979	\$ (440)	\$ -	\$ 1,570,539	\$ 1,492,943	\$ 23,999	\$ 1,516,942	\$ 77,596
2019	73,481	(137)	-	73,344	69,127	11,754	80,881	4,217
2018	12,875	-	-	12,875	4,645	1,882	6,527	8,230
2017	3,279	-	-	3,279	567	364	931	2,712
2016	2,584	-	-	2,584	120	158	278	2,464
2015	1,780	-	-	1,780	-	-	-	1,780
2014	1,217	-	-	1,217	(72)	72	-	1,289
2013	1,705	-	-	1,705	-	-	-	1,705
2012	712	-	-	712	-	-	-	712
	<b>\$ 1,668,612</b>	<b>\$ (577)</b>	<b>\$ -</b>	<b>\$ 1,668,035</b>	<b>\$ 1,567,330</b>	<b>\$ 38,229</b>	<b>\$ 1,605,559</b>	<b>\$ 100,705</b>

See accountant's report.

## **Statistical Section**

## Statistical Section Information

The objectives of statistical section information are to provide financial statement users with additional historical perspective, context, and detail to assist in using the information in the financial statements, notes to financial statements, and required supplementary information to understand and assess economic conditions.

Statistical section information is presented in the following categories:

- *Financial trends information* is intended to assist users in understanding and assessing how financial position has changed over time.
- *Revenue capacity information* is intended to assist users in understanding and assessing the factors affecting the ability to generate *own-source revenues* (property taxes, charges for services, etc.)
- *Debt capacity information* is intended to assist users in understanding and assessing debt burden and the ability to issue additional debt.
- *Demographic and economic information* is intended 1) to assist users in understanding the socioeconomic environment and 2) to provide information that facilitates comparisons of financial statement information over time and among governments.
- *Operating information* is intended to provide contextual information about operations and resources to assist readers in using financial statement information to understand and assess economic condition.

The accompanying tables are presented in the above order. Refer to the Table of Contents for applicable page number locations.

Sources: Unless otherwise noted, the information in the tables is derived from the annual comprehensive financial reports for the relevant year.

**TOWN OF WINCHESTER, CONNECTICUT**  
Net Position By Component  
Last Ten Fiscal Years  
(accrual basis of accounting)

Table 1

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Governmental Activities:</b>										
Net Investment in Capital Assets										
Restricted	\$ 38,299,694	\$ 38,706,670	\$ 38,445,171	\$ 38,586,005	\$ 39,174,225	\$ 40,271,477	\$ 42,121,720	\$ 44,417,410	\$ 47,648,554	\$ 54,339,358
Unrestricted	2,694,119	2,338,704	2,132,045	2,184,503	2,243,173	2,294,074	2,296,086	2,337,938	2,504,253	2,599,666
	(6,442,404)	(5,878,735)	(5,515,045)	(4,450,938)	(2,520,690)	(1,977,467)	(320,747)	(441,937)	330,830	1,410,013
<b>Total Governmental Activities Net Position</b>	<b>\$ 34,551,399</b>	<b>\$ 35,166,639</b>	<b>\$ 35,062,171</b>	<b>\$ 36,319,570</b>	<b>\$ 38,896,708</b>	<b>\$ 40,588,084</b>	<b>\$ 44,097,059</b>	<b>\$ 46,313,411</b>	<b>\$ 50,483,637</b>	<b>\$ 58,349,037</b>
<b>Business-type Activities:</b>										
Net Investment in Capital Assets										
Unrestricted	\$ 32,182,934	\$ 31,687,119	\$ 30,765,003	\$ 26,835,634	\$ 26,225,709	\$ 25,815,067	\$ 25,667,645	\$ 25,103,686	\$ 25,019,997	\$ 25,506,087
	(924,692)	330,581	1,097,207	1,711,887	2,632,050	3,061,410	3,147,427	3,671,182	3,523,454	3,599,631
<b>Total Business-type Activities Net Position</b>	<b>\$ 31,258,242</b>	<b>\$ 32,017,700</b>	<b>\$ 31,862,210</b>	<b>\$ 28,547,521</b>	<b>\$ 28,857,759</b>	<b>\$ 28,876,477</b>	<b>\$ 28,815,072</b>	<b>\$ 28,774,868</b>	<b>\$ 28,543,451</b>	<b>\$ 29,105,718</b>
<b>Primary Government</b>										
Net Investment in Capital Assets										
Restricted	\$ 70,482,618	\$ 70,393,789	\$ 69,210,174	\$ 65,421,639	\$ 65,399,934	\$ 66,086,544	\$ 67,789,365	\$ 69,521,096	\$ 72,668,551	\$ 79,845,445
Unrestricted	2,694,119	2,338,704	2,132,045	2,184,503	2,243,173	2,294,074	2,296,086	2,337,938	2,504,253	2,599,666
	(7,367,096)	(5,548,154)	(4,417,838)	(2,739,051)	111,360	1,083,943	2,826,680	3,229,245	3,854,284	5,009,644
<b>Total Primary Government Net Position</b>	<b>\$ 65,809,641</b>	<b>\$ 67,184,339</b>	<b>\$ 66,924,381</b>	<b>\$ 64,867,091</b>	<b>\$ 67,754,467</b>	<b>\$ 69,464,561</b>	<b>\$ 72,912,131</b>	<b>\$ 75,088,279</b>	<b>\$ 79,027,088</b>	<b>\$ 87,454,755</b>

**TOWN OF WINCHESTER, CONNECTICUT**

Changes in Net Position  
Last Ten Fiscal Years  
(accrual basis of accounting)

Table 2

Page 1 of 2

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Expenses</b>										
Governmental Activities:										
Education	\$ 23,083,862	\$ 24,007,954	\$ 25,103,389	\$ 26,325,204	\$ 26,996,253	\$ 25,363,648	\$ 26,641,327	\$ 26,226,649	\$ 27,203,135	\$ 26,101,545
Public safety	3,607,845	3,558,537	3,045,908	3,684,860	3,969,616	4,228,958	4,512,892	5,186,461	5,791,474	4,966,600
Public works	2,226,107	3,067,995	3,111,181	3,096,519	2,592,077	3,019,953	2,800,234	3,206,158	2,920,338	3,739,445
General government	3,881,057	3,184,962	3,738,169	3,044,626	3,118,521	2,979,380	2,980,847	3,466,896	3,546,158	4,640,204
Health	332,349	575,514	649,113	1,164,840	468,927	454,403	469,359	615,805	620,927	813,080
Parks and recreation	199,271	210,019	224,911	263,445	269,537	274,774	308,839	411,335	380,722	448,910
Library	176,474	176,474	200,003	206,000	214,034	216,174	218,336	222,702	229,383	233,971
Waste disposal and recycling	204,965	222,812	196,247	198,356	225,040	200,940	202,949	202,950	202,950	209,038
Interest on long-term debt	202,821	222,581	166,124	146,895	131,350	121,162	105,504	83,212	62,670	42,049
Total Governmental Activities Expenses	33,914,751	35,226,848	36,435,045	38,130,745	37,985,055	36,859,392	38,240,287	39,622,168	40,957,757	41,194,842
Business-Type Activities										
Waterworks	1,632,254	1,522,972	1,624,816	1,575,518	1,581,381	1,703,776	1,666,615	1,753,902	1,941,434	1,970,973
Sewer	1,698,684	1,695,555	1,937,700	1,782,200	1,877,844	1,957,077	2,006,301	1,978,357	2,020,811	2,172,544
Total Business-Type Activities Expenses	3,330,938	3,218,527	3,562,516	3,357,718	3,459,025	3,660,853	3,672,916	3,732,259	3,962,245	4,143,517
Total Primary Government Expenses	\$ 37,245,689	\$ 38,445,375	\$ 39,997,561	\$ 41,488,463	\$ 41,444,080	\$ 40,520,245	\$ 41,913,203	\$ 43,354,427	\$ 44,920,002	\$ 45,338,359
<b>Program Revenues</b>										
Governmental Activities:										
Charges for Services:										
Education	\$ 117,548	\$ 102,112	\$ 170,174	\$ 131,074	\$ 124,270	\$ 147,085	\$ 105,378	\$ 68,235	\$ 25,026	\$ 54,915
Public safety	68,454	84,557	61,615	64,812	76,747	73,147	70,599	66,042	76,131	117,990
Public works	-	381,676	222,998	245,626	250,008	250,008	250,000	260,000	260,000	270,000
Health	40,105	77,678	75,893	66,807	73,513	47,974	64,487	59,436	76,989	50,975
General government	256,293	286,497	305,526	358,225	376,722	348,504	558,891	384,894	720,627	674,776
Parks and recreation	10,500	10,500	10,500	15,000	15,000	20,000	20,000	95,992	125,023	155,464
Operating Grants and Contributions	11,969,905	13,081,110	13,340,706	14,465,116	15,412,406	13,813,593	15,275,512	14,733,522	15,806,665	13,831,558
Capital Grants and Contributions	483,407	650,810	45,448	426,070	469,124	175,276	328,952	1,166,882	2,672,166	8,604,203
Total Governmental Activities	12,946,212	14,674,940	14,232,860	15,772,730	16,797,790	14,875,587	16,673,819	16,835,003	19,762,627	23,759,881
Business-type Activities:										
Waterworks:										
Charges for Services	1,694,717	1,937,052	1,806,242	1,790,896	1,959,915	1,903,593	1,864,514	1,897,956	1,978,809	1,900,948
Capital Grants and Contributions	-	-	-	-	-	-	-	-	-	-
Sewer:										
Charges for Services	1,439,621	1,662,134	1,522,131	1,498,439	1,743,060	1,712,018	1,667,203	1,721,200	1,749,176	1,779,226
Capital Grants and Contributions	-	1,317	-	-	-	-	-	-	-	-
Total Business-type Activities	3,134,338	3,600,503	3,328,373	3,289,335	3,702,975	3,615,611	3,531,717	3,619,156	3,727,985	3,680,174
Total Primary Government Program Revenues	\$ 16,080,550	\$ 18,275,443	\$ 17,561,233	\$ 19,062,065	\$ 20,500,765	\$ 18,491,198	\$ 20,205,536	\$ 20,454,159	\$ 23,490,612	\$ 27,440,055
	(continued)	(continued)	(continued)	(continued)	(continued)	(continued)	(continued)	(continued)	(continued)	(continued)

**TOWN OF WINCHESTER, CONNECTICUT**

Table 2

Changes in Net Position  
Last Ten Fiscal Years  
(accrual basis of accounting)

Page 2 of 2

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Net Revenues (Expenses):</b>										
Governmental Activities	\$ (20,968,539)	\$ (20,551,908)	\$ (22,202,185)	\$ (22,358,015)	\$ (21,187,265)	\$ (21,983,805)	\$ (21,566,468)	\$ (22,787,165)	\$ (21,195,130)	\$ (17,434,961)
Business-type Activities	(196,600)	381,976	(234,143)	(68,383)	243,950	(45,242)	(141,199)	(113,103)	(234,260)	(463,343)
<b>Total Primary Government Net Expense</b>	<b>\$ (21,165,139)</b>	<b>\$ (20,169,932)</b>	<b>\$ (22,436,328)</b>	<b>\$ (22,426,398)</b>	<b>\$ (20,943,315)</b>	<b>\$ (22,029,047)</b>	<b>\$ (21,707,667)</b>	<b>\$ (22,900,268)</b>	<b>\$ (21,429,390)</b>	<b>\$ (17,898,304)</b>
<b>General Revenues and Other Changes in Net Position</b>										
Governmental Activities:										
Property Taxes	\$ 20,720,481	\$ 23,977,690	\$ 22,563,841	\$ 22,693,437	\$ 23,220,525	\$ 23,671,362	\$ 24,221,642	\$ 24,228,706	\$ 24,683,726	\$ 25,468,796
Grants and Contributions Not Restricted to Specific Programs	-	322,157	334,480	275,647	475,567	1,438,792	578,580	580,970	592,243	697,502
Unrestricted Investment Earnings	268	84	240	227	41,920	109,476	240,749	193,301	19,897	37,193
Contributions to Permanent Fund Principal	-	3,369	2,877	2,550	2,550	2,792	2,757	-	-	-
Miscellaneous	105,287	1,239,163	424,294	126,873	90,129	62,573	90,673	58,060	69,753	109,370
Transfers	(251,923)	(110,480)	(78,653)	(68,514)	(66,268)	(63,960)	(59,958)	(57,520)	(263)	(1,023,079)
<b>Total Governmental Activities</b>	<b>20,574,113</b>	<b>25,431,983</b>	<b>23,247,079</b>	<b>23,030,220</b>	<b>23,764,403</b>	<b>25,221,035</b>	<b>25,075,443</b>	<b>25,003,517</b>	<b>25,365,356</b>	<b>25,289,782</b>
Business-type Activities:										
Unrestricted Investment Earnings	-	-	-	-	-	-	20,836	15,379	2,580	2,531
Transfers	251,923	110,480	78,653	68,514	66,268	63,960	58,958	57,520	263	1,023,079
<b>Total Business-type Activities</b>	<b>251,923</b>	<b>110,480</b>	<b>78,653</b>	<b>68,514</b>	<b>66,268</b>	<b>63,960</b>	<b>79,794</b>	<b>72,899</b>	<b>2,843</b>	<b>1,025,610</b>
<b>Total Primary Government</b>	<b>\$ 20,826,036</b>	<b>\$ 25,542,463</b>	<b>\$ 23,325,732</b>	<b>\$ 23,098,734</b>	<b>\$ 23,830,691</b>	<b>\$ 25,284,995</b>	<b>\$ 25,155,237</b>	<b>\$ 25,076,416</b>	<b>\$ 25,368,199</b>	<b>\$ 26,315,392</b>
<b>Loss on Assets:</b>										
Governmental Activities	\$ 70,707	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Business-type Activities	13,615	-	-	-	-	-	-	-	-	-
<b>Total Primary Government</b>	<b>\$ 84,322</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Change in Net Position</b>										
Governmental Activities	\$ (465,133)	\$ 4,880,075	\$ 1,044,894	\$ 672,205	\$ 2,577,138	\$ 3,237,230	\$ 3,508,975	\$ 2,216,352	\$ 4,170,226	\$ 7,854,821
Business-type Activities	41,708	492,456	(155,490)	131	310,238	18,718	(61,405)	(40,204)	(231,417)	562,267
<b>Total Primary Government</b>	<b>\$ (423,425)</b>	<b>\$ 5,372,531</b>	<b>\$ 889,404</b>	<b>\$ 672,336</b>	<b>\$ 2,887,376</b>	<b>\$ 3,255,948</b>	<b>\$ 3,447,570</b>	<b>\$ 2,176,148</b>	<b>\$ 3,938,809</b>	<b>\$ 8,417,088</b>

**TOWN OF WINCHESTER, CONNECTICUT**  
Fund Balances of Governmental Funds  
Last Ten Fiscal Years  
(modified accrual basis of accounting)

Table 3

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>General Fund:</b>										
Nonspendable	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Committed	-	-	-	450,000	1,085,000	1,373,037	1,032,933	1,812,446	2,458,054	1,376,438
Assigned	-	-	-	-	-	-	109,461	124,697	744,892	283,387
Unassigned	(1,205,348)	3,526,109	5,163,031	5,724,511	6,246,790	6,788,756	6,964,634	7,184,823	7,320,824	7,890,117
Total General Fund	<u>\$ (1,205,348)</u>	<u>\$ 3,526,109</u>	<u>\$ 5,163,031</u>	<u>\$ 6,174,511</u>	<u>\$ 7,331,790</u>	<u>\$ 8,161,793</u>	<u>\$ 8,107,028</u>	<u>\$ 9,121,966</u>	<u>\$ 10,523,770</u>	<u>\$ 9,549,942</u>
<b>All Other Governmental Funds</b>										
Nonspendable	\$ 2,679,098	\$ 2,098,898	\$ 1,763,036	\$ 1,505,939	\$ 1,489,209	\$ 1,451,413	\$ 187,376	\$ 187,376	\$ 187,376	\$ 187,376
Restricted	180,102	241,494	379,883	680,158	756,686	844,189	2,108,710	2,150,562	2,316,877	2,412,290
Committed	391,493	948,908	696,739	1,149,002	1,259,536	1,523,971	2,666,324	1,927,217	5,724,916	4,276,713
Assigned	-	-	-	-	-	-	-	-	-	-
Unassigned	(711,709)	(716,106)	(703,609)	(682,491)	(669,933)	(679,399)	(682,286)	(706,786)	(706,078)	(1,223,638)
Total All Other Governmental Funds	<u>\$ 2,538,984</u>	<u>\$ 2,573,194</u>	<u>\$ 2,136,049</u>	<u>\$ 2,652,608</u>	<u>\$ 2,835,498</u>	<u>\$ 3,140,174</u>	<u>\$ 4,280,124</u>	<u>\$ 3,558,369</u>	<u>\$ 7,523,091</u>	<u>\$ 5,652,741</u>

**TOWN OF WINCHESTER, CONNECTICUT**  
Revenues, Expenditures and Changes in Fund Balances  
Governmental Funds  
Last Ten Fiscal Years  
(modified accrual basis of accounting)

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
<b>Revenues</b>										
Property Taxes, Interest and Lien Fees	\$ 20,900,669	\$ 23,758,932	\$ 22,479,091	\$ 22,967,681	\$ 23,531,260	\$ 23,659,495	\$ 24,088,716	\$ 24,245,991	\$ 24,690,409	\$ 25,258,971
Intergovernmental Revenue	12,411,437	13,940,209	13,758,449	15,046,049	15,493,882	13,539,810	14,777,820	15,488,356	17,134,243	23,306,899
Other local revenues	808,282	2,418,090	1,522,283	1,282,047	1,362,573	1,381,296	1,600,970	1,529,675	1,505,918	1,788,252
<b>Total Revenues</b>	<b>34,120,388</b>	<b>40,117,231</b>	<b>37,759,823</b>	<b>39,295,777</b>	<b>40,387,715</b>	<b>38,580,601</b>	<b>40,467,506</b>	<b>41,264,022</b>	<b>43,330,570</b>	<b>50,354,122</b>
<b>Expenditures</b>										
Current:										
Education	\$ 22,660,688	\$ 23,846,496	\$ 24,901,947	\$ 25,842,814	\$ 25,758,001	\$ 24,459,606	\$ 25,389,041	\$ 25,034,836	\$ 24,790,539	\$ 25,355,117
Program and Project Expenses	155,109	810,473	505,184	566,682	571,682	456,585	614,660	403,834	416,376	467,343
Public Safety	3,108,489	3,392,423	3,205,229	3,432,816	3,637,606	3,848,234	3,983,962	4,189,045	5,265,862	4,737,697
Public Works	1,548,594	1,725,019	1,712,751	1,947,597	1,903,058	2,028,108	1,977,215	2,109,140	2,211,331	2,357,718
Miscellaneous	514,425	402,436	504,794	433,930	877,666	609,604	536,341	737,208	649,155	838,921
General Government	3,226,659	2,870,365	2,981,403	3,034,766	3,464,873	3,098,815	2,884,839	3,145,359	3,292,995	3,550,502
Health	295,203	565,181	542,775	570,928	578,965	582,969	598,426	601,907	639,535	840,066
Parks and Recreation	176,353	186,958	196,636	253,191	253,516	248,833	280,836	387,656	371,084	426,334
Library	176,474	176,474	200,003	206,000	214,034	216,174	218,336	222,702	229,383	233,971
Waste Disposal and Recycling	204,965	222,812	196,247	198,356	225,040	200,940	202,949	222,950	202,950	209,038
Debt Service:										
Principal	508,000	526,582	535,768	558,253	552,016	569,651	573,831	545,358	549,017	403,116
Interest & Issuance Costs	202,821	222,822	166,124	166,269	131,350	121,162	122,388	83,212	62,669	58,933
Capital Outlay	761,668	952,001	788,956	487,622	1,164,640	1,073,581	2,049,912	3,250,112	5,097,012	14,181,496
<b>Total Expenditures</b>	<b>33,539,448</b>	<b>35,899,842</b>	<b>36,437,817</b>	<b>37,699,224</b>	<b>39,332,447</b>	<b>37,514,262</b>	<b>39,432,736</b>	<b>40,913,319</b>	<b>43,777,908</b>	<b>53,660,252</b>
<b>Excess (Deficiency) of Revenues Over Expenditures</b>	<b>580,940</b>	<b>4,217,389</b>	<b>1,322,006</b>	<b>1,596,553</b>	<b>1,055,268</b>	<b>1,066,339</b>	<b>1,034,770</b>	<b>350,703</b>	<b>(447,338)</b>	<b>(3,306,130)</b>
<b>Other Financing Sources (Uses)</b>										
Issuance of Bonds & GANS	-	2,000,000	-	-	-	-	-	-	-	-
Issuance of Note	-	-	-	-	-	-	-	-	5,000,000	-
Issuance of Capital Lease	-	-	-	-	351,189	132,300	109,373	-	-	-
Repayment of GANS	-	(2,000,000)	-	-	-	-	-	-	-	-
Transfers In	310,602	877,354	771,991	716,095	751,005	1,255,941	2,989,212	1,495,065	2,431,419	4,100,635
Transfers Out	(562,525)	(987,834)	(850,644)	(784,609)	(817,293)	(1,319,901)	(3,048,170)	(1,552,585)	(1,617,555)	(3,649,262)
<b>Total Other Financing Sources (Uses)</b>	<b>(251,923)</b>	<b>(110,480)</b>	<b>(78,653)</b>	<b>(68,514)</b>	<b>284,901</b>	<b>68,340</b>	<b>50,415</b>	<b>(57,520)</b>	<b>5,813,864</b>	<b>451,373</b>
<b>Loss on Assets</b>	<b>70,707</b>	-	-	-	-	-	-	-	-	-
<b>Net Change in Fund Balances</b>	<b>258,310</b>	<b>4,106,909</b>	<b>1,243,353</b>	<b>1,528,039</b>	<b>1,340,169</b>	<b>1,134,679</b>	<b>1,085,185</b>	<b>293,183</b>	<b>5,366,526</b>	<b>(2,854,757)</b>
<b>Fund Balance at Beginning of Year</b>	<b>1,075,326</b>	<b>1,992,394</b>	<b>6,055,727</b>	<b>7,299,080</b>	<b>8,827,119</b>	<b>10,167,288</b>	<b>11,301,967</b>	<b>12,387,152</b>	<b>12,680,335</b>	<b>18,057,440</b>
<b>Fund Balance at End of Year</b>	<b>\$ 1,333,636</b>	<b>\$ 6,099,303</b>	<b>\$ 7,299,080</b>	<b>\$ 8,827,119</b>	<b>\$ 10,167,288</b>	<b>\$ 11,301,967</b>	<b>\$ 12,387,152</b>	<b>\$ 12,680,335</b>	<b>\$ 18,046,861</b>	<b>\$ 15,202,683</b>
<b>Debt Service as a Percentage to Noncapital Expenditures</b>	<b>2.17%</b>	<b>2.14%</b>	<b>1.97%</b>	<b>1.95%</b>	<b>1.79%</b>	<b>1.90%</b>	<b>1.86%</b>	<b>1.67%</b>	<b>1.58%</b>	<b>1.17%</b>

Note: A \$658,758 prior period adjustment was recorded and the 2014 beginning fund balance was restated for the implementation of GASB 67.

Note: A \$43,576 prior period adjustment was recorded and the 2015 beginning fund balance was restated to correct individual fund balances.

Note: A \$10,579 prior period adjustment was recorded and the 2022 beginning fund balance was restated for the implementation of GASB 84.

**TOWN OF WINCHESTER, CONNECTICUT**  
Assessed and Estimated Actual Value of Taxable Property  
Last Ten Fiscal Years  
(In Thousands)

Table 5

Fiscal Year	Grand List Year (Oct 1)	Real Property		Personal Property		Total Taxable Assessed Value	Tax Exempt Property	Total Net Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Assessed Value as a Percentage of Actual Value
		Residential Property	Commercial Property	Motor Vehicles	Other						
2013	2011	\$ 611,083	\$ 121,991	\$ 65,524	\$ 44,215	\$ 842,813	\$ 24,598	\$ 818,215	25.43	\$ 1,168,879	70%
2014	2012	493,826	102,499	66,208	49,056	711,589	22,457	689,132	31.20	984,474	70%
2015	2013	494,082	101,804	67,187	50,791	713,864	22,917	690,947	31.91	987,067	70%
2016	2014	494,813	101,609	69,257	50,905	716,584	23,958	692,626	32.70	989,466	70%
2017	2015	495,159	102,081	69,359	52,692	719,291	25,499	693,792	33.54	991,131	70%
2018	2016	495,688	102,179	70,968	59,512	728,347	15,590	712,757	33.54	1,018,224	70%
2019	2017	510,574	104,491	73,641	61,675	750,381	36,135	714,246	33.54	1,020,351	70%
2020	2018	511,554	105,211	74,519	66,268	757,552	36,842	720,710	33.54	1,029,586	70%
2021	2019	513,798	104,180	75,558	71,028	764,564	35,849	728,715	33.54	1,041,021	70%
2022	2020	514,110	106,216	80,974	73,711	775,011	37,722	737,289	33.54	1,053,270	70%

Source: Assessor's Office - Town of Winchester, Connecticut

Note: By State law, property is assessed at 70% of actual value with periodic revaluation of real property. The estimated actual amount is the equalized grand list which is estimated by the State of Connecticut, Office of Policy and Management.

**TOWN OF WINCHESTER, CONNECTICUT**  
Principal Property Taxpayers  
Current Year and Nine Years Ago

Table 6

2022				2013			
Percentage of Gross Taxable Assessed		Percentage of Gross Taxable Assessed					
Taxable Assessed Value	Rank	Taxable Assessed Value	Rank				
Connecticut Light and Power Co.	1	\$ 12,024,101	1				
Winrock LLC	2	9,600,723	2				
Yankee Gas	3	9,477,370	3				
Litchfield Garden Service	4	5,810,596	4				
KJ Fracasso Industries	5	3,310,020	5				
Impetus Properties, LLC	6	3,015,731	6				
One Hundred Eighteen One Hundred TW	7	2,709,945	7				
Litchfield Heights Apartments LLC	8	1,921,850	8				
Winsted Medical Associates LLC	9	1,823,546	9				
Electric Motion Company	10	1,773,980	10				
\$ 49,709,370		\$ 51,467,862					
	6.41%		6.29%				

Source: Town Assessor's office

**TOWN OF WINCHESTER, CONNECTICUT**  
Property Tax Levies and Collections  
Last Ten Fiscal Years

Table 7

Fiscal Year	Tax Levied for the Fiscal Year	Collected Within Fiscal Year of		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2013	\$ 20,882,442	\$ 20,315,733	97.29%	\$ 393,235	\$ 20,708,968	99.17%
2014	23,715,401	23,020,269	97.07%	487,961	23,508,230	99.13%
2015	22,202,107	21,409,286	96.43%	526,572	21,935,858	98.80%
2016	22,816,003	22,223,820	97.40%	365,020	22,588,840	99.00%
2017	23,307,366	22,902,097	98.26%	290,803	23,192,900	99.51%
2018	23,943,044	23,190,371	96.86%	235,284	23,425,655	97.84%
2019	24,141,257	23,614,748	97.82%	242,939	23,857,687	98.83%
2020	24,313,385	23,798,621	97.88%	323,466	24,122,087	99.21%
2021	24,621,694	24,155,116	98.11%	303,306	24,458,422	99.34%
2022	25,648,744	24,642,843	96.08%	-	24,642,843	96.08%

Source: Town Assessor's office and Finance office

**TOWN OF WINCHESTER, CONNECTICUT**  
Ratios of Net General Bonded Debt to  
Assessed Value and Net General Bonded Debt per Capita  
Last Ten Fiscal Years

Table 8

Fiscal Year	Governmental Activities			Business-Type Activities			Total Primary Government	Percentage of Personal Income (2)	Percentage of		Total Debt per Capita
	General		Notes	General		Actual Taxable Value of Property (1)					
	Obligation	Capital		Obligation							
	Bonds	Leases		Bonds							
2013	\$ 4,616,000	\$ 249,000	\$ 856	\$ 3,100,000	\$ 458,940	\$ 8,424,796	2.59%	0.72%	\$	751	
2014	4,196,000	166,000	43,047	2,520,000	429,236	\$ 7,354,283	2.26%	0.75%	\$	657	
2015	3,776,000	83,000	43,779	2,095,000	398,932	\$ 6,396,711	1.98%	0.65%	\$	581	
2016	3,356,000	-	113,894	1,685,000	368,017	\$ 5,522,911	1.61%	0.56%	\$	505	
2017	2,936,000	-	333,067	1,275,000	336,477	\$ 4,880,544	1.45%	0.49%	\$	451	
2018	2,516,000	-	315,716	865,000	304,301	\$ 4,001,017	1.21%	0.39%	\$	372	
2019	2,096,000	-	254,374	460,000	271,475	\$ 3,081,849	0.89%	0.30%	\$	287	
2020	1,676,000	-	129,016	305,000	237,987	\$ 2,348,003	0.66%	0.23%	\$	220	
2021	1,256,000		-	150,000	203,823	\$ 6,609,823	1.83%	0.63%	\$	646	
2022	836,000		-	-	168,969	\$ 6,004,969	1.61%	0.57%	\$	587	

Note: Details regarding the Town's outstanding debt can be found in the notes to the financial statements.

<sup>1</sup> See Table 5 for taxable property value data

<sup>2</sup> See Table 13 for personal income and population data. These ratios are calculated using personal income and population for the prior calendar year.

**TOWN OF WINCHESTER, CONNECTICUT**  
Schedule of Debt Limitation  
June 30, 2022

Table 9

Total Tax Collection, Including Interest and Lien Fees  
for Prior Fiscal Year

\$ 24,592,914

Reimbursement for Revenue Loss on:

Tax Relief for Elderly and Disabled (Prior Year)

Base

1,116

\$ 24,594,030

	General Purposes (2.25 x base)	Schools (4.50 x base)	Sewers (3.75 x base)	Urban Renewal (3.25 x base)	Pension Deficit (3.00 x base)
Debt Limitation:					
Statutory Debt Limits by Function	\$ 55,336,568	\$ 110,673,135	\$ 92,227,613	\$ 79,930,598	\$ 73,782,090
Indebtedness:					
Bonds Payable	836,000	-	-	-	-
Note Payable	-	5,000,000	-	-	-
Clean Water Fund Loans	-	-	168,969	-	-
Authorized but Unissued Debt	24,700,000	12,109,925	-	-	-
Total Indebtedness	25,536,000	17,109,925	168,969	-	-
Debt Limitation in Excess of Debt*	\$ 29,800,568	\$ 93,563,210	\$ 92,058,644	\$ 79,930,598	\$ 73,782,090

\*In no event shall total debt exceed seven times annual receipts from base. The maximum amount permitted under this formula would be approximately \$172,158,210.

\*\*Per Connecticut General Statutes 7-734 - Bonded indebtedness of municipalities - the aggregate indebtedness of the Town shall exclude each bond, note and other evidence of indebtedness issued for the supply of water. As such, the Town has excluded \$6,200,000 in authorized but unissued debt for the drinking water project.

**TOWN OF WINCHESTER, CONNECTICUT**  
Legal Debt Margin Information  
Last Ten Fiscal Years

Table 10

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022
Debt limitation	\$ 147,628,894	\$ 166,749,107	\$ 155,653,344	\$ 155,653,344	\$ 163,021,481	\$ 165,503,429	\$ 166,284,419	\$ 168,628,292	\$ 169,728,720	\$ 172,158,210
Total net debt applicable to limit	\$ 8,174,940	\$ 7,145,236	\$ 6,269,932	\$ 5,409,017	\$ 4,547,477	\$ 3,685,301	\$ 2,827,475	\$ 19,328,912	\$ 18,719,748	\$ 42,814,894
Legal debt margin	\$ 139,453,954	\$ 159,603,871	\$ 149,383,412	\$ 150,244,327	\$ 158,474,004	\$ 161,818,128	\$ 163,456,944	\$ 149,299,380	\$ 151,008,972	\$ 129,343,316
Total net debt applicable to the limit as a percentage of debt limit	5.54%	4.29%	4.03%	3.48%	2.79%	2.23%	1.70%	11.46%	11.03%	24.87%

Note: The State of Connecticut General Statutes require that in no event shall the total debt of the Town exceed seven (7) times the annual base. The calculation of the 2022 debt limit can be found on Table 9 of this Report.

**TOWN OF WINCHESTER, CONNECTICUT**

Table 11

**Debt Statement**

For the Year Ended June 30, 2022

**Direct Debt**

General Obligation Bonds	\$ 836,000
Notes and Loans Payable	<u>5,168,969</u>

Total Direct Debt	6,004,969
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Total Net Direct Debt (a)	5,836,000
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**Overlapping Debt**

Total Net Overall Debt	<u>\$ 5,836,000</u>
------------------------	---------------------

(a) - Excludes leases and self-supporting water and sewer debt

**TOWN OF WINCHESTER, CONNECTICUT**

Table 12

**Current Debt Ratios**

June 30, 2022

1 Population	10,217
Net Taxable Grand List (10/1/20) (70%)	\$ 737,289,000
Estimated Full Value	\$ 1,053,270,000
2 Equalized Net Taxable Grand List (2020)	\$ 1,061,929,000
2 Per Capita Income	\$ 36,542

	<u>Total Direct Debt</u>	<u>Total Net Direct Debt</u>	<u>Total Net Overall Debt</u>
Per Capita	\$ 6,004,969	\$ 5,836,000	\$ 5,836,000
	\$ 587.74	\$ 571.20	\$ 571.20
Ratio to Net Taxable Grand List	0.81%	0.79%	0.79%
Ratio to Estimated Full Value	0.57%	0.55%	0.55%
Ratio to Equalized Net Taxable Grand List	0.57%	0.55%	0.55%
Debt per Capita to Money Income per Capita	1.61%	1.56%	1.56%

1 US Department of Commerce, Bureau of Census.

2 State of Connecticut Municipal Fiscal Indicators, Office of Policy and Management 2015-2019

**TOWN OF WINCHESTER, CONNECTICUT**  
Demographic and Economic Statistics  
Last Ten Fiscal Years

Table 13

<b>Fiscal Year</b>	<b>Population (1)</b>	<b>Personal Income (thousands of dollars)</b>	<b>Per Capita Personal Income (2)</b>	<b>Median Age (3)</b>	<b>Education Level in Years of Schooling(4)</b>	<b>School Enrollment (5)</b>	<b>Unemployment Rate (6)</b>
2013	11,216	\$ 325,758	\$ 29,044	43	12+	654	8.6%
2014	11,189	324,973	29,044	44	12+	637	6.0
2015	11,013	323,584	29,382	44	12+	584	5.4
2016	10,929	343,990	31,475	47	12+	545	5.6
2017	10,829	336,240	31,050	47	12+	565	5.9
2018	10,754	329,535	30,643	47	12+	554	3.9
2019	10,739	347,546	32,363	48	12+	535	3.8
2020	10,655	357,582	33,560	48	12+	559	9.3
2021	10,224	361,132	35,322	48	12+	536	8.2
2022	10,217	373,350	36,542	47	12+	594	4.0

(1) U.S. Census Bureau

(2) U.S. Department of Commerce, State of Connecticut

(3) U.S. Census Bureau, Department of Health and Human Services

(4) Town of Winchester, Board of Education.

(5) Town of Winchester, Board of Education. Enrollment includes grades K-6

(6) State of Connecticut, Department of Labor

**TOWN OF WINCHESTER, CONNECTICUT**  
Principal Employers  
Current Year and Nine Years Ago

Table 14

Employer	2022			2013		
	Employees	Rank	Percentage of Total Town Employment	Employees	Rank	Percentage of Total Town Employment
Town of Winchester	258	1	4.45%	199	1	3.49%
NW CT Community College	205	2	3.53%	100	4	1.76%
Howmet Corporation	175	3	3.02%	185	2	3.25%
Electric Motion aka Hubbell Inc	120	4	2.07%	149	3	2.62%
Foothills Visiting Nurse/Home Care	96	5	1.66%	65	5	1.14%
Hartford Healthcare - Winsted	90	6	1.55%			
Sterling Sintered Technologies	50	7	0.86%	49	7	0.86%
DRT Power Systems	47	8	0.81%			
Northwest Community Bank	46	9	0.79%	46	8	0.81%
SKF/MRC Plain Bearings	31	10	0.53%			
ICS				55	6	0.97%
Superior Energy				32	9	0.56%
Homer D. Bronson Co.				15	10	0.26%

Source: Assessor's Office - Town of Winchester, Connecticut

**TOWN OF WINCHESTER, CONNECTICUT**  
Full-Time Equivalent Government Employees By Function/Program  
Last Ten Fiscal Years

Table 15

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
<u>General Government</u>										
Management Services	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0	2.0
Finance	9.0	7.0	5.5	5.5	6.0	6.0	6.0	6.0	4.0	7.0
Planning	-	-	-	-	1.0	1.0	1.0	1.0	-	-
Building	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0	3.0
Other	8.0	7.0	6.0	6.0	7.0	8.0	8.0	8.0	9.0	8.0
<u>Public Safety</u>										
Officers	22.0	22.0	23.0	23.0	23.0	20.0	18.0	18.0	16.0	17.0
Civilians	1.0	2.0	4.0	4.0	5.0	5.0	4.0	3.0	4.0	4.0
<u>Public Works</u>	16.0	16.0	15.0	15.0	12.0	11.0	9.0	10.0	9.0	9.0
<u>Parks and Recreation</u>	2.0	2.0	2.0	2.0	2.0	-	1.0	-	-	-
<u>Water and Sewer Authority</u>	13.0	13.0	13.0	13.0	11.0	11.0	10.0	10.0	10.0	10.0
<u>Human Services</u>	5.0	3.0	2.0	2.0	2.0	-	-	-	-	-
<u>Town Properties</u>	2.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.0
<u>Board of Education</u>										
Certified	72.0	73.0	72.0	72.0	71.0	72.0	71.0	66.0	73.0	67.0
Noncertified	75.0	87.0	92.0	92.0	64.0	85.0	73.0	85.0	70.0	71.0
Total	<u>230.0</u>	<u>238.0</u>	<u>240.5</u>	<u>240.5</u>	<u>210.0</u>	<u>225.0</u>	<u>207.0</u>	<u>213.0</u>	<u>201.0</u>	<u>199.0</u>

Sources: Various Town departments

Notes: a full-time employee is scheduled to work a minimum 1,820 hours per year (including vacation and sick leave).

**TOWN OF WINCHESTER, CONNECTICUT**  
 Operating Indicators By Function/Program  
 Last Ten Fiscal Years

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
<b>General Government</b>										
Workers Compensation										
Claims Processed	17	26	20	14	36	20	22	24	24	31
General Liability										
Claims Processed	12	2	6	19	6	14	6	30	27	17
Marriage Licenses Recorded	79	77	28	70	178	102	61	105	109	99
Birth Certificates Recorded	75	81	99	67	76	99	89	73	105	83
Death Certificates Recorded	125	131	106	97	117	106	125	121	125	125
<b>Boards and Agencies</b>										
Registered Voters	6,544	6,512	6,027	5,919	5,737	6,125	5,566	6,660	6,916	6,815
Elections and Referendums	2	2	1	4	2	5	4	4	4	7
<b>Planning and Development</b>										
Building Permits Issued	642	700	648	669	579	595	696	626	585	639
Rental Certificate of										
Occupancy Issued	23	46	121	190	48	78	40	67	28	66
Value of Building Permits	9,389,240	22,740	10,904,103	12,193,554	8,401,800	9,881,654	9,240,598	7,402,728	6,728,828	5,628,905
<b>Public Safety</b>										
Arrests	395	645	147	1,396	375	422	393	655	394	487
Parking Violations	186	134	232	186	321	199	198	499	96	872
Traffic Accidents	325	303	285	327	393	323	353	816	408	393
Traffic Stops	718	654	1,061	1,401	1,259	739	772	1,320	1,149	1,438
Police Calls	9,234	9,147	9,760	9,169	9,318	8,661	8,260	8,816	9,310	10,436
Animal Control Calls	368	294	212	350	217	160	362	624	204	307
Fire Dispatched	621	288	196	69	114	152	279	718	188	269
Ambulance Requests	2,160	1,266	237	1,044	954	897	1,142	1,284	1,245	1,357
<b>Public Works</b>										
Miles of Roads Maintained	81	81	81	81	81	81	81	81	81	81
<b>Parks and Recreation</b>										
Community Event Participants	640	360	620	745	702	655	506	452	325	1,538
Recreation Program Participants	804	485	740	855	865	844	740	627	1,550	1,468
Annual Participants	1,444	845	1,360	1,600	1,567	1,499	1,246	1,079	875	3,006

**TOWN OF WINCHESTER, CONNECTICUT**  
Operating Indicators By Function/Program  
Last Ten Fiscal Years

Table 16  
Page 2 of 2

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
Public Libraries										
Volumes In Collection	32,351	31,677	32,069	33,552	34,291	34,240	36,361	40,627	43,058	46,884
Collection Size	33,772	34,677	34,178	36,731	37,575	38,970	40,369	45,157	47,258	52,098
Senior Citizens										
Meals on Wheels	20,894	22,620	21,796	29,966	34,100	32,570	35,170	36,108	35,793	37,802
Provided - Annually										
Meals at Senior Center	7,156	6,244	4,519	5,788	5,676	5,632	6,274	6,897	8,171	7,172
Provided - Annually										
Van Rides Provided to	3,048	2,417	3,166	4,182	2,666	5,632	5,385	4,670	4,482	6,504
Seniors - Annually										
Senior Mini-Bus Trips -										
number of senior annually	-	-	88	90	115	378	179	206	143	793
NW Transit Rides	16,044	6,800	7,017	7,164	16,951	11,353				
for Winsted Residents										
Education										
Workers Compensation	13	8	11	34	32	48	51	16	25	22
Claims Processed	14	8	1	1	1	1	2	2	2	2
Elementary Schools	n/a	n/a	1	1	1	1	1	1	1	1
Middle Schools	n/a	n/a	1	1	1	1	1	1	1	1
High Schools										
Water										
New Connections	-	1	2	2	2	1	1	-	-	1
Water Main Breaks	3	3	4	4	6	4	3	-	1	3
Average Daily Consumption	0.91	0.88	0.79	0.90	1.03	0.94	0.99	0.93	0.93	0.85
(millions of gallons)										
Peak Daily Consumption	1.72	1.29	1.09	1.49	1.34	1.29	1.29	1.32	1.32	1.17
(millions of gallons)										
Sewer										
Average Daily Sewage	1.69	1.35	1.35	1.81	1.44	1.26	1.23	1.37	1.49	1.43
Treatment (mil. of gallons)										

Source(s): Various Town Departments

n/a - information not available

**TOWN OF WINCHESTER, CONNECTICUT**  
Capital Asset Statistics By Function/Program  
Last Ten Fiscal Years

Table 17

	2022	2021	2020	2019	2018	2017	2016	2015	2014	2013
<u>Public Safety</u>										
Police Stations	1	1	1	1	1	1	1	1	1	1
Fire Stations	4	4	4	4	4	4	4	4	4	4
Zone Offices	1	1	1	1	1	1	1	1	1	1
Police Vehicles	17	16	16	16	12	11	11	12	12	12
Fire Vehicles	11	11	11	11	12	12	12	9	9	9
<u>Public Works</u>										
Miles of Town Roads	81	81	81	81	81	81	81	81	81	81
Traffic Signals	13	13	13	13	13	13	13	13	13	13
Public Works Vehicles and Equipment	67	67	65	60	55	54	54	54	54	54
<u>Parks and Recreation</u>										
Acreage	30	30	30	30	30	30	30	30	30	30
Parks and Greens	4	4	4	4	4	4	4	4	4	4
Athletic Fields	2	2	2	2	2	2	2	2	2	2
Playgrounds	3	3	3	3	3	3	3	3	3	3
<u>Public Libraries</u>										
Libraries	1	1	1	1	1	1	1	1	1	1
<u>Senior Citizens</u>										
Community Center	1	1	1	1	1	1	1	1	1	1
Senior Mini-Buses	2	2	2	2	2	2	2	2	2	2
<u>Education</u>										
Schools	4	4	4	4	4	4	4	4	4	4
<u>Water</u>										
Water Mains (miles)	40	40	40	40	40	40	40	40	40	40
Fire Hydrants	350	350	350	350	350	350	350	350	350	350
Storage Capacity (millions of gallons)	1	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5	2.5
<u>Sewer</u>										
Sanitary Sewers (miles)	40	40	40	40	40	40	40	40	40	40
Treatment Capacity (millions of gallons)	3	3	3	3	3	3	3	3	3	3

Sources: Various Town Departments