

# Town of Winchester

Board of Selectmen - Regular Meeting

Monday September 15, 2025

Winchester Town Hall - Hicks Room

Noticed in Town Clerks Office and on Towns Website

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:00pm

Attending Members	Todd Arcelaschi (Mayor)	William Hester (Selectman)
	Troy Lamere (Selectman)	William Pozzo (Selectman)
	Paul Marino (Selectmen)	Linda Groppo (Selectwoman)
	Candy Perez (Selectwoman)	

Staff Members	Paul Harrington (Town Manager)
	Ann Marie Rheault (Finance Director)
	Glenn Albanesius (Town Clerk)
	Geoff Green (Asst Town Planner)
	Jeremy DiCarli (Land Use Consultant)

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** - Town Manager Harrington requested 2 additions to the agenda.

- \* Debut of the new EDC promotional video to be shown just after Agenda Item 4
  - \* Add a third property (48 Bridge Street) to Item 13 Executive Session discussion.
- A motion to add to the agenda was offered.  
Motion - Sel. Lamere / Second - Sel. Hester  
Vote to approve - Unanimous (7 - 0)

Item 4 **Approval of Minutes**

- \* Minutes of Regular Meeting on September 2, 2025  
Motion - Sel. Lamere / Second - Sel. Pozzo  
Vote to approve - Unanimous (7 - 0)
- \* EDC introduced the background story and team responsible for a professionally produced Marketing video that highlights existing Town Business's and the abundant opportunities for new ventures to join Winchester's expanding commercial landscape.

Item 5 **Citizens Comments** - The following people addressed the Board

- \* John Pollack - Hinted at inappropriate action at the last Zoning Board of Appeals meeting

Item 6 **Town Manager's Report** - Town Manager Paul Harrington reported on the following topics.

- \* An informational meeting regarding the Bridge Street intersection was well attended. A spirited discussion ensued with general consensus that the current proposed design was unacceptable. The Town Manager did a masterful job uncovering points of agreement and deciding on a short term action plan which will help preserve the Grant Funding until a more palatable design is drafted and approved.
- \* The "Safe Streets" initiative is moving towards it's first committee meeting in October. Anyone wishing to join should reach out to the Town Manager's office.
- \* The Sue Grossman Trail Extension continues to progress. An RFQ for Engineering Services was issued for Segments III and IV with a closing date of October 2.

- \* The auction for Town Owned Vehicles and Equipment is open until 10am on September 18th.
- \* The FY2024-2025 Annual Audit is in motion. Our Finance team has been focused on all the materials necessary to ensure the reports punctuality and accuracy.
- \* A shout out to resident Holly Atkinson for her assistance managing the Town's social media channels. She has been instrumental with implementing new ways to keep the community informed. Her voluntary time is very much appreciated.
- \* Our Building Inspector Keith Fortier has passed all his Licensing exams with flying colors.
- \* Labor negotiations are headed to "mediation". This move was agreed upon by both Management and the Union.
- \* Public Works announced a schedule for "chip sealing" roadwork that will commence on Tuesday September 19th. Roads include Sucker Brook, Platt Hill and Taylor Brook.
- \* Roadwork going out to bid include West Wakefield, Price Road, Spring Street, Wahnee Road, Chapel Road, Dayton Road, Holmes Drive, Mountain Road, Old Colebrook Road and Suckerbrook Road with completion expected on or before October 15th.

Item 7 **Finance Director's Report** - Ann Marie Rheault's report is as follows.

Revenues	Current FY - (YTD)		Last FY	
	Amount	%	Amount	%
Current Property Taxes	\$15,902,647.00	54.48	\$10,514,173.00	38.45
MV Supplemental	\$0.00	0		
Past Due Taxes	\$116,244.00	33.21	\$72,692.00	12.12
Total Revenues	\$16,576,528.00	40.41	\$11,004,676.00	26.97
Total Exp w/Encumb.	\$8,040,809.00	19.6	\$7,654,802.00	15.76
Municipal Aid Received	\$1,463,833.00	Case Avenue Bridge Grant Reimbursement		
Bond Closing (7/8/2025)	\$197,041.00	Town Aid Road Grant		
Cash Flow (prior month)	\$30,841,335.00	GF as of August 31, 2025		
Investments	\$456,271.00	NWCB SWEEP		
	\$2,578,410.00	STIF (State Investment Fund)		
	\$17,679,898.00	NWCB Money Market		

Item 8 **Correspondance** - Town Manager Harrington distributed the Visiting Nurse & Hospice of Litchfield County, Inc Town Report to each BOS member.

Item 9 **Boards and Commissions** - The following action was taken.

- \* Sel. Pozzo reported that he was waiting for Janet Perry to confirm that she was still interested in an Alternate seat on the Planning and Zoning Commission
- \* Ben Davis is submitted for approval for a Resident Representative Member seat on the Winchester Housing Authority's Board of Directors with a term to expire April 2030.
- Motion - Sel. Perez / Second - Sel. Lamere
- Vote to approve - Unanimous (7 - 0)

Item 10 **Unfinished Business** - None

Item 11

**New Business** -

*A) 25-04 Resolution regarding appointment of Acting Tax Collector per State Statute CGP -12-137*

A motion was offered to process a Resolution appointing Pam Columbie as "Acting Tax Collector" while Ashley Kelsey is out on maternity leave.

Motion - Sel. Marino / Second - Sel. Pozzo

Vote to approve - Unanimous (7 - 0)

*B) 25-31 Refunds as recommended by the Collector of Revenue*

Motion Statement - "I move that the Board of Selectmen authorize the refunds recommended by the Collector of Revenue in the amount of \$3649.67.

Motion - Sel. Lamere / Second - Sel. Marino

Vote to approve - Unanimous (7 - 0)

*C) 25-32 Proposed 2024-2025 Year End Line Item Transfers by Director of Finance*

Motion Statement - "I move that the Board of Selectmen approve the line item transfers in the amount of \$158,751.00 from multiple lines (see attachment) to \$158,751.00 for multiple lines (see attachment) for department balancing transfer total of \$158,751.00.

Motion - Sel. Marino / Second - Sel. Hester

Vote to approve - Unanimous (7 - 0)

*D) Discussion on proposed Line-Item Transfer Form*

Review of the new Transfer Form met with positive response from the Board.

Item 12

**Citizens Comments** - None

Item 13

**Executive Session**

*A) Discussion regarding the Selection of a Site, or the Lease, Sale or Purchase of Real Estate*

CGS § 1-200 (6)(D), 52 White Street and 19 Hill Street.

Motion to enter Executive Session at 8:11pm taking the Town Manager, Geoff Green, Jeremy DiCarli and Atty. McCann (via phone) to be part of the meeting.

Motion - Sel. Lamere / Second - Sel. Marino

Vote to approve - Unanimous (7 - 0)

The Board returned at 9:18pm with action reported under Item 14.

Item 14

*A) New Business*

Possible Action regarding Executive Session matters.

Motion offered to move the Sale of 19 Hill Street to a Town Meeting on November 3rd at Town Hall in the Hicks Room at 7:15pm.

Motion - Sel. Marino / Second - Sel. Lamere

Vote to approve - Unanimous (7 - 0)

Motion offered to move the Sale of 48 Bridge Street to a Town Meeting on November 3rd at Town Hall in the Hicks Room at 7:15pm.

Motion - Sel. Marino / Second - Sel. Lamere

Vote to approve - Unanimous (7 - 0)

Motion offered to move 52 White Street to a CGS 8-24 Referral to Planning & Zoning Commission for possible sale.

Motion - Sel. Lamere / Second - Sel. Marino

Vote to approve - Unanimous (7 - 0)

Item 15     **Selectmen's Comments** -

Sel. Marino	Thanked Officer Pietrafesa for a very educational "Ride Along" experience
Mayor Arcelaschi	Reminded everyone about the Fall Foliage Festival on Sept 25th
Sel. Pozzo	Reminded everyone about the upcoming Trunk or Treat Halloween event

Item 16     **Adjournment**

Motion - Sel. Lamere / Second - Sel. Pozzo

To adjourn the meeting at 9:23pm

Vote to approve - Unanimous (7 - 0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.