



TOWN OF WINCHESTER
BOARD OF SELECTMEN MEETING
Regular Meeting Agenda
January 02, 2024-7:00PM

Streamed live on YouTube and Channel 194

FILED
CLERK'S OFFICE

DEC 28 2023

TOWN CLERK OF WINCHESTER
WINSTED, CT

1. **CALL TO ORDER** (Turn your cell phones off)
2. **PLEDGE OF ALLEGIANCE**
3. **AGENDA REVIEW**
4. **APPROVAL OF MINUTES**
A) Minutes of Regular Meeting on December 18, 2023
5. **CITIZENS' COMMENTS**
The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
6. **TOWN MANAGER'S REPORT**
7. **CORRESPONDENCE**
8. **BOARDS AND COMMISSIONS**
9. **UNFINISHED BUSINESS**
A) 23-73a Consider and possibly act on Historical Commission ordinance amendment (3rd of 3 meetings) (Town Manager Geiger).
10. **NEW BUSINESS**
A) Boards & Commissions Remaining Liaison Assignments (Mayor Arcelaschi)
B) 24-01 Refunds as recommended by the Collector of Revenues (Town Manager Geiger)
11. **CITIZENS' COMMENTS**
The Board of Selectmen welcomes public comments, speakers will be limited to three (3) minutes or less and may speak only once. Please give your name and address.
12. **SELECTMEN'S COMMENTS AND REPORTS**
13. **ADJOURNMENT**

Town of Winchester

Board of Selectmen

Regular Meeting

Monday December 18, 2023

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:00pm

Attending Members	Todd Arcelaschi (Mayor)	Troy Lamere (Selectman)
	Steve Sedlack (Selectman)	Paul Marino (Selectman)
	Candy Perez (Selectwoman)	William Hester (Selectman)
		William Pozzo (Selectman)

Staff Members	Robert Geiger (Interim Town Manager)
	Glenn Albanesius (Town Clerk)
	Ann Marie Rheault (Finance Director)

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** - The following changes were officially voted on

* Motion Statement - "I would like to make a motion to remove the Executive Session (Item 12)."

Motion - Sel. Hester / Second - Sel. Marino

Vote to accept - Yes (6) - Abstain (1) Sel. Perez

* Motion Statement - "I would like to make a motion to move Item 11(A) to follow Item (5) Citizens Comments."

Motion - Sel. Marino / Second - Sel. Lamere

Vote to accept - Unanimous (7-0)

* Motion Statement - "I would like to make a motion to table the Board nominations until we have time to review the policies and procedures on receiving and reviewing nominations." A friendly amendment to allow action on Reappointments and recognition of Resignations was added.

Motion - Sel. Pozzo / Second - Sel. Hester

Vote to accept - Unanimous (7-0)

Item 4 **Approval of Minutes**

* Minutes of Regular Meeting on December 4, 2023

Motion - Sel. Marino / Second - Sel. Pozzo

Vote to accept minutes - Unanimous (7-0)

Item 5 **Citizens Comments** - None

Item 6 **Town Manager's Report** - Interim Town Manager Bob Geiger reported to the Board on the following topics.

* The intense rainstorm that came thru did result in about a hundred power outages reported to Eversource. At the start of this meeting most everyone had electricity back and minimal property damage had occurred.

- * The Budget process for FY24 - 25 has begun with Department Heads each receiving their packets.
- * The Police Union salary package continues to be negotiated. Signing and ratification should follow quickly once a final agreement is reached.
- * Terry Hall received high praise for her detailed and diligent work preparing for the Korean and Vietnam Veteran recognition event hosted locally by Lieutenant Governor Bysiewicz.

Item 7 **Finance Director's Report** -

- * Finance Director Ann Marie Rheault reviewed current General Fund, Cash Flow and CIP data....
- * Budget Packets have been distributed to Department Heads

Item 8 **Correspondence** - None

Item 9 **Boards and Commissions** - Sel. Sedlack introduced the following actions.

- 1) John Pollack (R) is offered for Re-appointment as a member of the Zoning Board of Appeals with a term to expire 12/2028.

Motion - Sel. Sedlack / Second - Sel. Marino

Vote to approve - Unanimous (7-0)

- 2) E-mails confirming Resignations were received and accepted from the following volunteers.

Troy Lamere (R) from the Board of Assessment Appeals (term had expired in October)

Colleen Garrity from the Retirement Administration Board

Joe Lemelin (U) from the Winchester Housing Authority

Troy, Colleen and Joe's time and service to the Town is acknowledged with gratitude

- * The following groups have position openings. Interested candidates are encouraged to apply!

Arch. Review Committee - 1 Member Seat and 2 Alternate Seats

Conservation Commission - 1 Member Seat

Cultural District Commission - 7 Members

Economic Development Commission - 3 Alternate Seats

Ethics Commission - 3 Members

Historic Commission - 3 Member Seats

Laurel City Commission - 4 Member Seats

Inland Wetlands & Watercourses Commission - 1 Member Seat

Recreation Board - 2 Member Seats

Item 10 **Unfinished Business**

- A) 23-73c Consider and Possibly Act on Historical Commission Ordinance Amendment

Motion request by Town Manager Bob Geiger - "I would ask the Board of Selectmen to put forward this amendment to the Historical Commission Ordinance. This would be the final adoption of this change ordinance, since all three meetings have been held. I ask that the Board of Selectmen adopt the approved Ordinance changes to allow residents and property owners to sit on this Commission."

Motion - Sel. Marino / Second - Sel. Lamere

Sel. Perez asked about the required website or newspaper posting of this third meeting. None could be confirmed which led to a new motion to table vote on Item 23-73c until the meeting was properly posted.

Motion - Sel. Hester / Second - Sel. Marino

Vote to approve - Unanimous (7-0)

B) Remaining Board Liaison Appointments

Sel. Hester accepted liaisons for Conservation Commission and the Historical Commission

C) 23-60b Consider and Possibly Act on the removal of Driveway Ordinance #222

Motion Statement - "I move that the Board of Selectmen recognize this as the third of three public meetings where a removal of Ordinance Number 222 is approved."

Motion - Sel. Hester / Second - Sel. Marino

Vote to approve - Yes (5) - No (2) Sel. Lamere and Sel. Pozzo

Item 11

New Business -

This Item moved up on the agenda to follow Item 5 Public Comment

A) Armed Security Officer (ASO) for Gilbert School

* Superintendent Greg Shugrue submitted to the Board a 5 page letter offering the following information related to this request.

1) Historical timeline of local meetings and discussions

2) Key differences between an ASO (Armed Security Officer and an SRO (School Resource Officer)

3) Rationale outline stating statistical analysis of school violence

* A sample job posting for an ASO was submitted along with a suggested (MOU) Memorandum of Understanding the Town and Gilbert would review, revise if necessary and sign; providing a path forward towards filling this new position.

* Discussion occurred but no formal action was taken.

Item 12

Executive Session

This item was voted to be removed from the agenda

Item 13

Citizens Comments - None

Item 14

Selectmen's Comments and Reports -

* Sel. Marino - Commented on Sel. Perez's texts to Board of Ed members during their recent election of Officers.

* Mayor Arcelaschi Thanked all who participated in the Wreaths Across America event. A total of 516 wreaths were placed on local Veterans gravesites.

* Sel. Hester Thanked Terry Hall for her hosting efforts with the local Veterans recognition event. Also mentioned that the Board will be focusing on crafting next years Municipal Budget and hiring a new Town manager over the next several months.

* Sel. Perez Responded to Sel. Marino's comments

Item 16

Adjournment

* Motion - Sel. Sedlack / Second - Sel. Hester

To adjourn the meeting at 8:01pm

Vote to approve - Unanimous

ATTEST:

Glenn Albanesi, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.

Boards & Commissions

RE-APPOINTMENT

(TO BE VOTED ON FOR RE-APPOINTMENT AT TONIGHT'S MEETING)

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends

RESIGNATION

(TO BE MENTIONED AT TONIGHT'S MEETING)

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends

CONSIDERATION

(STEP 1 FOR NEW APPOINTMENTS - TO BE RECOGNIZED AT TONIGHT'S MEETING)

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends
01/02/2024	Carrie Stetson	Economic Development Commission	D	Alternate	4/2027

NOMINATIONS

(STEP 2 FOR NEW APPOINTMENTS - TO BE VOTED INTO NOMINATION AT TONIGHT'S MEETING)

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends
01/02/2024	David Pines	Ad Hoc Water Level Committee	D	Member	03/2024 (Rplc. James Welton)
01/02/2024	Christina LaGrave	Ethics Commission	R	Member	01/2026
01/02/2024	Rista Malanca	Planning & Zoning	U	Alternate	10/2024

Boards & Commissions

01/02/2024	Matthew Closson	IWWC	R	Member	04/2024
01/02/2024	David Lapointe	Historic Commission	R	Member	12/2025

APPOINTMENTS

(FINAL STEP FOR NEW APPOINTMENTS - TO BE VOTED ON FOR APPOINTMENT AT TONIGHT'S MEETING)

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends
01/02/2024	Jonathan Morhardt	Laurel Commission	R	Member	01/2025
01/02/2024	Lauren Dombrowski	Historic Commission	D	Member	12/2024
01/02/2024	Lisa Smith	Ethics Board	R	Member	01/2026
01/02/2024	Mark Douglass	Ethics Board	D	Member	01/2026
01/02/2024	Jamie Giantonio	IWWC	R	Member	4/2025
01/02/2024	Todd Skutnik	Zoning Board of Appeals	R	Alternate	12/2025
01/02/2024	Alla Kravchenko	Cultural District Commission	D	Member	TBD
01/02/2024	Peter Marchand	Housing Authority	U	Member	10/2024
01/02/2024	Jack Bourque	Board of Assessment Appeals (Brought forward from 12/04)	D	Move from Alternate to Member	10/2026

APPOINTMENTS BY OTHER APPOINTING AUTHORITIES

(TO BE MENTIONED AT TONIGHT'S MEETING)

Date	Name	Board/Commission	Party	Permanent/ Alternate	Term Ends	Appointing Authority

Boards & Commissions

CURRENT VACANCIES

(TO BE MENTIONED AT TONIGHT'S MEETING)

Board/Commission	Position	Openings	Meets On	Appointing Authority
<u>Architectural Review Committee</u>	Member & Alternate	1 & 2 Alternates	As needed	Planning and Zoning Commission
<u>Conservation Commission</u>	Member	1	2 nd Thursday of each month	Board of Selectmen
<u>Cultural District Commission</u>	Member	7	TBD	Board of Selectmen
<u>Economic Development Commission</u>	Member & Alternate	3 Alternates	1 st & 3 rd	Board of Selectmen
<u>Historic Commission</u>	Member	3	TBD	Board of Selectmen
<u>Laurel City Commission</u>	Regular	3	TBD January-June	Board of Selectmen
<u>Inland Wetlands & Watercourses Commission</u>	Member	1	3 rd Wednesday of each month	Board of Selectmen
<u>Recreation Board</u>	Member	2	1 st Wednesday of each month	Board of Selectmen

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713

www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

NAME: Carrie Stetson

ADDRESS: 222 Oak St. Winsted

HOME PHONE #: _____ CELL PHONE #: 860-806-0831 E-MAIL: carrie@railwaycafeWinsted.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: _____

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

Homeowner in Winsted since 1997

Business owner in Winsted since 2020

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? yes Name: _____

(attended meeting)

Signature: Carrie Stetson Date: 12/3/23

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:

Town Manager

338 Main St.

Winsted CT 06098

townmanager@townofwinchester.org

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

AD HOC WATER LEVEL COMMITTEE

NAME: David Pines

ADDRESS: 204 Perch Rock Trail

HOME PHONE #: _____ **CELL PHONE #:** 413-636-7128 **E-MAIL:** dp7102@gmail.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: None

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I moved to Winchester about a year ago and live on Highland Lake. I'd like to get more involved in making sure that the Town and State protect the lake's water quality and

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? Yes **Name:** Willie Pratt

Signature: Dave Pines **Date:** 11-12-2023

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Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Ethics Commission

NAME: Christina LaGrave

ADDRESS: 18 Strong Terrace Winsted CT 06098

HOME PHONE #: _____ CELL PHONE #: 860-309-7104 E-MAIL: C_lagrade@yahoo.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: N/A

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I have been a resident of Winsted for 3 years, planning to raise a family here. I am interested in civic involvement in the town. I am young and look forward to a lifetime of

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? No Name: _____

Signature: Christina LaGrave Date: 11/18/2023

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Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

RECEIVED
NOV 05 2023

BY: TUH

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Planning & Zoning Commission

NAME: Rista Malanca

ADDRESS: 20 Lovely St, Winsted CT

HOME PHONE #: _____ **CELL PHONE #:** 860-309-0368 **E-MAIL:** ristamalanca@gmail.com
YES

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? _____

PRIOR CIVIC INVOLVEMENT: 2014-2015 Board of Ed

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I am a member of the American Planning Association and an AICP - Certified Planner. For over 10 years I was a Zoning and Wetlands Enforcement Officer and have been an Economic Developer for the past 5, all focused on community planning.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? NO **Name:** _____

Signature: Rista Malanca **Date:** 11/05/2023

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Please Return To:

Town Manager

338 Main St.

Winsted CT 06098

townmanager@townofwinchester.org

APPLICATION FOR APPOINTMENT TO A
BOARD/COMMISSION
WINCHESTER, CONNECTICUT

RECEIVED
NOV 30 2023

BY: *TLA*

338 Main St. Winsted CT
06098 860 379-2713

www.townofwinchester.org

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LIST THE BOARD/COMMISSION YOU ARE
INTERESTED IN SERVING:

Inland Wetlands & Watercourses Commission

NAME: *Matthew Closson*
ADDRESS: *609 E Wakefield Blvd*
Winsted, CT 06098

HOME PHONE #: CELL PHONE #: *860-309-1896* E-MAIL: *ClossonbuildingCAD.com*

ARE YOU A REGISTERED VOTER IN THE TOWN OF
WINCHESTER? *Yes*

PRIOR CIVIC INVOLVEMENT: *Wetlands Commission*

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I am a life long Highland Lake resident with a Construction and Building background.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? Name:

Matthew Closson 11-15/2023

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WINCHESTER, CONNECTICUT

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Winchester Historic Commission

NAME: DAVID Gordon LaPointe

ADDRESS: 11 Hillside Avenue Winchester, CT 06098

HOME PHONE #: ⁸⁶⁰ 379-2736 CELL PHONE #: ²⁰³ 757-7873 E-MAIL: dauidglaointe@verizon.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes, Republican

PRIOR CIVIC INVOLVEMENT: Student of History/Justice of the PEACE
Winchester Taxpayer Association/certified
Para-Legal

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

Love of History and commitment to Preservation
of Winchester/Winsted historical buildings and Places.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? N/A ^(NEW commission/board) Name: NONE YES

Signature: David G. LaPointe Date: 11/19/2023

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Please Return To:

Town Manager

338 Main St.

Winsted CT 06098

townmanager@townofwinchester.org

FILED
CLERK'S OFFICE

NOV 20 2023

TOWN CLERK OF WINCHESTER
WINSTED, CT

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION
WINCHESTER, CONNECTICUT

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Laurel City Commission

NAME: Jonathan Walker Morhardt

ADDRESS: 219 Spencer Hill Rd., Winchester, CT, 06098

HOME PHONE #: _____ **CELL PHONE #:** 860-805-5727 **E-MAIL:** Jwmorhardt@yahoo.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes.

PRIOR CIVIC INVOLVEMENT: Selectman from 11/21 to 11/23.

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

With my experience as a Selectman and Men's Wearhouse, I would like to use my sartorial knowledge to assist in planning for the Laurel City Commission.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? No. **Name:** _____

Signature:  **Date:** 12/22/2023

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Winsted CT 06098
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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Historic Commission

NAME: Lauren Dombrowski

ADDRESS: 66 East Lake Street

HOME PHONE #: _____ **CELL PHONE #:** 8603094514 **E-MAIL:** ldombrowski@townofwinchester.org

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: _____

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

Resident of Winsted since birth. Assistant Town Clerk. Interested in the history of my home town, interest in community involvement.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? Yes **Name:** Lance Hansen

Signature: Lauren Dombrowski **Date:** 12-14-2023

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Ethics Commission

NAME: Lisa Smith

ADDRESS: 234 Wallens Hill Rd

HOME PHONE #: 860-480-0357 CELL PHONE #: 860-309-6376 E-MAIL: doug.smith70@charter.net

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: Mayor, Board of Selectmen, Board of education, Board of assessment appeals, Board of Rec. Americans w/disability board.

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I believe my experiences on all the boards as well as having sat on BOS/BOE along with my knowledge of the charger and ethics code is remarkable.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? No _____ Name: _____

Signature:  Lisa Smith

Date: 11/29/2023

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Ethics

NAME: MARK DOUGLASS

ADDRESS: 115 WILLIAMS AVE

HOME PHONE #: 860 307 5209 CELL PHONE #: 860 307 5209 E-MAIL: COACHD1025@YAHOO.COM

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: Rec Board

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST: WAS A TOWN EMPLOYEE FOR 35 YR /
LOTS OF INVOLVEMENT OF ALL ASPECTS OF TOWN

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? NO Name: _____

Signature:  Date: 10/2/23

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Inland Wetlands and Watercourses

NAME: Jamie Giantonio

ADDRESS: 234 Perch Rock Trail, Winsted CT 06098

HOME PHONE #: _____ CELL PHONE #: 860-989-8114 E-MAIL: jamiegiantonio@gmail.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: 12 years on New Britain Park and Recreation Commission, 2 as chair. 8 years on New Britain Common Council, 2 As Majority Leader, 2 as President Pro- Tempore. 2 years on New Britain ZBA

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I have a long history of civic engagement and experience. I recently moved to Winsted and Highland lake and I am very interested in getting involved here in town and preserving our waterways and land.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? No _____ Name: _____

Signature: Jamie A Giantonio Date: 11/12/2023

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Winsted CT 06098
townmanager@townofwinchester.org

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LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Zoning Board of Appeals

NAME: Todd Skutnik

ADDRESS: 166 East Lake St

HOME PHONE #: 860-989-9049 **CELL PHONE #:** 860-989-9049 **E-MAIL:** tskutnik1@yahoo.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? Yes

PRIOR CIVIC INVOLVEMENT: New Britain Board of Education, New Britain Commission of Community Development, New Britain Zoning Board of Appeals, New Britain PAL Board Member

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

I am interested in being a member of the Zoning Board of Appeals. I have recently moved to Winsted which ended my term as a member of the New Britain ZBA. I have the experience and I enjoy serving my community. I look forward to leveraging my 20+ years of civil experience in New Britain to serve Winchester.

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? No **Name:** _____

Signature: Todd J Skutnik **Date:** 11/15/23

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Cultural District Commission

NAME: Alla KRAVCHENKO

ADDRESS: 21 Fairview Ave Winsted

HOME PHONE #: _____ CELL PHONE #: (347) 675-6666 E-MAIL: laurelcityplayhouse@gmail.com

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: none

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST: - Owner of two buildings, renovated being for becoming major arts & culture venues in Winsted
- In communication with the office of the Arts, working on the initiation of a Cultural District in Winsted
- Will be engaged in the State training in Creative Solutions for Small town Placemaking
- Have you contacted any current members or attended any meetings on the Board/Commission that interests you? _____ Name: _____
- Participated in two public meetings for CD creation & steering committee for CD.

Signature: A Kravchenko Date: 11/06/23

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

RECEIVED
DEC 07 2023

APPLICATION FOR APPOINTMENT TO A BOARD/COMMISSION.....
WINCHESTER, CONNECTICUT

338 Main St. Winsted CT 06098 860 379-2713
www.townofwinchester.org

If you are interested in the well-being and betterment of our community and are willing to put in the time to review appropriate material and attend meetings, this is an opportunity for you to apply to become a member of one of our Boards or Commissions. This application will be reviewed by the Board of Selectmen. The Board of Selectmen is responsible for making appointments for Board/Commission vacancies.

LIST THE BOARD/COMMISSION YOU ARE INTERESTED IN SERVING:

Housing Authority

NAME: Peter Marchand

ADDRESS: 118 Suckerbrook Road

HOME PHONE #: 860-379-0943 CELL PHONE #: _____ E-MAIL: _____

ARE YOU A REGISTERED VOTER IN THE TOWN OF WINCHESTER? yes

PRIOR CIVIC INVOLVEMENT: P&Z member, Citation Hearing Board member, Fire Chief Winchester FD

SHORT SYNOPSIS OF EXPERTISE AND/OR INTEREST:

Have you contacted any current members or attended any meetings on the Board/Commission that interests you? _____ Name: _____

Signature: Peter Marchand Date: 12/05/2023

Please note that all Board/Commission members are subject to the Town of Winchester's Conflict of Interest Policy

Please Return To:
Town Manager
338 Main St.
Winsted CT 06098
townmanager@townofwinchester.org

BOARD OF SELECTMEN ACTION REQUEST

No.: 23-73c

Date: January 02, 2024

Topic: Unfinished Business (A) – Adoption of Final Change of Ordinance regarding Historical Commission

From: Robert Geiger, Town Manager

Background: The Town of Winchester recently added an ordinance creating a Historical Commission. The requested change to this ordinance that would allow property owners, not just residents, to serve on this board has been completed. I would ask the Board of Selectmen to put forward this amendment to the Historical Commission ordinance. This would be the final adoption of this changed ordinance since all three meetings were held.

Requested Action: I ask that the Board of Selectmen adopt the approved ordinance changes to allow residents and property owners to sit on this commission.

Fiscal Implications: Such a change to the ordinance of this Commission would have no cost associated with its operations.

Recommended Motion: *"I move that the Board of Selectmen adopt the approved changes to this ordinance allowing residents and landowners to serve on the 'Historical Commission,' to be effective January 02, 2024, as provided by the Town Charter."*

Attachments: Final copy of Historical Commission Ordinance

Chapter 50. Historical Commission

[HISTORY: Adopted by the Board of Selectmen of the Town of Winchester 8-21-2023. Amendments noted where applicable.]

§ 50-1. Establishment; legislative authority.

Pursuant to the terms of Article III, Section 302, Subsection A of the Town Charter, there is hereby established the Winchester Historical Commission.

§ 50-2. Purpose.

The purpose and intent of this chapter is to safeguard the heritage of the Town of Winchester by preserving the elements of its historic, cultural, social, economic, political and architectural history; to actively seek funding sources for historic preservation projects and to advise Town staff and elected boards and commissions on matters pertaining to historic preservation; and to promote the use of historic sites for the education, welfare and pleasure of the citizens of Winchester and of the general public.

§ 50-3. Membership; terms; vacancies; Municipal Historian.

- A. Said Commission shall consist of up to seven members, appointed by the Board of Selectmen, one of whom shall be the Municipal Historian (also known as the "Town Historian"). The terms of the six regular members shall be as follows: two members' terms expire December 31, 2024; two members' terms expire December 31, 2025; and two members' terms expire December 31, 2026. Thereafter, the terms of all members appointed shall be for three years. The Town Manager may, for a period not to exceed one year, fill any vacancy for the balance of the term of such vacant position. "Vacancy," as used herein, shall be deemed to result upon the expiration of the term of a member or the resignation, removal from the Town of Winchester, or the death of any member. Nothing herein shall prohibit reappointment by the Board of Selectmen of a member at the expiration of their current term. All members shall be residents or property owners ~~electors~~ of the Town of Winchester and shall serve without pay.
- B. In accordance with the provisions of the C.G.S. § 7-148(c)(5)(D), as it may be amended, there shall be a Municipal Historian. The Municipal Historian shall be responsible for the collection of information relating to the history of Winchester and for making the material regularly available and accessible to the public. The Municipal Historian shall be appointed by the Board of Selectmen for a period of three years at a time. The Municipal Historian shall be a full voting member of the Historical Commission.

§ 50-4. Powers and duties.

- A. The Commission, subject to the approval of the Board of Selectmen, shall designate sites and buildings owned or hereafter acquired by the Town of Winchester as historic land sites, and, upon such approval by the Board, such sites shall come under the purview of the Commission. The

Commission may from time to time recommend to the Town Manager and Board of Selectmen the acquisition or relinquishment of additional historic land sites.

- B. The Commission shall be charged with serving in an advisory capacity to guide the development, management, operation, improvement and maintenance of the historic land sites so designated and shall, additionally, institute and carry out programs designed to acquaint the general public with the historical, cultural and economic history of the Town of Winchester.
- C. The Commission may create subcommittees of their membership to constitute Historic District Commissions for the purpose of working to establish and manage historic districts within the Town of Winchester.

§ 50-5. Officers; meetings; notification of meetings.

- A. The Commission shall elect its own Chairman and such officers as may be necessary at any meeting in January of each year.
- B. The Commission shall establish regular meetings at least once each month and designate the time and place thereof.
- C. Each Commissioner shall be notified of all meetings, and public notice, on the Town's website and in the Town Clerk's office in accordance with the Freedom of Information Act, shall be given of all meetings.

§ 50-6. Transaction of business; records.

The Commission shall adopt rules and regulations for the operation of meetings and the transaction of business within its jurisdiction and shall keep records of all its proceedings in accordance with the Freedom of Information Act.

§ 50-7. Annual operating and capital budgets.

- A. The Commission shall prepare a requested annual operating budget for the following fiscal year for submission to the Town Manager on or before the first day of January in each year.
- B. The Commission shall submit recommendations to the Town Manager for historic-preservation-related projects to be funded by the Capital Improvement Plan for the ensuing five-year period on or before the first day of January in each year.

§ 50-8. Charges for public use of historic sites.

The Commission shall make recommendations to the Board of Selectmen regarding reasonable charges for the use by the public of historic landmark sites and for any of its purposes as set out above.

§ 50-9. Requests for assistance.

The Commission shall have the right to call upon any other department of the Town government for assistance in performing its duties. Any question as to what shall constitute a proper request for assistance shall be decided by the Town Manager.

§ 50-10. Acceptance of gifts.

The Commission may receive gifts in the name of the municipality for any of its purposes and shall make recommendations regarding the administration of the same for such purposes, subject to the terms of the gift.

§ 50-11. Severability.

If any part of this chapter shall be declared invalid by a court of competent jurisdiction, all other parts shall remain in full force and effect.

Boards & Commissions

Liaisons assignment

- Citation Hearing Board
- Conservation Commission
- Cultural Commission
- Historic Commission
- Laurel Commission

BOARD OF SELECTMEN ACTION REQUEST

No.: 24-01

Date: January 02, 2024

Topic: New Business (B)- Refunds as Recommended by the Collector of Revenue (with attachments)

From: Robert Geiger, Town Manager

Background: The Town Collector of Revenue has recommended that the refunds described in the attached correspondence be authorized in accordance with Connecticut General Statutes Section 12-129.

Requested Action: The Board of Selectmen should authorize the Town Manager to approve the described refunds.

Fiscal Implications: The described refunds total \$1,464.64

Manager's Recommendation: I recommend that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue.

Recommended Motion: I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$1,464.64.

Attachment:

Grand List 2022 Refunds



The attached list represents taxes that have been corrected by authority of the provision of Section 12-129 of the General Statutes, and by the Assessor or Public Works Director of the Town of Winchester. The taxes/water and/or sewer amounts shown below have been paid and requests received for refunds of the same.

LIST #/GL YR	TAX TYPE	TAXPAYER	AMOUNT OF REFUND/REASON
52778	2022 MV	GARY	\$159.24
	EMMONS	111 LAUREL WAY	C OF C
		WINSTED, CT 06098	
80894	2022 MV	RACHEL	\$247.41
	LIPPERT	270 TORRINGFORD ST	C OF C
		WINSTED, CT 06098	
59715	2022 MV		\$155.05
	TOYOTA	20 COMMERCE WAY STE. 800	C OF C
	LEASE	WOBURN, MA 01801-1057	
MV		TOTAL REFUNDS BY TYPE	\$561.70
167	2022 RE	ANTHONY	\$902.94
	MONGITIRE	328 WINCHESTER RD	OVERPAYMENT
		WINSTED, CT 06098	
RE		TOTAL REFUNDS BY TYPE	\$902.94
NUMBER OF REFUNDS		4	
		TOTAL REFUNDS	\$1,464.64

It is recommended that refunds in the amount as stated above be made to the taxpayers listed, in accordance with the provisions of said General Statutes, Section 12-129.

12/28/2023

Date of Report

Ashley Kelsey
Ashley Kelsey, Collector of Revenue

APPROVED FOR PAYMENT:

DATED: _____

Town Manager

I have received from Town Accountant the above checks to cover the refunds as stated above.

Date: _____

Collector of Revenue