



**TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING
Regular Meeting Agenda
December 18, 2023-7:00PM**

Streamed live on YouTube and Channel 194

1. **CALL TO ORDER** (Turn your cell phones off)

**FILED
CLERK'S OFFICE**

2. **PLEDGE OF ALLEGIANCE**

3. **AGENDA REVIEW**

DEC 15 2023

4. **APPROVAL OF MINUTES**

A) Minutes of Regular Meeting on December 04, 2023

**TOWN CLERK OF WINCHESTER
WINSTED, CT**

5. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.

6. **TOWN MANAGER'S REPORT**

7. **FINANCE DIRECTOR'S REPORT**

8. **CORRESPONDENCE**

9. **BOARDS AND COMMISSIONS**

10. **UNFINSHIED BUSINESS**

A) 23-73c Consider and possibly act on Historical Commission ordinance amendment (Town Manager Geiger).

B) Remaining Board Liaison appointments (Town Manager Geiger)

C) 23-60b Consider and possibly act on the removal of Driveway Ordinance #222 (Town Manager Geiger)

11. **NEW BUSINESS**

A) Armed Security Officer (ASO)-Gilbert School (Head of School-Greg Shugrue)

12. **EXECUTIVE SESSION**

A) Discussion of Town Owned Property at 44 Elm Street in relation to 2023 STEAP Grant funding

13. **CITIZENS' COMMENTS**

The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.

14. **SELECTMEN'S COMMENTS AND REPORTS**

15. **ADJOURNMENT**

Town of Winchester

Board of Selectmen

Regular Meeting

Monday December 4, 2023

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:06pm

| | | |
|-------------------|---------------------------|----------------------------|
| Attending Members | Todd Arcelaschi (Mayor) | Troy Lamere (Selectman) |
| | Steve Sedlack (Selectman) | Paul Marino (Selectman) |
| | Candy Perez (Selectwoman) | William Hester (Selectman) |
| | | William Pozzo (Selectman) |

| | |
|---------------|--------------------------------------|
| Staff Members | Robert Geiger (Interim Town Manager) |
| | Glenn Albanesius (Town Clerk) |
| | Jim Rollins (Public Works Director) |

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** - No Changes

Item 4 **Approval of Minutes**

* Minutes of Regular Meeting on November 20, 2023

Motion - Sel. Hester / Second - Sel. Lamere

Vote to accept minutes - Unanimous (7 - 0)

Item 5 **Citizens Comments** - The following people addressed the Board

* Candace Bouchard

Item 6 **Town Manager's Report** - Interim Town Manager Bob Geiger reported to the Board on the following topics.

* Holiday decorations were hung on Main Street over the weekend. Bob complimented the Selectmen that spearheaded the effort.

* Mr. Geiger listed the following Economic Development updates

- 1) Kens Spirit Shoppe on North Main has changed ownership and is now called Winsted Wine and Spirits
- 2) The River Eatery will be reopening after a brief hiatus. A revised menu is anticipated.
- 3) The Little Red Barn has teamed up with the Riverton Inn to provide a new barbecue menu cooked and served on site at the Brewery.
- 4) The Winsted Edgeworks Ax House is scheduled to open within the next several weeks.
- 5) A new Peruvian restaurant has begun to renovate the building previously operated by Wendy's and anticipates opening by the end of the year.

Item 7 **Correspondence** - Mayor Arcelaschi read into the record a letter from Ryan Antonowicz praising the skills and timely response by Winchester Police officer to an emergency on Meadow Street. Ryan is the NW Region EMS Operations Manager for Hartford Healthcare.

Item 8

Boards and Commissions - Sel. Sedlack introduced the following actions.

- 1) Dave Pines (D) is submitted for consideration as a Member of the Ad Hoc Water Level Committee with a term to expire 3/2024
- 2) Christina LaGrave (R) is submitted for consideration as a Member of the Ethics Commission with a term to expire 1/2026
- 3) Rista Malanca (U) is submitted for consideration as an Alternate to the Planning and Zoning Committee with a term to expire 10/2024
- 4) Matt Closson (R) is submitted for consideration as a Member of the Inland Wetlands and Watercourses Commission with a term to expire 4/2024
- 5) David Lapointe (R) is submitted for consideration as a Member of the Historic Commission with a term to expire 12/2025
- 6) Jamie Giantonio (R) is submitted for Nomination as a Member of the Inland Wetlands and Watercourses Commission with a term to expire 4/2025
- 7) Todd Skutnik (R) is submitted for Nomination as an Alternate on the Zoning Board of Appeals with a term to expire 12/2025
- 8) Alla Kravchenko (D) is submitted for Nomination as a Member of the Cultural District Commission with a term expiration to be determined.
- 5) Lynn Kessler (R) is submitted for Appointment as an Alternate of the Board of Assessment Appeals with a term to expire 10/2024
Motion - Sel. Sedlack / Second - Sel. Marino
Vote to approve - Unanimous (7 - 0)
- 5) Jack Bourque (D) is submitted for Appointment as a Member of the Board of Assessment Appeals with a term to expire 10/2026
Motion to table this appointment - Sel. Lamere / Second - Sel. Hester
Vote to approve - Unanimous (7 - 0)
- 6) A motion was made to table filling two inactive Commissions (Persons with Disabilities and Veterans Commission.)
Motion - Sel. Lamere / Second - Sel. Pozzo
Vote to approve - Unanimous (7 - 0)
- 7) Formal resignations were received and accepted from the following volunteers.
 - * William Hester - Water and Sewer Commission
 - * Paul Marino - Zoning Board of Appeals
 - * Melissa Bird - Laurel Commission
 - * Linda Groppo - Laurel Commission
 - * Lara Green - Kalouskas - Laurel CommissionBill, Paul Melissa, Linda and Lara's time and service to the Town is acknowledged with gratitude.
- 8) Sel. Sedlack took time to explain to the new Board members that an Ad Hoc Board and Commission Vetting Committee was in place and active. He also outlined the criteria by which applicants are reviewed for approval. Bill Hester and Troy Lamere asked to join the Vetting Committee.

* The following groups have position openings. Interested candidates are encouraged to apply!

Arch. Review Committee - 1 Member Seat and 2 Alternate Seats
Board of Assessment Appeals - 1 Alternate Seat
Conservation Commission - 1 Member Seat
Cultural District Commission - 8 Member Seats
Economic Development Commission - 4 Alternate Seats
Ethics Commission - 2 Member Seats
Historic Commission - 2 Member Seats
Laurel City Commission - 4 Member Seats
Inland Wetlands & Watercourses Commission - 1 Member Seat
Recreation Board - 2 Member Seats

Item 9 **Unfinished Business**

A) 23-73A Consider and Possibly act on Historical Commission ordinance amendment.

(Second of three meetings).

The intent of this action is to expand the Commission membership to include electors and Town residents.

Motion Statement - "I move that the Board of Selectmen consider the change to the Ordinance allowing residents and landowners to serve on the Historical Commission to be effective after the third meeting as provided by the Town Charter."

Motion - Sel. Marino / Second - Sel. Hester

Vote to approve - Unanimous (7 - 0)

Item 10 **New Business -**

A) Boards and Commissions Liaison Assignments

Sel. Sedlack read the list of open Liaisons and the following actions were taken.

* Board of Assessment Appeals - Sel. Lamere added / Mayor Arcelaschi stepping off

* Economic Development Commission - Sel. Perez added

* Winchester Housing Authority - Sel. Perez added

* Inland Wetlands - Sel. Lamere added / Sel. Perez stepping down

* Planning and Zoning Commission - Sel. Lamere added / Sel. Sedlack stepping down

* Recreation Department - Sel. Pozzo added

* Soldiers Monument Commission - Sel. Pozzo added

* Water and Sewer Commission - Sel. Hester added

* Zoning Board of Appeals - Sel. Marino added

* BOS Finance Committee - Sel. Hester added

B) Acceptance of the Board of Selectmen meeting schedule for 2024

Motion Statement - "Motion to accept the proposed Board of Selectmen's 2024 Meeting Schedule."

Motion - Sel. Marino / Second - Sel. Hester

Vote to approve - Unanimous (7 - 0)

C) 23-74 Bid Waiver for new police vehicle

Motion Statement - "I move that the Board waive the bid process and give the Town Manager the authority to purchase from a local dealership for the acquisition of one vehicle to be used by the Police Department staff."

Motion - Sel. Pozzo / Second - Sel. Hester

Vote to approve - Unanimous (7 - 0)

D) 23-75 Resolution authorizing the Town Manager to sign documents for the EMPG. (Emergency Preparedness Grant)

Motion Statement - "I move that the Board of Selectmen adopt the Resolution supporting the authorization for the Town Manager to sign documents to enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate."

Motion - Sel. Marino / Second - Sel. Hester

Vote to approve - Unanimous (7 - 0)

Item 11 **Citizens Comments** - The following people addressed the Board

* Candace Bouchard

* Deb Jablonski

Item 12 **Selectmen's Comments and Reports** -

* Mayor Arcelaschi Reminded everyone that applications for the Town Manager position were due on December 4th. All applicants will be reviewed by the hired search firm.
The Winchester PD toy drive is underway and ending on Dec 11th. On Saturday December 16th at Forest View Cemetery, Wreaths Across America will conduct a ceremony to place wreaths on the grave markers of Veterans. The Freezing for a Reason event will be held on Friday December 8th.

* Sel. Lamere Spoke in favor of putting the Town owned Bank of America building up for sale in an effort to get it back on the tax rolls.

Item 13 **Adjournment**

* Motion - Sel. Sedlack / Second - Sel. Lamere

To adjourn the meeting at 8:27pm

Vote to approve - Unanimous (7 - 0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.

TOWN OF WINCHESTER
MONTHLY BUDGET VS. ACTUAL SUMMARY

| 7/01/2023 11/30/2023 5 months 42% | FY 2024 | | | | | | FY 2023 | | | FY 2024 vs FY 2023 \$ Difference |
|----------------------------------------------------|-------------------|-------------------------------|---------------|-----------------------|-------------------|---------------------|-------------------|---------------|---------|-------------------------------------------|
| | Amended Budget | Month to Date Expenditures | YTD Actual | Outstand. Encumbr. | YTD w/Encumbr. | YTD % w/Encumbr. | Amended Budget | YTD Actual | YTD % | |
| Revenues by Source | | | | | | | | | | |
| Current Property Taxes | 26,581,034 | 217,773 | 15,314,086 | - | 15,314,086 | 57.61% | 25,505,771 | 14,928,060 | 58.53% | 386,026 |
| Past Due Property Taxes | 300,000 | 22,070 | 167,454 | - | 167,454 | 55.82% | 200,000 | 231,814 | 77.27% | (64,361) |
| Current MV Supplemental Taxes | 200,000 | - | - | - | - | 0.00% | 200,000 | - | - | (15,403) |
| Interest and Liens | 168,000 | 13,787 | 95,168 | - | 95,168 | 56.65% | 160,000 | 110,571 | 69.11% | 30,411 |
| State Grants/PILOT/Intergovernmental | 9,016,969 | 2,440 | 2,820,767 | - | 2,820,767 | 31.28% | 8,821,104 | 2,682,433 | 30.41% | 188,876 |
| Charges for Services | 297,850 | 127,832 | 321,254 | - | 321,254 | 107.66% | 287,850 | 132,378 | 45.98% | (96,255) |
| Licenses, Fees and Permits | 286,000 | 15,326 | 69,736 | - | 69,736 | 34.87% | 236,000 | 135,971 | 57.62% | 228,586 |
| Income on Investments | 60,000 | 69,675 | 309,143 | - | 309,143 | 515.24% | 24,000 | 60,557 | 252.32% | 21,480 |
| Other Revenue | 62,000 | 6,875 | 32,697 | - | 32,697 | 52.74% | 52,000 | 11,217 | 21.57% | 22,350 |
| Sewer and Water Debt Administration - Transfers In | 392,175 | 30,302 | 180,063 | - | 180,063 | 45.91% | 338,300 | 157,713 | 46.62% | - |
| Appropriation of Fund Balance | 1,093,346 | - | - | - | - | 0.00% | - | - | - | - |
| Transfers In | 674,629 | - | - | - | - | 0.00% | - | - | - | - |
| Fund Balance - BOE Non Lapsing | - | - | 358,952 | - | 358,952 | 0.00% | 128,349 | - | 0.00% | 358,952 |
| REVENUES - TOWN GENERAL FUND 999 | 39,134,003 | 508,080 | 19,699,320 | - | 19,699,320 | 50.34% | 36,053,374 | 18,470,715 | 51.23% | 1,228,605 |
| REVENUE TOTAL per Report GL216 | 39,134,003 | 508,080 | 19,699,320 | - | 19,699,320 | 50.34% | 36,053,374 | 18,470,715 | 51.23% | 1,228,605 |
| Expenditures by Department | | | | | | | | | | |
| Board of Selectmen 110 | 46,579 | 375 | 19,409 | - | 19,409 | 41.67% | 47,153 | 12,855 | 27.26% | 6,554 |
| Town Manager 111 | 218,760 | 13,171 | 86,528 | 97 | 86,625 | 39.60% | 236,610 | 96,861 | 40.94% | (10,236) |
| Probate Court 112 | 11,000 | - | - | - | - | 0.00% | 7,000 | 1,732 | 24.75% | (1,732) |
| Registrars 113 | 90,416 | 10,344 | 26,632 | 500 | 27,132 | 30.01% | 72,409 | 36,206 | 50.00% | (9,074) |
| Accounting 114 | 379,654 | 25,517 | 134,926 | 31,943 | 166,869 | 43.95% | 473,466 | 183,186 | 38.69% | (16,326) |
| Assessor 115 | 174,098 | 19,638 | 96,488 | 49 | 96,537 | 55.45% | 218,647 | 53,411 | 24.43% | 45,126 |
| Board of Assessment Appeal 116 | 2,500 | - | 70 | - | 70 | 2.80% | 2,842 | 284 | 9.99% | (214) |
| Tax Collector 117 | 147,900 | 10,645 | 58,339 | 280 | 58,619 | 39.45% | 182,888 | 73,139 | 39.98% | (14,800) |
| Treasurer 118 | 47,231 | 3,915 | 19,575 | - | 19,575 | 41.45% | 49,907 | 20,609 | 41.30% | (1,034) |
| Legal Fees 119 | 108,000 | 18,254 | 45,553 | - | 45,553 | 42.18% | 125,000 | 38,383 | 30.71% | 7,170 |
| Town Clerk 120 | 173,329 | 12,438 | 65,042 | 13,349 | 78,391 | 45.23% | 205,547 | 93,686 | 45.58% | (15,305) |
| Laurel City Commission 121 | 2,840 | - | 1,615 | - | 1,615 | 56.87% | 15,000 | - | 0.00% | - |
| Planning & Zoning Commission 122 | 1,800 | - | 424 | - | 424 | 23.54% | 2,731 | 1,809 | 66.23% | (194) |
| Zoning Board of Appeals 123 | 10,000 | (1,000) | (386) | - | 814 | 8.14% | 3,830 | 734 | 19.15% | (310) |
| Economic Development 125 | 52,238 | - | 17 | 1,200 | 814 | 0.03% | 10,000 | 2,969 | 29.69% | (2,155) |
| Maintenance of Lakes/Ponds 126 | 241,956 | 12,016 | 63,869 | 92,660 | 156,559 | 64.71% | 44,158 | 23,384 | 52.98% | (23,377) |
| Town Hall Building 127 | 6,280 | 240 | 715 | 555 | 1,270 | 20.22% | 271,718 | 181,888 | 66.87% | (25,129) |
| Soldiers Monument Commission 129 | - | - | - | - | - | - | 6,700 | 1,654 | 24.69% | (364) |
| Northwest Conservation District 130 | - | - | - | - | - | - | 1,840 | 1,840 | 100.00% | (1,840) |
| Inlands Wetlands Commission 136 | - | - | - | - | - | - | 4,260 | 2,765 | 64.91% | (1,458) |
| Farmington River Watershed 142 | - | - | - | - | - | - | 1,229 | 1,229 | 100.00% | (1,229) |
| Purchasing 145 | 33,473 | 3,290 | 14,449 | - | 14,449 | 43.17% | 352,089 | 186,377 | 52.93% | (171,928) |
| Land Use 148 | 351,083 | 25,817 | 139,297 | 1,891 | 141,189 | 40.22% | 292,927 | 88,758 | 30.30% | 52,430 |
| Human Resources 150 | 19,600 | 497 | 1,481 | - | 1,481 | 7.55% | 12,961 | 8,727 | 67.33% | (7,247) |
| Friends Of Main Street 152 | 9,000 | - | 9,000 | - | 9,000 | 100.00% | 9,000 | 4,500 | 50.00% | 4,500 |
| Building Department 213 | - | - | - | - | - | - | 203,431 | 72,559 | 35.67% | (72,559) |
| Printing 800 | - | - | - | - | - | - | - | - | - | - |
| Public Celebrations 811 | 20,000 | - | - | - | - | 0.00% | 5,000 | 881 | 17.62% | (881) |
| Northwest CT Transit District 814 | 64,744 | - | 54,923 | - | 54,923 | 84.83% | 5,744 | 5,744 | 100.00% | 49,179 |
| Deferred Charges 811 | - | - | - | - | - | - | 140,000 | 24,062 | 17.20% | (24,062) |
| Employee Benefits 918 | 2,903,394 | 172,498 | 932,976 | 480,660 | 1,433,636 | 49.38% | 497,656 | 41,054 | 8.25% | 1,392,582 |
| Municipal Insurance 919 | 445,000 | 25,803 | 247,493 | 177,246 | 424,739 | 95.43% | 467,711 | 384,412 | 82.19% | 40,327 |
| Unemployment Compensation 920 | - | - | - | - | - | - | 16,000 | - | 0.00% | - |
| Education Indirect Costs 912 | 742,272 | 392,339 | 336,927 | - | 336,927 | 45.39% | 57,270 | 13,202 | 23.05% | 323,725 |
| General Government | 6,310,242 | 2,378,390 | 800,460 | 800,460 | 3,178,849 | 50.38% | 4,044,724 | 1,898,749 | 47.01% | 1,920,100 |
| Police 210 | 2,476,477 | 178,071 | 912,675 | 40,184 | 952,859 | 38.48% | 3,422,713 | 1,379,164 | 40.29% | (426,305) |
| Fire 211 | 419,811 | 21,568 | 106,949 | 56,545 | 163,493 | 38.94% | 436,592 | 176,309 | 40.38% | (12,816) |

TOWN OF WINCHESTER
MONTHLY BUDGET VS. ACTUAL SUMMARY

| 7/01/2023 11/30/2023 5 months 42% | FY 2024 | | | | | | | FY 2023 | | | FY 2024 vs FY 2023 | |
|--------------------------------------------|-------------------|-------------------------------|---------------|-----------------------|-------------------|--------------------|------------------------|-------------------|---------------|---------|-----------------------|--|
| | Amended Budget | Month to Date Expenditures | YTD Actual | Outstand. Encumbr. | YTD w/Encumbr. | YTD % w/Encumbr | YTD Remain. Balance | Amended Budget | YTD Actual | YTD % | \$ Difference | |
| Emergency Management 214 | 13,701 | 818 | 3,079 | 2,962 | 6,041 | 44.09% | 7,660 | 12,693 | 7,305 | 57.55% | (1,265) | |
| Ambulance 215 | 366,410 | 46,500 | 138,103 | 228,308 | 366,409 | 100.00% | 1 | 274,000 | 136,700 | 49.89% | 229,709 | |
| Animal Control 216 | 46,720 | 2,350 | 15,966 | 5,950 | 21,946 | 46.97% | 24,774 | 46,230 | 23,401 | 50.62% | (1,455) | |
| Winchester Fire Department 219 | 48,000 | 789 | 20,376 | 17,671 | 38,047 | 79.27% | 9,953 | 48,000 | 22,319 | 46.50% | 15,728 | |
| Public Safety Communications 231 | 329,913 | 4,304 | 164,045 | 164,045 | 164,045 | 49.72% | 165,868 | 288,888 | 129,560 | 44.85% | 34,485 | |
| Public Safety | 3,701,032 | 254,400 | 1,361,224 | 351,616 | 1,712,841 | 46.28% | 1,988,191 | 4,529,116 | 1,874,759 | 41.39% | (161,918) | |
| Highways 311 | 2,046,780 | 122,099 | 798,353 | 207,775 | 998,128 | 48.67% | 1,050,652 | 2,298,326 | 994,536 | 43.46% | 1,592 | |
| Cemeteries 313 | 105,649 | 8,923 | 49,583 | 11,072 | 60,655 | 57.38% | 45,024 | 95,712 | 61,566 | 63.65% | (941) | |
| Other Town Properties 325 | 42,383 | 2,399 | 26,380 | 13,566 | 39,945 | 94.25% | 2,438 | 21,500 | 41,962 | 195.17% | (2,016) | |
| Street Lighting 320 | 137,517 | 12,472 | 46,301 | 129,903 | 176,204 | 128.04% | (38,587) | 140,000 | 147,298 | 105.21% | 28,906 | |
| Public Works | 2,332,429 | 146,093 | 910,587 | 362,315 | 1,272,902 | 54.57% | 1,059,527 | 2,546,538 | 1,245,361 | 48.90% | 27,541 | |
| Waste Disposal And Recycling 314 | 215,188 | - | 107,594 | 107,594 | 215,188 | 100.00% | - | 215,188 | 107,594 | 50.00% | 107,594 | |
| Health 410 | 150,512 | 32,270 | 120,524 | 28,043 | 148,568 | 98.71% | 1,944 | 149,512 | 83,256 | 55.69% | 65,312 | |
| Senior Services 813 | 203,045 | 14,198 | 70,021 | 31,202 | 101,223 | 49.85% | 101,822 | 205,470 | 90,477 | 44.03% | 10,746 | |
| Social Services 510 | 74,975 | 5,763 | 29,779 | - | 29,779 | 39.72% | 45,196 | 4,764 | 278 | 5.84% | 29,500 | |
| Health | 428,532 | 52,230 | 220,324 | 59,246 | 279,570 | 65.24% | 148,982 | 359,746 | 174,012 | 48.37% | 105,558 | |
| Libraries 710 | 248,220 | 20,685 | 103,425 | 144,795 | 248,220 | 100.00% | - | 240,980 | 100,413 | 41.67% | 147,808 | |
| Parks 810 | 49,231 | 3,330 | 18,940 | 2,767 | 21,707 | 44.09% | 27,524 | 24,434 | 859 | 3.52% | 20,848 | |
| Recreation 812 | 345,690 | 24,819 | 180,042 | 29,126 | 209,169 | 60.51% | 136,521 | 336,644 | 158,922 | 47.21% | 50,246 | |
| Parks and Recreation | 394,921 | 28,149 | 198,962 | 31,893 | 230,876 | 58.46% | 164,045 | 361,078 | 159,781 | 44.25% | 71,094 | |
| Other Shared Costs 910 | 419,631 | 17,590 | 208,234 | 103,066 | 311,300 | 74.19% | 108,331 | 1,921,355 | 706,912 | 36.79% | (395,613) | |
| Debt Administration 913 | 1,538,352 | 3,218 | 687,828 | - | 687,828 | 44.71% | 850,524 | 1,033,777 | 452,892 | 43.81% | 234,936 | |
| Board Of Education Expenditures | 21,504,910 | 1,970,891 | 8,079,664 | - | 8,079,664 | 37.57% | 13,425,246 | 20,672,513 | 7,349,403 | 35.55% | 730,261 | |
| BOE Sinking Fund Expenditures | - | - | 368,952 | - | 368,952 | - | (368,952) | 128,349 | - | 0.00% | 358,952 | |
| Operating Transfers Out 1001 | 2,040,546 | 631,452 | 2,040,546 | - | 2,040,546 | 100.00% | - | - | - | - | 2,040,546 | |
| APPROPRIATION TOTAL | 38,134,003 | 3,517,027 | 16,655,749 | 1,960,986 | 18,616,735 | 47.57% | 20,517,268 | 36,053,374 | 13,829,876 | 38.36% | 4,786,859 | |
| APPROPRIATION TOTAL per report GL 216 | 38,134,003 | 3,517,027 | 16,655,749 | 1,960,986 | 18,616,735 | 47.57% | 20,517,268 | 36,053,374 | 13,829,876 | 38.36% | 4,786,859 | |
| YTD Net Income/(Loss) | 3,043,571 | | | | | | | w/encumbr | 4,640,839 | | | |

TOWN OF WINCHESTER
REVENUE SUMMARY

Date Range:
7/01/2023
11/30/2023

001 GENERAL FUND

| Description | Amended Budget | Month to Date Revenue | Year to Date Revenue | YTD Pct | To Be Collected |
|-------------------------------------------------------|----------------|-----------------------|----------------------|---------|-----------------|
| 0999-700-0000-0000 PROPERTY TAXES - CURRENT | 26,581,034.00 | 217,773.08 | 15,314,085.56 | 57.61 | 11,266,948.44 |
| 0999-700-0001-0000 PROPERTY TAXES - PAST DUE | 300,000.00 | 22,069.85 | 167,453.73 | 55.82 | 132,546.27 |
| 0999-700-0003-0000 MV SUPPLEMENTAL | 200,000.00 | | | | 200,000.00 |
| 0999-701-0000-0000 INTEREST AND LIEN FEES | 155,000.00 | 13,786.99 | 95,167.94 | 61.40 | 59,832.06 |
| 0999-701-0001-0000 SUSPENSE INTEREST | 13,000.00 | | | | 13,000.00 |
| 0999-710-0010-0000 TOWN AID - IMPROVED ROADS | 295,490.00 | | 147,828.94 | 50.03 | 147,661.06 |
| 0999-710-0012-0000 PILOT | 224,661.00 | | 224,661.17 | 100.00 | -0.17 |
| 0999-710-0013-0000 PEQUOT-MOHEGAN GRANT | 49,474.00 | | | | 49,474.00 |
| 0999-710-0019-0000 MUNICIPAL REVENUE SHARING | 105,432.00 | | 364,178.90 | 345.42 | -258,746.90 |
| 0999-710-0024-0000 TELECOMMUNICATIONS PROPERTY TAX | 26,000.00 | | | | 26,000.00 |
| 0999-710-0045-0000 LAKE INVASIVE SPECIES GRANT | 14,952.00 | | | | 14,952.00 |
| 0999-710-0125-0000 JUDICIAL PAYMENTS | 1,000.00 | 2,440.00 | 6,335.00 | 633.50 | -5,335.00 |
| 0999-710-0199-0000 GRANTS FOR MUNICIPAL PROJECTS | 306,204.00 | | | | 306,204.00 |
| 0999-710-0215-0000 MUNICIPAL TRANSITION MV TAX CAP | 121,765.00 | | 121,765.02 | 100.00 | -0.02 |
| 0999-710-0510-0000 SOCIAL SERVICES GRANT - BUILDING H | 50,000.00 | | | | 50,000.00 |
| 0999-720-0007-0000 EDUCATION COST SHARING (ECS) | 7,823,991.00 | | 1,955,998.00 | 25.00 | 5,867,993.00 |
| 0999-740-0000-0000 ROAD OPENING PERMIT FEE | 1,000.00 | | 625.00 | 62.50 | 375.00 |
| 0999-741-0000-0000 DRIVEWAY PERMIT FEE | | 25.00 | 225.00 | | -225.00 |
| 0999-742-0000-0000 POLICE PERMITS | 12,500.00 | 441.04 | 4,557.49 | 36.46 | 7,942.51 |
| 0999-745-0000-0000 PARKING FINES | 1,150.00 | | 175.00 | 15.22 | 975.00 |
| 0999-746-0000-0000 BUILDING PERMITS | 150,000.00 | 14,670.00 | 84,561.16 | 56.37 | 65,438.84 |
| 0999-746-0001-0000 HOUSING INSPECTION FEES-RENTALS | 2,000.00 | | 700.00 | 35.00 | 1,300.00 |
| 0999-746-0002-0000 PLANNING AND ZONING FEES | 8,000.00 | -718.00 | 2,542.00 | 31.78 | 5,458.00 |
| 0999-746-0003-0000 ZONING BOARD OF APPEALS FEES | 6,000.00 | 310.00 | 2,770.00 | 46.17 | 3,230.00 |
| 0999-746-0004-0000 INLAND WETLANDS APPLICATION FEES | 3,000.00 | -4,445.00 | 2,455.00 | 81.83 | 545.00 |
| 0999-746-0007-0000 PLANNING OFFICE REVENUE | 2,000.00 | | 1,830.00 | 91.50 | 170.00 |
| 0999-746-0009-0000 BUILDING DEPARTMENT COPIES | | | 301.00 | | -301.00 |
| 0999-748-0000-0000 INCOME ON INVESTMENTS | 60,000.00 | 69,675.47 | 309,143.13 | 515.24 | -249,143.13 |
| 0999-748-0000-0000 CEMETERIES | 15,000.00 | 2,200.00 | 3,050.00 | 20.33 | 11,950.00 |
| 0999-749-0002-0000 CEMETERY FOUNDATION INSPECTION FEE | | 25.00 | 100.00 | | -100.00 |
| 0999-750-0000-0000 GRAVE OPENINGS | 20,000.00 | 825.00 | 4,975.00 | 24.88 | 15,025.00 |
| 0999-751-0000-0000 TOWN CLERK REVENUE | 250,000.00 | 12,251.25 | 90,460.38 | 36.18 | 159,539.62 |
| 0999-753-0034-0000 MISCELLANEOUS REVENUE - TOWN | 60,000.00 | 6,874.58 | 30,867.07 | 51.45 | 29,132.93 |
| 0999-753-0034-0000 BURNING PERMITS-FIRE DEPARTMENT | 200.00 | | | | 200.00 |
| 0999-754-0100-0000 SALE OF TOWN OWNED/FORECLOSED PROP | | 117,489.00 | 208,382.09 | | -208,382.09 |
| 0999-755-0000-0000 RECREATION REVENUE | 20,000.00 | | | | 20,000.00 |
| 0999-758-0000-0000 FIRE MARSHAL REVENUE | 1,000.00 | | | | 1,000.00 |
| 0999-764-0000-0000 ANIMAL CONTROL REVENUE | | 85.00 | 375.00 | | -375.00 |
| 0999-768-0000-0000 AMBULANCE REVENUE | 55,000.00 | | 14,736.01 | 26.79 | 40,263.99 |
| 0999-783-0000-0000 WINCHESTER HOUSING IN LIEU OF TAX | 39,000.00 | | | | 39,000.00 |
| 0999-790-0000-0000 ALLOCATION OF FUND BALANCE FOR 179 | 1,093,346.00 | | 358,952.00 | | 1,093,346.00 |
| 0999-790-0003-0000 FUND BALANCE - BOE NONLAPSING | | | | | -358,952.00 |

TOWN OF WINCHESTER
REVENUE SUMMARY

Date Range:
7/01/2023
11/30/2023

001 GENERAL FUND

| Description | Amended Budget | Month to Date Revenue | Year to Date Revenue | YTD Pct | To Be Collected |
|-------------------------------------------------------|-------------------|--------------------------|-------------------------|---------|--------------------|
| 0999-796-0000-0000 SEWER-WATER ADMINISTRATION | 325,000.00 | 27,084.00 | 135,412.00 | 41.67 | 189,588.00 |
| 0999-796-0002-0000 SEWER DEBT SERVICE | 67,175.00 | 3,217.66 | 44,651.30 | 66.47 | 22,523.70 |
| 0999-799-0001-0000 TRANSFERS IN - ECONOMIC STABILIZAT | 663,629.00 | | | | 663,629.00 |
| 0999-799-0002-0000 TRANSFERS IN - OPIOID SETTLEMENT | 11,000.00 | | | | 11,000.00 |
| REVENUES - TOWN GENERAL FUND 999 | 39,134,003.00 | 506,079.92 | 19,699,319.89 | 50.34 | 19,434,683.11 |
| REVENUE TOTAL | 39,134,003.00 | 506,079.92 | 19,699,319.89 | 50.34 | 19,434,683.11 |

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2023
11/30/2023

001 GENERAL FUND

| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures | YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|------------------------------------------------------|-------------------|-------------------------------|------------------------------|---------|-----------------------------|-------------------------|-----------------------|
| 0110-190-0000-0000 ADMINISTRATIVE SALARIES | 7,500.00 | 374.99 | 2,874.91 | 38.33 | | 4,625.09 | 4,625.09 |
| 0110-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS | 17,579.00 | | 16,094.60 | 91.56 | | 1,484.40 | 1,484.40 |
| 0110-835-0000-0000 CONTINGENCY | 20,000.00 | | 439.64 | 2.20 | | 19,560.36 | 19,560.36 |
| 0110-888-0000-0000 SOFTWARE AGREEMENT/SUPPORT | 1,500.00 | | | | | 1,500.00 | 1,500.00 |
| BOARD OF SELECTMEN | 46,579.00 | 374.99 | 19,409.15 | 41.67 | | 27,169.85 | 27,169.85 |
| 0111-190-0000-0000 ADMINISTRATIVE SALARIES | 128,437.00 | 7,762.71 | 51,669.01 | 40.23 | | 76,767.99 | 76,767.99 |
| 0111-193-0000-0000 SECRETARIAL/SUPPORT STAFF | 67,349.00 | 5,180.68 | 27,198.57 | 40.38 | | 40,150.43 | 40,150.43 |
| 0111-385-0000-0000 ANNUAL REPORT AND BUDGET | 500.00 | | | | | 500.00 | 500.00 |
| 0111-806-0000-0000 OFFICE SUPPLIES | 750.00 | 227.87 | 228.90 | 43.40 | 96.60 | 424.50 | 521.10 |
| 0111-811-0000-0000 TRAINING & EDUCATION | 8,164.00 | | 4,572.41 | 56.01 | | 3,591.59 | 3,591.59 |
| 0111-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS | 1,560.00 | | 518.00 | 33.21 | | 1,042.00 | 1,042.00 |
| 0111-831-0000-0000 PUBLIC COMMUNICATIONS | 10,000.00 | | 2,169.55 | 21.70 | | 7,830.45 | 7,830.45 |
| 0111-835-0011-0000 MISCELLANEOUS/OTHER | 2,000.00 | | 171.93 | 8.60 | | 1,828.07 | 1,828.07 |
| TOWN MANAGER | 218,760.00 | 13,171.26 | 86,528.37 | 39.60 | 96.60 | 132,135.03 | 132,231.63 |
| 0112-804-0000-0000 TRANSFER TO DISTRICT FOR EXPENSES | 11,000.00 | | | | | 11,000.00 | 11,000.00 |
| PROBATE COURT | 11,000.00 | | | | | 11,000.00 | 11,000.00 |
| 0113-190-0000-0000 ADMINISTRATIVE SALARIES | 26,851.00 | 1,540.34 | 9,854.61 | 36.70 | | 16,996.39 | 16,996.39 |
| 0113-806-0000-0000 OFFICE SUPPLIES | 600.00 | | | | | 600.00 | 600.00 |
| 0113-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT | 750.00 | | 750.00 | 100.00 | | | |
| 0113-811-0000-0000 TRAINING & EDUCATION | 4,738.00 | | 2,277.52 | 58.62 | 500.00 | 1,960.48 | 2,460.48 |
| 0113-837-0000-0000 ELECTIONS & REFERENDUMS | 50,764.00 | 8,488.18 | 12,087.40 | 23.81 | | 38,676.60 | 38,676.60 |
| 0113-838-0000-0000 VOTER CANVASSERS | 6,713.00 | 315.39 | 1,662.39 | 24.76 | | 5,050.61 | 5,050.61 |
| REGISTRARS | 90,416.00 | 10,343.91 | 26,631.92 | 30.01 | 500.00 | 63,284.08 | 63,784.08 |
| 0114-190-0000-0000 ADMINISTRATIVE SALARIES | 110,725.00 | 8,879.32 | 45,646.60 | 41.23 | | 65,078.40 | 65,078.40 |
| 0114-191-0000-0000 ADMINISTRATIVE ASSISTANTS | 124,319.00 | 5,294.04 | 44,314.70 | 35.65 | | 80,004.30 | 80,004.30 |
| 0114-192-0000-0000 LABOR, SKILLED & PROFESSIONAL | 61,800.00 | 8,034.76 | 29,152.55 | 47.17 | | 32,647.45 | 32,647.45 |
| 0114-197-0000-0000 OVERTIME | 500.00 | | | | | 500.00 | 500.00 |
| 0114-384-0000-0000 AUDIT FEE | 38,300.00 | | 9,000.00 | 83.94 | 23,150.00 | 6,150.00 | 29,300.00 |
| 0114-800-0000-0000 BANK FEES | 10,000.00 | 668.98 | 2,175.25 | 65.72 | 4,396.56 | 3,428.19 | 7,824.75 |
| 0114-806-0000-0000 OFFICE SUPPLIES | 2,510.00 | 169.32 | 910.25 | 36.26 | | 1,599.75 | 1,599.75 |
| 0114-809-0000-0000 MAINTENANCE OFFICE EQUIPMENT | | 65.40 | 65.40 | | | -65.40 | -65.40 |
| 0114-811-0000-0000 TRAINING & EDUCATION | 1,600.00 | 1,855.20 | 2,054.20 | 128.39 | | -454.20 | -454.20 |
| 0114-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS | 1,600.00 | | 205.00 | 12.81 | | 1,395.00 | 1,395.00 |
| 0114-814-0001-0000 TRANSPORT FEES | 3,500.00 | 549.96 | 1,402.03 | 165.67 | 4,396.57 | -2,298.60 | 2,097.97 |
| 0114-819-0000-0000 VEHICLE ALLOWANCE | 300.00 | | | | | 300.00 | 300.00 |
| 0114-831-0000-0000 OUTSIDE SERVICES - ACTUARY | 24,000.00 | | | | | 24,000.00 | 24,000.00 |
| 0114-898-0000-0000 SOFTWARE/LICENSING | 500.00 | | | | | 500.00 | 500.00 |
| ACCOUNTING | 379,654.00 | 25,516.98 | 134,925.98 | 43.95 | 31,943.13 | 212,784.89 | 244,728.02 |
| 0115-190-0000-0000 ADMINISTRATIVE SALARIES | 154,032.00 | 19,612.78 | 96,606.14 | 62.72 | | 57,425.86 | 57,425.86 |
| 0115-197-0000-0000 OVERTIME | 2,500.00 | | | | | 2,500.00 | 2,500.00 |

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2023
11/30/2023

001 GENERAL FUND

| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures | YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|-------------------------------------------------------|----------------|----------------------------|---------------------------|---------|--------------------------|----------------------|--------------------|
| 0115-384-0000-0000 PERSONAL PROPERTY AUDITS | 6,000.00 | | | | | 6,000.00 | 6,000.00 |
| 0115-806-0000-0000 OFFICE SUPPLIES | 1,850.00 | 25.00 | 170.75 | 11.88 | 48.99 | 1,630.26 | 1,679.25 |
| 0115-811-0000-0000 TRAINING & EDUCATION | 3,596.00 | | 160.00 | 4.45 | | 3,436.00 | 3,436.00 |
| 0115-814-0000-0000 MEMBERSHIPS, DUES & SUBSCRIPTIONS | 1,815.00 | | 1,551.00 | 85.45 | | 264.00 | 264.00 |
| 0115-817-0000-0000 CONTRACTED PRINTING | 3,905.00 | | | | | 3,905.00 | 3,905.00 |
| 0115-819-0000-0000 VEHICLE ALLOWANCE | 400.00 | | | | | 400.00 | 400.00 |
| ASSESSOR 115 | 174,098.00 | 19,637.78 | 98,487.89 | 56.60 | 48.99 | 75,561.12 | 75,561.11 |
| 0116-192-0000-0000 LABOR, SKILLED & PROFESSIONAL | 2,500.00 | | 70.00 | 2.80 | | 2,430.00 | 2,430.00 |
| BOARD OF ASSESSMENT APPEAL 116 | 2,500.00 | | 70.00 | 2.80 | | 2,430.00 | 2,430.00 |
| 0117-190-0000-0000 ADMINISTRATIVE SALARIES | 76,209.00 | 5,862.24 | 30,776.76 | 40.38 | | 45,432.24 | 45,432.24 |
| 0117-191-0000-0000 ADMINISTRATIVE ASSISTANT | 61,851.00 | 4,757.72 | 24,978.03 | 40.38 | | 36,872.97 | 36,872.97 |
| 0117-197-0000-0000 OVERTIME | 2,000.00 | | 1,719.61 | 85.98 | | 280.39 | 280.39 |
| 0117-806-0000-0000 OFFICE SUPPLIES | 3,500.00 | 25.00 | 25.00 | 8.72 | 280.09 | 3,194.91 | 3,475.00 |
| 0117-808-0000-0000 POSTAGE | | | 100.00 | | | -100.00 | -100.00 |
| 0117-809-0000-0000 MAINTENANCE OFFICE EQUIPMENT | 670.00 | | | | | 670.00 | 670.00 |
| 0117-811-0000-0000 TRAINING & EDUCATION | 1,900.00 | | 160.00 | 8.42 | | 1,740.00 | 1,740.00 |
| 0117-812-0000-0000 DMV MUNICIPAL ACCESS PROGRAM | 380.00 | | 250.00 | 65.79 | | 130.00 | 130.00 |
| 0117-814-0000-0000 MEMBERSHIPS, DUES & SUBSCRIPTIONS | 340.00 | | 50.00 | 14.71 | | 290.00 | 290.00 |
| 0117-817-0000-0000 CONTRACTED PRINTING | 550.00 | | | | | 550.00 | 550.00 |
| 0117-819-0000-0000 VEHICLE ALLOWANCE | 500.00 | | | | | 500.00 | 500.00 |
| TAX COLLECTOR 117 | 147,900.00 | 10,644.96 | 58,059.40 | 39.45 | 280.09 | 89,560.51 | 89,840.60 |
| 0118-190-0000-0000 ADMINISTRATIVE SALARIES | 46,981.00 | 3,915.06 | 19,575.30 | 41.67 | | 27,405.70 | 27,405.70 |
| 0118-811-0000-0000 TRAINING & EDUCATION | 250.00 | | | | | 250.00 | 250.00 |
| TREASURER 118 | 47,231.00 | 3,915.06 | 19,575.30 | 41.45 | | 27,655.70 | 27,655.70 |
| 0119-815-0000-0000 LEGAL ADS & NOTICES | 18,000.00 | 2,858.19 | 4,395.40 | 24.42 | | 13,604.60 | 13,604.60 |
| 0119-845-0000-0000 LEGAL FEES - TOWN ATTORNEY | 55,000.00 | 7,521.00 | 24,719.00 | 44.94 | | 30,281.00 | 30,281.00 |
| 0119-845-0001-0000 LEGAL FEES - OUTSIDE LEGAL COUNSEL | 18,000.00 | | 6,932.00 | 38.51 | | 11,068.00 | 11,068.00 |
| 0119-845-0002-0000 LEGAL FEES - LABOR COUNSEL | 12,000.00 | 7,875.00 | 9,506.25 | 79.22 | | 2,493.75 | 2,493.75 |
| 0119-845-0003-0000 LEGAL FEES - ENVIRONMENTAL COUNSEL | 5,000.00 | | | | | 5,000.00 | 5,000.00 |
| LEGAL FEES 119 | 108,000.00 | 18,254.19 | 45,552.65 | 42.18 | | 62,447.35 | 62,447.35 |
| 0120-190-0000-0000 TOWN CLERK | 65,009.00 | 6,194.13 | 32,973.97 | 50.72 | | 32,035.03 | 32,035.03 |
| 0120-191-0000-0000 ASSISTANT TOWN CLERK | 71,270.00 | 3,871.64 | 20,160.18 | 28.29 | | 51,109.82 | 51,109.82 |
| 0120-806-0000-0000 OFFICE SUPPLIES | 2,562.00 | 218.86 | 500.44 | 21.52 | 50.85 | 2,010.71 | 2,061.56 |
| 0120-806-0005-0000 COPIER PAPER | 348.00 | | | | | 348.00 | 348.00 |
| 0120-809-0000-0000 MAINTENANCE OFFICE EQUIPMENT | 1,250.00 | | 41.51 | 3.32 | | 1,208.49 | 1,208.49 |
| 0120-809-0001-0000 MAINTENANCE OF BOOKS AND MAPS | 750.00 | | | | | 750.00 | 750.00 |
| 0120-809-0002-0000 RESTORATION OF RECORDS | 2,500.00 | | | | | 2,500.00 | 2,500.00 |
| 0120-811-0000-0000 TRAINING & EDUCATION | 1,730.00 | 105.00 | 1,125.80 | 65.08 | | 604.20 | 604.20 |
| 0120-814-0000-0000 MEMBERSHIPS/DUES/SUBSCRIPTIONS | 230.00 | | 60.00 | 26.09 | | 170.00 | 170.00 |
| 0120-825-0000-0000 SUPPLIES & MATERIALS | 455.00 | | | | | 455.00 | 455.00 |

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2023
11/30/2023

001 GENERAL FUND

| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|-----------------------------------------------------|----------------|----------------------------|-----------------------------------|--------------------------|----------------------|--------------------|
| 0120-828-0002-0000 INDEXING SYSTEM | 25,740.00 | 2,047.97 | 10,040.22 89.97 | 13,118.15 | 2,581.63 | 15,699.78 |
| 0120-837-0000-0000 ELECTIONS PRINTING | 1,180.00 | | 139.65 27.09 | 180.00 | 860.35 | 1,040.35 |
| 0120-839-0000-0000 VITAL STATISTICS | 305.00 | | | | 305.00 | 305.00 |
| TOWN CLERK 120 | 173,329.00 | 12,437.60 | 65,041.77 45.23 | 13,349.00 | 94,938.23 | 108,287.23 |
| 0122-193-0000-0000 SECRETARY SALARY/SUPPORT STAFF | 2,040.00 | 107.50 | 1,614.98 79.17 | | 425.02 | 425.02 |
| 0122-811-0000-0000 TRAINING AND EDUCATION | 800.00 | | | | 800.00 | 800.00 |
| PLANNING & ZONING COMMISSION 122 | 2,840.00 | 107.50 | 1,614.98 56.87 | | 1,225.02 | 1,225.02 |
| 0123-193-0000-0000 SECRETARIAL/SUPPORT STAFF | 1,200.00 | | 423.78 35.32 | | 776.22 | 776.22 |
| 0123-811-0000-0000 TRAINING AND EDUCATION | 600.00 | | | | 600.00 | 600.00 |
| ZONING BOARD OF APPEALS 123 | 1,800.00 | | 423.78 23.54 | | 1,376.22 | 1,376.22 |
| 0125-811-0000-0000 TRAINING AND EDUCATION | 500.00 | | | | 500.00 | 500.00 |
| 0125-814-0000-0000 MEMBERSHIPS DUES & SUBSCRIPTIONS | 1,500.00 | | | | 1,500.00 | 1,500.00 |
| 0125-831-0000-0000 OUTSIDE SERVICES | 4,000.00 | -1,000.00 | -896.29 -22.41 | | 4,896.29 | 4,896.29 |
| 0125-831-0005-0000 MARKETING | 4,000.00 | | 510.00 42.75 | 1,200.00 | 2,290.00 | 3,490.00 |
| ECONOMIC DEVELOPMENT COMMISSION 125 | 10,000.00 | -1,000.00 | -386.29 8.14 | 1,200.00 | 9,186.29 | 10,386.29 |
| 0126-825-0000-0000 SUPPLIES AND MATERIALS | 80.00 | | 17.10 21.38 | | 62.90 | 62.90 |
| 0126-851-0004-0000 HIGHLAND - HERBICIDE TREATMENT | 27,500.00 | | | | 27,500.00 | 27,500.00 |
| 0126-851-0007-0000 HIGHLAND - WATER SAMPLING | 16,658.00 | | | | 16,658.00 | 16,658.00 |
| 0126-852-0004-0000 PARK POND - HERBICIDE TREATMENT | 8,000.00 | | | | 8,000.00 | 8,000.00 |
| MAINTENANCE OF LAKES/PONDS 126 | 52,238.00 | | 17.10 0.03 | | 52,220.90 | 52,220.90 |
| 0127-194-0000-0000 GENERAL LABOR | 108,362.00 | 4,066.76 | 21,456.22 19.80 | | 86,905.78 | 86,905.78 |
| 0127-197-0000-0000 OVERTIME | 3,400.00 | | 1,259.61 37.05 | | 2,140.39 | 2,140.39 |
| 0127-806-0000-0000 OFFICE SUPPLIES | 100.00 | | | | 100.00 | 100.00 |
| 0127-807-0000-0000 MOBILE TELEPHONE/INTERNET | 493.00 | 41.07 | 164.03 33.27 | | 328.97 | 328.97 |
| 0127-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT | | 226.55 | 3,264.30 | | -3,264.30 | -3,264.30 |
| 0127-822-0000-0000 ELECTRICITY | 56,374.00 | 4,815.37 | 21,311.22 139.68 | 57,429.20 | -22,366.42 | 35,062.78 |
| 0127-823-0000-0000 HEATING FUEL | 16,822.00 | 658.32 | 1,941.23 100.00 | 14,881.00 | -0.23 | 14,880.77 |
| 0127-824-0000-0000 WATER AND SEWER USAGE | 5,200.00 | 1,266.32 | 2,275.64 43.76 | | 2,924.36 | 2,924.36 |
| 0127-825-0000-0000 SUPPLIES & MATERIALS | 7,621.00 | 42.27 | 529.74 38.76 | 2,424.16 | 4,667.10 | 7,091.26 |
| 0127-827-0000-0000 MAINTENANCE OF STRUCTURES | 11,300.00 | 309.35 | 1,517.23 13.43 | | 9,782.77 | 9,782.77 |
| 0127-831-0000-0000 CONTRACTED LABOR | 31,284.00 | 590.35 | 10,149.63 89.84 | 17,955.72 | 3,178.65 | 21,134.37 |
| 0127-851-0000-0000 ENGINEERING SERVICES | 1,000.00 | | | | 1,000.00 | 1,000.00 |
| TOWN HALL BUILDING 127 | 241,956.00 | 12,016.36 | 63,868.85 64.71 | 92,690.08 | 85,397.07 | 178,087.15 |
| 0129-806-0000-0000 OFFICE SUPPLIES | 250.00 | | | | 250.00 | 250.00 |
| 0129-822-0001-0000 ELECTRICITY | 730.00 | 57.02 | 232.50 107.83 | 554.69 | -57.19 | 497.50 |
| 0129-827-0000-0000 MAINTENANCE OF STRUCTURES | 4,000.00 | | | | 4,000.00 | 4,000.00 |
| 0129-827-0001-0000 EVENTS AND FUND RAISING | 1,300.00 | 182.72 | 482.71 37.13 | | 817.29 | 817.29 |
| SOLDIERS MONUMENT COMMISSION 129 | 6,280.00 | 239.74 | 715.21 20.22 | 554.69 | 5,010.10 | 5,564.79 |
| 0136-193-0000-0000 SECRETARY/SUPPORT STAFF | 6,000.00 | 95.00 | 1,207.02 20.12 | | 4,792.98 | 4,792.98 |
| 0136-811-0000-0000 TRAINING AND EDUCATION | 1,035.00 | 100.00 | 100.00 9.66 | | 935.00 | 935.00 |

TOWN OF WINCHESTER
APPROPRIATION SUMMARY

Date Range:
7/01/2023
11/30/2023

| 001 GENERAL FUND | | | | | | | | | |
|-------------------------------------------------------|----------------|----------------------------|---------------------------|---------|--------------------------|----------------------|--------------------|--|--|
| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures | YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance | | |
| 0136-814-0000-0000 MEMBERSHIP, DUES AND SUBSCRIPTIONS | 60.00 | 195.00 | 1,307.02 | 18.42 | | 60.00 | 60.00 | | |
| INLANDS WETLANDS COMMISSION | 7,095.00 | | | | | | | | |
| 136 | | | | | | | | | |
| 0145-190-0000-0000 ADMINISTRATIVE SALARY | 32,173.00 | 3,256.40 | 13,839.70 | 43.02 | | 18,333.30 | 18,333.30 | | |
| 0145-197-0000-0000 OVERTIME | 500.00 | | | | | 500.00 | 500.00 | | |
| 0145-806-0000-0000 OFFICE SUPPLIES | 300.00 | 33.32 | 109.22 | 36.41 | | 190.78 | 190.78 | | |
| 0145-814-0000-0000 MEMBERSHIP DUES & SUBSCRIPTIONS | 500.00 | | 500.00 | 100.00 | | | | | |
| PURCHASING | 33,473.00 | 3,289.72 | 14,448.92 | 43.17 | | 19,024.08 | 19,024.08 | | |
| 145 | | | | | | | | | |
| 0148-190-0000-0000 ASST TOWN PLANNER/ENFORCEMENT OFC | 61,308.00 | 4,569.41 | 24,781.92 | 40.42 | | 36,526.08 | 36,526.08 | | |
| 0148-190-0001-0000 BUILDING OFFICIAL | 60,955.00 | 4,935.60 | 25,911.59 | 42.51 | | 35,043.41 | 35,043.41 | | |
| 0148-190-0003-0000 TOWN PLANNER | 74,970.00 | 5,766.92 | 30,311.33 | 40.43 | | 44,658.67 | 44,658.67 | | |
| 0148-190-0005-0000 FIRE MARSHAL - FULL TIME POSITION | 72,732.00 | 5,854.52 | 29,632.25 | 40.74 | | 43,099.75 | 43,099.75 | | |
| 0148-191-0000-0000 ADMIN ASSISTANT | 46,718.00 | 3,741.19 | 19,015.30 | 40.70 | | 27,702.70 | 27,702.70 | | |
| 0148-193-0000-0000 CONSERVATION COMMISSION - CLERICAL | 600.00 | | | | | 600.00 | 600.00 | | |
| 0148-197-0000-0000 OVERTIME | 5,000.00 | 101.06 | 2,575.60 | 51.51 | | 2,424.40 | 2,424.40 | | |
| 0148-806-0000-0000 OFFICE SUPPLIES | 5,296.00 | 45.00 | 417.96 | 12.62 | 250.42 | 4,878.04 | 4,878.04 | | |
| 0148-807-0000-0000 TELEPHONE/INTERNET | 3,000.00 | 205.67 | 750.72 | 25.02 | | 2,249.28 | 2,249.28 | | |
| 0148-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT | 1,000.00 | | | | | 1,000.00 | 1,000.00 | | |
| 0148-811-0000-0000 TRAINING AND EDUCATION | 730.00 | 334.41 | 1,797.54 | 313.77 | 492.95 | -1,067.54 | -1,067.54 | | |
| 0148-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS | 4,424.00 | | 3,069.00 | 69.37 | | 1,355.00 | 1,355.00 | | |
| 0148-818-0000-0000 CLOTHING ALLOWANCE | 400.00 | | | | | 400.00 | 400.00 | | |
| 0148-820-0000-0000 VEHICLE GAS OIL & GREASE | 1,200.00 | 263.46 | 561.56 | 46.80 | | 638.44 | 638.44 | | |
| 0148-821-0000-0000 MAINTENANCE OF VEHICLES | 2,000.00 | | | 57.40 | 1,147.90 | 852.10 | 2,000.00 | | |
| 0148-830-0000-0000 OUTSIDE SERVICES | 6,750.00 | | 472.50 | 7.00 | | 6,277.50 | 6,277.50 | | |
| 0148-830-0002-0000 RELOCATION COSTS | 4,000.00 | | | | | 4,000.00 | 4,000.00 | | |
| LAND USE | 351,083.00 | 25,817.24 | 139,297.27 | 40.22 | 1,891.27 | 209,894.46 | 211,785.73 | | |
| 148 | | | | | | | | | |
| 0150-193-0000-0000 CLERICAL SERVICE/SUPPORT STAFF | 750.00 | | 112.50 | 15.00 | | 637.50 | 637.50 | | |
| 0150-205-0002-0000 BLOOD/AIRBORNE PAT | 4,000.00 | | | | | 4,000.00 | 4,000.00 | | |
| 0150-205-0003-0000 DRUG/ALCOHOL TESTING & PHYSICAL | 4,000.00 | 497.00 | 1,368.00 | 34.20 | | 2,632.00 | 2,632.00 | | |
| 0150-806-0000-0000 STATIONARY AND POSTAL SERVICES | 600.00 | | | | | 600.00 | 600.00 | | |
| 0150-810-0000-0000 DUPLICATION SERVICE | 250.00 | | | | | 250.00 | 250.00 | | |
| 0150-832-0000-0000 CHIEF EXAMINER/OUTSOURCE SERVICES | 10,000.00 | | | | | 10,000.00 | 10,000.00 | | |
| HUMAN RESOURCES | 19,600.00 | 497.00 | 1,480.50 | 7.55 | | 18,119.50 | 18,119.50 | | |
| 150 | | | | | | | | | |
| 0152-805-0000-0000 TRANSFER TO OUTSIDE AGENCY | 9,000.00 | | 9,000.00 | 100.00 | | | | | |
| FRIENDS OF MAIN STREET | 9,000.00 | | 9,000.00 | 100.00 | | | | | |
| 152 | | | | | | | | | |
| 0210-190-0000-0000 ADMINISTRATIVE SALARIES | 203,750.00 | 8,846.16 | 46,442.34 | 22.79 | | 157,307.66 | 157,307.66 | | |
| 0210-192-0000-0000 LABOR, SKILLED & PROFESSIONAL | 1,450,000.00 | 100,110.69 | 490,404.72 | 33.82 | | 959,595.28 | 959,595.28 | | |
| 0210-192-0008-0000 SHIFT PREMIUM - OFFICERS | 31,000.00 | 2,177.00 | 10,222.53 | 32.98 | | 20,777.47 | 20,777.47 | | |
| 0210-192-0010-0000 HOLIDAY PAY | 148,000.00 | 11,760.19 | 39,962.95 | 27.00 | | 108,037.05 | 108,037.05 | | |
| 0210-192-0014-0000 TRAINING ACTIVITIES | 28,000.00 | 4,281.07 | 6,489.75 | 36.34 | 3,685.16 | 17,825.09 | 21,510.25 | | |
| 0210-193-0000-0000 SECRETARIAL/SUPPORT STAFF | 61,850.00 | 4,757.72 | 25,582.92 | 41.36 | | 36,267.08 | 36,267.08 | | |

TOWN OF WINCHESTER
APPROPRIATION SUMMARY

Date Range:
7/01/2023
11/30/2023

001 GENERAL FUND

| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures | YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|-------------------------------------------------------|-------------------|-------------------------------|------------------------------|---------|-----------------------------|-------------------------|-----------------------|
| 0210-193-0002-0000 EVIDENCE- PROP CLERK-COURT LIAISON | 28,780.00 | 3,917.57 | 12,947.34 | 44.99 | | 15,832.66 | 15,832.66 |
| 0210-197-0000-0000 OVERTIME | 200,000.00 | 24,438.39 | 114,634.11 | 57.32 | | 85,365.89 | 85,365.89 |
| 0210-197-0004-0000 OVERTIME-SPECIAL EVENTS-PARADES | 5,000.00 | | 4,164.35 | 83.29 | | 835.65 | 835.65 |
| 0210-197-0011-0000 OVERTIME-DRUG INVESTIGATIONS | 6,000.00 | | | | | 6,000.00 | 6,000.00 |
| 0210-806-0000-0000 OFFICE SUPPLIES | 3,000.00 | 267.20 | 45.97 | 39.71 | 1,145.30 | 1,808.73 | 2,954.03 |
| 0210-807-0000-0000 TELEPHONE/INTERNET | 18,000.00 | 1,087.25 | 4,314.73 | 23.97 | | 13,685.27 | 13,685.27 |
| 0210-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT | 1,000.00 | | 310.00 | 31.00 | | 690.00 | 690.00 |
| 0210-811-0000-0000 TRAINING AND EDUCATION | 31,500.00 | 4,454.00 | 20,927.12 | 73.75 | 2,302.85 | 8,270.03 | 10,572.88 |
| 0210-811-0001-0000 ARMORER & RANGE | 12,500.00 | 35.88 | 3,835.88 | 42.13 | 1,430.00 | 7,234.12 | 8,664.12 |
| 0210-811-0002-0000 FIRING RANGE REPAIRS | 1,500.00 | | | | | 1,500.00 | 1,500.00 |
| 0210-811-0003-0000 EMERGENCY RESPONSE TEAM | 2,500.00 | | | | | 2,500.00 | 2,500.00 |
| 0210-814-0000-0000 MEMBERSHIP,DUES & SUBSCRIPTIONS | 2,340.00 | 350.00 | 2,150.00 | 91.88 | | 190.00 | 190.00 |
| 0210-818-0000-0000 CLOTHING ALLOWANCE & EQUIPMENT | 30,000.00 | 2,570.54 | 5,925.77 | 44.92 | 7,549.36 | 16,524.87 | 24,074.23 |
| 0210-820-0000-0000 VEHICLE: GAS,OIL & GREASE | 28,000.00 | 1,392.09 | 9,201.48 | 33.22 | 100.00 | 18,698.52 | 18,798.52 |
| 0210-821-0000-0000 MAINTENANCE OF VEHICLES | 20,000.00 | 2,746.30 | 6,171.64 | 61.60 | 6,147.86 | 7,680.50 | 13,828.36 |
| 0210-825-0000-0000 SUPPLIES AND MATERIALS | 9,000.00 | 1,388.69 | 4,571.85 | 66.21 | 1,387.47 | 3,040.68 | 4,428.15 |
| 0210-825-0001-0000 TASER SUPPLIES AND PURCHASE | 4,800.00 | | 4,800.02 | 100.00 | | -0.02 | -0.02 |
| 0210-825-0006-0000 COMMUNICATION EQUIPMENT | 19,579.00 | 2,239.75 | 3,739.75 | 47.45 | 5,550.66 | 10,288.59 | 15,839.25 |
| 0210-825-0007-0000 OFFICER SAFETY EQUIPMENT | 7,000.00 | 487.30 | 487.30 | 46.63 | 2,777.00 | 3,735.70 | 6,512.70 |
| 0210-826-0000-0000 MAINTENANCE OF EQUIPMENT | 3,000.00 | 664.60 | 1,084.60 | 36.15 | | 1,915.40 | 1,915.40 |
| 0210-826-0000-0000 MAINTENANCE OF UNIFORMS | 6,200.00 | | 162.00 | 99.39 | 6,000.00 | 38.00 | 6,038.00 |
| 0210-830-0000-0000 CONTRACTED EQUIPMENT | 55,375.00 | | 37,249.59 | 67.27 | | 18,125.41 | 18,125.41 |
| 0210-834-0000-0000 PRISONER FOOD,EXTRAD.EXP.,P.CASH | 1,000.00 | 98.29 | 140.33 | 49.83 | 357.96 | 501.71 | 859.67 |
| 0210-843-0000-0000 MARINE PATROL | 5,500.00 | | 1,730.46 | 31.46 | | 3,769.54 | 3,769.54 |
| 0210-843-0001-0000 BOAT REPAIRS & EQUIPMENT | 2,500.00 | | 1,668.80 | 66.75 | | 831.20 | 831.20 |
| 0210-844-0000-0000 NCIC TERMINAL | 3,800.00 | | | | | 3,800.00 | 3,800.00 |
| 0210-846-0000-0000 TIRES | 5,000.00 | | 1,260.00 | 25.20 | | 3,740.00 | 3,740.00 |
| 0210-898-0000-0000 SOFTWARE/LICENSING | 37,003.00 | | 48,523.25 | 135.86 | 1,750.00 | -13,270.25 | -11,520.25 |
| 0210-909-0000-0000 PHYSICAL FITNESS PROGRAM-YMCA | 4,000.00 | | 3,523.80 | 88.10 | | 476.20 | 476.20 |
| POLICE 210 | 2,476,477.00 | 178,070.68 | 912,675.35 | 38.48 | 40,183.62 | 1,523,618.03 | 1,563,801.65 |
| 0211-190-0000-0000 ADMINISTRATIVE SALARIES | 85,000.00 | 6,538.44 | 34,326.81 | 40.38 | | 50,673.19 | 50,673.19 |
| 0211-192-0000-0000 LABOR, SKILLED & PROFESSIONAL | 69,840.00 | 3,516.41 | 24,725.40 | 35.40 | | 45,114.60 | 45,114.60 |
| 0211-197-0000-0000 OVERTIME | 2,300.00 | 41.11 | 366.73 | 15.94 | | 1,933.27 | 1,933.27 |
| 0211-204-0000-0000 MEDICAL EXAMS & PHYSICALS | 15,500.00 | | | | | 15,500.00 | 15,500.00 |
| 0211-204-0001-0000 PHYSICAL FITNESS PROGRAM | 1,000.00 | | | | | 1,000.00 | 1,000.00 |
| 0211-806-0000-0000 OFFICE SUPPLIES | 400.00 | | 54.99 | 38.75 | 99.99 | 245.02 | 345.01 |
| 0211-807-0000-0000 TELEPHONE/INTERNET | 9,030.00 | 629.60 | 2,403.09 | 26.61 | | 6,626.91 | 6,626.91 |
| 0211-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT | 4,000.00 | 510.00 | 1,275.00 | 31.88 | | 2,725.00 | 2,725.00 |
| 0211-811-0000-0000 TRAINING AND EDUCATION | 20,550.00 | | | | 2,200.00 | 18,350.00 | 20,550.00 |
| 0211-811-0001-0000 FIRE SAFETY & PREVENTION | 1,900.00 | 891.96 | 891.96 | 46.95 | | 1,008.04 | 1,008.04 |
| 0211-814-0000-0000 MEMBERSHIP,DUES & SUBSCRIPTIONS | 1,660.00 | | 1,335.00 | 80.42 | | 325.00 | 325.00 |
| 0211-820-0000-0000 VEHICLE:GAS,OIL & GREASE | 9,377.00 | 543.04 | 2,414.86 | 25.75 | | 6,962.14 | 6,962.14 |

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2023
11/30/2023

001 GENERAL FUND

| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures | YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|-------------------------------------------------------|-------------------|-------------------------------|------------------------------|---------|-----------------------------|-------------------------|-----------------------|
| 0211-822-0000-0000 ELECTRICITY | 10,974.00 | 885.47 | 3,322.50 | 107.50 | 8,474.54 | -823.04 | 7,651.50 |
| 0211-823-0000-0000 HEATING FUEL | 25,175.00 | 1,157.89 | 2,806.97 | 103.38 | 23,220.00 | -851.97 | 22,368.03 |
| 0211-824-0000-0000 WATER AND SEWER USAGE | 4,100.00 | 895.79 | 1,807.06 | 44.07 | | 2,292.94 | 2,292.94 |
| 0211-825-0000-0000 SUPPLIES AND MATERIALS | 2,600.00 | 82.50 | 330.00 | 12.69 | | 2,270.00 | 2,270.00 |
| 0211-825-0002-0000 FIREFIGHTING EQUIPMENT | 34,600.00 | 1,064.60 | 1,680.69 | 5.46 | 210.00 | 32,709.31 | 32,919.31 |
| 0211-826-0000-0000 MAINTENANCE OF EQUIPMENT | 63,805.00 | 769.71 | 12,067.65 | 48.33 | 18,770.05 | 32,967.30 | 51,737.35 |
| 0211-827-0000-0000 MAINTENANCE OF STRUCTURES | 14,900.00 | 4,041.22 | 6,191.08 | 52.43 | 1,621.04 | 7,087.88 | 8,708.92 |
| 0211-829-0000-0000 MAINTENANCE OF UNIFORMS | 3,230.00 | | | | | 3,230.00 | 3,230.00 |
| 0211-831-0000-0000 CONTRACTED SERVICES | 6,120.00 | | 2,795.12 | 61.83 | 988.88 | 2,336.00 | 3,324.88 |
| 0211-832-0000-0000 CONTRACTED LABOR | 1,600.00 | | 2,455.47 | 153.47 | | -855.47 | -855.47 |
| 0211-846-0000-0000 TIRES | 1,100.00 | | | | | 1,100.00 | 1,100.00 |
| 0211-849-0000-0000 MAINTENANCE OF FIRE ALARMS | 250.00 | | | | | 250.00 | 250.00 |
| 0211-898-0000-0000 SOFTWARE/LICENSING | 5,800.00 | | | | 960.00 | -858.43 | 101.57 |
| 0211-900-0006-0000 PAY PER CALL | 25,000.00 | | | | | 25,000.00 | 25,000.00 |
| FIRE 211 | 419,811.00 | 21,567.74 | 106,948.81 | 38.94 | 56,544.50 | 256,317.69 | 312,862.19 |
| 0214-190-0000-0000 ADMINISTRATIVE SALARIES | 4,800.00 | | | | | 2,800.00 | 2,800.00 |
| 0214-807-0000-0000 TELEPHONE/INTERNET | 715.00 | | | | | 715.00 | 715.00 |
| 0214-822-0000-0000 ELECTRICITY | 946.00 | 76.85 | 317.22 | 108.11 | 705.53 | -76.75 | 628.78 |
| 0214-823-0000-0000 HEATING FUEL | 2,590.00 | 172.51 | 423.84 | 103.47 | 2,256.00 | -89.84 | 2,166.16 |
| 0214-824-0000-0000 WATER AND SEWER USAGE | 850.00 | 169.00 | 338.00 | 39.76 | | 512.00 | 512.00 |
| 0214-826-0000-0000 MAINTENANCE OF EQUIPMENT | 800.00 | | | | | 800.00 | 800.00 |
| 0214-826-0002-0000 COMMUNICATIONS EQUIPMENT | 1,500.00 | | | | | 1,500.00 | 1,500.00 |
| 0214-826-0002-0000 COMMUNICATIONS EQUIPMENT | 1,500.00 | | | | | 1,500.00 | 1,500.00 |
| 0214-827-0000-0000 MAINTENANCE OF STRUCTURES | 13,701.00 | 818.36 | 3,079.06 | 44.09 | 2,961.53 | 7,660.41 | 10,621.94 |
| EMERGENCY MANAGEMENT 214 | | | | | | | |
| 0215-805-0000-0000 TRANSFER TO OUTSIDE AGENCY | 180,000.00 | 45,000.00 | 90,000.00 | 100.00 | 90,000.00 | | 90,000.00 |
| 0215-805-0001-0000 PARAMEDIC COST | 180,410.00 | | 45,103.00 | 100.00 | 135,305.90 | 1.10 | 135,307.00 |
| 0215-900-0005-0000 PENSION CONTRIBUTION | 6,000.00 | 1,500.00 | 3,000.00 | 100.00 | 3,000.00 | | 3,000.00 |
| AMBULANCE 215 | 366,410.00 | 46,500.00 | 138,103.00 | 100.00 | 228,305.90 | 1.10 | 228,307.00 |
| 0216-192-0000-0000 LABOR, SKILLED & PROFESSIONAL | 29,070.00 | 2,349.95 | 11,379.62 | 39.15 | | 17,690.38 | 17,690.38 |
| 0216-820-0000-0000 VEHICLE GAS, OIL & GREASE | 500.00 | | | | | 500.00 | 500.00 |
| 0216-821-0000-0000 MAINTENANCE OF VEHICLES | 1,000.00 | | | | | 1,000.00 | 1,000.00 |
| 0216-825-0000-0000 SUPPLIES AND MATERIALS | 500.00 | | 34.90 | 6.98 | | 465.10 | 465.10 |
| 0216-825-0001-0000 VETERINARY FEES | 4,000.00 | | 251.65 | 6.29 | | 3,748.35 | 3,748.35 |
| 0216-846-0000-0000 TIRES | 500.00 | | | | | 500.00 | 500.00 |
| 0216-854-0000-0000 RENT | 11,000.00 | | 4,250.00 | 92.73 | 5,950.00 | 800.00 | 6,750.00 |
| 0216-855-0000-0000 DOG DISPOSAL FEES | 150.00 | | 80.00 | 53.33 | | 70.00 | 70.00 |
| ANIMAL CONTROL 216 | 46,720.00 | 2,349.95 | 15,996.17 | 46.97 | 5,950.00 | 24,773.83 | 30,723.83 |
| 0219-848-0000-0000 WINCHESTER FIRE DEPT - REGULAR | 10,000.00 | | 5,000.00 | 100.00 | 5,000.00 | | 5,000.00 |
| 0219-848-0001-0000 WINCHESTER FIRE DEPT - CONTRACT | 25,000.00 | | 12,500.00 | 100.00 | 12,500.00 | | 12,500.00 |
| 0219-848-0004-0000 TURNOUT GEAR | 5,000.00 | | | | | 5,000.00 | 5,000.00 |
| 0219-848-0009-0000 ANNUAL EQUIP TESTING/CERTIFICATION | 4,000.00 | 789.24 | 2,876.44 | 76.18 | 170.76 | 952.80 | 1,123.56 |

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TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2023
11/30/2023

001 GENERAL FUND

| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures | YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|-----------------------------------------------------|----------------|----------------------------|---------------------------|---------|--------------------------|----------------------|--------------------|
| 0219-900-0006-0000 PAY PER CALL | 4,000.00 | | | | | 4,000.00 | 4,000.00 |
| WINCHESTER FIRE DEPARTMENT 219 | 48,000.00 | 789.24 | 20,376.44 | 79.27 | 17,670.76 | 9,952.80 | 27,623.56 |
| 0231-192-0000-0000 LABOR SKILLED AND PROFESSIONAL | 55,788.00 | 4,089.68 | 23,132.71 | 41.47 | | 32,655.29 | 32,655.29 |
| 0231-192-0002-0000 HOLIDAY PAY | 2,494.00 | 214.57 | 643.71 | 25.81 | | 1,850.29 | 1,850.29 |
| 0231-197-0000-0000 OVERTIME | 2,500.00 | | 20.12 | 0.80 | | 2,479.88 | 2,479.88 |
| 0231-806-0000-0000 OFFICE SUPPLIES | 1,500.00 | | | | | 1,500.00 | 1,500.00 |
| 0231-811-0000-0000 TRAINING AND EDUCATION | 500.00 | | | | | 500.00 | 500.00 |
| 0231-825-0000-0000 SUPPLIES AND MATERIALS | 500.00 | | 237.07 | 47.41 | | 262.93 | 262.93 |
| 0231-826-0002-0000 CHARTER TOWER RENTAL | 10,500.00 | | 13,097.25 | 124.74 | | -2,597.25 | -2,597.25 |
| 0231-826-0003-0000 NECS SERVICE AGREEMENT | 2,200.00 | | | | | 2,200.00 | 2,200.00 |
| 0231-831-0001-0000 CONTRACTED SERVICES - LCD | 253,931.00 | | 126,914.58 | 49.98 | | 127,016.42 | 127,016.42 |
| PUBLIC SAFETY COMMUNICATIONS 231 | 329,913.00 | 4,304.25 | 164,045.44 | 49.72 | | 165,867.56 | 165,867.56 |
| 0311-190-0000-0000 ADMINISTRATIVE SALARIES | 103,000.00 | 7,923.08 | 41,596.17 | 40.38 | | 61,403.83 | 61,403.83 |
| 0311-192-0001-0000 ENGINEER | 99,440.00 | 7,649.24 | 40,158.51 | 40.38 | | 59,281.49 | 59,281.49 |
| 0311-193-0000-0000 SECRETARIAL/SUPPORT STAFF | 70,678.00 | 5,437.40 | 28,546.35 | 40.39 | | 42,131.65 | 42,131.65 |
| 0311-194-0000-0000 GENERAL LABOR | 802,834.00 | 52,580.74 | 276,995.05 | 34.50 | | 525,838.95 | 525,838.95 |
| 0311-194-0001-0000 W&S SNOW REMOVAL | 10,478.00 | | | | | 10,478.00 | 10,478.00 |
| 0311-197-0000-0000 OVERTIME | 100,000.00 | 4,483.59 | 36,877.83 | 36.88 | | 63,122.17 | 63,122.17 |
| 0311-400-0000-0000 ON CALL STIPEND | | 200.00 | 964.29 | | | -964.29 | -964.29 |
| 0311-806-0000-0000 OFFICE SUPPLIES | 3,099.00 | 20.98 | 388.72 | 16.94 | 136.13 | 2,574.15 | 2,710.28 |
| 0311-807-0000-0000 TELEPHONE/INTERNET | 14,321.00 | 673.19 | 2,122.88 | 14.82 | | 12,198.12 | 12,198.12 |
| 0311-811-0000-0000 TRAINING AND EDUCATION | 4,125.00 | 1,200.00 | 3,775.00 | 96.36 | 200.00 | 150.00 | 350.00 |
| 0311-812-0000-0000 COMPUTER & SOFTWARE | 1,300.00 | | 81.06 | 6.24 | | 1,218.94 | 1,218.94 |
| 0311-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS | 2,150.00 | | | | | 2,150.00 | 2,150.00 |
| 0311-820-0000-0000 VEHICLE, GAS, OIL & GREASE | 113,092.00 | 6,058.85 | 40,245.58 | 37.31 | 1,953.80 | 70,892.62 | 72,846.42 |
| 0311-822-0000-0000 ELECTRICITY | 12,733.00 | 691.70 | 2,511.59 | 109.03 | 11,370.98 | -1,149.57 | 10,221.41 |
| 0311-823-0000-0000 HEATING FUEL | 28,745.00 | 1,415.48 | 1,665.63 | 104.92 | 28,495.00 | -1,415.63 | 27,079.37 |
| 0311-825-0000-0000 SUPPLIES AND MATERIALS | 35,280.00 | 662.59 | 18,114.81 | 76.15 | 8,751.01 | 8,414.18 | 17,165.19 |
| 0311-826-0000-0000 MAINTENANCE OF EQUIPMENT | 118,800.00 | 5,422.17 | 41,319.50 | 54.23 | 23,102.97 | 54,377.53 | 77,480.50 |
| 0311-826-0001-0000 FLEET REPAIRS | 41,500.00 | | 4,121.12 | 50.11 | 16,674.16 | 20,704.72 | 37,378.88 |
| 0311-827-0000-0000 MAINTENANCE OF STRUCTURES | 17,423.00 | 296.00 | 3,475.32 | 48.05 | 4,895.98 | 9,051.70 | 13,947.68 |
| 0311-829-0000-0000 UNIFORMS & SAFETY CLOTHING | 11,624.00 | 845.76 | 5,751.16 | 60.10 | 1,234.53 | 4,638.31 | 5,872.84 |
| 0311-830-0000-0000 CONTRACTED EQUIPMENT | 28,522.00 | 13,206.71 | 13,459.22 | 86.55 | 11,227.54 | 3,835.24 | 15,062.78 |
| 0311-831-0000-0000 CONTRACTED SERVICES | 81,885.00 | | 11,268.80 | 34.75 | 17,187.04 | 53,429.16 | 70,616.20 |
| 0311-832-0000-0000 CONTRACT LABOR | 1,600.00 | | 75.00 | 4.69 | | 1,525.00 | 1,525.00 |
| 0311-844-0000-0000 MAIN STREET MAINTENANCE | 25,000.00 | 2,475.00 | 10,846.41 | 43.39 | | 14,153.59 | 14,153.59 |
| 0311-846-0000-0000 TIRES | 16,051.00 | | 6,068.56 | 81.82 | 7,064.06 | 2,918.38 | 9,982.44 |
| 0311-851-0000-0000 ENGINEERING SERVICES | 32,000.00 | 4,175.94 | 4,605.94 | 60.11 | 14,628.00 | 12,766.06 | 27,394.06 |
| 0311-853-0000-0000 STREET & TRAFFIC SIGNS | 10,500.00 | 440.00 | 2,920.00 | 62.38 | 3,630.00 | 3,950.00 | 7,580.00 |
| 0311-859-0000-0000 SALT | 180,000.00 | | 129,274.34 | 101.30 | 53,065.66 | -2,340.00 | 50,725.66 |
| 0311-860-0000-0000 SAND FOR ICE CONTROL | 30,250.00 | 3,526.86 | 19,849.99 | 65.62 | | 10,400.01 | 10,400.01 |

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2023
11/30/2023

| 001 GENERAL FUND | | | | | | | | | |
|-------------------------------------------------------|----------------|----------------------------|---------------------------|---------|--------------------------|----------------------|--------------------|--|--|
| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures | YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance | | |
| 0311-865-0000-0000 PIPE & MANHOLES | 23,400.00 | 475.00 | 9,768.24 | 59.51 | 4,157.86 | 9,473.90 | 13,631.76 | | |
| 0311-866-0000-0000 AGGREGATE MATERIALS | 26,950.00 | 2,239.18 | 22,735.46 | 84.36 | | 4,214.54 | 4,214.54 | | |
| 0311-898-0000-0000 SOFTWARE/LICENSING | | | 8,770.80 | | | -8,770.80 | -8,770.80 | | |
| HIGHWAYS 311 | 2,046,780.00 | 122,099.46 | 788,353.33 | 48.67 | 207,774.72 | 1,050,651.95 | 1,258,426.67 | | |
| 0313-194-0000-0000 GENERAL LABOR | 30,993.00 | 2,085.39 | 13,062.26 | 42.15 | | 17,930.74 | 17,930.74 | | |
| 0313-197-0000-0000 OVERTIME | 2,635.00 | 292.80 | 993.79 | 37.71 | | 1,641.21 | 1,641.21 | | |
| 0313-822-0000-0000 ELECTRICITY | 699.00 | 44.59 | 177.64 | 106.38 | 565.94 | -44.58 | 521.36 | | |
| 0313-823-0000-0000 HEATING FUEL | 2,250.00 | | 245.48 | 100.02 | 2,005.00 | -0.48 | 2,004.52 | | |
| 0313-825-0000-0000 SUPPLIES AND MATERIALS | 4,842.00 | | 274.00 | 7.74 | 101.00 | 4,467.00 | 4,568.00 | | |
| 0313-827-0000-0000 MAINTENANCE OF STRUCTURES | 3,900.00 | | | 5.13 | 200.00 | 3,700.00 | 3,900.00 | | |
| 0313-831-0000-0000 CONTRACTED SERVICES | 53,080.00 | 6,500.00 | 34,800.00 | 81.01 | 8,200.00 | 10,080.00 | 18,280.00 | | |
| 0313-851-0000-0000 ENGINEERING SERVICES | 7,250.00 | | | | | 7,250.00 | 7,250.00 | | |
| CEMETERIES 313 | 105,649.00 | 8,922.78 | 49,553.17 | 57.38 | 11,071.94 | 45,023.89 | 56,095.83 | | |
| 0314-805-0000-0000 TRANSFER TO OUTSIDE AGENCY(REGULA) | 215,188.00 | | 107,594.00 | 100.00 | 107,594.00 | | 107,594.00 | | |
| WASTE DISPOSAL AND RECYCLING 314 | 215,188.00 | | 107,594.00 | 100.00 | 107,594.00 | | 107,594.00 | | |
| 0320-383-0000-0000 STREET LIGHTING EXPENDITURES | 137,617.00 | 12,472.22 | 46,300.53 | 128.04 | 129,903.01 | -38,586.54 | 91,316.47 | | |
| STREET LIGHTING 320 | 137,617.00 | 12,472.22 | 46,300.53 | 128.04 | 129,903.01 | -38,586.54 | 91,316.47 | | |
| 0325-822-0000-0000 ELECTRICITY | 7,000.00 | 526.06 | 1,991.49 | 106.79 | 5,483.72 | -475.21 | 5,008.51 | | |
| 0325-823-0000-0000 HEATING FUEL | 1,100.00 | 17.00 | 68.00 | 100.00 | 1,032.00 | | 1,032.00 | | |
| 0325-824-0000-0000 WATER & SEWER USAGE | 6,500.00 | 715.50 | 1,431.00 | 22.02 | | 5,069.00 | 5,069.00 | | |
| 0325-827-0000-0000 MAINTENANCE OF GROUNDS | 1,273.00 | | 138.59 | 34.45 | 300.00 | 834.41 | 1,134.41 | | |
| 0325-831-0000-0000 CONTRACTED SERVICES | 26,510.00 | 1,340.00 | 22,750.69 | 111.28 | 6,750.00 | -2,990.69 | 3,759.31 | | |
| OTHER TOWN PROPERTIES 325 | 42,383.00 | 2,598.56 | 26,379.77 | 94.25 | 13,565.72 | 2,437.51 | 16,003.23 | | |
| 0410-870-0000-0000 FOOTHILLS VISITING NURSES | 34,000.00 | 17,000.00 | 34,000.00 | 100.00 | | | | | |
| 0410-873-0000-0000 YOUTH SERVICE BUREAU | 30,539.00 | 15,269.50 | 30,539.00 | 100.00 | | | | | |
| 0410-876-0000-0000 TORRINGTON AREA HEALTH DISTRICT | 56,038.00 | | 27,994.58 | 100.00 | 28,043.42 | | 28,043.42 | | |
| 0410-877-0000-0000 SUSAN B ANTHONY PROJECT | 5,000.00 | | 5,000.00 | 100.00 | | 1,944.12 | 1,944.12 | | |
| 0410-879-0000-0000 NW ELDERLY NUTRITION PROGRAM | 11,935.00 | | 9,990.88 | 83.71 | | | | | |
| 0410-883-0000-0000 HELPING HANDS HOME CARE | 6,000.00 | | 6,000.00 | 100.00 | | | | | |
| 0410-887-0000-0000 GREENWOODS COUNSELLING REFERRALS | 6,000.00 | | 6,000.00 | 100.00 | | | | | |
| 0410-888-0000-0000 FISH | 1,000.00 | | 1,000.00 | 100.00 | | | | | |
| HEALTH 410 | 150,512.00 | 32,269.50 | 120,524.46 | 98.71 | 28,043.42 | 1,944.12 | 29,987.54 | | |
| 0510-194-0000-0000 GENERAL LABOR | 72,751.00 | 5,722.10 | 29,489.55 | 40.53 | | 43,261.45 | 43,261.45 | | |
| 0510-806-0000-0000 OFFICE SUPPLIES | 220.00 | | | | | 220.00 | 220.00 | | |
| 0510-807-0000-0000 TELEPHONE | 504.00 | 41.07 | 164.03 | 32.55 | | 339.97 | 339.97 | | |
| 0510-811-0000-0000 TRAINING AND EDUCATION | | | 125.00 | | | -125.00 | -125.00 | | |
| 0510-830-0000-0000 EVICTIONS | 1,500.00 | | | | | 1,500.00 | 1,500.00 | | |
| SOCIAL SERVICES 510 | 74,975.00 | 5,763.17 | 29,778.58 | 39.72 | | 45,196.42 | 45,196.42 | | |
| 0710-805-0000-0000 TRANSFER TO OUTSIDE AGENCY | 248,220.00 | 20,685.00 | 103,425.00 | 100.00 | 144,795.00 | | 144,795.00 | | |

TOWN OF WINCHESTER
APPROPRIATION SUMMARY

Date Range:
7/01/2023
11/30/2023

001 GENERAL FUND

| Description | LIBRARIES 710 | Amended Budget | Month to Date Expenditures | Year to Date Expenditures YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|-----------------------------------------------------|-------------------------|----------------|----------------------------|-----------------------------------|--------------------------|----------------------|--------------------|
| 0810-825-0000-0000 SUPPLIES & MATERIALS | | 248,220.00 | 20,685.00 | 103,425.00 100.00 | 144,795.00 | | 144,795.00 |
| 0810-827-0000-0000 MAINTENANCE OF STRUCTURES | | 2,061.00 | | | | 2,061.00 | 2,061.00 |
| 0810-827-0001-0000 MAINTENANCE OF GROUNDS | | 1,000.00 | | | | 1,000.00 | 1,000.00 |
| 0810-830-0000-0000 CONTRACTED SERVICES | | 1,920.00 | | 55.05 | 1,057.00 | 863.00 | 1,920.00 |
| | | 44,250.00 | 3,330.00 | 18,940.00 46.67 | 1,710.00 | 23,600.00 | 25,310.00 |
| | PARKS 810 | 49,231.00 | 3,330.00 | 18,940.00 44.09 | 2,767.00 | 27,524.00 | 30,291.00 |
| 0811-194-0000-0000 GENERAL LABOR | | 2,000.00 | | | | 2,000.00 | 2,000.00 |
| 0811-596-0000-0000 HOLIDAY DISPLAYS-INSTALL/REMOVAL | | 1,500.00 | | | | 1,500.00 | 1,500.00 |
| 0811-596-0001-0000 REPLACEMENT DISPLAYS | | 1,500.00 | | | | 1,500.00 | 1,500.00 |
| 0811-800-0000-0000 LAUREL CITY COMMISSION | | 15,000.00 | | | | 15,000.00 | 15,000.00 |
| | PUBLIC CELEBRATIONS 811 | 20,000.00 | | | | 20,000.00 | 20,000.00 |
| 0812-190-0000-0000 ADMINISTRATIVE SALARIES | | 40,382.00 | 3,208.48 | 15,694.94 38.87 | | 24,687.06 | 24,687.06 |
| 0812-194-0000-0000 GENERAL LABOR | | 168,253.00 | 7,224.45 | 107,811.96 64.08 | | 60,441.04 | 60,441.04 |
| 0812-194-0001-0000 HOLIDAY PAY | | 1,500.00 | | 759.40 50.63 | | 740.60 | 740.60 |
| 0812-197-0000-0000 OVERTIME | | 1,765.00 | | 1,348.07 76.38 | | 416.93 | 416.93 |
| 0812-806-0000-0000 OFFICE SUPPLIES | | 440.00 | | 39.44 17.93 | 39.44 | 361.12 | 400.56 |
| 0812-807-0000-0000 TELEPHONE/INTERNET | | 3,207.00 | 210.99 | 588.86 18.36 | | 350.00 | 2,618.14 |
| 0812-811-0000-0000 TRAINING AND EDUCATION | | 350.00 | | | | | 350.00 |
| 0812-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS | | 115.00 | | 120.00 104.35 | | -5.00 | -5.00 |
| 0812-818-0000-0000 CLOTHING ALLOWANCE | | 575.00 | | | | 575.00 | 575.00 |
| 0812-820-0000-0000 VEHICLE, GAS, OIL & GREASE | | 5,520.00 | 232.05 | 1,625.60 29.45 | | 3,894.40 | 3,894.40 |
| 0812-822-0000-0000 ELECTRICITY | | 15,523.00 | 3,235.33 | 9,390.22 112.12 | 8,014.24 | -1,881.46 | 6,132.78 |
| 0812-823-0000-0000 HEATING FUEL | | 5,250.00 | 58.65 | 271.14 101.13 | 5,038.00 | -59.14 | 4,978.86 |
| 0812-824-0000-0000 WATER AND SEWER USAGE | | 26,000.00 | 6,640.57 | 14,092.89 54.20 | | 11,907.11 | 11,907.11 |
| 0812-825-0000-0000 SUPPLIES AND MATERIALS | | 5,770.00 | 33.32 | 920.67 15.96 | | 4,849.33 | 4,849.33 |
| 0812-826-0000-0000 MAINTENANCE OF EQUIPMENT | | 11,555.00 | 269.12 | 9,546.44 90.13 | 868.38 | 1,140.18 | 2,008.56 |
| 0812-827-0000-0000 MAINTENANCE OF GROUNDS | | 27,900.00 | 2,165.16 | 7,831.98 41.52 | 3,752.00 | 16,316.02 | 20,068.02 |
| 0812-830-0000-0000 CONTRACTED EQUIPMENT | | 450.00 | 75.00 | 150.00 33.33 | | 300.00 | 300.00 |
| 0812-831-0000-0000 CONTRACTED SERVICES | | 10,835.00 | 439.52 | 4,201.99 82.45 | 4,731.01 | 1,902.00 | 6,633.01 |
| 0812-832-0000-0000 CONTRACTED LABOR | | 13,500.00 | | 4,622.76 75.35 | 5,550.14 | 3,327.10 | 8,877.24 |
| 0812-841-0000-0000 RECREATION CELEBRATIONS | | 3,450.00 | 1,026.10 | 1,026.10 62.59 | 1,133.15 | 1,290.75 | 2,423.90 |
| 0812-841-0001-0000 RECREATION ASSISTED PROGRAMS | | 3,000.00 | | | | 3,000.00 | 3,000.00 |
| 0812-842-0000-0000 BACKGROUND CHECKS | | 350.00 | | | | 350.00 | 350.00 |
| | RECREATION 812 | 345,690.00 | 24,818.74 | 180,042.46 60.51 | 29,126.36 | 136,521.18 | 165,647.54 |
| 0813-190-0000-0000 ADMINISTRATIVE SALARIES | | 74,388.00 | 5,722.12 | 30,041.13 40.38 | | 44,346.87 | 44,346.87 |
| 0813-192-0000-0000 LABOR, SKILLED AND PROFESSIONAL | | 27,060.00 | 1,516.01 | 6,660.95 24.62 | | 20,399.05 | 20,399.05 |
| 0813-193-0000-0000 SECRETARIAL/SUPPORT STAFF | | 21,184.00 | 1,981.05 | 10,218.47 48.24 | | 10,965.53 | 10,965.53 |
| 0813-197-0000-0000 OVERTIME | | 4,500.00 | | | | 4,500.00 | 4,500.00 |
| 0813-800-0001-0000 HEALTHY AGING PROGRAMS | | 3,900.00 | 530.00 | 880.00 22.56 | | 3,020.00 | 3,020.00 |
| 0813-806-0000-0000 OFFICE SUPPLIES | | 2,000.00 | 442.59 | 442.59 35.63 | 269.97 | 1,287.44 | 1,557.41 |
| 0813-806-0002-0000 COPIER | | 600.00 | | | | 600.00 | 600.00 |

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2023
11/30/2023

001 GENERAL FUND

| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures | YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|-------------------------------------------------------|----------------|----------------------------|---------------------------|---------|--------------------------|----------------------|--------------------|
| 0813-807-0000-0000 TELEPHONE/INTERNET | 2,560.00 | 231.05 | 630.03 | 24.61 | | 1,929.97 | 1,929.97 |
| 0813-808-0000-0000 POSTAGE | 500.00 | | | | | 500.00 | 500.00 |
| 0813-811-0000-0000 TRAINING AND EDUCATION | 100.00 | | | | | 100.00 | 100.00 |
| 0813-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS | 250.00 | | | | | 78.40 | 78.40 |
| 0813-819-0000-0000 VEHICLE ALLOWANCE | 200.00 | | 171.60 | 85.80 | | 200.00 | 200.00 |
| 0813-820-0000-0000 VEHICLE GAS, OIL & GREASE | 4,000.00 | 148.87 | 3,015.22 | 75.38 | | 984.78 | 984.78 |
| 0813-822-0000-0000 MAINTENANCE OF VEHICLES | 5,000.00 | | | 2.00 | 100.00 | 4,900.00 | 5,000.00 |
| 0813-822-0000-0000 ELECTRICITY | 9,571.00 | 877.88 | 4,910.24 | 111.64 | 5,774.65 | -1,113.89 | 4,660.76 |
| 0813-823-0000-0000 HEATING FUEL | 14,240.00 | 451.75 | 1,109.15 | 100.00 | 13,131.00 | -0.15 | 13,130.85 |
| 0813-824-0000-0000 WATER AND SEWER USAGE | 2,000.00 | 215.78 | 655.64 | 32.78 | | 1,344.36 | 1,344.36 |
| 0813-824-0000-0000 MAINTENANCE OF STRUCTURES | 10,000.00 | 85.98 | 4,706.98 | 47.07 | | 5,293.02 | 5,293.02 |
| 0813-832-0000-0000 CONTRACTED LABOR | 17,882.00 | 1,364.52 | 5,948.96 | 99.96 | 11,926.65 | 6.39 | 11,933.04 |
| 0813-841-0000-0000 CELEBRATIONS | 2,000.00 | 630.00 | 630.00 | 31.50 | | 1,370.00 | 1,370.00 |
| 0813-846-0000-0000 TIRES | 1,110.00 | | | | | 1,110.00 | 1,110.00 |
| 0814-805-0000-0000 SENIOR SERVICES | 203,045.00 | 14,197.60 | 70,020.96 | 49.85 | 31,202.27 | 101,821.77 | 133,024.04 |
| 0814-805-0000-0000 TRANSFER TO OUTSIDE AGENCY | 64,744.00 | | 54,923.00 | 84.83 | | 9,821.00 | 9,821.00 |
| 0814-805-0000-0000 NORTHWEST CT TRANSIT DISTRICT | 64,744.00 | | 54,923.00 | 84.83 | | 9,821.00 | 9,821.00 |
| 0910-192-0000-0000 LABOR SKILLED AND PROFESSIONAL | 32,173.00 | 1,808.20 | 8,588.95 | 26.70 | | 23,584.05 | 23,584.05 |
| 0910-800-0009-0000 BANK FEES | | 49.90 | 179.90 | | | -179.90 | -179.90 |
| 0910-806-0000-0000 OFFICE SUPPLIES | | | 838.20 | | | -838.20 | -838.20 |
| 0910-807-0000-0000 TELEPHONE | 29,050.00 | 3,511.25 | 14,854.95 | 63.33 | 3,543.50 | 10,651.55 | 14,195.05 |
| 0910-808-0000-0000 POSTAGE | 22,000.00 | 2,242.68 | 9,628.14 | 43.76 | | 12,371.86 | 12,371.86 |
| 0910-809-0000-0000 MAINTENANCE OF OFFICE EQUIPMENT | | | 875.85 | | 86.00 | -961.85 | -875.85 |
| 0910-810-0000-0000 SERVICE CONTRACTS | 30,500.00 | 9,824.91 | 23,544.38 | 77.19 | | 6,955.62 | 6,955.62 |
| 0910-812-0001-0000 WEB SITE | 4,300.00 | | | | | 4,300.00 | 4,300.00 |
| 0910-814-0000-0000 MEMBERSHIP, DUES & SUBSCRIPTIONS | 1,300.00 | | | | | -853.15 | -853.15 |
| 0910-831-0000-0000 CONTRACTED SERVICES | 84,400.00 | | | | | 6,355.00 | 63,225.00 |
| 0910-898-0000-0000 SOFTWARE/LICENSING | 215,908.00 | 153.08 | 126,395.05 | 78.26 | 56,870.00 | 46,946.31 | 89,512.95 |
| 0910-898-0000-0000 OTHER SHARED COSTS | 419,631.00 | 17,590.02 | 208,233.57 | 74.18 | 103,066.14 | 108,331.29 | 211,397.43 |
| 0912-192-0000-0000 LABOR - CROSSING GUARDS | 45,000.00 | 4,500.00 | 12,886.00 | 28.64 | | 32,114.00 | 32,114.00 |
| 0912-804-0001-0000 TOWN SUPPORT FOR EDUCATION | 697,272.00 | 34,058.49 | 324,041.39 | 46.47 | | 373,230.61 | 373,230.61 |
| 0912-804-0001-0000 EDUCATION INDIRECT COSTS | 742,272.00 | 38,558.49 | 336,927.39 | 45.39 | | 405,344.61 | 405,344.61 |
| 0913-301-0000-0000 PRINCIPAL-BONDS JUNE 05 PROJECTS | 388,000.00 | | 388,000.00 | 100.00 | | | |
| 0913-301-0009-0000 PRINCIPAL-2022 INFRASTRUCTURE BOND | 370,000.00 | | | | | 370,000.00 | 370,000.00 |
| 0913-301-0015-0000 PRINCIPAL - HINSDALE SCHOOL | 205,000.00 | | | | | 205,000.00 | 205,000.00 |
| 0913-301-0200-0001 PRINCIPAL - CLEAN WATER FUND | 36,275.00 | 3,015.33 | 15,026.55 | 41.42 | | 21,248.45 | 21,248.45 |
| 0913-302-0000-0000 INTEREST-BONDS JUNE 05 PROJECTS | 7,799.00 | | 7,798.60 | 99.99 | | 0.40 | 0.40 |
| 0913-302-0009-0000 INTEREST-2022 INFRASTRUCTURE BOND | 321,982.00 | | 159,182.20 | 49.44 | | 162,799.80 | 162,799.80 |
| 0913-302-0015-0000 INTEREST - HINSDALE SCHOOL | 178,396.00 | | 88,195.56 | 49.44 | | 90,200.44 | 90,200.44 |
| 0913-304-0000-0000 SEWER PLANT/PERCH ROCK PRINCIPAL | 28,000.00 | | 28,000.00 | 100.00 | | | |
| 0913-304-0009-0000 SEWER PLANT/PERCH ROCK INTEREST | 563.00 | | 563.00 | 100.00 | | | |

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TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2023
11/30/2023

| 001 GENERAL FUND | | Amended Budget | Month to Date Expenditures | Year to Date Expenditures YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|-------------------------------------------------------|--|----------------|----------------------------|-----------------------------------|--------------------------|----------------------|--------------------|
| Description | | | | | | | |
| 0913-304-0200-0001 INTEREST - CLEAN WATER FUND | | 2,337.00 | 202.33 | 1,061.75 45.43 | | 1,275.25 | 1,275.25 |
| DEBT ADMINISTRATION 913 | | 1,538,352.00 | 3,217.66 | 687,827.66 44.71 | | 850,524.34 | 850,524.34 |
| 0918-202-0000-0000 COMPENSATED ABSENCES - RETIRE | | 155,000.00 | | 70,168.93 45.27 | | 84,831.07 | 84,831.07 |
| 0918-205-0000-0000 HEART & HYPERTENSION - EXISTING | | 65,000.00 | 6,283.55 | 27,647.62 42.53 | | 37,352.38 | 37,352.38 |
| 0918-230-0000-0000 DEFINED BENEFIT PENSION CONTRIB | | 320,000.00 | | | | 320,000.00 | 320,000.00 |
| 0918-230-0001-0000 RETIREMENT - POLICE CMERS PLAN | | 525,000.00 | 55,715.81 | 125,780.30 23.96 | | 399,219.70 | 399,219.70 |
| 0918-230-0004-0000 DEFINED CONTRIBUTION - TOWN MATCH | | 154,911.00 | 9,754.26 | 55,776.48 36.01 | | 99,134.52 | 99,134.52 |
| 0918-250-0000-0000 UNEMPLOYMENT COMPENSATION | | 15,000.00 | | | | 15,000.00 | 15,000.00 |
| 0918-388-0000-0000 UNNEGOTIATED SETTLEMENTS | | 100,000.00 | 400.00 | 32,539.44 32.54 | | 67,460.56 | 67,460.56 |
| 0918-900-0001-0000 FICA | | 449,680.00 | 29,610.62 | 174,205.99 38.74 | | 275,474.01 | 275,474.01 |
| 0918-900-0002-0000 HEALTH INSURANCE | | 1,065,173.00 | 70,733.72 | 466,857.53 88.95 | 480,659.86 | 117,655.61 | 598,315.47 |
| 0918-900-0003-0000 RETIREE HEALTH INSURANCE - FIRE | | 33,630.00 | | | | 33,630.00 | 33,630.00 |
| 0918-938-0000-0000 POLICE VEBA CONTRIBUTION | | 20,000.00 | | | | 20,000.00 | 20,000.00 |
| EMPLOYEE BENEFITS 918 | | 2,903,394.00 | 172,497.96 | 952,976.29 49.38 | 480,659.86 | 1,469,757.85 | 1,950,417.71 |
| 0919-381-0000-0000 MUNICIPAL INSURANCE | | 225,000.00 | 25,803.06 | 147,009.22 99.46 | 76,764.74 | 1,226.04 | 77,990.78 |
| 0919-381-0001-0000 WORKERS COMPENSATION | | 220,000.00 | | 100,484.15 91.35 | 100,481.22 | 19,034.63 | 119,515.85 |
| MUNICIPAL INSURANCE 919 | | 445,000.00 | 25,803.06 | 247,493.37 95.45 | 177,245.96 | 20,260.67 | 197,506.63 |
| 1000-100-1000-0000 BOARD OF EDUCATION EXPENDITURES | | 21,504,910.00 | 1,970,890.92 | 8,079,663.67 37.57 | | 13,425,246.33 | 13,425,246.33 |
| 1000-100-1100-0000 BOE SINKING FUND EXPENDITURES | | | | 358,952.00 | | -358,952.00 | -358,952.00 |
| BOARD OF EDUCATION EXPENDITURES 1000 | | 21,504,910.00 | 1,970,890.92 | 8,438,615.67 39.24 | | 13,066,294.33 | 13,066,294.33 |
| 1001-179-0000-0000 TRANSFER TO CAPITAL - GENERAL FUND | | 947,200.00 | 631,452.00 | 947,200.00 100.00 | | | |
| 1001-179-0001-0000 TRANSFER TO CAPITAL - FUND BALANCE | | 893,346.00 | | 893,346.00 100.00 | | | |
| 1001-179-0002-0000 TRANSFER TO CAPITAL - BOE FUND BAL | | 200,000.00 | | 200,000.00 100.00 | | | |
| OPERATING TRANSFERS OUT 1001 | | 2,040,546.00 | 631,452.00 | 2,040,546.00 100.00 | | | |
| APPROPRIATION TOTAL | | 39,134,003.00 | 3,517,026.65 | 16,655,749.25 47.57 | 1,960,985.56 | 20,517,268.19 | 22,478,253.75 |

TOWN OF WINCHESTER
REVENUE SUMMARY

Date Range:
7/01/2018
11/30/2023

179 CAPITAL IMPROVEMENT PROGRAM 05

| Description | Amended Budget | Month to Date Revenue | Year to Date Revenue | YTD Pct | To Be Collected |
|------------------------------------------------------|-------------------|--------------------------|-------------------------|---------|--------------------|
| 0999-100-1000-2001 HINSDALE RENOVATION REFERENDUM | 820,000.00 | | | | 820,000.00 |
| 0999-110-0000-2016 FY16 GF COMMIT BALANCE TRANSFER | 186,000.00 | | | | 186,000.00 |
| 0999-110-0000-2017 FY17 GF COMMIT BALANCE TRANSFER | 250,000.00 | | | | 250,000.00 |
| 0999-110-0000-2018 FY18 GF COMMIT BALANCE TRANSFER | 81,000.00 | | | | 81,000.00 |
| 0999-110-0000-2019 FY19 GF COMMIT BALANCE TRANSFER | 183,012.00 | | | | 183,012.00 |
| 0999-110-0000-2020 FY20 GF COMMIT BALANCE TRANSFER | 800,000.00 | | 800,000.00 | 100.00 | |
| 0999-110-0000-2021 FY21 GF COMMIT BALANCE TRANSFER | 516,601.00 | | 516,601.00 | 100.00 | |
| 0999-110-0000-2022 FY22 GF COMMIT BALANCE TRANSFER | 623,581.00 | | 623,581.00 | 100.00 | |
| 0999-110-0000-2023 FY23 GF COMMIT BALANCE TRANSFER | 1,020,000.00 | | 893,346.00 | 87.58 | 126,654.00 |
| 0999-110-0000-2024 FY24 GF COMMIT BALANCE TRANSFER | 1,093,346.00 | | 1,093,346.00 | 100.00 | |
| 0999-148-0100-1702 SUE GROSSMAN GREENWAY GRANT/ARPA | 1,437,385.90 | | 1,809,561.60 | 125.89 | -372,175.70 |
| 0999-148-0100-1901 BRIDGE ST INTERSECT ENGINEERING | 100,000.00 | | 59,531.94 | 59.53 | 40,468.06 |
| 0999-148-0100-1902 WHITING STREET REPAIRS | | | 6,900.00 | | -6,900.00 |
| 0999-210-0100-2201 GF APPROP - PD REPAIRS/RENOVATION | 20,000.00 | | | | 20,000.00 |
| 0999-311-0100-1403 SUCKER BROOK RD BRIDGE DOT 80% | | | 609,316.24 | | -609,316.24 |
| 0999-311-0100-1907 LANSON DRIVE CULVERT - DOT 50% | | | 500,452.63 | | -500,452.63 |
| 0999-311-1901-0000 WHITING ST RENOVATE - STATE GRANT | 500,000.00 | | 570,968.23 | 114.19 | -70,968.23 |
| 0999-311-1910-0000 FY19 LOCIP FUNDED ROAD REPAIRS | 103,640.00 | | | | 103,640.00 |
| 0999-311-2006-0000 CASE AVE BRIDGE DOT 80% | 232,700.00 | | | | 74,836.45 |
| 0999-311-2017-0000 FY20 LOCIP FUNDED ROAD REPAIRS | 100,000.00 | | | | 100,000.00 |
| 0999-311-2111-0000 FY21 LOCIP FUNDED ROAD REPAIRS | 87,442.00 | | | | 87,442.00 |
| 0999-311-2112-0000 OLD NEW HARTFORD ROAD REPAVE | | 9,450.07 | 24,000.00 | 67.84 | -24,000.00 |
| 0999-311-2206-0000 FY22 LOCIP FUNDED ROAD REPAIRS | 87,442.00 | | | | 87,442.00 |
| 0999-311-2301-0000 FY23 LOCIP FUNDED ROAD REPAIRS | 87,295.00 | | | | 87,295.00 |
| 0999-311-2401-0000 FY24 LOCIP FUNDED ROAD REPAIRS | 85,000.00 | | | | 85,000.00 |
| 0999-748-0000-0000 INCOME ON INVESTMENTS | | 590.19 | 45,499.63 | | -45,499.63 |
| 0999-771-0000-0000 STATE OF CONNECTICUT | | | 399,989.79 | | -399,989.79 |
| 0999-785-0000-0000 BOND PROCEEDS | | | 11,500,000.00 | | -11,500,000.00 |
| 0999-813-0100-2201 GF APPROP-SENIOR CTR A/C SYSTEM | 7,500.00 | | | | 7,500.00 |
| 0999-910-0804-2018 FY18 GF APPROPRIATION TRANSFER | 135,090.00 | | | | 135,090.00 |
| 0999-910-0804-2019 FY19 GF APPROPRIATION TRANSFER | 1,394,000.00 | | | | 1,394,000.00 |
| 0999-910-0804-2020 FY20 GF APPROPRIATION TRANSFER | 1,150,000.00 | | | | -312,000.00 |
| 0999-910-0804-2021 FY21 GF APPROPRIATION TRANSFER | 1,250,000.00 | | 1,462,000.00 | 127.13 | |
| 0999-910-0804-2022 FY22 GF APPROPRIATION TRANSFER | 1,075,000.00 | | 1,250,000.00 | 100.00 | |
| 0999-910-0804-2023 FY23 APPROPRIATION TRANSFER | 893,346.00 | | 1,075,000.00 | 100.00 | |
| 0999-910-0804-2024 FY24 APPROPRIATION TRANSFER | 947,200.00 | | 1,020,000.00 | 114.18 | -126,654.00 |
| 0999-915-0148-0000 LOCIP | | 631,452.00 | 947,200.00 | 100.00 | |
| 0999-915-0148-0001 OPERATING TRANSFER IN GF | | | 184,883.00 | | -184,883.00 |
| *** Unknown *** | | | 2,843,012.00 | | -2,843,012.00 |
| REVENUE TOTAL | 15,266,580.90 | 641,492.26 | 28,393,052.61 | 185.98 | -13,126,471.71 |
| | 15,266,580.90 | 641,492.26 | 28,393,052.61 | 185.98 | -13,126,471.71 |

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2018
11/30/2023

179 CAPITAL IMPROVEMENT PROGRAM 05

| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures | YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|--------------------------------------------------------------------------|----------------------------|----------------------------|---------------------------|------------------|--------------------------|-------------------------|-------------------------|
| 0113-100-2301-0000 REPLACEMENT OF VOTING BOOTHS *** Unknown *** | 7,000.00 7,000.00 | | 6,963.14 6,963.14 | 99.47 99.47 | | 36.86 36.86 | 36.86 36.86 |
| 0114-100-1601-0000 SOFTWARE SYSTEM UPGRADES | 161,000.00 | | 42,389.00 | 28.65 | 3,738.00 | 114,873.00 | 118,611.00 |
| 0114-100-1901-0000 INFRASTRUCT FINANCING-NONBONDABLE | 400,000.00 | | 400,000.00 | 100.00 | | | |
| 0114-100-2401-0000 DESIGNATED MATCHING GRANT CAP FUND *** Unknown *** | 50,000.00 611,000.00 | | 442,389.00 | 73.02 | 3,738.00 | 50,000.00 164,873.00 | 50,000.00 168,611.00 |
| 0115-100-1801-0000 GRAND LIST REVALUATION - OCT 2022 | 180,000.00 | | 86,029.65 | 47.79 | | 93,970.35 | 93,970.35 |
| 0115-100-2401-0000 GRAND LIST REVAL AND PROP DATA MGT *** Unknown *** | 46,875.00 226,875.00 | | 86,029.65 | 37.92 | | 46,875.00 140,845.35 | 46,875.00 140,845.35 |
| 0127-100-2101-0000 TOWN HALL BOILERS | 50,000.00 | | 63,000.00 | 126.00 | | -13,000.00 | -13,000.00 |
| 0127-100-2102-0000 TOWN HALL POLICE DEPT PLUMBING | 30,000.00 | | 8,900.00 | 29.67 | | 21,100.00 | 21,100.00 |
| 0127-100-2103-0000 TOWN HALL SECURITY SYSTEM | 20,000.00 | | 23,003.13 | 130.05 | 3,007.28 | -6,010.41 | -3,003.13 |
| 0127-100-2104-0000 TH ROOF CUPOLA & ELEVATOR TOWER | 20,000.00 | | 7,697.35 | 29.53 | | 20,000.00 | 20,000.00 |
| 0127-100-2301-0000 TOWN HALL ANNUAL REPAIRS/RENOVAT | 57,000.00 | | 5,000.00 | 11.73 | 9,132.80 | 40,169.85 | 49,302.65 |
| 0127-100-2302-0000 TOWN HALL EXTER & ATTIC BRICK WORK *** Unknown *** | 75,000.00 252,000.00 | | 107,600.48 | 49.02 | 15,940.08 | 66,200.00 128,459.44 | 70,000.00 144,399.52 |
| 0129-100-2001-0000 SOLDIERS MONUMENT WINDOWS | 125,000.00 | | 124,699.84 | 100.00 | 299.99 | 0.17 | 300.16 |
| 0129-100-2301-0000 SOLDIERS MONUMENT BUILDING UPGRADE *** Unknown *** | 25,000.00 150,000.00 | | 3,443.75 128,143.59 | 13.78 85.63 | | 21,556.25 21,556.42 | 21,556.25 21,856.41 |
| 0145-100-2101-0000 COMPUTER & SWITCH UPGRADES | 75,000.00 | | 74,886.30 | 99.85 | | 113.70 | 113.70 |
| 0145-100-2301-0000 ANNUAL COMPUTER REPLACEMENT PROG *** Unknown *** | 16,000.00 91,000.00 | | 11,347.86 86,234.16 | 106.75 101.06 | 5,731.35 5,731.35 | -1,079.21 -965.51 | 4,652.14 4,765.84 |
| 0148-100-1702-0000 SUE GROSSMAN GREENWAY GRANT | 1,437,385.90 | | 1,487,643.96 | 105.28 | 25,611.62 | -75,869.68 | -50,258.06 |
| 0148-100-1901-0000 BRIDGE ST INTERSECT ENGINEERING *** Unknown *** | 100,000.00 1,537,385.90 | | 60,231.94 1,547,875.90 | 60.23 102.35 | 60.23 | 39,768.06 -36,101.62 | 39,768.06 -10,490.00 |
| 0210-100-1601-0000 POLICE VEHICLE DODGE CHARGER | -3,918.00 | | 10,087.00 | 140.60 | | -3,918.00 | -3,918.00 |
| 0210-100-1701-0000 POLICE SEDAN AWD AND EQUIP | 7,174.00 | | 14,465.82 | 90.80 | | -2,913.00 | -2,913.00 |
| 0210-100-1702-0000 POLICE EXPEDITION 4 X 4 AND EQUIP | 15,931.00 | | 20,894.00 | 89.98 | | 1,465.18 | 1,465.18 |
| 0210-100-1801-0000 DODGE CHARGER POLICE VEH W/EQUIP | 20,894.00 | | 80,237.66 | 99.06 | | 20,894.00 | 20,894.00 |
| 0210-100-1901-0000 DODGE CHARGER POLICE VEH W EQUIP | 40,000.00 | | 45,022.39 | 100.05 | | 4,008.00 | 4,008.00 |
| 0210-100-1902-0000 2 CHEVY TAHOE POLICE VEH W/EQUIP | 81,000.00 | | | | | 762.34 | 762.34 |
| 0210-100-2101-0000 2020 CHEVY TAHOE POLICE VEHICLE | 45,000.00 | | | | | -22.39 | -22.39 |
| 0210-100-2102-0000 RADIOS | 49,000.00 | | | | | 49,000.00 | 49,000.00 |
| 0210-100-2103-0000 DISPATCH EDP RACK | 5,000.00 | | | | | 5,000.00 | 5,000.00 |
| 0210-100-2201-0000 2 POLICE CRUISERS | 90,000.00 | | 88,121.46 | 97.91 | | 1,878.54 | 1,878.54 |
| 0210-100-2202-0000 BODY CAMERA EXPENSES | | | 66,995.33 | | | -66,995.33 | -66,995.33 |
| 0210-100-2301-0000 POLICE STATION UPGRADES | 20,000.00 | | 22,078.47 | 110.39 | | -2,078.47 | -2,078.47 |
| 0210-100-2302-0000 FY 2023 POLICE VEHICLE | 56,000.00 | | 62,519.43 | 111.64 | | -6,519.43 | -6,519.43 |
| 0210-100-2401-0000 CRUISER REPLACEMENT | 58,000.00 | | | | | 58,000.00 | 58,000.00 |
| 0210-100-2402-0000 ANIMAL CONTROL VEHICLE | 25,000.00 | 747.00 | 23,374.00 | 93.50 | | 1,626.00 | 1,626.00 |

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2018
11/30/2023

179 CAPITAL IMPROVEMENT PROGRAM 05

| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|-------------------------------------------------------|----------------|----------------------------|-----------------------------------|--------------------------|----------------------|--------------------|
| *** Unknown *** | 509,081.00 | 747.00 | 448,893.56 88.18 | | 60,187.44 | 60,187.44 |
| 0211-100-1608-0000 NEEDS SURVEY | 41,500.00 | | 42,607.60 103.93 | 525.00 | -1,632.60 | -1,107.60 |
| 0211-100-1609-0000 BUILDING IMPROVEMENTS TBD | 55,590.00 | | | | 55,590.00 | 55,590.00 |
| 0211-100-1901-0000 FIRE TRUCK REPLACEMENT - SF | 400,000.00 | | 152.17 | 608,684.00 | -208,684.00 | 400,000.00 |
| 0211-100-2101-0000 FIRE CHIEF PICKUP TRUCK | 38,000.00 | | 37,069.00 97.55 | | 931.00 | 931.00 |
| 0211-100-2301-0000 STATION REPAIRS AND UPGRADES-SF | 30,000.00 | | 27.47 | 8,241.00 | 21,759.00 | 30,000.00 |
| 0211-100-2302-0000 AIR COMPRESSOR (FEMA MATCH) - SF | 30,000.00 | | | | 30,000.00 | 30,000.00 |
| 0211-100-2401-0000 SINKING FUND - FIRE STATION PAVING | 45,000.00 | | | | 45,000.00 | 45,000.00 |
| 0211-200-2301-0000 BOND - AERIAL LADDER TRUCK | 800,068.00 | | 779,548.50 389.74 | 2,338,645.50 | -2,318,126.00 | 20,519.50 |
| *** Unknown *** | 1,440,158.00 | | 859,225.10 264.92 | 2,956,095.50 | -2,375,162.60 | 580,932.90 |
| 0213-100-2301-0000 LAND USE/BUILDING SHARED VEHICLE | 40,000.00 | | 40,000.00 100.00 | | | |
| *** Unknown *** | 40,000.00 | | 40,000.00 100.00 | | | |
| 0311-100-1402-0000 WEST ROAD BRIDGE ENGINEERING | -2,942.00 | | 894,873.80 | 193,338.82 | -2,942.00 | -2,942.00 |
| 0311-100-1403-0000 SUCKER BROOK RD BRIDGE TOTAL COSTS | 26,212.00 | | 26,212.00 100.00 | | -1,088,212.62 | -894,873.80 |
| 0311-100-1601-0000 ROADSIDE MOWER | 70,200.00 | | 179,600.61 255.84 | | | |
| 0311-100-1602-0000 TWO PLOW TRUCKS | | | 1,202,722.47 | -588,030.26 | -109,400.61 | -109,400.61 |
| 0311-100-1701-0000 ROAD MAINTENANCE 16-17 | -6,000.00 | | | | -614,692.21 | -1,202,722.47 |
| 0311-100-1704-0000 FLORENCE ST RETAINING WALL | 2,942.00 | | | | -6,000.00 | -6,000.00 |
| 0311-100-1801-0000 SALT SHED | 103,804.00 | | 296,363.74 108.62 | 378.63 | -293,800.37 | -293,421.74 |
| 0311-100-1802-0000 JCB 100C EXCAVATOR | 800,000.00 | | 103,803.75 100.00 | | 0.25 | 0.25 |
| 0311-100-1901-0000 WHITING STREET RENOVATION | | | 1,624,596.61 257.68 | 436,869.32 | -1,261,465.93 | -824,596.61 |
| 0311-100-1901-1000 WHITING ST RENOVATION-RETAINAGE | | | 76,656.82 | | -76,656.82 | -76,656.82 |
| 0311-100-1902-0000 PLOW TRUCK #3 | 161,715.00 | | 161,716.48 100.00 | | -1.48 | -1.48 |
| 0311-100-1903-0000 BACKHOE / BUCKET LOADER | 114,246.00 | | 114,246.90 100.00 | | -0.90 | -0.90 |
| 0311-100-1904-0000 BRUSH CHIPPER | 54,500.00 | | 54,500.00 118.35 | 10,000.00 | | |
| 0311-100-1905-0000 BUILDING MAINTAINER PICKUP TRUCK | 27,228.00 | | 27,228.00 100.00 | | | |
| 0311-100-1906-0000 SIDEWALK MAINTAINER MACHINE | 65,595.00 | | 65,595.00 100.00 | | | |
| 0311-100-1907-0000 LANSON DRIVE CULVERT | 445,000.00 | | 799,686.59 185.47 | 25,649.31 | -380,335.90 | -354,686.59 |
| 0311-100-1908-0000 ELM STREET RECONSTRUCTION | 45,000.00 | | 84,908.75 203.81 | 6,805.25 | -46,714.00 | -39,908.75 |
| 0311-100-1909-0000 STREET SIGNS | 25,000.00 | | 25,152.00 100.61 | | -152.00 | -152.00 |
| 0311-100-1910-0000 FY19 LOCIP FUNDED ROAD REPAIRS | 103,640.00 | | | | 103,640.00 | 103,640.00 |
| 0311-100-1911-0000 FY19 SHIM CRACK CHIP SEAL | 400,000.00 | | | | 400,000.00 | 400,000.00 |
| 0311-100-2000-0000 FY20 SHIM CRACK CHIP SEAL | 400,000.00 | | | | 400,000.00 | 400,000.00 |
| 0311-100-2001-0000 FY20 ROAD MAINTENANCE | -25,928.00 | | | | 400,000.00 | 400,000.00 |
| 0311-100-2002-0000 PLOW TRUCK #4 | 178,322.00 | | | | -369,811.44 | -331,828.19 |
| 0311-100-2003-0000 PLOW TRUCK #5 | 149,809.00 | | 305,900.19 1,326.30 | 37,983.25 | 0.44 | 0.44 |
| 0311-100-2004-0000 CATCHBASIN MAINT TRUCK | 293,620.00 | | 178,321.56 100.00 | | | |
| 0311-100-2005-0000 SINGLE DRUM ROLLER | 35,000.00 | | 149,809.00 100.00 | | | |
| 0311-100-2006-0000 CASE AVE BRIDGE | 328,700.00 | | 293,620.00 100.00 | | | |
| 0311-100-2007-0000 SMITH HILL ROAD CULVERT | 22,000.00 | | 35,000.00 100.00 | | | |
| 0311-100-2008-0000 TAYLOR BROOK CULVERT - W WAKEFIELD | 80,000.00 | | 253,334.92 89.54 | 40,967.58 | 34,397.50 | 75,365.08 |
| | | | 11,300.00 109.55 | 12,800.00 | -2,100.00 | 10,700.00 |
| | | | 794,653.56 1,110.75 | 93,946.63 | -808,600.19 | -714,653.56 |

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2018
11/30/2023

179 CAPITAL IMPROVEMENT PROGRAM 05

| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures | YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|-----------------------------------------------------------|-------------------|-------------------------------|------------------------------|----------|-----------------------------|-------------------------|-----------------------|
| 0311-100-2009-0000 SUCKER BROOK CULVERT - W WAKEFIELD | 333,942.00 | | 342,380.31 | 106.22 | 12,328.97 | -20,767.28 | -8,438.31 |
| 0311-100-2010-0000 MARSHALL STREET RENOVATION | | | 39,714.57 | | -117.51 | -39,597.06 | -39,714.57 |
| 0311-100-2011-0000 SCHUEMAN ROAD FY20 PROJECT | 75,000.00 | | 79,941.46 | 106.59 | | -4,941.46 | -4,941.46 |
| 0311-100-2012-0000 REACHING HILL FY20 PROJECT | 116,920.00 | | 101,464.39 | 92.70 | 6,920.00 | 8,535.61 | 15,455.61 |
| 0311-100-2013-0000 STOWE RD 2 | | | 5,251.05 | | | -5,251.05 | -5,251.05 |
| 0311-100-2014-0000 OVERLOOK ROAD | 426,000.00 | | 445,062.96 | 107.54 | 13,044.62 | -32,107.58 | -19,062.96 |
| 0311-100-2015-0000 SUCKERBROOK RD PAVING | | | 42,920.99 | | 1,687.30 | -44,608.29 | -42,920.99 |
| 0311-100-2017-0000 FY20 LOCIP FUNDED ROAD REPAIRS | 100,000.00 | | 369,993.29 | 92.50 | | 100,000.00 | 100,000.00 |
| 0311-100-2101-0000 FY21 ROAD MAINTENANCE | 400,000.00 | | 181,945.96 | 100.00 | | 30,006.71 | 30,006.71 |
| 0311-100-2102-0000 FLOW TRUCK #6 | 181,946.00 | | 25,000.00 | 83.33 | | 0.04 | 0.04 |
| 0311-100-2103-0000 PAVING BOX | 30,000.00 | | 117,651.86 | 194.62 | | 5,000.00 | 5,000.00 |
| 0311-100-2104-0000 TWO F550 TRUCKS W PLOWS | 118,000.00 | | 14,836.25 | 9.94 | 112,000.00 | -111,651.86 | 348.14 |
| 0311-100-2106-0000 HIGHLAND LAKE WW STORM DRAINS | 300,000.00 | | 47,917.42 | 241.44 | 14,988.75 | 270,175.00 | 285,163.75 |
| 0311-100-2107-0000 PRATT ST CULVERT & SIDEWALK | 30,000.00 | | 57,900.00 | 56.76 | 24,514.77 | -42,432.19 | -17,917.42 |
| 0311-100-2108-0000 HOLABIRD AVE - COLONY TO FLORENCE | 102,000.00 | | 24,959.93 | 25.12 | | 44,100.00 | 44,100.00 |
| 0311-100-2109-0000 ESOURCE-ALLN, GLBRT, LVLY, OAK, WETMOR | 108,000.00 | | 8,600.00 | 77.73 | 2,169.00 | 80,871.07 | 83,040.07 |
| 0311-100-2110-0000 RYAN FIELD DRIVEWAY | 22,000.00 | | 32,575.00 | 65.95 | 8,500.00 | 4,900.00 | 13,400.00 |
| 0311-100-2111-0000 FY21 LOCIP FUNDED ROAD REPAIRS | 172,295.00 | | 500,346.15 | 101.27 | 6,000.00 | 58,670.00 | 139,720.00 |
| 0311-100-2201-0000 FY22 ANNUAL ROAD MAINTENANCE | 500,000.00 | | 768,231.13 | 7,940.60 | 1,613,948.59 | -6,346.15 | -346.15 |
| 0311-100-2202-0000 CASE AVE - MAIN ST TO GAY ST | 30,000.00 | 288,888.25 | 37,544.49 | | | -2,352,179.72 | -738,231.13 |
| 0311-100-2202-1000 CASE AVE-MAIN ST TO GAY-RETAINAGE | | 15,204.65 | 5,516.50 | 5.21 | 1,250.00 | -37,544.49 | -37,544.49 |
| 0311-100-2203-0000 UPLAND ROAD | 130,000.00 | | 29,966.00 | 99.89 | | 123,233.50 | 124,483.50 |
| 0311-100-2204-0000 PW DIRECTOR PICKUP TRUCK | 30,000.00 | | 210,712.38 | 120.14 | 6,200.00 | 34.00 | 34.00 |
| 0311-100-2205-0000 PAYLOADER | 180,555.00 | | 339,453.72 | 88.39 | 14,118.94 | -36,357.38 | -30,157.38 |
| 0311-100-2301-0000 FY 2023 ANNUAL ROAD MAINTENANCE | 400,000.00 | 320.50 | | | | 46,427.34 | 60,546.28 |
| 0311-100-2302-0000 SMITH HILL BRIDGE MAINTENANCE | 125,000.00 | | | | | 125,000.00 | 125,000.00 |
| 0311-100-2303-0000 WINCHESTER CENTER CEMETARY EXPANS | 115,000.00 | | | | | 115,000.00 | 115,000.00 |
| 0311-100-2304-0000 FOREST VIEW-SHED ROAD AND CHAPEL | 30,000.00 | | | | | 30,000.00 | 30,000.00 |
| 0311-100-2305-0000 PW FACILITY - STAGING AREA | 150,000.00 | | 4,920.00 | 7.67 | 6,580.00 | 138,500.00 | 145,080.00 |
| 0311-100-2306-0000 PW FACILITY - ROOF REPLACEMENT | 60,000.00 | | | | | 60,000.00 | 60,000.00 |
| 0311-100-2307-0000 PLOW TRUCK #7 - 6 YR LEASING PROG | 86,686.00 | 12,864.48 | 100,568.47 | 117.57 | 1,347.18 | -15,229.65 | -13,882.47 |
| 0311-100-2308-0000 COMMUNITIES CHALLENGE GRANT-MATCH | 200,000.00 | | | | | 200,000.00 | 200,000.00 |
| 0311-100-2401-0000 GENERAL ANNUAL ROAD REPAIR - SHIM | 400,000.00 | 35,901.01 | 361,090.05 | 109.68 | 77,639.26 | -38,729.31 | 38,909.95 |
| 0311-100-2402-0000 TANDEM PLOW TRUCK - LEASE | 60,000.00 | | | 523.33 | 314,000.00 | -254,000.00 | 60,000.00 |
| 0311-100-2403-0000 2024 FORD F-550 UTILITY TRUCK | 90,000.00 | | | 100.01 | 90,010.69 | -10.69 | 90,000.00 |
| 0311-100-2404-0000 ENGINEERS VEHICLE | 45,000.00 | | | 88.22 | 39,700.30 | 5,299.70 | 45,000.00 |
| 0311-100-2405-0000 DRAINAGE IMPROVEMENTS | 6,000.00 | | | | | 6,000.00 | 6,000.00 |
| 0311-100-2407-0000 HURLBUT ST AND BIRDSALL ST INTERSE | 10,000.00 | | | | | 10,000.00 | 10,000.00 |
| 0311-100-2408-0000 RESHA BEACH INTERSECTION REDESIGN | 10,000.00 | | | | | 10,000.00 | 10,000.00 |
| 0311-100-2409-0000 RETAINING WALL 824 E WAKEFIELD BLV | 256,000.00 | | | | | 253,285.83 | 253,285.83 |
| 0311-100-2410-0000 TATROS POND DAM | 85,000.00 | 8,330.00 | 2,714.17 | 1.06 | 74,170.00 | 2,500.00 | 76,670.00 |
| 0311-100-2411-0000 PUBLIC WORKS FACILITY UPGRADE | 50,000.00 | | 8,330.00 | 97.06 | | 50,000.00 | 50,000.00 |

TOWN OF WINCHESTER APPROPRIATION SUMMARY

Date Range:
7/01/2018
11/30/2023

179 CAPITAL IMPROVEMENT PROGRAM 05

| Description | Amended Budget | Month to Date Expenditures | Year to Date Expenditures | YTD Pct | Outstanding Encumbrances | Unencumbered Balance | Unexpended Balance |
|--------------------------------------------------------|-------------------|-------------------------------|------------------------------|---------|-----------------------------|-------------------------|-----------------------|
| 03111-100-2415-0000 COMM CHAL - SIDEWALKS | 1,600,000.00 | | | | | 1,600,000.00 | 1,600,000.00 |
| 03111-100-2416-0000 COMM CHAL - BRIDGE ST INTERSECTION | 829,604.00 | | | | | 829,604.00 | 829,604.00 |
| 03111-100-2417-0000 COMM CHAL - WALKING TOUR PANELS | 105,000.00 | | | | | 105,000.00 | 105,000.00 |
| 03111-100-2418-0000 COMM CHAL - MAIN ST SIGNAGE | 48,800.00 | | | | | 48,800.00 | 48,800.00 |
| 03111-100-2419-0000 COMM CHAL - MURALS/PUBLIC ART | 25,000.00 | 240.00 | 5,990.00 | 23.96 | | 19,010.00 | 19,010.00 |
| 03111-200-1601-0000 ROAD IMPROVEMENTS 15-16 | | | 594.15 | | 405.85 | -1,000.00 | -594.15 |
| 03111-200-2301-0000 BOND - HOLABIRD AVENUE - LOTCIP | 1,430,000.00 | | | | | 1,430,000.00 | 1,430,000.00 |
| 03111-200-2302-0000 BOND - HOLABIRD AVE - NON LOTCIP | 1,333,600.00 | | | | | 1,333,600.00 | 1,333,600.00 |
| 03111-200-2303-0000 BOND - MARSHALL STREET | 1,000,000.00 | 358,386.82 | 366,143.90 | 96.29 | 596,784.20 | 37,071.90 | 633,856.10 |
| 03111-200-2304-0000 BOND - CASE AVENUE | 520,000.00 | | 6,900.00 | 1.33 | | 513,100.00 | 513,100.00 |
| 03111-200-2305-0000 BOND - WHITING STREET - PHASE 2 | 420,000.00 | | 4,324.19 | 1.03 | | 415,675.81 | 415,675.81 |
| 03111-200-2306-0000 BOND - CASE AVENUE BRIDGE | 2,250,000.00 | 486,227.35 | 1,835,627.67 | 113.10 | 709,115.97 | -294,743.64 | 414,372.33 |
| 03111-200-2307-0000 BOND - ELM STREET | 470,000.00 | | | | | 470,000.00 | 470,000.00 |
| 03111-200-2308-0000 BOND - ELM STREET - PHASE 2 | 100,000.00 | | | | | 100,000.00 | 100,000.00 |
| 03111-200-2309-0000 BOND - OAKDALE AVENUE | 290,000.00 | | | | | 290,000.00 | 290,000.00 |
| 03111-200-2310-0000 BOND - SOUTH ROAD | 282,500.00 | | | | | 282,500.00 | 282,500.00 |
| 03111-200-2311-0000 BOND - UPLAND ROAD | 250,000.00 | | | | | 250,000.00 | 250,000.00 |
| 03111-200-2312-0000 BOND - W WAKEFIELD/TAYLOR BRK BRDG | 326,667.00 | | 11,107.59 | 3.40 | | 315,559.41 | 315,559.41 |
| 03111-200-2319-0000 BOND- GRANTVILLE RD MAD RIVER BRDG | 600,000.00 | | 1,828.00 | | | -1,828.00 | -1,828.00 |
| 03111-200-2330-0000 BOND - SIDEWALKS - VARIOUS | 250,000.00 | | | | | 250,000.00 | 250,000.00 |
| 03111-200-2335-0000 BOND - DRAINAGE - VARIOUS | | | | | | | |
| 03111-300-0001-0000 COMM CHAL - CASE AVE - MAIN TO GAY | | | | | 250,000.00 | | |
| 03111-300-2301-0000 COMM CHALLENGE-PEDESTRIAN EXPER | | | | | 250,000.00 | | |
| *** Unknown *** | 21,594,178.00 | 1,206,363.06 | 14,299,826.75 | 87.52 | 4,599,065.41 | 2,695,285.84 | 7,294,351.25 |
| 0812-100-2101-0000 ZERO TURN MOWER | 7,900.00 | | 6,749.00 | 85.43 | | 1,151.00 | 1,151.00 |
| 0812-100-2201-0000 WALKER FIELD DUGOUT | 65,000.00 | | 58,466.68 | 91.40 | 945.00 | 5,588.32 | 6,533.32 |
| 0812-100-2301-0000 PARK/REC - NEW MOWER | 24,850.00 | | 19,149.00 | 103.62 | 6,600.00 | -899.00 | 5,701.00 |
| 0812-100-2302-0000 WALKER FIELD-SCOREBOARD ELEC REP | 8,000.00 | | 3,939.60 | 49.25 | | 4,060.40 | 4,060.40 |
| 0812-100-2303-0000 PARK/REC-TRACTOR W/LOADER ATTACH | 27,750.00 | | 29,100.00 | 104.86 | | -1,350.00 | -1,350.00 |
| 0812-100-2401-0000 WALKER FIELD - BACKSTOP REPLACEMENT | 10,000.00 | | | | | 10,000.00 | 10,000.00 |
| 0812-100-2402-0000 HOLLAND BEACH PARKING LOT IMPROVEM | 5,000.00 | | | | | 5,000.00 | 5,000.00 |
| 0812-100-2403-0000 RECREATION BUILDING ADDITION | 6,600.00 | | | | | 6,600.00 | 6,600.00 |
| *** Unknown *** | 155,100.00 | | 117,404.28 | 80.56 | 7,545.00 | 30,150.72 | 37,695.72 |
| 0813-100-2201-0000 SENIOR CENTER VAN VIA GRANT | 12,000.00 | | | | | 12,000.00 | 12,000.00 |
| 0813-100-2203-0000 SR CNTR-AC SYST COMPRESSOR REPL | 7,500.00 | | 7,500.00 | 100.00 | | | |
| 0813-100-2401-0000 SENIOR CENTER REPAIRS AND UPGRADES | 33,899.00 | | | | | 33,899.00 | 33,899.00 |
| 0813-100-2402-0000 SENIOR CENTER MECHANICAL REPAIRS | 137,000.00 | | | | | 137,000.00 | 137,000.00 |
| *** Unknown *** | 190,399.00 | | 7,500.00 | 3.94 | | 182,899.00 | 182,899.00 |
| 0910-100-2401-0000 ANNUAL COMPUTER REPLACEMENT PROGRA | 20,000.00 | | | | | 20,000.00 | 20,000.00 |
| *** Unknown *** | 20,000.00 | | | | | 20,000.00 | 20,000.00 |
| 0915-148-0000-0000 MAIN STREET PROJECT | | | 10,397.11 | | | -10,397.11 | -10,397.11 |

TOWN OF WINCHESTER
APPROPRIATION SUMMARY

Date Range:
7/01/2018
11/30/2023

179 CAPITAL IMPROVEMENT PROGRAM 05

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|-------------------------------------------------------|-------------------|-------------------------------|------------------------------|---------|-----------------------------|-------------------------|-----------------------|
| 0915-311-0001-0000 HOLABIRD AVE ENGINEERING | | | 4,844.16 | | -15,000.00 | 10,155.84 | -4,844.16 |
| | | | 15,241.27 | | -15,000.00 | -241.27 | -15,241.27 |
| 0999-311-0100-2008 WEST WAKEFIELD/TALOR BROOK 50% | | | -428,948.50 | | | 428,948.50 | 428,948.50 |
| | | | -428,948.50 | | | 428,948.50 | 428,948.50 |
| 1000-100-1701-0000 MOTHBALL HINSDALE SCHOOL | 100,000.00 | | | | | 100,000.00 | 100,000.00 |
| 1000-100-1901-0000 HINSDALE ENGINEERING -NOT BONDABLE | 153,575.00 | | 153,575.00 | 100.00 | | | |
| 1000-100-2401-0000 GILBERT ROOF REPLACEMENT | 200,000.00 | | 190,000.00 | 95.00 | | 10,000.00 | 10,000.00 |
| 1000-878-0000-0000 HINSDALE SCHOOL-ARCHITECT DESIGN | 710,000.00 | | | | | 710,000.00 | 710,000.00 |
| 1000-878-0001-0000 HINSDALE SCHOOL-OTHER PROFESS FEES | 110,000.00 | | | | | 110,000.00 | 110,000.00 |
| | 1,273,575.00 | | 343,575.00 | 26.98 | | 930,000.00 | 930,000.00 |
| *** Unknown *** | | | | | | | |
| APPROPRIATION TOTAL | 28,097,751.90 | 1,207,110.06 | 18,107,953.38 | 91.49 | 7,599,026.95 | 2,390,771.57 | 9,989,798.52 |

Boards & Commissions

RE-APPOINTMENT

(TO BE VOTED ON FOR RE-APPOINTMENT AT TONIGHT'S MEETING)

| Date | Name | Board/Commission | Party | Permanent/ Alternate | Term Ends |
|------------|--------------|-------------------------|-------|-------------------------|--------------|
| 12/18/2023 | John Pollack | Zoning Board of Appeals | I | Member | 12/2028 |

RESIGNATION

(TO BE MENTIONED AT TONIGHT'S MEETING)

| Date | Name | Board/Commission | Party | Permanent/ Alternate | Term Ends |
|------------|-----------------|---------------------------------------------------------------|-------|-------------------------|-----------|
| 12/18/2023 | Troy Lamere | BAA (Official resignation - term already expired in October) | R | Member | 10/2023 |
| 12/18/2023 | Colleen Garrity | Retirement Administration Board | | Member | 2/2025 |
| 12/18/2023 | Joe Lemelin | Housing Authority | U | Member | 2/20 |

CONSIDERATION

(STEP 1 FOR NEW APPOINTMENTS - TO BE RECOGNIZED AT TONIGHT'S MEETING)

| Date | Name | Board/Commission | Party | Permanent/ Alternate | Term Ends |
|------------|----------------|---------------------------------|-------|-------------------------|--------------|
| 12/18/2023 | Carrie Stetson | Economic Development Commission | D | Alternate | 4/2027 |

NOMINATIONS

(STEP 2 FOR NEW APPOINTMENTS - TO BE VOTED INTO NOMINATION AT TONIGHT'S MEETING)

| Date | Name | Board/Commission | Party | Permanent/ Alternate | Term Ends |
|------|------|------------------|-------|-------------------------|--------------|
| | | | | | |

Boards & Commissions

| | | | | | |
|------------|-------------------|------------------------------|---|-----------|---------------------------------|
| 12/18/2023 | David Pines | Ad Hoc Water Level Committee | D | Member | 03/2024 (Rplc. James Welton) |
| 12/18/2023 | Christina LaGrave | Ethics Commission | R | Member | 01/2026 |
| 12/18/2023 | Rista Malanca | Planning & Zoning | U | Alternate | 10/2024 |
| 12/18/2023 | Matthew Closson | IWWC | R | Member | 04/2024 |
| 12/18/2023 | David Lapointe | Historic Commission | R | Member | 12/2025 |

APPOINTMENTS

(FINAL STEP FOR NEW APPOINTMENTS - TO BE VOTED ON FOR APPOINTMENT AT TONIGHT'S MEETING)

| Date | Name | Board/Commission | Party | Permanent/ Alternate | Term Ends |
|------------|-------------------|-------------------------------------------------------------|-------|-------------------------------|--------------|
| 12/18/2023 | Lauren Dombrowski | Historic Commission | D | Member | 12/2024 |
| 12/18/2023 | Lisa Smith | Ethics Board | R | Member | 01/2026 |
| 12/18/2023 | Mark Douglass | Ethics Board | R | Member | 01/2026 |
| 12/18/2023 | Jamie Giantonio | IWWC | R | Member | 4/2025 |
| 12/18/2023 | Todd Skutnik | Zoning Board of Appeals | R | Alternate | 12/2025 |
| 12/18/2023 | Alla Kravchenko | Cultural District Commission | D | Member | TBD |
| 12/18/2023 | Peter Marchand | Housing Authority | U | Member | 10/2024 |
| 12/18/2023 | Jack Bourque | Board of Assessment Appeals (Brought forward from 12/04) | D | Move from Alternate to Member | 10/2026 |

APPOINTMENTS BY OTHER APPOINTING AUTHORITIES

(TO BE MENTIONED AT TONIGHT'S MEETING)

| Date | Name | Board/Commission | Party | Permanent/ Alternate | Term Ends | Appointing Authority |
|------|------|------------------|-------|-------------------------|--------------|-------------------------|
|------|------|------------------|-------|-------------------------|--------------|-------------------------|

Boards & Commissions

| | | | | | | |
|--|--|--|--|--|--|--|
| | | | | | | |
|--|--|--|--|--|--|--|

CURRENT VACANCIES

(TO BE MENTIONED AT TONIGHT'S MEETING)

| Board/Commission | Position | Openings | Meets On | Appointing Authority |
|------------------------------------------------------|--------------------|------------------|-----------------------------------------|--------------------------------|
| <u>Architectural Review Committee</u> | Member & Alternate | 1 & 2 Alternates | As needed | Planning and Zoning Commission |
| <u>Conservation Commission</u> | Member | 1 | 2 nd Thursday of each month | Board of Selectmen |
| <u>Cultural District Commission</u> | Member | 7 | TBD | Board of Selectmen |
| <u>Economic Development Commission</u> | Member & Alternate | 3 Alternates | 1 st & 3 rd | Board of Selectmen |
| <u>Historic Commission</u> | Member | 3 | TBD | Board of Selectmen |
| <u>Laurel City Commission</u> | Regular | 4 | TBD January-June | Board of Selectmen |
| <u>Inland Wetlands & Watercourses Commission</u> | Member | 1 | 3 rd Wednesday of each month | Board of Selectmen |
| <u>Recreation Board</u> | Member | 2 | 1 st Wednesday of each month | Board of Selectmen |

12/11/2023

John Pollack called the Town Manager's office to say he would like be reappointed to the Zoning Board of Appeals.

Terry Hall

From: Troy Lamere
Sent: Thursday, December 7, 2023 11:08 AM
To: Terry Hall
Subject: Re: resignation of BAA

Dear. Terry

After speaking with our town attorney it seems that there is a conflict of interest in staying on the board of assessment appeals. So at this time I would like to formally resign from my position on this committee.

Thank you

Troy laMere

Get Outlook for iOS

From: Terry Hall <thall@townofwinchester.org>
Sent: Thursday, December 7, 2023 9:57:52 AM
To: Troy Lamere <tlamere@townofwinchester.org>
Subject: resignation of BAA

Hi Troy,

I need something in writing about your resignation from BAA. I see it was brought it up at the meeting but I don't have anything in writing. Can you send me an email.

Thank you,

Terry L. Hall
Executive Assistant
Town Manager's Office
Town Of Winchester
860-738-6078
thall@townofwinchester.org



CONFIDENTIALITY NOTICE:

The information in this email and any attachments hereto are strictly confidential. They are intended solely for the attention and use of the named addressee(s). If you are not the intended recipient, please notify the sender immediately. Unless you are the intended recipient or their representative, you are not authorized to and must not; read, copy, distribute, use or retain any portion of this message and any attachments hereto.

Recipients should assume that the contents of this message may be subject to disclosure under the Freedom of Information Act (FOIA).

Terry Hall

From: Colleen Garrity
Sent: Tuesday, November 28, 2023 4:04 PM
To: Ann Marie Rheault; Terry Hall
Subject: Retirement Board

Please accept this notice as my resignation for the retirement review board membership.
I will be retiring from the Town of Winchester on January 5th 2024.

Thank you
Colleen Garrity

Bob,

This is to hereby inform you of my immediate resignation from the housing authority effective 11/25/2023. I joined this board to try and help out our elderly community which I have done most of my career with my employment at the Town of Winchester. At this time I would rather concentrate my time and effort to the Water and Sewer commission with my vast knowledge of the town's infrastructure, I find my time more useful.

Joe Lemelin

A handwritten signature in cursive script that reads "Joseph Lemelin". The signature is written in black ink and is positioned below the printed name "Joe Lemelin".

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION

WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713

www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

NAME: Carrie Stetson

ADDRESS: 222 Oak St. Winsted

HOME PHONE #: _____ CELL PHONE #: 860-806-0831 E-MAIL: carrie@railwaycafeWinsted.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: _____

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

Homeowner in Winsted since 1997
Business owner in Winsted since 2020

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? yes Name: _____

attended meeting

Signature: Carrie Stetson Date: 12/3/23

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:

Town Manager

338 Main St.

Winsted CT 06098

townmanager@townofwinchester.org

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION

WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

AD HOC WATER LEVEL COMMITTEE

NAME: David Pines

ADDRESS: 204 Perch Rock Trail

HOME PHONE #: _____ CELL PHONE #: 413-636-7128 E-MAIL: dp7102@gmail.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: None

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I moved to Winchester about a year ago and live on Highland Lake. I'd like to get more involved in making sure that the Town and State protect the lake's water quality and

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? Yes Name: Willie Pratt

Signature: Dave Pines Date: 11-12-2023

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION

WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Ethics Commission

NAME: Christina LaGrave

ADDRESS: 18 Strong Terrace Winsted CT 06098

HOME PHONE #: _____ **CELL PHONE #:** 860-309-7104 **E-MAIL:** C_lagrade@yahoo.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: N/A

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I have been a resident of Winsted for 3 years, planning to raise a family here. I am interested in civic involvement in the town. I am young and look forward to a lifetime of

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? No **Name:** _____

Signature: Christina LaGrave

Date: 11/18/2023

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:

Town Manager

338 Main St.

Winsted CT 06098

townmanager@townofwinchester.org

RECEIVED
NOV 05 2023

BY: TUH
APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Planning & Zoning Commission

NAME: Rista Malanca

ADDRESS: 20 Lovely St, Winsted CT

HOME PHONE #: _____ **CELL PHONE #:** 860-309-0368 **E-MAIL:** ristamalanca@gmail.com
YES

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? _____

PRIOR CIVIC INVOLVEMENT: 2014-2015 Board of Ed

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I am a member of the American Planning Association and an AICP - Certified Planner. For over 10 years I was a Zoning and Wetlands Enforcement Officer and have been an Economic Developer for the past 5, all focused on community planning.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? NO **Name:** _____

Signature: Rista Malanca **Date:** 11/05/2023

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

APPLICATION FOR APPOINTMENT TO A
BOARD/COMMISSION
WINCHESTER, CONNECTICUT

RECEIVED
NOV 30 2023

BY: TLH

338 Main St. Winsted CT
06098 860 379-2713

www.townofwinchester.org

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LIST THE BOARD/COMMISSION YOU ARE
INTERESTED IN SERVING:

Inland Wetlands & Watercourses Commission

NAME: Matthew Closson
ADDRESS: 609 E Wakefield Blvd
Winsted, CT 06098

HOME PHONE #: CELL PHONE #: E-MAIL: Clossonbuilding@aol.com
860-309-1896

ARE YOU A REGISTERED VOTER IN THE TOWN OF
WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: Wetlands Commission

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I am a life long Highland lake resident with a Construction and Building background.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? Name:

Matthew Closson 11-15/2023

**APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT**

338 Main St. Winsted CT 06098 860 379-2713
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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Winchester Historic Commission

NAME: DAVID Gordon LaPointe

ADDRESS: 11 Hillside Avenue Winchester, CT 06098

HOME PHONE #: ⁸⁰⁰379-2736 **CELL PHONE #:** ²⁰³757-7873 **E-MAIL:** DavidGLaPointe@veagan.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes, Republican

PRIOR CIVIC INVOLVEMENT: Student of History / Justice of the PEACE
Winchester Taxpayer Association / certified Para-Legal

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

Love of History and commitment to Preservation of Winchester/Winsted historical buildings and places.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? N/A **Name:** NONE YES

(NEW commission/board)

Signature: David G. LaPointe

Date: 11/19/2023

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:

Town Manager

338 Main St.

Winsted CT 06098

townmanager@townofwinchester.org

FILED
CLERK'S OFFICE

NOV 20 2023

TOWN CLERK OF WINCHESTER
WINSTED, CT

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713

www.townofwinchester.org

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Historic Commission

NAME: Lauren Dombrowski

ADDRESS: 66 East Lake Street

HOME PHONE #: _____ CELL PHONE #: 8603094514 E-MAIL: ldombrowski@townofwinchester.org

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: _____

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

Resident of Winsted since birth. Assistant Town Clerk. Interested in the history of my home town, interest in community involvement.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? Yes Name: Lance Hansen

Signature: Lauren Dombrowski Date: 12-14-2023

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:

Town Manager

338 Main St.

Winsted CT 06098

townmanager@townofwinchester.org

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Ethics Commission

NAME: Lisa Smith

ADDRESS: 234 Wallens Hill Rd

HOME PHONE #: 860-480-0357 CELL PHONE #: 860-309-6376 E-MAIL: doug.smith70@charter.net

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: Mayor, Board of Selectmen, Board of education, Board of assessment appeals, Board of Rec. Americans w/disability board.

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I believe my experiences on all the boards as well as having sat on BOS/BOE along with my knowledge of the charger and ethics code is remarkable.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? No _____ Name: _____

Signature:  Lisa Smith

Date: 11/29/2023

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Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713

www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Ethics

NAME: MARK DOUGLASS

ADDRESS: 115 WILLIAMS AVE

HOME PHONE #: 860 307 5209 CELL PHONE #: 860 307 5209 E-MAIL: coachd1025@yahoo.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: Rec Board

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST: WAS A TOWN EMPLOYEE FOR 35 YRS /
LOTS OF INVOLVEMENT AT ALL ASPECTS OF TOWN

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? NO Name: _____

Signature: [Signature] Date: 10/2/23

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:

Town Manager

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Winsted CT 06098

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Inland Wetlands and Watercourses

NAME: Jamie Giantonio

ADDRESS: 234 Perch Rock Trail, Winsted CT 06098

HOME PHONE #: _____ CELL PHONE #: 860-989-8114 E-MAIL: jamiegiantonio@gmail.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: 12 years on New Britain Park and Recreation Commission. 2 as chair. 8 years on New Britain Common Council. 2 As Majority Leader. 2 as President Pro- Tempore. 2 years on New Britain ZBA

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I have a long history of civic engagement and experience. I recently moved to Winsted and Highland lake and I am very interested in getting involved here in town and preserving our waterways and land.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? No _____ Name: _____

Signature: Jamie A Giantonio Date: 11/12/2023

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Zoning Board of Appeals

NAME: Todd Skutnik

ADDRESS: 166 East Lake St

HOME PHONE #: 860-989-9049 CELL PHONE #: 860-989-9049 E-MAIL: tskutnik1@yahoo.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: New Britain Board of Education, New Britain Commission of Community Development, New Britain Zoning Board of Appeals, New Britain PAL Board Member

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I am interested in being a member of the Zoning Board of Appeals. I have recently moved to Winsted which ended my term as a member of the New Britain ZBA. I have the experience and I enjoy serving my community. I look forward to leveraging my 20+ years of civil experience in New Britain to serve Winchester.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? No Name: _____

Signature: Todd J Skutnik

Date: 11/15/23

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Winsted CT 06098
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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Cultural District Commission

NAME: Alla Kravchenko

ADDRESS: 21 Fairview Ave Winsted

HOME PHONE #: _____ CELL PHONE #: (347) 675-6666 E-MAIL: laurelcityplayhouse@gmail.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: none

- SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST: - Owner of two buildings, ^{being} renovated for becoming major arts & culture venues in Winsted.
- In communication with the office of the Arts, working on the initiation of a Cultural District in Winsted.
 - Will be engaged in the state training in Creative Solutions for Small town Placemaking.
 - Have you contacted any current members or attended any meetings on the Board/Commission that interests you? _____ Name: _____
 - Participated in two public meetings for CD creation & steering committee for CD.

Signature: AKravchenko Date: 11/06/23

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Housing Authority

NAME: Peter Marchand

ADDRESS: 118 Suckerbrook Road

HOME PHONE #: 860-379-0943 CELL PHONE #: _____ E-MAIL: _____

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: P&Z member, Citation Hearing Board member, Fire Chief Winchester FD

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? _____ Name: _____

Signature: Peter Marchand Date: 12/05/2023

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-73c

Date: December 18, 2023

Topic: Unfinished Business (A) – Adoption of Final Change of Ordinance regarding Historical Commission

From: Robert Geiger, Town Manager

Background: The Town of Winchester recently added an ordinance creating a Historical Commission. The requested change to this ordinance that would allow property owners, not just residents, to serve on this board has been completed. I would ask the Board of Selectmen to put forward this amendment to the Historical Commission ordinance. This would be the final adoption of this changed ordinance since all three meetings were held.

Requested Action: I ask that the Board of Selectmen adopt the approved ordinance changes to allow residents and property owners to sit on this commission.

Fiscal Implications: Such a change to the ordinance of this Commission would have no cost associated with its operations.

Recommended Motion: *"I move that the Board of Selectmen adopt the approved changes to this ordinance allowing residents and landowners to serve on the 'Historical Commission,' to be effective December 18, 2023 as provided by the Town Charter."*

Attachments: Final copy of Historical Commission Ordinance

Chapter 50

HISTORICAL COMMISSION

§ 50-1. Establishment; legislative authority.

Pursuant to the terms of Article III, Section 302, subsection A of the Town Charter, there is hereby established the Winchester Historical Commission.

§ 50-2. Purpose.

The purpose and intent of this ordinance is to safeguard the heritage of the Town of Winchester by preserving the elements of its historic, cultural, social, economic, political, and architectural history; to actively seek funding sources for historic preservation projects and to advise Town staff and elected boards and commissions on matters pertaining to historic preservation; and to promote the use of historic sites for the education, welfare and pleasure of the citizens of Winchester and of the general public.

§ 50-3. Membership; terms; vacancies.

A. Said Commission shall consist of up to seven (7) members, appointed by the Board of Selectmen, one of whom shall be the Municipal Historian (also known as the Town Historian). The terms of the six regular members shall be as follows: two members' terms expire December 31, 2024; two members' terms expire December 31, 2025; and two members' term expires December 31, 2026. Thereafter, the terms of all members appointed shall be for three years. The Town Manager may, for a period not to exceed one year, fill any vacancy for the balance of the term of such vacant position. "Vacancy," as used herein, shall be deemed to result upon the expiration of the term of a member or the resignation, removal from the Town of Winchester, or the death of any member. Nothing herein shall prohibit reappointment by the Board of Selectmen of a member at the expiration of their current term. All members shall be residents or property owners of the Town of Winchester and shall serve without pay.

B. In accordance with the provisions of the Connecticut General Statutes, Section 7-148(c)(5)(D), as it may be amended, there shall be a Municipal Historian. The Municipal Historian shall be responsible for the collection of information relating to the history of Winchester and for making the material regularly available and accessible to the public. The Municipal Historian shall be appointed by the Board of Selectmen for a period of three years at a time. The Municipal Historian shall be a full voting member of the Historical Commission.

§ 50-4. Powers and duties.

A. The Commission, subject to the approval of the Board of Selectmen, shall designate sites and buildings owned or hereafter acquired by the Town of Winchester as historic land sites, and, upon such approval by the Board, such sites shall come under the purview of the Commission. The Commission may from time to time recommend to the Town Manager and Board of Selectmen the acquisition or relinquishment of additional historic land sites.

B. The Commission shall be charged with serving in an advisory capacity to guide the development, management, operation, improvement, and maintenance of the historic land sites so designated and shall, additionally, institute and carry out programs designed to acquaint the general public with the historical, cultural, and economic history of the Town of Winchester.

C. The Commission may create subcommittees of their membership to constitute Historic District Commissions for the purpose of working to establish and manage historic districts within the Town of Winchester.

§ 50-5. Officers; meetings; notification of meetings.

A. The Commission shall elect its own Chairman and such officers as may be necessary at any meeting in January of each year.

B. The Commission shall establish regular meetings at least once each month and designate the time and place thereof.

C. Each Commissioner shall be notified of all meetings, and public notice, on the Town's website and in the Town Clerk's Office in accordance with the Freedom of Information Act, shall be given of all meetings.

§ 50-6. Transaction of business; records; monthly reports.

The Commission shall adopt rules and regulations for the operation of meetings and the transaction of business within its jurisdiction and shall keep records of all its proceedings in accordance with the Freedom of Information Act.

§ 50-7. Annual operating and capital budgets.

A. The Commission shall prepare a requested annual operating budget for the following fiscal year for submission to the Town Manager on or before the first day of January in each year.

B. The Commission shall submit recommendations to the Town Manager for historic preservation-related projects to be funded by the Capital Improvement Plan for the ensuing five-year period on or before the first day of January in each year.

§ 50-8. Charges for public use of historic sites.

The Commission shall make recommendations to the Board of Selectmen regarding reasonable charges for the use by the public of historic landmark sites and for any of its purposes as set out above.

§ 50-9. Requests for assistance.

The Commission shall have the right to call upon any other department of the town government for assistance in performing its duties. Any question as to what shall constitute a proper request for assistance shall be decided by the Town Manager.

§ 50-10. Acceptance of Gifts.

The Commission may receive gifts in the name of the municipality for any of its purposes and shall administer the same for such purposes subject to the terms of the gift.

§ 50-11. Severability.

If any part of this ordinance shall be declared invalid by a court of competent jurisdiction, all other parts shall remain in full force and effect.

Liaison Openings

- Citation Hearing Board
- Conservation Commission
- Cultural District Commission
- Historical Commission
- Laurel Commission

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-60b

Date: December 18, 2023

Topic: Unfinished Business (C) – Consider and possibly act on the proposed removal of Ordinance #222 (3rd Meeting of 3).

From: Robert Geiger, Town Manager

Background: The Town of Winchester currently has a driveway ordinance that is lacking in several ways. In addition to being deficient in certain ways, the ordinance also relies on the Board of Selectmen's oversight for variances to the ordinance. Town Staff hereby proposes that Ordinance #222 be removed in favor of the Planning & Zoning Commission adding new, refined regulations to their books that will require that agency to provide oversight to the approval and variance process.

At the past two meetings on 9/05/2023 & 9/18/2023, the Board of Selectmen have expressed their interest in making this change. This is the 3rd meeting of 3 required to make this change. This third meeting has been delayed due to the Planning & Zoning Commission needing more time to approve the new regulations. The Planning & Zoning Commission approved the new regulations at their 12/11/2023 meeting.

Requested Action: I ask that the Board of Selectmen please consider formally recognizing this as "Meeting #3" of 3 that are needed to remove this ordinance.

Fiscal Implications: None.

Recommended Motion: *"I move that the Board of Selectmen recognize this as the third of three public meetings where a removal of ordinance #222 is approved."*

Attachments: Draft Ordinance
New Driveway Regulation
Copy of P&Z Minutes 12/11/2023

The following Code does not display images or complicated formatting. Codes should be viewed online. This tool is only meant for editing.

Chapter 222

Driveways

~~[HISTORY: Adopted by the Board of Selectmen of the Town of Winchester effective 2-26-1986; amended effective 8-4-1988 and 11-24-1988 (§ 142 of the prior compilation). Subsequent amendments noted where applicable.]~~

~~§ 222-1 Permit required.~~

~~No driveway shall be constructed connecting to a Town road prior to the issuance of a driveway permit by the Director of Public Works or his designated representative (Superintendent of Streets). No building permit will be issued until such time as applicant secures a driveway permit.~~

~~§ 222-2 Angle at edge of highway pavement.~~

~~Every driveway shall meet the edge of the highway pavement at an angle of no less than 75° and shall adhere to this angle to a distance of 40 feet, measured from the center line of the highway.~~

~~§ 222-3 Grades.~~

- ~~A. Every driveway shall have an area extending from the edge of the highway pavement to a distance of 40 feet, measured from the center line of the highway, that is not more than 4% grade.~~
- ~~B. No driveway shall contain any portion having a grade greater than 14% along its length.~~
- ~~C. No driveway shall contain any portion having a grade of more than 5% across its width.~~

~~§ 222-4 Drainage and culverts.~~

- ~~A. No driveway shall be constructed or maintained so as to discharge water into any roadway, or gutterline of any roadway, except water which previously had drained thereon as a natural condition. Driveways entering Town roads may require a culvert, or more extensive drainage structures, depending on runoff conditions. The size, type and dimensions of culverts and drainage structures will be subject to review by the Public Works Director or his designated representative prior to the issuance of a driveway permit. All culverts required by the Public Works Director shall be a minimum of 18 feet in length or two feet wider than the driveway on each side.~~
- ~~B. No driveway shall be constructed or maintained so as to allow roadway water to enter the main portion of the driveway.~~

~~§ 222-5 Width; apron.~~

- ~~A. All driveways shall have a minimum width of at least 10 feet and shall be at least 14 feet across where joining any highway. A bituminous concrete apron at least 2 1/2 inches thick will be constructed from the edge of the adjoining Town road for a length of at least 12 feet.~~
- ~~B. No public or commercial driveway of over 30 feet in width shall be permitted without special approval of the Planning and Zoning Commission.~~

~~§ 222-6 Sight lines.~~

~~Adequate sight lines, as determined by the Public Works Director, shall be established and maintained.~~

~~§ 222-7 Location near intersections and crosswalks.~~

~~No driveway shall be located within 20 feet of an intersection or within 20 feet of a regularly constituted crosswalk.~~

~~§ 222-8 Driveways entering state highways.~~

~~All driveways entering state highways must conform to the current specifications as set forth by the Department of Transportation, and must be approved by the State Department of Transportation.~~

~~§ 222-9 Sedimentation control.~~

~~Every reasonable precaution shall be exercised by the owner throughout the construction of the driveway to prevent, control and abate siltation, sedimentation and pollution of all waters, underground water systems and inland wetlands. Unless a specific type of sedimentation control system is ordered by the Director of Public Works, the type of system will be at the contractor's option. Hay bale systems will be allowed to remain in the toe of slope areas unless ordered removed by the Director of Public Works. The permittee will immediately remove any siltation accumulating in a Town road.~~

~~§ 222-10 Stabilization of slopes and soils.~~

~~All earth slopes and areas of disturbed soil produced in the process of driveway construction shall be stabilized to the satisfaction of the Director of Public Works.~~

~~§ 222-11 Permit fee.~~

~~Applicants for driveway permits shall pay a permit fee to the Town of Winchester in an amount set from time to time by the Board of Selectmen.~~

~~§ 222-12 Applicability.~~

~~This chapter shall apply only to new construction of driveways and to substantial reconstruction of existing driveways. "Substantial reconstruction," for the purposes of this section, shall mean any reconstruction of 50% or more of the length of a driveway.~~

~~§ 222-13 Variances.~~

~~The effect of this chapter may be determined and varied as follows:~~

- ~~A. The Board of Selectmen shall serve as the board which may grant variances or determine the effect of this chapter.~~
- ~~B. It shall be the duty of the Board of Selectmen to determine and vary the application of the driveway ordinance in harmony with its general purpose and intent and with due consideration for conserving the public health, safety, convenience, welfare and property values solely with respect to a parcel of land where, owing to conditions especially affecting such parcel but not affecting generally the district in which it is situated, a literal enforcement of such driveway ordinance would result in exceptional difficulty or unusual hardship so that substantial justice will be done and the public safety and welfare secured.~~
- ~~C. A simple majority vote is required to grant a variance or make a determination. No public hearings are required, although variances and determinations must be made at a public meeting. No notice or publication will be necessary beyond those required for regular commissions by the Freedom of Information Commission respecting posting of meetings and filing of minutes.~~
- ~~D. An application to vary this chapter or to determine the effect of this chapter shall be made in writing at least two weeks prior to a meeting of the Board of Selectmen; this requirement may be waived by the Board of Selectmen for good cause. The application must set forth the reasons for which a variance or a determination is sought, including any hardship resulting from a literal enforcement of this chapter. The application shall provide the location of the property, the name of the owner, the name of the applicant~~

~~and any other information which may be helpful to the Board of Selectmen. The application fee shall accompany the application.~~

~~E. The application fee shall be set from time to time by the Board of Selectmen.~~

~~§ 222-14 Penalties for offenses.~~

~~Any person who violates any of the terms of this chapter shall be subject to a fine of not more than \$100, and each day that a violation thereof continues shall constitute a separate offense.~~

TOWN OF WINCHESTER

DRIVEWAY REGULATIONS

Final Draft 11/28/2023, following 11/27/2023 Public Hearing

SECTION 1 – DEFINITIONS

1.1 "Town" shall mean Town of Winchester

1.2 "Driveway" shall mean access and associated parking for vehicles from any road leading to, and upon, property adjacent thereto. This definition shall include the driveway apron, which is the portion of the driveway from the traveled roadway to the street line.

- A "Common Driveway" is any driveway that serves two or more parcels.

1.3 "Person" shall include any person, firm, corporation, association or partnership, limited liability company, trust, or other legal entity.

1.4 "Road" shall mean public and private roads, streets, alleys, travel ways, common driveways, or highways. This definition includes all town and state roads, all public and private roads whether existing or proposed, and roads both improved and unimproved, documented, and undocumented.

- A Road is considered "improved" if it has a durable paved surface finished with hot-mix bituminous or cement binders or another equivalent substance as determined by the Director of Public Works.
- A "Private Road" is a road that has not been formally accepted by the Town.
- A "Town Road" is a road that has been formally accepted by the Town, has not been formally abandoned/discontinued by the town, and appears on the list of town-maintained roads as updated from time to time. New roads can be accepted onto this list only by the Board of Selectmen.
- An "Undocumented Road" is a road which may appear on the list of town-maintained roads but may NOT have documentation of ever being formally accepted by the Town.

1.5 "Property owner" shall mean a person or persons having legal title to the property. All persons having legal title to the property used for the driveway shall sign the Driveway Application.

1.6 "Construction entrance" shall mean an accessway constructed of raw materials according to the General Conditions of these regulations for the purpose of ingress and egress to the property for the duration of construction.

1.7 "Temporary access" shall mean any entrance from a roadway to a property for the purpose of logging, construction of any type, brush clearing, well drilling, and/or septic replacements, etc. which will be removed within six (6) months.

1.8 "Driveway apron" shall mean that portion of a driveway from the road edge to the street line or to a distance of six (6) feet whichever is greater. The Director of Public Works may require a longer apron if site conditions require.

1.9 "Plot plan" shall mean a drawing of the lot, drawn to scale, and showing property lines, open spaces, structure and building areas and the location of the lot with reference to all abutting properties and

streets; At their discretion, the Planning & Zoning Commission may require any such plot plan to be prepared by a Connecticut licensed surveyor, certified to the A-2 Standard of Accuracy.

1.10 “New driveways” shall mean a completely new construction which did not exist with adequate/significant base aggregate and/or properly paved surface.

1.11 “Reconstruction” shall mean activities which go above and beyond routine maintenance. Including but not limited to; paving or re-paving, changing the footprint of an existing driveway, removing and replacing pavement, or removal and replacement of aggregate base material.

1.12 “Routine maintenance” shall mean sweeping, shoveling, snow blowing, snow plowing, Crack Sealing, Chip Sealing, and Seal Coating, pothole patching, shimming tire ruts, as well as shoulder maintenance, the application of new processed aggregate on existing gravel driveways, maintenance of water bars, or removing rocks heaved to the surface.

1.13 “Site Plan” shall mean a drawing of the lot, drawn to scale, and showing property lines, open spaces, structure and building areas and the location of the lot with reference to all abutting properties and streets, existing and proposed contours, drainage, and erosion controls. At their discretion, the Planning & Zoning Commission and/or the Director of Public Works may require any such site plan to be prepared by a Connecticut licensed professional engineer.

1.14 “Street Line” shall mean the property line where a parcel meets the road right-of-way line.

1.15 “Driveway Apron Permit” shall mean a permit for new construction or reconstruction of just the portion of a driveway from the edge of the road to the Street Line.

SECTION 2 – PERMITS, BONDS & INSURANCE

2.1 No person shall construct, reconstruct, relocate, alter the footprint of, pave, or re-pave, or modify the slope of any driveway in the Town without a Driveway Permit issued by the Planning & Zoning Commission, in addition to other permits/authorizations required by other agencies/commissions. **“Routine Maintenance” of existing driveways shall not require a driveway permit. (See 1.12)**

2.2 Application for such permit shall be made by the property owner (see 1.6) on forms furnished by the Planning & Zoning Commission and shall be accompanied by a plan showing the existing and proposed locations, dimensions, and approximate grades of the driveway, any easements that may have bearing upon the size and placement of the driveway, and any requisite work that will occur in the surrounding area. A Certificate of Insurance shall be submitted to the Town of Winchester by the Contractor. (Affidavit will be part of the permit application.)

2.3 The Town shall not be liable for errors and omissions, and the results thereof, contained in any application. Omission of pertinent information shall be grounds for revocation of a permit or the denial of a permit application.

2.4 Permits shall be valid for a period of one (1) year from the date of issuance. If driveway construction is not completed within one year of the date of issuance, the permit shall thereupon terminate, and the property owner must reapply for a new permit.

2.5 A **Performance Bond or** a refundable **cash bond** may be required to secure completion of any paving, grading, or drainage improvements, or site restoration required by the permit. The bond amount

may be increased by any amount determined by the Planning & Zoning Commission or the Zoning Enforcement Official to cover the cost of the improvements in the permit. The applicant may apply in writing for a refund of the cash bond at the completion of the construction and after final inspection by the Public Works Director and the Zoning Enforcement Official.

2.6 A Driveway Apron Permit is available for new construction or reconstruction of just the portion of a driveway from the edge of the road to the Street Line. A CT. Department of Transportation Encroachment Permit may be substituted for aprons intersecting State Highways.

2.7 No driveway permit will be issued without a current "Call Before You Dig" number, **and Certificate of Insurance.**

SECTION 3 - GENERAL CONDITIONS OF CONSTRUCTION

3.1 The sightline along the edge of the road shall be taken at a point 10 feet back from the edge of the existing or proposed travel way at a height of 3.5-feet, sighting a 3.5-foot-high object. The unobstructed distance in either direction shall be determined based on the attached chart. (Detail 3.1)

3.2 The Provisions of sections 3.1 shall not apply to driveways entering a permanent dead-end turnaround ("cul-de-sac").

3.3 Driveways shall enter roads at right angles when possible and in no case shall the angle be less than 75 degrees. This shall apply for twenty-five (25) feet from the edge of the travel way.

3.4 The driveway apron shall be a minimum of ten (10) feet wide at the street line. It shall be a minimum of sixteen (16) feet and a maximum of twenty-four (24) feet wide at the roadway edge. No new driveway shall exceed eight percent (8%) grade along its length, within twenty-five (25) feet off the edge of road. More than 8% may only be granted by the Planning & Zoning Commission. When determined by the DPW Director, driveways entering curbed roadways shall have curbing extending to the street line.

3.5 No **new** driveway shall have any portion narrower than ten (10) feet in width. No **new** driveway shall have a grade greater than fifteen percent (15%) along its length. Any **new** driveway grade between twelve percent (12%) and fifteen percent (15%) may not exceed a cumulative total of twenty percent (20%) of the driveway's surface area or length unless such section of the driveway is paved with an appropriate material as determined by the DPW Director & Zoning Enforcement Official.

3.6 Not including the driveway apron or switchbacks, no **new** driveway shall contain any portion having a grade of more than five percent (5%) across its width.

3.7 No driveway shall be constructed or maintained as to allow roadway water to enter the driveway apron. When determined by the DPW Director, a paved lip, berm, or swale shall be constructed and maintained by the owner of the premises to prevent road drainage from entering the driveway.

3.8 Water from a driveway must be diverted or intercepted before reaching the roadway travel path. Ditches, catch basins, culverts, or other devices with appropriate design, location, and capacity shall be installed and maintained by the owner of the premises.

3.9 The DPW Director or the Zoning Enforcement Official may, at their discretion, require an Engineered Site Plan prepared by a Connecticut Licensed professional engineer for the driveway and its associated improvements.

3.10 Water from existing gutters, ditches or swales may not be obstructed by driveway construction, modification, or maintenance. Driveway culverts, ditches or swales must be sized and maintained appropriately for the expected flows.

3.11 All earth slopes and areas of disturbed soil produced during the process of driveway construction shall be controlled on site during construction, and stabilized to the satisfaction of the DPW Director and the Zoning Enforcement Official, or an engineer licensed in CT. Erosion and sediment controls shall be consistent with the 2002 E&S Control Manual.

3.12 The responsibility to prevent the migration of any detrimental materials (dirt, mud, sand, gravel, sediment, ice) from any driveway onto a public right of way, belongs to the property owner. If the owner fails to promptly mitigate and prevent these conditions, the Town reserves the right to perform the necessary work and **ALL** associated costs shall be paid by the property owner.

3.13 Passing/pull-off locations must be provided such that no portion of the driveway exceeds five hundred (500) feet in length or sight line distance from a location where two (2) vehicles can pass. Passing/pull-offs shall be a minimum of twelve feet wide by fifty feet long (12'x50').

3.14 Upon completion, all driveways require a final inspection by the DPW Director and the Zoning Enforcement Officer.

SECTION 4 - PAVING PROCEDURES

4.1 For a minimum distance (The DPW Director may require more) of six (6) feet from the edge of any paved road, a paved driveway apron shall be constructed and maintained of the appropriate, type and gradation, aggregate and pavement, as determined by the design engineer or DPW Director. Where the driveway meets the road, it shall be tack coated to ensure proper pavement adhesion.

SECTION 5 - STATE HIGHWAYS

5.1 In addition to complying with all conditions of these regulations, Driveways intersecting State Highways must comply with all requirements of the State of Connecticut, Department of Transportation and acquire all required permits from appropriate departments. In situations where conflict exists between these regulations and those of the State, the stricter regulations will take precedent.

SECTION 6 – CONSTRUCTION AND TEMPORARY ACCESS REQUIREMENTS

6.1 Construction or temporary access driveways shall be allowed for a specific purpose only, including but not limited to well drilling, logging or septic replacements, and must include antitracking pads at a minimum.

6.2 Any permit for a temporary access will be issued at the discretion of the Zoning Enforcement Official for a limited period that will be specified on the permit.

6.3 Any permit for a temporary access driveway will require a minimum one thousand (\$1,000) refundable cash bond to secure completion and subsequent removal of the temporary access. A property owner may apply in writing for a refund of the bond after removal, restoration, and inspection by the Zoning Enforcement Official. The bond amount may be increased by any amount determined by the Planning & Zoning Commission or the Zoning Enforcement Official to cover the cost of the improvements in the permit.

6.4 At the expiration of the permit, temporary access shall be removed. If removal does not conform to the provisions of these regulations, the bond will be forfeited by the property owner.

SECTION 7 - PENALTIES AND ENFORCEMENT

7.1 The primary enforcement agency for these regulations shall be the Planning and Zoning Commission. The Commission has Primary agency of the entire driveway outside of the public right of way, the DPW Director or its designee is the primary enforcement agency for the "Driveway Apron" area only. The Planning & Zoning Commission is authorized to cause any driveway in the Town of Winchester to be inspected and/or issue orders in writing to remedy any condition found to exist which is in violation of these Regulations.

7.2 When a violation of these regulations is determined to exist, the Zoning Enforcement Official shall give written notice of the violation to the property owner. If the violation persists for fourteen (14) days following the issuance of the notice, a Citation shall be issued by the Zoning Enforcement Official per Chapter 215 of the Winchester Town Code.

7.3 In addition to any other remedies, the Zoning Enforcement Official is authorized to prohibit access to the public highway from any driveway constructed, located, or relocated in violation of this ordinance. No regular ingress or egress from any premises by any vehicle shall be provided except by an approved driveway.

7.4 No Building Permit for new dwelling construction shall be issued by the Building Official until the driveway and any related improvements have been approved in accordance with these regulations.

7.5 No permanent Certificate of Occupancy, shall be issued by the Building Official until the driveway and any related improvements, and paved driveway apron have been constructed in accordance with the requirements of these regulations and inspected and approved by the Zoning Enforcement Official.

7.6 There may be "After the Fact" fees imposed upon the owner of a driveway which was constructed, reconstructed, relocated, footprint altered, paved, repaved, or had its slope modified without obtaining the appropriate permits and authorization.

7.7 It is the responsibility of the owner to request a final inspection from the Zoning Enforcement Official promptly upon completion of the driveway, or any time that is warranted during construction.

SECTION 8 – NONCONFORMITIES

Within the Town of Winchester there exist driveways which existed at the time that these regulations were adopted or amended, but which would be prohibited, regulated, or restricted under current or

future provisions. Such driveways are declared non-conforming, and it is the intent of these regulations to allow these non-conformities to continue until they are discontinued/removed, but not to encourage their survival. It is also the intention of these regulations to prohibit the enlargement, expansion, or extension of these non-conformities if such a change would increase the non-conformity.

8.1 Non-conforming driveways that existed on the date these regulations, or amendments to these regulations became effective may continue except as provided below. These regulations shall not require change in the plans, construction, or designated use of a driveway, provided that:

- a. Commencement of the construction of the driveway predates the effective date of these Regulations or amendments to these Regulations.
- b. All permits required for the permitting of said driveway, including any approvals necessary from any board or commission as well as any required zoning or building permits, were filed with the appropriate bodies prior to the adoption of these regulations or amendments to these regulations.

8.2 A non-conforming driveway that is destroyed or damaged by calamity (fire, explosion, wind, flood, accident, act of God, act of the public enemy, etc.) may be reconstructed and restored, provided that:

- a. The area occupied by the non-conforming driveway must be no larger than, and in the same location as, the driveway immediately prior to the calamity. Size and location of the driveway before the calamity shall be determined from the best available information on file in the Public Works Department, Town Hall, and/or via a submitted survey or plan showing the old driveway signed by a licensed surveyor, architect or engineer, any other legitimate historical documents, or photos.
- b. If opportunities exist to improve non-conforming, or hazardous, or inappropriate features, they shall be made as part of the restoration.
- c. A driveway permit is issued prior to reconstruction.

8.3 A non-conforming driveway may be expanded or altered, provided that no new non-conformities are created, or existing non-conformities expanded or increased. If a non-conforming driveway is modified to become conforming or more conforming, the driveway may never be modified to become non-conforming or less conforming.

SECTION 9 - VARIANCES

The effect of these regulations may be determined and varied as follows:

9.1 It shall be the duty of the Zoning Board of Appeals to determine and vary the application of the Driveway Regulations in harmony with its general purpose and intent and with due consideration for conserving the public health, safety, convenience, welfare, and property values. Such determination shall be made solely with respect to the parcel of land where, owing to conditions especially affecting such parcel but not affecting generally the district in which it is situated, a literal enforcement of such driveway ordinance would result in exceptional difficulty or unusual hardship so that substantial justice will be done, and the public safety and welfare secured.

9.2 Following a properly noticed Public Hearing, the Zoning Board of Appeals may grant a variance with a simple majority vote.

9.3 An application to vary these regulations or to determine the effect of these regulations shall be made in writing at least two weeks prior to a meeting of the Zoning Board of Appeals; this requirement may be waived by the Zoning Board of Appeals for good cause. The application must set forth the reasons for which a variance or a determination is sought, including any hardship resulting from a literal enforcement of these regulations. The application shall provide the location of the property, the name of the owner, the name of the applicant and any other information which may be helpful to the Zoning Board of Appeals. The application fee shall accompany the application.

SECTION 10 – FEES

10.1 A fee of ~~fifty dollars (\$50.00)~~ **twenty five dollars (\$25.00)** shall accompany any application for a driveway permit, or a Driveway Apron Permit.

10.2 A fee of four-hundred-ten dollars (\$410.00) shall accompany any application to vary these regulations.

10.3 The Planning & Zoning Commission may assess fees for an after-the-fact permit up to one hundred dollars per day (\$100/day), for each day the violation exists.

SECTION 11 - NONRESPONSIBILITY

11.1 Nothing in these regulations shall require the Town to repair or improve any driveway, driveway apron, or culverts thereto, or shall render the Town liable to a property owner for failure to make said repair or improvement except where such repair or improvement is made necessary as a result of the widening, repair, maintenance, or relocation of a Town road.

SECTION 12 - EFFECTIVE DATE AND MANNER OF PUBLICATION

12.1 These regulations shall take effect fifteen (15) days after publication of a summary of these regulations on the Town's website.

Adopted:

Published:

Effective:

TOWN OF WINCHESTER
PLANNING AND ZONING COMMISSION
Town Hall – 338 Main Street
2nd Floor – P. Francis Hicks Room
Monday December 11, 2023, at 7:00PM
REGULAR MEETING MINUTES

1. Roll Call

Chair George Closson calls the meeting to order at 7:00PM. In attendance are commission members John Cooney, Craig Sanden, Williard Platt, Charlene LaVoie (Alternate/Seated, voting member in Peter Marchand's absence), and Adam Quagliaroli. Peter Marchand (Vice Chairman) is absent excused. Also in attendance are staff members Lance Hansen (Town Planner) and Jim Rollins (Director of DPW).

2. Public Comment

None

3. Agenda Review

None

4. New Business

A. PZC #23-15-1

Excavation Renewal Special Permit

Applicant – Mountaintop Trucking

Owner – AJK LLC

Proposal – Two-year renewal of approved excavation permit

Wes Clow from Mountaintop Trucking attends the meeting as Mountaintop's representative.

Craig Sanden makes a motion to approve PZC #23-15-1. Charlene LaVoie seconded the motion, and the motion is unanimously approved.

5. Public Hearings

A. Public Hearing continued for proposed driveway regulations.

Jim Rollins continues/leads the driveway regulations discussion.

Williard Platt makes a motion to approve proposed driveway regulations with suggested edits by the commission, Craig Sanden seconded the motion and the board unanimously approved.

6. Other Business (*BEFORE item 5)

A. Election of 2024 Planning and Zoning Officers

Chairman: Charlene LaVoie makes a motion to nominate George Closson as Chairman of PZC for 2024. Craig Sanden seconded the motion, and the board unanimously approved.

Vice Chairman: George Closson nominates Peter Marchand as Vice Chairman of PZC for 2024. Charlene LaVoie seconded the motion and the board unanimously approved.

Secretary: Charlene LaVoie makes a motion to nominate John Conney as PZC secretary for 2024. George Closson seconded this motion, and the board unanimously approved.

B. Planning Discussion for Parking as Principle use Zoning Regulations

Discussion with continuation until the Monday January 8, 2024 regular meeting.

C. Public Act 23-142 Zoning Regulation – Set Public Hearing Date (1.8.2024)

Discussion. Public Hearing set for January 8th, 2024.

Motion to set a Public Hearing date for Public Act 23-142 at the January 8th, 2024, PZC meeting by Craig Sanden, seconded by Charlene LaVoie and unanimously approved by the board.

D. Discussion for Offering Application Site Walks for Public Participation

Discussion. Site walks are to be posted and available for public participation when a public hearing for an application has been set by the commission. Standard practice will be for the site walk to be scheduled on the Thursday afternoon prior to the public hearing.

7. Old Business

A. Zoning Map Discussion and Edits

The land use office needs an updated zoning map for the town; issue pending per Lance Hansen and having access to Timmons GIS license for data layers.

The “What’s Legally Required?” Eighth Edition has been reprinted to help land use officials and board members standardize their practices. Charlene LaVoie has advocated for a copy to be purchased by the town for each land use commission member.

8. Approval of Minutes: November 27, 2023

Craig Sanden makes a motion to approve the minutes of the Planning and Zoning Commission for November 27th, 2023. John Conney seconded the motion, and the motion was unanimously approved by the board.

9. Communications

Lance Hansen reported that 137 Torrington Road - Fracasso property under contract. The November 11th, 2024 (Veteran’s Day, Observed) meeting has been removed from the 2024 calendar.

Charlene LaVoie makes a motion in support of Highland Lake Watershed Association and Winchester Land Trust acquisition of “Laurel Ridge”; 508 acres to the east of Highland Lake. Williard Platt seconded this motion, and the board unanimously approved.

10. Adjournment

John Cooney makes a motion to end the December 11, 2023, PZC meeting at 8:03PM. Craig Sanden seconded the motion, and the board unanimously approved.

Respectfully submitted,
Lauren Dombrowski, CCTC
Assistant Town Clerk and Board Clerk



MEMO

TO: Winchester Board of Selectmen
FROM: Greg Shugrue, Head of School
RE: Armed Security Officer (ASO)
DATE: December 13, 2023

As we continue to navigate the challenges and responsibilities of ensuring the safety and well-being of our students, staff, and faculty, I am writing to present a proposal that addresses a vital aspect of our school security framework: the need for an Armed Security Officer (ASO).

Over the past year, we have engaged in extensive discussions and deliberations regarding the safety measures implemented within our school district. We have diligently worked towards providing a comprehensive approach that not only ensures physical security but also addresses the mental health needs of our students. In response to this commitment, the W.L. Gilbert School Corp. approved an additional social worker in the budget, recognizing the crucial role they play in supporting our students' emotional and psychological well-being.

Furthermore, our dedication to our students' mental health needs was reinforced as an additional social worker was successfully hired through a grant, demonstrating our continued commitment to the mental well-being of our students. These initiatives underscore our dedication to providing a nurturing and supportive environment for our students.

While these steps are significant in supporting our students, it is essential to remember that the safety and security of our school community remain a top priority. The allocation of resources to address mental health concerns does not diminish our commitment to physical security. Both aspects are interconnected, ensuring a holistic and safe learning environment for all.

To this end, I propose the addition of an Armed Security Officer (ASO) to our security measures. It is important to note that the concept of an ASO is not new, and many schools and districts have already recognized its value in enhancing school security. In our very own region, schools such as Region School Districts 1, 6, 10, 15, 16, Litchfield, and Watertown have successfully employed ASOs to handle their security needs. The newly created Region School District 20 will also employ ASOs in the fall. Additionally, numerous other towns throughout the state, including Berlin, Derby, Easton, Redding, and Monroe, have incorporated ASOs into their school security frameworks.

Within this packet, you will find essential documents that provide a comprehensive overview of the proposal:

- A sample Memorandum of Understanding (MOU) with the town, outlining the responsibilities and cooperation between the school district and local authorities regarding the ASO position.
- A sample job posting for the ASO position, illustrating the qualifications and expectations for potential candidates.

I kindly request that you carefully review the contents of this packet and consider the inclusion of an Armed Security Officer (ASO) as an integral component of our school security strategy. Your support for this proposal will further strengthen our commitment to the safety and well-being of our students, staff, and faculty, ensuring a secure learning environment for all.

Thank you for your time and consideration. I look forward to discussing this proposal further and working together to enhance the security and overall quality of our educational institution.

Greg

PLEASE POST

TO:

FROM: Greg P. Shugrue, Head of School

RE: Armed Security Officer (ASO) & Armed Security Officer (ASO) Substitute

Starting Date: TBD

Qualifications:

- Must have excellent integrity and demonstrate good moral character and initiative; and
- Must be (1) a current sworn member of an organized local police agency or the CT State Police Department; or (2) a retired, sworn police officer from an organized police department, the CT State Police Department, a federal law enforcement service, and/or an organized police department in another state who was certified under standards that meet or exceed the standards of the Police Officer Standards and Training Council for certification in this state and who retired or separated in good standing from such department;
- Must not have been officially found to be unqualified for reasons relating to mental health by a qualified medical professional while serving as a sworn law enforcement officer or separating from service as a sworn law enforcement officer;
- If the candidate has prior service with the military, the candidate must have received an honorable discharge;
- Must successfully complete annual training pursuant to the Police Officer Standards and Training Council requirements and must successfully complete an annual firearms training provided by a certified firearms instructor that meets or exceeds the standards of the Police Officer Standards and Training Council and any other training required by law or W.L. Gilbert School Corp. policy;
- Must keep all security certification and training requirements current, including but not limited to, permits, certifications and/or licenses to carry and use firearms or other weapons, on school property;
- Must participate in and pass a full background investigation required by the Board or by state or federal law.

Responsibilities:

Under the direct supervision of the Head of School or building Principal, carries out existing district and school procedures and programs related to school security and safety functions.

Application:

Please apply online through the following link: <https://www.applitrack.com/gilbertschool/onlineapp/>

The W.L. Gilbert School Corp. is committed to a policy of equal opportunity/affirmative action for all qualified persons and equal access to Boy Scouts of America and other designated youth groups. The W.L. Gilbert School Corp. does not discriminate in any employment practice, or educational activity on the basis of race, color, religious creed, sex, age, national origin, ancestry, marital status, sexual orientation, gender identity or expression, disability (including, but not limited to, intellectual disability, past or present history of mental disorder, physical disability or learning disability), genetic information, or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. The W.L. Gilbert School Corp. does not unlawfully discriminate in employment and licensing against qualified persons with a prior criminal conviction.

MEMORANDUM OF UNDERSTANDING
REGARDING SCHOOL SAFETY AND SECURITY INITIATIVES
JOINTLY ENACTED BY
W.L. GILBERT SCHOOL CORP. AND THE TOWN OF WINCHESTER

This Memorandum of Understanding ("MOU") is made and entered into as of _____, by and between W.L. Gilbert School Corp ("Corp") and the Town of Winchester ("Town") (collectively "parties"), regarding the W.L. Gilbert School Corp.'s Armed School Officer ("ASO") program.

This MOU is entered into as one initiative in the parties' comprehensive program to improve school security and safety. The Corp and the Town wish to jointly enhance security measures at The Gilbert School facilities and programs. The parties agree as follows:

1. The ASOs shall be employed by the Corp and shall serve under the direction of the Head of School or his/her designee.
2. The Corp shall be responsible for conducting or coordinating any background checks required of ASOs by virtue of their status as school employees. The Winchester Police Department shall be responsible for conducting or coordinating any background checks required of ASOs related to their status as armed security officers and/or related to their possession of firearms.
3. The Winchester Police Department shall be responsible for providing all statutorily required firearms training and retraining to the ASOs. The Police Department shall be responsible for ensuring that all such training meets or exceeds all requirements under any applicable federal and/or Connecticut law with respect to the duties and responsibilities of ASOs under the terms of this MOU. The Police Department shall also be responsible for providing any applicable training mandated by the Connecticut Police Officer Standards and Training Council ("POSTC"), including firearms qualification, as well as any other certifications required for the position of ASO. Any and all training provided to ASOs shall be in accordance with POSTC standards and shall be conducted by POSTC-certified training instructors. Upon successful completion of the annual firearms training by an ASO, the Police Department shall issue the ASO a certification that complies with the requirements of 18 U.S.C. § 926C(d)(2)(B).

The Police Department shall conduct testing twice each year at times mutually agreed upon by the parties to ensure that the ASOs are qualified to use firearms.

The Corp shall be responsible for any labor or equipment costs incurred by the Police Department and the Town in the course of implementing this provision.

4. The Corp shall be responsible for purchasing firearms and ammunition for use by the ASOs. The Corp shall purchase from or reimburse the police department or a licensed dealer all ammunition needed by the ASOs for qualification, training, and duty purposes.
5. The Winchester Police Department shall be responsible for the inspection and repair of all firearms issued to ASOs.

6. The firearms issued to the ASOs shall remain in the possession and control of the ASOs during the Corp's school year. During the summer recess, the firearms shall be stored in a secure manner at the Winchester Police Department. Firearms and ammunition shall never be stored in any school building or other location operated or controlled by the Corp.
7. The Winchester Police Department shall be responsible for ensuring that at all times while this MOU is in effect, the ASOs hold and maintain any and all permits, licenses, and/or certifications required under applicable federal and/or Connecticut law related to the carrying and use of firearms pursuant to their duties and responsibilities as ASOs under the terms of this MOU. The Corp shall be responsible for ensuring that the ASOs hold and maintain any other permits, licenses, and/or certifications required for their role as ASOs.
8. Subject to all of the conditions set forth in this MOU and the requirements and restrictions imposed by state and federal law, the Corp authorizes ASOs to carry firearms on The Gilbert School premises, specifically and solely for the purpose of carrying out their duties and responsibilities under this MOU.
9. This MOU shall be subject to all applicable federal and/or Connecticut laws, as may be amended from time to time. Should any portion of this MOU be determined to be contrary to the provisions of any federal and/or Connecticut law at any time during the term of this MOU, only the portion of the MOU found to be contrary shall be suspended, and the remainder of the MOU shall remain in effect. The parties shall promptly review, and if necessary promptly revise, this MOU as necessary to comply with such federal and/or Connecticut laws.
10. This MOU shall become effective upon signing by both parties and shall remain in effect for the duration of the _____ fiscal year, unless modified or terminated in writing by mutual agreement of the parties. Notwithstanding any language to the contrary, the provisions of this MOU shall continue in effect for an additional fiscal year unless expressly modified in writing by the parties or terminated in writing by one of the parties with thirty (30) days notice.

IN WITNESS WHEREOF, the parties have caused this agreement to be signed by their authorized officers.

By: The Gilbert School
Greg P. Shugrue
Head of School

Date: _____

By: Town of Winchester
Todd Arcelaschi
Mayor

Date: _____



Happy, Healthy & Safe Adults Age 55+

80 Holabird Avenue, Winsted, CT 06098, 860-379-4252

To: Board of Selectmen
From: Jennifer Kelley, Winsted Senior Center Director & Municipal Agent
Subject: **Director's Report**

Listed below you will find a list of program and services that were provided by the Winsted Senior Center during November 2023. If you have any questions, please email me at jkelly@townofwinchester.org.

November 2023

Finances:

| | |
|----------------------|--------------|
| <u>Budget:</u> | \$205,045.00 |
| <u>YTD Expended:</u> | \$70,020.96 |

Arts and Crafts Class: 18 members participated in the holiday ornament class.

Celebrations: 40 members attended our "Veteran's Lunch" 72 members attended our "Thanksgiving Lunch" and afterward Joel Blummert entertained the group.

Drumming Circle: 46 members participated in four classes.

Favorite Children's Book Contest: "Five Little Monkeys" and "Where the Wild Things Are" where the clear winners and we will purchase them and others for the Beardsley Library.

Fitness Classes: 361 members participated in 38 classes.

Friday BINGO: 51 people attended our weekly Friday afternoon games on 2 afternoons.

Friendly Hands Food Bags: 154 bags were distributed to the 6 elderly housing sites, the Y shelter and Winsted Senior Center.

Hartford HealthCare Neighborhood Health Clinic: 4 member and community residents were seen for various medical services including Covid vaccines, flu shots, shingles, tetanus and pneumonia shots.

Healthy Cooking Classes: 13 members participated in our monthly class.

Hearing Screening Clinic: 4 members had appointments

Lunches Served: 625 lunches were served on 19 days.

Membership: 375 older adults age 55+ have paid dues or are lifetime members this year.

Senior Center Van: 219 rides were provided on 19 days.

Sockvember: The small act of donating a pair of socks can make a big difference in the lives of our neighbors who are homeless. Members filled 2 bins of new or gently used clean socks which were delivered to Katie Vaill who will make sure the socks get to the men, women and children who need them in our community.

Trips: 24 members traveled to the Olive Garden Restaurant in West Hartford and stopped at Munson's Chocolates in Avon on the way home.

Update: Director attended: Zoom NCOA Programs of Excellence training; Zoom Community Health Alliance meeting; Mad River Recreation Area walk; Fit Together board meeting; CHWC board meeting and the CCM Conference at the Mohegan Sun and was recognized for completing Certified Municipal Official training.

Respectfully,

A handwritten signature in black ink, appearing to read "Jennifer Kelley". The signature is written in a cursive, flowing style.

Jennifer Kelley