

Town of Winchester

Board of Selectmen
Regular Meeting
Monday, July 18, 2022

Item 1 **Call to Order**

Meeting called to order by Mayor Todd Arcelaschi at 7:04pm

Attending Members Todd Arcelaschi (Mayor) Jonathan Morhardt (Selectman)
 Candace Bouchard (Selectman) Linda Groppo (Selectman)
 Steve Sedlack (Selectman)

Arrived at 7:22pm Jack Bourque (Selectman)

Excused Member Candy Perez (Selectman)

Staff Member (s) Josh Kelly (Town Manager)
 Ann Marie Rheault (Finance Dir.)
 Glenn Albanesius (Town Clerk)

Item 2 **Pledge of Allegiance** The Pledge was recited by all

Item 3 **Agenda Review** Item "A" under New Business deleted from Agenda

Item 4 **Approval of Minutes**

A) Minutes of Regular Meeting on July 5, 2022

Motion - Sel. Morhardt / Second - Sel. Sedlack

Vote to accept minutes - 5 (Yes) - 0 (No)

Item 5 **Citizens Comments**

* Resident David LaPointe raised concern with being charged \$20.00 for cell phone photo copying of public records as Connecticut State Statute Sec 1-212 allows for.

Item 6 **Town Manager's Report** - Josh Kelly reported to the Board on the following topics.

- * The number of rescued hoarded cats still waiting to be relocated hovers around 10. The Town continues to proactively seek shelter placements. As this situation begins to wind down much gratitude is extended to all who played a role ensuring a positive outcome.
- * A draft RFP for Batcheller School is expected to be completed by the end of this week.
- * Expenditures that were part of the Communities Challenge Grant will start to be reimbursed back to April 7th of this year. Project planning work can now begin, with the State coming in next week to answer any legal questions regarding the use of these Grant funds.
- * Business interest in Winchester continues to be steady. The Town is actively working to assist with location suggestions and guidance with any required permitting and approval protocol.
- * Several key personnel positions are open and need to be filled. The Town is accepting applications for Town Planner, Building Official and Tax Collector.
- * Winchester was able to implement several actions towards certification with the Sustainable CT program. An intern provided by the Program has provided help towards the Town's goal of achieving Certification within one year.
- * The lights at Walker Field have been deemed to be unsafe and are being removed.

Item 7

Finance Director's Report

- * Finance Director Ann Marie Rheault reviewed current General Fund, Cash Flow and CIP data
- * The Finance Department software conversion is almost complete.
- * Detailed info regarding FY 21-22 wrap up was discussed.
- * Year end Auditors will be on site this week.

Item 8

Correspondence

- * Town Manager Kelly made note that he had received Department Reports from the Police, Fire Marshal and Economic Development Director.

Item 9

Boards and Commissions - Sel. Sedlack introduced the following action.

- 1) William Hester (R) was submitted for Re-Appointment as a Permanent Member to the Water and Sewer Commission with a term expiration of 06/25
 Motion - Sel. Sedlack / Second - Sel. Morhardt
 Vote to approve - 6 (Yes) - 0 (No)
- 2) A Letter of Resignation from the IWWC was received from Kurt Timmeney (D)
 Kurt's time and service with the IWWC was acknowledged with gratitude.

Item 10

Unfinished Business - None

Item 11

New Business

- | | |
|---|----------------|
| A) Consider and possibly act on the Appointment of a Town Historian | ITEM |
| Motion Statement - | DELETED |
| Motion - Sel. _____ / Second - Sel. _____ | FROM |
| Vote to approve - | AGENDA |
- B) Consider and possibly act on the approval of a Resolution to Authorize the Town's application for money to support the Sue Grossman Greenway development to the State's Community Investment Fund.
 Motion Statement - I move that the Board of Selectmen adopt the resolution applying for a \$2.0 million grant from the State in order to undertake the Sue Grossman Greenway Extension Project.
 Motion - Sel. Sedlack / Second - Sel. Bouchard
 Vote to approve - 6 (Yes) - 0 (No)
 - C) 22 - 40 Proposed Line-Item Transfer
 Motion Statement - I move that the Board of Selectmen approve the Line Item transfer of \$20,000 from Police Dept. Labor, Skilled & Professional (210-192-0000) to Police Dept. \$20,000 Police Dept Refurbishments (179-210-100-2301)
 Motion - Sel. Morhardt / Second - Sel. Sedlack
 Vote to approve - 6 (Yes) - 0 (No)
 - D) 22 - 41 Proposed Line Item Transfer
 Motion Statement - I move that the Board of Selectmen approve the following Line Item appropriation transfers of \$7500 from Public Works, Contracted Services (1-311-831-0000) to Senior Center (179-813-100-2202)
 Motion - Sel. Bouchard / Second - Sel. Morhardt
 Vote to approve - 6 (Yes) - 0 (No)

E) 22 - 42 Proposed Line Item Transfer

Motion Statement - I move that the Board of Selectmen approve the following line item appropriation transfers for multiple departments per the attached document.

Motion - Sel. Sedlack / Second - Sel. Morhardt

Vote to approve - 6 (Yes) - 0 (No)

Item 12

Citizens Comments

* Resident David LaPointe continued to voice concern at being charged \$20.00 for cell phone photo copying. He also discussed Auto and Property taxes.

Item 13

Selectmen's Comments and Reports

* Selectman Bouchard announced a Ribbon Cutting Ceremony at "Curi de Si" Nutritional Beverages on August 4th.

* Selectman Bourque reported that Soldiers Monument Commission is holding a History Program at 2pm on August 7th.

* Mayor Arcelaschi acknowledged the passing of resident and former Winsted Police Officer Joseph Forster.

Item 14

Executive Session

A) Discussion of prospective sale of Town Owned Property

Mayor Arcelaschi moved the meeting into Executive Session at 8:21 pm taking the Town Manager with the Board.

Selectman Bouchard announced she would be recusing herself from a segment of the meeting.

The Board returned from Executive Session at 9:10pm with no formal action taken.

Item 13

Meeting Adjournment

Motion - Sel. Sedlack / Second - Sel. Bouchard

To adjourn the meeting at 9:11pm

Vote to approve - 6 (Yes) - 0 (No)

ATTEST:

Glenn Albanesius, Town Clerk

Town of Winchester
June 30, 2022 Line Item Budget Transfers - Departments Over Budget

Transfers FROM: **Transfers TO:**

Town Manager	1-000-0910-388-0000-0000	Unnegotiated Settlements	(7,356.00)	6,769.00	1-000-0111-193-0000-0000	Secretarial/Support Staff
	1-000-0910-388-0000-0000	Unnegotiated Settlements	(641.00)	211.00	1-000-0111-806-0001-0000	Purchase/Maint Office Equip
	1-000-0110-841-0001-0000	Winchester 250 Committee	(348.00)	376.00	1-000-0111-900-0001-0000	Fringe Benefits - FICA
				<u>7,356.00</u>		
Treasurer						Administrative Salaries
Laurel City						Operating Expenses
Town Hall	1-000-0910-388-0000-0000	Unnegotiated Settlements	(9,066.00)	9,066.00	1-000-0127-192-0001-0000	Custodian Position - Part Time
	1-000-0311-831-0000-0000	Contracted Services	(13,355.00)	13,355.00	1-000-0127-822-0000-0000	Electricity
	1-000-0910-388-0000-0000	Unnegotiated Settlements	(1,818.00)	1,818.00	1-000-0127-900-0001-0000	Fringe Benefits - FICA
	1-000-0910-388-0000-0000	Unnegotiated Settlements	(6,175.00)	6,175.00	1-000-0127-900-0002-0000	Fringe Benefits - Medical
			<u>(30,414.00)</u>	<u>30,414.00</u>		
Dog Account	1-000-0910-388-0000-0000	Unnegotiated Settlements	(1,165.00)	1,165.00	1-000-0216-192-0000-0000	Labor, Skilled and Professional
	1-000-0216-820-0000-0000	Vehicle: Gas Oil and Grease	(450.00)	1,896.00	1-000-0216-825-0001-0000	Veterinary Fees
	1-000-0216-846-0000-0000	Tires	(500.00)			
	1-000-0210-830-0000-0000	Contracted Equipment	(946.00)			
	1-000-0216-825-0000-0000	Supplies and Materials	(95.00)	95.00	1-000-0216-855-0000-0000	Dog Disposal Fees
	1-000-0216-825-0000-0000	Supplies and Materials	(168.00)	168.00	1-000-0216-900-0001-0000	Fringe Benefits - FICA
			<u>(3,324.00)</u>	<u>3,324.00</u>		
Other Town Prop	1-000-0325-831-0000-0000	Contracted Services	(1,191.00)	1,191.00	1-000-0325-822-0000-0000	Electricity
	1-000-0311-820-0000-0000	Vehicle: Gas Oil and Grease	(3,325.00)	3,325.00	1-000-0325-824-0000-0000	Water and Sewer Rent
	1-000-0311-820-0000-0000	Vehicle: Gas Oil and Grease	(1,068.00)	1,068.00	1-000-0325-827-0000-0000	Maintenance of Grounds
			<u>(5,584.00)</u>	<u>5,584.00</u>		
Social Services	1-000-0910-388-0000-0000	Unnegotiated Settlements	(742.00)	325.00	1-000-0510-811-0000-0000	Training & Education
				417.00	1-000-0510-900-0002-0000	Fringe Benefits - Medical
				<u>(742.00)</u>		
Retirement and Pension	1-000-0918-203-0009-0000	Annuity - Fire Chief	(933.00)	933.00	1-000-0918-203-0004-0000	Annuity - Police Chief
	1-000-0918-230-0000-0000	Defined Benefit Pension Contr	(50,000.00)	70,339.00	1-000-0918-230-0004-0000	Deferred Contribution - Town Match
	1-000-0919-381-0000-0000	Workers Comp Insurance	(20,339.00)			
	1-000-0910-388-0000-0000	Unnegotiated Settlements	(16,444.00)	16,444.00	1-000-0918-900-0001-0000	Annuities - FICA
			<u>(87,716.00)</u>	<u>87,716.00</u>		
Total			(136,125.00)	136,125.00		