

Town of Winchester

Board of Selectmen - Regular Meeting

Monday December 15, 2025

Winchester Town Hall - Hicks Room

Noticed in Town Clerks Office and on Towns Website

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:00pm

Attending Members	Todd Arcelaschi (Mayor)	Cheryl Heffernan McGlynn (Selectwoman)
	Troy Lamere (Selectman)	William Pozzo (Selectman)
	William Hester (Selectman)	Kevin Bishop (Selectman)
	Paul Marino (Selectman)	
Staff Members	Paul Harrington (Town Manager)	
	Geoff Green (Land Use)	
	Jim Rollins (Public Works Director)	
	Glenn Albanesius (Town Clerk)	

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** - No additions or changes

Item 4 **Approval of Minutes**

* Minutes of Regular Meeting on December 1, 2025

Motion - Sel. Lamere / Second - Sel. Hester

Vote to approve - Unanimous (7 - 0)

Item 5 **Citizens Comments** - The following people addressed the Board

* Terry Taylor - Questioned the Towns rehoming sites of impounded Sarah Smolek dogs

Item 6 **Town Manager's Report** - Town Manager Paul Harrington reported on the following topics.

* Apologized for the Livestream broadcast failure of the December 1, 2025 Board of Selectmen's meeting. He explained what had happened and the remedies that were enacted after a thorough analysis of the event.

* Budget preparation for FY26-27 continues. Proposed Capital Projects have been submitted by Department Heads. These will be reviewed for affordability and priority evaluation. Department budgets will again follow a zero-based format.

* Pearson School has been determined to need a complete roof replacement. Professional estimates put this cost around \$2.8 million dollars. The State will reimburse a large portion of the project but the Town will need to approve approximately \$800,000 to fund its cost share and get the job in motion. Further details will be provided by the Board of Education as a final proposal is drafted.

* Winchester will be submitting a \$749,450.00 Grant application from the Connecticut Recreational Trails Grant Program. These funds will target completion of Segments III and IV of the Sue Grossman Trail. Support of this project comes from Senator Blumenthal, Congressman John Larson and DOT Commissioner Eucalitto. The Town Committee heading up this project has worked very diligently to get this endeavor over the finish line.

* The Town received a \$10,000 Grant from the Northwest CT Community Foundation with monies coming from the Edwards, O'Connor and Dombi Funds.

- * A Public Hearing to discuss a proposed Speed Camera Program is scheduled for 6pm Thursday, Dec. 18th at the Hicks Room in Town Hall. A representative from the vendor chosen to manage the initiative will be attending the meeting. Andrew Noble from Sitestream will review their service and respond to any questions.
- * Interviews for management of the SS4A (Safe Streets for All) Program are being scheduled. Once a contract is signed the new Committee will convene and commence its work.
- * The Town sourced and executed an agreement which will drop the cost for gas and diesel purchases. These savings should result in nearly \$12,000 annually.
- * The RFP for "Town Attorney Services" yielded 2 responses. Evaluation of the bids is underway and details will be available for the next Board of Selectmen meeting.

Item 7 **Finance Director's Report** - Ann Marie Rheault's report is as follows.

	Current FY - (YTD)		Last FY	
Revenues	Amount	%	Amount	%
Current Property Taxes	\$16,618,487.00	56.93	\$15,175,957.00	55.49
Past Due Taxes	\$223.00	63.94	\$180,036.00	30.01
Total Revenues	\$20,570,548.00	50.15	\$18,470,360.00	45.26
Expenditures	\$17,735,266.00	43.24	\$17,398,745.00	42.64
Municipal Aid	\$7,771.00	Early Voting Grant		
	\$3,856.00	EMPG Grant		
	\$4,606.00	Case Avenue Bridge Reimbursement		
	\$175,587.00	DWSRF Lead service Line Reimbursement		
	\$2,882,972.00	DWSRF Tank Reimbursement		
Cash Flow	\$26,306,078.00	GF as of November 30, 2025		
Investments	\$457,798.00	NWCB SWEEP		
	\$2,605,552.00	STIF (State Investment Fund)		
	\$17,870,122.00	NWCB Money Market		
	\$20,933,472.00	Total		
Capital Expenses - Nov 25		Town Hall Repairs / Upgrades		
	\$1,390.00	PD Station Repairs / Upgrades		
	\$1,000.00	PD Feasibility Study		
	\$537,356.00	SCBA Replacement Project		
	\$5,000.00	Public works Facility Upgrade		
	\$16,231.00	Annual Road Maintenance		
	\$41,118.00	Digital Radio Upgrade		
	\$2,431.00	Plow Truck #9 Purchase		
		Rockwell Street Drainage		
		Guiderail Replacement Program		
	\$38,674.00	Price Road Mill and Paving		
		Walker Field Backstop Replacement		
		Senior Center Repairs/Upgrades		
		Senior Center Mechanical Repairs/Upgrades		
	\$10,000.00	Elm Street - Release of Retainage (BOND)		
	\$783.00	Wahnee Road (BOND)		
		Spring Street (BOND)		
	\$35,472.00	Drainage (BOND)		

Item 8 **Correspondence** - None

Item 9 **Boards and Commissions** - The following action was taken

1) A letter confirming his Resignation was received and accepted from the following volunteer.

Joseph Santoro (R) from the Economic Development Commission

His time and service to the Town is acknowledged with gratitude.

2) Tyler Asbury (D) is submitted for Nomination / Appointment to the Zoning Board of Appeals as an Alternate Member with a term to expire 12/2030.

Motion - Sel. Lamere / Second - Sel. Heffernan McGlynn

Vote to approve - Unanimous (7 - 0)

Item 10 **Unfinished Business** - Charter Revision Discussion

The Town Manager included a written Narrative Report outlining the 4 proposed Charter changes brought up at the previous Selectman's meeting. Each change was identified and supported by suggested revision language. Board members spoke at length regarding the Charter Change Committee's makeup. Discussion focused on 1) Number of members 2) Selectmen representation and 3) Date of Referendum vote. The Board agreed to have the Town Manager solicit applications to serve on the Committee.

Item 11 **New Business** -

A) Second Meeting Discussion on Draft Speed Camera Ordinance

Town Manager Harrington provided a Q and A handout that attempted to clarify key elements of the proposal. Questions were raised regarding camera locations and whether 24/7 camera activation was preferred. Board discussion resulted in a motion to recognize tonight's proceedings as the second meeting and move to a third meeting.

Motion - Sel. Marino / Second - Sel. Heffernan McGlynn

Vote to approve - Unanimous (7 - 0)

B) Roads Update

Public Works Director Jim Rollins gave a very detailed outline of both Capital and Road Bond projects that had been started during 2025. He opened by giving Board members a new spreadsheet that illustrated measured distances and cost analysis for recently completed paving projects. He hoped this report would give a clearer picture of actual cost formulas for various types of road remediation. Jim then walked the Board thru projects that were started and finished, started but not yet completed and lastly roads that were in the planning stages for work to begin in the next couple of years.

Item 12 **Citizens Comments** - The following people addressed the Board

* Deb Jablonski - Asked if the Wallens Hill Development Project Proposal Review Board had been formally assembled yet.

Item 13 **Executive Session** -

A) Discussion regarding 508 Main Street, Wallens Hill/Mountain Side property and 52 White Street

Motion to enter Executive Session at 8:33pm taking the Town Manager, Realtor David Sartirana, Town Attorney Kevin Nelligan and Assistant Town Planner Geoff Green.

Motion - Sel. Marino / Second - Sel. Hester

Vote to approve - Unanimous (7 - 0)

Item 14 **New Business** -

A) Discussion / Possible Action regarding 508 Main Street, Wallens Hill/Mountain Side property and 52 White Street

The Board returned to session at 9:13pm and motioned for the following actions.

Motion Statement - "Mr. Mayor, I move that we move the following properties to a Town Meeting for the sale of 508 Main, 516 Main, 30 High Street and 52 White to be held in this room on January 20th a 6pm.

Motion - Sel. Marino / Second - Sel. Hester

Vote to approve - Unanimous (7 - 0)

Motion Statement - "I also move that we authorize Paul Harrington to request proposals from Stoneleaf Construction LLC, Garamil Development Group LLC, Carabetta Organization Ltd to accept proposals for Wallens Hill."

Motion - Sel. Marino / Second - Sel. Lamere

Vote to approve - Unanimous (7 - 0)

Item 13 **Selectmen's Comments** -

* Sel. Marino - Thanked Officer Joy Hubbard for their ride along time. It was a busy night but very enlightening.

* Mayor Arcelaschi - Thanked all who participated in the "Freezin for a Reason" event and asked for support of his second Salvation Army bell ringing stint at Stop & Shop on Saturday the 20th.

* Sel. Heffernan McGlynn - Wished everyone a very Merry Christmas.

Item 14 **Adjournment**

Motion - Sel. Lamere / Second - Sel. Heffernan McGlynn

To adjourn the meeting at 9:16pm

Vote to approve - Unanimous (7 - 0)

ATTEST:

Glenn Albanesius, Town Clerk

These Minutes are subject to formal approval at the next scheduled meeting. Any amendments, corrections or revisions will be noted in the next Meeting Minutes.